City of Los Banos

Adopted Budget 2016-2017

www.losbanos.org

City of Los Banos
At the Crossroads of California

2016-2017 Adopted Budget

City Council

Mayor.....Michael Villalta
Mayor Pro Tem.....Tom Faria
Council Member.....Deborah Lewis
Council Member.....Elizabeth Stonegrove
Council Member.....Scott Silveira

Interim City Manager

Gary Brizzee

City of Los Banos
520 J Street, Los Banos, CA 93635
Phone: (209) 827-7000 Fax: (209) 827-7006
www.losbanos.org

Prepared By: Finance Department

This page intentionally left blank.

CITY OF LOS BANOS

ORGANIZATION CHART

Citizens of Los Banos

Council Member
Deborah Lewis

Council Member
Scott Silveira

Mayor
Michael Villalta

Council Member
Elizabeth Stonegrove

Mayor Pro Tem
Tom Faria

City Clerk
Lucy Mallonee

City Treasurer
Martha Brazil

Interim City Manager
Gary Brizzee

Planning Commission

Tree Commission

Airport Advisory Commission

Economic Development Advisory Commission

Traffic Safety Committee

Parks & Recreation Commission

City Attorney
William Vaughn

Human Resources Director
Lucy Mallonee

Fire Chief
Tim Marrison

Public Works Director/City Engineer
Mark Fachin

Finance Director
Sonya Williams

Acting Police Chief
Ray Reyna

Community & Economic Development Director

IT Director
Rick Spalding

This page intentionally left blank.

City of Los Banos
2016-2017 Adopted Budget
Table of Contents

PAGE

Introduction

Budget Message 1
City Mission Statement 9
CSMFO Excellence in Operational Budgeting Award 10
Appropriation Limitation 11
Fiscal Policies 13
Budget Preparation Process 16
Description of Funds 17

Community Profile

History of the City 21
Location 23
Recreation 24
General Information 25
Population History 26

Budget Summaries

Summary of Fund Balance 27
Adopted Expenditures 29
Expenditure History by Fund 39
Expenditure History by Department 41
Interfund Transfers 44

Revenues

Revenue History by Fund 45
Revenue Detail by Fund 47
Major Revenue Assumptions 61
Revenue Comparison of Merced County Cities 65

Administration 67

Administration 76
City Hall Admin & Impact Fee 78
Water Administration 82
Wastewater Administration 86
Solid Waste Administration 90

Community & Economic Development 93

Community & Economic Development 98
CDBG, Home Rehab, & NSP 100

City of Los Banos
2016-2017 Adopted Budget
Table of Contents

	PAGE
Police	**103**
Police	110
Code Enforcement	114
Prevention Underage Drinking, Asset Forfeiture, & Public Safety Augmentation	118
SLESF-COPS Program & JAG (Justice Assistant Grant)	122
JAG Edward Byrne Grants	123
Police Capital Improvement	125
Traffic Safety	127
Homeland Security Grant & Police CFD	130
Fire/Building	**133**
Fire	140
Building	146
Public Safety Augmentation & Fire Capital Improvement	150
Fire Homeland Security Grant & Fire CFD	154
Public Works	**157**
Engineering	**159**
Engineering	164
Streets	**167**
Streets	170
RSTP Exchange & Gas Tax	174
RTIF, Traffic Impact & CMAQ/SRTS/SJVAPCD/CARB Grants	176
Corporation Yard & Prop 1B	178
Maintenance	**181**
Maintenance	184
Plant-A-Tree, Regency, Stonecreek & Orchard Terrace Park	186
Recreation	**189**
Recreation	192
Community Center & Community Center Fee	196
Movie Night & Child Development Center	198
Landscape & Lighting Assessment Districts	**201**
Assessments Districts #1-7 & 9-19	203

City of Los Banos
2016-2017 Adopted Budget
Table of Contents

	PAGE
Water	**215**
Water	218
Wastewater	**223**
Wastewater Collection	228
Wastewater Treatment	231
Airport	**235**
Airport	237
Solid Waste & Street Sweeping	**239**
Solid Waste	242
Solid Waste Street Sweeping	248
Internal Service Funds	
Fleet Maintenance	254
Information Technology	262
Peg Franchise Fee	264
Retirees' Medical Health	267
Appendix	
Budgeted Debt Obligation-Leases & Loans: City Wide	269
Five Year Financial Forecasting	271
Resolution Setting Tax Related Appropriation Limit	272
Resolution Adopting the FY 2016-2017 Budget	273
Salary Schedules	274
Employee Benefits	279
Personnel Distribution	282
General Narratives	287
Budget Glossary	289
Abbreviations & Acronyms	294

This page intentionally left blank.

Introduction

City of Los Banos
At the Crossroads of California

June 15, 2016

Honorable Mayor and Members of the City Council

SUBJECT: Adopted Budget for 2016-2017 Fiscal Year

Honorable Mayor and Members of the City Council:

The 2016-2017 Adopted Budget for the City of Los Banos (City) is presented to you with pride in the collective efforts of each Department Head as well as all City employees in the development of this document.

The City conducted a Council budget study session on May 31, 2016 at 5:00 p.m. A public hearing was scheduled for June 15, 2016. This budget represents the City's determination to continue working towards the goal of achieving the best for our citizens, providing core services and utilizing tax revenues in the most efficient and effective manner possible.

Budget Overview

I am pleased to report that the city benefited from signs of economic recovery as it experienced a substantial increase in its revenues improving the fiscal outlook beyond what was thought possible at this same time last year. This resulted in the General Fund having a $1.4 million surplus for fiscal year 2015-2016. This surplus will be utilized in fiscal year 2016-2017 on one-time expenditures in the amount of $1,048,662. These expenditures are as follows:

Department	Project Description	Cost
City Wide	Phone System	$154,669
City Wide	Network/Servers Replacement	$15,993
Administration	Construction of Restrooms in the PAL Fields	$100,000
Police	Replacement of 5 Vehicles	$225,000
Police	Records Management System	$450,000
Fire	Command Truck	$48,000
Fire	Turnout Gear	$15,000
Code Enforcement	Replacement of Vehicle (32%)	$11,000
Recreation	Building Capital Improvements	$29,000
	Total One-Time Expenditures	**$1,048,662**

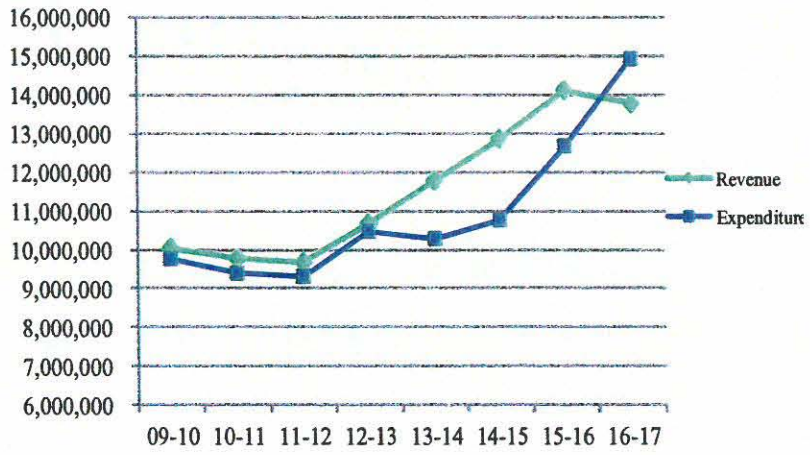
The combined budget for all City funds totals $47.8 million for fiscal year 2016-2017 with this amount including a General Fund operating budget of $14.9 million. The General Fund estimated revenues are $13.7 million, while maintaining an operating reserve of $8.0 million. The General Fund adopted budget is balanced with the use of its reserves.

The graph below displays a history of General Fund revenues and expenditures from fiscal year 2009-2010 to 2016-2017:

General Fund Revenues vs Expenditures

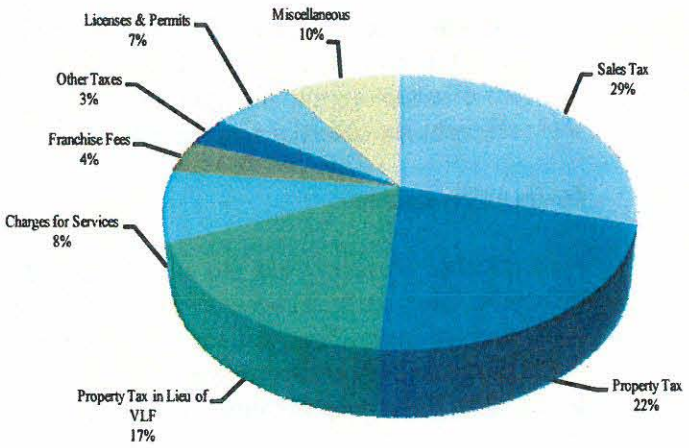
FY	Revenue	Expenditures
09-10	10,040,317	9,768,573
10-11	9,765,833	9,392,696
11-12	9,672,015	9,316,835
12-13	10,670,000	10,473,958 *
13-14	11,774,025	10,286,174
14-15	12,853,903	10,765,548
15-16	14,112,486	12,673,075
16-17	13,764,282	14,916,159

* FY 12-13 Expenditures do not include payoff of debt for the 1993 COP and 2002 Land Lease Bond.



FY 2016-2017 General Fund Revenues

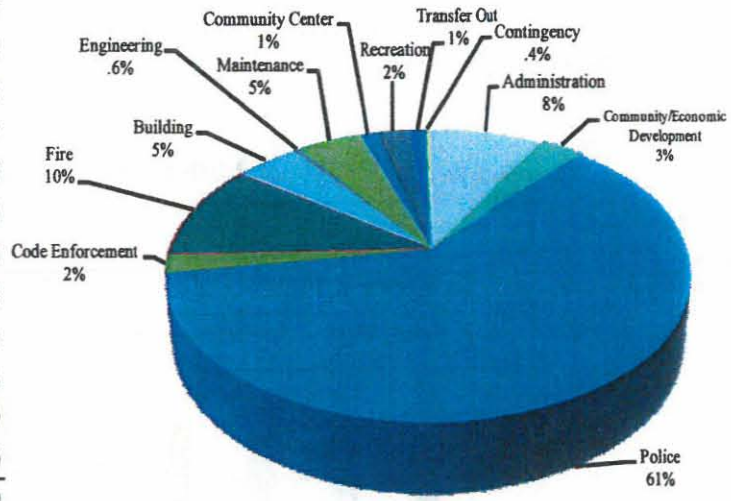
Sales Tax	$4,050,760
Property Tax	$2,995,868
Property Tax in Lieu of VLF	$2,392,169
Charges for Services	$1,137,732
Franchise Fees	$527,123
Other Taxes- TOT & Document Tax	$462,450
Licenses & Permits	$927,050
Miscellaneous	$1,271,130
TOTAL	$13,764,282



Revenue projections are estimated using historical information, data collected from the State and/or County, and consultants. Sales tax and property tax continue to be the largest indicators of recovery and the staying power for our local economy. However, City staff continues to conservatively project these revenues. 72% of the City's General Fund revenues consist of sales, property, and other taxes. Sales tax is the City's largest source of revenue representing 29% of the General Fund. During the most recent four quarters, statewide sales tax receipts increased 3.2%; where the City saw an increase of 5.4%. Sales tax is anticipated to increase 3.7%, net of the one-time spike due to the end of the State's Triple Flip program. The second largest revenue is property tax which makes up 22% of the General Fund. New construction is evident in the commercial and residential markets and will augment this revenue source. During the 2015 calendar year, a commercial building was constructed for a 99 ₵ Only Store, as well as 127 new residential units. In 2015-2016 there was a 6.7% increase in net taxable property assessed values. However, property tax revenues are expected to grow by 3% in 2016-2017, which is a conservative estimate.

FY 2016-2017 General Fund Expenditures

Administration	$1,249,077
Community/Economic Development	$476,858
Police	$9,074,320
Code Enforcement	$300,777
Fire	$1,578,095
Building	$680,598
Engineering	$97,470
Maintenance	$680,898
Community Center	$185,913
Recreation	$371,314
Transfer Out	$170,839
Contingency	$50,000
TOTAL	$14,916,159



The General Fund represents 31% of the City's operating budget. Public Safety accounts for the largest portion of the General Fund with Police at 61% and Fire at 10% of the total budget. General Fund expenditures of $14.9 million are up from $12.6 million the previous year. Of these expenditures assigned funds of $35,000 will be utilized to pay for costs related to the industrial park. The following highlight increases in expenditures for the 2016-2017 budget:

Administration

- Add an Admin Clerk position ($15,151)
- Increase for Elections ($5,000)

Community and Economic Development Department

- General Plan and Housing Element Update ($10,000)
- Masterplan Ordinance & Cost Recovery Contract ($10,000)
- Add a Contingency ($15,000)

Police Department

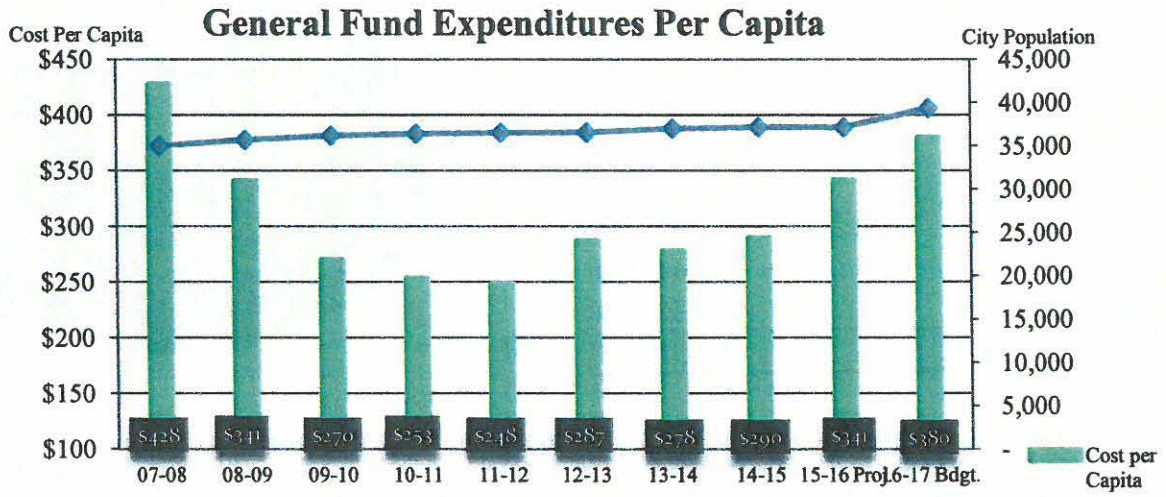
- Transfer a Police Officer position from Measure K ($141,593)
- Add three Admin Clerk positions ($180,008)

Fire Department

- Transfer a Fire Captain position from Measure K ($149,762)

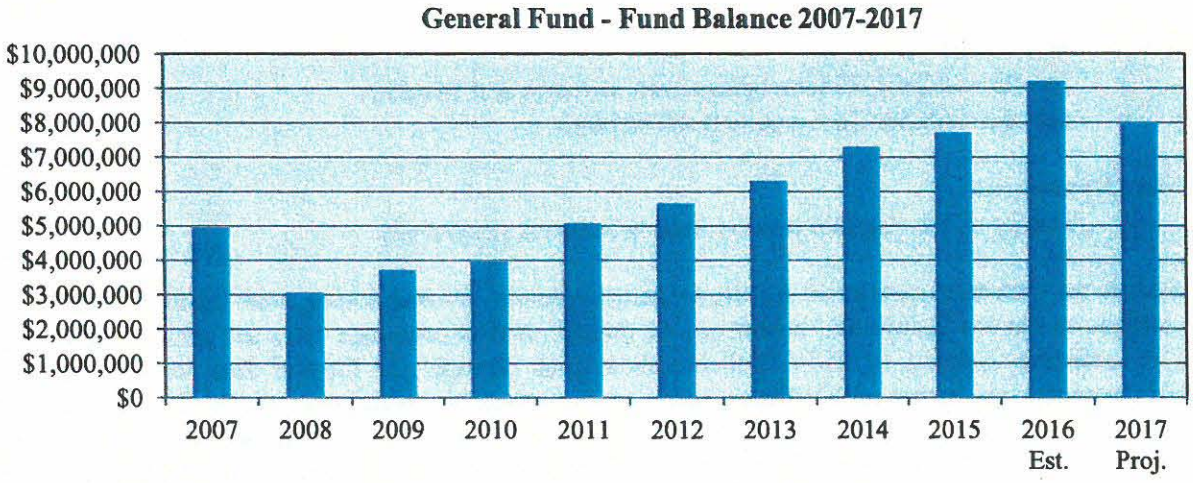
Additional increases pertain to health, property, workers' compensation, and liability insurance costs continue to have a substantial impact on our budget. Health insurance rates are anticipated to increase 10% effective January 1, 2017. Self-insurance costs through the Central San Joaquin Valley Risk Management Association (CSJVRMA) increased in workers' compensation and liability insurance by 6% and 14% respectively. Retirement rates with CalPERS have also increased as CalPERS revised assumptions regarding mortality, retirement ages, and disability retirements. In addition, included in this proposed budget is a 2.5% COLA increase for miscellaneous employees as well as increases for current MOU's in place.

As illustrated in the chart below, drastic cuts were made to the General Fund in fiscal year 2008-2009 to help the City through the economic recession, focusing mainly on core services. For fiscal year 2016-2017 the per capita cost as budgeted is up to $380 from the prior year. This is an indication, as the City moves into a period of growing revenues, that the focus has shifted to fiscal resiliency while enhancing current service levels.



In order to maintain budget sustainability, revenues need to exceed expenditures on an annual basis. The strategic accumulation of fund balance in previous fiscal years provides a tool to bridge the gap during difficult economic times. The use of one-time funding for reoccurring expenditures over the long-term will need to be adjusted in the future to fit within current budget policies. We have come a long way, but still face future challenges in the years to come.

Operating Reserves



The City was able to increase its fund balance in 2016 to $9.2 million from $7.7 million in 2015. The General Fund's ending fund balance at June 30, 2017 is estimated to be $8.0 million. This $8.0 million will allow the City to have a 54% reserve to cover monthly operating costs when expenditures exceed revenues. This puts the City in a "Healthy, not Wealthy" position as we plan for the future.

The General Fund operating reserve is targeted at 30% to safeguard the City and improve the ability to respond to emergency needs. This policy provides increased protection against uncertain dynamics associated with changes in the local economy. It is critical to maintain the General Fund operating reserve as the City does not receive its property tax revenue until late December. The City has assigned $1.5 million of the City's General Fund fund balance for future Capital Facility Projects, which will be outlined in a five-year Capital Facilities Plan. In addition, the City has $629,757 of assigned funds which will be used for Community and Economic Development Projects.

The graph below identifies a history of positions employed by the City. Full time positions added to this year's budget include: One (1) Police Officer in the Police Department, Three (3) Admin Clerks in the Police Department, and One (1) Admin Clerk in the Administration Department.

Fiscal Year	Full-Time Employees
2008	188
2009	173
2010	155
2011	152
2012	148
2013	147
2014	147
2015	148
2016	151
2017	156

Measure P/Measure A/Measure K

- In November 2004, Los Banos' Measure P for 9-1-1, Fire protection, and Police services was approved by 77.9% of local citizens. This measure provides a .5% sales tax for public safety in the City. Measure P is equally split into two funds, one for Police & one for Fire.

- In November 2009, voters approved Measure A which modified the Measure P expenditure plan to support Police and Fire personnel for five years.

- In November 2013, voters approved Measure K to extend Measure A's expenditure plan for seven additional years.

- In fiscal year 2016-2017 Measure K personnel will be transferred to the General Fund. This will allow the City to no longer utilize Measure A funding and have it revert back for construction of public safety facilities also known as the building portion of this Measure. In addition, pursuant to the Measure P approved plan an additional Police Officer will be hired in fiscal year 2016-2017. Measure P revenues are also expected to see an increase of 3% as consumers increase their spending habits and show signs of comfort in purchasing large "ticket" items.

Community Facilities District (CFD)

Revenues received from the Community Facilities District (CFD) pay for additional Police and Fire personnel that patrol newly annexed areas of the City. The 2016-2017 fiscal year assessed amount, which is billed through homeowner's property tax, is $340.40 per unit and is a 2.6140% increase from the prior year. Approximately, an additional 151 units are being added to this assessment for the 2016-2017 fiscal year. The CFD funds are split into two funds between Police and Fire. A transfer from the General Fund of $98,598 is budgeted in fiscal year 2016-2017 as the CFD assessments received are unable to sustain its existing personnel as these costs continue to increase.

Assessment Districts

The City has maintained residential subdivision landscape and lighting districts since 1988. Currently the City maintains eighteen districts with 70% of homes being in a district. These assessments cover the maintenance of sidewalks, landscaping, parks, street signs, street lights, and storm drains. Revenues received are assessed on the homeowner's annual property tax. 65% of park maintenance personnel, equipment, and vehicle usage costs is charged to the districts while the remaining 35% is for non-district City parks and street lighting. Because of the limitations to increase fees associated with the districts, several districts will carry over negative fund balances until the assessments of these districts can cover the costs. The assessments for eight districts have been approved to increase in the 2016-2017 fiscal year.

Enterprise Funds (Business-Type Funds)

The City maintains four business-type enterprise funds: Water, Wastewater, Solid Waste, and Airport. The goal of the City is for business-type funds to be self-sufficient.

A utility rate study was completed and approved in the 2011-2012 fiscal year. Rates were reviewed and designed to produce the minimum revenue necessary to cover projected operating costs, including direct operation expenses, regulatory requirements, contractually agreed-upon cost increases, bond repayment, and capital improvements. Therefore, rate increases were scheduled for five years ending in fiscal year 2015-2016 in order to meet the City's community infrastructure needs. The following highlight increases in Capital expenditures for the 2016-2017 budget in the Utility Funds:

Water Fund

- Chromium 6 Study ($300,000)
- Well drilling for treatment and testing ($500,000)
- Master Plan Improvements ($598,000)
- Purchase of a ¾ ton Utility Truck ($35,000)

Wastewater Fund

- Wastewater Collection Master Plan Improvements ($2,245,000)
- Purchase of a portable trash pump ($80,000)
- Wastewater Treatment Master Plan Improvements ($1,615,000)
- Purchase of a tractor with a 3 point hitch ($85,000)

Solid Waste Fund

- Landfill Closure ($2,660,000)
- Purchase of a leaf box ($20,000)
- Purchase of a chipper ($70,000)

Internal Service Funds

The City has three internal service funds: Fleet Maintenance; Information Technology; and Retirees' Medical Health.

The Fleet Maintenance fund oversees and maintains the City's fleet and equipment, not including the Fire Department. The Fleet department maintains approximately a total of 232 vehicles. Due to their specialized fleet, the Fire department maintains their own fleet and equipment.

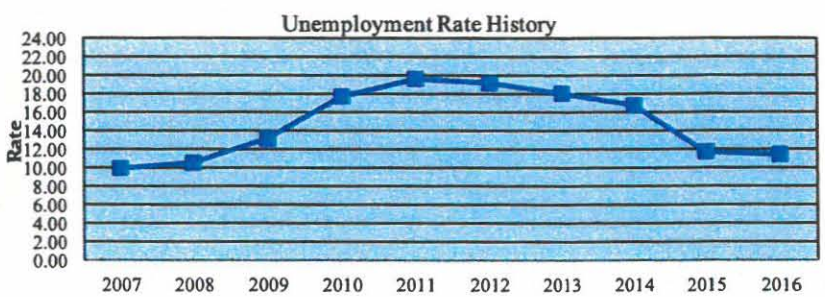
Information Technology (IT) is maintained by City staff. This department is funded by all City departments based on their use of IT services during the prior calendar year. The capital replacement is on an "as needed" basis.

The Retirees' Medical Health fund is another internal service fund that addresses the Government Accounting Standards Board (GASB) 45. Retirees' Medical Health is currently on a thirty year plan to fully fund the cost of the required benefit for retired employees and dependants.

The Economy

Critical to any budget planning are the current economic conditions and outlook for the Nation, the State, and the City. The local economy has presented significant challenges to the City of Los Banos during the past several years. California and the San Joaquin Valley's economic recovery is trying to gain traction along with the nation, despite the unemployment rate problem. California's unemployment rate is currently 5.3%; locally we're experiencing a 11.5% unemployment rate. Unemployment rate trends show improvement Nationally and for California; however, Los Banos remains in the same range. Employment is an integral component to our economy. During the next fiscal year, staff will continue to seek unique opportunities to attract retailers and major businesses to our community. The addition of new businesses not only assists with job creation and sales tax generation, but aids us in growing our property tax base.

Year	Unemployment Rate
2007	10.00
2008	10.60
2009	13.20
2010	17.80
2011	19.70
2012	19.20
2013	18.10
2014	16.80
2015	11.80
2016	11.50



According to the Department of Finance (DOF), our population grew by 1.78% for a total of 39,359 citizens as of January 2016. The consumer price index for 2016 is 2.6% based on the San Jose/San Francisco/Oakland index.

Strategic Plan

The City has remained diligent in administering expenditures and monitoring revenues and has prepared this budget with mild optimism. It is with true vision and endurance that the City strives to meet future expectations of economic growth and fiscal prosperity. Continued priorities for the City include, but are not limited to, funding unfunded employee positions, reinvesting in city employees and establishing a capital facilities plan.

As the many elements of infrastructure reach the end of their useful lives, there is a growing need to replace, expand, and modernize facilities. It is essential for the long-term health of our City that infrastructure needs be addressed, as they substantially affect the economic vitality and quality of services in the community.

Conclusion

Past City budgets have been both challenging and ingenious, but with the City's strong leadership and creative staff, the City has overcome economic hardship and developed innovative ways to create efficiencies in operation and in the delivery of service. This innovation has enabled the organization to stay afloat during the economic recession without severely impacting public service to the community. The City has maintained a sufficient reserve to help withstand the economic crisis due, in large part, to City employees giving back in its time of need. As the City prepares for economic improvement, it is filled with tempered excitement for future opportunities. Los Banos has weathered the storm and the City is ready for potential prosperity and economic vitality.

I would like to thank the employees of the City of Los Banos for their hard work and unwavering dedication. I would also like to thank the City Council for their effective leadership and policy management as we work together to make our community thrive in all its endeavors. We will continue to work together to protect public resources and strive for excellence in planning for the City's economic future.

Respectfully submitted,

Gary Brizzee
Interim City Manager

City of Los Banos

At the Crossroads of California

MISSION STATEMENT

The City of Los Banos is committed to providing excellent services and enhancing the community's quality of life.

FUTURE GOALS

Fund unfunded employee positions

Continue to reinvest in City employees

Maintain Public Safety

Sustain an operating reserve

Manage the structural deficit in the General Fund

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2015-2016

Presented to the

City of Los Banos

For meeting the criteria established to achieve the Operating Budget Excellence Award.

February 23, 2016

Jesse Takahashi
CSMFO President

Michael Gomez, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

Gann Appropriation Limit

In November 1979, the California voters passed Proposition 4 (Article XIII B - "Gann Limit"), which placed a spending limit on the State and local governments. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting.

This year is the thirty seventh year in which the appropriation limit has been in effect. The City's actual budget subject to limitation is $13.48 million. This means that the City has an additional $32.48 million which could legally be appropriated. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth.

The provisions provide for the California per-capita personal income growth (a 1.0537% increase) or growth in non-residential property assessed valuation, whichever is higher. Non-residential construction for Merced County is not currently available.

Cities can choose to use the rate of "change in population" either within the City (a 1.0178% increase for the City of Los Banos) or the County (a 1.0103% increase for the County of Merced), whichever is higher.

Revenue

Article XIII B defines proceeds of taxes to include (1) tax revenues, (2) investment earnings on tax proceeds, and (3) fees and charges in excess of the cost of providing the specific service for which they are intended and/or imposed. Appropriations financed by other forms of revenues--such as charges, licenses, fees, proceeds of asset sales, and settlement funds--are not subject to the limit. Below illustrates the revenues the City receives:

2016-17 FY Appropriation Limitation

Resources:	Appropriations:		
	Total	Not Subject	Subject
Proceeds of Taxes:			
Property Tax	2,995,868		2,995,868
Property Tax in lieu of VLF & Sales	2,392,169		2,392,169
Sales Tax	4,050,760		4,050,760
Special Taxes -PS Augmentation	2,308,600		2,308,600
Special Tax - CFD 2002-01	824,448		824,448
State Subventions (VLF, HOPTR)	18,600		18,600
Transient Occupancy Tax TOT	362,450		362,450
Franchise Fees	527,123		527,123
Total Proceeds of Taxes:	13,480,018	-	13,480,018
Non-proceeds of Taxes:			
General fund not tax proceeds	3,417,312	3,417,312	
Special Revenue Funds	5,919,795	5,919,795	
Capital Project Funds	386,388	386,388	
Debt Service Funds			
Enterprise Funds	20,166,852	20,166,852	
Internal Service Funds	2,594,505	2,594,505	
Total Proceeds of Non-Taxes:	32,484,852	32,484,852	-
Total of All Resources:	45,964,870	32,484,852	13,480,018
Maxium Allowable appropriations subject to limitations 2016-17 FY			78,178,248
Balance Under Article XIIIB Limit:			64,698,230

Currently the City is only at 17% of its limitation and therefore will not be impacted by the appropriation limit.

City of Los Banos

GANN APPROPRIATION LIMITATION

Fiscal Year 2016-2017

FY 2015-2016 Appropriation Limit			$72,893,471
A. Change in California Per Capital Cost of Living (converted to a ratio)		1.0537	
B. Greater of the Change in population (converted to a ratio)			
City of Los Banos	1.0178		
County of Merced	1.0103	1.0178	
Adjustment factor (A multiplied by B)			1.0725
FY 2016-2017 Appropriations Limit			$78,178,248

City of Los Banos Tax Appropriation Limit - 10 Years

FY	City Population	Limit
2016-2017	39,359	$78,178,248
2015-2016	37,145	$72,893,471
2014-2015	37,168	$69,774,549
2013-2014	37,017	$69,268,886
2012-2013	36,546	$65,286,415
2011-2012	36,525	$62,570,841
2010-2011	36,421	$60,014,235
2009-2010	36,198	$60,990,076
2008-2009	36,052	$59,788,331
2007-2008	35,211	$55,725,912

Fiscal Policies

1. REVENUE

A. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.
B. The City will estimate revenues using an objective, analytical process; in the case of uncertainty, conservative projections will be utilized.
C. The City will fund all current expenditures from current revenues and available fund balance, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
D. Development process costs and related administrative expenses will be offset by development fees.
E. City staff will provide monthly reports to the City Council which compare and analyze year-to-date actual revenues and expenditures to budget.

2. RESERVES & DESIGNATIONS

Purpose

A. The City of Los Banos commits to target the minimum level necessary to maintain the City's credit worthiness and to adequately provide for economic uncertainties, local disasters or catastrophes, future debt or capital obligations, cash flow requirements and legal requirements.
B. The City shall maintain unappropriated fund balance or working capital in the General Fund, Water, Wastewater, and Solid Waste operating funds.

Policy

C. General Fund – The City shall make every effort to keep a minimum reserve level of 30% of the General Fund projected expenditures for the current year. The 30% minimum reserve level includes non-recurring emergencies and economic uncertainty.
D. Water, Wastewater, and Solid Waste Operating Funds - The City shall make every effort to keep a minimum reserve of the appropriated operating budget for each of these enterprise operating funds.
E. Liability Program – The City shall make every effort to minimize its risk. The City is a member of Central San Joaquin Valley Risk Management Authority which maintains a pooled coverage program for workers compensation, liability, auto-physical damage, property, and errors and omissions insurance. Under the pooled liability program, expected claims are actuarially determined and deposited with the Authority along with all estimated operating costs.
F. Other reserves; such as for cash flow needs or anticipated costs for service enhancements, will be established each fiscal year as needed.

3. CASH MANAGEMENT

A. Investments and cash management will be the responsibility of the Finance Department.
B. In accordance with Section 53646 of the Government Code, the City Council will review and update annually, a specific investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: 1) safety, 2) liquidity, and 3) yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and criteria used to determine qualified depositories/dealers.
C. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
D. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
E. The City Treasurer will generate a quarterly report to the City Council in conformance with all State laws and City investment policy requirements.
F. The City's independent auditors, in conjunction with their annual audit, will audit cash and investment balances in conformance with generally accepted accounting principles.

4. BUDGET

A. The City of Los Banos's Budget will be developed on an annual basis. Appropriations for each year will be approved by the City Council.
B. The City's Budget Document will work towards developing selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.
C. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
D. The legal level of control is established as follows: The City Manager has the authority to transfer between line items within an activity to facilitate the functions of the activity in accordance with the directions, goals and policies of the City Council. The City Manager is authorized to transfer appropriations within an activity budget to facilitate the functions of that activity in accordance with the directions, goals and policies of the City Council. A transfer of appropriations between activities, additional appropriations, new programs, or new appropriations requires the authorization of the City Council.
E. A mid-year budget report will be presented to Council in March each fiscal year.
F. Budget Adjustments will be presented to Council throughout the year as necessary.

5. COST ACCOUNTING

When feasible, costs will be charged directly to the appropriate fund and department. Employee labor costs are charged directly to the fund based on a percentage of which their job duties pertain. Labor costs for the Assessment Districts are charged out of Maintenance and into the various districts based on time spent in each district. Street activities are charged out to Solid Waste for the impact waste vehicles have on City streets, RSTP, and Gas Tax funds based on those related projects. Costs for internal services such as vehicle maintenance, technology, and retiree health will be charged to the end user using the most appropriate allocation method (number of vehicles, computers, employees, etc.). To ensure that appropriate fees for services and cost recovery level goals are being met, the City will conduct cost of services review on a regular basis.

6. ACCOUNTING BASIS

The City of Los Banos utilizes a modified accrual basis of accounting for its General Fund and other governmental-type funds. Revenues are recognized when they are available to finance expenditures of the current period and that expenditures are recognized when the payment is due. The accrual type accounting is utilized for the City's proprietary funds. Under this method, revenues are recognized when earned and expenditures are recorded at the time liabilities are incurred.

7. DEBT

Purpose

A. To define the role of debt in the City's total financial strategy and to avoid using debt in a way that weakens other parts of the financial structure of the City.
B. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
C. To maintain the best possible credit rating.

Policy

D. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
E. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
F. The City shall not use long-term debt for current operations.
G. The City will maintain good communications about its financial condition with credit rating agencies.
H. The City will follow a policy of full disclosure on every financial report and bond prospectus.
I. Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
J. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

Budget Preparation Process

The budget represents the 2016-2017 financial plan for the City of Los Banos. This document concludes an ongoing process involving input from everyone in the community. Budget development is a process, which begins in February and continues until the official budget is adopted by the City Council in June. Participation at all levels is evident in this ongoing process.

Review of Goals

There are several goals associated with the preparation and development of the City's budget document. First, the budget is a financial plan and management tool. The document should assist staff in monitoring revenues and expenditures and in evaluating the effectiveness of City activities and services. Second, the budget serves as an important reference document. It should provide staff, City Council and the general public with extensive information on the nature and scope of the municipal operations and services.

Department Budget Requests

The Finance Department issues revenue and expenditure budget sheets listing the prior year actual expenditures, current year appropriation amounts and space to input budget requests for the upcoming year. The departments fill out the forms with particular attention given to providing sufficient justification for budget requests. Individual business plans are required for significant operating budget increases. All business plan requests are returned to the Finance Department in preparation for the City Manager review.

Budget Review and Analysis

Departmental review sessions are scheduled with the City Manager, Finance Director, and the Department Heads. The objectives of this phase are to ensure that the intent of all budget requests is understood and complete. Various analytical techniques are utilized in evaluating departmental budget requests. Some of these include: evaluation of historical expenditure patterns as well as review of departmental operations. Spending priorities are based on the City's financial policies and mandated requirements, focusing on service levels, covering insurance and bond requirements, and the balancing of manpower, supplies and equipment. After these reviews, the management staff makes their final adjustments and recommendations for presentation to City Council.

City Council Adoption

In May the proposed budget is printed and distributed and City Council study sessions are held. A public hearing of the budget is conducted at the second Council meeting in June and the budget is adopted. In July the final adopted budget is published and final distribution is made.

Description of Funds

The basic accounting and reporting mode for a City is a fund. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary, and fiduciary. Governmental funds include activities usually associated with a typical state or local government's operations (public safety, general government activities, etc). Proprietary funds are used in governments to account for activities often found in the private sector. Fiduciary funds account for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other government agencies. The various funds are grouped in fund types and categories as follows:

GOVERNMENTAL FUNDS

Includes activities usually associated with the governmental entities' operations (police, fire and general government functions).

GENERAL FUND

The General Fund is a governmental fund used to account for the day-to-day operations of the City. All financial activity that is not required to be accounted for in another fund is included in the General Fund. Major revenue sources are all general taxes, such as property taxes, sales taxes and transient occupancy taxes, licenses and permits, funding from other government agencies such as vehicle-in-lieu fees, fines and penalties. Government Administration, Public Safety, Community & Economic Development, Building, Street, Engineering, Code Enforcement, Recreation, and Public Works Maintenance are funded from the General Fund.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- **Gas Tax Fund (215-225)** – Was established to account for the construction and maintenance of the street system in Los Banos. Financing is provided by the City's share of state gasoline taxes.
- **Traffic Impact Fees (230,233,234)** – Fees received from developers to be expended on new streets, traffic signals, and improvements of existing streets where they are impacted by new development.
- **Storm Drain Fee Fund (232)** - Fees received from developers to be expended on maintenance and improvements of existing storm drains where they are impacted by new development.

Description of Funds *(continued)*

SPECIAL REVENUE FUND *(continued)*

- **Fire Capital Improvement Fund (243)** – Developer fees that are charged to pay for fire capital improvement items such as equipment and vehicles.
- **Community Center Fee (244)** - Developer fees that are charged to pay for improvements and expansion of the community center.
- **Police Capital Improvement Fund (245)** – Developers fees that are charged to pay for police capital improvement items such as equipment and vehicles.
- **Traffic Safety Fund (246)** – Revenue received is the cities share of vehicle code fines collected within the City and it must be spent on traffic safety (police) expenditures.
- **Park Development Fees (250-259)** – Fees are received from developers to be used for the design, development and construction of new parks within the City.
- **Assessment Districts (271-289)** – Fees are charged to residents in the Assessment Districts through their property tax bills and funds are used to maintain landscaping and lighting.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

- **City Hall Impact Fee (304)** – Established to account for construction and/or improvements to City Hall.
- **Corporation Yard (306)** – Established to account for construction and/or acquisition of a corporate yard.
- **Child Development Center (324)**-Established to account for the building maintenance of the Child Development Center located at 1620 San Luis Street.

PROPRIETARY FUNDS

BUSINESS – TYPE FUNDS

Business-Type Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

- **Water Fund (501)** – Established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

Description of Funds *(continued)*

BUSINESS – TYPE FUNDS *(continued)*

- **Wastewater Fund (502)** – Established to provide sewer collection and treatment services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, financing and related debt service, billing and collection.
- **Airport Fund (505)** – Established to account for the operations of the City Airport.
- **Solid Waste Fund (510)** - Established to provide garbage services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

INTERNAL SERVICE FUNDS

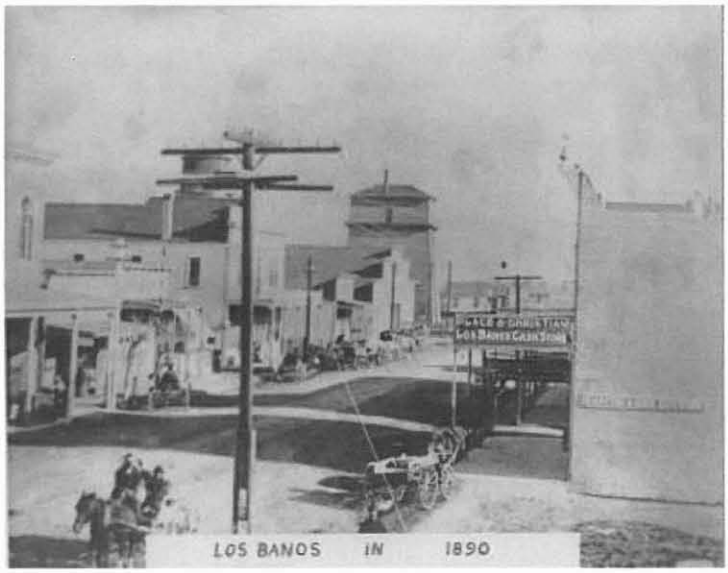
Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole. The city maintains three Internal Service Funds: **(601) Fleet Maintenace, (610) Information Technology (656) Retirees' Medical Health.**

This page intentionally left blank.

Community Profile

History of the City

The gallant Gabriel Moraga, with his troop of Spanish Calvary from the Presidio of San Francisco came riding through the Pacheco Pass under orders from the Spanish Governor of California to explore the San Joaquin Valley in 1805. This jaunty leader and his party intent on reaching the floor of the valley cantered right across the area where the City of Los Banos now stands.



These explorers were astonished to note the great wealth of natural life everywhere. Gazing in every direction these Spaniards saw ducks, geese, cranes, herons, pelicans, curlew, antelope, deer, elk and grizzly bears all living their lives undisturbed. Prior to their visit only the local Indians had ventured into the area.

The next Spanish explorer to leave his name stamped indelibly on the region was Padre Felipe Arroyo de la Cuesta. He was a Franciscan monk who was stationed at Mission San Juan Bautista from 1808 to 1833. On his missionary visits to the Indians he discovered pools of water in the rocks at the summit of the mountains in a little creek bed that flowed down into the San Joaquin Valley. At these baths or pools he camped overnight with his band of friendly Indians from the Mission. Reports of these baths led to the local ranchers naming the creek "El Arroyo de Los Banos del Padre Arroyo." In time that lengthy moniker was reduced to "Los Banos Crick."

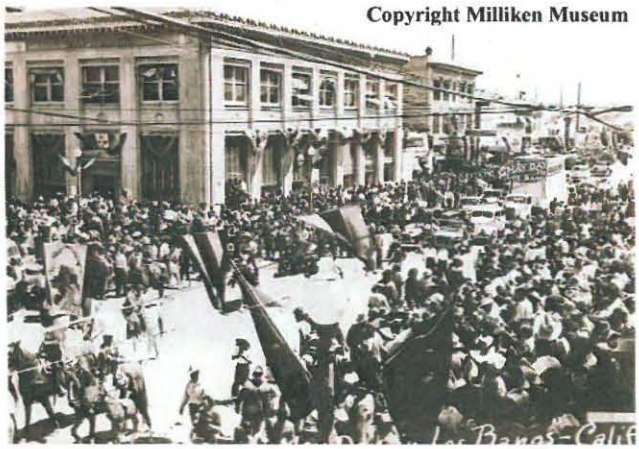
In 1873 a pioneer to the area named Gus Kreyenhagen ran a trading post near Los Banos Creek. The Post Office Department decided to establish a Post Office at the trading post and named it after the creek, hence the name "Los Banos."

History of the City *(continued)*

Henry Miller

Henry Miller arrived in San Francisco in 1850 with $6.00 in his pocket. After working as a butcher he became aware of the need for a better grade of cattle than that which was available at that time in California. He came to the San Joaquin Valley and began his land acquisitions and cattle empire. He acquired land on both sides of the San Joaquin River ultimately owning that land for a distance of 120 miles. In 1871 he formed the San Joaquin and Kings River Canal and Irrigation Company. He is credited with being the first to introduce the crops of cotton, rice and alfalfa to the valley.

Henry Miller is credited with being the founder of Los Banos. He planted hundreds of shade trees and improved the streets. He also built several brick buildings to house his banks, stores and hotel, of which are still standing in the downtown area. Miller made a great effort to get the railroad to extend through the West Side and that eventually decided the present day location of Los Banos. Agriculture remains the number one industry in and around Los Banos and this is due mainly to the early success of Henry Miller.



The May Day Spring Fair comes from Henry Miller himself. Each year in May Miller would host a picnic for the town and some of the biggest parades in the state were held then.

Location

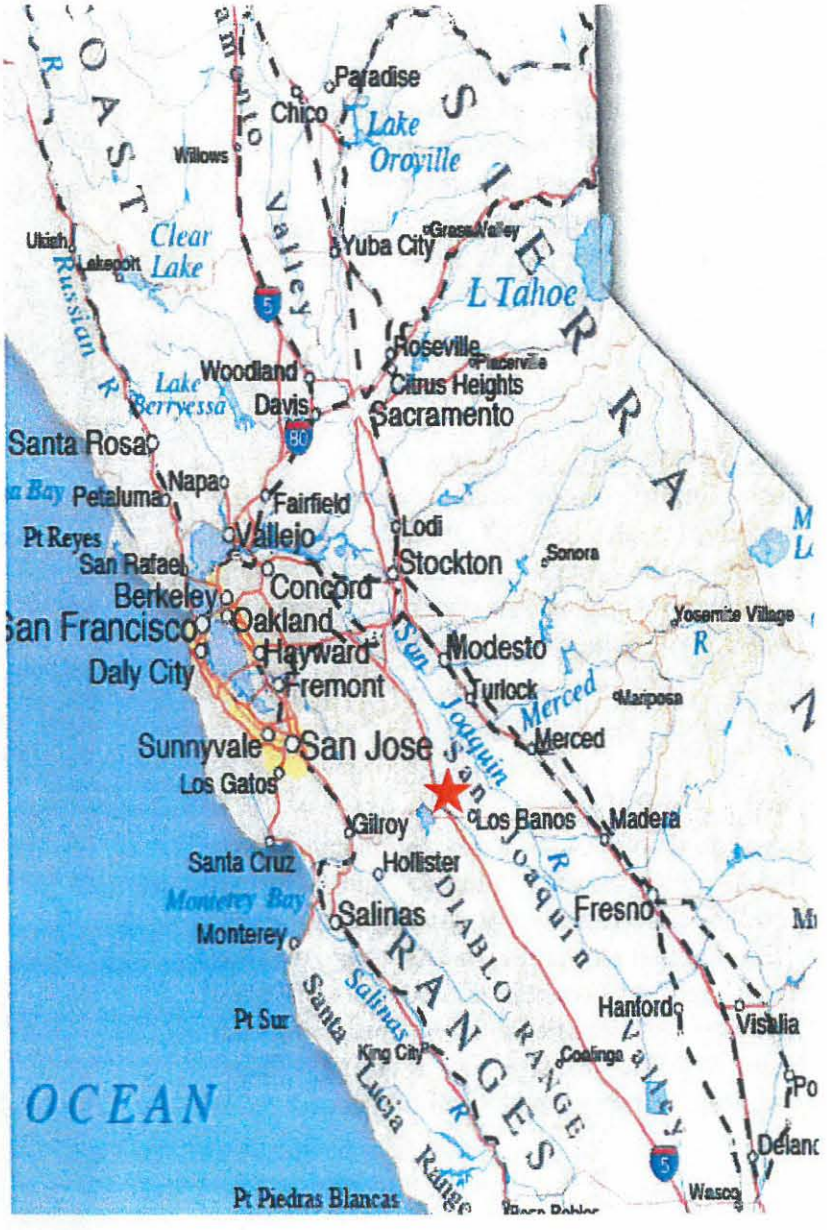
The City of Los Banos is located near the geographical center of California in the San Joaquin Valley.

Los Banos is about a 2 hour drive from San Francisco, Oakland and Sacramento. The Monterey Peninsula is less than a 1 1/2 hour trip as is San Jose.

The world famous natural wonder, Yosemite National Park can also be reached within 2 hours.

The Crossroads of California describes Los Banos because State Highways 33, 165 and 152 all pass through the city and Interstate 5 is six miles to the west. U.S. Highway 99 is 30 minutes to the east and the City of Fresno is 67 miles away.

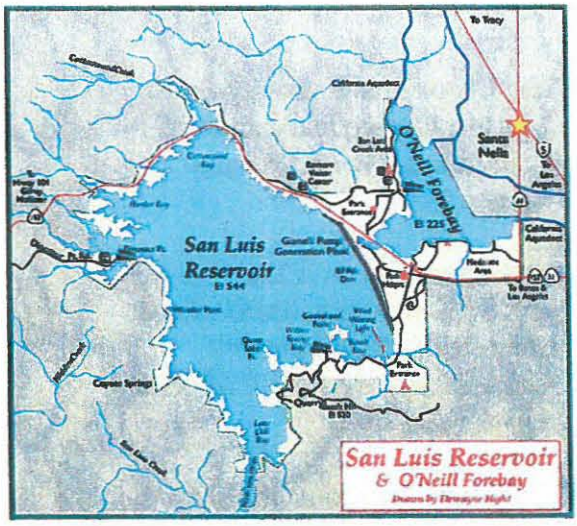
Los Banos is famous for its agricultural products, including melons, almonds, walnuts, apricots, cotton, tomatoes and dairy products.



Recreation

San Luis Reservoir State Recreation Area

The three lakes of the San Luis Project are known for their boating, board sailing, camping, picnicking and most notably for their fishing. San Luis Reservoir and the O'Neill Forebay are famous for their world record striped bass. The area has four boat ramps and two sandy beaches (North Beach is designated for swimmers only).



Los Banos Wildlife Area

Lush Button Willow Lake teams with the stunning pageantry of 300,000 waterfowl escaping the ranges of an Artic winter. Activities include nature observation, hunting, (waterfowl), fishing boating and dog trails.

San Luis Refuge

Composed of 7,430 acres of marsh, grass upland and wooded sloughs and streams. Wildlife observation, photography, hunting and fishing are all attractions on this refuge that lies about eight miles north of Los Banos off State highway 165. A special attraction of the San Luis Wildlife Refuge is a large, fenced enclosure housing a colony of tule elk.

Grasslands Water District Refuge

For sightseeing and hunting, this is a privately owned refuge of 52,000 acres Northeast and South of Los Banos and is managed by the Grasslands Water District. County roads wind through the district where the public can observe waterfowl, fish in the canal and hunt ducks in season.

City of Los Banos - General Information

General City Profile	
Date of Incorporation	1907
Population	39,359
Form of Government	Council/Manager
Employees	156
Median Age	30.5
Median Household Income	$53,482
Per Capita Income	$28,555
Labor Force	15,700

Public Safety		
Fire	Stations	2
	Sworn Personnel	16
	Emergency Response Units	15
Police	Stations	1
	Sworn Personnel	38
	Patrol Units	16
	Motorcycles	2
	Canine Officers	1

Public Services	
City Parks	36
Skate Park	2
Baseball Fields	1
Soccer Fields	6
Basket Ball Courts	6
Tennis Courts	13
Senior Citizen Centers	1
Airport	1
Child Development Center	1
Community Center	1

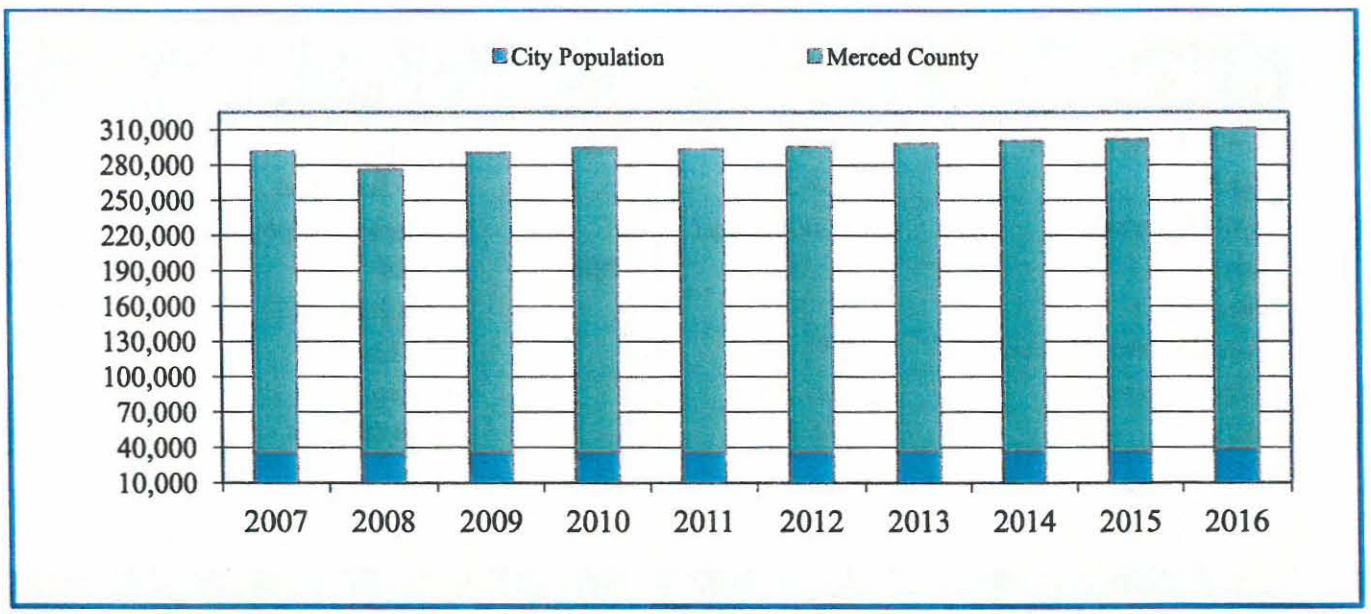
Public Works		
Water	Water Delivered (millions)	2,169 gal
	Services Accounts	11,557
	Storage Capacity (millions)	5,100 gal
Sewer	Average Daily Flow (mgd)	2.9
	Miles of Sewer	130
Solid Waste	Street Sweeping	
	Miles per Year	23,661
	Street Sweepers	2
Streets	Miles	123

Facilities and Services not included in Reporting Entity	
Hospital	1
County Library	1
Fair Grounds	1
School Enrollment	10,540
Education	
Elementary Schools	8
Junior High Schools	2
High Schools	2
Continuation Schools	2
Private Schools	2
Community College	1

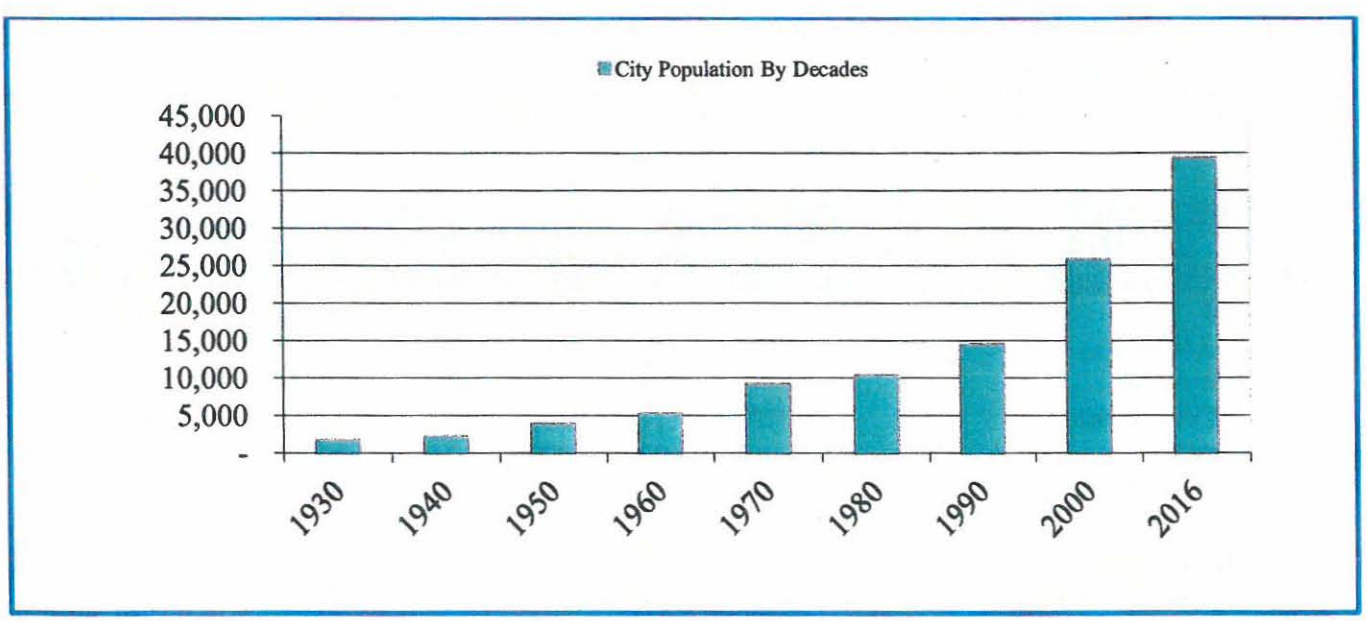
City Growth

Year	Population	Assessed Value
2006-2007	33,957	2,047,152
2007-2008	34,992	3,022,057
2008-2009	35,705	2,862,172
2009-2010	36,198	1,814,335
2010-2011	36,421	1,687,376
2011-2012	36,525	1,743,715
2012-2013	36,546	1,749,273
2013-2014	37,017	1,844,571
2014-2015	38,670	2,124,093
2015-2016	39,359	2,270,317

Population History



The City of Los Banos is an incorporated city within the County of Merced located in California's San Joaquin Valley. The City's current population is estimated at 39,359. The City strives to maintain the small town charm which is a characteristic of so many rural, farming communities. With an average temperature of 72 degrees, a comfortable, affordable way of life can be found here.



Source: US Census Bureau

Budget Summaries

City of Los Banos
Summary of Fund Balance
2016-2017

Fund #	Fund	Estimated Beginning Balance	2016-17 Adopted Revenues	2016-17 Transfer In	2016-17 Adopted Expenditures	2016-17 Transfer Out	Estimated Ending Balance
100	General Fund-Unassigned	9,213,569	13,754,660	9,622	14,745,320	170,839	8,061,692
200	Movie Night	3,829	0	0	0	0	3,829
202	City Hall Admin	129,497	90,080	0	0	0	219,577
204	Prevention Underage Drinking	7,026	250	0	1,000	0	6,276
207	RSTP Exchange	2,932,440	390,000	0	1,200,000	0	2,122,440
210	Plant a Tree	307	0	0	0	0	307
212	PEG Franchise Fee	131,061	22,500	0	5,000	0	148,561
215	Gas Tax	256,847	767,807	0	514,041	0	510,613
230	Traffic Impact Fee	3,107,466	984,025	0	5,000	0	4,086,491
232	Storm Drain Fee	26,580	93,194	0	0	0	119,774
233	Lamoglia Traffic Impact	751,730	0	0	0	0	751,730
234	Meadowlands Traffic Impact	129,422	0	0	0	0	129,422
235	Asset Forfeiture	49,922	3,100	0	30,000	0	23,022
236	Police Public Safety Augmentation	1,616,518	1,155,300	0	685,230	0	2,086,588
237	SLESF COPS Program	0	100,000	72,241	172,241	0	0
238	Fire Public Safety Augmentation	539,053	1,153,300	0	1,160,729	0	531,624
240	JAG Edward Byrne Grant	0	10,244	0	10,244	0	0
243	Fire Capital Improvement	691,299	217,464	0	10,000	0	898,763
244	Community Center Fee	239,026	101,095	0	225,000	0	115,121
245	Police Capital Improvement	1,530,358	401,450	0	60,000	0	1,871,808
246	Traffic Safety	93,136	15,500	0	28,958	0	79,678
248	Homeland Security Grant	1,475	50,000	0	50,000	0	1,475
249	CMAQ/SRTS/SJVAPCD/CARB Grant	(616)	0	0	0	0	(616)
250	Los Banos Park Development Fee	467,538	299,080	0	0	0	766,618
251	Mission Village North Dev Fee	68,710	0	0	0	0	68,710
252	Public Facilities	18,574	1,274	0	0	0	19,848
253	Regency Estates Park Dev Fee	136,850	47,140	0	46,640	0	137,350
255	Vineyard Park Dev Fee	15,860	0	0	0	0	15,860
256	Meadowland Park Dev Fee	181,797	0	0	0	0	181,797
257	Mission Estates Park	148,582	0	0	0	0	148,582
258	Stonecreek Park Fund	87,208	132,900	0	132,600	0	87,508
259	Orchard Terrace Park	5,762	0	0	0	0	5,762
262	CDBG Microenterprise Prog Inc	52,807	9,622	0	0	9,622	52,807
271	Ranchwood Estates AD #1	146,933	412,778	0	450,698	0	109,013
272	Cresthills AD #2	238,014	72,091	0	67,052	0	243,053
273	Los Banos Gardens AD #3	(52,834)	130,773	0	107,800	0	(29,861)
274	College Green Estates AD #4	166,884	101,626	0	138,248	0	130,262
275	Orchard Terrace AD #5	48,533	62,032	0	50,973	0	59,592
276	St. Francis Estates AD #6	48,754	25,538	0	32,153	0	42,139
277	Valley Meadows AD #7	6,740	14,830	0	12,424	0	9,146
279	Jo-Lin Manor/Ranch AD #9	20,552	115,404	0	104,275	0	31,681
280	LB Creek Shopping Center AD #10	18,374	38,087	0	45,499	0	10,962
281	Meadowlands AD #11	(371,413)	186,352	0	213,148	0	(398,209)
282	Mission Estates AD #12	84,353	101,662	0	118,948	0	67,067
283	Somerset Park AD #13	27,131	25,296	0	27,131	0	25,296
284	Northgate @ Regency AD #14	88,229	211,128	0	238,440	0	60,917
285	Magnolia Grove AD #15	(31,228)	10,378	0	6,395	0	(27,245)
286	Senior Home Villages AD #16	(1,567)	11,067	0	9,410	0	90
287	Stonecreek Villages AD #17	(199,277)	281,495	0	175,344	0	(93,126)
288	Rail Trail Corridor AD #18	39,447	108,344	0	109,496	0	38,295

City of Los Banos
Summary of Fund Balance
2016-2017

Fund #	Fund	Estimated Beginning Balance	2016-17 Adopted Revenues	2016-17 Transfer In	2016-17 Adopted Expenditures	2016-17 Transfer Out	Estimated Ending Balance
289	Talbott Park AD #19	(63,361)	41,825	0	81,485	0	(103,021)
290	Police CFD	1,670	412,224	54,764	466,988	0	1,670
291	Fire CFD	0	412,224	43,834	456,058	0	0
293	HOME PI Housing Rehab	51,880	0	0	0	0	51,880
294	NSP Program Income	(202,224)	61,525	0	70,000	0	(210,699)
295	Repair & Demolition	15,034	0	0	0	0	15,034
303	Traffic Mitigation	145,631	0	0	0	0	145,631
304	City Hall	492,084	248,444	0	10,000	0	730,528
306	Corporation Yard	221,060	87,944	0	140,000	0	169,004
324	Child Development Center	(850,030)	50,000	0	21,983	0	(822,013)
501	Water	16,920,478	5,972,662	0	5,166,396	0	17,726,744
502	Wastewater	8,066,256	6,441,220	0	7,843,126	0	6,664,350
505	Airport	365,943	556,300	0	473,231	0	449,012
510	Solid Waste & Street Sweeping	4,202,329	7,196,670	0	9,337,067	0	2,061,932
601	Fleet Maintenance	64,717	916,075	0	916,143	0	64,649
610	Information Technology	27,784	478,688	0	481,501	0	24,971
656	Retirees' Medical Health	189,398	1,199,742	0	1,197,742	0	191,398
		$52,559,907	$45,784,409	$180,461	$47,651,157	$180,461	$50,693,159

Estimated beginning fund balances are based on an accrual basis except for the Business type funds which are based on an available unrestricted cash basis.

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		GENERAL FUND	
		Administration	
100	410	Personnel Services	777,068
100	410	Supplies & Services	341,956
100	410	Capital Outlay	125,895
100	410	Interest - Debt Service	4,158
100	495	Contingency	50,000
100	498	Transfer Out	170,839
		Total	$1,469,916
		Community & Economic Development	
100	419	Personnel Services	253,867
100	419	Supplies & Services	228,739
100	419	Capital Outlay	14,252
100	419	Contingency	15,000
		Total	$511,858
		Police	
100	421	Personnel Services	7,369,717
100	421	Supplies & Services	897,382
100	421	Capital Outlay	807,221
		Total	$9,074,320
		Fire	
100	422	Personnel Services	1,126,246
100	422	Supplies & Services	372,299
100	422	Capital Outlay	76,294
100	422	Interest - Debt Service	3,256
		Total	$1,578,095
		Building	
100	424	Personnel Services	34,488
100	424	Supplies & Services	644,724
100	424	Interest - Debt Service	1,386
		Total	$680,598
		Engineering	
100	426	Personnel Services	68,516
100	426	Supplies & Services	28,954
		Total	$97,470

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		Code Enforcement	
100	429	Personnel Services	241,211
100	429	Supplies & Services	48,566
100	429	Capital Outlay	11,000
		Total	$300,777
		Streets	
100	431	Personnel Services	990,623
100	431	Supplies & Services	676,565
100	431	Capital Outlay	346,000
100	431	Charge Ins - Outs	(2,013,188)
		Total	$0
		Recreation	
100	451	Personnel Services	200,400
100	451	Supplies & Services	121,817
100	451	Capital Outlay	29,000
		Total	$351,217
		Maintenance	
100	452	Personnel Services	956,385
100	452	Supplies & Services	375,886
100	452	Charge Ins - Outs	(651,373)
		Total	$680,898
		Senior Citizens	
100	453	Personnel Services	13,297
100	453	Supplies & Services	6,800
		Total	$20,097
		Community Center	
100	481	Personnel Services	73,042
100	481	Supplies & Services	112,871
		Total	$185,913
		TOTAL GENERAL FUND	**$14,951,159**

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		SPECIAL REVENUE FUNDS	
		Prevention Underage Drinking	
204	421	Supplies & Services	1,000
		Total	$1,000
		RSTP Exchange	
207	498	Charge Ins - Outs	1,200,000
		Total	$1,200,000
		Peg Franchise Fee	
212	410	Supplies & Services	5,000
		Total	$5,000
		Gas Tax	
215	430	Supplies & Services	85,000
215	430	Charge Ins - Outs	429,041
		Total	$514,041
		Traffic Impact	
230	430	Supplies & Services	5,000
		Total	$5,000
		Asset Forfeiture	
235	421	Supplies & Services	30,000
		Total	$30,000
		Police Augmentation	
236	421	Personnel Services	572,884
236	421	Supplies & Services	99,615
236	421	Capital Outlay	12,731
		Total	$685,230
		SLESF COPS Program	
237	421	Personnel Services	172,241
		Total	$172,241
		Fire Augmentation	
238	422	Personnel Services	929,471
238	422	Supplies & Services	55,603
238	422	Capital Outlay	175,655
		Total	$1,160,729
		JAG Edward Byrne Grant	
240	421	Capital Outlay	10,244
		Total	$10,244

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		Fire Capital Improvement	
243	422	Supplies & Services	10,000
		Total	$10,000
		Community Center Fee	
244	410	Capital Outlay	225,000
		Total	$225,000
		Police Capital Improvement	
245	421	Supplies & Services	10,000
245	421	Capital Outlay	50,000
		Total	$60,000
		Traffic Safety	
246	421	Supplies & Services	5,000
246	421	Capital Outlay	23,958
		Total	$28,958
		Homeland Security Grant	
248	421	Capital Outlay	25,000
248	422	Capital Outlay	25,000
		Total	$50,000
		Regency Park	
253	454	Capital Outlay	46,640
		Total	$46,640
		Stonecreek Park	
258	454	Capital Outlay	132,600
		Total	$132,600
		CDBG Micro Enterprise Program Income	
262	498	Transfer Out	9,622
		Total	$9,622
		Ranchwood AD#1	
271	458	Supplies & Services	254,485
271	458	Capital Outlay	17,500
271	458	Charge Ins - Outs	178,713
		Total	$450,698
		Cresthills AD#2	
272	458	Supplies & Services	42,400
272	458	Charge Ins - Outs	24,652
		Total	$67,052

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		Los Banos Gardens AD#3	
273	458	Supplies & Services	80,178
273	458	Charge Ins - Outs	27,622
		Total	$107,800
		College Green AD#4	
274	458	Supplies & Services	98,150
274	458	Charge Ins - Outs	40,098
		Total	$138,248
		Orchard Terrace AD#5	
275	458	Supplies & Services	40,518
275	458	Charge Ins - Outs	10,455
		Total	$50,973
		ST. Francis AD#6	
276	458	Supplies & Services	21,698
276	458	Charge Ins - Outs	10,455
		Total	$32,153
		Valley Meadows AD#7	
277	458	Supplies & Services	11,176
277	458	Charge Ins - Outs	1,248
		Total	$12,424
		Jo-Lin Manor AD#9	
279	458	Supplies & Services	64,395
279	458	Charge Ins - Outs	39,880
		Total	$104,275
		LB Creek Shopping Center AD#10	
280	458	Supplies & Services	24,153
280	458	Capital Outlay	10,000
280	458	Charge Ins - Outs	11,346
		Total	$45,499
		Meadowlands AD#11	
281	458	Supplies & Services	185,526
281	458	Charge Ins - Outs	27,622
		Total	$213,148
		Mission Estates AD#12	
282	458	Supplies & Services	68,363
282	458	Charge Ins - Outs	50,585
		Total	$118,948

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		Somerset Park AD#13	
283	458	Supplies & Services	17,924
283	458	Charge Ins - Outs	9,207
		Total	$27,131
		Northgate @ Regency AD#14	
284	458	Supplies & Services	118,216
284	458	Charge Ins - Outs	120,224
		Total	$238,440
		Magnolia Grove AD#15	
285	458	Supplies & Services	6,395
		Total	$6,395
		Senior Villages AD#16	
286	458	Supplies & Services	7,897
286	458	Charge Ins - Outs	1,513
		Total	$9,410
		Stonecreek Village AD#17	
287	458	Supplies & Services	142,042
287	458	Charge Ins - Outs	33,302
		Total	$175,344
		Rail Trail Corridor AD#18	
288	458	Supplies & Services	52,667
288	458	Capital Outlay	20,000
288	458	Charge Ins - Outs	36,829
		Total	$109,496
		Talbott Park AD#19	
289	458	Supplies & Services	53,863
289	458	Charge Ins - Outs	27,622
		Total	$81,485
		Police CFD	
290	421	Personnel Services	464,588
290	421	Supplies & Services	2,400
		Total	$466,988
		Fire CFD	
291	422	Personnel Services	453,658
291	422	Supplies & Services	2,400
		Total	$456,058

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		NSP Program Income	
294	463	Supplies & Services	70,000
		Total	$70,000
		CAPITAL PROJECT FUNDS	
		City Hall	
304	410	Supplies & Services	10,000
		Total	$10,000
		Corporation Yard	
306	430	Capital Outlay	140,000
		Total	$140,000
		Child Development Center	
324	452	Supplies & Services	21,983
		Total	$21,983
		BUSINESS TYPE FUNDS	
		Water	
501	410	Personnel Services	409,547
501	410	Supplies & Services	229,419
501	410	Capital Outlay	17,909
		Total Water Administration	$656,875
501	461	Personnel Services	1,281,053
501	461	Supplies & Services	1,703,600
501	461	Capital Outlay	1,424,868
501	495	Contingency	100,000
		Total Water	$4,509,521
		Total Water Fund	$5,166,396
		Wastewater	
502	410	Personnel Services	402,170
502	410	Supplies & Services	228,957
502	410	Capital Outlay	17,908
		Total Wastewater Administration	$649,035
502	432	Personnel Services	728,871
502	432	Supplies & Services	546,364
502	432	Capital Outlay	2,326,868
502	432	**Total Wastewater Collection**	$3,602,103

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
502	433	Personnel Services	490,497
502	433	Supplies & Services	826,178
502	433	Capital Outlay	1,700,000
502	433	Interest - Debt Service	475,313
502	433	**Total Wastewater Treatment**	$3,491,988
502	495	Contingency	100,000
		Total Wastewater Fund	$7,843,126
		Airport	
505	435	Personnel Services	11,779
505	435	Supplies & Services	266,298
505	435	Capital Outlay	180,000
505	435	Interest - Debt Service	15,154
		Total	$473,231
		Solid Waste & Street Sweeping	
510	410	Personnel Services	402,711
510	410	Supplies & Services	228,957
510	410	Capital Outlay	17,907
		Total Solid Waste Administration	$649,575
510	490	Personnel Services	728,927
510	490	Supplies & Services	7,382,550
510	490	Capital Outlay	91,868
510	490	Charge Ins - Outs	384,147
510	490	**Total Solid Waste Management**	$8,587,492
510	495	Contingency	100,000
		Total Solid Waste Fund	$9,337,067
		INTERNAL SERVICE FUNDS	
		Fleet Maintenance	
601	480	Personnel Services	256,269
601	480	Supplies & Services	644,321
601	480	Interest - Debt Service	15,553
		Total	$916,143
		Information Technology	
610	410	Personnel Services	390,683
610	410	Supplies & Services	58,018
610	410	Capital Outlay	32,800
		Total	$481,501

City of Los Banos
Adopted Expenditures
2016-2017

Fund	Dept	Description	Adopted
		Retirees' Medical Health	
656	415	Personnel Services	1,197,742
		Total	$1,197,742
		TOTAL ALL FUNDS	$47,866,618
		Summary All Funds	
		Personnel Services	20,997,951
		Supplies & Services	17,674,268
		Capital Outlay	8,134,118
		Interest - Debt Service	514,820
		Contingency	365,000
		Transfer Out	180,461
		TOTAL	$47,866,618

This page intentionally left blank.

City of Los Banos
Expenditure History by Fund
2016-2017

Fund	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100	GENERAL FUND	**10,286,174**	**10,765,548**	**12,673,075**	**14,951,159**
	Special Revenues				
200	MOVIE NIGHT	214	0	0	0
202	CITY HALL ADMIN	9,765	9,015	5,000	0
204	PREVENTION UNDERAGE DRINKING	2,000	2,000	1,000	1,000
207	RSTP EXCHANGE	46,128	13,785	73,818	1,200,000
210	PLANT-A-TREE	0	508	0	0
212	PEG FRANCHISE	0	0	849	5,000
215	GAS TAX	940,862	1,048,146	1,245,592	514,041
225	SB325 TRANSPORTATION	97,479	88,196	0	0
229	REGIONAL TRANS IMPACT (RTIF)	25,085	0	0	0
230	TRAFFIC IMPACT	181,511	304	330,000	5,000
235	ASSET FORFEITURE	17,892	10,136	15,000	30,000
236	POLICE AUGMENTATION	1,117,494	1,002,370	660,518	685,230
237	SLESF COPS PROGRAM	126,457	142,881	166,501	172,241
238	FIRE AUGMENTATION	1,050,023	1,111,704	1,177,093	1,160,729
239	JAG (JUSTICE ASSISTANCE GRANT)	20,804	0	0	0
240	JAG EDWARD BYRNE GRANT	9,670	12,202	10,323	10,244
241	JAG EDWARD BYRNE GRANT	11,749	0	0	0
243	FIRE CAPITAL IMPROVEMENT	53,859	270,281	347,658	10,000
244	COMMUNITY CENTER FEE	0	0	12,500	225,000
245	PD CAPITAL IMPROVEMENT	103,233	50,225	2,713	60,000
246	TRAFFIC SAFETY	25,732	20,554	14,956	28,958
248	HOMELAND SECURITY GRANT	62,159	43,483	81,000	50,000
249	CMAQ/SR2S/SJVAPCD/CARB GRANT	914,743	239,351	108,874	0
253	REGENCY PARK	0	5,830	41,976	46,640
258	STONE CREEK PARK	30,686	40,659	211,176	132,600
259	ORCHARD TERRACE PARK	0	150,773	0	0
262	CDBG MICRO ENTERPRISE PI	22,230	16,717	16,760	9,622
266	CDBG 03 REHAB GRANT	0	3,565	0	0
271	RANCHWOOD EST AD#1	362,412	352,983	438,525	450,698
272	CRESTHILLS AD#2	45,748	42,602	51,849	67,052
273	LOS BANOS GARDENS AD#3	81,075	98,981	96,599	107,800
274	COLLEGE GREEN EST AD#4	78,070	80,455	112,423	138,248
275	ORCHARD TERRACE AD#5	46,615	37,696	43,339	50,973
276	ST. FRANCIS ESTATES AD#6	20,644	20,092	27,669	32,153
277	VALLEY MEADOWS AD#7	7,595	5,939	10,877	12,424
279	JO-LIN MANOR/RNCH AD #9	84,923	70,868	80,057	104,275
280	LB CREEK SHP CNTR AD#10	17,344	14,324	23,588	45,499
281	MEADOWLANDS AD#11	174,875	197,523	219,307	213,148
282	MISSION ESTATES AD#12	83,942	99,368	102,029	118,948
283	SOMERSET PARK AD#13	16,119	17,019	21,985	27,131
284	NORTHGATE @ REGENCY AD#14	163,340	186,726	197,580	238,440
285	MAGNOLIA GROVE AD#15	5,256	4,140	5,526	6,395
286	SENIOR VILLAGES AD#16	5,418	4,500	7,865	9,410
287	STONE CREEK VLLGE AD#17	126,727	141,572	157,933	175,344
288	RAIL TRAIL CORDOR AD#18	70,824	68,015	75,781	109,496

City of Los Banos
Expenditure History by Fund
2016-2017

Fund	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
289	TALBOTT PARK AD#19	40,268	42,951	69,777	81,485
290	POLICE CFD 2002-01	359,124	396,809	458,096	466,988
291	FIRE CFD 2002-01	449,414	412,172	462,790	456,058
292	CDBG PI HOUSING REHAB	4	0	0	0
294	NSP PROGRAM INCOME	365,612	326,642	67,000	70,000
	Total Special Revenue Funds	**7,475,122**	**6,904,062**	**7,253,902**	**7,328,270**
	Capital Projects Funds				
304	CITY HALL	77,699	0	0	10,000
306	CORPORATION YARD	0	0	0	140,000
308	PROP 1B CAPITAL PROJECTS	0	369	0	0
324	CHILD DEVELOP CENTER	19,435	23,231	21,898	21,983
	Total Capital Project Funds	**97,134**	**23,599**	**21,898**	**171,983**
	Business Type Funds				
501	WATER	7,543,667	3,752,300	4,471,332	5,166,396
502	WASTEWATER	5,348,132	3,526,914	4,628,223	7,843,126
505	AIRPORT	428,423	359,091	300,390	473,231
510	SOLID WASTE	6,919,135	6,218,235	6,179,103	9,337,067
	Total Business Type Funds	**20,239,356**	**13,856,540**	**15,579,048**	**22,819,820**
	Internal Service Funds				
601	FLEET MAINTENANCE	735,202	773,168	777,277	916,143
610	INFORMATION TECHNOLOGY	375,114	387,924	441,370	481,501
656	RETIREE MEDICAL HEALTH	1,072,388	1,072,495	1,197,742	1,197,742
	Total Internal Service Funds	**2,182,704**	**2,233,587**	**2,416,389**	**2,595,386**
	TOTAL ALL FUNDS	**$ 40,280,490**	**$ 33,783,336**	**$ 37,944,312**	**$ 47,866,618**

City of Los Banos
Expenditure History by Department
2016-2017

Fund	Dept	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
		Administration Department				
100	410	ADMINISTRATION	1,012,588	1,054,983	1,039,367	1,249,077
100	495	CONTINGENCY	46,421	20,895	25,000	50,000
100	498	TRANSFER OUT	74,048	98,067	192,567	170,839
202	410	CITY HALL ADMIN	9,765	9,015	5,000	0
212	410	PEG FRANCHISE	0	0	849	5,000
304	410	CITY HALL FUND	77,699	0	0	10,000
501	410	WATER	556,528	513,930	581,213	656,875
502	410	WASTEWATER	539,761	508,806	575,047	649,035
510	410	SOLID WASTE	554,814	535,573	572,829	649,575
610	410	INFORMATION TECHNOLOGY	375,114	387,924	441,370	481,501
656	415	RETIREES' MEDICAL HEALTH	1,072,388	1,072,495	1,197,742	1,197,742
		Total Administration	**$4,319,126**	**$4,201,688**	**$4,630,984**	**$5,119,644**
		Community & Economic Development				
100	419	COMM & ECON DEVELOPMENT	335,583	430,716	454,260	511,858
262	429	CDBG MICRO ENTERPRISE PI	0	0	2,000	0
262	463	CDBG MICRO ENTERPRISE PI	22,230	16,717	14,760	9,622
266	498	CDBG 03 REHAB GRANT	0	3,565	0	0
292	498	CDBG HOUSING REHAB PI	4	0	0	0
294	463	NSP PROGRAM INCOME	365,612	326,642	67,000	70,000
		Total Community & Economic Development	**$723,429**	**$777,640**	**$538,020**	**$591,480**
		Police Department				
100	421	POLICE	6,211,814	6,354,177	7,443,288	9,074,320
100	429	CODE ENFORCEMENT	273,210	231,744	288,429	300,777
204	421	PREVENTION UNDERAGE DRINKING	2,000	2,000	1,000	1,000
235	421	ASSET FORFEITURE	17,892	10,136	15,000	30,000
236	421	POLICE AUGMENTATION	1,117,494	1,002,370	660,518	685,230
237	421	SLESF COPS PROGRAM	126,457	142,881	166,501	172,241
239	421	JAG (JUSTICE ASSISTANT GRANT)	20,804	0	0	0
240	421	JAG EDWARD BYRNE GRANT	9,670	12,202	10,323	10,244
241	421	JAG EDWARD BYRNE GRANT	11,749	0	0	0
245	421	PD CAPITAL IMPROVEMENT	103,233	50,225	2,713	60,000
246	421	TRAFFIC SAFETY	25,732	20,554	14,956	28,958
248	421	HOMELAND SECURITY GRANT	29,997	26,900	56,000	25,000
290	421	POLICE CFD 2002-01	359,125	396,809	458,096	466,988
		Total Police	**$8,309,177**	**$8,249,998**	**$9,116,824**	**$10,854,758**
		Fire & Building Department				
100	422	FIRE	1,106,208	1,120,375	1,298,445	1,578,095
100	424	BUILDING	194,933	333,049	711,111	680,598
238	422	FIRE AUGMENTATION	1,050,024	1,111,704	1,177,093	1,160,729
243	422	FIRE CAPITAL IMPROVEMENT	53,859	270,281	347,658	10,000
248	422	HOMELAND SECURITY GRANT	32,162	16,583	25,000	25,000
291	422	FIRE CFD 2002-01	449,414	412,172	462,790	456,058
		Total Fire & Building	**$2,886,600**	**$3,264,164**	**$4,022,097**	**$3,910,480**

City of Los Banos
Expenditure History by Department
2016-2017

Fund	Dept	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
		Public Works Department				
		Streets & Roads				
100	426	ENGINEERING	55,237	65,537	85,751	97,470
100	431	STREETS	0	7,472	0	0
207	430	RSTP EXCHANGE	46,128	13,785	73,818	1,200,000
215	430	GAS TAX	940,862	1,048,146	1,245,592	514,041
225	430	SB325 TRANSPORTATION	97,479	88,196	0	0
229	430	REGIONAL TRANS IMPACT FEE (RTIF)	25,085	0	0	0
230	430	TRAFFIC IMPACT	181,511	304	330,000	5,000
249	430	CMAQ/SRTS/SJVAPCD/CARB GRANT	884,382	239,351	108,874	0
249	431	CMAQ/SRTS/SJVAPCD/CARB GRANT	30,360	0	0	0
306	430	CORPORATION YARD	0	0	0	140,000
308	430	PROP 1B	0	369	0	0
		Maintenance & Recreation				
100	451	RECREATION	253,037	262,341	294,393	351,217
100	452	MAINTENANCE	537,538	602,243	632,462	680,898
100	453	SENIOR ACTIVITIES	19,504	17,910	20,095	20,097
100	481	COMMUNITY CENTER	166,053	166,037	187,907	185,913
200	451	MOVIE NIGHT	214	0	0	0
210	454	PLANT-A-TREE	0	508	0	0
244	410	COMMUNITY CENTER FEE	0	0	12,500	225,000
253	454	REGENCY PARK	0	5,830	41,976	46,640
258	454	STONE CREEK PARK	30,686	40,659	211,176	132,600
258	454	ORCHARD TERRACE PARK	0	150,773	0	0
324	452	CHILD DEVELOPMENT CENTER	19,435	23,231	21,898	21,983
		Assessment Districts				
271	458	RANCHWOOD EST AD#1	362,412	352,983	438,525	450,698
272	458	CRESTHILLS AD#2	45,747	42,602	51,849	67,052
273	458	LOS BANOS GARDENS AD#3	81,075	98,981	96,599	107,800
274	458	COLLEGE GREEN EST AD#4	78,070	80,455	112,423	138,248
275	458	ORCHARD TERRACE AD#5	46,615	37,696	43,339	50,973
276	458	ST. FRANCIS ESTATES AD#6	20,643	20,092	27,669	32,153
277	458	VALLEY MEADOWS AD#7	7,594	5,939	10,877	12,424
279	458	JO-LIN MANOR/RNCH AD #9	84,922	70,868	80,057	104,275
280	458	LB CREEK SHP CNTR AD#10	17,344	14,324	23,588	45,499
281	458	MEADOWLANDS AD#11	174,875	197,523	219,307	213,148
282	458	MISSION ESTATES AD#12	83,941	99,368	102,029	118,948
283	458	SOMERSET PARK AD#13	16,119	17,019	21,985	27,131
284	458	NORTHGATE @ REGENCY AD#14	163,340	186,726	197,580	238,440
285	458	MAGNOLIA GROVE AD#15	5,256	4,140	5,526	6,395
286	458	SENIOR VILLAGES AD#16	5,418	4,500	7,865	9,410
287	458	STONE CREEK VLLGE AD#17	126,729	141,572	157,933	175,344
288	458	RAIL TRAIL CORDOR AD#18	70,824	68,015	75,781	109,496
289	458	TALBOTT PARK AD#19	40,268	42,951	69,777	81,485

City of Los Banos
Expenditure History by Department
2016-2017

Fund	Dept	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
		Water				
501	461	WATER	6,987,140	3,238,370	3,890,119	4,409,521
501	495	WATER CONTINGENCY	0	0	0	100,000
		Wastewater				
502	432	WASTEWATER COLLECTION	1,224,324	1,339,916	2,219,123	3,602,103
502	433	WASTEWATER TREATMENT	3,584,046	1,678,192	1,834,053	3,491,988
502	495	WASTEWATER CONTINGENCY	0	0	0	100,000
		Airport				
505	435	AIRPORT	428,423	359,091	300,390	473,231
		Solid Waste & Street Sweeping				
510	490	SOLID WASTE	6,364,322	5,682,662	5,606,274	8,587,492
510	495	SOLID WASTE CONTINGENCY	0	0	0	100,000
		Fleet Maintenance				
601	480	FLEET MAINTENANCE	735,202	773,168	777,277	916,143
		Total Public Works	**$24,042,159**	**$17,289,845**	**$19,636,387**	**$27,390,256**
		TOTAL ALL FUNDS	**$40,280,490**	**$33,783,336**	**$37,944,312**	**$47,866,618**

City of Los Banos
Interfund Transfers
2016-2017

Account Number	Description	Transfer In	Transfer Out
100-000-499-000	General Fund	9,622	
262-498-000-000	CDBG Microenterprise PI		9,622
237-000-499-000	SLESF COPS Program	72,241	
290-000-499-000	Police CFD	54,764	
291-000-499-000	Fire CFD	43,834	
100-498-000-000	General Fund		170,839
		$180,461	$180,461

Revenues

City of Los Banos
Revenue History by Fund
2016-2017

Fund	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100	**GENERAL FUND**	**11,774,024**	**12,853,903**	**14,112,486**	**13,764,282**
	Special Revenue Funds				
200	MOVIE NIGHT	175	401	0	0
202	CITY HALL ADMIN	2,852	15,018	45,240	90,080
204	PREVENTION UNDERAGE DRINKING	1,172	1,037	275	250
207	RSTP EXCHANGE	401,726	395,728	395,000	390,000
210	PLANT-A-TREE	6	2	0	0
212	PEG FRANCHISE	22,174	22,691	22,500	22,500
215	GAS TAX	1,128,553	906,896	833,380	767,807
225	SB325 TRANSPORTATION	780	4,032	0	0
230	TRAFFIC IMPACT	143,256	243,675	1,093,790	984,025
232	STORM DRAIN IMPACT	340	4,921	15,194	93,194
233	LAMOGLIA IMPACT	5,504	3,412	0	0
234	MEADOWLANDS IMPACT	948	588	0	0
235	ASSET FORFEITURE	1,363	5,693	4,390	3,100
236	POLICE AUGMENTATION	999,576	1,096,302	1,132,457	1,155,300
237	SLESF COPS PROGRAM	117,081	142,881	166,501	172,241
238	FIRE AUGMENTATION	995,852	1,093,833	1,176,833	1,153,300
239	JAG (JUSTICE ASSISTANT GRANT)	20,804	0	0	0
240	JAG EDWARD BYRNE GRANT	9,670	11,630	10,895	10,244
241	JAG EDWARD BYRNE GRANT	14,160	0	0	0
243	FIRE CAPITAL IMPROVEMENT	18,850	52,907	123,017	217,464
244	COMMUNITY CENTER FEE	4,252	17,489	45,800	101,095
245	PD CAPITAL IMPROVEMENT	21,845	87,608	241,524	401,450
246	TRAFFIC SAFETY	40,350	38,389	28,845	15,500
248	HOMELAND SECURITY GRANT	62,159	43,178	82,475	50,000
249	CMAQ/SR2S/SJVAPCD/CARB GRANT	924,517	239,351	108,874	0
250	LB PARK IMPACT	0	0	504,246	299,080
251	MISSION VILLAGE NORTH	503	312	0	0
252	PUBLIC FACILITIES	194	1,135	1,224	1,274
253	REGENCY PARK	998	6,451	42,476	47,140
255	VINEYARD PARK	116	72	0	0
256	MEADOWLANDS PARK	1,331	825	0	0
257	MISSION ESTATES PARK	1,088	674	0	0
258	STONECREEK PARK	31,335	41,062	211,526	132,900
259	ORCHARD TERRACE PARK	40	151,110	0	0
262	CDBG MICRO ENTERP PI	23,312	14,189	14,860	9,622
266	CDBG 03 REHAB GRANT	0	3,565	0	0
271	RANCHWOOD EST AD#1	357,624	370,554	414,631	412,778
272	CRESTHILLS AD#2	72,743	72,518	72,191	72,091
273	LOS BANOS GARDENS AD#3	97,985	107,813	118,892	130,773
274	COLLEGE GREEN EST AD#4	101,849	101,596	101,926	101,626
275	ORCHARD TERRACE AD#5	49,290	54,334	62,032	62,032
276	ST. FRANCIS ESTATES AD#6	25,531	25,329	25,688	25,538
277	VALLEY MEADOWS AD#7	12,181	13,566	13,507	14,830
279	JO-LIN MANOR/RNCH AD #9	105,886	115,240	115,439	115,404

City of Los Banos
Revenue History by Fund
2016-2017

Fund	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
280	LB CREEK SHP CNTR AD#10	20,495	22,546	38,112	38,087
281	MEADOWLANDS AD#11	160,515	168,728	177,533	186,352
282	MISSION ESTATES AD#12	96,777	96,853	97,026	101,662
283	SOMERSET PARK AD#13	23,064	23,048	25,321	25,296
284	NORTHGATE @ REGENCY AD#14	151,451	166,285	194,402	211,128
285	MAGNOLIA GROVE AD#15	7,740	8,520	9,435	10,378
286	SENIOR VILLAGES AD#16	9,052	9,965	10,062	11,067
287	STONE CREEK VLLGE AD#17	135,349	150,380	158,805	281,495
288	RAIL TRAIL CORDOR AD#18	99,171	105,751	108,408	108,344
289	TALBOTT PARK AD#19	28,396	32,436	38,074	41,825
290	POLICE CFD 2002-01	360,794	396,809	458,096	466,988
291	FIRE CFD 2002-01	411,756	412,172	462,790	456,058
293	HOME PI HOUSING REHAB	609	236	0	0
294	NSP PROGRAM INCOME	77,311	109,036	61,560	61,525
295	REPAIR & DEMOLITION	110	68	0	0
	Total Special Revenue Funds	**7,402,561**	**7,210,840**	**9,065,252**	**9,052,843**
	Capital Projects Fund				
303	TRAFFIC MITIGATION	1,066	661	0	0
304	CITY HALL	9,494	42,208	126,976	248,444
306	CORPORATION YARD	3,478	15,032	70,230	87,944
324	CHILD DEVELOPMENT CENTER	37,492	40,578	50,500	50,000
325	LB TRANSPO CENTER	5,463	0	0	0
	Total Capital Projects Funds	**56,994**	**98,480**	**247,706**	**386,388**
	Enterprise Funds				
501	WATER	5,443,116	5,522,958	6,157,900	5,972,662
502	WASTEWATER	5,041,486	5,612,868	6,143,650	6,441,220
505	AIRPORT	500,215	408,604	406,300	556,300
510	SOLID WASTE	6,353,360	6,711,575	7,142,328	7,196,670
	Total Enterprise Funds	**17,338,177**	**18,256,005**	**19,850,178**	**20,166,852**
	Internal Service Funds				
601	FLEET MAINTENANCE	758,347	840,734	777,277	916,075
610	INFORMATION TECHNOLOGY	362,115	433,274	416,405	478,688
656	RETIREES' MEDICAL HEALTH	1,084,051	1,077,699	1,200,342	1,199,742
	Total Internal Service Funds	**2,204,513**	**2,351,707**	**2,394,024**	**2,594,505**
	TOTAL ALL FUNDS	**$38,776,269**	**$40,770,935**	**$45,669,646**	**$45,964,870**

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
GENERAL FUND					
100-000-311-010	Property Taxes - Sec/Cur	2,175,312	2,631,376	2,722,202	2,803,868
100-000-311-011	Sb 813 Supplemental Taxes	15,563	36,772	0	0
100-000-311-015	Property Taxes-Unsecured	161,391	193,486	192,697	192,000
100-000-311-017	Property Tax Reimbursement	514,847	108,163	0	0
100-000-311-035	Property Tax In Lieu Vlf	1,890,118	2,176,009	2,322,494	2,392,169
100-000-312-010	Transient Occupancy	288,040	307,036	358,850	362,450
100-000-313-010	Sales & Use Tax	2,560,894	2,710,226	4,009,985	3,925,760
100-000-313-015	Prop Tax In Lieu 1/4Sales	784,060	966,958	111,000	0
100-000-313-020	Sales & Use Tax-Prop 172	123,564	132,436	123,700	125,000
100-000-317-010	Documentary Stamp Tax	76,389	91,589	100,000	100,000
	Taxes	8,590,178	9,354,051	9,940,928	9,901,247
100-000-321-010	Business Licenses	133,694	108,323	107,696	108,000
100-000-321-015	Bus. Lic. Transfer/Duplic	500	420	390	400
100-000-322-010	Permits	120,673	331,528	836,000	800,000
100-000-322-011	Plumb\Elect\Mech Permits	33,232	0	0	0
100-000-322-012	Encroachment Fees	3,141	3,561	4,300	4,000
100-000-322-060	Animal Licenses	6,107	5,753	7,000	6,500
100-000-322-065	Animal Spay/Neuter Fees	8,500	6,696	8,000	8,000
100-000-322-070	Bicycle License	42	60	175	150
	Licenses & Permits	305,889	456,341	963,561	927,050
100-000-334-010	State Grant	65,358	84,884	61,247	35,000
100-000-334-011	State Funded Police Training	8,394	10,392	13,000	13,000
100-000-334-012	Fire Fighting Reimbursed	102,209	142,128	106,321	10,000
100-000-334-018	State Mandate Reimbursement	689	0	0	0
100-000-335-010	Hoptr Home Owners Property	26,784	27,390	3,600	3,600
100-000-335-050	Motor Vehicle In Lieu Tax	0	15,232	14,987	15,000
100-000-337-010	County Grants	2,596	2,828	3,000	0
100-000-339-010	Other Grants	5,000	0	0	0
	Shared Revenues	211,030	282,854	202,155	76,600
100-000-318-020	Franchise Fee	458,752	489,294	511,770	527,123
100-000-341-010	Administration Serv Charg	64,899	67,373	65,000	65,000
100-000-341-011	Business License Admin Fee	57,041	47,663	45,000	45,000
100-000-341-016	Workman's Comp Receipts	51,450	43,329	28,500	10,000
100-000-341-025	Notary Fees	1,030	720	500	600
100-000-341-031	Subdiv Eng Review Inspection	69,242	65,592	84,000	96,647
100-000-341-032	Zoning & Planning	74,708	124,559	100,000	100,000
100-000-341-033	Reinspection Fee	64	0	0	0
100-000-341-035	Building Plan Check Fees	71,546	101,234	193,000	185,000

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-000-341-036	Plan Admin Fees	9,180	15,560	21,900	22,000
100-000-341-038	Hazard Mitigation Fee	0	0	25,800	3,600
100-000-341-039	General Plan Maint Fee	2,539	9,902	49,000	50,000
100-000-341-040	Xerox Copies	22	32	50	50
100-000-342-010	Special Police Services	0	11,817	57,250	27,500
100-000-342-015	Animal Impound Fee	10,285	11,520	12,500	11,500
100-000-342-016	Police Dept Report Fee	8,298	13,604	10,000	10,000
100-000-342-017	Live Scan Fee	26,082	18,820	20,000	20,000
100-000-342-020	Prisoner Care	7,420	8,085	5,000	5,000
100-000-342-030	Fire Inspection Fees	6,640	5,025	3,300	3,000
100-000-342-040	First Responder Fee	2,471	5,963	10,000	6,500
100-000-342-060	School Police Grants	186,531	274,604	294,943	302,705
100-000-346-016	Return Check Fee	560	350	400	400
100-000-347-011	Recreation Programs	160,630	130,252	155,000	155,000
100-000-347-013	Senior Citizen Activities	8,252	8,079	7,294	7,000
100-000-347-015	Special Rec Functions	2,867	4,277	3,730	3,730
100-000-348-010	Weed Abatement	21,756	22,114	5,000	5,000
100-000-348-027	Tree Inspection	384	2,016	3,000	2,500
	Charges for Services	1,302,649	1,481,784	1,711,937	1,664,855
100-000-342-050	Booking Fees	17,115	4,532	3,000	3,000
100-000-351-010	Parking Fees	38,783	27,997	19,850	20,000
100-000-351-011	Admin Cit Fees	82,563	62,319	75,000	65,000
100-000-351-012	Fees, Fines & Forfeitures	60,509	62,505	35,000	35,000
	Fines & Fees	198,970	157,353	132,850	123,000
100-000-361-010	Interest Earnings	48,669	49,763	49,500	30,000
100-000-362-010	Gain/Value on Investment GASB	7,935	(11,522)	1,000	0
100-000-363-010	Rentals - Buildings	72,709	74,585	72,400	72,400
100-000-363-011	Recreation Rentals	48,765	56,387	55,627	55,000
100-000-363-015	Rental - Land	743,394	743,394	743,394	743,394
100-000-363-020	Comm Center Grand Room Rental	91,395	71,674	75,000	75,000
100-000-363-030	Comm Cntr Multi Purpose Rental	100	0	0	0
100-000-363-050	Comm Center Meeting Rm Rental	3,075	5,040	5,440	5,500
100-000-363-070	Digital Sign Advertising	7,200	6,800	7,500	7,000
100-000-363-080	Community Center Pavers	0	0	200	200
100-000-363-090	Comm Cntr Other Rentals	1,250	825	1,000	1,000
100-000-365-010	Contributions & Donations	15,000	0	0	0
100-000-365-012	Recreation Contributions	3,368	2,032	5,014	5,914
100-000-365-013	Mural Program Contributions	7,470	15	2,000	0
	Interest & Income	1,050,330	998,993	1,018,075	995,408

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-000-390-010	Misc Revenues	86,118	71,292	108,700	65,000
100-000-390-020	Refunds	1,812	1,495	2,500	1,500
100-000-392-010	Sale-General Fixed Assets	4,815	31,029	17,020	0
	Miscellaneous	92,745	103,816	128,220	66,500
100-000-499-000	Transfer In	22,234	18,711	14,760	9,622
	Transfer Ins	22,234	18,711	14,760	9,622
	TOTAL GENERAL FUND	**$11,774,025**	**$12,853,903**	**$14,112,486**	**$13,764,282**
MOVIE NIGHT					
200-000-347-015	Special Programs	0	234	0	0
200-000-361-010	Interest Earnings	22	23	0	0
200-000-362-010	Gain/Value on Investment GASB	3	(6)	0	0
200-000-365-010	Contributions & Donations	150	150	0	0
	Total	175	401	0	0
CITY HALL ADMIN					
202-000-348-010	Admin Service Charge	2,198	14,642	44,640	89,380
202-000-361-010	Interest Earnings	569	524	600	700
202-000-362-010	Gain/Value on Investment GASB	85	(148)	0	0
	Total	2,852	15,018	45,240	90,080
PREVENTION UNDERAGE DRINKING					
204-000-342-060	Underage Drinking Fines	1,100	1,000	250	250
204-000-361-010	Interest Earnings	63	50	25	0
204-000-362-010	Gain/Value on Investment GASB	9	(12)	0	0
	Total	1,172	1,038	275	250
RSTP EXCHANGE					
207-000-334-010	State Grant	387,254	385,190	380,000	380,000
207-000-361-010	Interest Earnings	12,558	13,866	15,000	10,000
207-000-362-010	Gain/Value on Investment GASB	1,914	(3,696)	0	0
207-000-390-010	Misc Revenues	0	0	0	0
207-000-499-000	Transfer In	0	369	0	0
	Total	401,726	395,729	395,000	390,000
PLANT-A-TREE					
210-000-361-010	Interest Earnings	5	3	0	0
210-000-362-010	Gain/Value on Investment GASB	1	(2)	0	0
	Total	6	1	0	0

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
PEG FRANCHISE FEE					
212-000-318-025	PEG Franchise Fee	21,639	22,251	22,000	22,000
212-000-361-010	Interest Earnings	463	590	500	500
212-000-362-010	Gain/Value on Investment GASB	72	(149)	0	0
	Total	22,174	22,692	22,500	22,500
GAS TAX					
215-000-335-013	Motor Veh Fuel Tax-2103	511,252	344,072	173,220	87,611
215-000-335-015	Motor Veh Fuel Tax-2105	249,560	201,325	225,027	231,995
215-000-335-016	Motor Veh Fuel Tax-2106	90,855	94,909	114,505	118,039
215-000-335-017	Motor Veh Fuel Tax-2107	266,987	257,659	312,128	322,162
215-000-335-018	Motor Veh Fuel Tax-2107.5	6,000	6,000	6,000	6,000
215-000-361-010	Interest Earnings	3,084	3,983	2,500	2,000
215-000-362-010	Gain/Value on Investment GASB	399	(1,253)	0	0
215-000-390-010	Misc Revenues	415	202	0	0
	Total	1,128,552	906,897	833,380	767,807
SB325 TRANSPORTATION					
225-000-361-010	Interest Earnings	684	396	0	0
225-000-362-010	Gain/Value on Investment GASB	96	(65)	0	0
225-000-499-000	Transfer In	0	3,700	0	0
	Total	780	4,031	0	0
TRAFFIC IMPACT					
230-000-349-020	Traffic Impact Fee	125,995	232,318	1,072,790	966,025
230-000-349-030	Traffic Impact Sup Regency Fee	0	749	6,000	6,000
230-000-361-010	Interest Earnings	15,248	14,274	15,000	12,000
230-000-362-010	Gain/Value on Investment GASB	2,012	(3,666)	0	0
	Total	143,255	243,675	1,093,790	984,025
STORM DRAIN FEE					
232-000-349-030	Storm Drain Fees	295	4,887	15,144	93,144
232-000-361-010	Interest Earnings	40	48	50	50
232-000-362-010	Gain/Value on Investment GASB	6	(14)	0	0
	Total	341	4,921	15,194	93,194
LAMOGLIA TRAFFIC IMPACT					
233-000-361-010	Interest Earnings	4,782	4,653	0	0
233-000-362-010	Gain/Value on Investment GASB	722	(1,240)	0	0
	Total	5,504	3,413	0	0

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
MEADOWLANDS TRAFFIC IMPACT					
234-000-361-010	Interest Earnings	823	801	0	0
234-000-362-010	Gain/Value on Investment GASB	124	(214)	0	0
	Total	947	587	0	0
ASSET FORFEITURE					
235-000-331-010	Federal Grant	808	4,890	3,690	2,400
235-000-342-050	Asset Forfeiture	0	0	500	500
235-000-361-010	Interest Earnings	482	399	200	200
235-000-362-010	Gain/Value on Investment GASB	73	(111)	0	0
235-000-392-010	Sale-General Fixed Assets	0	516	0	0
	Total	1,363	5,694	4,390	3,100
POLICE PUBLIC SAFETY AUGMENTATION					
236-000-313-050	Sales Tax-Measure P	993,367	1,092,084	1,116,300	1,152,300
236-000-361-010	Interest Earnings	5,394	5,569	4,000	3,000
236-000-362-010	Gain/Value on Investment GASB	815	(1,351)	0	0
236-000-390-010	Misc. Revenues	0	0	12,157	0
	Total	999,576	1,096,302	1,132,457	1,155,300
SLESF COPS PROGRAM					
237-000-334-010	State Grant	100,020	106,285	100,000	100,000
237-000-361-010	Interest Earnings	0	0	0	0
237-000-362-010	Gain/Value on Investment GASB	0	0	0	0
237-000-499-000	Transfer In	17,062	36,596	66,501	72,241
	Total	117,082	142,881	166,501	172,241
FIRE PUBLC SAFETY AUGMENTATION					
238-000-313-050	Sales Tax-Measure P	993,367	1,092,084	1,116,300	1,152,300
238-000-361-010	Interest Earnings	2,165	2,342	2,000	1,000
238-000-362-010	Gain/Value on Investment GASB	320	(593)	58,533	0
	Total	995,852	1,093,833	1,176,833	1,153,300
JAG (Justice Assistant Grant)					
239-000-331-010	Federal Grant	20,804	0	0	0
	Total	20,804	0	0	0
JAG EDWARD BYRNE GRANT					
240-000-331-010	Federal Grant	9,670	11,630	10,895	10,244
	Total	9,670	11,630	10,895	10,244

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
JAG EDWARD BYRNE GRANT					
241-000-331-010	Federal Grant	14,160	0	0	0
	Total	14,160	0	0	0
FIRE CAPITAL IMPROVEMENT					
243-000-342-035	Fire Capital Improvement	10,238	47,757	118,017	212,464
243-000-361-010	Interest Earnings	7,486	6,803	5,000	5,000
243-000-362-010	Gain/Value on Investment GASB	1,126	(1,653)	0	0
243-000-499-000	Transfer In	0	0	0	0
	Total	18,850	52,907	123,017	217,464
COMMUNITY CENTER FEE					
244-000-349-020	Community Center Fee	2,875	16,599	45,000	100,295
244-000-361-010	Interest Earnings	1,196	1,210	800	800
244-000-362-010	Gain/Value on Investment GASB	181	(320)	0	0
	Total	4,252	17,489	45,800	101,095
POLICE CAPITAL IMPROVEMENT					
245-000-342-025	Police Capital Improvement	11,958	47,472	234,524	394,450
245-000-361-010	Interest Earnings	8,592	7,818	7,000	7,000
245-000-362-010	Gain/Value on Investment GASB	1,295	(2,062)	0	0
245-000-390-010	Misc Revenues	0	0	0	0
245-000-392-010	Sales-Fixed Assets	0	34,379	0	0
	Total	21,845	87,607	241,524	401,450
TRAFFIC SAFETY					
246-000-331-010	Federal Grant	16,534	5,404	0	0
246-000-334-010	State Grant	8,616	15,150	12,455	0
246-000-342-018	Auto Impound Fee	14,820	14,805	15,000	15,000
246-000-361-010	Interest Earnings	330	422	500	500
246-000-362-010	Gain/Value on Investment GASB	50	(92)	0	0
246-000-392-010	Sale-General Fixed Assets	0	2,700	890	0
	Total	40,350	38,389	28,845	15,500
HOMELAND SECURITY GRANT					
248-000-331-010	Federal Grant	61,598	43,178	81,000	50,000
248-000-499-000	Transfer In	561	0	1,475	0
	Total	62,159	43,178	82,475	50,000
CMAQ/SRTS/SJVAPCD/CARB GRANTS					
249-000-331-010	Federal Grant	657,017	210,947	0	0
249-000-331-011	Federal Grant-SRTS	111,109	0	0	0

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
249-000-331-012	Federal Grant-SJVAPCD	88,178	0	0	0
249-000-331-013	Federal Grant-CARB	0	0	50,000	0
249-000-390-010	Misc Revenues	0	0	0	0
249-000-392-010	Sales-Fixed Assets	0	14,619	0	0
249-000-499-000	Transfer In	68,214	13,785	58,874	0
	Total	924,518	239,351	108,874	0
LB PARK DEVELOPMENT FEE					
250-000-347-080	Park Development Fees	0	0	468,222	277,360
250-000-347-085	Land Dedication Fees	0	0	35,224	20,720
250-000-361-010	Interest Earnings	0	0	800	1,000
		0	0	504,246	299,080
MISSION VILLAGE NORTH					
251-000-361-010	Interest Earnings	437	425	0	0
251-000-362-010	Gain/Value on Investment GASB	66	(113)	0	0
	Total	503	312	0	0
PUBLIC FACILITIES					
252-000-349-020	Public Facility Impact Fee	74	1,060	1,124	1,174
252-000-361-010	Interest Earnings	104	103	100	100
252-000-362-010	Gain/Value on Investment GASB	16	(28)	0	0
	Total	194	1,135	1,224	1,274
REGENCY ESTATES PARK DEVELOPMENT FEE					
253-000-347-080	Park Development Fees	0	3,240	23,328	25,920
253-000-347-085	Land Dedication Fees	0	2,590	18,648	20,720
253-000-361-010	Interest Earnings	867	852	500	500
253-000-362-010	Gain/Value on Investment GASB	131	(231)	0	0
	Total	998	6,451	42,476	47,140
VINEYARD PARK					
255-000-361-010	Interest Earnings	101	98	0	0
255-000-362-010	Gain/Value on Investment GASB	15	(26)	0	0
	Total	116	72	0	0
MEADOWLANDS PARK					
256-000-361-010	Interest Earnings	1,156	1,125	0	0
256-000-362-010	Gain/Value on Investment GASB	175	(300)	0	0
	Total	1,331	825	0	0

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
MISSION ESTATES PARK					
257-000-361-010	Interest Earnings	945	920	0	0
257-000-362-010	Gain/Value on Investment GASB	143	(245)	0	0
	Total	1,088	675	0	0
STONECREEK PARK					
258-000-347-080	Park Development Fees	28,096	37,033	196,154	122,240
258-000-347-085	Land Dedication Fees	2,590	3,626	15,022	10,360
258-000-361-010	Interest Earnings	567	562	350	300
258-000-362-010	Gain/Value on Investment GASB	82	(159)	0	0
	Total	31,335	41,062	211,526	132,900
ORCHARD TERRACE PARK					
259-000-347-080	Park Development Fees	0	137,551	0	0
259-000-347-085	Land Dedication Fees	0	13,468	0	0
259-000-361-010	Interest Earnings	35	91	0	0
259-000-362-010	Gain/Value on Investment GASB	5	0	0	0
	Total	40	151,110	0	0
CDBG MICRO ENTERP PI					
262-000-361-010	Interest Earnings	4,680	1,913	1,300	500
262-000-362-010	Gain/Value on Investment GASB	70	(101)	0	50
262-000-390-010	Misc Revenues	18,562	12,377	13,560	9,072
	Total	23,312	14,189	14,860	9,622
CDBG REHAB GRANT					
266-000-390-010	Misc Revenues	0	3,565	0	0
	Total	0	3,565	0	0
RANCHWOOD EST AD#1					
271-000-355-020	Landscape & Lighting Assessment	356,885	370,232	411,619	412,278
271-000-361-010	Interest Earnings	618	570	500	500
271-000-362-010	Gain/Value on Investment GASB	121	(249)	0	0
271-000-390-010	Misc Revenues	0	0	2,512	0
	Total	357,624	370,553	414,631	412,778
CRESTHILLS AD#2					
272-000-355-020	Landscape & Lighting Assessment	71,512	71,604	71,191	71,191
272-000-361-010	Interest Earnings	1,060	1,202	1,000	900
272-000-362-010	Gain/Value on Investment GASB	171	(288)	0	0
	Total	72,743	72,518	72,191	72,091

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
LOS BANOS GARDENS AD#3					
273-000-355-020	Landscape & Lighting Assessment	97,943	107,767	118,862	130,743
273-000-361-010	Interest Earnings	42	46	30	30
	Total	97,985	107,813	118,892	130,773
COLLEGE GREEN EST AD#4					
274-000-355-020	Landscape & Lighting Assessment	100,863	100,863	101,126	101,126
274-000-361-010	Interest Earnings	847	957	800	500
274-000-362-010	Gain/Value on Investment GASB	139	(224)	0	0
	Total	101,849	101,596	101,926	101,626
ORCHARD TERRACE AD#5					
275-000-355-020	Landscape & Lighting Assessment	49,218	54,247	61,882	61,882
275-000-361-010	Interest Earnings	62	100	150	150
275-000-362-010	Gain/Value on Investment GASB	10	(12)	0	0
	Total	49,290	54,335	62,032	62,032
ST. FRANCIS ESTATES AD#6					
276-000-355-020	Landscape & Lighting Assessment	25,236	25,117	25,438	25,438
276-000-361-010	Interest Earnings	253	278	250	100
276-000-362-010	Gain/Value on Investment GASB	42	(66)	0	0
	Total	25,531	25,329	25,688	25,538
VALLEY MEADOWS AD#7					
277-000-355-020	Landscape & Lighting Assessment	12,176	13,559	13,482	14,830
277-000-361-010	Interest Earnings	5	11	25	0
277-000-362-010	Gain/Value on Investment GASB	0	(4)	0	0
	Total	12,181	13,566	13,507	14,830
JO-LIN MANOR/RANCH AD #9					
279-000-355-020	Landscape & Lighting Assessment	105,835	115,190	115,404	115,404
279-000-361-010	Interest Earnings	51	50	35	0
	Total	105,886	115,240	115,439	115,404
LB CREEK SHOPPING CENTER AD#10					
280-000-355-020	Landscape & Lighting Assessment	20,483	22,537	38,087	38,087
280-000-361-010	Interest Earnings	12	13	25	0
280-000-362-010	Gain/Value on Investment GASB	0	(4)	0	0
	Total	20,495	22,546	38,112	38,087

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
MEADOWLANDS AD#11					
281-000-355-020	Landscape & Lighting Assessment	160,443	168,652	177,483	186,352
281-000-361-010	Interest Earnings	72	76	50	0
	Total	160,515	168,728	177,533	186,352
MISSION ESTATES AD#12					
282-000-355-020	Landscape & Lighting Assessment	96,256	96,459	96,676	101,512
282-000-361-010	Interest Earnings	442	486	350	150
282-000-362-010	Gain/Value on Investment GASB	79	(92)	0	0
	Total	96,777	96,853	97,026	101,662
SOMERSET PARK AD#13					
283-000-355-020	Landscape & Lighting Assessment	22,965	22,965	25,196	25,196
283-000-361-010	Interest Earnings	86	106	125	100
283-000-362-010	Gain/Value on Investment GASB	13	(23)	0	0
	Total	23,064	23,048	25,321	25,296
NORTHGATE @ REGENCY AD#14					
284-000-355-020	Landscape & Lighting Assessment	150,803	165,910	194,177	211,028
284-000-361-010	Interest Earnings	556	453	225	100
284-000-362-010	Gain/Value on Investment GASB	92	(78)	0	0
	Total	151,451	166,285	194,402	211,128
MAGNOLIA GROVE AD#15					
285-000-355-020	Landscape & Lighting Assessment	7,737	8,516	9,435	10,378
285-000-361-010	Interest Earnings	3	4	0	0
	Total	7,740	8,520	9,435	10,378
SENIOR VILLAGES AD#16					
286-000-355-020	Landscape & Lighting Assessment	9,047	9,961	10,062	11,067
286-000-361-010	Interest Earnings	5	3	0	0
	Total	9,052	9,964	10,062	11,067
STONE CREEK VILLAGE AD#17					
287-000-355-020	Landscape & Lighting Assessment	135,249	150,307	158,755	281,445
287-000-361-010	Interest Earnings	100	73	50	50
	Total	135,349	150,380	158,805	281,495
RAIL TRAIL CORRIDOR AD#18					
288-000-355-020	Landscape & Lighting Assessment	99,140	105,731	108,343	108,344
288-000-361-010	Interest Earnings	31	20	65	0
	Total	99,171	105,751	108,408	108,344

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
TALBOTT PARK AD#19					
289-000-355-020	Landscape & Lighting Assessment	28,384	32,417	38,059	41,825
289-000-361-010	Interest Earnings	12	19	15	0
289-000-362-010	Gain/Value on Investment GASB	0	0	0	0
	Total	28,396	32,436	38,074	41,825
POLICE CFD 2002-01					
290-000-319-010	Public Safety Prop Tax	360,621	375,432	384,937	412,224
290-000-361-010	Interest Earnings	173	173	85	0
290-000-499-000	Transfer In	0	21,204	73,074	54,764
	Total	360,794	396,809	458,096	466,988
FIRE CFD 2002-01					
291-000-319-010	Public Safety Prop Tax	360,621	375,432	384,937	412,224
291-000-361-010	Interest Earnings	172	173	90	0
291-000-362-010	Gain/Value on Invest.GASB	0	0	0	0
291-000-390-010	Misc Revenues	0	0	26,246	0
291-000-499-000	Transfer In	50,963	36,567	51,517	43,834
	Total	411,756	412,172	462,790	456,058
HOME PI HOUSING REHAB					
293-000-331-011	Program Income	309	0	0	0
293-000-361-010	Interest Earnings	50	321	0	0
293-000-362-010	Gain/Value on Invest.GASB	250	(86)	0	0
	Total	609	235	0	0
NSP PROGRAM INCOME					
294-000-331-011	Program Income	161,183	107,599	60,000	60,000
294-000-361-010	Interest Earnings	644	157	60	25
294-000-362-010	Gain/Value on Investment GASB	61	(58)	0	0
294-000-390-010	Misc Revenues	(84,577)	1,338	1,500	1,500
	Total	77,311	109,036	61,560	61,525
REPAIR & DEMOLITION					
295-000-361-010	Interest Earnings	96	93	0	0
295-000-362-010	Gain/Value on Investment GASB	14	(25)	0	0
	Total	110	68	0	0
TRAFFIC MITIGATION					
303-000-361-010	Interest Earnings	926	901	0	0
303-000-362-010	Gain/Value on Investment GASB	140	(240)	0	0
	Total	1,066	661	0	0

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
CITY HALL					
304-000-348-020	City Hall Impact Fee	6,827	40,657	124,976	246,444
304-000-361-010	Interest Earnings	2,340	2,105	2,000	2,000
304-000-362-010	Gain/Value on Investment GASB	327	(554)	0	0
	Total	9,494	42,208	126,976	248,444
CORPORATION YARD					
306-000-348-030	Corporation Yard Impact Fee	2,486	14,385	69,230	86,944
306-000-361-010	Interest Earnings	862	879	1,000	1,000
306-000-362-010	Gain/Value on Investment GASB	130	(232)	0	0
	Total	3,478	15,032	70,230	87,944
CHILD DEVELOPMENT CENTER					
324-000-363-010	Rentals-Buildings	30,355	34,550	42,000	42,000
324-000-390-010	Misc Revenues	7,137	6,028	8,500	8,000
	Total	37,492	40,578	50,500	50,000
LB TRANSPO CENTER					
325-000-499-000	Transfer In	5,463	0	0	0
	Total	5,463	0	0	0
WATER					
501-000-343-010	Water Fees Collected	5,076,645	4,953,842	4,915,000	4,960,000
501-000-343-015	Penalties	155,221	175,241	160,000	160,000
501-000-343-025	Water Connection Fee	51,681	224,840	845,000	691,062
501-000-351-011	Water Admin Cit Fees	0	4,980	23,000	15,000
501-000-361-010	Interest Earnings	116,956	126,425	100,000	90,000
501-000-362-010	Gain/Value on Investment GASB	16,100	(30,213)	0	0
501-000-390-010	Misc Revenues	17,938	59,758	75,000	50,000
501-000-390-030	Reimbursement-Chromium 6	0	0	25,000	0
501-000-392-010	Sale-General Fixed Assets	0	1,323	9,000	0
501-000-396-030	Fiscal Agent-Restricted Earnings	1,921	0	0	0
501-000-499-000	Transfer In	6,654	6,762	5,900	6,600
	Total	5,443,116	5,522,958	6,157,900	5,972,662
WASTEWATER					
502-000-343-015	Penalties	148,943	178,118	175,000	176,750
502-000-344-010	Sewer Collection Fee	2,784,350	2,997,107	3,180,000	3,211,800
502-000-344-015	Sewer Treatment Fee	1,835,163	1,945,205	2,015,000	2,015,000
502-000-344-025	Sewer Connection Fee	46,150	340,106	630,000	897,020
502-000-361-010	Interest Earnings	44,539	59,166	53,000	50,000

City of Los Banos
Revenue Detail by Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
502-000-362-010	Gain/Value on Investment GASB	7,070	(15,153)	0	0
502-000-363-014	Rental Of Pasture	34,155	34,353	34,550	34,550
502-000-363-017	Ag Farming Income	139,287	70,688	55,000	55,000
502-000-390-010	Misc Revenues	1,829	411	1,000	1,000
502-000-390-020	Refunds	0	0	100	100
502-000-392-010	Sale-General Fixed Assets	0	2,867	0	0
	Total	5,041,486	5,612,868	6,143,650	6,441,220
AIRPORT					
505-000-311-015	Property Tax Unsecured	4,598	4,493	4,500	4,500
505-000-331-010	Federal Grant	0	564	0	150,000
505-000-334-010	State Grant	10,000	10,000	10,000	10,000
505-000-346-010	Airport Tie Down Fees	543	330	300	300
505-000-346-020	Aviation Fuel	395,724	310,999	300,000	300,000
505-000-361-010	Interest Earnings	938	1,510	1,500	1,500
505-000-362-010	Gain/Value on Investment GASB	143	(296)	0	0
505-000-363-014	Rental - Land & Buildings	88,104	80,939	90,000	90,000
505-000-390-010	Misc Revenues	164	65	0	0
	Total	500,214	408,604	406,300	556,300
SOLID WASTE					
510-000-334-010	State Grant	9,967	0	20,042	10,000
510-000-318-020	Roll Off Fee	51,061	57,989	65,000	65,000
510-000-343-015	Penalties	214,007	242,659	230,000	240,000
510-000-344-030	Solid Waste Fees	6,042,678	6,391,610	6,800,000	6,860,000
510-000-344-060	Recycling Fees	0	0	1,016	900
510-000-349-010	Highway Cleaning	4,770	4,770	4,770	4,770
510-000-361-010	Interest Earnings	16,365	18,261	20,000	15,000
510-000-362-010	Gain/Value on Investment GASB	2,503	(4,297)	0	0
510-000-390-010	Misc Revenues	(559)	583	1,500	1,000
510-000-392-010	Sale-General Fixed Assets	12,569	0	0	0
	Total	6,353,361	6,711,575	7,142,328	7,196,670
FLEET MAINTENANCE					
601-000-341-060	Fleet Maint. Service Chge	754,517	839,044	773,265	914,075
601-000-361-010	Interest Earnings	2,101	2,642	3,500	2,000
601-000-362-010	Gain/Value on Investment GASB	242	(952)	0	0
601-000-390-020	Refunds	1,487	0	512	0
	Total	758,347	840,734	777,277	916,075

City of Los Banos
Revenue Detail by Fund
2016-2017

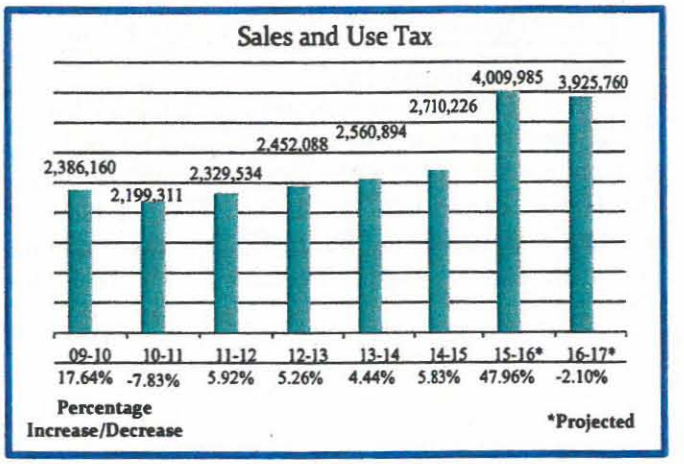
Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
INFORMATION TECHNOLOGY					
610-000-341-060	It Service Charges	358,911	430,532	413,105	476,188
610-000-361-010	Interest Earnings	1,154	1,323	1,300	1,000
610-000-362-010	Gain/Value on Invest.GASB	156	(496)	0	0
610-000-390-010	Miscellaneous	1,894	1,915	2,000	1,500
	Total	362,115	433,274	416,405	478,688
RETIREES' MEDICAL HEALTH					
656-000-341-012	Payroll Assessments	1,075,756	1,075,756	1,197,742	1,197,742
656-000-361-010	Interest Earnings	1,371	2,483	2,600	2,000
656-000-362-010	Gain/Value on Investment GASB	214	(540)	0	0
656-000-390-020	Refunds	6,710	0	0	0
	Total	1,084,051	1,077,699	1,200,342	1,199,742
	TOTAL ALL FUNDS	**$38,776,269**	**$40,770,935**	**$45,669,646**	**$45,964,870**

Major Revenue Assumptions

GENERAL FUND

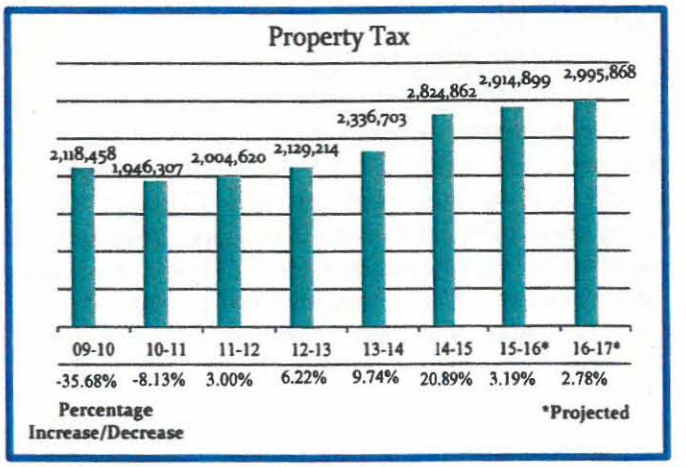
Sales and Use Tax - $3,925,760
Account 100-000-313-010

This tax is administered by the State Board of Equalization. The tax is based on the sale price of any taxable transaction of tangible personal property. The total tax rate is 8% of which the City is directly entitled to .95% and the County retains .05%. Per Measure P, Public Safety receives .5% of sales tax. The Sales and Use Tax represents Los Banos' single largest revenue source at $3,925,760 or 29% of the total General Fund revenues projected for FY 16-17. This is a 2.1% decrease from the previous year due to the unwind of the Triple Flip. This tax revenue is estimated based on information received from MuniServices.



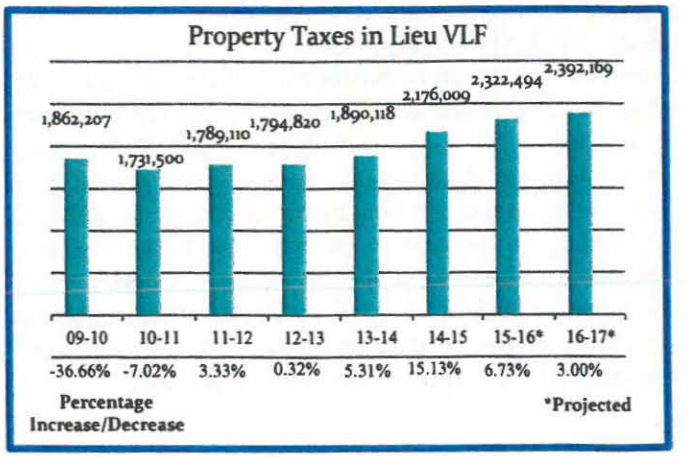
Property Tax - $2,995,868
Accounts 100-000-311-010 & 100-000-311-015

The City's property tax is levied based on 100% of the fair market value of all real and personal property located within the city, except for property owned by federal, state, and local governments. Assessed values are determined by the Merced County Assessor, collected by the County Tax Collector and distributed by the County Auditor. The tax rate for real property is 1% of the property value, which is allocated to counties, schools and cities. Los Banos's share of the 1% is equivalent to 14 cents on each $1.00 collected from property taxes. Property tax represents the General Fund's second largest revenue source, projected at $2,995,868 or 22% of the total General Fund revenue for FY 16-17



Property Taxes in Lieu VLF- $2,392,169
Account 100-000-311-035

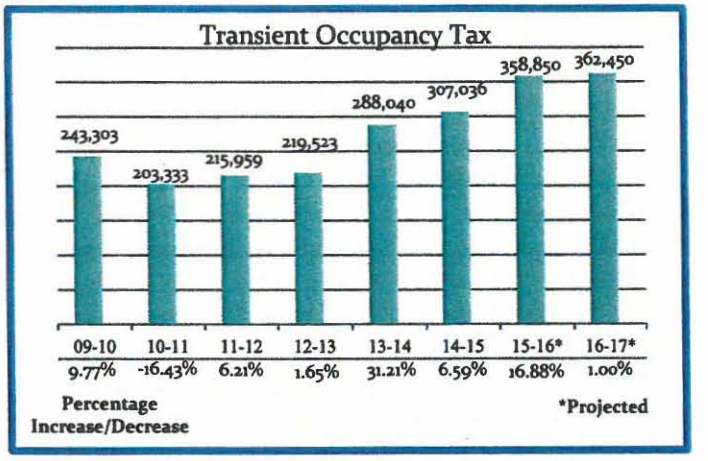
In 2004 the State adopted a Vehicle License Fee for Property Tax swap as part of a state budget agreement. The swap consists of a permanent reduction of the VLF rate from 2.0% to .65%, and an elimination of the VLF backfill to cities and counties from the state budget. Property Tax in lieu of VLF amount in FY 16-17 was projected from the FY 15-16 VLF adjustment amount increased by the growth in the city's gross assessed property valuation from the prior year. This is a 3% increase from FY 15-16.



Major Revenue Assumptions *(continued)*

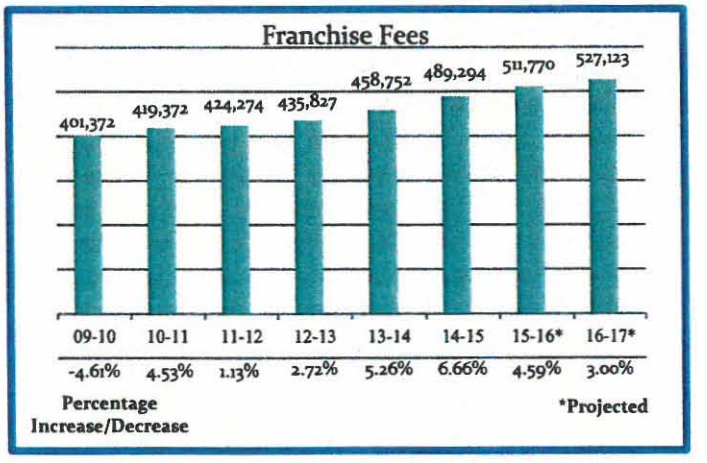
Transient Occupancy Tax (TOT) - $362,450
Account 100-000-312-010

This tax is imposed on persons staying 30 days or less in a local hotel or motel. The tax is collected by the hotel or motel and submitted to the City on a quarterly basis. The City's current rate is 10.0%. TOT revenue is projected at $362,450 for FY 16-17. It is expected that TOT revenues will slightly increase for FY 16-17 by 1%.



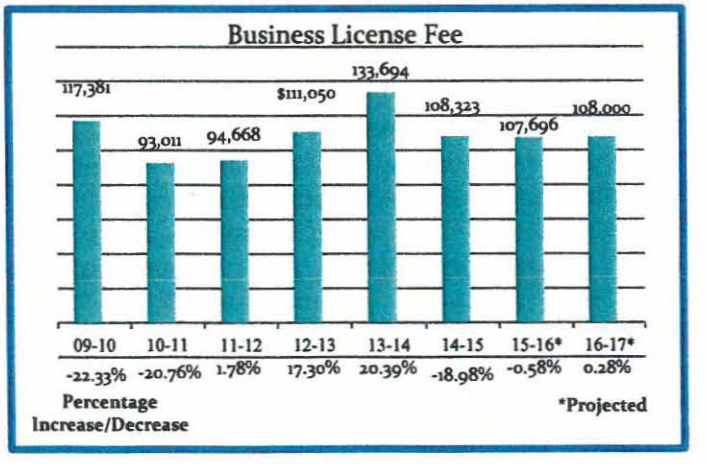
Franchise Fees – $527,123
Account 100-000-318-020

This tax is administered by the City and is applied to utilities operating within the city limits. The City receives from PG&E 2% of their gross receipts on distribution of their services and Comcast Cable Company pays 5% of their gross receipts. Revenues are expected to slightly increase for FY 16-17. Franchise Fees represent 3.8% of General Fund revenues for FY 16-17. These taxes are estimated on prior year's revenues.



Business License Fee - $108,000
Account 100-000-321-010

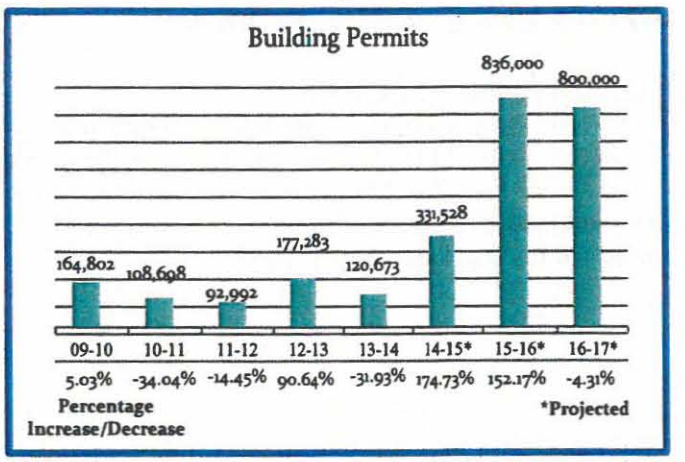
This fee is imposed on businesses within the City. The purpose of this fee is to regulate businesses to insure compliance of City ordinances and State laws. Businesses are charged a flat rate of $79.00 a year plus an administration fee ranging from $52.00 to $698.00 depending on the type of business, i.e. home business, mobile businesses, out of town business, and commercial business. For FY 16-17 the city is projecting revenues to stay the same as 16-17. Estimates are based on trend analysis of prior year's actual receipts.



Major Revenue Assumptions *(continued)*

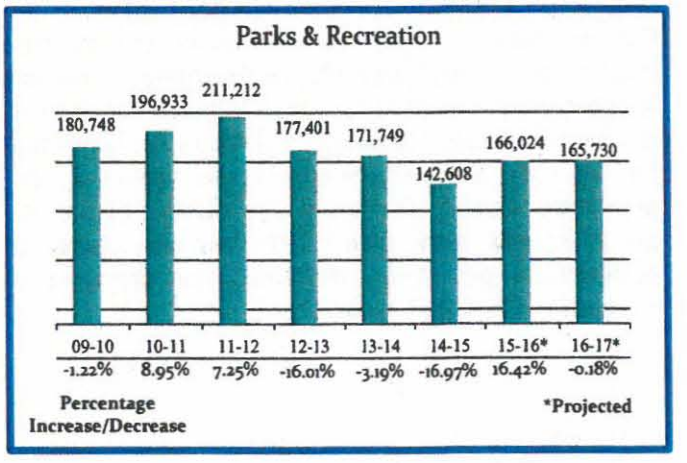
Building Permits – $800,000
Account 100-000-322-010

Building permits are required to build, alter, repair or demolish any structure. This includes re-roofing projects, water heater and window replacements, electrical work, plumbing work, mechanical work and other similar projects. The building department uses building permits to manage building inspections and related applicable fees. These are required to insure that the project is in compliance with applicable building codes and regulations. Revenue is estimated at a 4.3% decrease for FY 14-15. Estimates are based on number of permits accepted.



Parks & Recreation - $165,730
Accounts 100-000-347-011, 100-000-347-013 & 100-000-347-015

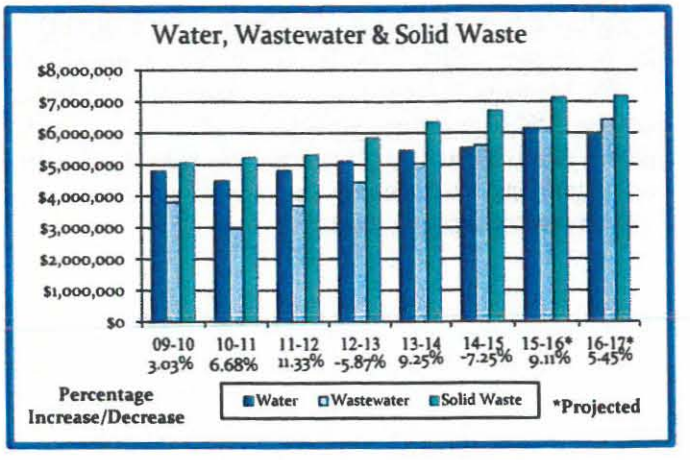
Recreation Programs offer activities for the citizens of Los Banos such as Soccer, Tee Ball, Basketball, and After School Programs. Parks are also maintained at the best degree possible for the safety of our children. Funds that help operate these programs are grants and user fees from citizens. A decrease of .18% is projected from Recreation fees for FY 16-17. Estimates are based on trend analysis and costs to run the programs.



BUSINESS TYPE FUNDS

Water, Wastewater & Solid Waste - $19,610,552

The City of Los Banos is committed to serving the needs of residents by providing quality Water, Wastewater and Solid Waste services. The city has 15 water wells, of which 13 are operating water wells servicing approximately 11,557 accounts. Fees are based on the cost to maintain and operate each system and are charged monthly. As of July 1, 2015 the minimum bill per customer is $86.51.

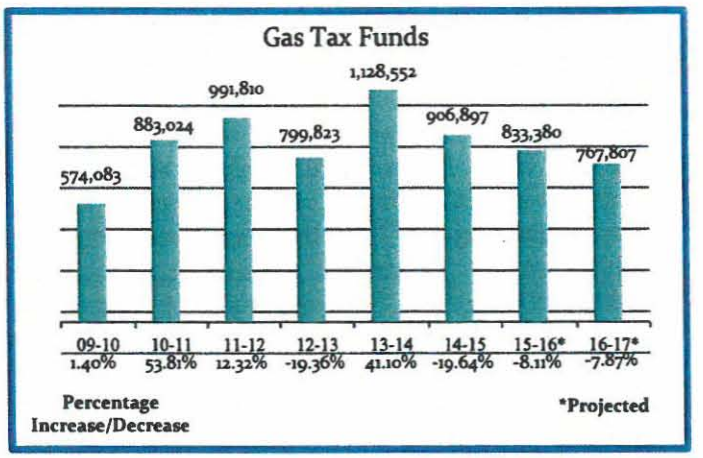


Major Revenue Assumptions *(continued)*

SPECIAL REVENUE FUNDS

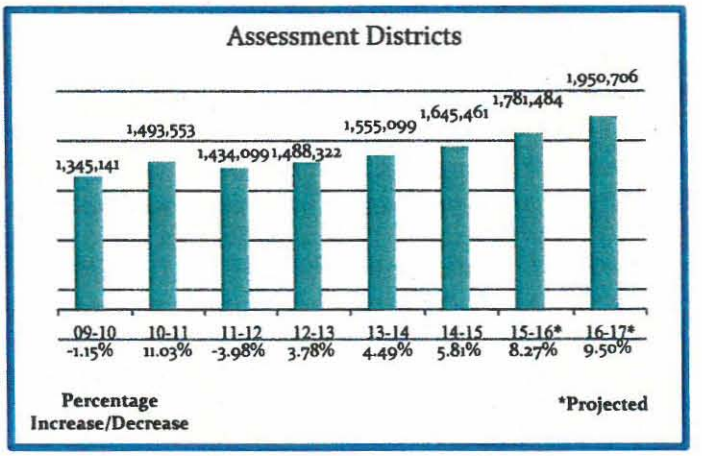
Gas Tax Funds - $767,807

Gas tax is imposed on fuel. This tax is authorized under the Motor Vehicle Fuel License Tax Law, Use Fuel Tax Law, Diesel Fuel Tax Law, and various sections of the Revenue and Taxation Code. A decrease of 7.87% is projected for Gas Taxes for FY 16-17.



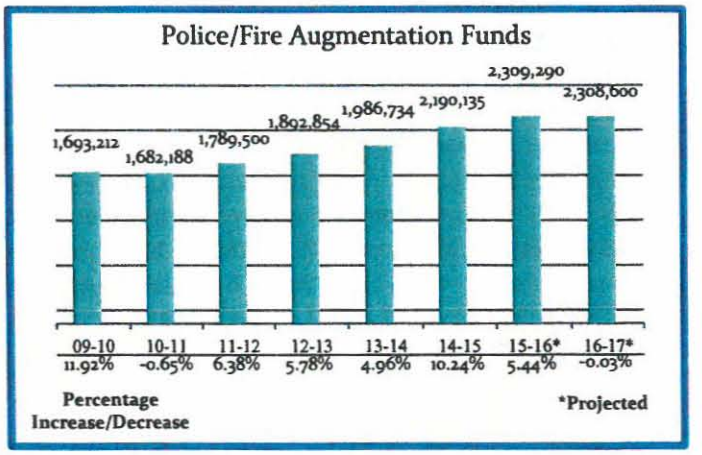
Assessment Districts – $1,950,706

Assessment District funds are established to permit the City to construct improvements in new developments. Property assessments are collected from property owners within the assessment district for a proportional share of the improvements. Revenue projections are estimated by the City Engineer based on the needs of the assessment district, divided by the number of parcels, not to exceed more than a 10% increase charge to homeowners per year. Revenues are projected to increase by 9.5% for FY 16-17.



Police/Fire Augmentation Funds - $2,308,600

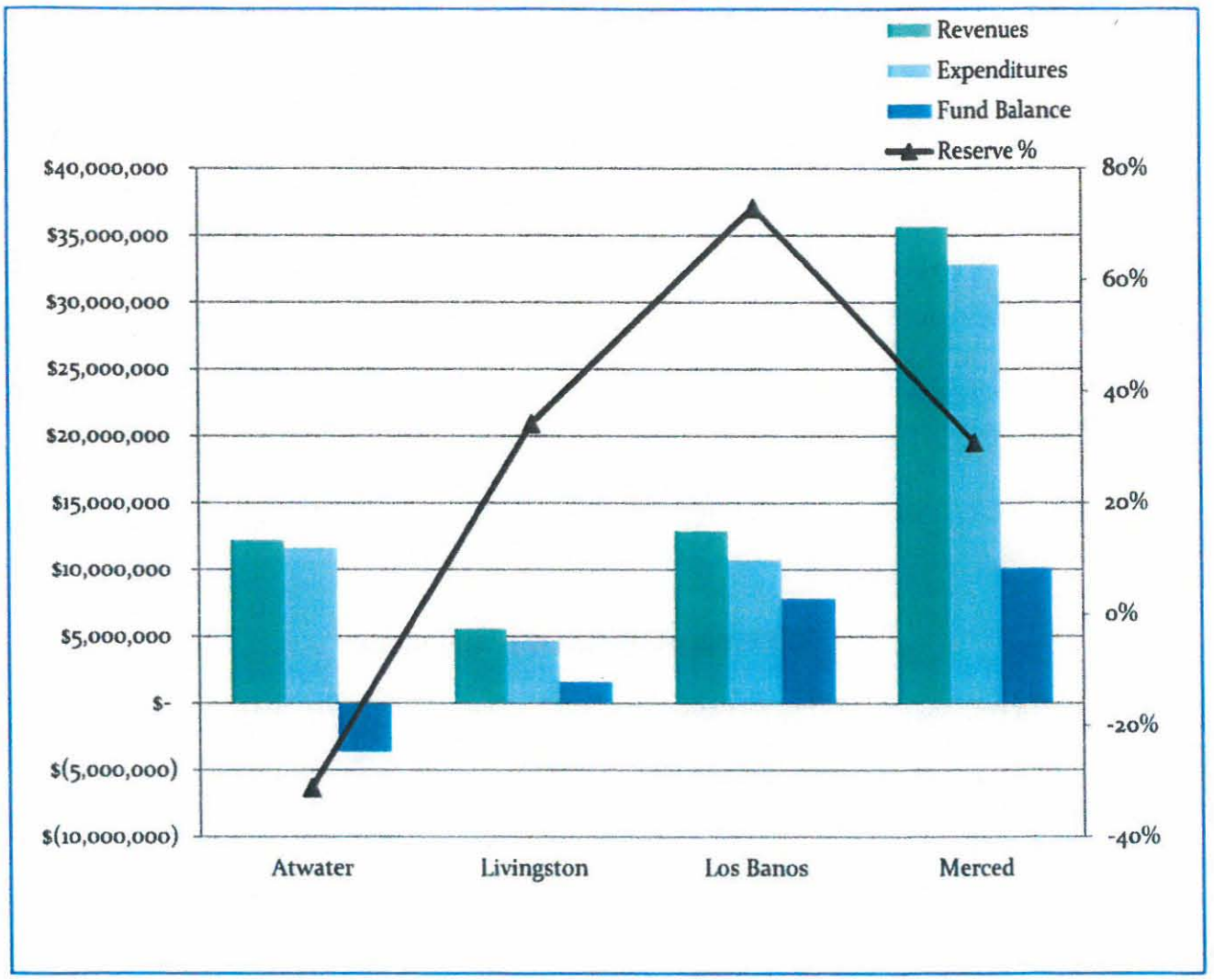
In November 2004, Los Banos Voters approved by 77.9% Measure P for 9-1-1, Fire protection, and Police services. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. A decrease of .03% is projected for FY 16-17.



Comparison of Merced County Cities

General Fund Revenues, Expenditures, and Fund Balance

June 30, 2015



General Fund	Atwater	Livingston	Los Banos	Merced
Revenues	$ 12,189,433	$ 5,571,170	$ 12,885,915	$ 35,629,659
Expenditures	$ 11,637,061	$ 4,689,317	$ 10,756,894	$ 32,834,288
Fund Balance	$ (3,629,911)	$ 1,603,023	$ 7,843,490	$ 10,128,164
Reserve %	-31%	34%	73%	31%

Source: (1)Balance Sheet - Governmental Funds,

(2)Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Note: Information not available for the City of Dos Palos and the City of Gustine

This page intentionally left blank.

Administration

City of Los Banos

City Manager

Interim City Manager

Gary Brizzee

City Departments

Oversee City Departments:

- Human Resources
- Community & Economic Development
- Finance
- Fire
- Information Technology
- Police
- Public Works

City Council Support & Administrative Services

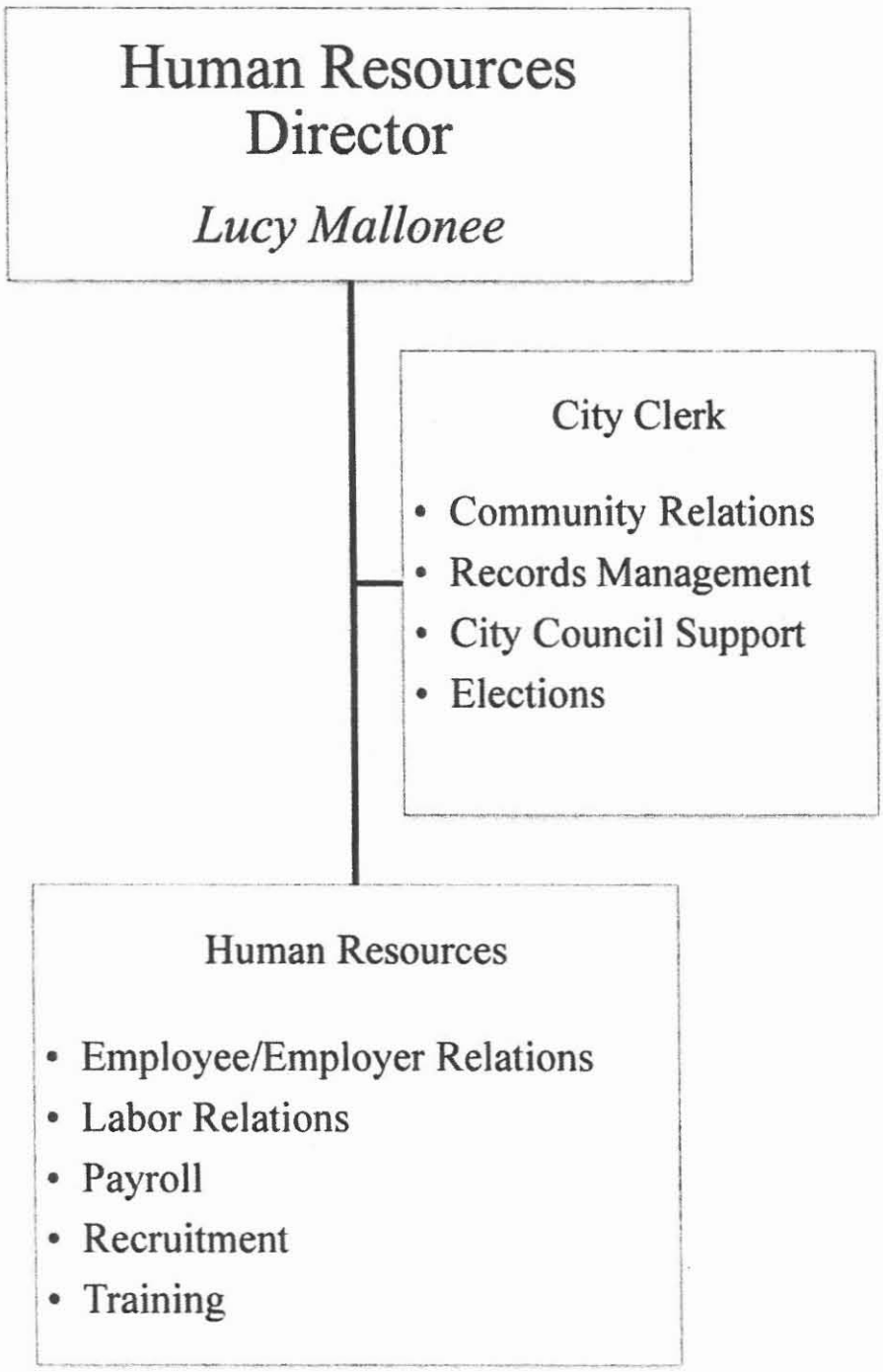
- Respond to Council Inquiries
- Create & Update Council Policy & Administrative Directives
- Provide Staff Support for Council Committees
- Provide Public Information & Outreach
- Provide Government Access Cable Programming
- Prepare Agendas

Budget Management

- Oversees Revenue & Expenditures Forecasting
- Review & Make Budget Requests
- Prepare Operating Budget
- Monitor Budgets
- Monitor & Make Recommendations on Legislation Activites
- Research Special Projects

City of Los Banos

Human Resources Department



City of Los Banos

Finance Department

Finance Director

Sonya Williams

Financial Operations

- Accounts Payable
- Accounts Receivable
- Budget
- Business Licenses
- Cash Management
- Continuing Disclosure Report for Bond Issues
- Financial Audits
- Financial Planning/ Management
- Investments

Utilities Division

- Utility Bill Processing:
  - Water
  - Watewater
  - Solid Waste

This page intentionally left blank.

Administration

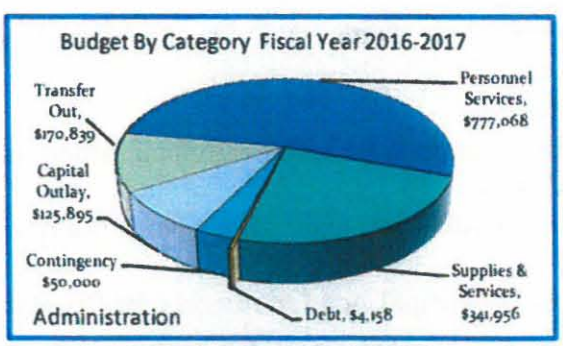
Mission Statement

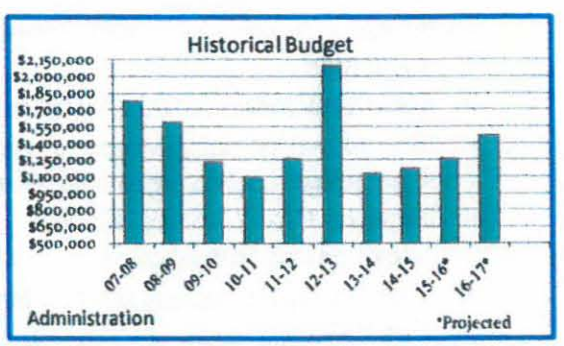
To serve the community with an emphasis on service and accountability by ensuring prompt and reliable service while also providing timely and accurate information to City Departments and the citizens of Los Banos; and to be sensitive and responsive to community needs and issues which affect the quality of life.

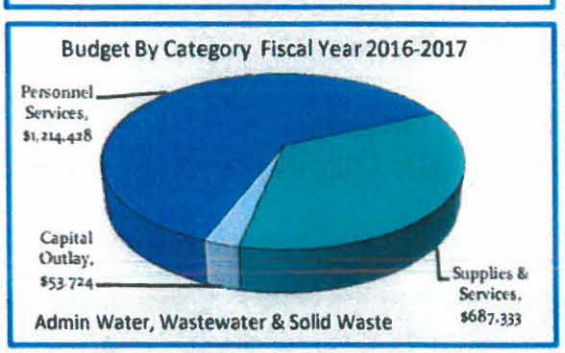
Overview of Services and Programs

The City of Los Banos Administration Department is located in City Hall and consists of the offices for the City Manager, City Attorney, City Clerk, City Treasurer, Human Resources and Finance Department. The City Manager's goal is to provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, businesses, community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City records. The Administration Department provides support for all City departments and is proud to serve the public and answer any questions they may have.

Budget Summaries







Administration *(continued)*

Service Efforts and Accomplishments

City Manager:

- Providing exceptional, personal and dedicated service and assistance for the City of Los Banos in a caring and efficient manner to both internal and external customers.
- Taking ownership of community issues and questions by researching the issues, problem solving, offering alternatives, and making contacts for the citizens.
- Developing relationships within City departments to work together as a team.
- Providing direction and assistance to departments with special projects.

City Attorney:

- Provides general legal advice and representation on all matters affecting the City when requested by City Council, City Manager, Commissioners, Department Heads and other staff personnel as appropriate.
- Monitors and advises the City Council and staff of significant legislation and case law affecting the City.
- Reviews and approves as to legal form all ordinances, resolutions, agreements, contracts, and other documents of a legal nature as requested by the City Manager, City Council, or Department Heads.
- Renders opinions concerning City policies and procedures based on interpretation of State, County and City laws, and pursues limitation of City liability exposure.
- Reviews City's Development Agreements for accuracy to ensure appropriate fees are properly collected.

City Clerk:

- Ensures compliance with proper Federal, State, and Local statutes and regulations.
- Records minutes for the City Council.
- Ensures proper agenda posting, public hearing notification and publication of all legal notices pertaining to the City Council.
- Prepares City Council Resolutions, Ordinances, and Agreements for proper signatures and distribution.
- Updates and maintains the Los Banos Municipal Code and rosters for Boards and Commissions.
- Coordinates local elections along with Merced County Office of Elections.
- Administers Oaths of Office.
- Acts as custodian of City records and Official City Seal.
- Provides clerical support for the City Manager, City Attorney, Mayor and City Council.
- Ensures that all City departments follow new Records Retention Policy.

City Clerk	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016
Resolutions processed	104	78	68
Ordinances processed	9	10	14

Administration *(continued)*

City Treasurer:

- Maintains the cash management systems of the City of Los Banos, accurately monitors and forecasts expenditures and revenues, thus assuring the investments of the monies to the fullest extent is consistent with safety and liquidity.
- Invests City Funds in such a manner that will provide the highest interest yield within the confines, policies, and legal statutes consistent with safety and liquidity.

Human Resources:

- Coordinates informative workshops for City Employees in order to provide employees with an understanding of City benefits.
- Maintains and distributes updates to the City's Policy & Procedures manual.
- Maintenance and security of master personnel files for all City employees.
- Coordinates and handles labor negotiations for the Los Banos Police Officers Association, the Los Banos Police Sergeants Association, the Los Banos Dispatcher and Community Services Officers Association, and the Los Banos Fire Fighters Association.
- Recruiting and retaining a skilled and diverse workforce within the City.
- Assures compliance with employment related laws, regulations and court decisions.
- Works diligently with Department Heads to monitor and track employee performance evaluations.
- Responsible for processing the City's payroll and reporting payroll information to various agencies.
- Responsible for Risk Management.
- Established multi-year labor agreements with Los Banos Police Officers, Sergeants and Firefighters.
- Implemented an automated Employment Application Process (CalOpps).
- Implemented sick leave for part-time employees per State law.
- Experienced a successful audit by CalPERS.
- Reporting for the Affordable Care Act for 2015 (Form 1095-C).

Human Resources	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016
Full-time employees hired	13	12	13
Part-Time employees hired	25	18	15
Total Recruitments Conducted	22	24	13
Checks/Direct Deposits Ran (per month)	360	362	369
Wages Paid (per month)	$748,460	$763,804	$802,431

Administration *(continued)*

Finance:

- Finance maintains the City's official accounting records, monitors budgets, prepares cost analyses for management, and provides financial information to Department Heads to assist them with managing their operations.
- Finance administers the risk financing and insurance placement for the City.
- Provides financial economic forecasts and analyses relative to the annual operating budgeting.
- Finance is responsible for Accounts Payable, Accounts Receivable and Business Licenses.
- Responsible for the Utility Billing Processing.
- Received the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for FY 2014-2015.
- Received California Society of Municipal Finance Officers (CSMFO) Excellence in Operating Budgeting Award for 2015-2016.

Utility Accounts	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016
In House Credit Card Payments (per month)	687	720	779
Work Orders Taken (per month)	4,414	3,654	3,602
Auto Bill Payments (per month)	721	747	802
Utility Accounts Billed (per month)	11,186	10,272	11,390
On Line Credit Card Payments (per month)	2,275	2,688	3,007
Accounts Payable	**Fiscal Year 2013-2014**	**Fiscal Year 2014-2015**	**Fiscal Year 2015-2016**
Checks Ran (per Year)	5,216	5,222	5,440
Vendors Paid (per Year)	1,872	1,876	1,879

Future Outlook

- Purchasing Ordinance – Review City-wide purchasing requirements and procedures.
- 5 Year Capital Facilities Plan – Work with all City departments to compile a 5 year plan to address all City capital infrastructure needs.
- Review and update job descriptions for all classifications.
- Review and update the pre-employment physical process (Occu-Med).
- Review and update City Personnel Rules.
- Establish labor agreement with Dispatchers and Community Service Officers.
- Hold the first By-District Mayor/City Council Election.

City of Los Banos

Administration

2016-2017 Department Detail
Personnel Services

General Fund - Fund 100
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Water Admin, WW Admin, SW Admin
City Manager	1	40%	Water Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	62.5%	Water Admin, WW Admin, SW Admin
Assistant City Clerk/HR Technician	1	62.5%	Water Admin, WW Admin, SW Admin
HR Technician	1	25%	Water Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Finance Director	1	25%	Water Admin, WW Admin, SW Admin
Accountant II	1	25%	Water Admin, WW Admin, SW Admin
Accountant I/City Treasurer	1	25%	Water Admin, WW Admin, SW Admin
Accountant I	1	25%	Water Admin, WW Admin, SW Admin
Accounting Technician	1	50%	Water Admin, WW Admin, SW Admin
Accounting Clerk II	1	70%	Water Admin, WW Admin, SW Admin
Part Time		100%	

Total Salaries (Including Overtime)	**$342,682**
Workmen's Compensation Insurance	$23,582
State Retirement (PERS)	$81,966
Social Security (FICA)	$26,215
Health Insurance	$130,098
Health Savings	$990
Health Insurance Reimb	$0
OPEB	$15,126
Retirees Health Insurance	$149,115
Life Insurance	$706
Unemployment Insurance	$1,682
Dental & Optical	$4,906
Total Benefits:	**$434,386**
Total Personnel Services:	**$777,068**

City of Los Banos
Administration
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-410-100-101	Salaries	279,827	305,807	309,500	342,432
100-410-100-102	Part Time	2,466	2,241	2,700	0
100-410-100-103	Overtime	0	80	0	250
100-410-100-120	Benefits	359,758	362,784	322,500	352,420
100-410-100-121	Benefits-PERS	0	0	70,800	81,966
	Personnel Services	642,051	670,912	705,500	777,068
100-410-100-203	Equipment Repair & Maint	8,747	9,111	9,525	10,500
100-410-100-205	Facility Maintenance	7,249	4,981	5,500	5,500
100-410-100-231	Professional Services	163,717	196,182	145,000	150,000
100-410-100-237	Recruitment	5,055	239	10,300	5,000
100-410-100-239	Elections	18,735	5,015	0	5,000
100-410-100-240	I.T. Services	13,300	22,967	21,727	23,311
100-410-100-250	Insurance	12,104	12,658	13,849	15,770
100-410-100-251	Memberships & Dues	37,617	33,627	36,000	36,000
100-410-100-252	Communications	730	740	1,275	1,200
100-410-100-253	Advertising	1,020	2,952	3,500	3,500
100-410-100-257	Travel & Training	19,767	15,301	17,500	17,500
100-410-100-259	Community Promotion	2,401	2,165	2,500	2,500
100-410-100-260	Office Supplies	42,845	34,359	32,000	33,000
100-410-100-264	Electricity & Gas	22,756	25,451	25,306	27,850
100-410-100-273	Special Departmental Exp.	0	7,650	4,800	4,800
100-410-100-274	Books & Periodicals	244	245	525	525
100-410-100-300	Cash Over/Under	(90)	67	0	0
	Supplies & Services	356,197	373,709	329,307	341,956
100-410-100-720	Building & Structures	0	5,425	0	100,000
100-410-100-740	Miscellaneous Equipment	0	8,195	0	0
100-410-100-752	Communication Equipment	0	0	0	24,826
100-410-100-770	Computer Equipment	829	0	0	1,069
	Capital Outlay	829	13,620	0	125,895
100-410-100-881	Interest - Leases/Loans	5,316	4,938	4,560	4,158
	Interest - Debt Service	5,316	4,938	4,560	4,158
100-495-100-900	Contingency	46,421	20,895	25,000	50,000
	Contingency	46,421	20,895	25,000	50,000
100-498-000-000	Transfer Out	74,049	98,067	192,567	170,839
	Transfer Out	74,049	98,067	192,567	170,839
	Total Administration	$1,124,863	$1,182,141	$1,256,934	$1,469,916

Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Phone system maintenance.

231-PROFESSIONAL SERVICES: Expenses for independent auditor, contract legal services, California Municipal Statistics, Employee Relations and other miscellaneous professional services.

239-ELECTIONS: To reimburse Merced County for City's share of the November elections.

251-MEMBERSHIP & DUES: Expenses for memberships including – CSMFO, GFOA, IIMC, LAFCO, League of California Cities and MCAG.

259-COMMUNITY PROMOTIONS: Expenses for City related business meetings.

273-SPECIAL DEPARTMENTAL EXPENSE: Budget and CAFR award applications and other miscellaneous projects as needed.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Expenses related to construction of PAL field restrooms.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on the refinance of the City Hall/Fire Station C.O.P. & 2002 Land Lease Bond as an inter-fund loan from the Water Fund.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Administration.

TRANSFER OUT

498-000-000-TRANSFER OUT: Funds transferred out to the SLESF, Police CFD, and Fire CFD funds due to revenues not meeting expenditures.

City of Los Banos
City Hall Admin Fee
City Hall Impact Fee
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	CITY HALL ADMIN FEE				
202-410-100-231	Professional Services	313	0	0	0
	Supplies & Services	313	0	0	0
202-410-100-753	Specialized Equipment	0	0	5,000	0
202-410-100-770	Computer Equipment	9,452	9,015	0	0
	Capital Outlay	9,452	9,015	5,000	0
	Total City Hall Admin Fee	$9,765	$9,015	$5,000	$0
	CITY HALL IMPACT FEE				
304-410-100-231	Professional Services	0	0	0	10,000
	Supplies & Services	0	0	0	10,000
304-410-100-720	Building & Structures	77,699	0	0	0
	Capital Outlay	77,699	0	0	0
	Total City Hall Impact Fee	$77,699	$0	$0	$10,000

City Hall Impact Fee

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses for consulting firm to analyze City Hall improvements and expansion.

This page intentionally left blank.

City of Los Banos

Water Administration

2016-2017 Department Detail

Personnel Services

Water Admin - Fund 501
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, WW Admin, SW Admin
City Manager	1	20%	Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, WW Admin, SW Admin
Assistant City Clerk/HR Technician	1	12.5%	Admin, WW Admin, SW Admin
HR Technician	1	25%	Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Admin, WW Admin, SW Admin
Finance Director	1	25%	Admin, WW Admin, SW Admin
Accountant II	1	25%	Admin, WW Admin, SW Admin
Accountant I/City Treasurer	1	25%	Admin, WW Admin, SW Admin
Accountant I	1	25%	Admin, WW Admin, SW Admin
Accounting Technician	1	20%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	10%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	34%	WW Admin, SW Admin
Accounting Clerk I	2	34%	WW Admin, SW Admin
Part Time		100%	

Total Salaries (Including Overtime)	**$212,821**
Workmen's Compensation Insurance	$14,743
State Retirement (PERS)	$42,509
Social Security (FICA)	$16,281
Health Insurance	$90,439
Health Savings	$1,482
Health Insurance Reimb.	$0
OPEB	$12,209
Retirees Health Insurance	$9,257
Life Insurance	$570
Unemployment Insurance	$5,276
Dental & Optical	$3,960
Total Benefits:	**$196,726**
Total Personnel Services:	**$409,547**

City of Los Banos
Water Administration
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
501-410-100-101	Salaries	184,962	181,983	181,867	208,275
501-410-100-102	Part Time	6,331	5,951	5,725	4,046
501-410-100-103	Overtime	14	13	25	500
501-410-100-120	Benefits	141,932	94,315	139,233	154,217
501-410-100-121	Benefits-PERS	0	0	33,172	42,509
	Personnel Services	333,239	282,263	360,022	409,547
501-410-100-202	Fleet Repair & Maintenance	250	399	467	1,000
501-410-100-203	Equipment Repair & Maintenance	15,469	16,367	17,143	18,000
501-410-100-204	Fleet Services	500	1,008	1,147	1,463
501-410-100-205	Facility Maintenance	3,917	2,571	5,500	5,500
501-410-100-207	Rental - Land & Buildings	23,432	24,058	24,000	24,000
501-410-100-231	Professional Services	50,869	48,969	55,000	55,000
501-410-100-236	Medical Services	126	0	0	50
501-410-100-237	Recruitment	2,551	386	5,400	2,500
501-410-100-239	Elections	0	5,015	0	5,000
501-410-100-240	I.T. Services	13,300	22,830	21,428	23,315
501-410-100-250	Insurance	8,097	8,207	8,581	10,008
501-410-100-251	Membership & Dues	0	87	250	250
501-410-100-252	Communications	730	740	1,175	1,175
501-410-100-253	Advertising	0	0	300	300
501-410-100-257	Travel & Training	6,800	6,198	8,600	8,600
501-410-100-260	Office Supplies	74,515	78,459	71,900	73,000
501-410-100-265	Gasoline & Oil	250	271	300	258
501-410-100-275	Bad Debt Expense	21,638	16,104	0	0
	Supplies & Services	222,445	231,667	221,191	229,419
501-410-100-752	Communication Equipment	0	0	0	17,734
501-410-100-770	Computer Equipment	844	0	0	175
	Capital Outlay	844	0	0	17,909
	Total Water Administration	$556,528	$513,930	$581,213	$656,875

Water Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

239-ELECTIONS: To reimburse Merced County for City's share of the November elections.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

This page intentionally left blank.

City of Los Banos

Wastewater Administration

2016-2017 Department Detail

Personnel Services

Wastewater Admin - Fund 502
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, Water Admin, Sw Admin
City Manager	1	20%	Admin, Water Admin, Sw Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, Sw Admin
Assistant City Clerk/HR Technician	1	12.5%	Admin, Water Admin, Sw Admin
HR Technician	1	25%	Admin, Water Admin, Sw Admin
Admin Clerk I	1	25%	Admin, Water Admin, Sw Admin
Finance Director	1	25%	Admin, Water Admin, Sw Admin
Accountant II	1	25%	Admin, Water Admin, Sw Admin
Accountant I/City Treasurer	1	25%	Admin, Water Admin, Sw Admin
Accountant I	1	25%	Admin, Water Admin, Sw Admin
Accounting Technician	1	15%	Admin, Water Admin, Sw Admin
Accounting Clerk II	1	10%	Admin, Water Admin, Sw Admin
Accounting Clerk II	1	33%	Water Admin, SW Admin
Accounting Clerk I	2	33%	Water Admin, SW Admin
Part Time		100%	

Total Salaries (Including Overtime)	**$209,129**
Workmen's Compensation Insurance	$14,483
State Retirement (PERS)	$41,818
Social Security (FICA)	$15,998
Health Insurance	$88,364
Health Savings	$1,464
Health Insurance Reimb.	$0
OPEB	$11,992
Retirees Health Insurance	$9,205
Life Insurance	$559
Unemployment Insurance	$5,269
Dental & Optical	$3,889
Total Benefits:	**$193,041**
Total Personnel Services:	**$402,170**

City of Los Banos
Wastewater Administration
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
502-410-100-101	Salaries	180,833	179,099	178,897	204,702
502-410-100-102	Part Time	6,218	5,842	5,635	3,927
502-410-100-103	Overtime	13	13	25	500
502-410-100-120	Benefits	138,324	93,882	137,088	151,223
502-410-100-121	Benefits-PERS	0	0	32,547	41,818
	Personnel Services	325,387	278,836	354,192	402,170
502-410-100-202	Fleet Repair & Maintenance	250	399	467	1,000
502-410-100-203	Equipment Repair & Maintenance	15,469	16,367	17,143	18,000
502-410-100-204	Fleet Services	500	1,008	1,147	1,463
502-410-100-205	Facility Maintenance	3,917	2,571	5,500	5,500
502-410-100-207	Rental - Land & Buildings	23,432	24,058	24,000	24,000
502-410-100-231	Professional Services	50,868	48,969	55,000	55,000
502-410-100-236	Medical Services	122	0	0	50
502-410-100-237	Recruitment	2,550	363	5,400	2,500
502-410-100-239	Elections	0	5,015	0	5,000
502-410-100-240	I.T. Services	13,300	22,830	21,428	23,315
502-410-100-250	Insurance	7,929	8,038	8,420	9,821
502-410-100-251	Membership & Dues	0	87	250	250
502-410-100-252	Communications	730	740	1,000	1,000
502-410-100-253	Advertising	0	0	200	200
502-410-100-257	Travel & Training	6,782	6,047	8,600	8,600
502-410-100-260	Office Supplies	74,514	78,459	72,000	73,000
502-410-100-265	Gasoline & Oil	250	271	300	258
502-410-100-275	Bad Debt Expense	12,917	14,750	0	0
	Supplies & Services	213,530	229,970	220,855	228,957
502-410-100-752	Communication Equipment	0	0	0	17,733
502-410-100-770	Computer Equipment	844	0	0	175
	Capital Outlay	844	0	0	17,908
	Total Wastewater Administration	$539,761	$508,806	$575,047	$649,035

Wastewater Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

239-ELECTIONS: To reimburse Merced County for City's share of the November elections.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

This page intentionally left blank.

City of Los Banos

Solid Waste Administration

2016-2017 Department Detail
Personnel Services

Solid Waste - Fund 510
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, Water Admin, WW Admin
City Manager	1	20%	Admin, Water Admin, WW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, WW Admin
Assistant City Clerk/HR Technician	1	12.5%	Admin, Water Admin, WW Admin
HR Technician	1	25%	Admin, Water Admin, WW Admin
Admin Clerk I	1	25%	Admin, Water Admin, WW Admin
Finance Director	1	25%	Admin, Water Admin, WW Admin
Accountant II	1	25%	Admin, Water Admin, WW Admin
Accountant I/City Treasurer	1	25%	Admin, Water Admin, WW Admin
Accountant I	1	25%	Admin, Water Admin, WW Admin
Accounting Technician	1	15%	Admin, Water Admin, WW Admin
Accounting Clerk II	1	10%	Admin, Water Admin, WW Admin
Accounting Clerk II	1	33%	Water Admin, WW Admin
Accounting Clerk I	2	33%	Water Admin, WW Admin
Part Time		100%	
Total Salaries (Including Overtime)			**$209,129**
Workmen's Compensation Insurance			$14,483
State Retirement (PERS)			$41,818
Social Security (FICA)			$15,998
Health Insurance			$88,364
Health Savings			$1,866
Health Insurance Reimb.			$0
OPEB			$11,992
Retirees Health Insurance			$9,246
Life Insurance			$559
Unemployment Insurance			$5,313
Dental & Optical			$3,888
Total Benefits:			**$193,582**
Total Personnel Services:			**$402,711**

City of Los Banos
Solid Waste Administration
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
510-410-100-101	Salaries	180,832	179,098	178,897	204,702
510-410-100-102	Part Time	6,217	5,842	5,635	3,927
510-410-100-103	Overtime	13	13	25	500
510-410-100-120	Benefits	138,483	109,558	134,870	151,764
510-410-100-121	Benefits-PERS	0	0	32,547	41,818
	Personnel Services	325,546	294,511	351,974	402,711
510-410-100-202	Fleet Repair & Maintenance	250	399	466	1,000
510-410-100-203	Equipment Repair & Maintenance	15,469	16,367	17,143	18,000
510-410-100-204	Fleet Services	500	1,008	1,147	1,463
510-410-100-205	Facility Maintenance	3,917	2,714	5,500	5,500
510-410-100-207	Rental - Land & Buildings	23,432	24,058	24,000	24,000
510-410-100-231	Professional Services	58,800	52,400	55,000	55,000
510-410-100-236	Medical Services	17	0	0	50
510-410-100-237	Recruitment	2,550	363	5,400	2,500
510-410-100-239	Elections	0	5,015	0	5,000
510-410-100-240	I.T. Services	13,300	22,830	21,428	23,315
510-410-100-250	Insurance	7,929	7,981	8,421	9,821
510-410-100-251	Membership & Dues	0	87	250	250
510-410-100-252	Communications	730	740	1,000	1,000
510-410-100-253	Advertising	0	0	200	200
510-410-100-257	Travel & Training	6,781	6,047	8,600	8,600
510-410-100-260	Office Supplies	74,619	78,458	72,000	73,000
510-410-100-265	Gasoline & Oil	250	271	300	258
510-410-100-275	Bad Debt Expense	19,880	22,324	0	0
	Supplies & Services	228,424	241,062	220,855	228,957
510-410-100-752	Communication Equipment	0	0	0	17,733
510-410-100-770	Computer Equipment	844	0	0	174
	Capital Outlay	844	0	0	17,907
	Total Solid Waste Administration	$554,814	$535,573	$572,829	$649,575

Solid Waste Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and the Phone Connection for City Phone system Maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

This page intentionally left blank.

Community & Economic Development

City of Los Banos

Community & Economic Development Department

Community & Economic Development

Planning

- Subdivision Review
- Annexations
- Area Plans
- Final Development Plans
- Site Plan Review
- Use Permits
- Variances
- Zoning
- General Plan
- Housing Element
- GIS
- Census
- Enrionmental Review/CEQA

HOME/CDBG Program

- First Time Homebuyers Program
- Housing Rehab Program
- Neighborhood Stabilization Program

Economic Development

- Enterprise Zone
- Microenterprise
- Over-The-Counter Program (EDOTC)

Community and Economic Development

Mission Statement

The mission of the Los Banos Community and Economic Development Department is to guide community resources to attract capital and increase physical, commercial and business development, and job opportunities consistent with the goals of the General Plan while promoting and facilitating economic development. The Department's operating principles are to assist citizens and business customers, to promote public safety, livability, and economic vitality, and to create an environment that values the citizens of Los Banos and enhances their quality of life.

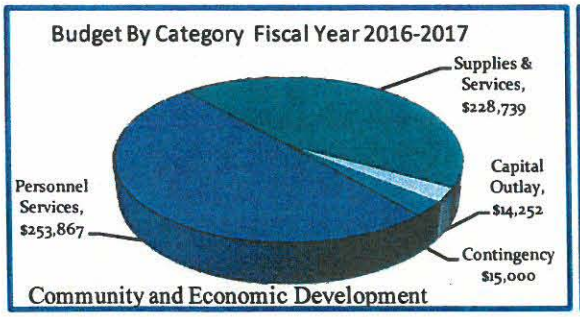
Overview of Services and Programs

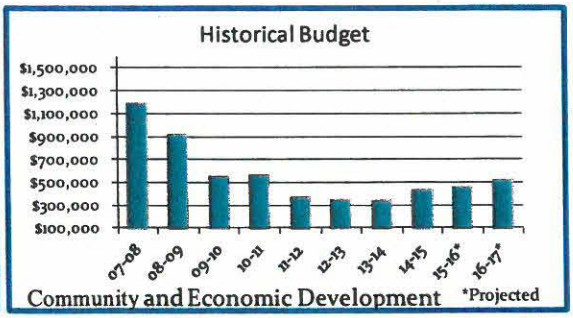
The Community and Economic Development Department regulates all land use and economic development within the city. Its staff advises the City Manager, Planning Commission, City Council, Economic Development Advisory Commission and general public on matters affecting physical land use and economic development in the City.

Proposed general plan amendments, zone changes, annexations, conditional use permits, Housing Element updates and changes to zoning or subdivision regulations and maps are prepared or reviewed by the department as are all environmental documents. The Community and Economic Development Department also conducts studies and develops ordinances to govern land use, distributes and archives existing land use data, maintains the GIS database and maintains and administers the City's Zoning Ordinance and General Plan policies.

The department is working with working with Economic Development practitioners in Merced County to provide assistance to prospective developers, local businesses, and site selectors by providing demographic data and other marketing information. The department provides assistance to local and outside businesses for expansion and sustainability and new start ups and is responsible for marketing on the digital sign on Pacheco Blvd and I Street.

Budget Summaries





Community and Economic Development *(continued)*

Major Accomplishments/Service Efforts

The Community and Economic Development Department is focusing its service efforts on working with project proponents, business owners and citizens and is currently administering a number of current, long-range, development and economic development projects. This fiscal year also includes State mandated updates. The following activities will be worked on and/or completed:

- 2014-2023 Housing Element Update
- General Plan Update
- Comprehensive Economic Development Strategy
- Los Banos History Mural Program
- Guidelines for CDBG and HOME grant programs and re-use programs to assist businesses and citizens.
- Administer CDBG grant funding for Code Enforcement Services.
- Processing of development applications and permits.
- Preparation of multiple environmental documents for both applicant initiated and City projects.
- Los Banos Industrial Business Logistics Center
- Airport Relocation
- New Medical Complex
- Zone Code Updates

Future Outlook

Population growth is expected to increase in 2016-2017 with the construction of new homes. There are currently 4 subdivisions under construction, with 2 more subisivisions ready for activity in the pipeline. The City is currently issuing approximately 4 new single-family residential permits a week. Existing residential tentative maps are being finalized and existing infill areas are being mapped. Additionally, State and local incentive and grant programs will facilitate the rehabilitation of the existing housing stock and will provide housing opportunities for families. The Regional Housing Needs Allocation Plan will dictate the types of housing that are most needed within the community.

The development of the Comprehensive Economic Development Strategy (CEDS) will play a key role in the economic growth of the community. The Plan will provide tools and strategies for the community to grow economically, create a competitive advantage, and attract more business and employment to Los Banos. The CEDS process has identified the importance of an Industrial Park on the Westside of Merced County, which the City is working with Merced County and land owners near Highway 165 and Interstate-5. The City is exploring the option of relocating the Municipal Airport to a

Community and Economic Development *(continued)*

location near the proposed Industrial Park and working to attract a hospital to build a regional medical complex in the former location of the airport. The City is seeing a steady rise in its commercial growth and there are several new ground up projects being built with more that are in the preliminary entitlement stages.

Economic Development has been positive in the community with vacant buildings being occupied by large retailers like Hobby Lobby who are processing Tenant Improvement Plans to locate in the former Lowes Building. Staff is diligently working on reaching out to various industries to encourage them to locate in the City to build a stronger economic base.

General Fund - Fund 100
Community & Economic Development - Department 419
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Senior Planner	1	100%	
Planning Technician	1	100%	

Total Salaries (Including Overtime)	**$124,830**
Workmen's Compensation Insurance	$8,689
State Retirement (PERS)	$35,639
Social Security (FICA)	$9,550
Health Insurance	$51,260
OPEB	$5,402
Retirees Health Insurance	$15,869
Life Insurance	$252
Unemployment Insurance	$624
Dental & Optical	$1,752
Total Benefits:	**$129,037**
Total Personnel Services:	**$253,867**

City of Los Banos
Community & Economic Development
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-419-100-101	Salaries	107,919	100,152	114,176	122,830
100-419-100-103	Overtime	3,806	4,309	3,900	2,000
100-419-100-120	Benefits	87,373	95,826	83,551	93,398
100-419-100-121	Benefits-PERS	0	0	29,317	35,639
	Personnel Services	199,099	200,287	230,944	253,867
100-419-100-231	Professional Services	107,692	99,871	118,465	120,000
100-419-100-238	Technical Services	0	20,000	8,500	20,000
100-419-100-240	I.T. Services	9,325	6,752	6,302	11,493
100-419-100-250	Insurance	3,736	3,769	4,019	4,688
100-419-100-251	Memberships & Dues	485	660	1,100	1,200
100-419-100-252	Communications	798	679	735	1,260
100-419-100-253	Advertising	4,631	7,465	8,500	9,000
100-419-100-257	Travel & Training	3,556	7,029	6,700	8,000
100-419-100-259	Downtown Promotions	0	10,120	7,860	9,500
100-419-100-260	Office Supplies	439	275	900	2,700
100-419-100-269	Industrial Park	0	70,244	50,000	35,000
100-419-100-270	Special Programs	814	0	6,625	2,288
100-419-100-273	Special Departmental Exp.	2,268	1,005	1,260	1,260
100-419-100-274	Books & Periodicals	149	63	150	150
100-419-100-278	Digital Sign	2,072	2,026	2,200	2,200
	Supplies & Services	135,965	229,956	223,316	228,739
100-419-100-720	Building & Structures	0	473	0	0
100-419-100-752	Communication Equipment	0	0	0	14,187
100-419-100-770	Computer Equipment	519	0	0	65
	Capital Outlay	519	473	0	14,252
100-419-100-900	Contingency	0	0	0	15,000
	Contingency	0	0	0	15,000
	Total Comm & Econ Development	$335,583	$430,716	$454,260	$511,858

Community and Economic Development

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Outside professional support for planning services, architectural services, City Attorney, contract land use attorney, and contract planning consultant.

238-TECHNICAL SERVICES: Costs associated with Cost Recovery Contract, Masterplan Ordinance and RFP for the General Plan and Housing Element.

259-DOWNTOWN PROMOTIONS: Costs associated with downtown street banners.

269-INDUSTRIAL PARK: Expense related to Water Supply Assessment and Market Analysis.

270-SPECIAL PROGRAMS: Costs associated with the mural program.

273-SPECIAL DEPARTMENTAL EXPENSE: Costs associated with rental of a storage unit for Community & Economic Development records.

278-DIGITAL SIGN: Costs associated with the digital sign on Pacheco Blvd. and I Street.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

City of Los Banos
CDBG Micro Enterprise
CDBG Housing Rehab
Neighborhood Stabilization Program
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	CDBG MICRO ENTERPRISE PI				
262-429-140-238	Technical Services	0	0	2,000	0
	Supplies & Services	0	0	2,000	0
262-463-100-238	Technical Services	0	1,876	0	0
	Supplies & Services	0	1,876	0	0
262-498-000-000	Transfer Out	22,230	14,841	14,760	9,622
	Transfer Out	22,230	14,841	14,760	9,622
	Total CDBG Micro Enteprise PI	$22,230	$16,717	$16,760	$9,622
	CDBG 03 REHAB GRANT				
266-498-000-000	Transfer Out	0	3,565	0	0
	Transfer Out	0	3,565	0	0
	Total CDBG 03 Rehab Grant	$0	$3,565	$0	$0
	CDBG HOUSING REHAB PI				
292-498-000-000	Transfer Out	4	0	0	0
	Transfer Out	4	0	0	0
	Total CDBG Housing Rehab PI	$4	$0	$0	$0
	NEIGHBORHOOD STABILIZATION PI				
294-463-100-238	Technical Services	365,612	326,642	67,000	70,000
	Supplies & Services	365,612	326,642	67,000	70,000
	Total NSP Program Income	$365,612	$326,642	$67,000	$70,000

CDBG Program Income MicroEnterprise Grant

(Community Development Block Grant)

TRANSFER OUT

498-000-000-TRANSFER OUT: Annual program income received from CDBG activities that are under $35,000, can be transferred to the General Fund, and be used at the City's discretion.

Neighborhood Stabilization Program Income (NSP)

SERVICES & SUPPLIES

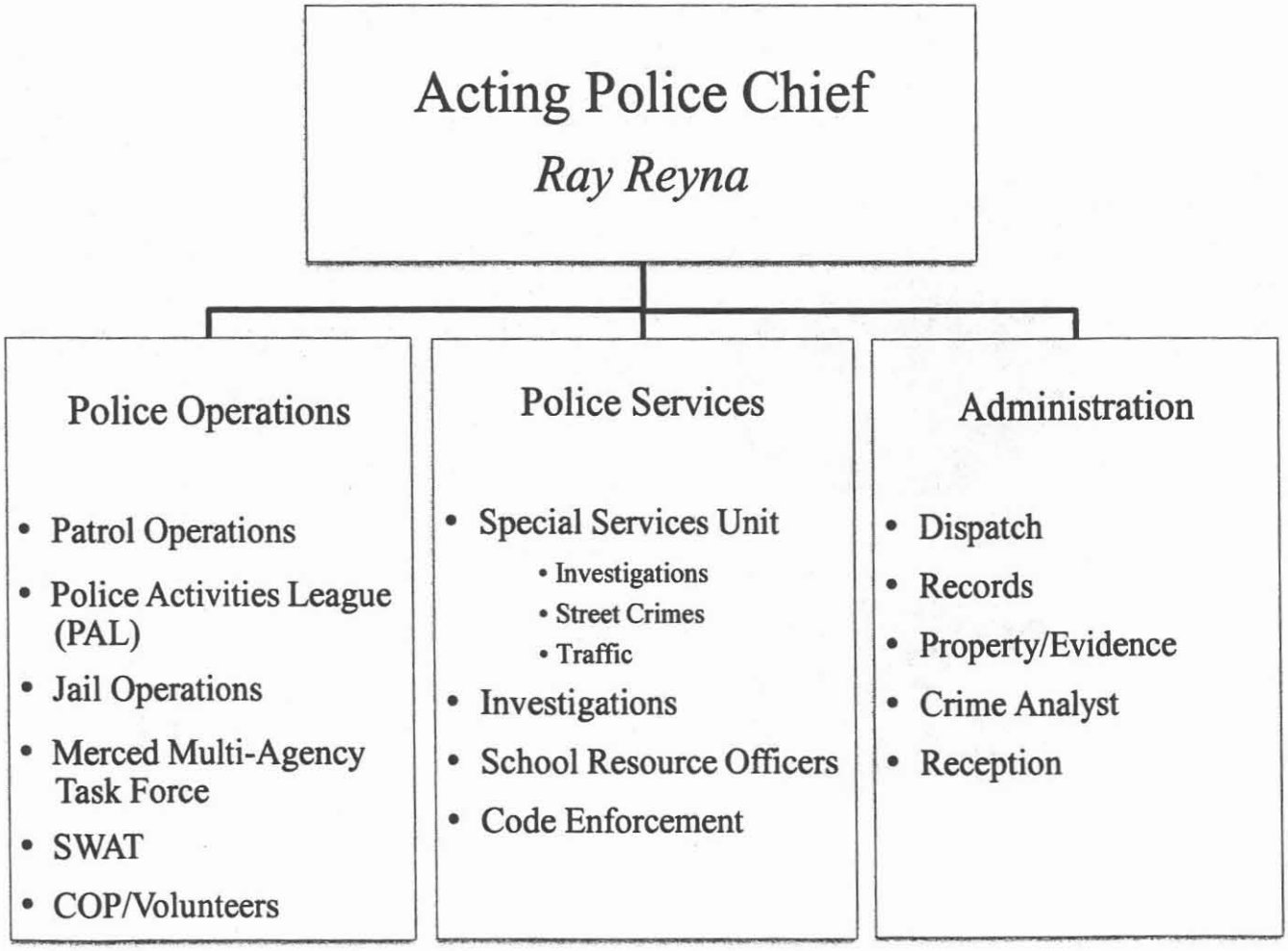
238-TECHNICAL SERVICES: Funding that is returned to the State on a quarterly basis, that is generated from program income received from home loans and soft second loans.

This page intentionally left blank.

Police

City of Los Banos

Police Department



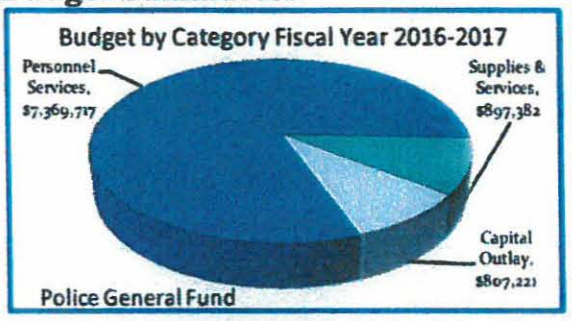
Police

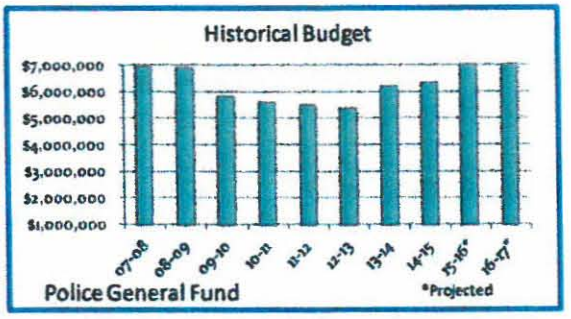
Overview of Services and Programs

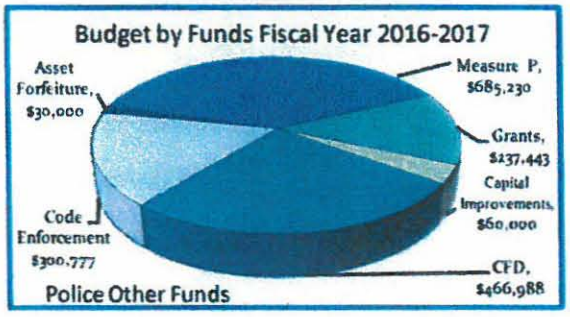
The Los Banos Police Department is proud of the services provided by its employees for the City of Los Banos and its residents. The core services provided by the Department include response to emergency and non-emergency calls for service; identification of criminal activity; dispatch services; investigation and prosecution of crimes; recruiting, hiring, and training of personnel; crime prevention and community outreach; maintenance of records, property, and evidence; PAL, Code Enforcement and maintaining and operating a Type-1 Jail. The Department's motto is brief, yet direct; we have pride in the service we provide to everyone and integrity in all our actions; more commonly referred to as:

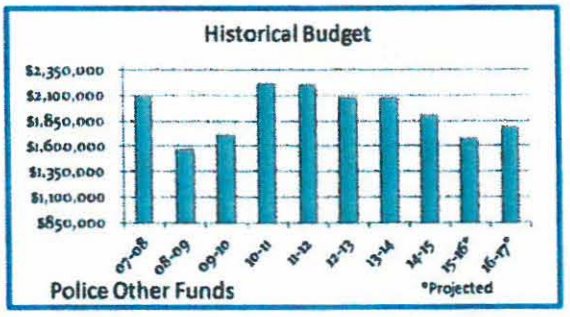
"Pride in Service, Integrity in Action"

Budget Summaries









Major Accomplishments/Service Efforts

- **Code Enforcement:**

The Code Enforcement Division has been under the direct supervision of the Police Department for its second year. The Code Enforcement Division assists in the clean up and beautification of a number of residential and industrial sites in the City and will continue to focus on Community Preservation. The Department's Code Enforcement Division works hard to improve quality of life issues in Los Banos.

Police (continued)

Major Accomplishments/Service Efforts *(continued)*

The Code Enforcement team has two separate functions:

1. Animal Control
2. Community Preservation

Vehicles tagged- Abandoned Vehicle Abatement Program: 283	Total Municipal Code Citations by Code Enforcement: 94

- **Animal Control 2015 in review:**

2015 was another busy year for our Animal Control operation. In 2015, our staff responded to over 2,100 calls for service. During that time Animal Control impounded 1,267 dogs, 1,168 cats, and 11 other animals. Thanks to the work of our Code Enforcement Officer, Jason Martin and the hours donated by the Los Banos Volunteers for Animals (LBVFA) they were able to save approximately 81% of the animals impounded at the shelter. LBVFA plays a large part in the success of our Animal Control operation. The LBVFA volunteered over 6,000 hours during 2015. The Department is very appreciative of our volunteer staff. Their commitment to this community is remarkable.

Sent to Rescue – 1,483 **Adopted/Fostered – 324** **Claimed by Owner - 319**

The following table shows the comparison of animals impounded over the last several years:

Year	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Animals	1901	2134	2151	2301	2190	2192	2378	2237	2406	2398	2446

- In 2015, over 500 criminal cases were referred to the Detective Division for investigation. Of those investigations, 60 search and arrest warrants were served.
- Our Police Activities League (PAL) continues to be the best run program in the region thanks to Officer Noah Jones and VITAL volunteer Rosemarie Santos. Rosemarie personally volunteered 1,500 hours in 2015 to help make PAL such a success. PAL is also supported through volunteers who assist and coach for the PAL programs. The PAL Program has been active in Los Banos for 26 years and is responsible for programs such as Junior Giants, Girl's Softball, Sober Grad, Flag Football, and the Kops for Kids Toy Drive.
- Through the use social media, the Department's effort to keep the Public informed continues to grow. To read about the Department's currents activities go to our Facebook, Twitter and Nixle accounts to learn more.

Police (continued)

Major Accomplishments/Service Efforts *(continued)*

- The Department's volunteer program Volunteers Interacting to Advance Law enforcement (VITAL) continues to be a great helping hand. In 2015 the volunteers logged approximately 1,117 hours volunteering at community and Department events.
- In 2015, VITAL members tagged approximately 126 abandoned vehicles found on the streets of Los Banos.
- The Communications Center Dispatchers handled 48,941 Calls for Service including both Police and Fire incidents and answered 17,504 9-1-1 calls during 2015.
- The Records Division processed and completed over 7,000 police reports during 2015.
- The Los Banos Police Department Jail processed 1,610 arrestees during 2015 for the Los Banos Police Department, Dos Palos Police Department, Gustine Police Department, Merced County Sheriff Department, and other agencies as needed.
- The Los Banos Police Department Patrol Division conducted 4,150 traffic enforcement stops during 2015. Patrol Officers also handled 463 traffic collision reports, 207 narcotic cases, 188 reports involving gang activity, and made 155 DUI arrests.

Goals for Fiscal Year 2016 – 2017

The Police Department continues to work at combating and decreasing criminal activity within the City limits and lowering our Part I (Major) Crimes. The Department continues to focus on reducing incidents of gang, drug and alcohol activities through enforcement, intervention and prevention techniques.

- Increase Community Partnership and Community Outreach Programs
- Increase directed enforcement to suppress and prevent crime
- Reduce incidents of traffic related injuries and fatalities through enforcement efforts
- Maintain/increase staffing levels
- Animal Control Education Program
- Focus efforts on our Code Enforcement violations.
- Improve Reporting Process through Officer Dictation Program and electronic card closure process
- Continue to focus on professional training opportunities for staff to meet Department training needs, State standards and community expectations

Police *(continued)*

Department Statistics

2015 Los Banos Police Department Statistics					
Part 1 Crimes	2011	2012	2013	2014	2015
Homicide	3	1	1	1	2
Rape	8	0	3	3	5
Robbery	29	24	31	29	39
Aggravated Assault	129	117	74	91	88
Burglary	397	340	256	207	309
Larceny	677	775	691	607	815
Motor Vehicle Theft	106	94	107	87	243
Grand Totals	1349	1351	1163	1025	1501

In 2015, the Los Banos Police Department saw a sharp increase in Motor Vehicle Theft, Larceny, Burglary, and Robbery crimes. The Police Department continues to use Social Media to alert our residents of crime trends and neighborhood issues. Our local Facebook community has taken an active role in fighting crime by staying vigilant, reporting suspicious activity, and sharing information about criminal activity. We have every hope that this partnership will have a positive impact on reducing crime.

Future Outlook

- The Police Department will continue to work with other City staff to develop plans for a new Police Department Building.
- The Police Department will develop a 5 year staffing plan based on the needs of the City, increases in population, increases in Los Banos Economic Development, and through analysis of crime trends and police calls for service.
- Implement Advanced Correctional Training for Jail staff to include firearms and transportation standards.
- Continue development and recruitment for a Police Reserve Program and VITAL volunteer program. The Police Department is able to offer many community programs due to the dedication of our current volunteers and the contined success of the program is dependent on the recruitment of new volunteers.

This page intentionally left blank.

City of Los Banos

Police

2016-2017 Department Detail

Personnel Services

General Fund - Fund 100
Police - Department 421
Police Services - Activity 140

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Chief	1	100%	
Commander	2	100%	
Sergeant	7	100%	
Police Officer	23	100%	
Police Services Manager	1	100%	
Dispatcher	11	100%	
Community Service Officer	4	100%	
Public Safety Custodian	1	100%	
Property Evidence Technician	1	100%	
Admin Clerk I	3	100%	
Part-time		100%	

Total Salaries (Including Overtime)	**$3,903,433**
Workmen's Compensation Insurance	$272,947
State Retirement (PERS)	$1,088,067
Social Security (FICA)	$300,908
Health Insurance	$1,190,495
Health Savings	$12,000
OPEB	$145,854
Retirees Health Insurance	$292,355
Life Insurance	$6,804
Unemployment Insurance	$24,260
Dental & Optical	$47,305
Total Benefits:	**$3,380,995**
Total Personnel Services:	**$7,284,428**

City of Los Banos
Police
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-421-140-101	Salaries	2,535,700	2,610,310	2,976,490	3,581,533
100-421-140-102	Part-Time	59,753	56,372	60,000	11,900
100-421-140-103	Overtime	288,484	327,219	350,000	310,000
100-421-140-120	Benefits	2,368,617	2,511,005	2,085,627	2,292,928
100-421-140-121	Benefits-PERS	0	0	951,851	1,088,067
	Personnel Services	5,252,554	5,504,905	6,423,968	7,284,428
100-421-140-201	Grounds Maintenance	2,261	1,304	1,400	1,400
100-421-140-202	Fleet Repair & Maintenance	40,000	67,681	75,000	75,000
100-421-140-203	Equipment Repair & Maintenance	37,471	36,758	33,300	36,000
100-421-140-204	Fleet Services	39,805	51,704	58,804	65,011
100-421-140-205	Facility Maintenance	7,958	11,625	8,000	10,000
100-421-140-231	Professional Services	118,649	45,492	38,500	38,500
100-421-140-237	Recruitment	10,791	11,175	10,000	10,000
100-421-140-238	Technical Services	14,838	9,470	15,000	15,000
100-421-140-240	I.T. Services	107,598	114,309	141,231	178,789
100-421-140-250	Insurance	112,580	115,621	124,817	146,973
100-421-140-252	Communications	14,673	13,287	15,000	15,000
100-421-140-257	Travel & Training	54,122	44,145	38,000	40,000
100-421-140-260	Office Supplies	45,235	53,094	39,500	45,000
100-421-140-262	Uniform Expenses	24,995	17,801	19,300	19,300
100-421-140-264	Electricity & Gas	57,638	57,918	64,200	68,694
100-421-140-265	Gasoline & Oil	108,266	103,777	114,000	98,215
100-421-140-267	General Materials & Supplies	87	3,019	0	0
100-421-140-270	Special Programs	7,580	5,389	3,500	5,000
100-421-140-271	Parking Fees	36,509	8,845	10,500	10,500
100-421-140-273	Special Departmental Exp.	22,078	22,490	18,000	19,000
	Supplies & Services	863,134	794,906	828,052	897,382
100-421-140-750	Vehicles	24,450	0	78,000	225,000
100-421-140-752	Communication Equipment	0	0	0	103,344
100-421-140-753	Specialized Equipment	0	0	45,000	0
100-421-140-754	Police Canine	15,000	0	0	15,000
100-421-140-770	Computer Equipment	4,972	0	0	463,877
	Capital Outlay	44,422	0	123,000	807,221
Special Services					
100-421-150-103	Overtime	20,294	2,592	4,000	30,000
	Personnel Services	20,294	2,592	4,000	30,000
100-421-150-257	Travel & Training	0	8,846	0	0
	Supplies & Services	0	8,846	0	0

City of Los Banos
Police
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-421-160-102	Part Time	1,707	8,363	23,350	24,000
100-421-160-120	Benefits	131	1,616	2,925	1,800
100-421-160-121	Benefits-PERS	0	0	884	1,500
	Personnel Services	1,838	9,979	27,159	27,300
100-421-160-252	Communications	0	0	9,120	0
	Supplies & Services	0	0	9,120	0
100-421-170-103	Overtime	28,140	31,702	26,000	26,000
100-421-170-120	Benefits	1,432	1,247	1,989	1,989
	Personnel Services	29,572	32,950	27,989	27,989
	Total Police	$6,211,814	$6,354,177	$7,443,288	$9,074,320

Police

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Funding provided in this category is used for maintenance and/or purchase of batteries, special police equipment, vehicle cleaning supplies and services, radio repair and purchases, and other supplies. Funding is also used for minor equipment repair.

231-PROFESSIONAL SERVICES: Funding in this category is used to pay the police portion of City Attorney fees; sexual assault examinations, legal fees related to police policy maintenance and legal text, and other legal fees.

238-TECHNICAL SERVICES: Funding provided in this category is used for laboratory fees for such items as drug analysis, employee drug testing and automated fingerprint analysis.

257-TRAVEL & TRAINING: Funding in this category is used to pay costs associated to tuition, transportation, meals, lodging, and related expenses for personnel assigned to attend formal training schools, seminars, trials, hearings or local business meetings. These funds are also used to pay tuition reimbursement for approved school expenses as authorized; and payment of membership dues in approved professional organizations for selected personnel. Funding may also be used to purchase training equipment and ammunition.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding in this category is to provide support of the Explorer Post for training and purchase of special equipment and related expenses. These funds also support the police K-9 program, VITAL volunteer program activities and community outreach by providing training, special equipment and other related items.

271-PARKING FEE: State mandated surcharges assessed against parking citation revenue.

273-SPECIAL DEPARTMENTAL EXPENSES: Funding from this category is used for undercover operations; includes: narcotics buy money, payment of informants, and costs for informant transportation, meals and lodging, community promotions, advertising; jail supplies, including: clothing, footwear, mattresses and bedding, cleaning materials, paper products, food and beverages, medical bills, and miscellaneous supplies for prisoners; Special Service Unit supplies and equipment.

CAPITAL OUTLAY

750-VEHICLES: Funding for purchase of 5 police vehicles.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

754-POLICE CANINE: Purchase of new canine.

770-COMPUTER EQUIPMENT: Funding for Computer Aided Dispatch / Records Management System (CAD/RMS) to include applications for Code Enforcement, Animal Control, Mapping, Property/Evidence, CLETS/NCIC access and Mobile Computer access ($450,000); Network and Sever Replacement ($13,877).

City of Los Banos

Code Enforcement

2016-2017 Department Detail

Personnel Services

Code Enforcement - Fund 100
Code Enforcement - Department 429
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Code Enforcement Officer	1	100%	
Code Enforcement Officer	1	100%	
Admin Clerk II	1	50%	Public Safety Augmentation-Police
Part-time		100%	
Total Salaries (Including Overtime)			**$136,219**
Workmen's Compensation Insurance			$9,509
State Retirement (PERS)			$24,699
Social Security (FICA)			$10,421
Health Insurance			$42,173
OPEB			$6,753
Retirees Health Insurance			$8,251
Life Insurance			$315
Unemployment Insurance			$681
Dental & Optical			$2,190
Total Benefits:			**$104,992**
Total Personnel Services:			**$241,211**

City of Los Banos
Code Enforcement
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-429-100-101	Salaries	107,864	111,040	120,168	123,679
100-429-100-102	Part Time	0	0	10,540	10,540
100-429-100-103	Overtime	2,521	1,203	2,000	2,000
100-429-100-120	Benefits	81,384	82,453	80,006	80,293
100-429-100-121	Benefits-PERS	0	0	23,949	24,699
	Personnel Services	191,769	194,696	236,663	241,211
100-429-100-201	Grounds Maintenance	702	1,729	3,000	3,000
100-429-100-205	Facility Maintenance	1,196	259	350	350
100-429-100-216	Vehicle Repair & Maintenance	716	0	0	0
100-429-100-231	Professional Services	25,851	5,902	6,500	6,500
100-429-100-236	Medical Services	929	1,603	900	900
100-429-100-237	Recruitment	0	622	0	0
100-429-100-238	Technical Services	19,277	3,369	3,500	6,000
100-429-100-250	Insurance	4,783	4,919	5,262	6,109
100-429-100-252	Communications	89	120	300	300
100-429-100-257	Travel & Training	0	595	1,700	1,000
100-429-100-260	Office Supplies	5,020	2,770	3,700	3,200
100-429-100-262	Uniform Expense	1,110	349	500	500
100-429-100-264	Electricity & Gas	4,440	4,329	5,100	5,457
100-429-100-265	Gasoline & Oil	738	0	0	0
100-429-100-267	General Materials & Supplies	1,630	537	1,500	1,500
100-429-100-270	Special Programs	313	468	500	500
100-429-100-273	Spay/Neuter Program	8,848	8,220	10,000	10,000
100-429-100-275	Bad Debt Expense	1,309	0	0	0
	Supplies & Services	76,950	35,789	42,812	45,316
100-429-100-750	Vehicles	0	0	0	11,000
	Capital Outlay	0	0	0	11,000
Special Services					
100-429-170-231	Professional Services	0	0	2,500	2,500
100-429-170-260	Office Supplies	0	750	750	750
100-429-170-273	Spay/Neuter Program	4,491	509	5,704	0
	Supplies & Services	4,491	1,259	8,954	3,250
	Total Code Enforcement	$273,210	$231,744	$288,429	$300,777

Code Enforcement

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding from this category is used for Attorney legal fees associated with code violations and costs associated with the abandoned vehicle abatement program.

236-MEDICAL SERVICES (VETERINARIAN): Funding from this category is used for payment of veterinarian fees for treatment of sick or injured stray animals.

238-TECHNICAL SERVICES: Funding from this category is used for costs related to euthanasia and disposal of deceased animals. Funding from this category is also used for computer services and software maintenance agreements and technical services.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding from this category is used for payment of vaccine and veterinarian fees during the annual Dog Clinic and purchase of dog license tags. It is also used to support the activities of the Animal Control Volunteers.

273-SPAY/NEUTER PROGRAM: Funding from this category is used to continue the spay/neuter voucher program.

CAPITAL OUTLAY

750-VEHICLES: Partial funding for purchase of Code enforcement vehicle with $23,958 funded by the Traffic Safety fund.

This page intentionally left blank.

Public Safety Augmentation-Police - Fund 236
Police - Department 421
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	3	100%	
Community Service Officer	1	100%	
Crime Analyst	1	100%	
Admin Clerk II	1	50%	Code Enforcement

Total Salaries (Including Overtime)	**$306,726**
Workmen's Compensation Insurance	$17,317
State Retirement (PERS)	$65,528
Social Security (FICA)	$23,465
Health Insurance	$122,660
Health Savings	$3,000
OPEB	$14,856
Retirees Health Insurance	$0
Life Insurance	$693
Unemployment Insurance	$13,822
Dental & Optical	$4,817
Total Benefits:	**$266,158**
Total Personnel Services:	**$572,884**

City of Los Banos
Prevention Underage Drinking
Asset Forfeiture
Public Safety Augmentation
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
PREVENTION UNDERAGE DRINKING					
204-421-140-270	Special Programs	2,000	2,000	1,000	1,000
	Supplies & Services	2,000	2,000	1,000	1,000
	Total Prevention Underage Drinking	$2,000	$2,000	$1,000	$1,000
ASSET FORFEITURE					
235-421-170-267	General Materials & Supplies	17,892	10,136	15,000	30,000
	Supplies & Services	17,892	10,136	15,000	30,000
	Total Asset Forfeiture	$17,892	$10,136	$15,000	$30,000
PUBLIC SAFETY AUGMENTATION					
236-421-100-101	Salaries	192,934	181,845	216,922	291,726
236-421-100-103	Overtime	11,049	17,856	15,000	15,000
236-421-100-120	Benefits	161,668	159,470	138,195	200,630
236-421-100-121	Benefits-PERS	0	0	60,398	65,528
	Personnel Services	365,651	359,171	430,515	572,884
236-421-100-240	IT Services	92,229	90,714	51,279	49,615
236-421-100-270	Special Equipment	32,049	36,209	30,000	50,000
	Supplies & Services	124,278	126,923	81,279	99,615
236-421-100-770	Computer Equipment	7,451	0	0	12,731
	Capital Outlay	7,451	0	0	12,731
Special Services					
236-421-180-101	Salaries	302,584	239,084	62,714	0
236-421-180-103	Overtime	36,972	42,085	10,000	0
236-421-180-120	Benefits	280,557	235,106	50,489	0
236-421-180-121	Benefits-PERS	0	0	25,521	0
	Personnel Services	620,113	516,275	148,724	0
	Total Public Safety Augmentation	$1,117,493	$1,002,369	$660,518	$685,230

Prevention Underage Drinking

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding in this category is used for prevention of underage drinking, such as Grad Nite, enforcement operations and other educational/preventative strategies.

Asset Forfeiture

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funding will be used to purchase bullet proof vests, ammunition, tasers, taser cartridges and other miscellaneous equipment for front line police officers as well as, drug prevention and intervention endeavors.

Police Public Safety Augmentation

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding provided in this category is used to maintain CLETS/DOJ services, cellular/air card MDC communications, software licenses and computer purchases and repairs related to PD Mobile Data Computers.

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

This page intentionally left blank.

City of Los Banos

SLESF - COPS Program

2016-2017 Department Detail

Personnel Services

SLESF - COPS Program - Fund 237
Police - Department 421
Special Services - Activity 170

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	1	100%	

Total Salaries (Including Overtime)	**$97,850**
Workmen's Compensation Insurance	$5,817
State Retirement (PERS)	$27,923
Social Security (FICA)	$7,485
Health Insurance	$28,973
OPEB	$2,701
Retirees Health Insurance	$0
Life Insurance	$126
Unemployment Insurance	$491
Dental & Optical	$875
Total Benefits:	**$74,391**
Total Personnel Services:	**$172,241**

City of Los Banos
SLESF-COPS Program
JAG (Justice Assistant Grant)
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	SLESF COPS PROGRAM				
237-421-170-101	Salaries	60,255	62,493	68,006	72,850
237-421-170-103	Overtime	9,027	18,492	26,550	25,000
237-421-170-120	Benefits	57,175	61,896	46,879	46,468
237-421-170-121	Benefits-PERS	0	0	25,066	27,923
	Personnel Services	126,457	142,881	166,501	172,241
	Total SLESF-COPS Program	$126,457	$142,881	$166,501	$172,241
	JAG (Justice Assistant Grant)				
239-421-170-753	Specialized Equipment	20,804	0	0	0
	Capital Outlay	20,804	0	0	0
	Total JAG	$20,804	$0	$0	$0

City of Los Banos
JAG Edward Byrne Grants
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	JAG EDWARD BYRNE GRANT				
240-421-170-267	General Materials & Supplies	0	12,202	0	0
240-421-180-267	General Materials & Supplies	1,765	0	10,323	0
	Supplies & Services	1,765	12,202	10,323	0
240-421-170-753	Specialized Equipment	7,905	0	0	0
240-421-180-753	Specialized Equipment	0	0	0	10,244
	Capital Outlay	7,905	0	0	10,244
	Total JAG Edward Byrne Grant	$9,670	$12,202	$10,323	$10,244

	JAG EDWARD BYRNE GRANT				
241-421-180-267	Special Departmental Exp.	2,554	0	0	0
	Supplies & Services	2,554	0	0	0
241-421-180-753	Specialized Equipment	9,195	0	0	0
	Capital Outlay	9,195	0	0	0
	Total JAG Edward Byrne Grant	$11,749	$0	$0	$0

JAG Edward Byrne Grant – (240)

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funds for purchase of equipment: replace taser devices and other specialized police equipment.

City of Los Banos
Police Capital Improvement
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	PD CAPITAL IMPROVEMENT				
245-421-100-203	Equipment Repair & Maint	10,671	9,444	0	10,000
245-421-100-205	Facility Maintenance	0	1,435	0	0
	Supplies & Services	10,671	10,879	0	10,000
245-421-100-720	Building & Structures	0	1,216	2,713	50,000
245-421-100-750	Vehicles	78,598	38,129	0	0
245-421-100-770	Computer Equipment	13,964	0	0	0
	Capital Outlay	92,562	39,345	2,713	50,000
	Total Police Capital Improvement	$103,233	$50,224	$2,713	$60,000

Police Capital Improvement

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Funding for the assessment, design and construction to existing and/or new police department facilities.

City of Los Banos
Traffic Safety
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
General Services					
246-421-100-267	General Materials & Supplies	582	0	2,500	5,000
	Supplies & Services	582	0	2,500	5,000
Special Services					
246-421-150-103	Overtime	15,108	5,019	0	0
246-421-150-120	Benefits	1,156	384	0	0
	Personnel Services	16,264	5,403	0	0
246-421-150-267	General Materials & Supplies	270	0	0	0
	Supplies & Services	270	0	0	0
246-421-170-103	Overtime	8,004	13,735	9,975	0
246-421-170-120	Benefits	612	1,051	763	0
	Personnel Services	8,616	14,786	10,738	0
246-421-170-257	Travel & Training	0	364	1,718	0
246-421-170-267	General Materials & Supplies	0	0	0	0
	Supplies & Services	0	364	1,718	0
246-421-170-750	Vehicles	0	0	0	23,958
	Capital Outlay	0	0	0	23,958
	Total Traffic Safety	$25,732	$20,553	$14,956	$28,958

Traffic Safety

CAPITAL OUTLAY

750-VEHICLES: Partial funding for purchase of Code enforcement vehicle with $11,000 funded by the Code Enforcement department.

City of Los Banos

CFD 2002-01 Public Safety Police

2016-2017 Department Detail

Personnel Services

CFD Public Safety Police - Fund 290
Police - Department 421
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	3	100%	

Total Salaries (Including Overtime)	**$249,813**
Workmen's Compensation Insurance	$16,349
State Retirement (PERS)	$80,038
Social Security (FICA)	$19,111
Health Insurance	$86,919
OPEB	$8,103
Retirees Health Insurance	$0
Life Insurance	$378
Unemployment Insurance	$1,248
Dental & Optical	$2,629
Total Benefits:	**$214,775**
Total Personnel Services:	**$464,588**

City of Los Banos
Homeland Security Grant
Police Community Facilities District (CFD)
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	HOMELAND SECURITY GRANT				
248-421-150-267	General Material & Supplies	0	0	6,000	0
248-421-150-273	Special Departmental Expenses	0	2,500	0	0
	Supplies & Services	$0	$2,500	$6,000	$0
248-421-140-753	Specialized Equipment	29,997	0	0	0
248-421-150-753	Specialized Equipment	0	24,400	50,000	25,000
	Capital Outlay	29,997	24,400	50,000	25,000
	Total Homeland Security Grant	$29,997	$26,900	$56,000	$25,000
	POLICE CFD 2002-01				
290-421-100-101	Salaries	171,834	181,439	197,775	208,813
290-421-100-103	Overtime	21,776	40,423	47,550	41,000
290-421-100-120	Benefits	163,386	173,512	137,475	134,737
290-421-100-121	Benefits-PERS	0	0	72,896	80,038
	Personnel Services	356,996	395,374	455,696	464,588
290-421-100-231	Professional Services	2,129	1,434	2,400	2,400
	Supplies & Services	2,129	1,434	2,400	2,400
	Total Police CFD	$359,125	$396,808	$458,096	$466,988

Homeland Security Grant

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funds for purchase of SHSGP (State Homeland Security Grant Program) approved equipment and projects.

Police Community Facilities District
(CFD) 2002-01

SERVICES & SUPPLIES

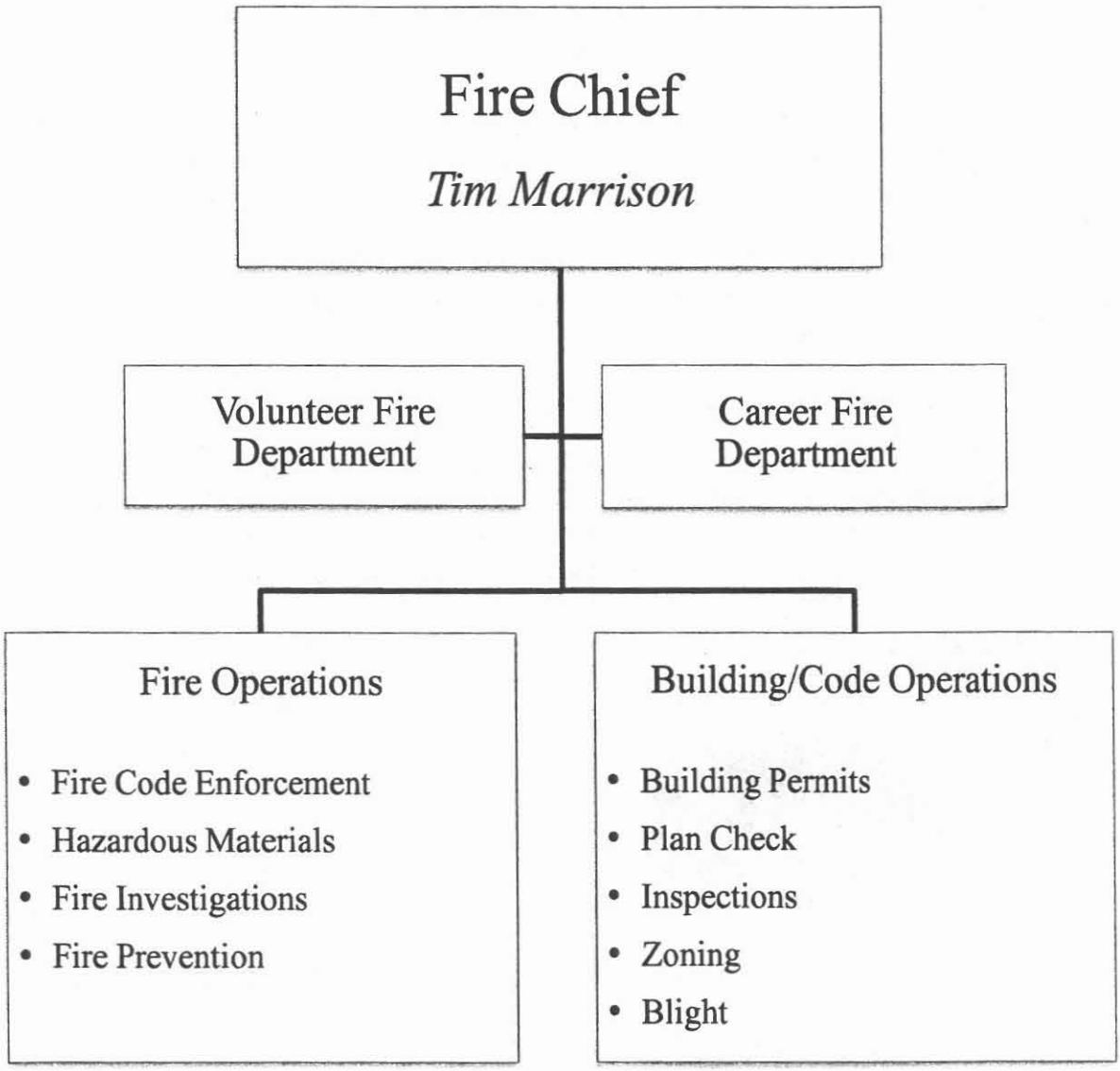
231-PROFESSIONAL SERVICES: For Goodwin Consulting Services for the administration of the CFD annual assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

This page intentionally left blank.

Fire/Building

City of Los Banos

Fire/Building Department



Fire

Mission Statement

The primary mission of the Los Banos Fire Department and Volunteer Fire Department is to protect life and property for the citizens of the City of Los Banos, California, from the effect of fires, medical emergencies, vehicle accidents, exposure to hazardous materials, earthquakes, floods, disasters and dangerous conditions.

The life, safety and property protection mission is accomplished through a wide range of programs which include fire protection, fire prevention, planning, fire prevention education, fire inspections, code enforcement, fire suppression, and training.

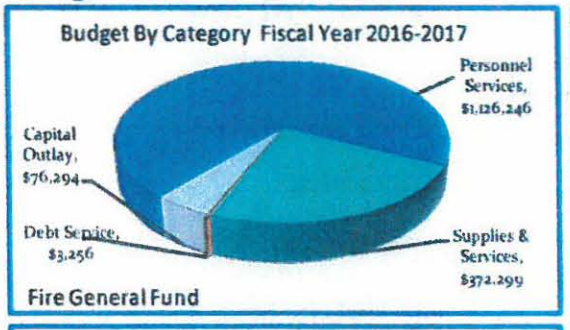
To provide first responder and EMTs for the delivery of emergency medical services, to include auto extrication, trench and building collapse rescue as well as controlling hazardous material emergency incidents.

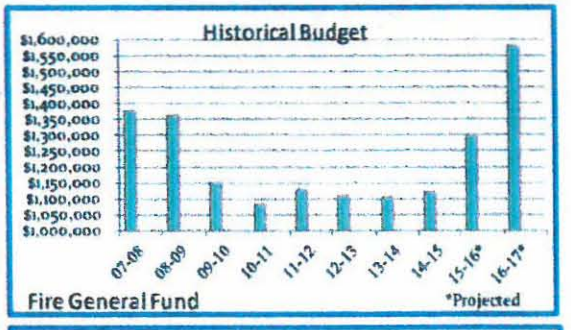
The Los Banos Fire Department also provides mutual aid for fire/rescue and EMS services to other local agencies in Merced County, and participates in the statewide Master Mutual Aid plan.

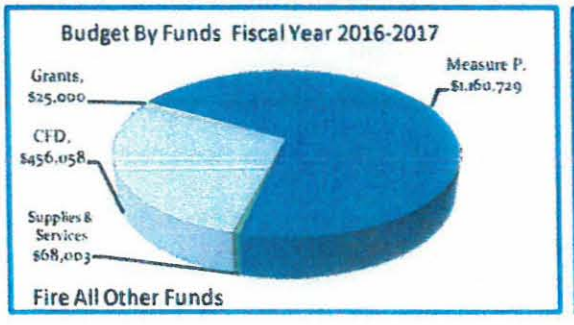
Overview of Services and Programs

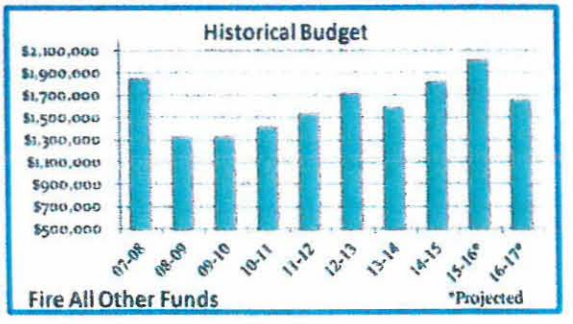
The City of Los Banos Fire Department proudly protects approximately 37,100 people living in an area of 12 square miles. The Fire Department currently has two stations serving its residents. Station No. 1 is located at 333 7th Street and Station No. 2 located at 1150 West "I" Street. Both stations operate on a 24-hour basis with 16 Career and 25 Volunteer firefighters.

Budget Summaries









Fire *(continued)*

Goals and Objectives

The goal of the Los Banos Fire Department and Volunteer Fire Department is to continue to provide cost effective fire protection and emergency services to the citizens of Los Banos; to improve operational efficiency and accountability; to continue moving in a positive direction providing the best possible service to the community; to continue to foster the Volunteer Fire Department providing training, camaraderie and pride in their department; and to support the goals, objectives and mission of the City of Los Banos.

Objectives:

- To continue to foster the addition of new career fire fighters, and to increase the number of volunteer fire fighters.
- To continue to provide quality training to enhance the proficiency, quality and safety for career and volunteer fire fighters.
- To continue the replacement of older apparatus and equipment. To improve preventive maintenance and operator training. To stay abreast of new changes in the fire service through training and communications.
- To continue to foster good relationships between the career fire fighters and the volunteer fire fighters. To continue to recruit volunteer fire fighters, and maintain a pool of qualified fire fighters for career positions as needed.
- To continue to pursue alternative ways to improve the level of fire protection and services within the City of Los Banos.
- To assist city administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of fire protection and services.
- To continue to improve services to achieve a lower fire insurance rating (ISO) Insurance Services Office. To provide lower cost for fire insurance in the community. Currently the City has a 3 rating.

Major Accomplishments/Service Efforts

Training – Unified Response to Violent Incidents – The Los Banos Fire Department teamed up with Merced County OES to develop guidelines and training to manage multi agency responses to large scale violent incidents. This training was presented to all Law Enforcement, Fire & EMS providers throughout Merced County. Two large scale functional exercises were used to train and evaluate the response capabilities of first responders.

Ballistic Protection – The Fire Department utilized Homeland Security grant funding to purchase 12 ballistic vests and helmets and 2 ballistic shields. This equipment has been placed on our apparatus and is intended to be used during responses to violent incidents.

Fire *(continued)*

Fire Apparatus – Within the 2014/15 budget, the Fire Department was authorized to purchase one new Type 1 fire apparatus. This apparatus has been delivered and is now the first out apparatus assigned to Fire Station #1

Safe Surrender - The Los Banos Fire Department designated their stations as Safe Surrender sites on April 1st, 2015. The Safe Surrender Baby Law provides a safe alternative for the surrender of a newborn baby. Under the law, a parent or person with lawful custody can safely surrender a baby confidentially, and without fear of persecution, within seventy-two (72) hours of birth to any fire station within the City of Los Banos. The parent or person with lawful custody has up to fourteen (14) days from the time of surrender to reclaim their baby.

Station#2 Public Safety Answering Point (PSAP) – In cooperation with the Police Department, the Fire Department made significant improvements to the secondary PSAP located at Station #2. These improvements included the addition of multiple electrical outlets supplied by generator power, access to communications and the creation of a second work station.

EMS at 2nd alarm fires – In cooperation with Riggs Ambulance Service, the Fire Department secured an agreement that automatically dispatches an ambulance to all second alarm fires within the City of Los Banos. This agreement assures a rapid deployment of on scene medical treatment to injured patients and Firefighters during these extremely dangerous responses.

Social Media – In 2016, the Fire Department launched a Social Media page on Facebook. This has proven to be a valuable notification tool to get time sensitive emergency notifications out to the public rapidly. It has also proven to be a very useful tool to recruit prospective Volunteer Firefighters.

Disaster Preparedness – All department management staff have completed Emergency Operations Center training. This training has been funded by local Department of Homeland Security grants, and has played a significant role in improving our response capabilities during a local disaster.

Safety Classes – The Kids Fire Safety House Trailer continues to be an outstanding addition to school age fire safety classes. The Department continues to provide First Aid, CPR, Fire Safety, and Fire Extinguishing training to the public.

Community Functions - Throughout the year, the Fire Department is involved in a number of community social functions: Sober Graduation, Police Activities League, Community Christmas Dinner, Boy Scout Day Camp, Fire Fighter's Burn Institute – Fill the Boot, Valley Children's Hospital Kids Day, Salute to Seniors, Farm Ag Day and more.

Fire *(continued)*

Future Outlook

- The City of Los Banos is hopeful that with the increase in new development, improvement to property tax revenue and greater Community Facility District (CFD) participation, the future will produce better economical opportunities to address our fire service capabilities.

- One of our priorities for the upcoming fiscal year is to continue to invest a significant amount of time into Volunteer Firefighter recruitment and retention. The Volunteer Firefighters are our most valuable resources that allow us to provide fire related services to the City of Los Banos.

- The Fire Department will continue to work closely with other City Departments and Merced County OES to revise the City's Emergency Operations Plan (EOP). When this plan is completed and adopted by City Council, we will host a number of table top exercises to assure that all departments are familiar with their roles during an activation of our Emergency Operations Center (EOC).

- The Fire Department is looking forward to working closely with other City Administrative staff to develop a comprehensive 5 year staffing and facilities plan.

Performance Measures

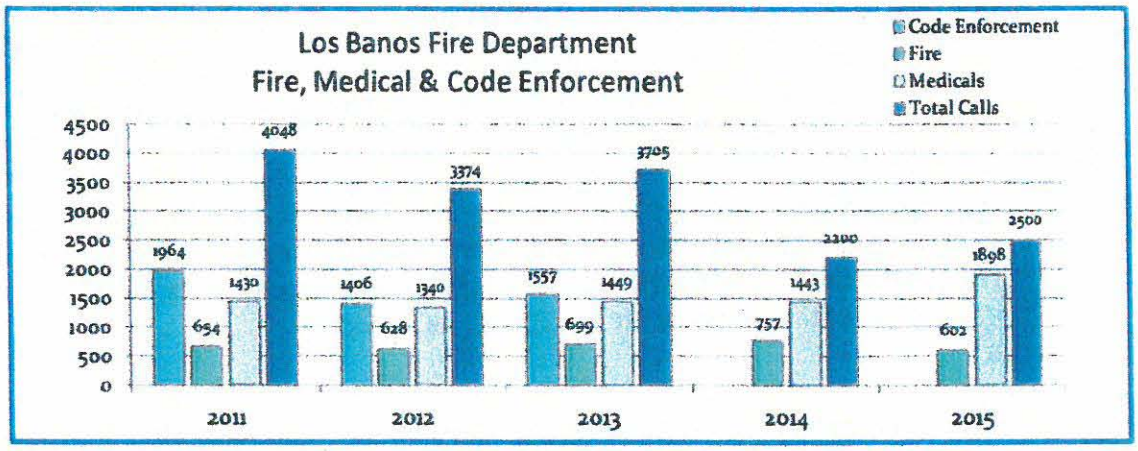
Inspections – The Los Banos Fire Department dedicates hundreds of hours each year to fire prevention activities. These activities include weed abatement, fire related code enforcement and occupancy inspections. In 2015 the Fire Department logged **793** inspections. These inspections include annual occupancy inspections of businesses, inspections of new businesses and large family day care inspections.

Plan Reviews – The Fire Department is also responsible for the plan review of all new commercial buildings, fire alarm systems and fire sprinkler systems. The fire department completed **68** plan reviews in 2015.

Training – The Fire Department is continually training in an effort to assure that our Firefighters are prepared to handle any emergency incidents that may occur in the City of Los Banos. Volunteer and Career Firefighters are required to participate in hundreds of hours of training that include specialized training in structure fires, emergency medical services, wildland fire suppression, hazardous materials, confined space rescue, trench rescue and many other topics. In 2015 our department logged **7,043** hours of training.

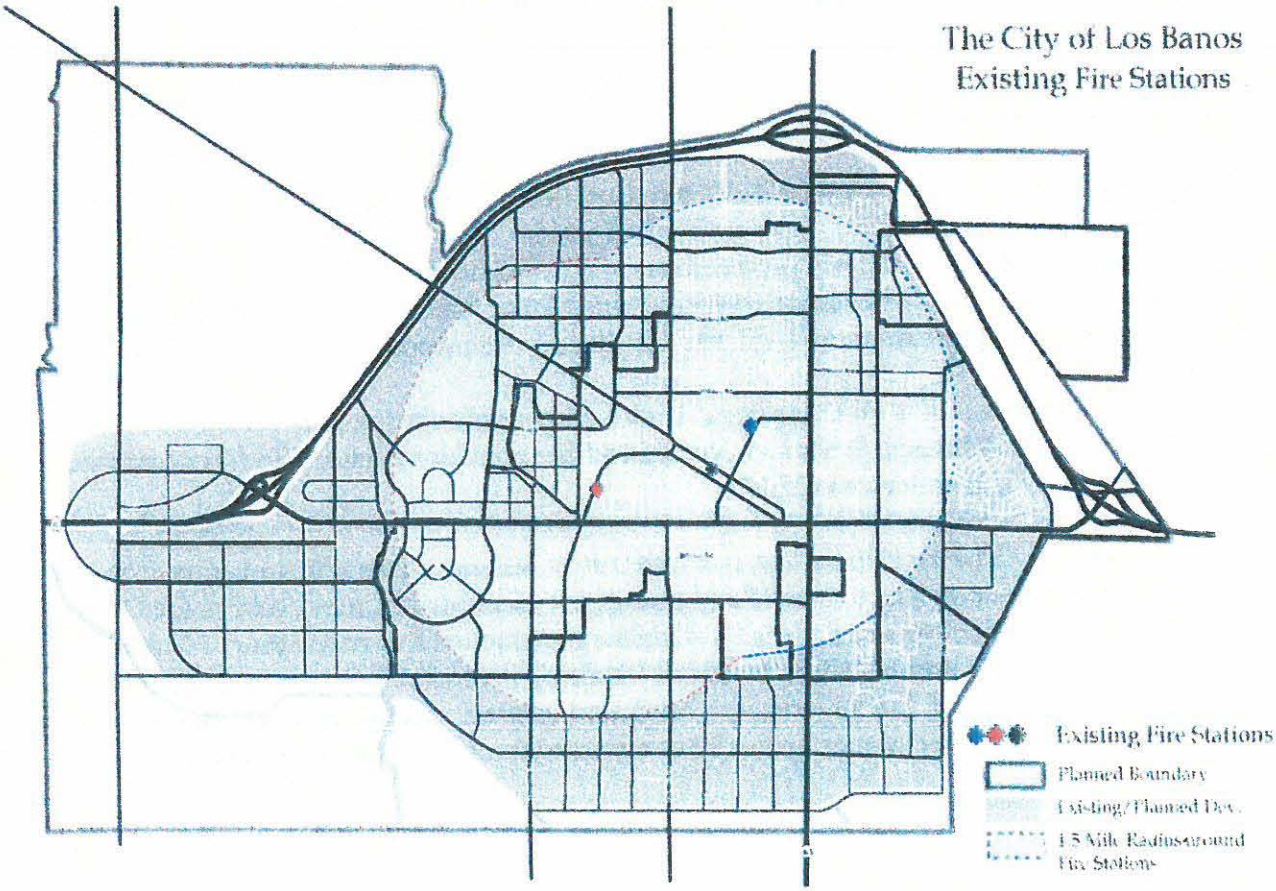
Fire *(continued)*

Calls for service



Performance Measures

Existing Fire Stations 1 & 2
Coverage Areas



General Fund - Fund 100
Fire - Department 422
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Chief	1	90%	Building
Assistant Fire Chief	1	100%	
Fire Captain	2	100%	
Fire Engineer	1	100%	
Fire Fighter	1	100%	
Administrative Assistant	1	100%	
Admin Clerk I	1	50%	Public Safety Augmentation-Fire
Part-time		100%	
Volunteers Fire Fighters	35		

Total Salaries (Including Overtime)	**$596,259**
Workmen's Compensation Insurance	$41,095
State Retirement (PERS)	$195,887
Social Security (FICA)	$45,614
Health Insurance	$174,027
OPEB	$19,987
Retirees Health Insurance	$42,528
Life Insurance	$932
Unemployment Insurance	$3,435
Dental & Optical	$6,482
Total Benefits:	**$529,987**
Total Personnel Services:	**$1,126,246**

City of Los Banos
Fire
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-422-100-101	Salaries	436,183	428,016	466,702	563,759
100-422-100-102	Part Time	7,432	6,564	7,500	2,500
100-422-100-103	Overtime	20,925	21,987	37,000	30,000
100-422-100-120	Benefits	356,428	351,371	286,726	334,100
100-422-100-121	Benefits-PERS	0	0	148,577	195,887
	Personnel Services	820,968	807,938	946,505	1,126,246
100-422-100-201	Grounds Maintenance	185	289	1,300	1,000
100-422-100-202	Fleet Repair & Maintenance	20,988	22,448	22,000	22,000
100-422-100-203	Equipment Repair & Maintenan	12,900	19,825	15,000	17,000
100-422-100-205	Facility Maintenance	10,035	8,332	12,000	12,000
100-422-100-216	Vehicle Repair & Maintenance	23,993	24,600	44,000	25,000
100-422-100-231	Professional Services	31,540	11,885	6,800	7,500
100-422-100-236	Medical Services	458	4,823	4,350	5,000
100-422-100-237	Recruitment	0	500	500	500
100-422-100-238	Technical Services	0	20,001	25,000	25,000
100-422-100-240	I.T. Services	28,893	30,388	36,853	47,671
100-422-100-250	Insurance	37,956	42,809	45,666	56,278
100-422-100-252	Communications	7,787	7,416	7,500	7,500
100-422-100-257	Travel & Training	2,394	5,055	5,500	5,500
100-422-100-259	Community Promotion	0	0	2,000	1,500
100-422-100-260	Office Supplies	4,998	4,884	5,000	5,000
100-422-100-262	Uniform Expenses	5,983	5,815	6,000	6,000
100-422-100-264	Electricity & Gas	30,943	31,541	32,100	34,350
100-422-100-265	Gasoline & Oil	27,067	22,481	28,000	28,000
100-422-100-267	General Materials & Supplies	2,008	2,000	2,300	2,500
100-422-100-270	Special Programs	24,000	24,000	24,000	29,000
100-422-100-273	Special Departmental Exp.	7,513	8,790	11,500	23,000
100-422-100-274	Special Activities	9,201	10,384	11,000	11,000
100-422-100-275	Bad Debt Expense	(8,349)	306	0	0
	Supplies & Services	280,493	308,571	348,369	372,299
100-422-100-750	Vehicles	0	0	0	48,000
100-422-100-752	Communication Equipment	0	0	0	12,312
100-422-100-753	Specialized Equipment	0	0	0	15,000
100-422-100-770	Computer Equipment	584	0	0	982
	Capital Outlay	584	0	0	76,294
100-422-100-881	Interest - Leases/Loans	4,163	3,867	3,571	3,256
	Interest - Debt Service	4,163	3,867	3,571	3,256
	Total Fire	$1,106,208	$1,120,375	$1,298,445	$1,578,095

Fire

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Expenses related to repairs of Fire Department vehicles. These repairs include lubricants, oil filters, light bulbs, primer pumps, batteries, specialized test tools, wiper blades, apparatus mounted chargers, vehicle mounted communication systems and vehicle mounted safety equipment.

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVUAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

238-TECHNICAL SERVICES: Expenditures related to weed abatement cleanup.

259-COMMUNITY PROMOTIONS: Funding of all disaster preparedness pamphlets, fire preparedness guides, home fire safety, fire extinguisher and smoke detector booklets. Also includes child fire safety publications including coloring books, plastic helmets, pencils etc.

270-SPECIAL PROGRAMS: Funding is used for Volunteer training, meetings, dinners, special training and operations.

273-SPECIAL DEPARTMENT EXPENSES: Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products and longevity recognition awards.

274-SPECIAL ACTIVITIES: Funding is used to pay for disability insurance & Volunteer Firefighters' Length of Service Award Program, all books and periodicals, annual fire and life safety code updates, including subscriptions to Merced County Assessor's Office for annual updates.

Fire (continued)

CAPITAL OUTLAY

750-SPECIALIZED VEHICLES: Funding for the purchase of one (1) new command vehicle and all necessary emergency equipment.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED VEHICLES: Funding for the purchase of turnouts and equipment.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

DEBT SERVICE

881-INTEREST-LEASES/LOANS: Interest payment on City Hall/Fire Station COP refinanced as an inter-fund loan from the Water Fund.

Building

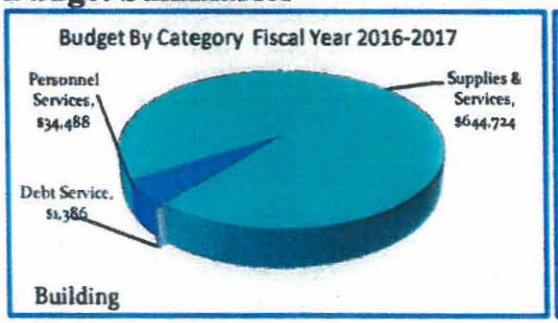
Mission Statement

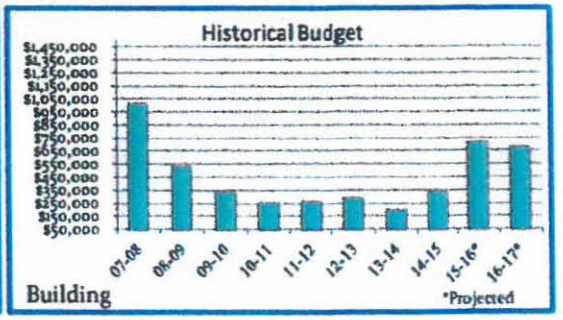
The Los Banos Building Department combines dedication, integrity, and quality leadership to provide building, engineering, and community development support services for the citizens of Los Banos. We develop and foster cooperative working relationships with the citizens of Los Banos and our development community. Our goal is to provide the highest quality of service to our citizens to assure safe living and working environments during and after construction projects.

Overview of Services and Programs

The Los Banos Building Department provides a wide range of services to the citizens of Los Banos. These services include, field inspections of all new commercial and residential buildings, inspections of all commercial and residential tenant improvements, plan review of all new construction and tenant improvement projects and participation with a variety of code enforcement safety inspections. All of these services are supported by office staff that schedule all inspections, as well as assist the public with daily questions pertaining to permit issuances and code compliance.

Budget Summaries





Major Accomplishments/Service Efforts

- Plan review and ongoing inspections of "Mostly 99 Cent Store" 1209 W. Pacheco.
- Plan review and ongoing inspections of Lowe's Building Remodel/Subdividing (1) Fitness Evolution; (1) Hobby Lobby; and (3) additional tenant spaces TBD
- Plan review of new Construction to "Mattress Firm" Store – 1357 W. Pacheco
- Plan review of Wing Stop T.I. – 1989 E. Pacheco Blvd., #K
- Completion of Mi Barrio T.I. and gas station addition
- Plan review and ongoing inspections of Aqua Bowl – Bowling Alley, Laser Tag & Arcade
- Final inspection of Pacheco Vet Hospital Expansion
- Plan review and ongoing inspections of Overland Courts Senior Living Facility – Rockport Drive
- The Building Department has seen a significant increase to new Residential & Commercial construction.

Building (continued)

Future Outlook

The Building Department is predicted to experience a significant increase in new residential dwelling building permits and final inspections in 2016/17. We have also experienced an increase in commercial occupancy tenant improvements, as well as new commercial construction projects.

- Save Mart relocation to Kmart Building.
- New construction of Windecker Fuel Station Highway 152 and Ward Rd.
- Dr. Carter – Demo/Rebuild
- New construction of Prime Shine Car Wash
- O'Reilly Auto Parts New Construction Highway 152 and 6th Street.
- La Michoacana expansion
- New construction of a multi tenant strip at The Market Place shopping center 1420 Pacheco Blvd.

Performance Measures			
	Fiscal Year 2013-2014	**Fiscal Year 2014-2015**	**Fiscal Year 2015-2016**
Permits Issued	630	655	983
Single Family Dwellings Permits Issued	16	73	116
New Homes Built	3	14	41
New Business Built	2	2	13
Inspections	1462	1764	3016
Renew Permit/Expired Permit/SFH	0	1	0

General Fund - Fund 100
Building - Department 424
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Chief	1	10%	Fire

Total Salaries (Including Overtime)	**$12,683**
Workmen's Compensation Insurance	$875
Health Insurance	$2,918
OPEB	$270
Retirees Health Insurance	$11,747
Life Insurance	$13
Unemployment Insurance	$63
Dental & Optical	$87
Total Benefits:	**$21,805**
Total Personnel Services:	**$34,488**

City of Los Banos
Building
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-424-100-101	Salaries	14,046	15,355	11,565	12,683
100-424-100-120	Benefits	18,410	17,687	15,812	16,943
100-424-100-121	Benefits-PERS	0	0	4,263	4,862
	Personnel Services	32,456	33,043	31,640	34,488
100-424-100-231	Professional Services	933	1,066	2,000	2,500
100-424-100-238	Technical Services	159,132	296,617	675,000	640,000
100-424-100-250	Insurance	187	188	201	234
100-424-100-252	Communications	206	198	200	240
100-424-100-260	Office Supplies	247	290	200	200
100-424-100-274	Books & Periodicals	0	0	350	1,550
	Supplies & Services	160,705	298,360	677,951	644,724
100-424-100-881	Interest - Leases/Loans	1,772	1,646	1,520	1,386
	Interest - Debt Service	1,772	1,646	1,520	1,386
	Total Building	$194,933	$333,049	$711,111	$680,598

Building

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding for legal services to assist in adopting new Building Codes.

238-TECHNICAL SERVICES: Funding is for CSG a contracted consultant who will perform building inspections and plan checks.

274-BOOKS & PERIODICALS: Funding for new code publications. (Title 19 & Building Code updates)

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on City Hall/Fire Station C.O.P. refinanced as an inter-fund loan from the Water Fund.

This page intentionally left blank.

Public Safety Augmentation-Fire - Fund 238
Fire - Department 422
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Engineer	3	100%	
Fire Fighter	4	100%	
Admin Clerk I	1	50%	Fire

Total Salaries (Including Overtime)	**$510,877**
Workmen's Compensation Insurance	$35,289
State Retirement (PERS)	$147,998
Social Security (FICA)	$39,082
Health Insurance	$165,898
OPEB	$20,258
Retirees Health Insurance	$0
Life Insurance	$945
Unemployment Insurance	$2,554
Dental & Optical	$6,570
Total Benefits:	**$418,594**
Total Personnel Services:	**$929,471**

City of Los Banos
Public Safety Augmentation Fire
Fire Capital Improvement
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
PUBLIC SAFETY AUGMENTATION FIRE					
238-422-100-101	Salaries	414,883	403,133	434,559	460,877
238-422-100-102	Part Time	3,472	11,590	482	0
238-422-100-103	Overtime	51,692	68,212	79,700	50,000
238-422-100-120	Benefits	393,976	405,851	287,917	270,596
238-422-100-121	Benefits-PERS	0	0	146,229	147,998
	Personnel Services	864,023	888,786	948,887	929,471
238-422-100-203	Equipment Repair & Maint	1,442	4,018	4,000	4,000
238-422-100-205	Facility Maintenance	1,499	1,900	2,000	2,000
238-422-100-231	Professional Services	1,125	6,720	10,648	2,500
238-422-100-237	Recruitment	612	1,082	0	0
238-422-100-240	IT Services	7,393	10,260	7,731	12,103
238-422-100-257	Travel & Training	1,520	755	4,800	8,500
238-422-100-262	Uniform Expenses	6,964	6,856	7,000	7,000
238-422-100-267	General Materials & Supplies	4,275	5,891	4,500	4,500
238-422-100-270	Special Programs	12,347	13,408	15,000	15,000
	Supplies & Services	37,177	50,890	55,679	55,603
238-422-100-720	Building & Structures	0	0	0	175,000
238-422-100-770	Computer Equipment	584	0	0	655
	Capital Outlay	584	0	0	175,655
Special Services					
238-422-180-101	Salaries	69,716	74,581	77,543	0
238-422-180-103	Overtime	16,711	24,131	20,000	0
238-422-180-120	Benefits	61,813	73,318	46,501	0
238-422-180-121	Benefits-PERS	0	0	28,483	0
	Personnel Services	148,240	172,030	172,527	0
	Total Pub Safety Augmentation	$1,050,024	$1,111,706	$1,177,093	$1,160,729
FIRE CAPITAL IMPROVEMENT					
243-422-100-216	Vehicle Repair & Maintenance	7,885	9,659	10,000	10,000
	Supplies & Services	7,885	9,659	10,000	10,000
243-422-100-720	Building & Structures	0	0	45,000	0
243-422-100-740	Miscellaneous Equipment	0	36,684	6,000	0
243-422-100-750	Vehicles	45,974	223,937	286,658	0
	Capital Outlay	45,974	260,621	337,658	0
	Total Fire Capital Improvement	$53,859	$270,280	$347,658	$10,000

Fire Public Safety Augmentation

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVUAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear, portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

270-SPECIAL PROGRAMS: For special training and operations. Maintaining Mobile terminals and upgrades to system.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Public Safety fueling facility concrete and infrastructure.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

Fire Capital Improvement

SERVICE & SUPPLIES

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

This page intentionally left blank.

City of Los Banos

CFD 2002-01 Public Safety Police

2016-2017 Department Detail

Personnel Services

CFD Public Safety Police - Fund 290
Police - Department 421
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	3	100%	

Total Salaries (Including Overtime)	**$249,813**
Workmen's Compensation Insurance	$16,349
State Retirement (PERS)	$80,038
Social Security (FICA)	$19,111
Health Insurance	$86,919
OPEB	$8,103
Retirees Health Insurance	$0
Life Insurance	$378
Unemployment Insurance	$1,248
Dental & Optical	$2,629
Total Benefits:	**$214,775**
Total Personnel Services:	**$464,588**

City of Los Banos
Fire Homeland Security Grant
Fire Community Facilities District (CFD)
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	FIRE HOMELAND SECURITY				
248-422-100-273	Special Departmental Expense	13,682	0	972	0
	Supplies & Services	13,682	0	972	0
248-422-100-753	Specialized Equipment	18,480	16,278	24,028	25,000
	Capital Outlay	18,480	16,278	24,028	25,000
248-498-000-000	Transfer Out	0	305	0	0
	Transfer Out	0	305	0	0
	Total Fire Homeland Security	$32,162	$16,583	$25,000	$25,000
	FIRE CFD 2002-01				
291-422-100-101	Salaries	219,467	194,133	207,164	219,854
291-422-100-103	Overtime	31,069	31,400	40,000	15,400
291-422-100-120	Benefits	196,749	185,204	137,670	134,134
291-422-100-121	Benefits-PERS	0	0	76,356	84,270
	Personnel Services	447,285	410,737	461,190	453,658
291-422-100-231	Professional Services	2,129	1,434	1,600	2,400
	Supplies & Services	2,129	1,434	1,600	2,400
	Total Fire CFD	$449,414	$412,171	$462,790	$456,058

Fire Homeland Security Grant

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funding to purchase equipment. This funding is reimbursable through the Department of Homeland Security Grant Program (SHSGP).

Fire Community Facilities District (CFD) 2002-01

SERVICES & SUPPLIES

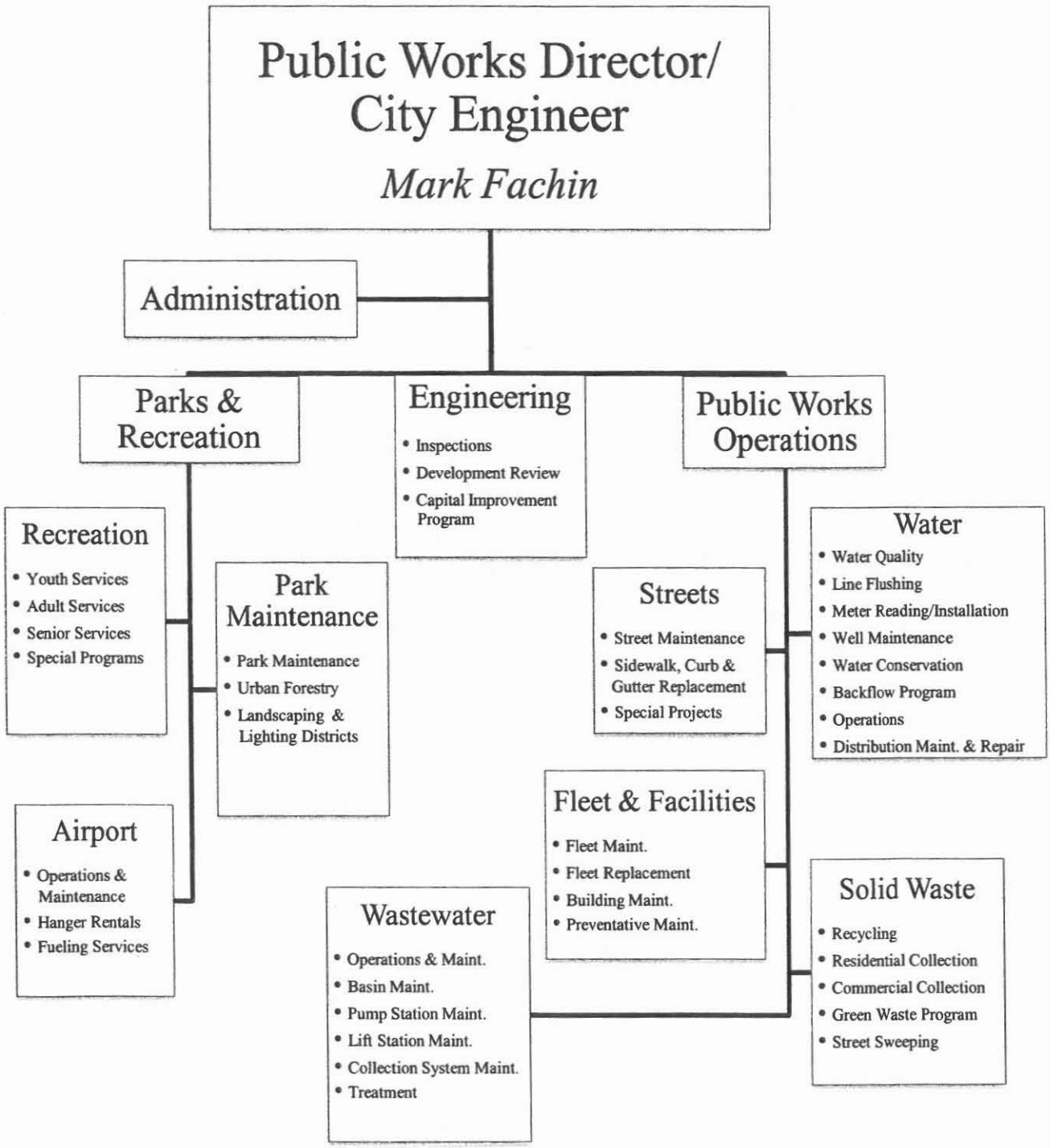
231-PROFESSIONAL SERVICES: For Goodwin consulting services for the administration of the CFD annual Assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

This page intentionally left blank.

Public Works

City of Los Banos

Public Works Department



This page intentionally left blank.

Engineering Services

Engineering

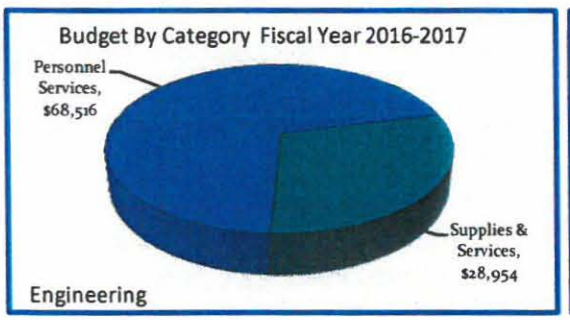
Mission Statement

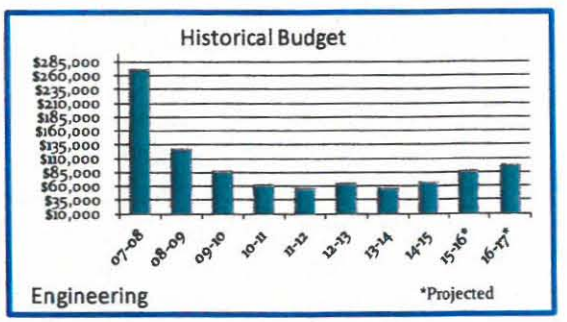
The City of Los Banos Public Works Department, through the Engineering Division, is committed to providing quality engineering direction, decisions and technical support to all City Departments.

Overview of Services and Programs

A major component of the Engineering Division is the infrastructure plan check and inspection of both private and public projects and to insure that the City Standards and Specifications are being met. This Division also monitors State permits and prepares all required annual reports related to these permits.

Budget Summaries





Major Accomplishments/Service Efforts

- Reviewed the City's Improvement Standards in preparation to revise the standards.
- Reviewed the City's utility base maps in preparation for updating the maps.
- Reviewed final maps for acceptance of Villages III subdivision.
- Reviewed plan checks for parcel maps, parcel lot line adjustments, and various developmental projects.
- Corrected a drainage issue at Badger Flat Road and Pacheco Blvd.
- Prepared a five year capital plan for infrastructure incorporating the programmed capital projects in the utility master plans.
- Completed the work plan for the clean closure of the Old Los Banos Landfill. Coordinating with necessary regulatory agencies responsible for oversight on the closure project. Started the CEQA process and a grant funding application.
- Preparing to execute an Agreement with Central California Irrigation District (CCID) for the implementation to recharge of underground water supplies. A project designed to assist in replenishing the underground water aquifers ensuring an adequate drinking and irrigation water supply in our area.

Engineering *(continued)*

Major Accomplishments/Service Efforts *(continued)*

- Oversee applications of permits for installing or destroying monitoring, drinking water, and irrigation water wells within the City limits.
- Worked with engineering consultants on the design of several Infrastructure Utility Master Plan Improvement projects for construction in the spring, summer, and fall of 2016.
- Initiated a wind study for a site specific location to relocate the City's municipal airport.
- Initiated a pilot study for the treatment of the City's drinking water to address the State's new MCL's for Chromium 6.
- Worked with consultant to update the Urban Water Master Plan for the City.
- Prepared the audit of the Sewer System Management Plan.
- Continue the technical management of the Municipal Separate Storm Sewer System (MS4).
- Completed the Turnkey LED Retrofit of inefficient street lighting throughout the City.
- Implemented the California water conservation measures associated with the statewide drought conditions.
- Reviewed traffic safety concerns as a member of the Traffic Safety Committee.
- Staff support for the Commissions of the Airport, Tree, and Parks & Recreation.
- Participate as a member of the MCAG's Technical Planning Committee.
- Execute the water recharge project agreement.

Future Outlook

- Work with consultant to develop the Plans and Specifications for the landfill closure work. Seek a contractor to perform the closure construction activities. Initiate the construction activities in the spring of 2017.
- Study the alternatives for supplying quality municipal drinking water for the community. Continue the preparation for meeting the newest drinking water standards implemented by our State.
- Support the Planning Department in the technical review of area plans, tentative maps and site plans.
- Update the City's Improvement Standards.
- Update the City's Utility Base Maps.
- Implement the construction of the improvements within the City using PG&E's Rule 20A program.
- Work with the consultant to redesign the Sewer Treatment Plant headworks. Seek a contractor to perform the headworks project. Initiate the construction of the new headworks at the plant.

Engineering *(continued)*

Future Outlook *(continued)*

- Design, bid, and construct the first phase of the airport overlay improvements.
- Construct the scheduled Utility Master Plan projects programmed for the summer and fall of 2016.
- Initiate a water valve replacement program for defective valves using the valve insertion method.

This page intentionally left blank.

Engineering - Fund 100
Engineering - Department 426
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Inspector I	1	55%	Water, WW Collection, Streets, Maint

Total Salaries (Including Overtime)	**$36,440**
Workmen's Compensation Insurance	$2,426
State Retirement (PERS)	$9,848
Social Security (FICA)	$2,788
Health Insurance	$14,403
OPEB	$1,486
Retirees Health Insurance	$0
Life Insurance	$69
Unemployment Insurance	$574
Dental & Optical	$482
Total Benefits:	**$32,076**
Total Personnel Services:	**$68,516**

City of Los Banos
Engineering
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-426-100-101	Salaries	31,050	31,694	32,327	33,940
100-426-100-103	Overtime	497	868	1,800	2,500
100-426-100-120	Benefits	24,072	24,763	21,544	22,228
100-426-100-121	Benefits-PERS	0	0	8,301	9,848
	Personnel Services	55,619	57,325	63,972	68,516
100-426-100-231	Professional Services	2,294	5,442	19,000	25,000
100-426-100-240	IT Services	0	1,733	1,674	1,665
100-426-100-250	Insurance	1,027	1,036	1,105	1,289
100-426-100-253	Advertising	0	0	0	500
100-426-100-260	Office Supplies	0	0	0	500
	Supplies & Services	3,321	8,211	21,779	28,954
100-426-100-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	1,488	0	0	0
100-426-100-825	Charge Out	(5,191)	0	0	0
	Charge Ins-Outs	(5,191)	0	0	0
	Total Engineering	$55,237	$65,536	$85,751	$97,470

Engineering

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Consulting services provided by outside engineering firms. Work performed for the City by the City's legal representation and other professional services.

This page intentionally left blank.

Streets

Streets

Mission Statement

To provide quality services throughout the entire infrastructure. To build and maintain safe, smooth streets and sidewalks. To develop an aesthetically pleasing access to the City.

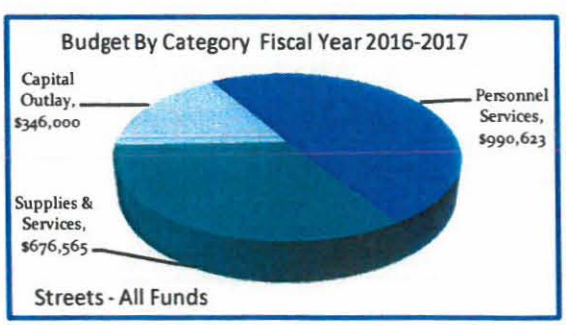
Overview of Services and Programs

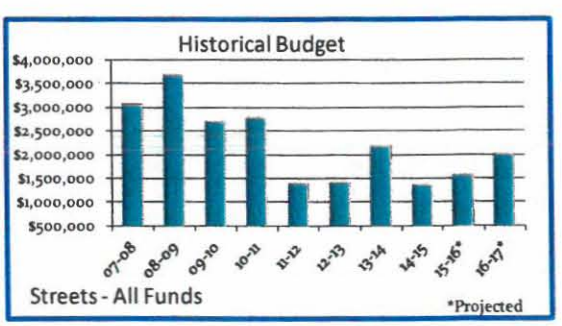
The Street Services of Public Works is responsible for the maintenance, repair, and improvements of the City's 123 miles of streets, 5 miles of alleys, 227 miles of curb & gutter, and 216 miles of sidewalks. Streets accomplishes a wide range of duties that include pavement management, concrete improvements, sidewalk maintenance, painting street markings and curb markings, traffic signs and signals, bridges, minor construction, flood control, and traffic surveys.

Major Accomplishments/Service Efforts

- Repainted 2.9 miles of curb markings; repainted 28 miles of centerline, edge lines and crosswalks; repainted 169 STOP's and Bike Lane wording.
- Repaired approximately 384 street potholes using about 15 tons of cold asphalt mix (SC) 28 gallons of SS1h (tack oil).
- Made over 10,000 sand bags in preparation and use for the winter storms.
- Conducted a street light survey throughout the entire city to identify street lights in need of repair. Created a repair inventory list to initiate repairs.
- Invested 19 man hours per week dedicated to the removal of graffiti throughout the City.
- Installed 524 new High Intensity signs throughout the City to comply with Federal Highway Administration (FHWA) retrofit plan that is projected to be completed by January 2018.
- Removed and replaced 4,500 SF of sidewalk, 980 LF of curb & gutter, 10 driveway approaches, & 10 ADA accessible street/sidewalk corners.
- Cold mix overlays on Vermont Ave and Maryland Ave.
- Ongoing repainting of street light poles.
- Installed 4-way Stop on 4th St & "K" St.
- Turn Key LED street light upgrade.
- Completed a list of all speed limit signs within the City Limits.
- Installed a weather station for the proposed Airport location.

Budget Summaries





Streets *(continued)*

Future Outlook

- Repair damaged curb & gutter, sidewalk, storm-drain, approaches, and install 10 ADA corners in various locations throughout the City.
- Reflective road markers replacement campaign throughout the City on minor and major arterial streets.
- Continue to coordinate the Street Maintenance Program to maintain the City's asset.
- Continue upgrading signs throughout the City to comply with FHWA requirements.
- Continuing the development and implementation of a Sign Inventory Management Program in the Carte-graph System.
- Develop and implement an ADA corner replacement plan.
- Evaluate streets for asphalt rehabilitation.
- Conduct street light surveys to assure proper operation.

Performance Measures				
FY 2012-2013 Project/Job Costs	**Labor**	**Equipment**	**Material**	**Total Cost**
Overlays Total	$ 20,095.20	$ 1,612.64	$ 15,752.00	$ 37,459.84
Fog Sealing Total	$ 173,729.37	$ 116,414.10	$ 92,308.06	$ 382,451.53
Patching Total	$ 17,782.80	$ 14,646.73	$ 2,169.97	$ 34,599.50
Crack Filling Total	$ 9,788.82	$ 9,039.19	$ 322.40	$ 19,150.41
Other Total	$ 317,311.69	$ 223,899.12	$ 52,006.00	$ 593,216.81
FY 2013-2014 Project/Job Costs	**Labor**	**Equipment**	**Material**	**Total Cost**
Overlays Total	$ 20,843.77	$ 21,372.41	$ 18,446.57	$ 60,662.75
Fog Sealing Total	$ 144,917.64	$ 88,300.06	$ 70,474.32	$ 303,692.02
Patching Total	$ 18,398.50	$ 17,020.94	$ 4,955.09	$ 40,374.53
Crack Filling Total	$ 3,806.56	$ 5,101.98	$ 761.00	$ 9,669.54
Other Total	$ 401,800.92	$ 286,474.11	$ 45,384.17	$ 733,659.20
FY 2014-2015 Project/Job Costs	**Labor**	**Equipment**	**Material**	**Total Cost**
Overlays Total	$ 44,311.23	$ 40,497.82	$ 81,686.43	$ 166,495.48
Fog Sealing Total	$ 119,342.18	$ 76,791.60	$ 62,699.25	$ 258,833.03
Patching Total	$ 6,805.81	$ 5,895.57	$ 280.97	$ 12,982.35
Crack Filling Total	$ 2,559.88	$ 6,571.44	$ 359.60	$ 9,490.92
Concrete Total	$ 199,881.56	$ 158,482.62	$ 32,536.32	$ 390,900.50
Other Total	$ 252,380.40	$ 240,072.27	$ 18,171.05	$ 510,623.72

General Fund - Fund 100
Streets - Department 431
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	10%	Water, Wastewater Collection & Treatment, Solid Waste, Recreation, Maintenance, Fleet
Assistant Public Works Director	1	10%	Water, Wastewater Collection & Treatment, Maintenance, Fleet, Solid Waste
Public Works Operations Manager	1	10%	Solid Waste-Refuse, Water, Fleet, Wastewater Collection & Treatment
Administrative Coordinator	1	10%	Maintenance, Water, Solid Waste, Wastewater Collection & Treatment, Recreation, Fleet
Administrative Assistant	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Administrative Clerk II	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Foreman	1	90%	Water, Wastewater Collection
Inspector I	1	10%	Engineering, Water, Wastewater Collection, Maintenance
Maintenance Worker III	2	90%	Water, Wastewater Collection
Maintenance Worker II	2	90%	Water, Wastewater Collection
Maintenance Worker I	3	90%	Water, Wastewater Collection
Maintenance Worker I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$519,688**
Workmen's Compensation Insurance	$32,983
State Retirement (PERS)	$103,919
Social Security (FICA)	$39,756
Health Insurance	$164,526
OPEB	$23,769
Retirees Health Insurance	$86,135
Life Insurance	$1,109
Unemployment Insurance	$11,029
Dental & Optical	$7,709
Total Benefits:	**$470,935**
Total Personnel Services:	**$990,623**

City of Los Banos
Streets
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-431-210-101	Salaries	359,422	371,582	404,434	435,713
100-431-210-102	Part Time	36,716	54,315	23,125	65,975
100-431-210-103	Overtime	10,196	18,563	8,000	18,000
100-431-210-120	Benefits	346,730	367,563	357,234	367,016
100-431-210-121	Benefits-PERS	0	0	87,360	103,919
	Personnel Services	753,063	812,024	880,153	990,623
100-431-210-201	Grounds Maintenance	275	500	500	500
100-431-210-202	Fleet Repair & Maintenance	51,108	39,804	50,000	50,100
100-431-210-203	Equipment Repair & Maint	1,474	1,500	7,000	7,000
100-431-210-204	Fleet Services	16,397	28,733	32,678	41,705
100-431-210-205	Facility Maintenance	7,400	8,000	6,000	7,000
100-431-210-208	Rental - Vehicles & Equip	13,301	46,165	60,000	60,000
100-431-210-210	Sidewalk Gutter Curb Mnt.	24,758	26,825	35,000	29,000
100-431-210-211	Street Repair	98,853	67,306	122,100	160,000
100-431-210-231	Professional Services	7,230	18,731	15,000	15,000
100-431-210-236	Medical Services	1,482	952	1,000	1,000
100-431-210-237	Recruitment	594	426	1,000	1,500
100-431-210-238	Technical Services	0	0	500	500
100-431-210-240	I.T. Services	4,991	6,932	6,696	6,661
100-431-210-250	Insurance	16,091	18,599	20,440	26,436
100-431-210-251	Memberships & Dues	0	265	490	500
100-431-210-252	Communications	3,827	3,155	3,500	3,500
100-431-210-256	Permits, Fees & Charges	1,329	168	474	500
100-431-210-257	Travel & Training	1,818	1,477	1,720	1,500
100-431-210-260	Office Supplies	3,425	4,065	2,000	1,200
100-431-210-262	Uniform Expenses	6,754	7,869	7,000	7,000
100-431-210-263	Street Light Maintenance	78,046	116,207	165,000	130,000
100-431-210-264	Electricity & Gas	3,194	3,332	3,275	3,504
100-431-210-265	Gasoline & Oil	46,000	37,141	41,158	35,459
100-431-210-267	General Materials & Supplies	59,968	64,514	54,000	57,000
100-431-210-273	Special Departmental Exp.	25,460	27,161	30,000	30,000
	Supplies & Services	473,776	529,827	666,531	676,565
100-431-210-720	Building & Structures	0	14,947	0	0
100-431-210-740	Miscellaneous Equipment	16,573	0	0	0
100-431-210-753	Specialized Equipment	0	0	14,944	346,000
100-431-210-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	18,060	14,947	14,944	346,000
100-431-210-825	Street Charge-Out	(1,244,899)	(1,349,326)	(1,561,628)	(2,013,188)
	Charge Ins - Outs	(1,244,899)	(1,349,326)	(1,561,628)	(2,013,188)
	Total Street	$0	$7,472	$0	$0

Streets

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of small, gas powered equipment that is completed by either City garage staff or outside vendors. These repairs include repairs and maintenance of tractor implements used for mowing, disking, and lot cleanup.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

210-SIDEWALK CURB & GUTTER REPAIR: Costs having to do with the repair and/or replacement of sidewalks, curbs & gutters. The costs include concrete materials, form lumber, surface patch materials and adhesives.

211-STREET REPAIR: For purchase of materials used for minor repair, rehabilitation, and replacement of existing streets. Materials include fabric matting, asphalt mix, sub base mixes, crack filling, emulsions, and sand.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete street related projects. Services may include design, drawings, and project management and services agreement with the Carte-Graph subscription. Costs associated with the proper disposal of hazardous waste materials and revising improvement standards as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Expenditures for the electrical, plumbing, A/C, and other trade services that may be required to complete scheduled projects during the year.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan review at the "F" Street operations yard.

263-STREET LIGHT MAINTENANCE: Expenditures for the repair, maintenance, and replacement of street lights throughout the city. The costs for utility billing are for street lights not in the Landscaping & Lighting Districts. Additional costs for the maintenance and repair of the City's signalized lights and controllers.

267-GENERAL MATERIALS & SUPPLIES: Cost of items used to support the repair, maintenance, and improvement of city streets, sidewalks, right-of-ways, parking lots, buildings/structures, signs and road markings, bridges, and other miscellaneous areas within the city limits. Specific items include asphalt mixes for patches and overlay's, asphalt emulsion and re-clamite for the ongoing fog sealing maintenance program, aggregate base and sand for street/sidewalk use, concrete replacement and upgrades to meet ADA requirements at street corners and around city buildings. Other items include replacement of hand tools, asphalt and concrete grinding wheels, asphalt and concrete cutting blades, shovels, rakes, and barricades.

273-SPECIAL DEPARTMENTAL EXPENSES: Expenditures for the maintenance, repair, and replacement of city signs and street markings performed by outside vendors and/or City staff. These costs to include the painting of curb markings, reflective devices, dead end barriers, and miscellaneous signs and markings throughout the city. Employee longevity awards.

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Purchase of a profiler (asphalt grinder) $155,000, a steel wheel roller $95,000, and a pneumatic wheel roller $96,000.

CHARGE-OUTS

825-CHARGE-OUT: Street charge-outs to RSTP, Solid Waste Refuse Vehicle Impact, and Gas Tax.

This page intentionally left blank.

City of Los Banos
RSTP Exchange
Gas Tax
SB 325 Transportation
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	RSTP EXCHANGE				
207-430-210-820	Charge-In	0	0	14,944	1,200,000
	Charge Ins-Outs	0	0	14,944	1,200,000
207-498-000-000	Transfer Out	46,128	13,785	58,874	0
	Transfer Out	46,128	13,785	58,874	0
	Total RSTP	$46,128	$13,785	$73,818	$1,200,000
	GAS TAX				
215-430-210-264	Electricity & Gas	73,346	76,882	80,000	85,000
	Supplies & Services	73,346	76,882	80,000	85,000
215-430-220-820	Street Charge-In	867,516	971,264	1,165,592	429,041
	Charge Ins - Outs	867,516	971,264	1,165,592	429,041
	Total Gas Tax	$940,862	$1,048,146	$1,245,592	$514,041
	SB 325 TRANSPORTATION				
225-430-210-211	Street Repair	50,000	88,196	0	0
225-430-210-263	Street Light Maintenance	47,479	0	0	0
	Supplies & Services	97,479	88,196	0	0
	Total SB 325	$97,479	$88,196	$0	$0

RSTP Exchange

CHARGE IN

820-CHARGE IN: Support Street services maintenance, repair and rehabilitation of local roads.

Gas Tax

CHARGE IN

820-CHARGE IN: Support Street services maintenance, repair and rehabilitation of local roads.

City of Los Banos
Regional Transportation Impact Fee (RTIF)
Traffic Impact Fee
CMAQ/SRTS/SJVAPCD/CARB Grants
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
REGIONAL TRANS IMPACT FEE (RTIF)					
229-430-100-238	Technical Services	25,085	0	0	0
	Supplies & Services	25,085	0	0	0
	Total RTIF	$25,085	$0	$0	$0
TRAFFIC IMPACT FEE					
230-430-220-238	Technical Services	330	304	0	5,000
	Supplies & Services	330	304	0	5,000
230-430-220-716	Street/Road Improvement	181,181	0	330,000	0
	Capital Outlay	181,181	0	330,000	0
	Total Traffic Impact	$181,511	$304	$330,000	$5,000
CMAQ/SRTS/SJVAPCD/CARB GRANTS					
249-430-210-715	Street Improvements	272,034	0	0	0
249-430-210-743	Monitor/Detect/Test Equip	93,199	0	0	0
249-430-210-753	Specialized Equipment	430,971	239,351	108,874	0
249-430-210-755	Specialized Vehicles	88,178	0	0	0
	Capital Outlay	884,382	239,351	108,874	0
249-431-210-820	Charge In	30,360	0	0	0
	Charge Ins - Outs	30,360	0	0	0
	Total CMAQ/SRTS/SJAPCD/CARB	$914,741	$239,351	$108,874	$0

Traffic Impact Fee

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Services provided by outside vendors in the support of capital projects for traffic master plan and other traffic related issues.

City of Los Banos
Corporation Yard
Prop 1B
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	CORPORATION YARD				
306-430-220-720	Buildings & Structures	0	0	0	140,000
	Capital Outlay	0	0	0	140,000
	Total Corporation Yard	$0	$0	$0	$140,000
	PROP 1B				
308-498-000-000	Transfer Out	0	369	0	0
	Transfer Out	0	369	0	0
	Total Prop 1B	$0	$369	$0	$0

Corporation Yard

CAPITAL OUTLAY

720-BUILDINGS & STRUCTURES: Expenses related to the improvements at the Public Works "F" Street and Madison Avenue Corporation Yards - $140,000.

This page intentionally left blank.

Maintenance

Maintenance

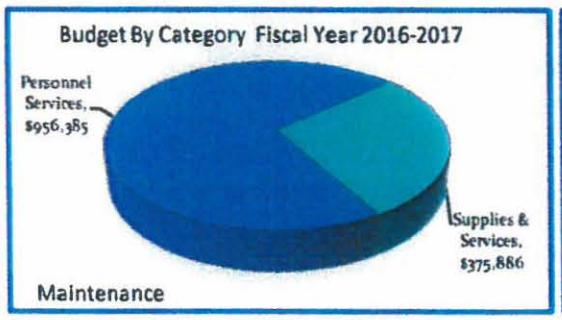
Mission

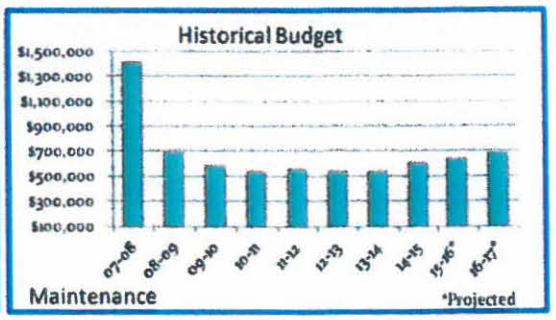
To provide the citizens of Los Banos safe and adequate facilities that meet the needs of various neighborhoods to include parks and open space ranging from small Tot Lots to larger regional facilities designed to serve the entire community. In addition, the Maintenance Division of the Public Works Department strives to ensure that adequate open space is preserved throughout the community to preserve the regions unique aesthetics and environmental assets.

Overview of Services and Programs

The Maintenance Division hosts a multitude of services for neighborhoods and plays both an active and passive role in the quality of life for the community. The Maintenance Division maintains and operates the City's approximately 200+ acres of parks, open space, and landscape areas. The division is charged with the task of maintaining and improving the City's Urban Forestry Program. This includes the maintenance of designated City owned street trees and park trees. The City of Los Banos promotes the planting of trees in our community. As a result Los Banos is a proud member of the Tree City USA Program.

Budget Summaries





Major Accomplishments/Service Efforts

We are proud of the fact that Los Banos has many well-maintained parks with new playground structures for our children. This is the result of an ongoing program to replace the older playground equipment with new modern structures that meet the latest safety guidelines. We take the safety of our playgrounds seriously, and have in place a safety inspection program to ensure that our playgrounds remain the safe areas that they are.

Maintenance *(continued)*

Performance Measures			
	Fiscal Year 2013-2014	**Fiscal Year 2014-2015**	**Fiscal Year 2015-2016**
Trees planted	85	180	118
Graffiti cleaned up	825	950	1050
Playground bark replaced	500 Cubic Feet	500 Cubic Feet	700 Cubic Feet
Playground park equipment replaced	27	40	37
Emergency calls , trees, wind storms, etc	55	62	59

Future Outlook

- Graffiti cleanup turnaround of 24 hours after call in.
- Maintain parks and green space in current drought conditions.
- Repair vandalized park restrooms.
- Build permanent shade structures at many of our parks.
- Replacement of carpeting at Ranchwood Building.
- Carpeting replaced at College Green building with linoleum.
- Re-roofing of Ag Sports maintenance building.

General Fund - Fund 100
Maintenance - Department 452
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste
Parks & Recreation Operations Manager	1	85%	Recreation
Administrative Coordinator	1	10%	Streets, Water, Solid Waste, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Inspector I	1	5%	Engineering, Water, Street, WW Collection
Maintenance III	1	100%	
Maintenance II	3	100%	
Maintenance I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$549,249**
Workmen's Compensation Insurance	$33,430
State Retirement (PERS)	$112,709
Social Security (FICA)	$37,198
Health Insurance	$150,839
OPEB	$19,312
Retirees Health Insurance	$34,371
Life Insurance	$901
Unemployment Insurance	$12,113
Dental & Optical	$6,263
Total Benefits:	**$407,136**
Total Personnel Services:	**$956,385**

City of Los Banos
Maintenance
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
100-452-100-101	Salaries	342,395	366,776	354,500	405,789
100-452-100-102	Part Time	59,816	70,741	56,350	75,460
100-452-100-103	Overtime	3,900	3,762	3,800	5,000
100-452-100-104	Part Time-LLD's	0	0	0	63,000
100-452-100-120	Benefits	283,867	306,355	260,500	294,427
100-452-100-121	Benefits-PERS	0	0	87,900	112,709
	Personnel Services	689,977	747,633	763,050	956,385
100-452-100-202	Fleet Repair & Maintenance	8,295	7,486	10,295	10,295
100-452-100-203	Equipment Repair & Maintenanc	492	134	200	500
100-452-100-204	Fleet Services	1,956	2,065	2,348	2,594
100-452-100-205	Facility Maintenance	34,742	36,581	34,148	40,148
100-452-100-213	Water Sewerage & Disposal	21,181	21,084	19,800	21,000
100-452-100-231	Professional Services	115,326	134,871	134,300	134,300
100-452-100-236	Medical Services	825	1,715	1,500	1,700
100-452-100-237	Recruitment	470	323	2,050	2,500
100-452-100-238	Technical Services	0	0	0	20,000
100-452-100-240	I.T. Services	4,991	10,399	10,043	9,991
100-452-100-250	Insurance	16,683	18,556	20,216	23,093
100-452-100-252	Communications	3,133	5,981	5,600	5,600
100-452-100-257	Travel & Training	275	347	300	1,000
100-452-100-260	Office Supplies	3,249	3,352	3,000	4,000
100-452-100-262	Uniform Expenses	2,432	3,468	3,800	4,600
100-452-100-264	Electricity & Gas	36,417	40,141	44,298	47,398
100-452-100-265	Gasoline & Oil	9,842	8,882	8,842	7,617
100-452-100-267	General Materials & Supplies	23,391	36,547	46,024	26,100
100-452-100-273	Special Departmental Exp.	10,374	8,640	10,450	13,450
	Supplies & Services	294,074	340,572	357,214	375,886
100-452-100-720	Building & Structures	0	0	8,181	0
100-452-100-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	1,488	0	8,181	0
100-452-100-825	Charge-Out	(448,002)	(485,961)	(495,983)	(651,373)
	Charge Ins - Outs	(448,002)	(485,961)	(495,983)	(651,373)
	Total Maintenance	$537,537	$602,243	$632,462	$680,898

Maintenance

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided under Ronny's contract for the maintenance of all city parks and landscape areas. Service includes irrigation system maintenance.

238-TECHNICAL SERVICES: Services and supplies provided for park maintenance that are in addition to contracted services.

273-SPECIAL DEPARMENTAL EXPENSES: Funds for legal services, graffiti abatement and Park activities and maintenance. Also includes replacing and additions of surfacing materials and playground equipment required by safety standards. Replace the roofing on the maintenance shed at the Ag Sports Complex ($3,000).

CHARGE OUT

825-CHARGE OUT: Charge out to the Assessment Districts for services provided by City personnel.

City of Los Banos
Plant-A-Tree
Regency Park Fund
Stonecreek Park Fund
Orchard Terrace Park Fund
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	PLANT-A-TREE				
210-454-220-267	General Materials & Supplies	0	508	0	0
	Supplies & Services	0	508	0	0
	Total Plant-a-Tree	$0	$508	$0	$0
	REGENCY PARK FUND				
253-454-220-747	Park & Playground Equipment	0	5,830	41,976	46,640
	Capital Outlay	0	5,830	41,976	46,640
	Total Regency Park Fund	$0	$5,830	$41,976	$46,640
	STONECREEK PARK FUND				
258-454-220-747	Park & Playground Equipment	30,686	40,659	211,176	132,600
	Capital Outlay	30,686	40,659	211,176	132,600
	Total Stonecreek Park Fund	$30,686	$40,659	$211,176	$132,600
	ORCHARD TERRACE PARK FUND				
259-454-220-747	Park & Playground Equipment	0	150,773	0	0
	Capital Outlay	0	150,773	0	0
	Total Orchard Terrace Park	$0	$150,773	$0	$0

Regency Park Estates

CAPITAL OUTLAY

747-PARK & PLAYGROUND EQUIP.: Cost for reimbursement for park improvements as per development agreement.

Stonecreek Park

CAPITAL OUTLAY

747-PARK & PLAYGROUND EQUIP.: Cost for reimbursement for park improvements as per development agreement.

This page intentionally left blank.

Recreation

Recreation

Mission Statement

The Recreation Division of the Public Works Department's mission is to "Create Community through People, Parks and Programs." Our Department goals are to enhance economic development and provide a wide variety of recreational experiences to the community. Parks and Recreation will continue to provide, protect and preserve a park system that promotes recreational, cultural and outdoor experiences for the residents of Los Banos.

Overview of Services and Programs

The Recreation Division is under the guidance of a Parks and Recreation Operation Manager and Recreation Coordinator II. Together with the help of the Activities Registrar and the part-time Recreation employees, the Recreation Staff works hard to be responsive to the community's need for an enhanced quality of life and to provide positive social interactions by offering a variety of affordable leisure and learning opportunities to individuals of all ages and abilities.

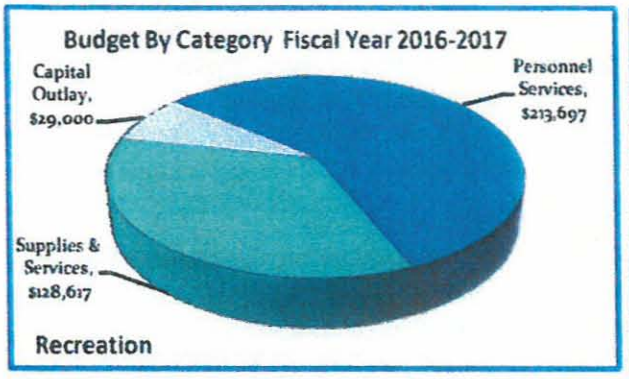
Major Accomplishments/Service Efforts

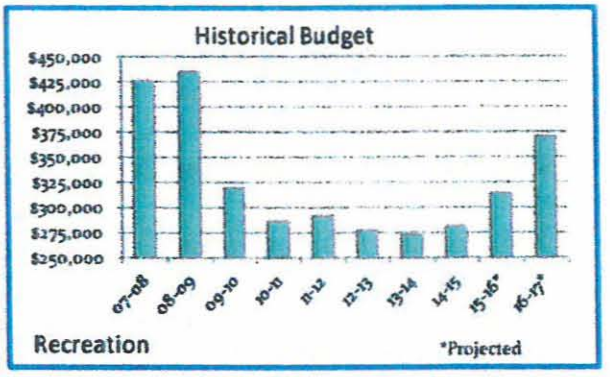
Recreation Division Activities		
Adult Softball Leagues	Aikido Martial Arts	Arbor Day Celebration
Brazilian Jiu-jitsu	Breakfast w/ Santa	British Soccer Camp
Computer Access	Movie Night	Open Gym Basketball
Play-Well Lego Class	Shotakan Karate	Summer Camps
T-Ball/Pee Wee Ball	Youth Basketball	Youth Soccer

Recreation Senior Division Activities	
Arts and Crafts	Monday & Wednesday
Bingo	Thursday
Cards	Wednesday
HICAP	2nd Monday
Legal Services	By Appointment
Lunch Program	Monday thru Friday
Macho	Tuesday
Pickle Ball	Monday, Wednesday & Friday
Salute to Senior Fair	Last Friday in September
Tai Chi Class	Monday & Wednesday
Walking Class	Monday, Wednesday & Friday

Recreation *(continued)*

Budget Summaries





Future Outlook

Increase the number and range of Recreation Programs to target a larger portion of the citizens in our community.

Creating a more interesting and diverse senior programming schedule, and provide more informational classes and seminars in effort to educate our local seniors on programs available to them.

Performance Measures

	Fiscal Year 2013-2014		Fiscal Year 2014-2015		Fiscal Year 2015-2016	
Program	**Enrolled**	**Revenue**	**Enrolled**	**Revenue**	**Enrolled**	**Revenue**
Youth Soccer	409	$31,490	498	$37,485	490	$37,200
Youth Basketball	460	$29,858	472	$30,170	452	$28,476
Youth T-Ball	289	$15,976	270	$15,180	260	$14,300
Adult Softball	28	$9,160	44	$12,450	37	$15,850

General Fund - Fund 100

Recreation - Department 451

Recreational Services - Activity 240

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	2%	Water, Streets, Fleet, Solid Waste, Maintenance,WW Collection & Treatment
Parks & Recreation Operations Manager	1	15%	Maintenance
Administrative Coordinator	1	2%	Streets, Maintenance, Water, WW Collection & Treatment, Fleet, Solid Waste
Recreation Coordinator II	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$121,052**
Workmen's Compensation Insurance	$8,273
State Retirement (PERS)	$20,656
Social Security (FICA)	$9,260
Health Insurance	$34,422
OPEB	$3,214
Retirees Health Insurance	$444
Life Insurance	$150
Unemployment Insurance	$1,887
Dental & Optical	$1,042
Total Benefits:	**$79,348**
Total Personnel Services:	**$200,400**

City of Los Banos
Recreation
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	RECREATION GENERAL SERVICES				
100-451-240-101	Salaries	61,444	62,477	63,489	66,552
100-451-240-102	Part Time	31,693	27,459	40,000	52,500
100-451-240-103	Overtime	2,161	1,383	1,500	2,000
100-451-240-120	Benefits	56,577	57,583	51,961	58,692
100-451-240-121	Benefits-PERS	0	0	16,302	20,656
	Personnel Services	151,876	148,901	173,252	200,400
100-451-240-205	Facility Maintenance	0	3,474	5,900	5,900
100-451-240-213	Water Sewerage & Disp	0	2,617	1,800	1,800
100-451-240-231	Professional Services	23,124	21,683	20,000	20,000
100-451-240-237	Recruitment	0	267	500	500
100-451-240-238	Technical Services	23,545	20,188	25,000	25,000
100-451-240-240	I.T. Services	7,187	6,932	6,696	6,661
100-451-240-250	Insurance	2,996	3,253	3,965	4,442
100-451-240-252	Communications	473	1,874	1,850	1,850
100-451-240-260	Office Supplies	5,602	8,617	8,091	8,091
100-451-240-264	Electricity & Gas	0	2,930	3,339	3,573
100-451-240-267	General Materials & Supplies	34,629	37,673	38,000	38,000
100-451-240-270	Special Programs	2,129	1,961	4,000	4,000
100-451-240-273	Special Departmental Expense	0	1,970	2,000	2,000
	Supplies & Services	99,685	113,440	121,141	121,817
100-451-240-720	Buildings & Structures	0	0	0	29,000
100-451-240-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	1,488	0	0	29,000
100-451-240-825	Charge-Out	(11)	0	0	0
	Charge Ins - Outs	(11)	0	0	0
	Total Recreation General Ser	$253,037	$262,341	$294,393	$351,217
	SENIOR CITIZENS				
100-453-260-102	Part Time	11,402	11,437	11,900	11,900
100-453-260-103	Overtime	0	0	150	150
100-453-260-120	Benefits	895	875	1,246	1,247
	Personnel Services	12,297	12,312	13,296	13,297
100-453-260-260	Office Supplies	2,034	2,134	2,000	2,000
100-453-260-267	General Materials & Supplies	5,173	3,465	4,799	4,800
	Supplies & Services	7,207	5,599	6,799	6,800
	Total Senior Citizens	$19,504	$17,911	$20,095	$20,097
	Total Recreation	$272,541	$280,252	$314,488	$371,314

Recreation

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses related to umpire services. Transaction and credit card fees from Recreation registration software.

238-TECHNICAL SERVICES: Expenses related to contracted classes provided by the department.

267-GENERAL SUPPLIES AND MATERIAL: Expenses related to Adult Softball League registrations, insurance for Adult Softball Leagues, and membership with CPRS. To pay for maintenance provided when Pacheco High School Gym is used for Youth Basketball. Sports equipment, team shirts and trophies.

270-SPECIAL PROGRAMS/ACTIVITIES: Youth Sports Benefits, Downtown Special Events, Arbor Day Celebration, Breakfast with Santa and other community service organization events.

273-SPECIAL DEPARTMENTAL EXPENSE: Expenses related to live scans provided to volunteer coaches in the division. Employee longevity awards.

CAPITAL OUTLAY

720-BUILDING AND STRUCTURES: Funds used to re-carpet the floors in the building at Ranchwood park ($11,000) and replace the flooring in the building at College Green park ($18,000).

Senior Citizens

SERVICES & SUPPLIES

267-GENERAL SUPPLIES & MATERIALS: Expenses associated with Salute to Seniors.

Community Center

Mission Statement

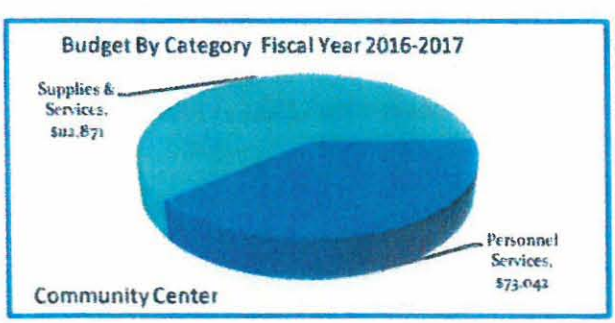
Operating with fiscal responsibility, the Los Banos Community Center pledges to provide a community oriented facility that promotes a healthy lifestyle, social gathering and entertainment, networking, and community pride. The Center is designed to host large and small gatherings, provide educational opportunities to young and old, and promote physical fitness.

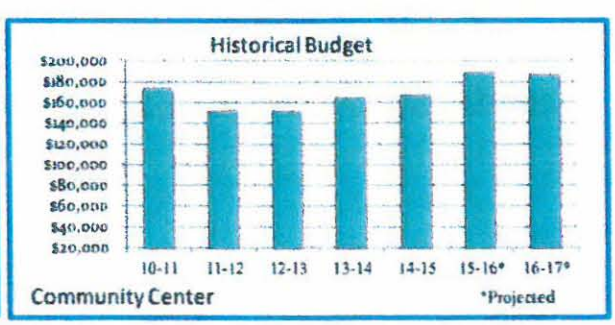
The Center staff is dedicated to providing customer service to those who partake in the many programs and activities offered as well as those who rent space for social gatherings. The goal of this center is to promote a family environment that creates community pride. This facility is provided for everyone in the community and will stand as a beacon to outlying communities looking for a place to host their events. We see this facility as one that will provide for a better quality of life to all who enter its doors and one that will help strengthen the sense of community so proudly felt by those who reside within this community.

Overview of Services and Programs

The Los Banos Community Center provides large meeting rooms for social gatherings, weddings, class reunions, and fundraisers. The multi-purpose room is designed to host gatherings as well as promote physical fitness with a junior high school sized gymnasium that can accommodate volleyball and basketball games as well as other physical fitness programs that require a large amount of space. Classrooms have been designed to promote creativity, education and physical fitness as the design has called for a craft room, game room, computer lab and fitness room. Funding for this program will be gleaned from rentals of rooms as well as charges for many of the programs served.

Budget Summaries





Community Center *(continued)*

Future Outlook

- Pave overflow parking lot.
- Add street lights to overflow parking lot.
- Paint the inside and outside of the Community Center.
- Metal siding along roof façade installed.

Performance Measures			
Community Center Rentals	**Fiscal Year 2013-2014**	**Fiscal Year 2014-2015**	**Fiscal Year 2015-2016**
Grand Room Rentals	69	88	91
Multi Purpose Room Rentals	1	0	0
Meeting Room Rentals	18	25	23
Other Rentals	8	12	6

City of Los Banos
Community Center
Community Center Fee
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	COMMUNITY CENTER				
100-481-100-102	Part Time	50,665	50,742	60,000	63,000
100-481-100-103	Overtime	0	0	300	300
100-481-100-120	Benefits	8,499	6,126	12,274	9,013
100-481-100-121	Benefits-PERS	0	0	673	729
	Personnel Services	59,164	56,868	73,247	73,042
100-481-100-205	Facility Maintenance	28,668	28,668	28,668	28,700
100-481-100-236	Medical Services	32	40	180	250
100-481-100-240	IT Services	13,156	19,064	18,413	18,317
100-481-100-250	Insurance	10,562	12,797	11,602	12,290
100-481-100-252	Communications	2,686	2,974	3,000	3,000
100-481-100-260	Office Supplies	5,179	5,279	5,500	5,500
100-481-100-264	Electricity & Gas	19,314	18,524	21,400	21,400
100-481-100-267	General Materials & Supplies	7,349	6,656	7,862	7,862
100-481-100-268	Building Maintenance	15,605	12,611	15,835	12,335
100-481-100-273	Special Departmental Exp.	2,850	2,556	2,200	3,217
	Supplies & Services	105,401	109,170	114,660	112,871
100-481-100-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	1,488	0	0	0
	Total Community Center	$166,053	$166,037	$187,907	$185,913
	COMMUNITY CENTER FEE				
244-410-100-720	Building & Structures	0	0	12,500	225,000
	Capital Outlay	0	0	12,500	225,000
	Total Community Center Fee	$0	$0	$12,500	$225,000

Community Center

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Expenses related to janitorial services.

268-BUILDING MAINTENANCE: Expenses related to upkeep of the building, air conditioning, electrical, landscaping, pest control, security system, etc.

273-SPECIAL DEPARTMENTAL EXPENSES: Used for legal services and advertising.

Community Center Fee

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Expenses related to paving overflow parking lot and adding lighting to parking lot ($225,000).

City of Los Banos
Movie Night
Child Development Center
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	MOVIE NIGHT				
200-451-240-270	Special Programs	214	0	0	0
	Supplies & Services	214	0	0	0
	Total Movie Night	$214	$0	$0	$0
	CHILD DEVELOPMENT CENTER				
324-452-100-213	Water Sewerage & Disposal	2,734	2,374	1,200	1,200
324-452-100-250	Insurance	1,459	1,831	1,698	1,783
324-452-100-268	Building Maintenance	15,242	19,026	19,000	19,000
	Supplies & Services	19,435	23,231	21,898	21,983
	Total Child Dev Center	$19,435	$23,231	$21,898	$21,983

Child Development Center

SUPPLIES & SERVICES

268–BUILDING MAINTENANCE: Maintenance costs associated with the Child Development Center, such as landscape maintenance, pest control, janitorial services and security system.

This page intentionally left blank.

Assessment Districts

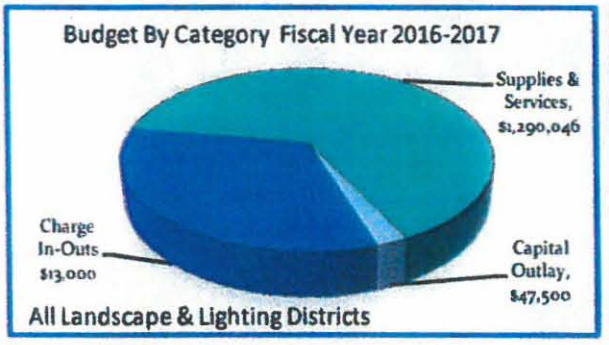
Landscape & Lighting Assessment Districts

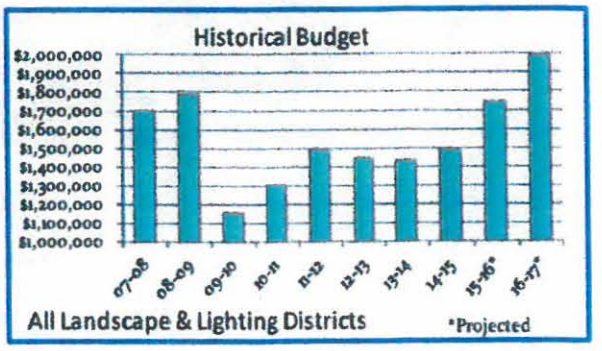
The City maintains 18 districts:

#1 Ranchwood Estates
#2 Cresthills
#3 Los Banos Gardens
#4 College Green Estates
#5 Orchard Terrace
#6 St. Francis Estates
#7 Valley Meadows & Bedford
#9 Jo-Lin Manor & Rancho De Amigos
#10 Los Banos Creek Shopping Center
#11 Meadowlands
#12 Verona/Mission Estates
#13 Somerset Park
#14 Northgate @ Regency Park
#15 Magnolia Grove
#16 Senior Homes Villages
#17 Stonecreek Villages
#18 Rail Road Corridor
#19 Talbott Park Storm Basin

These assessments cover the maintenance for sidewalks, landscaping, parks, street signs, street lights, trees, fences, storm drains and professional services needed.

Budget Summaries





Future Outlook

- Replace perimeter fencing at the storm station in District #1
- Re-roof picnic arbor roof in District #1
- Replace storm pump in District #10
- Upgrade irrigation and replace landscaping at various stations in District #18
- Build a picnic arbor in District #2
- Replace playground equipment in Citrus II park in District #5

CITY OF LOS BANOS
LANDSCAPE AND LIGHTING DISTRICTS

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	RANCHWOOD EST AD #1				
271-458-200-202	Fleet Repair & Maintenance	0	0	2,465	2,465
271-458-200-204	Fleet Services	0	0	1,878	1,878
271-458-200-210	Sidewalk Maintenance	0	0	0	600
271-458-200-213	Water Sewerage & Disposal	77,264	57,175	48,000	60,000
271-458-200-220	Landscape Maintenance	16,128	10,811	10,015	10,015
271-458-200-221	Park Maintenance	208,491	220,809	40,000	43,467
271-458-200-224	Street Sign Maintenance	0	2,492	2,500	3,000
271-458-200-225	Street Tree Maintenance	0	0	500	2,000
271-458-200-226	Fence Maintenance	0	0	0	1,000
271-458-200-230	Administrative Services	16,434	16,006	16,543	19,643
271-458-200-231	Professional Services	0	0	53,047	53,049
271-458-200-263	Street Light Maintenance	1,458	2,022	4,600	5,600
271-458-200-264	Electricity & Gas	42,637	40,767	45,000	48,150
271-458-200-265	Gasoline & Oil	0	0	4,199	3,618
	Supplies & Services	362,412	350,083	228,747	254,485
271-458-200-714	Storm Drain Improvements	0	0	7,200	6,500
271-458-200-720	Building & Structures	0	0	0	11,000
271-458-200-747	Park & Playground Equipment	0	2,900	66,500	0
	Capital Outlay	0	2,900	73,700	17,500
271-458-200-820	Charge In	0	0	136,078	178,713
	Charge Ins - Outs	0	0	136,078	178,713
	Total Ranchwood AD #1	$362,412	$352,983	$438,525	$450,698
	CRESTHILLS AD #2				
272-458-200-202	Fleet Repair & Maintenance	0	0	616	616
272-458-200-204	Fleet Services	0	0	470	470
272-458-200-210	Sidewalk Maintenance	0	0	0	1,000
272-458-200-213	Water Sewerage & Disposal	2,449	1,680	1,500	1,700
272-458-200-220	Landscape Maintenance	834	247	44	44
272-458-200-221	Park Maintenance	30,410	30,584	7,000	12,000
272-458-200-223	Storm Drain Maintenance	0	0	2,000	3,000
272-458-200-224	Street Sign Maintenance	970	493	1,000	1,500
272-458-200-225	Street Tree Maintenance	0	0	1,500	1,500
272-458-200-226	Fence Maintenance	0	0	700	1,000
272-458-200-230	Administrative Services	2,074	1,932	2,351	3,040
272-458-200-231	Professional Services	0	0	6,706	6,706
272-458-200-263	Street Light Maintenance	347	143	800	1,000
272-458-200-264	Electricity & Gas	8,663	7,523	7,650	8,186
272-458-200-265	Gasoline & Oil	0	0	741	638
	Supplies & Services	45,748	42,602	33,078	42,400
272-458-200-820	Charge In	0	0	18,771	24,652
	Charge Ins - Outs	0	0	18,771	24,652
	Total Cresthills AD #2	$45,748	$42,602	$51,849	$67,052

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	LOS BANOS GARDENS AD #3				
273-458-200-202	Fleet Repair & Maintenance	0	0	1,078	1,078
273-458-200-204	Fleet Services	0	0	822	822
273-458-200-213	Water Sewerage & Disposal	24,717	22,351	17,000	20,000
273-458-200-220	Landscape Maintenance	7,552	4,089	2,415	2,415
273-458-200-221	Park Maintenance	37,190	60,847	7,123	7,123
273-458-200-230	Administrative Services	3,676	4,488	4,380	4,888
273-458-200-231	Professional Services	0	0	32,873	32,874
273-458-200-263	Street Light Maintenance	1,088	1,317	1,100	2,000
273-458-200-264	Electricity & Gas	6,852	5,889	6,800	7,276
273-458-200-265	Gasoline & Oil	0	0	1,976	1,702
	Supplies & Services	81,075	98,981	75,567	80,178
273-458-200-820	Charge In	0	0	21,032	27,622
	Charge Ins - Outs	0	0	21,032	27,622
	Total LB Gardens AD #3	$81,075	$98,981	$96,599	$107,800
	COLLEGE GREEN EST AD #4				
274-458-200-202	Fleet Repair & Maintenance	0	0	770	770
274-458-200-204	Fleet Services	0	0	587	587
274-458-200-210	Sidewalk Maintenance	0	0	0	10,000
274-458-200-213	Water Sewerage & Disposal	686	733	787	900
274-458-200-220	Landscape Maintenance	1,293	1,896	58	58
274-458-200-221	Park Maintenance	58,820	46,130	27,000	31,173
274-458-200-223	Storm Drain Maintenance	0	0	2,000	2,000
274-458-200-224	Street Sign Maintenance	0	2,458	2,700	2,700
274-458-200-225	Street Tree Maintenance	0	12,000	14,500	14,500
274-458-200-226	Fence Maintenance	0	247	1,800	1,800
274-458-200-230	Administrative Services	3,540	3,648	5,098	6,269
274-458-200-231	Professional Services	0	0	9,956	9,956
274-458-200-263	Street Light Maintenance	338	641	1,500	1,500
274-458-200-264	Electricity & Gas	13,393	12,700	13,900	14,873
274-458-200-265	Gasoline & Oil	0	0	1,235	1,064
	Supplies & Services	78,070	80,455	81,891	98,150
274-458-200-820	Charge In	0	0	30,532	40,098
	Charge Ins - Outs	0	0	30,532	40,098
	Total College Green AD #4	$78,070	$80,455	$112,423	$138,248

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	ORCHARD TERRACE AD #5				
275-458-200-202	Fleet Repair & Maintenance	0	0	462	462
275-458-200-204	Fleet Services	0	0	352	352
275-458-200-210	Sidewalk Maintenance	0	0	0	500
275-458-200-213	Water Sewerage & Disposal	10,039	9,273	9,000	11,000
275-458-200-220	Landscape Maintenance	3,538	2,464	1,905	1,905
275-458-200-221	Park Maintenance	23,821	17,515	6,538	7,000
275-458-200-224	Street Sign Maintenance	0	198	300	300
275-458-200-225	Street Tree Maintenance	0	0	0	500
275-458-200-226	Fence Maintenance	0	0	0	600
275-458-200-230	Administrative Services	2,114	1,709	1,965	2,311
275-458-200-231	Professional Services	0	0	6,762	6,762
275-458-200-263	Street Light Maintenance	243	25	600	900
275-458-200-264	Electricity & Gas	6,860	6,513	7,000	7,500
275-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	46,615	37,696	35,378	40,518
275-458-200-820	Charge In	0	0	7,961	10,455
	Charge Ins - Outs	0	0	7,961	10,455
	Total Orchard Terrace AD #5	$46,615	$37,696	$43,339	$50,973
	ST. FRANCIS ESTATES AD #6				
276-458-200-202	Fleet Repair & Maintenance	0	0	462	462
276-458-200-204	Fleet Services	0	0	352	352
276-458-200-210	Sidewalk Maintenance	0	0	0	1,000
276-458-200-220	Landscape Maintenance	3,172	2,687	2,345	2,345
276-458-200-221	Park Maintenance	10,149	9,498	3,000	3,215
276-458-200-223	Storm Drain Maintenance	0	0	1,500	1,500
276-458-200-224	Street Sign Maintenance	0	992	1,000	1,000
276-458-200-225	Street Tree Maintenance	0	0	1,200	1,200
276-458-200-226	Fence Maintenance	0	0	1,000	1,000
276-458-200-230	Administrative Services	936	911	1,255	1,458
276-458-200-263	Street Light Maintenance	669	329	800	1,000
276-458-200-264	Electricity & Gas	5,717	5,676	6,300	6,740
276-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	20,644	20,092	19,708	21,698
276-458-200-820	Charge In	0	0	7,961	10,455
	Charge Ins - Outs	0	0	7,961	10,455
	Total St. Francis AD #6	$20,644	$20,092	$27,669	$32,153

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	VALLEY MEADOWS AD #7				
277-458-200-202	Fleet Repair & Maintenance	0	0	462	462
277-458-200-204	Fleet Services	0	0	352	352
277-458-200-210	Sidewalk Maintenance	0	0	350	350
277-458-200-213	Water Sewerage & Disposal	454	1,508	1,000	1,500
277-458-200-220	Landscape Maintenance	1,878	1,052	604	604
277-458-200-221	Park Maintenance	3,759	2,376	2,200	2,507
277-458-200-224	Street Sign Maintenance	497	493	500	500
277-458-200-225	Street Tree Maintenance	0	0	2,200	2,200
277-458-200-226	Fence Maintenance	0	0	500	500
277-458-200-230	Administrative Services	344	269	493	563
277-458-200-263	Street Light Maintenance	45	0	200	600
277-458-200-264	Electricity & Gas	617	240	572	612
277-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	7,595	5,939	9,927	11,176
277-458-200-820	Charge In	0	0	950	1,248
	Charge Ins - Outs	0	0	950	1,248
	Total Valley Meadows AD #7	$7,595	$5,939	$10,877	$12,424
	JO-LIN MANOR/RANCH AD #9				
279-458-200-202	Fleet Repair & Maintenance	0	0	616	616
279-458-200-204	Fleet Services	0	0	470	470
279-458-200-210	Sidewalk Maintenance	0	0	0	1,500
279-458-200-213	Water Sewerage & Disposal	9,477	8,645	5,000	9,000
279-458-200-220	Landscape Maintenance	4,068	3,551	2,682	2,682
279-458-200-221	Park Maintenance	57,545	45,898	14,000	18,355
279-458-200-223	Storm Drain Maintenance	0	0	0	2,000
279-458-200-224	Street Sign Maintenance	987	989	1,000	1,000
279-458-200-225	Street Tree Maintenance	0	0	1,200	1,200
279-458-200-226	Fence Maintenance	0	0	2,600	2,600
279-458-200-230	Administrative Services	3,851	3,214	3,630	4,728
279-458-200-231	Professional Services	0	0	6,932	6,932
279-458-200-263	Street Light Maintenance	1,575	122	1,600	3,000
279-458-200-264	Electricity & Gas	7,419	7,198	8,973	9,461
279-458-200-265	Gasoline & Oil	0	0	988	851
	Supplies & Services	84,923	69,616	49,691	64,395
279-458-200-820	Charge In	0	0	30,366	39,880
	Charge Ins - Outs	0	0	30,366	39,880
279-458-200-900	Contingency	0	1,252	0	0
	Contingency	0	1,252	0	0
	Total Jo-Lin Manor AD #9	$84,923	$70,868	$80,057	$104,275

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	LB CREEK SHP CNTR AD #10				
280-458-200-202	Fleet Repair & Maintenance	0	0	462	462
280-458-200-204	Fleet Services	0	0	352	352
280-458-200-210	Sidewalk Maintenance	0	0	0	500
280-458-200-220	Landscape Maintenance	2,333	1,695	4,274	7,972
280-458-200-221	Park Maintenance	12,243	10,468	5,500	8,000
280-458-200-223	Storm Drain Maintenance	0	0	650	1,200
280-458-200-224	Street Sign Maintenance	0	0	400	600
280-458-200-225	Street Tree Maintenance	0	0	200	1,000
280-458-200-230	Administrative Services	787	650	1,070	1,609
280-458-200-263	Street Light Maintenance	0	0	300	750
280-458-200-264	Electricity & Gas	1,982	1,511	1,000	1,070
280-458-200-265	Gasoline & Oil	0	0	741	638
	Supplies & Services	17,344	14,324	14,949	24,153
280-458-200-714	Storm Drain Improvements	0	0	0	10,000
	Capital Outlay	0	0	0	10,000
280-458-200-820	Charge In	0	0	8,639	11,346
	Charge Ins - Outs	0	0	8,639	11,346
	Total LB Creek Shpg AD #10	$17,344	$14,324	$23,588	$45,499
	MEADOWLANDS AD #11				
281-458-200-202	Fleet Repair & Maintenance	0	0	1,849	1,849
281-458-200-204	Fleet Services	0	0	1,409	1,409
281-458-200-213	Water Sewerage & Disposal	52,876	47,123	35,000	42,000
281-458-200-220	Landscape Maintenance	30,253	21,496	15,194	15,195
281-458-200-221	Park Maintenance	66,376	101,327	18,084	22,000
281-458-200-224	Street Sign Maintenance	0	0	0	1,000
281-458-200-225	Street Tree Maintenance	0	0	0	1,000
281-458-200-226	Fence Maintenance	0	0	0	1,000
281-458-200-230	Administrative Services	7,930	8,957	9,944	9,665
281-458-200-231	Professional Services	0	0	63,040	63,042
281-458-200-263	Street Light Maintenance	2,253	4,316	6,000	7,000
281-458-200-264	Electricity & Gas	15,187	14,304	16,050	17,174
281-458-200-265	Gasoline & Oil	0	0	3,705	3,192
	Supplies & Services	174,875	197,523	170,275	185,526
281-458-200-753	Specialized Equipment	0	0	28,000	0
	Capital Outlay	0	0	28,000	0
281-458-200-820	Charge In	0	0	21,032	27,622
	Charge Ins - Outs	0	0	21,032	27,622
	Total Meadowlands AD #11	$174,875	$197,523	$219,307	$213,148

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	MISSION ESTATES AD #12				
282-458-200-202	Fleet Repair & Maintenance	0	0	616	616
282-458-200-204	Fleet Services	0	0	470	470
282-458-200-210	Sidewalk Maintenance	0	0	0	1,000
282-458-200-213	Water Sewerage & Disposal	6,581	5,051	5,500	5,500
282-458-200-220	Landscape Maintenance	7,333	4,765	2,297	2,297
282-458-200-221	Park Maintenance	46,717	60,026	4,800	5,719
282-458-200-223	Storm Drain Maintenance	0	0	2,800	3,000
282-458-200-224	Street Sign Maintenance	0	493	500	1,000
282-458-200-225	Street Tree Maintenance	0	3,500	5,000	5,000
282-458-200-226	Fence Maintenance	0	0	1,200	1,500
282-458-200-230	Administrative Services	3,806	4,506	4,627	5,394
282-458-200-231	Professional Services	0	0	12,116	12,117
282-458-200-263	Street Light Maintenance	1,075	2,177	4,000	4,000
282-458-200-264	Electricity & Gas	18,429	18,851	18,597	19,899
282-458-200-265	Gasoline & Oil	0	0	988	851
	Supplies & Services	83,942	99,368	63,511	68,363
282-458-200-820	Charge In	0	0	38,518	50,585
	Charge Ins - Outs	0	0	38,518	50,585
	Total Mission Estates AD #12	$83,942	$99,368	$102,029	$118,948
	SOMERSET PARK AD #13				
283-458-200-202	Fleet Repair & Maintenance	0	0	462	462
283-458-200-204	Fleet Services	0	0	352	352
283-458-200-210	Sidewalk Maintenance	0	0	0	800
283-458-200-213	Water Sewerage & Disposal	1,508	1,228	1,300	1,400
283-458-200-220	Landscape Maintenance	1,811	1,106	703	704
283-458-200-221	Park Maintenance	7,834	8,353	3,200	3,500
283-458-200-223	Storm Drain Maintenance	0	0	0	500
283-458-200-224	Street Sign Maintenance	0	1,497	1,500	1,500
283-458-200-225	Street Tree Maintenance	0	0	600	1,000
283-458-200-226	Fence Maintenance	0	0	300	400
283-458-200-230	Administrative Services	731	772	997	1,230
283-458-200-263	Street Light Maintenance	364	319	1,000	1,300
283-458-200-264	Electricity & Gas	3,871	3,744	4,066	4,350
283-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	16,119	17,019	14,974	17,924
283-458-200-820	Charge In	0	0	7,011	9,207
	Charge Ins - Outs	0	0	7,011	9,207
	Total Somerset Park AD #13	$16,119	$17,019	$21,985	$27,131

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	NORTHGATE @ REGENCY AD #14				
284-458-200-202	Fleet Repair & Maintenance	0	0	1,540	1,540
284-458-200-204	Fleet Services	0	0	1,174	1,174
284-458-200-210	Sidewalk Maintenance	0	0	0	500
284-458-200-213	Water Sewerage & Disposal	18,039	19,556	21,000	23,000
284-458-200-220	Landscape Maintenance	5,318	9,562	11,773	11,774
284-458-200-221	Park Maintenance	109,731	123,200	10,000	13,841
284-458-200-223	Storm Drain Maintenance	0	0	0	1,000
284-458-200-224	Street Sign Maintenance	0	1,494	1,500	1,500
284-458-200-225	Street Tree Maintenance	0	0	0	800
284-458-200-226	Fence Maintenance	0	0	0	500
284-458-200-230	Administrative Services	7,407	8,467	8,959	10,812
284-458-200-231	Professional Services	0	0	20,851	20,852
284-458-200-263	Street Light Maintenance	1,720	2,317	3,500	4,000
284-458-200-264	Electricity & Gas	21,125	22,131	22,775	24,369
284-458-200-265	Gasoline & Oil	0	0	2,964	2,554
	Supplies & Services	163,340	186,726	106,036	118,216
284-458-200-820	Charge In	0	0	91,544	120,224
	Charge Ins - Outs	0	0	91,544	120,224
	Total Northgate AD #14	$163,340	$186,726	$197,580	$238,440
	MAGNOLIA GROVE AD #15				
285-458-200-202	Fleet Repair & Maintenance	0	0	462	462
285-458-200-204	Fleet Services	0	0	352	352
285-458-200-210	Sidewalk Maintenance	0	0	0	100
285-458-200-213	Water Sewerage & Disposal	1,170	722	971	1,100
285-458-200-220	Landscape Maintenance	1,342	695	403	404
285-458-200-221	Park Maintenance	1,327	1,640	1,300	1,586
285-458-200-223	Storm Drain Maintenance	0	0	0	100
285-458-200-224	Street Sign Maintenance	0	0	0	50
285-458-200-225	Street Tree Maintenance	0	0	0	50
285-458-200-226	Fence Maintenance	0	0	0	50
285-458-200-230	Administrative Services	238	188	251	290
285-458-200-263	Street Light Maintenance	113	148	300	300
285-458-200-264	Electricity & Gas	1,066	748	993	1,125
285-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	5,256	4,140	5,526	6,395
	Total Magnolia Grove AD #15	$5,256	$4,140	$5,526	$6,395

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	SENIOR VILLAGES AD #16				
286-458-200-202	Fleet Repair & Maintenance	0	0	462	462
286-458-200-204	Fleet Services	0	0	352	352
286-458-200-210	Sidewalk Maintenance	0	0	0	50
286-458-200-220	Landscape Maintenance	1,230	1,234	1,197	1,197
286-458-200-221	Park Maintenance	3,230	2,576	1,300	1,633
286-458-200-223	Storm Drain Maintenance	0	0	0	100
286-458-200-224	Street Sign Maintenance	0	0	0	50
286-458-200-225	Street Tree Maintenance	0	0	1,500	1,500
286-458-200-226	Fence Maintenance	0	0	400	600
286-458-200-230	Administrative Services	246	204	357	427
286-458-200-263	Street Light Maintenance	337	487	650	700
286-458-200-264	Electricity & Gas	375	0	0	400
286-458-200-265	Gasoline & Oil	0	0	494	426
	Supplies & Services	5,417	4,500	6,712	7,897
286-458-200-820	Charge In	0	0	1,153	1,513
	Charge Ins - Outs	0	0	1,153	1,513
	Total Senior Villages AD #16	$5,417	$4,500	$7,865	$9,410
	STONECREEK VILLAGE AD #17				
287-458-200-202	Fleet Repair & Maintenance	0	0	925	925
287-458-200-204	Fleet Services	0	0	704	704
287-458-200-210	Sidewalk Maintenance	0	0	0	1,000
287-458-200-213	Water Sewerage & Disposal	50,117	47,876	36,000	45,000
287-458-200-220	Landscape Maintenance	14,904	12,616	10,739	15,006
287-458-200-221	Park Maintenance	37,656	51,598	4,784	4,000
287-458-200-223	Storm Drain Maintenance	0	0	0	1,500
287-458-200-224	Street Sign Maintenance	0	0	0	1,100
287-458-200-225	Street Tree Maintenance	0	0	0	1,600
287-458-200-226	Fence Maintenance	0	0	0	1,200
287-458-200-230	Administrative Services	5,747	6,420	7,162	7,951
287-458-200-231	Professional Services	0	0	15,779	15,779
287-458-200-263	Street Light Maintenance	1,718	4,725	5,000	15,000
287-458-200-264	Electricity & Gas	16,587	18,337	28,000	30,000
287-458-200-265	Gasoline & Oil	0	0	1,482	1,277
	Supplies & Services	126,727	141,572	110,575	142,042
287-458-200-753	Specialized Equipment	0	0	22,000	0
	Capital Outlay	0	0	22,000	0
287-458-200-820	Charge In	0	0	25,358	33,302
	Charge Ins - Outs	0	0	25,358	33,302
	Total Stonecreek AD #17	$126,727	$141,572	$157,933	$175,344

City of Los Banos
Assessment Districts
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
	RAIL TRAIL CORRIDOR AD #18				
288-458-200-202	Fleet Repair & Maintenance	0	0	925	925
288-458-200-204	Fleet Services	0	0	704	704
288-458-200-210	Sidewalk Maintenance	0	0	0	300
288-458-200-213	Water Sewerage & Disposal	9,345	7,704	7,425	8,000
288-458-200-220	Landscape Maintenance	16,470	12,830	10,502	10,503
288-458-200-221	Park Maintenance	34,948	39,226	14,500	16,000
288-458-200-224	Street Sign Maintenance	0	0	0	400
288-458-200-225	Street Tree Maintenance	0	0	2,000	2,500
288-458-200-230	Administrative Services	3,212	3,084	3,436	4,058
288-458-200-263	Street Light Maintenance	1,751	0	1,200	2,000
288-458-200-264	Electricity & Gas	5,098	5,171	5,564	6,000
288-458-200-265	Gasoline & Oil	0	0	1,482	1,277
	Supplies & Services	70,822	68,015	47,738	52,667
288-458-200-717	Landscape & Irrigation	0	0	0	20,000
	Capital Outlay	0	0	0	20,000
288-458-200-820	Charge In	0	0	28,043	36,829
	Charge Ins - Outs	0	0	28,043	36,829
	Total Rail Corridor AD #18	$70,822	$68,015	$75,781	$109,496
	TALBOTT PARK AD #19				
289-458-200-202	Fleet Repair & Maintenance	0	0	771	771
289-458-200-204	Fleet Services	0	0	587	587
289-458-200-213	Water Sewerage & Disposal	23,762	19,721	17,000	20,000
289-458-200-221	Park Maintenance	9,847	17,379	4,500	6,000
289-458-200-230	Administrative Services	1,826	1,948	3,164	3,695
289-458-200-231	Professional Services	0	0	16,818	16,819
289-458-200-263	Street Light Maintenance	1,269	1,043	1,000	1,000
289-458-200-264	Electricity & Gas	3,564	2,860	3,670	3,927
289-458-200-265	Gasoline & Oil	0	0	1,235	1,064
	Supplies & Services	40,267	42,951	48,745	53,863
289-458-200-820	Charge In	0	0	21,032	27,622
	Charge Ins - Outs	0	0	21,032	27,622
	Total Talbott Park AD #19	$40,267	$42,951	$69,777	$81,485

L&L AD 1 - 7 & 9 - 19

(Landscaping & Lighting Assessment District)

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Repair and Maintenance.

204-FLEET SERVICES: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Services.

210-SIDEWALK MAINTENANCE: Repair and replacement of damaged pedestrian sidewalk located in the public right-of-ways within the assessment district.

213-WATER SEWERAGE & DISPOSAL: Expense for water used in the irrigation of parks, park strips, and landscaped street medians within the assessment district.

220-LANDSCAPE MAINTENANCE: Expenses paid to the landscaping contractor for the services indentified in the contract within the assessment district for landscaping street medians and right-of-ways located in the assessment district.

221-PARK MAINTENANCE: Service/maintenance of parks and related facilities in the assessment district either by contracted labor or City staff. Expenses include parts and labor.

223-STORM DRAIN MAINTENANCE: Repair and replacement of storm drainage facilities in the assessment district.

224-STREET SIGNS MAINTENANCE: Repair and replacement of street signs in the assessment district.

225-STREET TREE MAINTENANCE: Trimming and shaping trees, replacement of dead trees, fertilizing and treatment of trees to remove or prevent tree from insect infestation within the assessment district.

226-FENCE MAINTENANCE: Repair and painting of barriers, walls, and fences within the assessment district. Additional expenses for removal of graffiti within the district.

230-ADMINISTRATIVE SERVICES: Overhead administrative expenses related to services rendered by City staff.

231-PROFESSIONAL SERVICES: Expenses paid to Ronny's, the landscaping contractor, for the services indentified in the contract within the assessment district for parks.

263-STREETLIGHT MAINTENANCE: Maintenance of street lighting in the assessment district except for electric costs.

264-ELECTRICITY & GAS: Expenses for electricity used in the assessment districts to run sprinklers, pumps and street lights.

265-GASOLINE & OIL: Expenditures for gasoline, diesel fuel, and lubricating oils purchased in bulk or from commercial service stations.

L&L AD 1 - 7 & 9 - 19 (continued)
(Landscaping & Lighting Assessment District)

CAPITAL OUTLAY

714-STORM DRAIN IMPROVEMENTS: Replace perimeter fencing at the storm station in District #1 estimated at $6,500. Replace storm pump in District #10 estimated at $10,000.

717-LANDSCAPE & IRRIGATION: Replace certain irrigation and landscaping stations along the trail in District #18 estimated at $20,000.

720-BUILDINGS & STRUCTURES: Re-roof picnic arbor in the Ranchwood Park in District #1 estimated at $11,000.

CHARGE IN

820-CHARGE IN: Labor charges for City staff services in the districts.

This page intentionally left blank.

Water

Water

Mission Statement

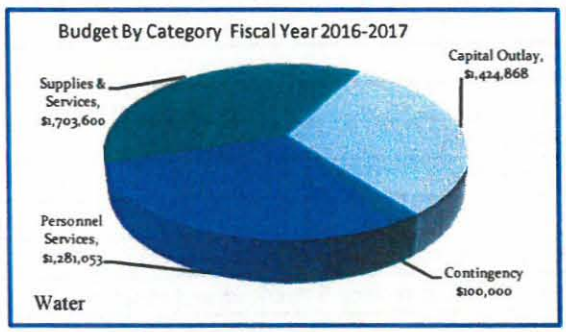
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality water services.

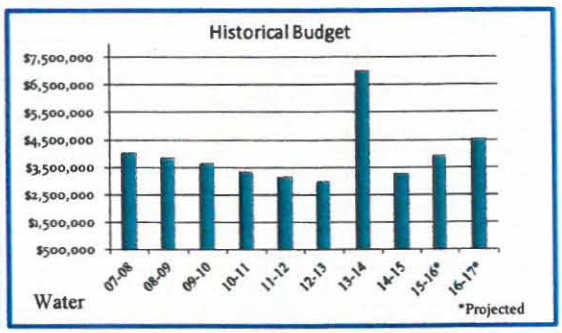
Overview of Services and Programs

The Public Works Department operates and maintains the water services for the City of Los Banos. There are 13 operating wells online. Through stringent monitoring of water quality standards, Water Production Services remains committed to the health and well being of the residents of the City of Los Banos.

Water Production staff annually visits local elementary school classrooms to share information about water and its value as one of our most precious natural resources. Staff has also developed, implemented and annually monitors the City's Water Conservation Program.

Budget Summaries





Major Accomplishments/Service Efforts

- Completed 1 year painting inspection on Ward Road 5 MG storage tank
- Cleaned and inspected the Ward Road storage tank and the Madison Avenue elevated tank
- Serviced and repaired 163 backflow devices owned by the City
- Completed 115 leak audits for high consumption, leaks, and general complaints
- Completed 37 water complaints for taste, odor, color, hardness, and other quality issues
- Delivered 2,169.0 MG of water this year
- Completed Chromium-6 Pilot Testing at Wells 7, 9, and 14 for Strong Base Anion exchange with IONEX
- Painted Well #5
- Groundwater Recharge project with CCID

Water *(continued)*

Major Accomplishments/Service Efforts (continued)

- Urban Water Management Plan upgrade
- Capital projects for the upgrade of water main lines to improve fire flows and distribution: construct 13th Street Water Line from Pacheco Boulevard to existing 10" main behind Los Banos Foods; construct "M" Street Water Line between Maryland Avenue and Iowa Avenue; construct Santa Rita Water Line between Romero Street and "G" Street; design West "I" Water Line from Pacheco Boulevard to "J" Street
- Implement water conservation measures initiated by the Severe Drought conditions currently affecting California

Performance Measures	
Water Delivered	2,169 million Gallons
# of Water Wells	13 - Continually exploring for new well sites throughout the year
# of Water Service Accounts	11,557
# of Backflows replaced	31
# of Water Service Repairs	18
Elevated Water Storage	100,000 gallons at one site
Surface Water Storage	5,000,000 gallon at one site
Miles of Water lines	170
# of Water valves	+/- 1984 (crews repair or replace about 7 valves per year)
# of Fire Hydrants	1,510 (on an average, crews replace 5 hydrants and repair another 33)
# of Fire Hydrants flushed	1,510 (required to be flushed annually for hydrant and system maintenance)

Future Outlook

- Paint Madison 100,000G storage tank
- Continue to monitor constituents of water supply to provide the highest quality of water to the community
- Conduct the periodic water quality testing as prescribed by State law
- Rehabilitate Well # 1
- Develop a municipal drinking well on the west side of Los Banos for improving the service demands on the system
- Begin pilot testing at Well #14 with North American Hoganas to prepare for Chromium VI treatment
- West I Water Line upgrade from Pacheco Boulevard to J Street to provide for fire flows and current water supply criteria
- Revise Improvement Standards and Base Maps

Water - Fund 501
Water - Department 461
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	25%	WW Collection & Treatment, Solid Waste, Streets, Maintenance, Fleet, Recreation
Assistant Public Works Director	1	25%	WW Collection & Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	WW Collection & Treatment, Fleet, Solid Waste, Streets
Water Quality Specialist	1	75%	Wastewater Collection
Foreman	1	50%	Wastewater Collection
Foreman	1	5%	Wastewater Collection, Streets
Administrative Coordinator	1	25%	Solid Waste, Maintenance, Streets, WW Collection & Treatment, Fleet, Recreation
Engineer Technician	1	34%	WW Collection, Solid Waste
Administrative Assistant	1	30%	WW Collection & Treatment, Streets, Solid Waste
Administrative Clerk II	1	30%	WW Collection & Treatment, Solid Waste, Streets
Inspector I	1	15%	WW Collection, Streets, Maint, Engineering
Utility Maintenance III	1	100%	
Utility Maintenance III	1	50%	Wastewater Collection
Utility Maintenance II	3	100%	
Utility Maintenance II	1	20%	Wastewater Collection
Utility Maintenance I	4	70%	Wastewater Collection
Maintenance Worker III	2	5%	Wastewater Collection, Streets
Maintenance Worker II	2	5%	Wastewater Collection, Streets
Maintenance Worker I	3	5%	Wastewater Collection, Streets
Part Time		100%	

Total Salaries (Including Overtime)	**$670,320**
Workmen's Compensation Insurance	$46,606
State Retirement (PERS)	$167,071
Social Security (FICA)	$51,279
Health Insurance	$253,010
OPEB	$30,224
Retirees Health Insurance	$47,979
Life Insurance	$1,410
Unemployment Insurance	$3,352
Dental & Optical	$9,802
Total Benefits:	**$610,733**
Total Personnel Services:	**$1,281,053**

City of Los Banos
Water
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
501-461-100-101	Salaries	545,903	552,331	575,273	610,385
501-461-100-102	Part Time	23,095	11,447	32,000	36,435
501-461-100-103	Overtime	20,164	18,710	23,500	23,500
501-461-100-120	Benefits	510,872	517,703	446,685	443,662
501-461-100-121	Benefits-PERS	0	0	139,920	167,071
	Personnel Services	1,100,034	1,100,191	1,217,378	1,281,053
501-461-100-201	Grounds Maintenance	2,939	2,440	2,000	3,000
501-461-100-202	Fleet Repair & Maintenance	26,000	23,463	26,000	27,200
501-461-100-203	Equipment Repair & Maintenance	1,988	2,314	5,000	5,000
501-461-100-204	Fleet Services	33,000	42,055	47,830	60,761
501-461-100-205	Facility Maintenance	6,701	14,820	14,000	14,000
501-461-100-206	Property Lease	256,311	256,311	256,311	256,311
501-461-100-208	Rental - Vehicles & Equipment	11,753	12,288	22,000	22,000
501-461-100-212	Well Repair & Maintenance	22,704	18,222	50,000	70,000
501-461-100-213	Water Sewerage & Disposal	227	238	200	200
501-461-100-231	Professional Services	1,554	3,313	3,600	25,000
501-461-100-235	City Engineer	28,774	8,333	0	15,000
501-461-100-236	Medical Services	1,625	1,412	1,500	1,500
501-461-100-237	Recruitment	592	1,195	40	1,500
501-461-100-238	Technical Services	36,448	88,985	80,000	70,000
501-461-100-240	I.T. Services	4,993	6,932	6,696	6,661
501-461-100-250	Insurance	27,069	29,673	37,512	42,071
501-461-100-251	Memberships & Dues	5,177	5,159	6,000	6,000
501-461-100-252	Communications	10,000	8,985	7,200	8,000
501-461-100-253	Advertising	0	18	0	250
501-461-100-256	Permits, Fees & Charges	12,176	20,229	16,500	17,500
501-461-100-257	Travel & Training	2,461	1,965	1,500	4,000
501-461-100-259	Community Promotion	12,000	17,603	10,000	15,000
501-461-100-260	Office Supplies	6,731	5,788	7,000	7,000
501-461-100-262	Uniform Expenses	8,940	10,041	12,000	12,000
501-461-100-264	Electricity & Gas	663,201	658,496	800,000	856,000
501-461-100-265	Gasoline & Oil	29,000	27,072	30,000	25,846
501-461-100-267	General Materials & Supplies	135,030	175,326	130,000	130,000
501-461-100-273	Special Departmental Exp.	275	279	1,000	1,000
501-461-100-274	Books & Periodicals	800	475	800	800
	Supplies & Services	1,348,468	1,443,429	1,574,689	1,703,600
501-461-100-720	Building & Structures	13,706	0	0	0
501-461-100-735	Master Plan	0	0	45,000	0

City of Los Banos
Water
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
501-461-100-737	Meters	0	0	48,000	60,000
501-461-100-738	Wells	14,833	193,670	50,000	800,000
501-461-100-739	Water Master Plan Improve	17,170	304,252	955,052	528,000
501-461-100-750	Vehicles	61,525	0	0	35,000
501-461-100-752	Communication Equipment	0	0	0	1,377
501-461-100-753	Specialized Equipment	34	196,827	0	0
501-461-100-770	Computer Equipment	1,488	0	0	491
	Capital Outlay	108,756	694,750	1,098,052	1,424,868
501-461-100-822	Principal-Debt Service 93 & 02	4,325,000	0	0	0
501-461-100-882	Interest Debt Service	109,626	0	0	0
	Interest - Debt Service	4,434,626	0	0	0
501-461-100-825	Water Charge Out	(4,745)	0	0	0
	Charge Ins - Outs	(4,745)	0	0	0
501-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Water	$6,987,139	$3,238,370	$3,890,119	$4,509,521

Water

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment performed by the City forces or outside sources, including parts and labor. Maintenance includes natural gas and diesel auxiliary engines in the wells sites.

205-FACILITY REPAIR & MAINTENANCE: Materials, parts, and services for the maintenance of all water production facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Water Production services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

212-WELL REPAIR & MAINTENANCE: Preventive well maintenance program whereby one well a year receives major maintenance. This program would seek to minimize the likelihood of well operational failures and correct loss of efficiency. Generally, major maintenance may include any or all of the following steps: identification of well which would benefit most, removal of pump and motor for routine service, correction of any problems identified, reinstallation of the pump/motor, and well redevelopment. In addition to forestalling potential failures, such maintenance may reduce electrical costs through increased overall efficiency.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete water production related projects. Costs associated with revising Improvement Standards and Base Utility Maps. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Charges for drinking water quality testing provided by commercial certified laboratories, including routine, repeat replacement, and special analyses. Costs associated with electrician's services for the maintenance and repair of well and water system equipment. Includes Cross-Connection Control repairs/fees. Additional testing required by EPA/CDHS for lead & copper, and the Title 22 requirements (tested every 3 years). Charges for the periodic cleaning of the surface water storage tank and the elevated water storage tank. Sensus meter reading technical support and service.

256-PERMIT FEES & CHARGES: Estimated amount of AB 2158 Large Water System Fees payable to the State Department of Health Services, Office of Drinking Water. Fees are based on the actual time employees of the Office of Drinking Water spend in the regulation of the City's water system. Cost of permits for new well installations. Cost of HMBP permits.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of water quality, health, and conservation issues. Includes mailing of annual water quality report, elementary school water awareness programs, promotional literature, and other promotional items.

Water *(continued)*

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies utilized by Operations personnel for the general water distribution materials and supplies including pipes, valves, fittings, service lines, meters, meter boxes, etc. Water production materials and supplies including chemicals (fluoride and chlorine), field water quality analysis supplies, materials used at the City laboratory for water quality analysis, and repair parts for pumps and electric motors for the wells & chemical feed equipment. Asphalt repair following repair of underground distribution facilities.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

274-BOOKS & PERIODICALS: Expenditures for books, textbooks, periodicals, reference books, and workbooks. Books to include purchase of pertinent volumes of the Federal Code of Regulations, subscription to environmental compliance guide, State Water Code, and miscellaneous books.

CAPITAL OUTLAY

737-METERS: Purchase of water meters for new construction service accounts - $60,000.

738-WELLS: Study of Chromium 6 treatment – $300,000. Drill test well(s) to explore drinking water quality - $500,000.

739-WATER MASTER PLAN IMPROVEMENTS: West "I" Street water line replacement (P-6) from Pacheco Boulevard to "J" Street - $398,000; Ground Water Recharge Project with CCID - $70,000; and valve replacements (valve insertion method) - $60,000.

750-VEHICLES: Purchase of ¾ ton utility pickup - $35,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

CONTINGENCY

900-CONTINGENCY: For unexpected and unforeseen costs associated with Water activities.

This page intentionally left blank.

Wastewater

Wastewater

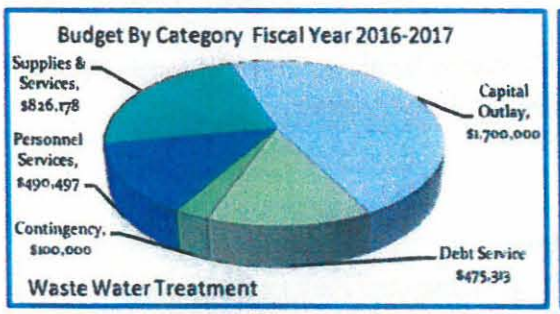
Mission Statement

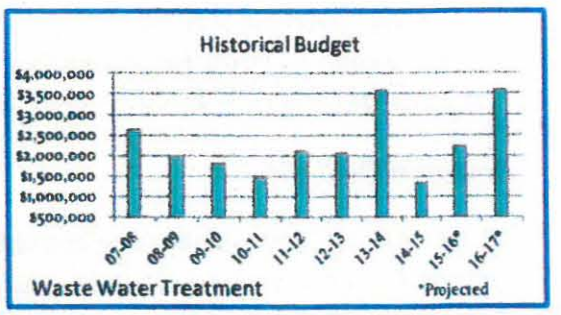
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality collection and management of wastewater services.

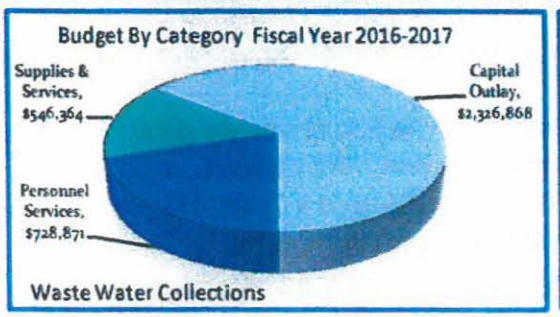
Overview of Services and Programs

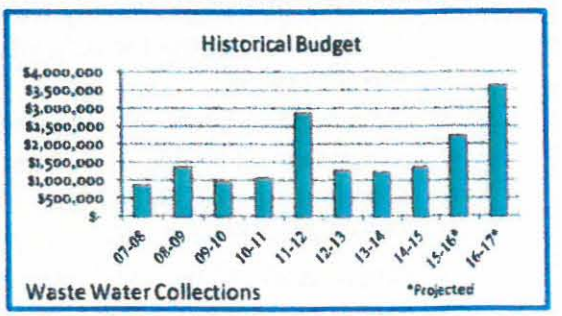
The Public Works Department operates and maintains the wastewater and storm drain infrastructure for the City of Los Banos. This includes 20 storm drain lift stations, hundreds of miles of pipelines and a wastewater treatment plant consisting of over 1000 acres. Through vigilant maintenance of our miles of utility service lines, wastewater services remains committed to the health and well being of the residents of the City of Los Banos.

Budget Summaries









Major Accomplishments/Service Efforts

- Continued service agreement with Solar Bee to maintain the Wastewater Treatment Plant (WWTP) pond Solar Bee mixers
- Ongoing replacement of treatment plant head works grating
- Annual Sewer System Management Plan review and audit report

Wastewater *(continued)*

Major Accomplishments/Service Efforts *(continued)*

- Ongoing MS4 (Municipal Separate Storm Sewer System) Plan to meet the new permit requirements
- Conducted Best Management Practices (BMP) training with the Public Works crew
- Conducted spill prevention, containment and cleanup training
- Conducted BMP inspections of Public Works corporation yards
- Conducted Sewer System Management Plan training
- Finished WWTP south bridge repair project
- Built and installed alarm at West I Street sewer lift station
- Hired new treatment plant Operator in Training (OIT)
- Renewed 5 year lease for pasture with Ferrara Ranches LTD
- Design and construct the Jo-Lin Sewer Lift pumping station upgrade/replacement
- Construction of Henry Miller storm line from L Street to H Street
- Design F Street storm line between 3rd Street and 5th Street
- Design the Mercey Springs sewer main replacement between Pacheco Boulevard and Overland Avenue
- Design K Street storm line from Pacheco Boulevard on California Avenue to K Street and on K Street from 3rd Street to Iowa Avenue

Future Outlook

- Ground water study to be conducted
- Continue Sewer and Storm System Management Plan training
- Continue the solar-powered mixer (Solar Bee) pilot test program
- Design and construct several storm drain line for the elimination of storm water in the sewer lines
- Replace/repair several manhole upper cone and covers near the plant
- Work to meet the many requirements of the new MS4 permit
- Continue training OIT to obtain Wastewater Treatment Certificate
- Purchase additional recirculation pump #4 per design
- Replacement of portable sewer pump, to meet current air board requirements
- Begin construction of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station)
- Conduct a comprehensive ground water study to meet the requirements of the Regional Water Board
- Design for the repair and replacement of the manholes from Hwy 165 to the Wastewater Treatment Plant
- Complete construction of the Mercey Springs sewer main replacement between Pacheco Boulevard and Overland Avenue
- Upgrade the Nantes Storm Station pumps to increase capacity and meet current demand
- Revise Improvement Standards and Base Maps

Wastewater *(continued)*

Performance Measures	
Waste Water Collection	Maintained sewer mains: Approximately 130 miles Lift Stations: 13 Sewer Manholes: 1,260 Sewer Clean Outs: 245
Waste Water Treatment	Ponds: 7 ponds totaling 512 acres Agricultural ground maintained; approximately 600 acres of pasture, 185 acres alfalfa Influent: 2.9 million gallons per day
Storm Drainage	Maintained storm drain lines: over 83 miles Storm Drain Manholes: 350 Storm Pump Stations: 20 stations, 49 pumps Storm Basins: 16

This page intentionally left blank.

Wastewater - Fund 502
Wastewater Collection - Department 432
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	17.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Treatment, Fleet, Solid Waste, Streets
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, Fleet, WW Treatment, Streets, Water, Recreation
Supervisor (Wastewater)	1	10%	Wastewater Treatment
Water Quality Specialist	1	25%	Water
Engineer Technician	1	33%	Water, Solid Waste
Foreman	1	5%	Water, Streets
Foreman	1	50%	Water
Inspector I	1	15%	Engineering, Water, Streets, Maintenance
Administrative Assistant	1	25%	WW Treatment, Water, Streets, Solid Waste
Administrative Clerk II	1	25%	WW Treatment, Water, Streets, Solid Waste
Environmental Control Specialist I	1	10%	Wastewater Treatment
Utility Maintenance III	1	50%	Water
Utility Maintenance II	1	80%	Water
Utility Maintenance I	1	100%	
Utility Maintenance I	4	30%	Water
Maintenance Worker III	2	5%	Water, Streets
Maintenance Worker II	2	5%	Water, Streets
Maintenance Worker I	3	5%	Water, Streets
Part Time		100%	

Total Salaries (Including Overtime)	**$386,986**
Workmen's Compensation Insurance	$26,946
State Retirement (PERS)	$99,635
Social Security (FICA)	$29,604
Health Insurance	$123,027
OPEB	$17,840
Retirees Health Insurance	$36,529
Life Insurance	$832
Unemployment Insurance	$1,687
Dental & Optical	$5,786
Total Benefits:	**$341,885**
Total Personnel Services:	**$728,871**

City of Los Banos
Wastewater Collection
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
502-432-100-101	Salaries	325,859	332,542	345,124	366,011
502-432-100-102	Part Time	3,031	3,042	2,975	2,975
502-432-100-103	Overtime	10,376	12,856	13,000	18,000
502-432-100-120	Benefits	281,152	280,512	231,623	242,250
502-432-100-121	Benefits-PERS	0	0	83,467	99,635
	Personnel Services	620,418	628,952	676,189	728,871
502-432-100-202	Fleet Repair & Maintenance	25,000	22,560	25,000	31,200
502-432-100-203	Equipment Repair & Maintenance	9,845	13,458	15,000	15,000
502-432-100-204	Fleet Services	17,000	27,173	30,904	39,211
502-432-100-205	Facility Maintenance	800	1,492	1,000	1,500
502-432-100-206	Property Lease	2,946	2,946	3,000	3,000
502-432-100-208	Rental - Vehicles & Equipment	3,824	9,177	25,000	30,000
502-432-100-231	Professional Services	4,563	2,907	74,000	115,000
502-432-100-235	City Engineer	17,173	19,267	0	15,000
502-432-100-236	Medical Services	523	1,209	1,000	1,600
502-432-100-237	Recruitment	0	298	8	500
502-432-100-238	Technical Services	5,358	2,153	5,000	5,000
502-432-100-240	I.T.Services	4,991	6,932	6,696	6,661
502-432-100-250	Insurance	13,552	13,645	15,772	18,146
502-432-100-251	Memberships & Dues	206	150	300	300
502-432-100-252	Communications	1,294	1,295	1,200	1,800
502-432-100-253	Advertising	0	18	0	100
502-432-100-256	Permits, Fees & Charges	190,574	126,372	130,000	135,000
502-432-100-257	Travel & Training	556	687	400	1,500
502-432-100-259	Community Promotion	0	0	500	500
502-432-100-260	Office Supplies	1,006	963	1,000	1,200
502-432-100-262	Uniform Expenses	2,803	2,011	3,000	3,000
502-432-100-264	Electricity & Gas	57,785	55,052	62,000	66,500
502-432-100-265	Gasoline & Oil	21,000	17,146	17,000	14,646
502-432-100-267	General Materials & Supplies	35,468	37,738	40,000	40,000
	Supplies & Services	416,266	364,646	457,780	546,364
502-432-100-714	Storm Drain Improvement	190,553	45,082	0	0
502-432-100-739	Master Plan	0	104,408	1,085,154	2,245,000
502-432-100-752	Communication Equipment	0	0	0	1,377
502-432-100-753	Specialized Equipment	34	196,827	0	80,000
502-432-100-770	Computer Equipment	1,488	0	0	491
	Capital Outlay	192,075	346,317	1,085,154	2,326,868
502-432-100-825	Waste Water Charge Out	(4,436)	0	0	0
	Charge Ins - Outs	(4,436)	0	0	0
	Total Wastewater Collection	$1,224,324	$1,339,916	$2,219,123	$3,602,103

Wastewater Collection

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Payment of the City's portion of maintenance costs of irrigation ditches and participation in maintenance districts, including PMA 39 and Grassland-Owned ditches. Maintenance of buildings, structures and enclosures within the sewer collection and storm water collection system.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Collection services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater collection related projects. Costs associated with revising Improvement Standards and Base Utility Maps. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Services of electricians and other technical services related to lift station maintenance and repair.

251-MEMBERSHIP & DUES: Wastewater Collection Certificate renewals.

256-PERMIT FEES & CHARGES: Expenses associated with the collection of storm water and wastewater. Costs to be incurred related directly to the CCID, PMA, Grasslands maintenance agreements and MS-4 permit.

267-GENERAL MATERIALS & SUPPLIES: Estimated amount needed to maintain collection system, including materials for sewer lateral replacements and repairs to lift stations and other stationary equipment.

CAPITAL OUTLAY

739-WASTEWATER MASTER PLAN IMPROVEMENTS: K Street storm line design (A1) - $40,000; Jo-Lin Sewer Pump Station rehabilitation completion (construction) - $300,000; "F" Street storm line (construction) - $240,000; Mercey Springs Road sewer main replacement (construction) - $1,600,000; Manhole replacements from Highway 165 to the Wastewater Treatment Plant (design) - $20,000 (partial funding using restricted funds); and Nantes Storm Pump Station pump replacement - $45,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of portable trash pump - $80,000.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

City of Los Banos

Wastewater - Treatment

2016-2017 Department Detail

Personnel Services

Wastewater - Fund 502
Wastewater Treatment - Department 433
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	17.5%	Water, WW Collection, Streets, Maintenance, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Collection, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Collection, Fleet, Solid Waste, Streets
Supervisor (Wastewater)	1	90%	Wastewater Collection
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, WW Collection, Streets, Water, Fleet, Recreation
Administrative Assistant	1	20%	WW Collection, Water, Streets, Solid Waste
Administrative Clerk II	1	20%	WW Collection, Water, Streets, Solid Waste
Utilities Maintenance III	1	100%	
Environmental Control Specialist I	1	90%	Wastewater Collection
Part Time		100%	

Total Salaries (Including Overtime)	**$255,574**
Workmen's Compensation Insurance	$17,697
State Retirement (PERS)	$71,834
Social Security (FICA)	$19,551
Health Insurance	$87,211
OPEB	$10,736
Retirees Health Insurance	$22,225
Life Insurance	$501
Unemployment Insurance	$1,685
Dental & Optical	$3,482
Total Benefits:	**$234,923**
Total Personnel Services:	**$490,497**

City of Los Banos
Wastewater Treatment
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
502-433-100-101	Salaries	217,183	216,813	230,365	247,574
502-433-100-103	Overtime	3,979	5,795	13,000	8,000
502-433-100-120	Benefits	182,783	174,141	155,628	163,089
502-433-100-121	Benefits-PERS	0	0	59,151	71,834
	Personnel Services	403,944	396,749	458,144	490,497
502-433-100-201	Grounds Maintenance	5,711	4,906	5,000	6,000
502-433-100-202	Fleet Repair & Maintenance	13,000	11,731	13,000	13,200
502-433-100-203	Equipment Repair & Maintenance	31,771	24,127	30,000	35,000
502-433-100-204	Fleet Services	15,000	24,820	28,228	35,985
502-433-100-205	Facility Maintenance	13,938	8,595	6,000	6,000
502-433-100-206	Property Lease	427,857	427,857	427,857	427,857
502-433-100-208	Rental - Vehicles & Equipment	171	0	200	500
502-433-100-231	Professional Services	1,199	470	200	1,000
502-433-100-236	Medical Services	275	303	700	800
502-433-100-237	Recruitment	0	0	0	500
502-433-100-238	Technical Services	59,821	61,895	63,000	70,000
502-433-100-240	I.T. Services	4,991	6,932	6,696	6,661
502-433-100-250	Insurance	31,882	38,792	13,945	15,613
502-433-100-251	Memberships & Dues	1,175	1,495	2,000	2,000
502-433-100-252	Communications	1,638	1,600	1,600	1,700
502-433-100-256	Permits, Fees & Charges	26,250	26,844	28,000	30,000
502-433-100-257	Travel & Training	1,502	1,406	1,000	1,500
502-433-100-260	Office Supplies	1,155	1,178	1,500	2,000
502-433-100-262	Uniform Expenses	2,434	2,235	2,600	2,800
502-433-100-264	Electricity & Gas	85,453	97,611	95,552	103,000
502-433-100-265	Gasoline & Oil	17,000	14,439	14,000	12,062
502-433-100-267	General Materials & Supplies	22,435	20,085	16,000	20,000
502-433-100-273	Special Departmental Exp.	28,802	29,150	29,915	32,000
	Supplies & Services	793,458	806,471	786,993	826,178
502-433-100-735	Master Plan	0	0	76,500	1,615,000
502-433-100-740	Miscellaneous Equipment	27,254	65	36,000	0
502-433-100-753	Specialized Equipment	0	0	0	85,000
502-433-100-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	28,741	65	112,500	1,700,000

City of Los Banos
Wastewater Treatment
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
502-433-100-822	Principal:93,97,03 Cop	2,180,000	375,000	390,000	405,000
502-433-100-882	Interest Debt Service	176,574	95,309	81,416	65,313
502-433-100-885	Debt Related Fees	4,345	4,599	5,000	5,000
	Interest - Debt Service	2,360,919	474,908	476,416	475,313
502-433-100-825	Charge Out	(3,020)	0	0	0
	Charge Ins - Outs	(3,020)	0	0	0
502-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Wastewater Treatment	$3,584,043	$1,678,192	$1,834,053	$3,591,988

Wastewater Treatment

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Costs of purchasing and applying weed killer and ground sterilent around treatment ponds and buildings. The maintenance includes miscellaneous landscaping items and costs associated with the agricultural operations.

205-FACILITY MAINTENANCE: Maintenance of the buildings, bridges, and structures at the plant, including the levees, performed by either City maintenance staff or outside sources.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Treatment services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Rental of welding gas tanks, short-term equipment rental, and other miscellaneous rental expenditures.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater treatment related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Electrician's services for maintenance of motors, generators, and operational controls. Cathodic protection services for installed piping. Cost of computer maintenance contract. Conduct third party influent testing. Renewing the service contract agreement for the Solar Bees system.

251-MEMBERSHIPS & DUES: Membership dues to the Water Environment Federation, California Water Pollution Control Association, and renewal costs for Wastewater Treatment Plant Operator certificates.

256-PERMIT FEES & CHARGES: Annual fees payable to the California Regional Water Quality Control Board and the Division of Safety of Dams for the operation of the wastewater treatment plant.

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies for treatment plant facilities maintenance and repair performed by City forces. Includes materials/supplies related to plant equipment, pastures, and pond levees. Also includes materials and supplies for water quality testing performed in the City laboratory.

273-SPECIAL DEPARTMENTAL EXPENSES: Property tax owed to Merced County for Wastewater Treatment Plant land (former Nemethi property) outside of the City limits. Miscellaneous safety equipment. Employee longevity awards.

Wastewater Treatment *(continued)*

CAPITAL OUTLAY

735-MASTER PLAN: Wastewater Treatment Plant Headworks (influent pumping and receiving station) redesign plans and construction startup costs - $1,545,000 (partial funding using restricted funds); and Groundwater Study - $70,000 (restricted funds).

753-SPECIALIZED EQUIPMENT: Purchase of tractor with 3 point hitch - $85,000.

DEBT SERVICE

822-PRINCIPAL DEBT SERVICE: Principal cost for the 2003 Certificate of Participation.

882-INTEREST DEBT SERVICE: Interest costs for the 2003 Certificate of Participation.

885-DEBT RELATED FEES: Fees associated with the 2003 Certificate of Participation.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Wastewater activities.

Airport

Airport

Mission Statement

The mission of the Los Banos Airport is to provide the general aviation public, as well as the aviation business user, with a safe and adequate operating environment that promotes the economic well being of our community and enhances the State of California's aviation system.

Overview of Services and Programs

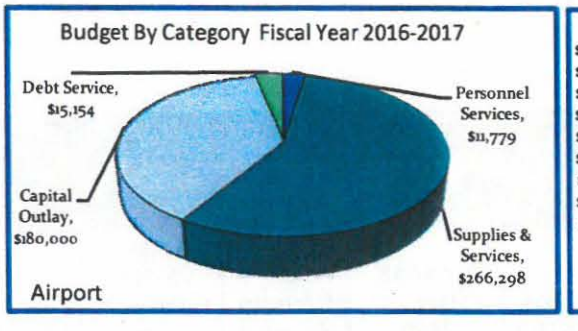
The Los Banos Airport is a General Aviation Airport with a 3,800' X 75' runway with a full return Taxiway. Included at the airport, for their convenience, is a pilot's lounge that offers a refrigerator, microwave, and sofa. There are currently 22 based aircraft at the Airport.

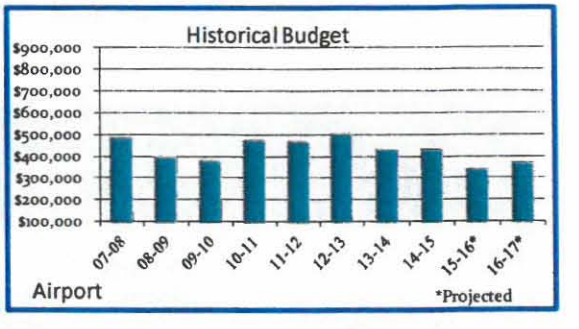
An upgraded FAA approved (AWOS I) All Weather Observation System has been recently installed, providing current altimeter settings, density altitude, temperature, dew point, and wind speed, direction, and gust is available for pilot and public safety.

The Airport is operational on a 24-hour basis with automated fuel service available around the clock.

Available fuel types are 100LL and Jet-A.

Budget Summaries





Major Accomplishments/Service Efforts

The latest Airport Master Plan was completed in 1995 and covers the planned overlay, as well as, projected use of the Airport for a period of 20 years (1995/2015).

Airport *(continued)*

Future Outlook

A design of an overlay resurfacing of the Runway, Fueling Station, Helipad and Taxiway was completed in 2011-2012, with the aid of State and Federal Grant funding. The overlay construction is scheduled for the 2016-2017 fiscal year. Airport improvements scheduled for 2016-2017 include filter canisters to be replaced along with ground reel and cable and base rock added to edges of the runway and Taxiway.

Performance Measures

Fee Type	Fee/Cost	Number Available	Actual Occupied
Regular T-Hanger	$250.00/month	15	9
Main Hanger	$895.00/month	1	1
Ground Lease Area	$730.00/month	4	4
Telles Hanger	$607.75/month	1	1
New T-Hanger	$325.00/month	8	7
Tie-Down Fee Single	$5.00/day	N/A	0
Tie-Down Fee Single	$34.00/month	N/A	1
Tie-Down Fee Twin	$10.00/day	N/A	0
Tie-Down Fee Twin	$55.00/month	N/A	0
Landing Fee Private	$0.00	N/A	0
Landing Fee Business	$10.00/per	N/A	0
Utilities In Hangers	$20.00/month	19	19
Land Lease	By project type	4	4

Performance Measures

Fuel Type Sold	FY 13/14 Gallons Sold	FY 13/14 Revenue	FY 14/15 Gallons Sold	FY 14/15 Revenue	Est. FY 15/16 Gallons Sold	Est. FY 15/16 Revenue
Jet Fuel	37,366	$185,024	36,957	$168,547	53,073	$215,085
Low Lead Fuel	41,998	$223,388	25,243	$126,439	28,710	$132,255

City of Los Banos
Airport
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
505-435-100-102	Part Time	4,222	2,664	7,100	10,500
505-435-100-120	Benefits	323	204	540	1,279
	Personnel Services	4,545	2,868	7,640	11,779
505-435-100-201	Ground Maintenance	4,916	4,468	5,000	5,000
505-435-100-205	Facilily Maintenance	9,660	8,852	10,000	10,000
505-435-100-231	Professional Services	9,663	0	0	10,000
505-435-100-238	Technical Services	2,010	7,375	7,600	7,600
505-435-100-250	Insurance	9,863	10,168	10,916	11,898
505-435-100-252	Communications	690	626	850	900
505-435-100-260	Office Supplies	393	929	800	900
505-435-100-264	Electricity & Gas	15,000	20,558	20,000	20,000
505-435-100-265	Gasoline & Oil	343,401	275,241	200,000	200,000
	Supplies & Services	395,595	328,218	255,166	266,298
505-435-100-725	Airport Improvements	0	0	9,912	180,000
	Capital Outlay	0	0	9,912	180,000
505-435-100-821	Principal - Lease/Loans	23,356	24,394	25,433	14,347
505-435-100-881	Interest - Leases/Loans	4,926	3,612	2,239	807
	Interest - Debt Service	28,282	28,006	27,672	15,154
	Total Airport	$428,421	$359,091	$300,390	$473,231

Airport

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Payment of legal services involving hangar rental/leases and land rental/leases and any required tank engineering inspections.

238-TECHNICAL SERVICES: Storm water permit fees, operating permit fees, SJVAPCD annual fees and State and County operation fees.

265-GASOLINE & OIL: Purchase of Low Lead Fuel and Jet Fuel for resale.

CAPITAL OUTLAY

725-AIRPORT IMPROVEMENTS: Upgrade/Repair the sump pumps, fuel filter canisters and ground cable at the fuel Island. Add base rock along runway and Taxiway per FAA inspection requirements. Apron and Taxiway overlay and markings ($180,000).

DEBT SERVICE

821-PRINCIPAL-DEBT SERVICE: Principal payment on Airport State Grant, sixteenth year of a seventeen-year lease.

881-INTEREST-DEBT SERVICE: Interest payment on Airport State Grant, sixteenth year of a seventeen-year lease.

Solid Waste & Street Sweeping

Solid Waste & Street Sweeping

Mission Statement

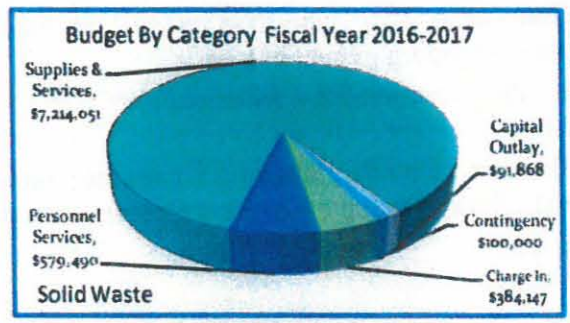
To provide cost effective municipal Solid Waste management for the collection of solid waste, green waste and recyclables. The goal is to develop a program that will assist in achieving the maximum waste diversion rates (as may be economically feasible) and provide quality services throughout the entire city for the sweeping of local streets and roads in a manner that promotes community pride.

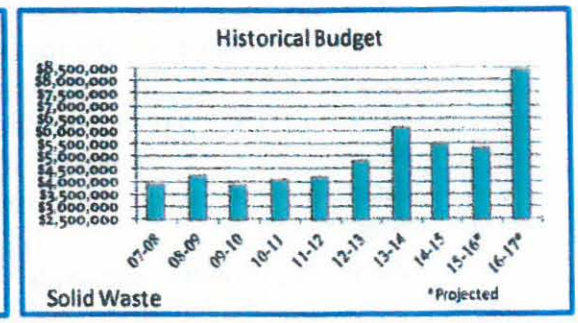
Overview of Services and Programs

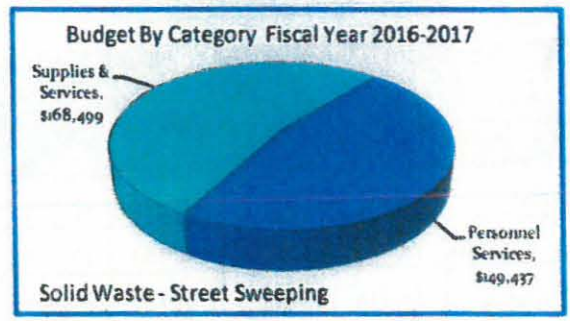
The City contracts with Allied Waste, Inc. for its solid waste garbage, green waste, and recyclable collection. Collection is provided weekly for residential customers. Weekly to daily pick-up is available for commercial accounts. Basic service consists of one 64 gallon gray plastic tote for garbage, one 96 gallon blue plastic tote for recyclables, and one 96 gallon green plastic tote for green waste. These containers have two wheels and have a perfect center of balance so they are easy to navigate.

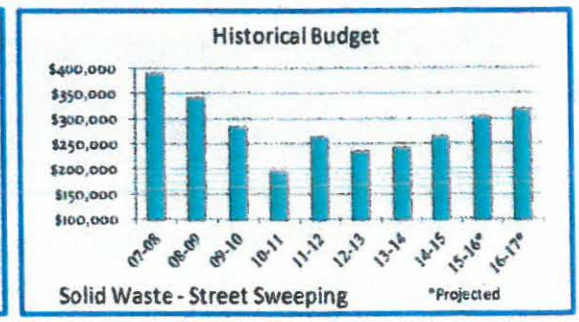
Solid Waste Services are responsible for the street sweeping operation in the City. The City is currently divided into 5 sections and swept on a weekly rotational basis. The downtown is swept on Mondays, Wednesdays and Fridays. State Highway 152 is swept on Tuesdays and State Highway 165 is swept on Thursdays. The sweeping operation supports the fog-sealing program in the summer and the leaf removal pickup in the fall. Other sweeping duties include alleys and the airport.

Budget Summaries









Solid Waste & Street Sweeping *(continued)*

Major Accomplishments/Service Efforts

- 3,301 tons of waste has been diverted in the form of green waste during the year
- 2,724 tons of waste has been diverted in the form of co-mingled recyclables during the year
- Manage the old landfill for the continued maintenance of the facility pending a final clean closure
- Perform citywide weed abatement activities. Maintain aggressive maintenance of City right of ways
- Maintain 4.8 miles of alley ways, 57 miles of tree lined parkways, and 15 miles of undeveloped parkways
- Removed and hauled to Billy Wright Landfill 445 tons of leaves during the fall
- Service 49 dead end barriers
- Street sweeping service provides professional management of the City's public right-of-ways
- Sweeping services in the City have potentially protected the natural waterways in our region from over 665 tons of silt and debris from going down the drain and entering into our streams and rivers
- Made improvements to the exterior of City Hall
- Ongoing Cal-Recycle activities to collect and redeem recycle revenue
- Replaced doors on storage facilities at the airport
- Purchased truck with leaf machine for fall leaf removal and other activities. This truck is a hook lift truck with the ability to swap other beds for multiple uses
- Purchased replacement forklift

Future Outlook

- Build an environment within our community where residents and businesses actively participate in reducing the ever growing impact in landfills.
- Work with responsible agencies in the preparation for a successful "Clean Closure" of the City's old municipal landfill.
- Make every effort to keep Los Banos aesthetically pleasing for our community by efficiently maintaining public right-of-ways which promotes a welcome atmosphere in our area.
- Revise Improvement Standards

Performance Measures					
	2011	2012	2013	2014	2015
# Of Residential Garbage Pick-Up (per month)	10,156	10,213	10,318	10.373	10,600
# Of Residential Green Waste Pick-Up (per month)	10,006	10,027	10,153	10,173	10,491
# Of Residential Recycling Pick-Up (per month)	10,015	10,061	10,154	10,193	10,600
Miles of Street Sweeping (annually)	22,920	21,697	23,704	22,576	23,661

Solid Waste - Fund 510
Waste Management - Department 490
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/ City Engineer	1	15%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance, Recreation
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance
Public Works Operations Manager	1	20%	Streets, Water, Fleet, WW Collection & Treatment
Administrative Coordinator	1	15%	Maintenance, Streets, Water, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Engineering Technician	1	33%	Water, Wastewater Collection
Administrative Assistant	1	20%	Water, WW Collection & Treatment, Streets
Administrative Clerk II	1	20%	Water, WW Collection & Treatment, Streets
Maintenance Worker II	1	100%	
Maintenance Worker I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$315,412**
Workmen's Compensation Insurance	$20,253
State Retirement (PERS)	$67,740
Social Security (FICA)	$24,129
Health Insurance	$86,794
OPEB	$11,695
Retirees Health Insurance	$13,814
Life Insurance	$546
Unemployment Insurance	$9,360
Dental & Optical	$3,794
Total Benefits:	**$238,125**
Total Personnel Services:	**$553,537**

City of Los Banos
Solid Waste
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
510-490-100-101	Salaries	212,335	226,799	232,403	244,907
510-490-100-102	Part Time	43,611	38,587	30,000	66,505
510-490-100-103	Overtime	1,391	3,678	4,500	4,000
510-490-100-120	Benefits	178,089	190,684	165,570	170,385
510-490-100-121	Benefits-PERS	0	0	57,022	67,740
	Personnel Services	435,426	459,748	489,495	553,537
510-490-100-201	Grounds Maintenance	1,635	1,500	1,500	1,500
510-490-100-202	Fleet Repair & Maintenance	19,000	22,560	24,300	24,400
510-490-100-203	Equipment Repair & Maintenan	1,928	1,513	2,000	2,000
510-490-100-204	Fleet Services	7,000	14,810	16,844	21,551
510-490-100-205	Facility Maintenance	2,413	4,218	8,000	8,000
510-490-100-206	Property Lease	56,280	56,280	56,280	56,280
510-490-100-208	Rental - Vehicles & Equipment	6,833	18,090	32,000	32,000
510-490-100-209	Alley Maintenance/Repair	3,010	2,864	3,000	3,000
510-490-100-231	Professional Services	52	221	0	5,000
510-490-100-236	Medical Services	942	629	1,000	1,000
510-490-100-237	Recruitment	350	458	500	1,000
510-490-100-238	Technical Services	3,412,955	3,403,205	3,000,000	3,411,729
510-490-100-240	I.T. Services	4,991	6,932	6,696	6,661
510-490-100-250	Insurance	7,604	9,108	9,335	11,027
510-490-100-252	Communications	1,818	1,100	1,200	1,600
510-490-100-253	Advertising	0	0	300	300
510-490-100-255	Solid Waste Dumping Fees	756,907	860,110	883,550	926,000
510-490-100-256	Permits, Fees & Charges	0	131	400	500
510-490-100-260	Office Supplies	2,587	2,372	1,500	1,500
510-490-100-262	Uniform Expenses	2,789	2,919	3,000	3,000
510-490-100-264	Electricity & Gas	1,545	2,119	1,584	1,695
510-490-100-265	Gasoline & Oil	36,000	29,780	31,000	26,708
510-490-100-267	General Materials & Supplies	4,979	4,954	5,000	5,000
510-490-100-272	Landfill Closure	0	122,713	135,000	2,660,000
510-490-100-273	Special Departmental Exp.	1,079	1,899	2,000	2,000
	Supplies & Services	4,332,697	4,570,484	4,225,989	7,213,451
510-490-100-734	Landfill Closure	975,059	0	0	0
510-490-100-752	Communication Equipment	0	0	0	1,377
510-490-100-753	Specialized Equipment	83	0	182,762	90,000
510-490-100-770	Computer Equipment	1,488	0	0	491
	Capital Outlay	976,629	0	182,762	91,868

City of Los Banos
Solid Waste
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
510-490-100-820	Charge In	375,056	378,062	381,092	384,147
510-490-100-825	Solid Waste Charge Out	(8,758)	0	0	0
	Charge Ins - Outs	366,298	378,062	381,092	384,147
	Total Solid Waste	$6,111,051	$5,408,293	$5,279,338	$8,243,003
	CalRecycle Grant				
510-490-170-102	Part Time	11,215	7,871	20,000	21,000
510-490-170-120	Benefits	858	3,541	3,946	4,953
	Personnel Services	12,073	11,412	23,946	25,953
510-490-170-267	General Materials & Supplies	312	291	600	600
	Supplies & Services	312	291	600	600
	Total CalRecyle Grant	12,384	11,703	24,546	26,553
510-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total SW & CalRecycle	$6,123,435	$5,419,997	$5,303,884	$8,369,556

Solid Waste

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for maintenance of "F" street operations yard and other Solid Waste facilities. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at Solid Waste yards.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

208-RENTAL VEHICLES & EQUIPMENT.: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

209-ALLEY MAINTENANCE/REPAIR.: For purchase of materials used to repair the city alleys. Includes additional maintenance costs for cleanup and weed control in alleys throughout the city.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete Solid Waste related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management, as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Costs associated with the solid waste disposal contractor Allied Waste. The current contract pricing with Allied Waste was effective March 1st 2008. Annual increases will result due to CPI adjustments as per contract. Also additional fees are paid to contractor due to increase in number of residences requiring service.

255-SOLID WASTE DUMPING FEES: Costs associated both with the solid waste disposal contract with Allied Waste, and dumping costs incurred through street sweeping and other operations. Costs reflect the dumping fees charged by Merced County Solid Waste Division. Total includes dumping fees for the annual spring and fall cleanup.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

272-LANDFILL CLOSURE: Expenses related to the clean closure of the City's old landfill that is required to be fully cleaned per State regulations by 2017.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

Solid Waste *(continued)*

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of a leaf box for a one ton pickup – $20,000 and the purchase of a chipper – $70,000.

770-COMPUTER EQUIPMENT: Expenses related to Network and Server Replacement.

CHARGE IN

820-CHARGE IN: Costs associated with the impact Solid Waste activities have on city streets.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Solid Waste activities.

This page intentionally left blank.

City of Los Banos

Solid Waste-Street Sweeping
2016-2017 Department Detail
Personnel Services

Solid Waste-Street Sweeping - Fund 510
Waste Management - Department 490
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Sweeper Operator I	2	100%	

Total Salaries (Including Overtime)	**$87,961**
Workmen's Compensation Insurance	$6,159
State Retirement (PERS)	$25,232
Social Security (FICA)	$6,729
Health Insurance	$9,600
OPEB	$5,402
Retirees Health Insurance	$0
Life Insurance	$252
Unemployment Insurance	$6,349
Dental & Optical	$1,753
Total Benefits:	**$61,476**
Total Personnel Services:	**$149,437**

City of Los Banos
Solid Waste - Street Sweeping
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
510-490-210-101	Salaries	75,613	79,306	82,824	86,961
510-490-210-103	Overtime	463	457	300	1,000
510-490-210-120	Benefits	43,650	46,782	36,254	36,244
510-490-210-121	Benefits-PERS	0	0	21,267	25,232
	Personnel Services	119,725	126,545	140,645	149,437
510-490-210-201	Grounds Maintenance	991	1,500	1,500	1,500
510-490-210-202	Fleet Repair & Maintenance	33,000	34,532	51,000	51,100
510-490-210-203	Equipment Repair & Maintenanc	1,459	1,869	1,808	2,000
510-490-210-204	Fleet Services	23,000	34,302	39,011	49,354
510-490-210-205	Facility Maintenance	977	2,759	3,000	3,000
510-490-210-209	Alley Maintenance & Repair	978	1,550	1,500	1,500
510-490-210-240	I.T. Services	4,991	6,932	6,696	6,661
510-490-210-250	Insurance	5,053	5,904	6,741	7,538
510-490-210-252	Communications	517	303	450	500
510-490-210-256	Permits, Fees & Charges	0	131	100	200
510-490-210-257	Travel & Training	469	475	339	500
510-490-210-260	Office Supplies	1,412	1,472	500	1,500
510-490-210-262	Uniform Expenses	1,872	1,667	2,000	2,000
510-490-210-265	Gasoline & Oil	42,000	38,804	43,000	37,046
510-490-210-267	General Materials & Supplies	1,872	2,391	2,500	2,500
510-490-210-273	Special Departmental Exp.	1,081	1,529	1,600	1,600
	Supplies & Services	119,672	136,120	161,745	168,499
510-490-210-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	1,488	0	0	0
	Total SW-Street Sweeping	$240,885	$262,666	$302,390	$317,936

Solid Waste-Street Sweeping

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for Solid Waste's portion of the maintenance of "F" Street operations yard maintenance. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at solid waste maintenance facilities.

209-ALLEY REPAIR & MAINTENANCE: For purchase of materials used to repair the city alleys. These costs include additional maintenance costs for cleanup and weed control in alleys throughout the city.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

This page intentionally left blank.

Internal Services

Fleet

Fleet Maintenance

Mission Statement

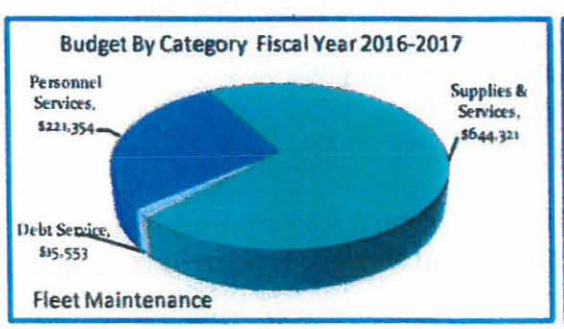
Fleet Maintenance is committed to maintaining the City's fleet of vehicles and equipment in a manner that provides available, presentable, and dependable vehicles for the City staff to complete their assigned duties in a timely and safe manner while meeting regulatory requirements.

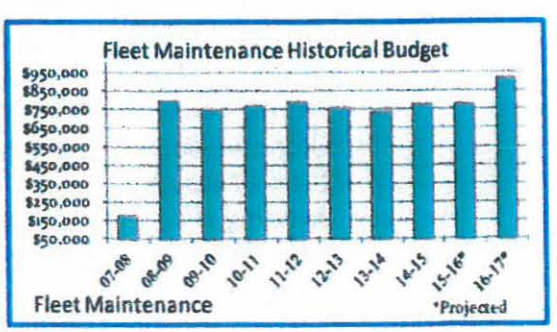
Overview of Services and Programs

The Fleet Services of Public Works is responsible for the maintenance, service, and repairs of the City's inventory. The City's inventory consists of approximately 232 vehicles and 78 motorized pieces of equipment/tools and 7 electric cars. Services include routine preventive maintenance and repair, smog testing, smoke check, and Bi-annual Terminal (BIT) inspections. Other services include accident repairs, use modification, and any other services as required for supporting City staff in keeping pace with changes to meet their needs.

Fleet Services assists in providing regular safety training and manages the Commercial Driver's License Control Sheet. Fleet Services is also responsible for vehicle procurement, preparation for service of the vehicles/equipment, and disposal of surplus inventory.

Budget Summaries





Major Accomplishments/Service Efforts

- Continued organizing and updating Fleet Operations to accommodate new technology in order to accomplish more diagnostic and repair activities in-house.
- Completed the purchase of Hook Lift Truck replacement with the assistance of a matching California Air Board Grant
- Purchased a Fork Lift for the F Street corporation yard
- Purchased a Leaf Machine to replace an older model
- Addition of 33,000 GVRW Hook Lift Truck for Solid Waste Garbage Services

Fleet Maintenance *(continued)*

Major Accomplishments/Service Efforts *(continued)*

- Fleet Services have been able to manage maintenance costs and the fluctuating cost of fuel allowing services to be managed within budget projections
- Auctioned 5 old vehicles and equipment on Publicsurplus.com
- Fleet services approximately 780 complaint tags and work orders each year. Fleet manages 18 BIT (90 day) vehicle inspections and related repairs, 36 smog inspections, 26 smoke tests, and about 245 PMI (oil changes and brake checks) inspections. The majority of these activities are handled in-house. All of the required documentation and reports are completed by part time clerks
- Fleet manages the VMR's (Value Managed Relationship) with local vendors
- Fleet is involved with weekly safety meetings to help Public Works maintenance personnel keep safety at the forefront of their minds and daily activities. Areas covered are equipment operating safety, driving safety, general work, and personal protective equipment practices

Future Outlook

- Manage vehicle acquisition, maintenance, repairs and disposal, while following all pertinent laws, regulations and policies
- Evaluate the replacement of vehicles to minimize repairs, maximize fuel efficiency, and promote safety. Vehicle replacement cycles are developed through life-cycle analysis that predicts the optimum replacement time.
- Fleet management requires compliance with a multitude of federal, state and local laws and policies. Some of these requirements include:
    - Buying vehicles that use alternative fuels
    - Minimize fuel consumption
    - Proper licensing
    - Reporting requirements to state and federal regulatory agencies change often. Fleet management requires staying current on all of these laws and policies

City of Los Banos

Fleet Maintenance
2016-2017 Department Detail
Personnel Services

Fleet Maintenance - Fund 601
Fleet Maintenance - Department 480
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	3%	Water, WW Collection & Treatment, Solid Waste, Streets, Maint, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Maintenance, Streets, Solid Waste
Public Works Operations Manager	1	10%	Water, WW Collections & Treatment, Solid Waste, Streets
Administrative Coordinator	1	3%	Maintenance, Streets, Water, WW Collection, WW Treatment , Recreation, Solid Waste
Fleet Coordinator	1	100%	
Mechanic I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$141,798**
Workmen's Compensation Insurance	$9,248
State Retirement (PERS)	$26,709
Social Security (FICA)	$10,848
Health Insurance	$56,858
OPEB	$5,969
Retirees Health Insurance	$1,774
Life Insurance	$278
Unemployment Insurance	$851
Dental & Optical	$1,936
Total Benefits:	**$114,471**
Total Personnel Services:	**$256,269**

City of Los Banos
Fleet Maintenance
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
601-480-210-101	Salaries	66,617	95,439	84,596	118,398
601-480-210-102	Part Time	7,458	11,629	11,900	22,400
601-480-210-103	Overtime	90	270	250	1,000
601-480-210-120	Benefits	45,480	61,882	60,000	87,762
601-480-210-121	Benefits-PERS	0	0	19,763	26,709
	Personnel Services	119,645	169,220	176,509	256,269
601-480-210-202	Fleet Repair & Maintenance	231,933	263,773	292,000	301,500
601-480-210-205	Facility Maintenance	1,901	2,956	6,000	6,000
601-480-210-236	Medical Services	40	663	1,000	1,000
601-480-210-237	Recruitment	253	343	0	0
601-480-210-240	I.T. Services	4,991	6,932	6,696	6,661
601-480-210-250	Insurance	2,260	4,205	4,454	5,193
601-480-210-252	Communications	1,012	894	2,200	1,400
601-480-210-257	Travel & Training	0	593	500	1,500
601-480-210-260	Office Supplies	6,124	2,463	2,500	2,500
601-480-210-262	Uniform Expenses	0	1,358	2,000	2,000
601-480-210-264	Electricity & Gas	11,604	12,170	14,081	15,067
601-480-210-265	Gasoline & Oil	324,484	284,080	230,000	280,000
601-480-210-267	General Materials & Supplies	17,937	10,818	19,215	19,000
601-480-210-273	Special Departmental Exp.	2,471	2,483	2,500	2,500
	Supplies & Services	605,010	593,732	583,146	644,321
601-480-210-720	Building & Structures	5,976	0	0	0
601-480-210-770	Computer Equipment	1,488	0	0	0
	Capital Outlay	7,464	0	0	0
601-480-210-882	Interest Debt Service	3,892	10,216	17,622	15,553
	Interest - Debt Service	3,892	10,216	17,622	15,553
601-480-210-825	Charge Out	(809)	0	0	0
	Charge Ins - Outs	(809)	0	0	0
	Total Fleet Maintenance	$735,201	$773,168	$777,277	$916,143

Fleet Maintenance

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Repair and maintenance of all City vehicles (except for Fire Department) performed by City forces and outside sources, including parts and labor.

273-SPECIAL DEPARTMENTAL EXPENSES: Costs for tools and other equipment used for diagnosis of mechanical problems and employee longevity awards.

DEBT SERVICE

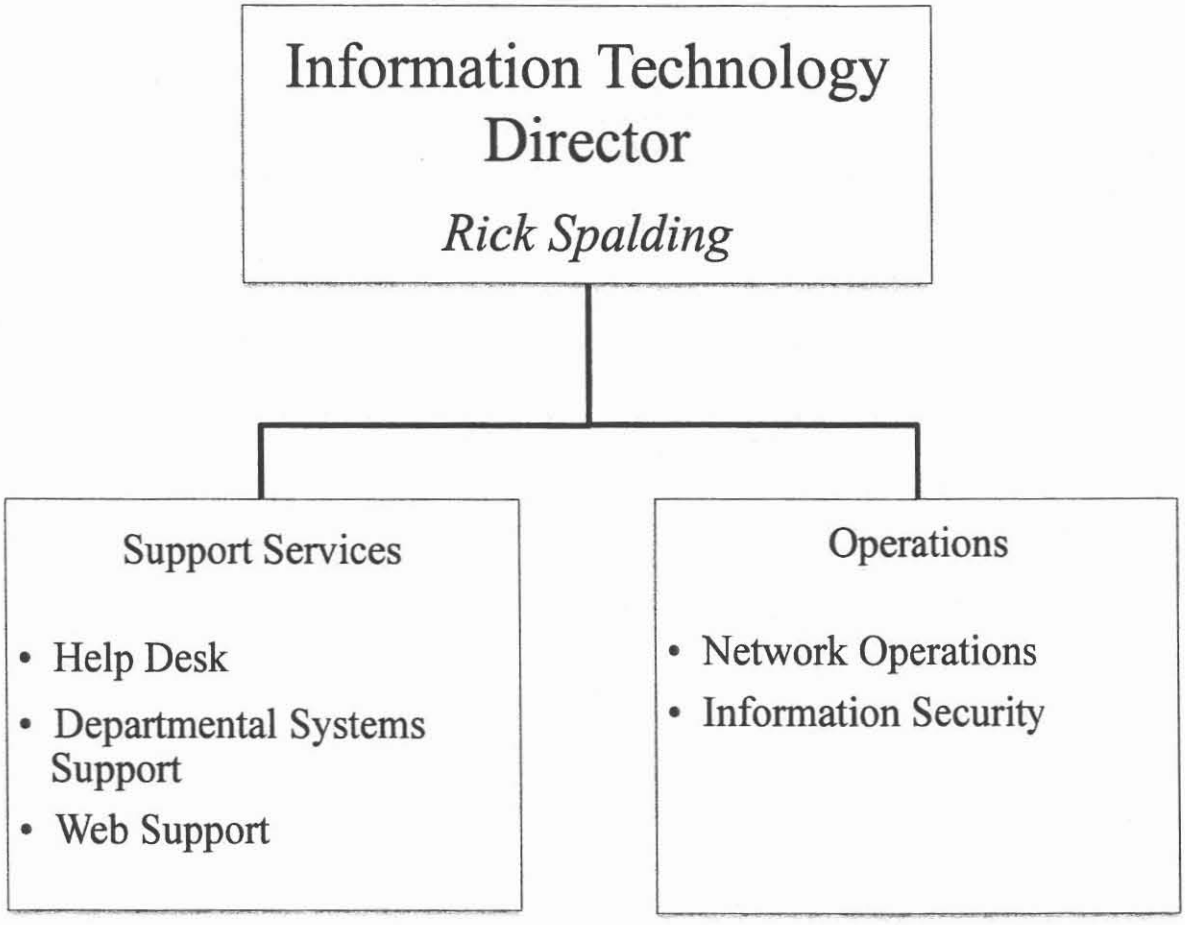
882-INTEREST DEBT SERVICE: Ford Lease interest.

This page intentionally left blank.

IT Services

City of Los Banos

Information Technology Department



Information Technology

Mission Statement

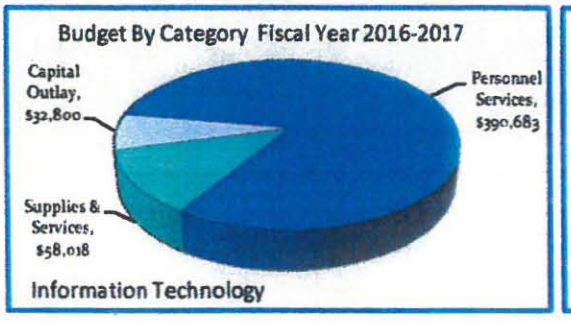
Support, maintain, and enhance the City's information technology hardware, software and communications infrastructure in a responsive and professional manner. Provide Information Technology tools and resources needed to realize the City's mission of providing the finest service to, and enhancing the quality of life of, the Citizens of Los Banos.

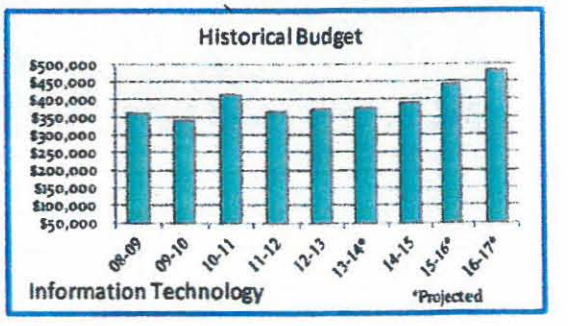
Overview of Services

- Desktop/Laptop Computer Support
  - PC replacement/rotation
  - Troubleshooting equipment/software problems
  - User education and training
  - Virus/Spam protection
  - Web site content filtering
- Server Support
  - Server replacement/rotation
  - Virtualized server/storage environment maintenance and management
  - File storage, file security, permissions
  - User account maintenance – creation, deletion, access rights
  - City data backups
  - Troubleshooting and monitoring
- Internal Application Support
  - Over 30 applications (departmental, shared, public-facing, etc.)
  - Support ranges from vendor coordination to total support of the software and/or equipment
- Network Support
  - Network equipment support and maintenance
  - Compliance with security-related regulations and/or best practices
  - Ensure reliable connectivity between City sites
- Wireless connectivity
  - Surveillance cameras
  - Wireless access to the Internet at Community Center and City Hall for the public
  - Public Safety vehicles (Mobile Data Computers)
- Public-facing services
  - Web Site
    - Repository of Council and Commission agendas, packets, minutes, Council Meeting video files
    - Information about services offered to residents
    - On-line services
  - Government Channel (Comcast Channel 96, U-verse Channel 99, YouTube Channel, broadcast over Web site)
    - Broadcast, taping, replay of Council meetings, School Board meetings, Board of Supervisors meetings, etc.
    - Government programming, bulletin board

Information Technology *(continued)*

Budget Summaries





Major Accomplishments/Service Efforts

- Completed deployment of network security devices that leverage new technology.
- Assisted with Police Station and Annex re-key and proximity card installation project.
- Replaced 31 outdated and obsolete computers throughout City offices.
- Continued providing support for IT infrastructure – including computers, servers, network devices, etc. – to allow users to effectively and efficiently make use of IT equipment.

Future Outlook

- Engage with a telecommunications service vendor to consider alternatives to upgrade the existing phone equipment at City locations.
- Replace 25 outdated and obsolete computers in City offices. Computers to be replaced are at least five years old.
- Replace backup power supplies at mission-critical locations at City Hall and the Police Station. The existing backup power supplies, which will be replaced, are past the end of their anticipated useful life. Reliable backup power supplies are essential to ensure continuous power in the event of a utility power outage, from the time that power is lost to the time that backup generators are put into service.
- Replacement of virtualized servers at the Police Station. The existing servers were acquired more than five years ago, and are no longer eligible for mission-critical support from the manufacturer. These servers run mission-critical applications used by Public Safety.
- Continue to maintain and enhance the City of Los Banos Information Technology infrastructure and systems to ensure their reliable operation and availability by City staff and the community.

Information Technology *(continued)*

Performance Measures		
Department	Number of IT Tickets (2015 Calendar Year)	% of IT Hours/Efforts
Administration	136	16%
Finance	62	6%
Fire	62	9%
Fire MDC	12	2%
Community and Economic Development	32	3%
Police	266	39%
Police MDC	54	8%
Public Works	141	17%
Total	765	100%
Number of City Council meetings filmed and recorded		27
Number of School Board meetings filmed and recorded		13
Number of Council and Commission agenda items posted to Web site (including those posted by staff in City departments other than IT)		274
Other Web site updates (among all departments)		84

Information Technology - Fund 610
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Information Technology Director	1	100%	
Information Technology Technician	2	100%	
Part-time		100%	

Total Salaries (Including Overtime)	**$232,579**
Workmen's Compensation Insurance	$16,076
State Retirement (PERS)	$67,048
Social Security (FICA)	$17,792
Health Insurance	$44,916
OPEB	$8,103
Retirees Health Insurance	$0
Life Insurance	$378
Unemployment Insurance	$1,163
Dental & Optical	$2,628
Total Benefits:	**$158,104**
Total Personnel Services:	**$390,683**

City of Los Banos
Information Technology
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
610-410-100-101	Salaries	196,702	204,710	213,275	231,079
610-410-100-103	Overtime	538	470	1,000	1,500
610-410-100-120	Benefits	116,251	108,871	87,086	91,056
610-410-100-121	Benefits-PERS	0	0	55,630	67,048
	Personnel Services	313,491	314,052	356,991	390,683
610-410-100-202	Fleet Repair & Maintenance	442	541	600	600
610-410-100-204	Fleet Services	978	1,032	1,173	1,173
610-410-100-236	Medical Services	0	0	0	105
610-410-100-238	Technical Services	29,969	30,712	22,250	42,971
610-410-100-250	Insurance	5,604	5,698	6,036	7,040
610-410-100-251	Memberships & Dues	420	420	420	420
610-410-100-257	Travel & Training	2,507	2,186	2,000	1,364
610-410-100-260	Office Supplies	4,650	4,282	3,000	4,000
610-410-100-265	Gasoline & Oil	442	361	400	345
	Supplies & Services	45,012	45,233	35,879	58,018
610-410-100-770	Computer Equipment	16,611	28,639	48,500	32,800
	Capital Outlay	16,611	28,639	48,500	32,800
	Total Information Technology	$375,114	$387,924	$441,370	$481,501

Information Technology

SERVICES & SUPPLIES

238-TECHNICAL SERVICES:

- City Hall Internet Service Provider: $5,040
- Maintenance Renewal on network equipment: $2,819
- IT Ticket and Time-tracking software support renewal: $580
- Network security equipment maintenance: $16,000
- Council Chambers broadcast server equipment support: $2,100
- Storage hardware maintenance and support for Police: $3,675
- Server virtualization software maintenance and support for City Hall: $5,513
- Storage hardware maintenance and support for City Hall: $5,819
- Email security certificate to provide secure email access for remote access users: $73
- Firewall VPN certificate to provide secure network access for remote connectivity and support for the City network: $105
- Maintenance services for City Web site: $1,247

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Expenses related to replacement of old desktop computers - $24,000; IT desktop computer - $1,000; Software replacement - $4,100; City Hall Generator update - $3,700.

City of Los Banos
Peg Franchise Fee
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
212-410-100-203	Equip Repair & Maintenance	0	0	849	5,000
	Supplies & Services	0	0	849	5,000
	Total Peg Franchise Fee	$0	$0	$849	$5,000

PEG Franchise Fee

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to equipment used for broadcasting council meetings on City cable channel.

This page intentionally left blank.

Retiree Health Benefits

City of Los Banos
Retirees' Medical Health
2016-2017

Account Number	Description	2013-2014 Actual	2014-2015 Actual	2015-2016 Estimated	2016-2017 Adopted
656-415-530-125	Retired Employee Benefits	718,388	1,072,495	1,197,742	1,197,742
	Personnel Services	718,388	1,072,495	1,197,742	1,197,742
656-498-000-000	Transfer Out	354,000	0	0	0
	Transfer Out	354,000	0	0	0
	Total Retirees' Medical Health	$1,072,388	$1,072,495	$1,197,742	$1,197,742

Retirees' Medical Health

SERVICES & SUPPLIES

125-RETIRED EMPLOYEE BENEFITS: Funding provided in this category is used for payment of the City retirees' medical health benefits and to provide for the City's obligation to provide for retirees' health insurance in the future.

Appendix

City of Los Banos

Description of Budgeted Debt Obligation

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Adopted	Debt Balance
CERTIFICATE OF PARTICIPATION							
1993 City Hall / Fire Station Certificate of Participation - (1993 - 2019)			**Bond called on 12/1/12**				
Principal: Debt Service	$55,000	$590,000	$0	$0	$0	$0	$0
Interest: Debt Service	37,050	17,700	0	0	0	0	0
Debt Service	$92,050	$607,700	$0	$0	$0	$0	$0
FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%							
2003 Wastewater Certificate Of Participation - (2003 - 2019) *							
Principal: Debt Service	$340,000	$350,000	$360,000	$375,000	$390,000	$405,000	$1,325,000
Interest: Debt Service	135,730	123,820	110,680	96,528	81,416	65,313	87,905
Debt Service	$475,730	$473,820	$470,680	$471,528	$471,416	$470,313	$1,412,905
***2003 REFUNDED 1993 CERTIFICATE OF PARTICIPATION**							
FUNDING SOURCE: Wastewater Fund							
1997 Wastewater Expansion Plant II Certificate of Participation - (1997 - 2019)			**Bond called on 8/1/2013**				
Principal: Debt Service	$200,000	$210,000	$1,820,000	$0	$0	$0	$0
Interest: Debt Service	106,760	96,355	85,375	0	0	0	0
Debt Service	$306,760	$306,355	$1,905,375	$0	$0	$0	$0
FUNDING SOURCE: Wastewater Fund							
2002 Water Certificate of Participation - (2002 - 2022)			**Bond called on 8/1/2013**				
Principal: Debt Service	$325,000	$340,000	$4,325,000	$0	$0	$0	$0
Interest: Debt Service	225,838	212,700	198,725	0	0	0	0
Debt Service	$550,838	$552,700	$4,523,725	$0	$0	$0	$0
FUNDING SOURCE: Water Fund							
BONDS							
2002 Public Financing Authority Land Lease Bond - (2002-2027)			**Bond called on 12/1/12**				
Principal: Leases / Loans	$30,000	$805,000	$0	$0	$0	$0	$0
Interest: Leases / Loans	46,243	41,337	0	0	0	0	0
Debt Service	$76,243	$846,337	$0	$0	$0	$0	$0
FUNDING SOURCE: General Fund - Administration							
NOTES PAYABLE							
Airport State Grant - (2001 - 2018)							
Principal: Leases / Loans	$21,280	$22,318	$23,356	$24,394	$25,433	$14,347	$0
Interest: Leases / Loans	$7,379	$6,182	4,926	3,612	2,239	807	0
Debt Service	$28,659	$28,500	$28,282	$28,006	$27,672	$15,154	$0
FUNDING SOURCE: Airport Fund							

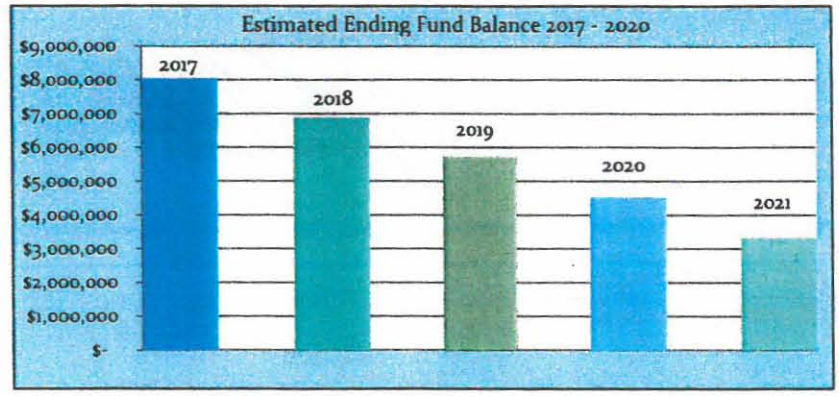
City of Los Banos

Description of Budgeted Debt Obligation (continued)

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Adopted	Debt Balance
CAPITAL LEASES							
Ford Motor Lease - 5 Trucks (February 2014 - January 2019)							
Principal: Leases / Loans	$0	$0	$18,210	$42,828	$45,109	$47,511	$80,457
Interest: Leases / Loans	0	0	3,892	10,216	7,935	5,533	3,529
Debt Service	$0	$0	$22,102	$53,044	$53,044	$53,044	$83,986
FUNDING SOURCE: General Fund - Streets 52.1%, Wastewater Fund - Collection 17.3%, Solid Waste Fund 30.6%							
Ford Motor Lease - 3 Trucks, 1 Van (June 2015 - April 2020)							
Principal: Leases / Loans	$0	$0	$0	$0	$32,841	$36,688	$125,884
Interest: Leases / Loans	0	0	0	0	7,744	7,588	10,631
Debt Service	$0	$0	$0	$0	$40,585	$44,275	$136,515
FUNDING SOURCE: General Fund - Streets 22%, Water Fund 14%, Wastewater Fund - Collection 35%, Solid Waste Fund 29%							
Ford Motor Lease - Aerial Truck (September 2015 - August 2020)							
Principal: Leases / Loans	$0	$0	$0	$0	$9,828	$13,263	$47,410
Interest: Leases / Loans	0	0	0	0	1,943	2,432	3,596
Debt Service	$0	$0	$0	$0	$11,771	$15,694	$51,006
FUNDING SOURCE: General Fund - Streets							
Loan from Wastewater Fund							
Principal: Leases / Loans	$0	$0	$660,000	$0	$0	$0	$0
Debt Service	$0	$0	$660,000	$0	$0	$0	$0
FUNDING SOURCE: General Fund - Administration							
Loan from Water Fund							
Principal: Leases / Loans	$0	$75,000	$80,000	$80,000	$85,000	$85,000	$795,000
Interest: Leases / Loans	0	12,000	11,250	10,450	9,650	8,800	34,500
Debt Service	$0	$87,000	$91,250	$90,450	$94,650	$93,800	$829,500
FUNDING SOURCE: General Fund - Administration							

City of Los Banos
2016-2017 FY Budget
Five Year Financial Forecasting
General Fund Revenues by Source & Expenditures by Function

Fiscal Year Ending June 30,	2017	2018	2019	2020	2021
Estimated Population [1]	39,359	41,327	43,393	45,563	47,841
Revenues:					
Taxes	$ 9,901,247	$ 10,099,272	$ 10,301,257	$ 10,507,283	$ 10,717,428
Licenses & permits	927,050	945,591	964,503	983,793	1,003,469
Revenues - other agencies	76,600	78,132	78,132	79,695	81,289
Charges for services	1,664,855	1,714,801	1,766,245	1,819,232	1,855,617
Fines	123,000	125,460	127,969	130,529	133,139
Interest & Rents	995,408	1,015,316	1,035,622	1,056,335	1,077,462
Other revenues	66,500	67,830	69,187	70,570	71,982
Transfers In	9,622	-	-	-	-
Total Revenues:	$ 13,764,282	$ 14,046,402	$ 14,342,915	$ 14,647,436	$ 14,940,385
Revenues per capita	350	340	331	321	312
Expenditures:					
Administration	$ 1,244,919	$ 1,269,817	$ 1,295,214	$ 1,321,118	$ 1,347,540
Comm & Econ Development	476,858	486,395	496,123	506,046	516,166
Police	9,074,320	9,255,806	9,440,923	9,629,741	9,822,336
Fire	1,574,839	1,606,336	1,638,462	1,671,232	1,704,656
Building	679,212	692,796	706,652	720,785	735,201
Engineering	97,470	99,419	101,408	103,436	105,505
Code Enforcement	300,777	306,793	312,928	319,187	325,571
Streets	-	-	-	-	-
Recreation	371,311	378,737	386,312	394,038	401,919
Maintenance	680,898	694,516	708,406	722,574	737,026
Community Center	185,913	189,631	193,424	197,292	201,238
Debt Service	8,800	7,920	7,128	6,415	6,544
Transfers Out	170,839	174,256	177,741	181,296	184,922
Contingency	50,000	50,000	50,000	50,000	50,000
Total Expenditures	$ 14,916,159	$ 15,212,423	$ 15,514,721	$ 15,823,160	$ 16,138,623
Expenditures per capita	379	368	358	347	337
Revenues - Expenditures	$ (1,151,877)	$ (1,166,021)	$ (1,171,806)	$ (1,175,724)	$ (1,198,239)
Fund Balance-Unassigned:					
Beginning Balance	9,213,569	8,061,692	6,895,671	5,723,865	4,548,140
Net Change	(1,151,877)	(1,166,021)	(1,171,806)	(1,175,724)	(1,198,239)
Ending Fund Balance	$ 8,061,692	$ 6,895,671	$ 5,723,865	$ 4,548,140	$ 3,349,901



1) Population based on estimated 10 single family dwelling permits for the 2017 FY & and a .5% growth thereafter.

2) Revenues - 2017 FY based on estimated 2% increase in taxes due to increase in real estate values and a 2% growth in the proceeding years. Charges for services based on a 3% & all other revenues estimated at a 2% growth.

3) Operational Expenditures based on a 2% percentage growth, debt service is reduced at 10% based on debt service schedules and contingency to remain constant. Money is available for limited capital outlay & current projections do not allow for any major construction projects through the General fund.

RESOLUTION NO. 5758

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS SETTING THE TAX RELATED APPROPRIATION LIMIT IN COMPLIANCE WITH PROPOSITION 4 AND PROPOSITION 111 FOR 2016-2017 FISCAL YEAR

WHEREAS, there has been presented to the City Council of the City of Los Banos the Appropriation Limitation Analysis; and

WHEREAS, the City Council has selected the population and inflation factors used in the Appropriation Limitation Analysis; and

WHEREAS, a Public Hearing was duly held on June 15, 2016 providing an opportunity for City Council to review the Appropriation Limitation Analysis and to allow for public comment; and

WHEREAS, said Appropriation Analysis as presented has been reviewed, examined, and approved by the City Council of the City of Los Banos.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Banos that the annual adjusting factors of California Per Capita Personal Income at 1.0537% and City population at 1.0178% is hereby adopted; and

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos that said Tax Related Appropriation Limit of $78,178,248 is hereby adopted by the City Council of the City of Los Banos, a copy of which is attached hereto as Exhibit "A".

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 15th day of June 2016, by Council Member Faria who moved its adoption, which motion was duly seconded by Council Member Silveira and the Resolution adopted by the following vote:

AYES: Council Members Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

RESOLUTION NO. 5759

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS ADOPTING THE 2016-2017 FISCAL YEAR BUDGET, INCLUDING EMPLOYEE SALARY SCHEDULE

WHEREAS, there has been presented to the City Council of the City of Los Banos a Proposed Budget for the 2016-2017 Fiscal Year; and

WHEREAS, the Proposed Budget for the City of Los Banos has been reviewed by the City Council at the City of Los Banos Budget Study Session held May 31, 2016; and

WHEREAS, a Public Hearing was duly held on June 15, 2016 providing an opportunity for City Council to review the Proposed Budget and to allow for public comment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Los Banos that the 2016-2017 Fiscal Year Budget, including the Employee Salary Schedule as approved by the City Council, is hereby adopted; and

BE IT FURTHER RESOLVED that Exhibit A - Summary of Fund Balance and Exhibit B - Employee Salary Schedule are attached and made a part of this Resolution. Within each fund in Exhibit A, the estimated revenues presented are recognized, the Transfers In and Transfers Out are authorized, and the proposed expenditures are appropriated; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to transfer, per occurrence, up to $100,000 in appropriations for the General Fund and $50,000 in appropriations for any other fund between accounts within other funds in Exhibit A as a budget adjustment to meet unforeseen events; and

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos may adjust the overall appropriation levels in each fund at any time during the 2016-2017 Fiscal Year by action to amend this budget.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 15th day of June 2016, by Council Member Stonegrove who moved its adoption, which motion was duly seconded by Council Member Lewis and the Resolution adopted by the following vote:

AYES: Council Members Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

DIVISION 4
SALARY

SEC. 4001 INTRODUCTION

The purpose of this Division is to establish general provisions relating to salary and compensation for employee classifications in the City.

SEC. 4002 GENERAL COMMENTS

A. Merit/Performance Increases: Certain employee classifications provide for salary ranges of up to five (5) steps. Advancement from an employee's current salary to a higher step or portion thereof is based on overall job performance and is considered a Merit/Performance Increase. Employees are eligible for Merit/Performance Increases only under the following conditions: a) the employee has fulfilled the necessary time requirements for advancement to a higher salary step or portion thereof, and b) the employee's overall job performance is considered, by the reviewing authority, to be satisfactory or higher.

   For purposes of Merit/Performance Increase effective dates, the rule will be as follows: If an employee is hired between the 1st and 16th of the month their anniversary date will be the 1st, and if hired between the 16th and end of the month their anniversary date will be the 16th. Merit/Performance Increases become effective immediately following the date of approval and retroactive to the employee's anniversary date (1st or 16th).

B. Compensation for Unspecified Part Time Employees: Part-time employees shall be compensated at the hourly or monthly rate of the starting step of the job classification being filled; except for those part-time positions specifically addressed in this Division who shall be compensated in the manner specified.

C. Supplemental Compensation: In addition to the base salary entitlement, certain employee classifications may also receive monthly or yearly compensation for educational or training accomplishments and/or while serving in a special assignment. The specific conditions and compensation amounts are set forth in Division 5 – Personnel Benefits of this Manual.

D. Position Approved but Not Funded: When "0" appears under "Authorized", the position is approved but not funded. Such positions cannot be filled unless specific approval for funding is authorized by City Council.

DIVISION 4
SALARY SCHEDULE
(Approved June 15, 2016/ Effective July 1, 2016)

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY

SECTION A - ADMINISTRATION
TOTAL POSITIONS AUTHORIZED (5)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
City Manager	(1)	12,505-16,023	*	*	*	*	*	*
Human Resources Director	(1)	7,425-9,481	*	*	*	*	*	*
Assistant City Clerk/HR Technician	(1)	*	4,071	4,275	4,489	4,713	4,949	5,196
HR Technician I	(1)	*	3,284	3,448	3,621	3,802	3,992	4,191
Admin Clerk	(1)							
Admin Clerk II	*	*	2,923	3,069	3,223	3,384	3,553	3,731
Admin Clerk I	*	*	2,453	2,575	2,704	2,839	2,981	3,130

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Human Resources Director with concurrence of the City Manager.

SECTION B - FINANCE
TOTAL POSITIONS AUTHORIZED (10)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Finance Director	(1)	8,469-10,814						
Accountant	(3)							
Accountant II	*	*	4,897	5,142	5,399	5,669	5,953	6,251
Accountant I	*	*	3,991	4,191	4,400	4,620	4,852	5,094
Accounting Technician	(1)	*	3,350	3,517	3,693	3,878	4,072	4,275
Accounting Clerk	(5) [1]							
Accounting Clerk II	*	*	2,923	3,069	3,223	3,384	3,553	3,731
Accounting Clerk I	*	*	2,453	2,575	2,704	2,839	2,981	3,130

* Comment: Promotions to skill levels within the Accountant and Accounting Clerk job classifications are made by the Finance Director with concurrence of the City Manager.

[1] Five (5) positions authorized, with one (1) position unfunded for fiscal year 2016/2017

SECTION C - COMMUNITY & ECONOMIC DEVELOPMENT
TOTAL POSITIONS AUTHORIZED (3)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Community & Economic Development Director	(1) [2]	7,425-9,481						
Planner	(1)							
Senior Planner	*	*	5,686	5,970	6,268	6,582	6,911	7,257
Associate Planner	*	*	4,897	5,142	5,399	5,669	5,953	6,251
Assistant Planner	*	*	3,991	4,191	4,400	4,620	4,852	5,094
Planning Technician	(1)	*	3,284	3,448	3,621	3,802	3,992	4,191

* Comment: Promotions to skill levels within the Planner job classifications are made by the Community & Economic Development Director with concurrence of the City Manager.

[2] Authorized but unfunded for fiscal year 2016/2017

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY-Continued

SECTION D - INFORMATION TECHNOLOGY
TOTAL POSITIONS AUTHORIZED (3)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Information Technology Director	(1)	7,425-9,481						
Information Technology Technician	(2)	*	3,823	4,014	4,215	4,426	4,647	4,880

SECTION E - PUBLIC WORKS
TOTAL POSITIONS AUTHORIZED (49)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Public Works Director/City Engineer	(1)	11,441-14,610						
Assistant Public Works Director	(1)	*	7,581	7,960	8,358	8,776	9,215	9,676
Public Works Operations Manager	(1)	*	5,891	6,185	6,494	6,819	7,160	7,518
Parks & Rec Operations Manager	(1)	*	5,505	5,781	6,070	6,373	6,692	7,026
Supervisor	(1)	*	4,421	4,642	4,874	5,118	5,374	5,642
Water Quality Specialist	(1)	*	4,334	4,551	4,778	5,017	5,268	5,531
Administrative Coordinator	(1)		4,148	4,356	4,573	4,802	5,042	5,294
Fleet Maintenance Coordinator	(1)	*	4,231	4,443	4,665	4,898	5,143	5,400
Foreman	(4)	*	4,148	4,356	4,573	4,802	5,042	5,294
Inspector I	(1)	*	4,029	4,231	4,442	4,664	4,898	5,142
Administrative Assistant	(1)	*	3,392	3,561	3,739	3,926	4,123	4,329
Engineering Technician	(1)	*	3,350	3,517	3,693	3,878	4,072	4,275
Recreation Coordinator II	(1)	*	3,105	3,260	3,423	3,594	3,774	3,963
Maintenance Mechanic I	(1)	*	2,839	2,981	3,130	3,287	3,451	3,624
Sweeper Operator I	(2)	*	2,839	2,981	3,130	3,287	3,451	3,624
Environmental Control/Utilities Maintenance	(13)							
Environmental Control Specialist III	*	*	3,705	3,890	4,084	4,289	4,503	4,728
Environmental Control Specialist II	*	*	3,248	3,411	3,581	3,760	3,948	4,146
Environmental Control Specialist I	*	*	3,093	3,248	3,411	3,581	3,760	3,948
Environmental Control Specialist Traine	*	*	2,946	3,093	3,248	3,410	3,581	3,760
Utilities Maintenance III	*	*	3,483	3,657	3,840	4,032	4,234	4,445
Utilities Maintenance II	*	*	3,166	3,325	3,491	3,665	3,849	4,041
Utilities Maintenance I	*	*	2,839	2,981	3,130	3,287	3,451	3,624
Maintenance	(16) [3]							
Maintenance Worker III	*	*	3,475	3,648	3,831	4,022	4,224	4,435
Maintenance Worker II	*	*	3,146	3,303	3,468	3,642	3,824	4,015
Maintenance Worker I	*	*	2,839	2,981	3,130	3,287	3,451	3,624
Maintenance Worker Trainee	*	*	2,240	2,352	2,469	2,593	2,723	2,859
Admin Clerk	(1)							
Admin Clerk II	*	*	2,923	3,069	3,223	3,384	3,553	3,731
Admin Clerk I	*	*	2,453	2,575	2,704	2,839	2,981	3,130

* Comment: Promotions to skill levels (Trainee, I, II, III) within the Envrironmental Control Specialist, Utilities Maintenance, Maintenance Worker and Admin Clerk job classifications are made by the Public Works Director/ City Engineer with concurrence of the City Manager.

* Additionally, the Public Works Director/City Engineer with concurrence of the City Manager, may temporarily or permanently reassign certain employees in accordance with the following guidelines: 1) Supervisor level positions -- Employees serving in capacity of Supervisor may be reassigned to an equivalent pay grade within any of the Supervisor level positions; and 2) Maintenance -- Employees assigned to any one of these three broad employment classifications may be reassigned to an equivalent pay grade of one of the other two classifications.

[3] Sixteen (16) positions authorized, with one (1) positions unfunded for fiscal year 2016/2017

SECTION F - FIRE & BUILDING
TOTAL POSITIONS AUTHORIZED (18)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Fire Chief	(1)	9,850-12,573						
Asst Fire Chief	(1)	*	7,438	7,810	8,200	8,610	9,040	9,493
Fire Captain	(3)	*	5,075	5,329	5,595	5,875	6,169	6,323
Fire Engineer	(6)	*	4,835	4,980	5,129	5,283	5,442	5,578
Fire Fighter	(5)	*	3,976	4,175	4,383	4,603	4,833	4,954
Administrative Assistant	(1)	*	3,392	3,561	3,739	3,926	4,123	4,329
Admin Clerk	(1)							
Admin Clerk II	*	*	2,923	3,069	3,223	3,384	3,553	3,731
Admin Clerk I	*	*	2,453	2,575	2,704	2,839	2,981	3,130

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Fire Chief with concurrence of the City Manager.

SECTION G - POLICE
TOTAL POSITIONS AUTHORIZED (66)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Police Chief	(1)	10,755-13,728						
Police Commander	(2)	*	8,084	8,488	8,913	9,358	9,826	10,317
Police Sergeant	(7)	*	6,180	6,488	6,813	7,154	7,511	7,699
Police Services Manager	(1)	*	5,681	5,965	6,263	6,576	6,905	7,250
Dispatch Supervisor	(1) [4]	*	4,455	4,678	4,912	5,157	5,415	5,686
Code Enforcement Officer	(2)	*	3,747	3,935	4,132	4,338	4,555	4,783
Dispatcher	(10)	*	3,512	3,687	3,872	4,065	4,268	4,482
Crime Analyst	(1)	*	3,287	3,452	3,624	3,805	3,996	4,195
Property Evidence Technician	(1)	*	2,890	3,034	3,186	3,345	3,513	3,688
Community Services Officer	(5)	*	2,579	2,708	2,843	2,986	3,135	3,292
Public Safety Custodian	(1)	*	2,272	2,386	2,505	2,631	2,762	2,900
Police Officer	(30) [5]	*	4,632	4,863	5,106	5,362	5,630	5,770
Police Trainee	*	*	2,228	2,339	2,456	2,579	2,708	2,843
Admin Clerk	(4)							
Admin Clerk II	*	*	2,923	3,069	3,223	3,384	3,553	3,731
Admin Clerk I	*	*	2,453	2,575	2,704	2,839	2,981	3,130

[4] Authorized but underfilling with a Dispatcher for fiscal year 2016/2017

[5] The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Police Chief with concurrence of the City Manager.

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS

Public Works Department -- Hourly Salary

EMPLOYEE CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Admin Clerk		11.90	12.50	13.12	13.78	14.46	14.83
Recreation Assistant		10.00	10.50	11.03	11.58	12.16	12.46
	Effective January 1, 2017	***10.50***	***11.03***	***11.58***	***12.16***	***12.76***	***13.08***
Maintenance Worker		10.00	10.50	11.03	11.58	12.16	12.46
	Effective January 1, 2017	***10.50***	***11.03***	***11.58***	***12.16***	***12.76***	***13.08***

Public Safety Department -- Hourly Salary

EMPLOYEE CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Police Officer	21.00	22.05	23.15	24.31	25.53	26.16
Fire Fighter	15.11	15.87	16.66	17.49	18.37	18.83
Dispatcher	14.10	14.81	15.55	16.32	17.14	17.57
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52
Community Services Officer	10.54	11.07	11.62	12.20	12.81	13.13

City Hall Division -- Hourly Salary

EMPLOYEE CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Account Clerk/Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52

Elected Officials -- Monthly Salary

Mayor	400.00 monthly
Council Members	300.00 monthly
City Clerk	100.00 monthly
City Treasurer	100.00 monthly

Employee Benefits

The City offers a complete benefit package to all full-time employees. Benefits in this package include the following:

Medical Insurance Benefits: The City contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purchase of medical insurance will be equal to the minimum monthly employer contribution required under the Public Employees' Medical and Hospital Care Act (PEMHCA).

Cafeteria Plan: The City maintains a Cafeteria Plan, pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing employees with access to various health and welfare benefits. Benefits available through the Cafeteria Plan include, but are not limited to, medical, dental, vision, and life insurance benefits.

Life Insurance: City pays the full premium cost for $50,000 of coverage for each employee only with buy-up options available.

Dental and Vision Plans: City pays approved dental and vision insurance premiums for employee only and partial dependent costs.

CalPERS Retirement Program: City pays employer portion as follows:

Miscellaneous Employees

- Hired before January 1, 2011 - 2.7% at 55
- Hired after January 1, 2011 - 2% at 60
- Hired after January 1, 2013 - 2% at 62, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Public Safety Employees

- Hired before January 1, 2011 - 3% at 50
- Hired after January 1, 2011 - 3% at 55
- Hired after January 1, 2013 - 2.7% at 57, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Retiree Health Insurance : The City provides medical insurance coverage for those employees who retire from employment with the City and who constitute "annuitants" as defined by the PEMHCA. The maximum monthly contribution for each eligible annuitant will be equal to the minimum employer contribution required under the PEMHCA.

Health Savings Plan (HSP): Employees hired on or after July 1, 2008, the City has established a program to which the City and Employees participate to save on a tax deferred basis, money to help pay the cost of healthcare once an individual retires. The HSP may be used for expenses as provided under the terms of the Plan.

Employee Benefits *(continued)*

Workers' Compensation Insurance: Workers' Compensation Insurance Benefits are provided in accordance with the requirements of State Law.

State Disability Insurance (SDI): The City allows for participation in SDI program for those employee groups who desire such an option.

Deferred Compensation: Option to participate in plans through Mass Mutual, Nationwide Solutions, or ICMA-RC.

Group Continuation of Health and Life Insurance: Federal Legislation requires agencies with twenty or more employees to continue health care coverage for terminated employees, widows, ex-spouses, and dependents of employees for eighteen months to thirty six months for certain qualifying events. These benefits are provided at the expense of the employee or entitled relative or dependent.

Tuition Reimbursement Plan: For continued education upon administrative approval. Maximum reimbursement amount of $3,000 is allowed per fiscal year.

Sick leave: Accrued at the rate of one day per month of service for all miscellaneous employees and Police Public Safety personnel. Certain Fire personnel receive 11.2 hours per month. No maximum accrual.

Vacation Leave: Two weeks paid after one full year, three weeks paid after five full years, and four weeks paid after fifteen full years.

Administrative Leave: Management employees receive ten days per fiscal year and Middle Management employees receive five days per fiscal year.

Holidays: Miscellaneous employees receive eleven paid holidays per calendar year. Police Officers, Dispatchers, and Community Service Officers receive 10 hours per month for 10 months. Police Sergeants receive a one-time payment of 100 hours in November each year. Firefighters, Fire Engineers, and Fire Captains receive 134.4 hours per year.

Compensatory Time Off (CTO): All eligible regular employees are entitled to be permitted to accrue CTO in lieu of receiving overtime pay for hours worked in excess of normal duty assignments.

Catastrophic Leave: Employees shall be permitted to receive a maximum of thirty days, 240 hours, of donated Catastrophic Leave during any single calendar year (January 1st to December 31st).

Education Incentive Pay: $75 per month for AA or AS Degree; $150 per month for BA or BS Degree; or $200 per month for MA or MS Degree.

Bilingual Pay: $50 per month for basic verbal skills; or $100 per month for comprehensive verbal skills; or $150 per month for verbal, written presentation skills.

Lateral Transfer Incentive Pay: Lateral transfer police officer applicants are entitled to receive an incentive for employment not to exceed $3,000 for employment with the Los Banos Police Department.

Employee Benefits *(continued)*

Certificate Pay Water/Wastewater Division Employees: Wastewater division receives $50 per month for Grade II and $25.00 per month for Grade I. Water division receives $25 per month for Grade II and $50 per month for Grade III. Compensation not to exceed $100 per month.

Applicator Certificate & License Pay: Parks & Streets Division employees receive $50 per month for Pesticide License, $25 per month for Qualified Applicator Certificate, and $25 per month for each additional category endorsements for a maximum of three categories. Compensation not to exceed $100 per month.

Arborist Certificate Pay: Certain Public Works employees shall receive $200 per month to hold an Arborist Certificate.

Notary Public Pay: Certain City Hall employees shall receive $100 per month to hold a Notary Public Certificate.

Certified Municipal Clerk Pay: Certain City Hall employees shall be entitled to receive $100 per month when awarded a Certified Municipal Clerk or Master Municipal Clerk Certificate.

Cell Phone Allowance: The Mayor and City Council Members receive a $75 monthly cell phone allowance.

The City of Los Banos Is An Equal Opportunity Employer

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %	2016-17	%	TOTAL %
ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	40%		1	40%		1	40%		1	40%	
HR DIRECTOR/ CITY CLERK	1	62.5%		1	62.5%		1	62.5%		1	62.5%	
FINANCE DIRECTOR	1	7.5%		1	25%		1	25%		1	25%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	62.5%		1	62.5%		1	62.5%		1	62.5%	
ACCOUNTANT II	1	25%		2	25%		1	25%		1	25%	
ACCOUNTANT I	2	25%		1	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	50%		1	50%		-	50%		-	50%	
ACCOUNTING TECHNICIAN	-	0%		-	0%		1	50%		1	50%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	25%	
ACCOUNTING CLERK II	1	70%		1	70%		1	70%		1	70%	
	FTE		5.18	FTE		5.35	FTE		5.35	FTE		5.60
WATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	31.5%		1	25%		1	25%		1	25%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
ACCOUNTANT II	1	25%		2	25%		1	25%		1	25%	
ACCOUNTANT I	2	25%		1	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	20%		1	20%		-	20%		-	20%	
ACCOUNTING TECHNICIAN	-	0%		-	0%		1	20%		1	20%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	1	34%		1	34%		1	34%		1	34%	
ACCOUNTING CLERK I	2	34%		2	34%		2	34%		2	34%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	25%	
	FTE		4.34	FTE		4.27	FTE		4.27	FTE		4.52
WASTEWATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	30.5%		1	25%		1	25%		1	25%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
ACCOUNTANT II	1	25%		2	25%		1	25%		1	25%	
ACCOUNTANT I	2	25%		1	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		1	15%		-	15%		-	15%	
ACCOUNTING TECHNICIAN	-	0%		-	0%		1	15%		1	15%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK I	2	33%		2	33%		2	33%		2	33%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	25%	
	FTE		4.25	FTE		4.19	FTE		4.19	FTE		4.44
SOLID WASTE ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	30.5%		1	25%		1	25%		1	25%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	10%		1	10%		1	10%		1	10%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %	2016-17	%	TOTAL %
ACCOUNTANT II	1	25%		2	25%		1	25%		1	25%	
ACCOUNTANT I	2	25%		1	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		1	15%		-	15%		-	15%	
ACCOUNTING TECHNICIAN	-	0%		-	0%		1	15%		1	15%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	1	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK I	2	33%		2	33%		2	33%		2	33%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	25%	
	FTE		4.22	FTE		4.17	FTE		4.17	FTE		4.42
COMM & ECON DEVELOPMENT												
COMMUNITY DEVELOPMENT DIRECTOR	1	100%		-	100%		-	100%		-	100%	
SENIOR PLANNER	-	100%		-	100%		1	100%		1	100%	
ASSISTANT PLANNER II	-	100%		1	100%		-	100%		-	100%	
ASSISTANT PLANNER I	1	100%		-	100%		-	100%		-	100%	
PLANNING TECHNICIAN	-	100%		1	100%		1	100%		1	100%	
	FTE		2.00	FTE		2.00	FTE		2.00	FTE		2.00
POLICE												
CHIEF OF POLICE	1	100%		1	100%		1	100%		1	100%	
POLICE COMMANDER	2	100%		2	100%		2	100%		2	100%	
SERGEANT	7	100%		7	100%		7	100%		7	100%	
POLICE OFFICER	18	100%		19	100%		23	100%		23	100%	
POLICE SERVICES MANAGER	1	100%		1	100%		1	100%		1	100%	
DISPATCHER	10	100%		10	100%		11	100%		11	100%	
COMMUNITY SERVICE OFFICER	4	100%		4	100%		4	100%		4	100%	
PROPERTY EVIDENCE TECHNICIAN	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	-	0%		-	0%		-	0%		3	100%	
PUBLIC SAFETY CUSTODIAN	1	100%		1	100%		1	100%		1	100%	
	FTE		45.00	FTE		46.00	FTE		51.00	FTE		54.00
SLESF GRANT												
POLICE OFFICER	1	100%		1	100%		1	100%		1	100%	
	FTE		1.00	FTE		1.00	FTE		1.00	FTE		1.00
PUBLIC SAFETY AUGMENTATION POLICE												
POLICE OFFICER	7	100%		6	100%		2	100%		3	100%	
COMMUNITY SERVICE OFFICER	1	100%		1	100%		1	100%		1	100%	
CRIME ANALYST	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	1	50%		1	50%		1	50%		1	50%	
	FTE		9.50	FTE		8.50	FTE		4.50	FTE		5.50
CFD - POLICE												
POLICE OFFICER	3	100%		3	100%		3	100%		3	100%	
	FTE		3.00	FTE		3.00	FTE		3.00	FTE		3.00
FIRE												
FIRE CHIEF	1	90%		1	90%		1	90%		1	90%	
ASSISTANT FIRE CHIEF	1	100%		1	100%		1	100%		1	100%	
FIRE CAPTAIN	-	100%		1	100%		1	100%		2	100%	
FIRE ENGINEER	1	51%		1	100%		1	100%		1	100%	
FIRE FIGHTER	1	100%		1	100%		1	100%		1	100%	
ADMINISTRATIVE ASSISTANT	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	-	0%		-	0%		1	50%		1	50%	
	FTE		4.41	FTE		5.90	FTE		6.40	FTE		7.40

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %	2016-17	%	TOTAL %
BUILDING												
FIRE CHIEF	1	10%		1	10%		1	10%		1	10%	
FIRE CAPTAIN	-	50%		-	50%		-	50%		-	50%	
	FTE		0.10	FTE		0.10	FTE		0.10	FTE		0.10
PUBLIC SAFETY AUGMENTATION FIRE												
FIRE CAPTAIN	2	100%		1	100%		1	100%		-	100%	
FIRE ENGINEER	3	100%		3	100%		3	100%		3	100%	
FIRE FIGHTER	4	100%		4	100%		4	100%		4	100%	
ADMIN CLERK I	-	0%		-	0%		1	50%		1	50%	
	FTE		9.00	FTE		8.00	FTE		8.50	FTE		7.50
CFD - FIRE												
FIRE ENGINEER	1	49%		-	49%		-	49%		-	49%	
FIRE ENGINEER	2	100%		2	100%		2	100%		2	100%	
FIRE CAPTAIN	1	100%		1	100%		1	100%		1	100%	
	FTE		3.49	FTE		3.00	FTE		3.00	FTE		3.00
CODE ENFORCEMENT												
ADMIN CLERK II	1	50%		1	50%		1	50%		1	50%	
CODE ENFORCEMENT	2	100%		2	100%		2	100%		2	100%	
	FTE		2.50	FTE		2.50	FTE		2.50	FTE		2.50
RECREATION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	2%		1	2%		1	2%		1	2%	
PARKS & REC. OPERATIONS MANAGER	1	15%		1	15%		1	15%		1	15%	
PUBLIC WORKS OFFICE MANAGER	1	2%		-	2%		-	2%		-	2%	
ADMINISTRATIVE COORDINATOR	-	0%		1	2%		1	2%		1	2%	
RECREATION COORDINATOR II	1	100%		1	100%		1	100%		1	100%	
	FTE		1.19	FTE		1.19	FTE		1.19	FTE		1.19
STREETS												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE COORDINATOR	-	0%		1	10%		1	10%		1	10%	
INSPECTOR I	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OFFICE MANAGER	1	10%		-	10%		-	10%		-	10%	
ADMINISTRATIVE ASSISTANT	1	5%		1	5%		1	5%		1	5%	
ADMINISTRATIVE CLERK II	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	90%		1	90%		1	90%		1	90%	
MAINTENANCE WORKER III	2	90%		2	90%		2	90%		2	90%	
MAINTENANCE WORKER II	3	90%		3	90%		2	90%		2	90%	
MAINTENANCE WORKER I	2	90%		2	90%		3	90%		3	90%	
MAINTENANCE WORKER I	-	0%		-	0%		1	100%		1	100%	
	FTE		7.80	FTE		7.80	FTE		8.80	FTE		8.80
MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PARKS & REC. OPERATIONS MANAGER	1	85%		1	85%		1	85%		1	85%	
INSPECTOR I	1	5%		1	5%		1	5%		1	5%	
PUBLIC WORKS OFFICE MANAGER	1	10%		-	10%		-	10%		-	10%	
ADMINISTRATIVE COORDINATOR	-	0%		1	10%		1	10%		1	10%	
FOREMAN	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER II	3	100%		3	100%		3	100%		3	100%	
MAINTENANCE WORKER I	1	100%		1	100%		1	100%		1	100%	
	FTE		7.15	FTE		7.15	FTE		7.15	FTE		7.15

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %	2016-17	%	TOTAL %
WATER												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	25%		1	25%		1	25%		1	25%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	25%		1	25%		1	25%		1	25%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	25%		-	25%		-	25%		-	25%	
ADMINISTRATIVE COORDINATOR	-	0%		1	25%		1	25%		1	25%	
ADMINISTRATIVE ASSISTANT	1	30%		1	30%		1	30%		1	30%	
ENGINEERING TECHNICIAN	1	34%		1	34%		1	34%		1	34%	
ADMINISTRATIVE CLERK II	1	30%		1	30%		1	30%		1	30%	
WATER QUALITY SPECIALIST	1	75%		1	75%		1	75%		1	75%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE III	2	100%		2	100%		1	100%		1	100%	
UTILITIES MAINTENANCE III	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	2	100%		2	100%		3	100%		3	100%	
UTILITIES MAINTENANCE II	1	20%		1	20%		1	20%		1	20%	
UTILITIES MAINTENANCE I	4	70%		4	70%		4	70%		4	70%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER II	3	5%		3	5%		2	5%		2	5%	
MAINTENANCE WORKER I	2	5%		2	5%		3	5%		3	5%	
	FTE		10.85	FTE		11.19	FTE		11.19	FTE		11.19
WASTEWATER COLLECTION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	17.5%		-	17.5%		-	17.5%		-	17.5%	
ADMINISTRATIVE COORDINATOR	-	0%		1	17.5%		1	17.5%		1	17.5%	
WASTE WATER SUPERVISOR	1	10%		1	10%		1	10%		1	10%	
WATER QUALITY SPECIALIST	1	25%		1	25%		1	25%		1	25%	
ENGINEERING TECHNICIAN	1	33%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	25%		1	25%		1	25%		1	25%	
ADMINISTRATIVE CLERK II	1	25%		1	25%		1	25%		1	25%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
ENVIRONMENTAL SPECIALIST III	1	10%		1	10%		1	10%		1	10%	
UTILITIES MAINTENANCE III	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	1	80%		1	80%		1	80%		1	80%	
UTILITIES MAINTENANCE I	4	30%		4	30%		4	30%		4	30%	
UTILITIES MAINTENANCE I	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER II	3	5%		3	5%		2	5%		2	5%	
MAINTENANCE WORKER I	2	5%		2	5%		3	5%		3	5%	
	FTE		6.28	FTE		6.61	FTE		6.61	FTE		6.61
WASTEWATER TREATMENT												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	17.5%		-	17.5%		-	17.5%		-	17.5%	
ADMINISTRATIVE COORDINATOR	-	0%		1	17.5%		1	17.5%		1	17.5%	
WASTEWATER SUPERVISOR	1	90%		1	90%		1	90%		1	90%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %	2016-17	%	TOTAL %
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
ENVIRONMENTAL SPECIALIST III	1	90%		1	90%		-	90%		-	90%	
ENVIRONMENTAL SPECIALIST II	1	100%		1	100%		1	100%		1	100%	
ENVIRONMENTAL SPECIALIST TRAINEE	-	0%		-	0%		1	90%		1	90%	
	FTE		3.98	FTE		3.98	FTE		3.98	FTE		3.98
SOLID WASTE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	15%		1	15%		1	15%		1	15%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	15%		-	15%		-	15%		-	15%	
ADMINISTRATIVE COORDINATOR	-	0%		1	15%		1	15%		1	15%	
ENGINEERING TECHNICIAN	1	33%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
FOREMAN	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER II	-	0%		-	0%		-	0%		1	100%	
MAINTENANCE WORKER I	2	100%		2	100%		2	100%		1	100%	
SWEEPER OPERATOR I	2	100%		2	100%		2	100%		2	100%	
	FTE		6.00	FTE		6.33	FTE		6.33	FTE		6.33
FLEET MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	3%		1	3%		1	3%		1	3%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE COORDINATOR	-	0%		1	3%		1	3%		1	3%	
FLEET MAINT COORDINATOR	1	100%		1	100%		1	100%		1	100%	
MECHANIC I	1	100%		1	100%		1	100%		1	100%	
PUBLIC WORKS OFFICE MANAGER	1	3%		-	3%		-	3%		-	3%	
	FTE		2.21	FTE		2.21	FTE		2.21	FTE		2.21
INFORMATION TECHNOLOGY												
IT DIRECTOR	1	100%		1	100%		1	100%		1	100%	
IT TECHNICIAN	2	100%		2	100%		2	100%		2	100%	
	FTE		3.00	FTE		3.00	FTE		3.00	FTE		3.00
ENGINEERING												
INSPECTOR I	1	55%		1	55%		1	55%		1	55%	
	FTE		0.55	FTE		0.55	FTE		0.55	FTE		0.55
TOTAL EMPLOYEES			**147**			**148**			**151**			**156**

* FTE= FULL-TIME EQUIVALENT

General Narratives

SALARIES & BENEFITS

101-SALARIES: Funding provided in this category is used for payment of the total base salary package.

102-PART TIME: Funding provided in this category is used for payment of part-time staff.

103-OVERTIME: Funding provided in this category is used for payment at the rate of one and one half of all department personnel for work performed in excess of normal duty hours.

120-BENEFITS: Funding provided in this category is used for payment of the total employee benefit package; which includes the City's cost for FICA, Health Insurance, Life Insurance, Unemployment Insurance, Workmen's Compensation Insurance, and Dental and Vision Insurance.

121-BENEFITS-PERS: Employer's share of CalPERS Retirement.

SERVICES & SUPPLIES

201-GROUND MAINTENANCE: Funding is used for maintenance of sprinklers, lawn, landscape, parking lots; replacement of plants; fertilizer and other needed repairs.

202-FLEET REPAIR & MAINTENANCE: Repairs and maintenance of vehicles performed by City forces and outside sources, including parts and labor.

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance on equipment.

204-FLEET SERVICES: Fleet maintenance internal service fund.

205-FACILITY MAINTENANCE: To cover the cost of City facility maintenance such as, A/C & heater maintenance, janitorial services, plumbing, electrical and pest control.

208-RENTAL VEHICLES & EQUIPMENT: Expenses related to leasing new vehicles; Expense of renting piece of equipment needed to complete a job or that are not currently in the City's inventory.

213-WATER SEWERAGE & DISPOSAL: Expenses related to water, sewerage and disposal usage billed by City.

235-CITY ENGINEER: Funding is used for engineering services provided by the City Engineer.

236-MEDICAL SERVICES: Cost for medical services directly related to departmental activities such as mandatory drug screening and physical examinations related to specific required driver license classes.

SERVICES & SUPPLIES *(continued)*

237-RECRUITMENT: Funding in this category would be used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

240-I.T. SERVICES: IT Services internal service fund. Funding for the monthly maintenance and upgrades to the departments computers, servers and network.

250-INSURANCE: Property, vehicles, and general liability insurance. Public Official Bond, Notary Bonds, and Error and Omissions for City staff.

251-MEMBERSHIPS & DUES: Membership and dues for City staff.

252-COMMUNICATIONS: Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages.

253-ADVERTISING: Costs for publishing required notifications of City business and activities.

257-TRAVEL & TRAINING: Staff travel and training costs associated with meetings and training, continued education and specific required certifications.

260-OFFICE SUPPLIES: Expenditures for office supplies, postage and materials.

262-UNIFORM EXPENSES: Funding is used for uniform cleaning and replacement.

264-ELECTRICITY & GAS: Expenditures for electricity and natural gas purchased from the utility company.

265-GASOLINE & OIL: Expenditures for gasoline and oil used for operation of City vehicles.

267-GENERAL SUPPLIES & EXPENSES: Expenditures for miscellaneous supplies and materials needed to support City operations.

274-BOOKS & PERIODICALS: Professional publications in support of City functions. Expenses incurred for manuals, textbooks, periodicals, reference books, and workbooks.

Budget Glossary

Accrual Basis
A method of accounting that recognizes the financial effect of transactions when they occur regardless of the timing of related cash flow.

Appropriation
A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation
A dollar value placed on real estate or other property by Merced County Assessor as a basis for levying property taxes.

Assessment District
A unit set up to manage specific resources within defined boundaries. It can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.

Audit
Performed by an independent certified public accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Bonds
A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, utility infrastructure, and bridges.

Budget
A process of putting together an operating plan for a specified period of time that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

Budget Amendments
The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts within departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget Surplus
The difference between operating revenues and operating expenditures.

Budget Glossary *(continued)*

CalPERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Outlay
Fixed assets that have a value of $5,000.00 or more and have a useful economic lifetime of more than one year.

Charges In/Out
Amounts charged from one fund to another to account for the recipient fund's share of the expenditures.

Community Facilities District (CFD)
The Mello-Roos Community Facilities Act of 1982 allows a City to establish a special district to finance a variety of services. The Los Banos CFD 2002-01 was created to be used for public safety services within annexed areas.

Consumer Price Index (CPI)
A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency
A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Contracted Services
The object expenditure class for payments made for services rendered in support of City operations and activities by external parties.

COP
Certificate of Participation – A debt issue similar to issuing selling bonds, but less restrictive.

Debt Service
The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department
A major administrative function of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation
Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Budget Glossary *(continued)*

Designated Reserves
Reserves that have been designated by management to be used for a specified purpose. Designated reserves are still spendable resources.

Encumbrance
A legal obligation to expend funds for an expenditure that has not yet occurred.

Enterprise Funds
This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditure
The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Agent
A bank or other corporate fiduciary that performs the function of paying on behalf of the governmental unit or other debtor, interest on debt, or principal of debt when due.

Fiscal Policies
A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year
The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Full Time Equivalent (FTE)
A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee.

Fund
An accounting entity that records all financial transactions for specific activities or government functions.

Fund Balance
The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

Budget Glossary *(continued)*

GANN Limit (Proposition 4)
Under this article of the California Constitution, the City must compute an annual approporiation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund
The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Governmental Accounting Standards Board (GASB)
Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reprting for state and local governmental entities.

Grants
A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers
Movement of money from one fund to another within the City.

Intergovernmental Revenue
Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Investment Revenue
Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Long-term Debt
Any debt obligation which is not payable within one year.

Materials, Supplies & Services
Expendable materials and operating supplies and services necessary to conduct departmental operations.

Budget Glossary *(continued)*

Operating Budget
The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Ordinance
A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures
Statistical measures, which are collected to show the impact of dollars, spent on city services.

Reserve
An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution
A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue
Sources of income financing the operations of government.

Risk Management
All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

Supplemental Property Taxes
Supplemental taxes are additional secured taxes that are due when property undergoes a change in ownership or new construction. The additional tax is owed because the County Assessor is required to immediately adjust the January 1 value to reflect the new value of the property. Adjusted for the number of months left in the fiscal year, the supplemental tax bill represents the tax due on the difference between the old and new values.

Transfers In/Out
Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Abbreviations and Acronyms

AD	Assessment District
ADA	American Disabilities Act
APA	American Planning Association
ARRA	American Recovery & Reinvestment Act
CAFR	Consolidated Annual Financial Report
CALPERS	California Public Employees' Retirement System
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CCID	Central California Irrigation District
CDA	California Downtown Association
CDBG	Community Development Block Grant
CFD	Community Facilities District
CMAQ	Congestion Mitigation and Air Quality Improvement Program
COLA	Cost of Living Adjustment
COP	Certification of Participation
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CSJVRMA	Central San Joaquin Valley Risk Management Association
CSMFO	California Society of Municipal Finance Officer
CTO	Compensatory Time Off
DOF	Department of Finance
DOJ	Department of Justice
EDOTC	Economic Development Over the Counter Grant
EIR	Environmental Impact Report
ERAF	Education Revenue Augmentation Fund
FAA	Federal Aviation Administration
FTE	Full Time Equivalent (Employee)
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GIS	Geographic Information Systems
GFOA	Government Finance Officers Association
HCD	Housing and Community Development
HOME	Home Investment Partnership Program
HR	Human Resources
HSP	Health Savings Plan
ISF	Internal Service Fund
IT	Information Technology
JAG	Justice Assistance Grant
L&L/LLD's	Landscape & Lighting Districts
LAFCO	Local Agency Formation Commissions
LAIF	Local Agency Investment Fund
LTF	Local Transportation Fund
MCAG	Merced County Association of Governments

Abbreviations and Acronyms *(continued)*

MOU	Memorandum of Understanding
NEPA	National Environmental Policy Act
NOFA	Notice of Funding Availability
NOI	Net Operating Income
NSP	Neighborhood Stabilization Program
OPEB	Other Post Employee Benefits
OTS	Office of Traffic Safety
PAL	Police Activities League
PEG	Public, Educational, and Governmental
PEMHCA	Public Employees' Medical and Hospital Care Act
PTA	Planning and Technical Assistance
PTAF	Property Tax Administration Fee
RDA	Redevelopment Agency
RFP	Request for Proposal
RSTP	Regional Surface Transportation Program
RTIF	Regional Traffic Impact Fee
SB325	Senate Bill 325
SDI	State Disability Insurance
SERAF	Supplemental Educational Revenue Augmentation Fund
SHSGP	State Homeland Security Grant Program
SJAPCD	San Joaquin Valley Air Pollution Control District
SLESF	Supplemental Law Enforcement Services Fund
SOI	Sphere of Influence
SRTS	Safe Route to Schools Grant
TOT	Transient Occupancy Tax
VITAL	Volunteers Interacting to Advance Law Enforcement
VLF	Motor Vehicle in Lieu Fees
WWTP	Wastewater Treatment Plant

This page intentionally left blank.