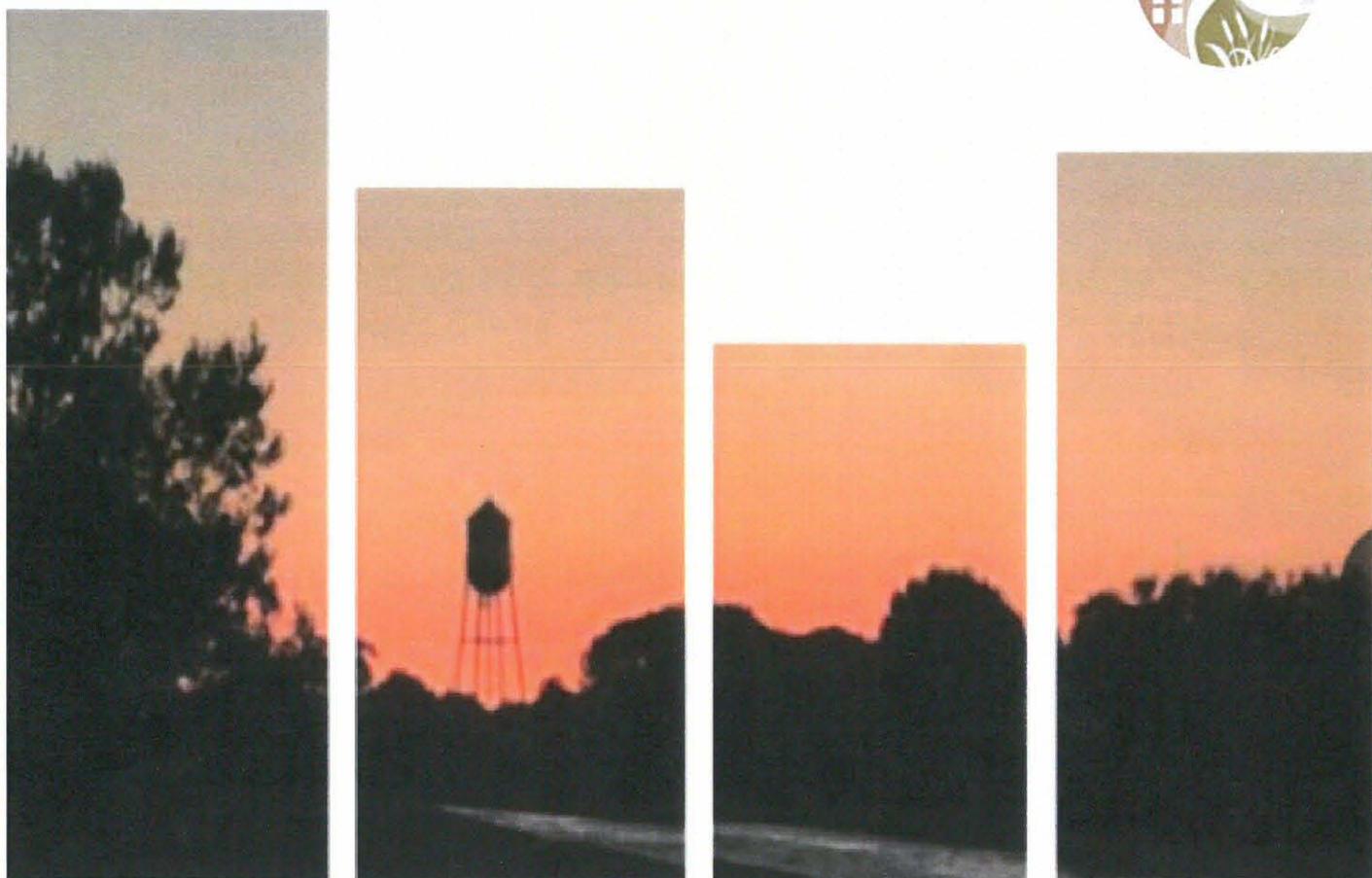


City of Los Banos



Fiscal Year 2017-2018

www.losbanos.org

Adopted Budget

Cover Photo:

City of Los Banos water tank on the horizon over
Central California Irrigation District Canal during sunset.

Photo credit:

Shannon Cook



City of
Los Banos
At the Crossroads of California

2017-2018 Adopted Budget

City Council

Mayor.....	Michael Villalta
Mayor Pro Tem.....	Scott Silveira
Council Member.....	Deborah Lewis
Council Member.....	Tom Faria
Council Member.....	Daronica Johnson-Santos

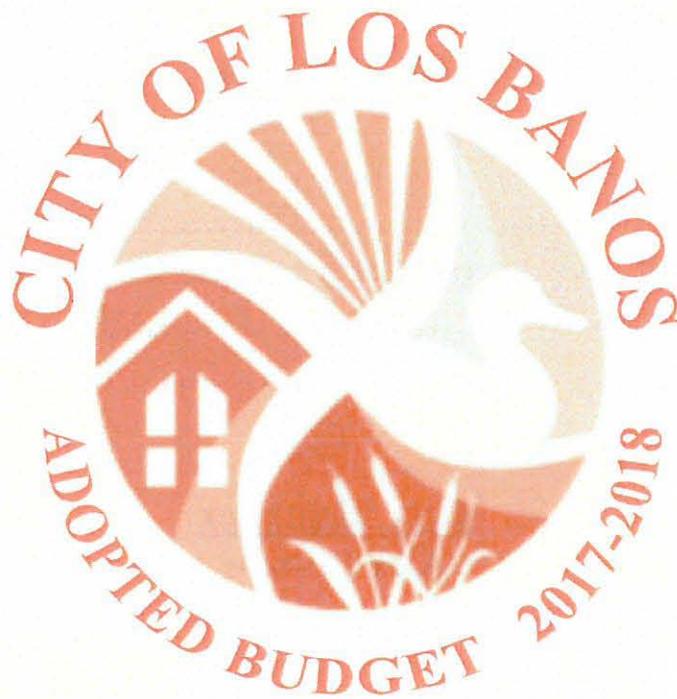
City Manager

Alex Terrazas

City of Los Banos
520 J Street, Los Banos, CA 93635
Phone: (209) 827-7000 Fax: (209) 827-7006
www.losbanos.org

Prepared By: Finance Department

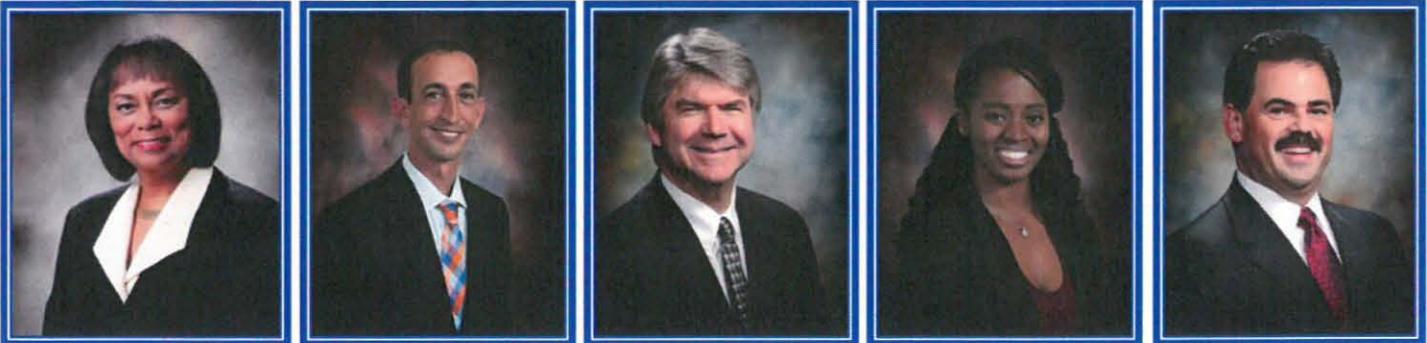
City of Los Banos



CITY OF LOS BANOS

ORGANIZATION CHART

Citizens of Los Banos



Council Member Deborah Lewis	Mayor Pro Tem Scott Silveira	Mayor Michael Villalta	Council Member Daronica Johnson-Santos	Council Member Tom Faria
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City Clerk Lucy Mallonee	City Treasurer Kimberly Tomas
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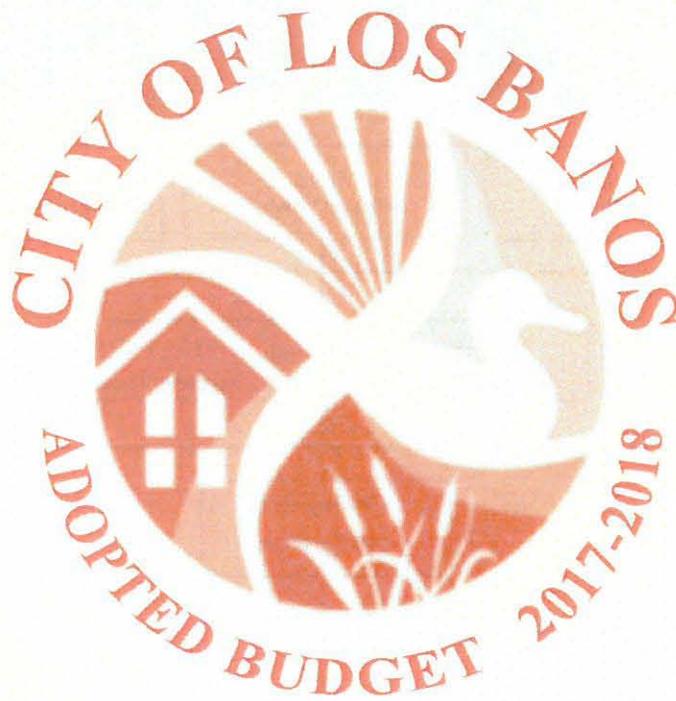
City Manager
Alex Terrazas

Planning Commission	Tree Commission
Airport Advisory Commission	Economic Development Advisory Commission
Traffic Safety Committee	Parks & Recreation Commission

City Attorney
William Vaughn

Human Resources Director Lucy Mallonee	Fire Chief Tim Marrison	Public Works Director/City Engineer Mark Fachin	Finance Director Sonya Williams	Police Chief Gary Brizzee	Community & Economic Development Director Stacy Souza Elms	IT Director Rick Spalding
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City of Los Banos



City of Los Banos
2017-2018 Adopted Budget
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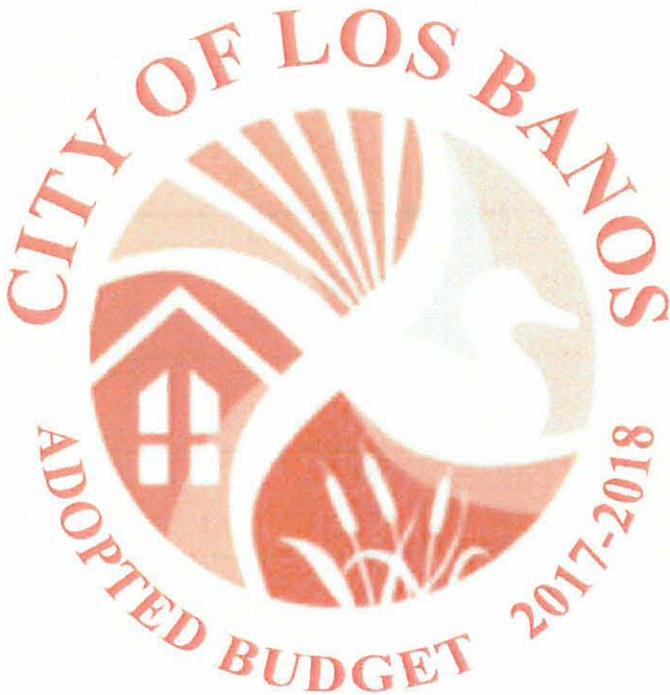
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City of Los Banos





City of Los Banos

At the Crossroads of California

June 21, 2017

Honorable Mayor and Members of the City Council

SUBJECT: Adopted Budget for 2017-2018 Fiscal Year

Honorable Mayor and Members of the City Council:

I am pleased to present the 2017-2018 Adopted Budget for the City of Los Banos. This budget has been developed after a considerable review process in conjunction with Department Heads and City Staff.

The City conducted a Council budget study session on May 30, 2017 at 5:00 p.m. A public hearing was held on June 21, 2017. This budget represents the City's determination to continue working towards the goal of achieving the best for our citizens, providing exemplary services and utilizing revenues in the most efficient and effective manner possible.

Budget Overview

I am pleased to report that the City's revenues have remained steady. Although we are not seeing any significant increases from last year, the economy continues to improve which is helping in the slight growth in our tax revenues. The City has experienced a conservative increase in property tax and sales tax revenue as well as an increase in building projects throughout the City.

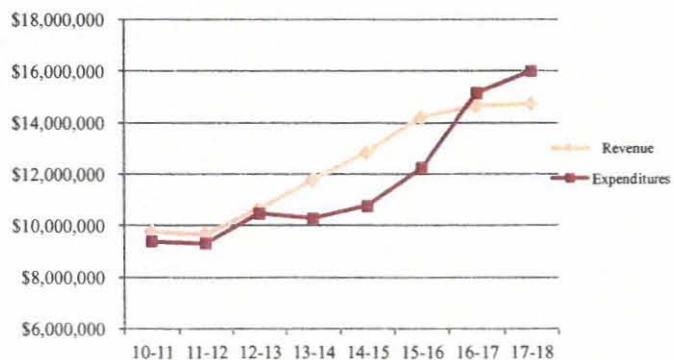
The combined budget for all City funds totals \$56.7 million for fiscal year 2017-2018 which includes a General Fund operating budget of \$16 million. The General Fund estimated revenues are \$14.7 million, while maintaining an operating reserve of \$8.5 million. The General Fund proposed budget is balanced with the use of its reserves.

The graph below displays a history of General Fund revenues and expenditures from fiscal years 2010-2011 to 2017-2018:

General Fund Revenues vs Expenditures

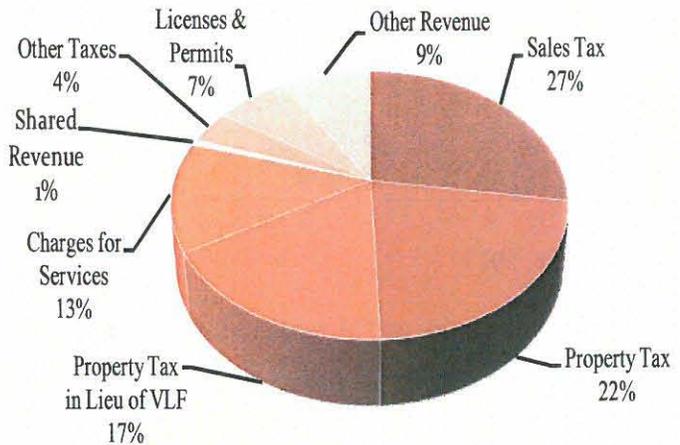
FY	Revenue	Expenditures
10-11	\$9,765,833	\$9,392,696
11-12	\$9,672,015	\$9,316,835
12-13	\$10,670,000	\$10,473,958
13-14	\$11,774,025	\$10,286,174 *
14-15	\$12,853,903	\$10,765,174
15-16	\$14,211,588	\$12,257,139
16-17	\$14,651,142	\$15,156,746
17-18	\$14,739,848	\$16,003,074

* FY 12-13 Expenditures do not include payoff of debt for the 1993 COP and 2002 Land Lease Bond.



FY 2017-2018 General Fund Revenues

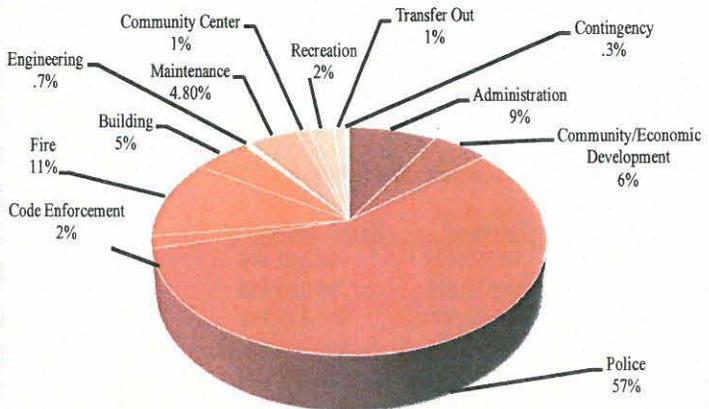
Sales Tax	\$4,048,275
Property Tax	\$3,229,445
Property Tax in Lieu of VLF	\$2,527,951
Charges for Services	\$1,940,371
Shared Revenue	\$109,600
Other Taxes	\$591,800
Licenses & Permits	\$1,039,000
Other Revenue	\$1,253,406
TOTAL	\$14,739,848



Revenue projections are estimated using historical information, data collected from the State and/or County, and consultants. Sales tax and property tax continue to be the largest General Fund revenue indicators of recovery and the staying power for our local economy. However, City staff continues to conservatively project these revenues. 70% of the City’s General Fund revenues consist of sales, property, and other taxes. Sales tax is the City’s largest source of revenue representing 27% of the General Fund. During the most recent four quarters, statewide sales tax receipts increased 2.3%; where the City saw a decrease of .4%. Sales tax is anticipated to increase by 1%. The second largest revenue is property tax which makes up 22% of the General Fund. Property tax revenues are expected to grow conservatively by 1.8% in 2017-2018. New construction is evident in the commercial and residential markets and continues to drive this revenue source. During the 2016-2017 fiscal year, seven new commercial building permits were issued; Mattress Firm Store, Walmart Academy and a storage unit for Cen Cal Air were also finalized. There were 334 new residential permits issued of which 132 were finalized. In addition an affordable senior complex that includes 69 units plus a manager unit was constructed. The City has experienced a significant increase in building permits over the past two fiscal years and is expecting this revenue trend to continue into fiscal year 2017-2018.

FY 2017-2018 General Fund Expenditures

Administration	\$1,363,866
Community/Economic Development	\$870,324
Police	\$9,133,018
Code Enforcement	\$279,625
Fire	\$1,801,646
Building	\$858,002
Engineering	\$107,965
Maintenance	\$767,765
Community Center	\$200,166
Recreation	\$379,890
Transfer Out	\$190,807
Contingency	\$50,000
TOTAL	\$16,003,074



The General Fund represents 28% of the City's operating budget. Public Safety accounts for the largest portion of the General Fund with Police at 57% and Fire at 11% of the total budget. General Fund expenditures of \$16 million are up from \$15.2 million the previous year. Included in these expenditures are a total of \$375,000 in assigned funds of which \$250,000 will be utilized for various economic development projects, \$100,000 for the acquisition of land for the future Police station and \$25,000 for infrastructure at fire Station #1. The following highlight expenditures for the 2017-2018 budget:

Administration

- Consulting Services (\$36,000)
- Organizational Study, Revenue Measure Survey, Reporting Application (\$84,000)

Community and Economic Development Department

- Master Plan, General Plan, Downtown Master Plan (\$20,000)

Maintenance

- Playground Chips (\$16,550)

Recreation

- College Green Rental Facility Repairs (\$10,000)
- Soccer Referees (\$12,000)

Police Department

- Communication Center Radio Upgrade (\$71,000)
- Additional Body Cameras (\$20,000)
- Full-Time CSO (RAN Funding) (\$65,202)
- Vehicle Replacement (\$100,000)

Fire Department

- Turnouts (\$20,000)
- Committed funds for Vehicle Replacement (\$100,000)

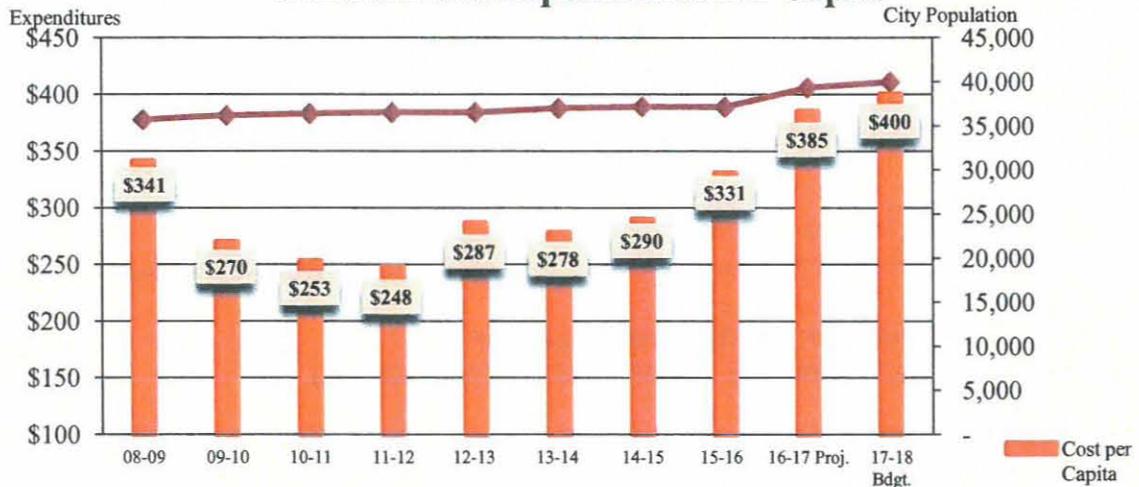
Building

- Building Files Scan Project (\$12,000)

Additional increases in health, property, workers' compensation, and liability insurance costs continue to have a substantial impact on our budget. Health insurance rates are anticipated to increase 10% effective January 1, 2018. Self-insurance costs through the Central San Joaquin Valley Risk Management Association (CSJVRMA) increased in workers' compensation and liability insurance by 11% and 12% respectively. Retirement rates with CalPERS have also increased as CalPERS revised assumptions regarding mortality, retirement ages, and disability retirements. CalPERS has also reduced the assumption for the discount rate from 7.5% to 7.0%. This new assumption is estimated to affect our employer contribution in the coming Fiscal Years. Misc Tiers will see an estimated increase of 3.75% to 18.00% and the Public Safety Tiers will see an estimated increase of 4.25% to 20.00%.

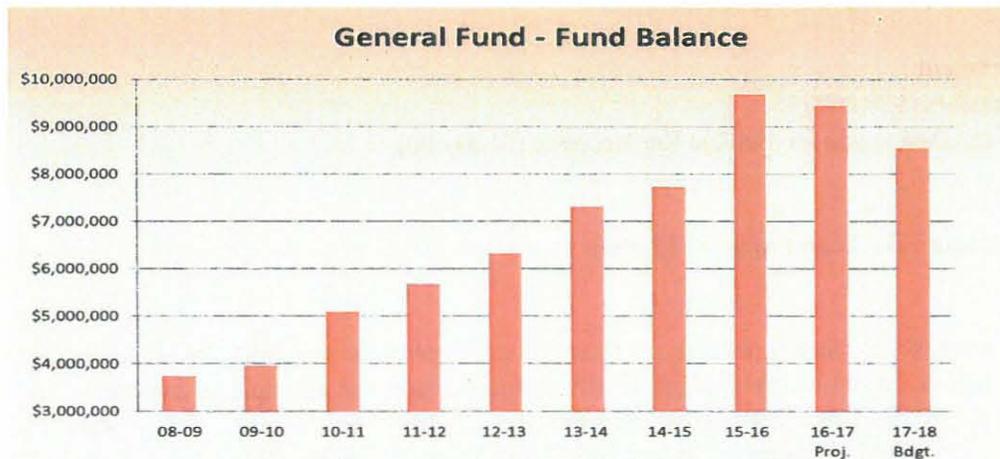
As illustrated in the chart below, drastic cuts were made to the General Fund in fiscal year 2009-2010 to help the City through the economic recession, focusing mainly on core services. For fiscal year 2017-2018 the per capita cost as budgeted is up to \$400. This is an indication that as the City grows, rising costs and the level of service expands with it.

General Fund Expenditures Per Capita



In order to maintain budget sustainability, revenues need to meet or exceed expenditures on an annual basis. The strategic accumulation of fund balance in previous fiscal years provided a tool to bridge the gap during difficult economic times. Moving forward, the City will need to be diligent in curbing excess expenditures in order to control the City’s operating deficit. We still face future challenges but are working towards mitigating those challenges in upcoming fiscal year budgets.

Operating Reserves



The City decreased its General Fund balance in 2017 to \$9.4 million from \$9.6 million in 2016. The General Fund’s ending fund balance at June 30, 2018 is estimated to be \$8.54 million. This \$8.54 million will allow the City to have a 55% reserve to cover monthly operating costs when expenditures exceed revenues. This puts the City in an excellent position as we plan for the future.

The General Fund operating reserve is targeted at 30% to safeguard the City and improve the ability to respond to emergency needs. This policy provides increased protection against uncertain dynamics associated with changes in the local economy. It is critical to maintain the General Fund operating reserve as the City does not receive its property tax revenue until late December. The City has assigned \$1.5 million of the City’s General Fund reserves for future Capital Improvement projects, which has been outlined in a five-year Capital Improvement Plan.

Personnel

The graph below identifies a history of positions employed by the City. Full time positions added to this year's budget include: One (1) CSO in the Police Department, and one (1) Maintenance position for service in the Assessment Districts.



Fiscal Year 2016-2017 full time employee increase is due to the following:

Added one (1) Admin Clerk in HR, replaced five (5) part time Admin Clerks with three (3) full time Admin Clerks in Police Department, funded the Community and Economic Development Director, added one (1) Police Officer in Measure P, added one (1) Custodian and replaced 24 part time positions with six (6) full time Maintenance positions in the Public Works Department.

Included in this proposed budget is a 3% COLA increase for miscellaneous employees, as well as increases for bargaining units per approved MOU's.

Measure P/Measure A/Measure K

- In November 2004, Los Banos' Measure P for 9-1-1, Fire protection, and Police services was approved by 77.9% of local citizens. This measure provides a 0.5% sales tax for public safety in the City. Measure P is equally split into two funds, one for Police & one for Fire.
- In November 2009, voters approved Measure A which modified the Measure P expenditure plan to support Police and Fire personnel for five years.
- In November 2013, voters approved Measure K to extend Measure A's expenditure plan for seven additional years.
- There are no Measure K funds being used for personnel in FY 2017-2018. This enables the funding to resume accumulating in the building portion of Measure P. Measure P revenues are also expected to increase conservatively at 1%.

Community Facilities District (CFD)

Revenues received from the Community Facilities District (CFD) pay for additional Police and Fire personnel that patrol newly annexed areas of the City. The 2017-2018 fiscal year assessed amount, which is billed through homeowner's property tax, is \$350.64 per unit and is a 3.01% increase from the prior year. The CFD funds are split into two funds between Police and Fire. A transfer from the General Fund of \$107,570 is budgeted in fiscal year 2017-2018 as the CFD assessments received are unable to sustain increasing personnel costs.

Assessment Districts

The City has maintained residential subdivision landscape and lighting districts since 1988. Currently the City maintains 18 districts which contain 70% of the City's homes. These assessments cover the maintenance of sidewalks, landscaping, parks, street signs, street lights, and storm drains. Revenues received are assessed on the homeowner's annual property tax. 65% of park maintenance personnel, equipment, and vehicle usage costs is charged to the districts while the remaining 35% is for non-district City parks and street lighting. Because of the limitations to increase fees associated with the districts, several districts will carry over negative fund balances until the assessments of these districts can cover the costs. The assessments for thirteen districts have been approved to increase in the 2017-2018 fiscal year.

Enterprise Funds (Business-Type Funds)

The City maintains four business-type enterprise funds: Water, Wastewater, Airport and Solid Waste. The goal of the City is for business-type funds to be self-sufficient.

Utility rates remain the same with a minimum utility bill of \$86.51 for residents. The enterprise funds are continuing to replace and repair infrastructure and equipment needs as set forth in the rate study conducted in FY 2011-2012. The following is a highlight of Capital expenditures for the 2017-2018 budget in the Utility Funds:

Water Fund

- Chromium 6 Study (\$150,000)
- Replacement of water lines (\$480,000)
- Purchase of a ¾ ton Utility Truck (\$40,000)
- Purchase of a SUV Estimated at (\$40,000)
- Purchase of Side dump truck (\$180,000)

Wastewater Fund

- Nantes Strom Basin land purchase & engineering (\$1,300,000)
- K Street storm line design (\$1,213,000)
- K – Sixth storm line design (\$45,000)
- Wastewater Treatment Plant Headworks (\$6,540,000)
- Ground Water Study (\$70,000)
- Purchase of a ¾ ton Utility Truck (\$45,000)
- Purchase of a Rotary Mower (\$17,000)
- Purchase of a Tailwater Return Pump Engine (\$35,000)
- Taco Bell/Ralley's Sewer Line Replacement (\$200,000)

Solid Waste Fund

- Landfill Closure (\$1,842,780)
- Purchase of GVWR Truck Chassis (\$140,000)
- Purchase of a Street Sweeper (\$270,000)

Internal Service Funds

The City has three internal service funds: Fleet Maintenance, Information Technology, and Retirees' Medical Health.

The Fleet Maintenance fund oversees and maintains the City's fleet and equipment, for all departments excluding the Fire Department. The Fleet department maintains a combined approximate total of 240 vehicles and heavy pieces of equipment. Due to their specialized fleet, the Fire department maintains their own fleet and equipment. In fiscal year 2016-2017 the Police and Fire departments utilized funds to build a fueling station to better serve public safety fleet needs. The fueling station located at Fire Station #1 is operational and Fleet will no longer track fuel for the Police department.

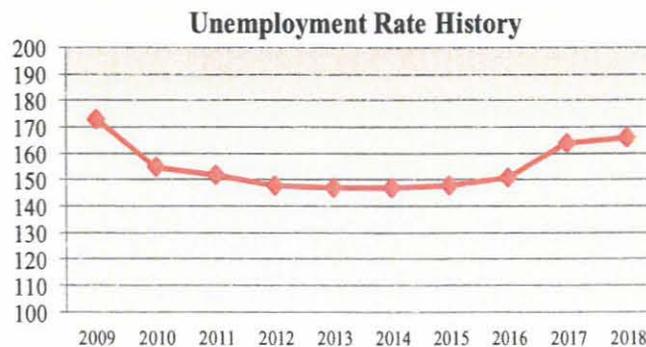
Information Technology (IT) is maintained by City staff. This department is funded by all City departments based on their use of IT services during the prior calendar year. A highlight of IT projects include: replacing 13 desktop computers, Network/Server update and upgrading Microsoft Office. The IT department will also continue working on the City-wide phone replacement project and start the Council Chambers Audio Visual Upgrade Project.

The Retirees' Medical Health fund is another internal service fund that addresses the Government Accounting Standards Board (GASB) 45. We are in the process of working with a new consultant on an OPEB actuarial report that is required to be completed every two years.

The Economy

Successful budget strategies always take into consideration the current economic conditions and future outlook for the Nation, the State, and the City. The local economy has presented significant challenges in previous fiscal years for the City of Los Banos, but current predictions are encouraging a slight economic growth. California and the San Joaquin Valley's economic recovery are continuing to improve along with the nation despite no substantial unemployment rate improvement. California's unemployment rate is currently 4.5%, however locally we are experiencing a 10.4% unemployment rate. Employment is an integral component to our economy. During the next fiscal year, City staff will be working with Buxton Company to attract national retailers and major businesses to our community. This investment will help with job creation, and increase our sales and property tax base.

Year	Unemployment Rates
2009	173
2010	155
2011	152
2012	148
2013	147
2014	147
2015	148
2016	151
2017	164
2018	166



According to the Department of Finance (DOF), our population grew by 1.62% for a total of 39,993 citizens as of January 2017. The consumer price index for 2017 is 3.8% based on the San Jose/San Francisco/Oakland index.

Strategic Plan

The City has remained steadfast in controlling expenditures and managing revenues. This budget has been prepared conservatively with an optimistic future outlook in mind. The City constantly strives to meet imminent needs and looks forward to fiscal endurance and economic growth. The City's continued priorities are: 1) sustain an operating reserve 2) manage the structural deficit in the General Fund 3) retain a skilled work force 4) manage and mitigate the City's pension liability and 5) attract commercial and industrial investment in the City.

Conclusion

Previous City budgets have proven difficult, but with the determined efforts of City's management and staff we have been able to withstand the difficulties and have maintained sufficient reserves. The City looks forward to tempered growth and mild economic improvement and plans with this budget for future opportunities in revitalization and expansion. The City welcomes this new era in government and is hopeful for fiscal prosperity and economic sustainability.

I would like to thank all city employees for their outstanding work ethic and excellent representation of our City. I would also like to extend additional thanks to the City Council for their crucial leadership and support. I look forward to working together with Council and City staff, to make our community an extraordinary and unique place to live, work and thrive. We will continue to protect our public resources and work diligently to plan for the City's future.

Respectfully submitted,



Alex Terrazas
City Manager

Mission Statement



City of **Los Banos** *At the Crossroads of California*

The City of Los Banos is committed to providing excellent services and enhancing the community's quality of life.

FUTURE GOALS

Sustain an operating reserve

Manage the structural deficit in the General Fund

Retain a skilled work force

Manage and mitigate the City's pension liability

Attract commercial and industrial investment in the City

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2016-2017

Presented to the

City of Los Banos

For meeting the criteria established to achieve the Operating Budget Excellence Award.

January 31, 2017



A handwritten signature in black ink, appearing to read "John Adams".

***John Adams
CSMFO President***

A handwritten signature in black ink, appearing to read "Craig Boyer".

***Craig Boyer, Chair
Professional Standards and
Recognition Committee***

Dedicated Excellence in Municipal Financial Reporting

Gann Appropriation Limit

In November 1979, the California voters passed Proposition 4 (Article XIII B - "Gann Limit"), which placed a spending limit on the State and local governments. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting.

This year is the thirty eighth year in which the appropriation limit has been in effect. The City's actual budget subject to limitation is \$14.01 million. This means that the City has an additional \$35.05 million which could legally be appropriated. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth.

The provisions provide for the California per-capita personal income growth (a 1.0369% increase) or growth in non-residential property assessed valuation, whichever is higher. Non-residential construction for Merced County is not currently available.

Cities can choose to use the rate of "change in population" either within the City (a 1.0162% increase for the City of Los Banos) or the County (a 1.0115% increase for the County of Merced), whichever is higher.

Revenue

Article XIII B defines proceeds of taxes to include (1) tax revenues, (2) investment earnings on tax proceeds, and (3) fees and charges in excess of the cost of providing the specific service for which they are intended and/or imposed. Appropriations financed by other forms of revenues--such as charges, licenses, fees, proceeds of asset sales, and settlement funds--are not subject to the limit. Below illustrates the revenues the City receives:

Resources:	2017-18 FY Appropriation Limitation		
	Total	Appropriations: Not Subject	Subject
Proceeds of Taxes:			
Property Tax	3,229,445		3,229,445
Property Tax in lieu of VLF & Sales	2,527,951		2,527,951
Sales Tax	4,048,275		4,048,275
Special Taxes -PS Augmentation	2,333,796		2,333,796
Special Tax - CFD 2002-01	879,604		879,604
State Subventions (VLF, HOPTR)	42,000		42,000
Transient Occupancy Tax TOT	431,800		431,800
Franchise Fees	525,000		525,000
Total Proceeds of Taxes:	14,017,871	-	14,017,871
Non-proceeds of Taxes:			
General fund not tax proceeds	3,935,377	3,935,377	
Special Revenue Funds	7,352,865	7,352,865	
Capital Project Funds	186,691	186,691	
Debt Service Funds			
Enterprise Funds	20,941,570	20,941,570	
Internal Service Funds	2,639,097	2,639,097	
Total Proceeds of Non-Taxes:	35,055,600	35,055,600	-
Total of All Resources:	49,073,471	35,055,600	14,017,871
Maximum Allowable appropriations subject to limitations 2017-18 FY			82,376,420
Balance Under Article XIII B Limit:			68,358,549

Currently the City is only at 17% of its limitation and therefore will not be impacted by the appropriation limit.

City of Los Banos
GANN APPROPRIATION LIMITATION
 Fiscal Year 2017-2018

FY 2016-2017 Appropriation Limit	\$78,178,248
A. Change in California Per Capita Cost of Living (converted to a ratio)	1.0369
B. Greater of the Change in population (converted to a ratio)	
City of Los Banos	1.0162
County of Merced	1.0115
	1.0162
Adjustment factor (A multiplied by B)	1.0537
FY 2017-2018 Appropriations Limit	\$82,376,420

City of Los Banos Tax Appropriation Limit - 10 Years

FY	City Population	Limit
2017-2018	39,993	\$82,376,420
2016-2017	39,359	\$78,178,248
2015-2016	37,145	\$72,893,471
2014-2015	37,168	\$69,774,549
2013-2014	37,017	\$69,268,886
2012-2013	36,546	\$65,286,415
2011-2012	36,525	\$62,570,841
2010-2011	36,421	\$60,014,235
2009-2010	36,198	\$60,990,076
2008-2009	36,052	\$59,788,331

Fiscal Policies

1. REVENUE

- A. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.
- B. The City will estimate revenues using an objective, analytical process; in the case of uncertainty, conservative projections will be utilized.
- C. The City will fund all current expenditures from current revenues and available fund balance, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
- D. Development process costs and related administrative expenses will be offset by development fees.
- E. City staff will provide monthly reports to the City Council which compare and analyze year-to-date actual revenues and expenditures to budget.

2. RESERVES & DESIGNATIONS

Purpose

- A. The City of Los Banos commits to target the minimum level necessary to maintain the City's credit worthiness and to adequately provide for economic uncertainties, local disasters or catastrophes, future debt or capital obligations, cash flow requirements and legal requirements.
- B. The City shall maintain unappropriated fund balance or working capital in the General Fund, Water, Wastewater, and Solid Waste operating funds.

Policy

- C. General Fund – The City shall make every effort to keep a minimum reserve level of 30% of the General Fund projected expenditures for the current year. The 30% minimum reserve level includes non-recurring emergencies and economic uncertainty.
- D. Water, Wastewater, and Solid Waste Operating Funds - The City shall make every effort to keep a minimum reserve of the appropriated operating budget for each of these enterprise operating funds.
- E. Liability Program – The City shall make every effort to minimize its risk. The City is a member of Central San Joaquin Valley Risk Management Authority which maintains a pooled coverage program for workers compensation, liability, auto-physical damage, property, and errors and omissions insurance. Under the pooled liability program, expected claims are actuarially determined and deposited with the Authority along with all estimated operating costs.
- F. Other reserves; such as for cash flow needs or anticipated costs for service enhancements, will be established each fiscal year as needed.

Fiscal Policies (continued)

3. CASH MANAGEMENT

- A. Investments and cash management will be the responsibility of the Finance Department.
- B. In accordance with Section 53646 of the Government Code, the City Council will review and update annually, a specific investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: 1) safety, 2) liquidity, and 3) yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and criteria used to determine qualified depositories/dealers.
- C. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
- D. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
- E. The City Treasurer will generate a quarterly report to the City Council in conformance with all State laws and City investment policy requirements.
- F. The City's independent auditors, in conjunction with their annual audit, will audit cash and investment balances in conformance with generally accepted accounting principles.

4. BUDGET

- A. The City of Los Banos's Budget will be developed on an annual basis. Appropriations for each year will be approved by the City Council.
- B. The City's Budget Document will work towards developing selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.
- C. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
- D. The legal level of control is established as follows: The City Manager has the authority to transfer between line items within an activity to facilitate the functions of the activity in accordance with the directions, goals and policies of the City Council. A transfer of appropriations between activities, additional appropriations, new programs, or new appropriations requires the authorization of the City Council.
- E. A mid-year budget report will be presented to Council in March each fiscal year.
- F. Budget Adjustments will be presented to Council throughout the year as necessary.

Fiscal Policies (continued)

5. COST ACCOUNTING

When feasible, costs will be charged directly to the appropriate fund and department. Employee labor costs are charged directly to the fund based on a percentage of which their job duties pertain. Labor costs for the Assessment Districts are charged out of Maintenance and into the various districts based on time spent in each district. Street activities are charged out to Solid Waste for the impact waste vehicles have on City streets, RSTP, and Gas Tax funds based on those related projects. Costs for internal services such as vehicle maintenance, technology, and retiree health will be charged to the end user using the most appropriate allocation method (number of vehicles, computers, employees, etc.). To ensure that appropriate fees for services and cost recovery level goals are being met, the City will conduct cost of services review on a regular basis.

6. ACCOUNTING BASIS

The City of Los Banos utilizes a modified accrual basis of accounting for its General Fund and other governmental-type funds. Revenues are recognized when they are available to finance expenditures of the current period and that expenditures are recognized when the payment is due. The accrual type accounting is utilized for the City's proprietary funds. Under this method, revenues are recognized when earned and expenditures are recorded at the time liabilities are incurred.

7. DEBT

Purpose

- A. To define the role of debt in the City's total financial strategy and to avoid using debt in a way that weakens other parts of the financial structure of the City.
- B. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
- C. To maintain the best possible credit rating.

Policy

- D. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- E. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- F. The City shall not use long-term debt for current operations.
- G. The City will maintain good communications about its financial condition with credit rating agencies.
- H. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- I. Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
- J. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

Budget Preparation Process

The budget represents the 2017-2018 financial plan for the City of Los Banos. This document concludes an ongoing process involving input from everyone in the community. Budget development is a process, which begins in February and continues until the official budget is adopted by the City Council in June. Participation at all levels is evident in this ongoing process.

Review of Goals

There are several goals associated with the preparation and development of the City's budget document. First, the budget is a financial plan and management tool. The document should assist staff in monitoring revenues and expenditures and in evaluating the effectiveness of City activities and services. Second, the budget serves as an important reference document. It should provide staff, City Council and the general public with extensive information on the nature and scope of the municipal operations and services.

Department Budget Requests

The Finance Department issues revenue and expenditure budget sheets listing the prior year actual expenditures, current year appropriation amounts and space to input budget requests for the upcoming year. The departments fill out the forms with particular attention given to providing sufficient justification for budget requests. Individual business plans are required for significant operating budget increases. All business plan requests are returned to the Finance Department in preparation for the City Manager review.

Budget Review and Analysis

Departmental review sessions are scheduled with the City Manager, Finance Director, and the Department Heads. The objectives of this phase are to ensure that the intent of all budget requests is understood and complete. Various analytical techniques are utilized in evaluating departmental budget requests. Some of these include: evaluation of historical expenditure patterns as well as review of departmental operations. Spending priorities are based on the City's financial policies and mandated requirements, focusing on service levels, covering insurance and bond requirements, and the balancing of manpower, supplies and equipment. After these reviews, the management staff makes their final adjustments and recommendations for presentation to City Council.

City Council Adoption

In May the proposed budget is printed and distributed and City Council study sessions are held. A public hearing of the budget is conducted at the second Council meeting in June and the budget is adopted. In July the final adopted budget is published and final distribution is made.

Description of Funds

The basic accounting and reporting mode for a City is a fund. A fund is “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary, and fiduciary. Governmental funds include activities usually associated with a typical state or local government’s operations (public safety, general government activities, etc). Proprietary funds are used in governments to account for activities often found in the private sector. Fiduciary funds account for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other government agencies. The various funds are grouped in fund types and categories as follows:

GOVERNMENTAL FUNDS

Includes activities usually associated with the governmental entities’ operations (police, fire and general government functions).

GENERAL FUND

The General Fund is a governmental fund used to account for the day-to-day operations of the City. All financial activity that is not required to be accounted for in another fund is included in the General Fund. Major revenue sources are all general taxes, such as property taxes, sales taxes and transient occupancy taxes, licenses and permits, funding from other government agencies such as vehicle-in-lieu fees, fines and penalties. Government Administration, Public Safety, Community & Economic Development, Building, Street, Engineering, Code Enforcement, Recreation, and Public Works Maintenance are funded from the General Fund.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- **Gas Tax Fund (215-225)** – Was established to account for the construction and maintenance of the street system in Los Banos. Financing is provided by the City’s share of state gasoline taxes.
- **Traffic Impact Fees (230,233,234)** – Fees received from developers to be expended on new streets, traffic signals, and improvements of existing streets where they are impacted by new development.
- **Storm Drain Fee Fund (232)** - Fees received from developers to be expended on maintenance and improvements of existing storm drains where they are impacted by new development.

Description of Funds (continued)

SPECIAL REVENUE FUND (continued)

- **Fire Capital Improvement Fund (243)** – Developer fees that are charged to pay for fire capital improvement items such as equipment and vehicles.
- **Community Center Fee (244)** - Developer fees that are charged to pay for improvements and expansion of the community center.
- **Police Capital Improvement Fund (245)** – Developers fees that are charged to pay for police capital improvement items such as equipment and vehicles.
- **Traffic Safety Fund (246)** – Revenue received is the cities share of vehicle code fines collected within the City and it must be spent on traffic safety (police) expenditures.
- **Park Development Fees (250-259)** – Fees are received from developers to be used for the design, development and construction of new parks within the City.
- **Assessment Districts (271-289)** – Fees are charged to residents in the Assessment Districts through their property tax bills and funds are used to maintain landscaping and lighting.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

- **City Hall Impact Fee (304)** – Established to account for construction and/or improvements to City Hall.
- **Corporation Yard (306)** – Established to account for construction and/or acquisition of a corporate yard.
- **Child Development Center (324)**-Established to account for the building maintenance of the Child Development Center located at 1620 San Luis Street.

PROPRIETARY FUNDS

BUSINESS – TYPE FUNDS

Business-Type Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

- **Water Fund (501)** – Established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

Description of Funds (continued)

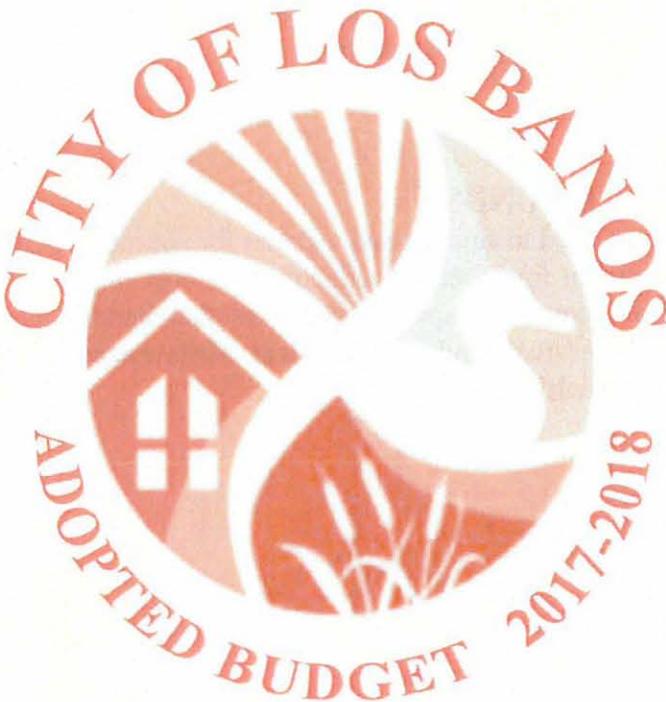
BUSINESS – TYPE FUNDS *(continued)*

- **Wastewater Fund (502)** – Established to provide sewer collection and treatment services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, financing and related debt service, billing and collection.
- **Airport Fund (505)** – Established to account for the operations of the City Airport.
- **Solid Waste Fund (510)** - Established to provide garbage services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole. The city maintains three Internal Service Funds: **(601) Fleet Maintenance, (610) Information Technology (656) Retirees' Medical Health.**

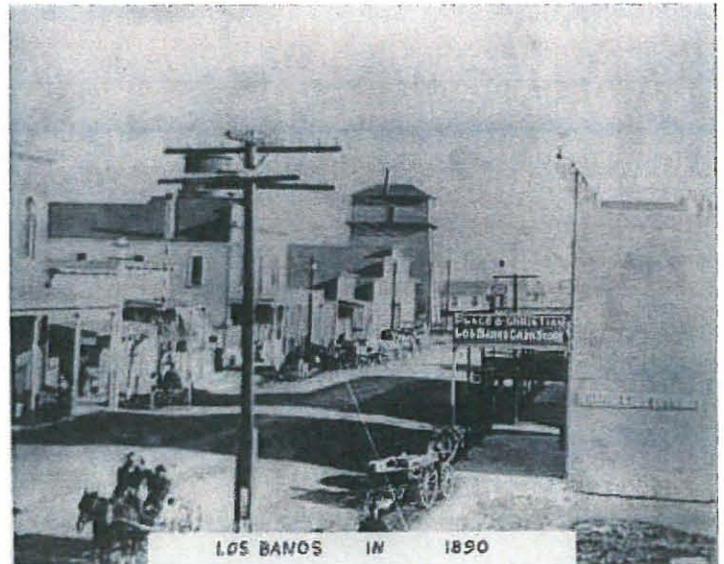
City of Los Banos



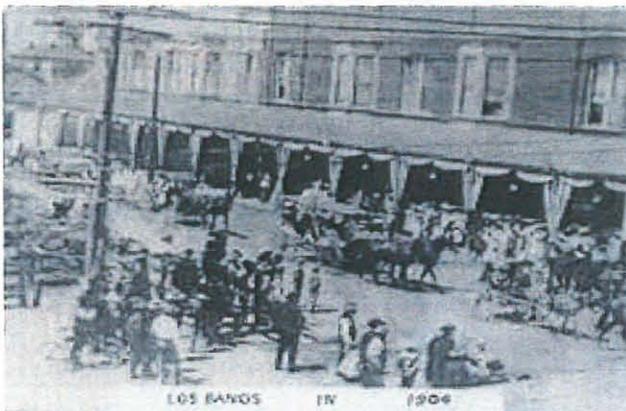
History of the City

The gallant Gabriel Moraga, with his troop of Spanish Calvary from the Presidio of San Francisco came riding through the Pacheco Pass under orders from the Spanish Governor of California to explore the San Joaquin Valley in 1805. This jaunty leader and his party intent on reaching the floor of the valley cantered right across the area where the City of Los Banos now stands.

These explorers were astonished to note the great wealth of natural life everywhere. Gazing in every direction these Spaniards saw ducks, geese, cranes, herons, pelicans, curlew, antelope, deer, elk and grizzly bears all living their lives undisturbed. Prior to their visit only the local Indians had ventured into the area.



The next Spanish explorer to leave his name stamped indelibly on the region was Padre Felipe Arroyo de la Cuesta. He was a Franciscan monk who was stationed at Mission San Juan Bautista from 1808 to 1833. On his missionary visits to the Indians he discovered pools of water in the rocks at the summit of the mountains in a little creek bed that flowed down into the San Joaquin Valley. At these baths or pools he camped overnight with his band of friendly Indians from the Mission. Reports of these baths led to the local ranchers naming the creek "El Arroyo de Los Banos del Padre Arroyo." In time that lengthy moniker was reduced to "Los Banos Crick."



In 1873 a pioneer to the area named Gus Kreyenhagen ran a trading post near Los Banos Creek. The Post Office Department decided to establish a Post Office at the trading post and named it after the creek, hence the name "Los Banos."

History of the City (continued)



Henry Miller

Henry Miller arrived in San Francisco in 1850 with \$6.00 in his pocket. After working as a butcher he became aware of the need for a better grade of cattle than that which was available at that time in California. He came to the San Joaquin Valley and began his land acquisitions and cattle empire. He acquired land on both sides of the San Joaquin River ultimately owning that land for a distance of 120 miles. In 1871 he formed the San Joaquin and Kings River Canal and Irrigation Company. He is credited with being the first to introduce the crops of cotton, rice and alfalfa to the valley.

Henry Miller is credited with being the founder of Los Banos. He planted hundreds of shade trees and improved the streets. He also built several brick buildings to house his banks, stores and hotel, of which are still standing in the downtown area. Miller made a great effort to get the railroad to extend through the West Side and that eventually decided the present day location of Los Banos. Agriculture remains the number one industry in and around Los Banos and this is due mainly to the early success of Henry Miller.



The May Day Spring Fair comes from Henry Miller himself. Each year in May Miller would host a picnic for the town and some of the biggest parades in the state were held then.

Location

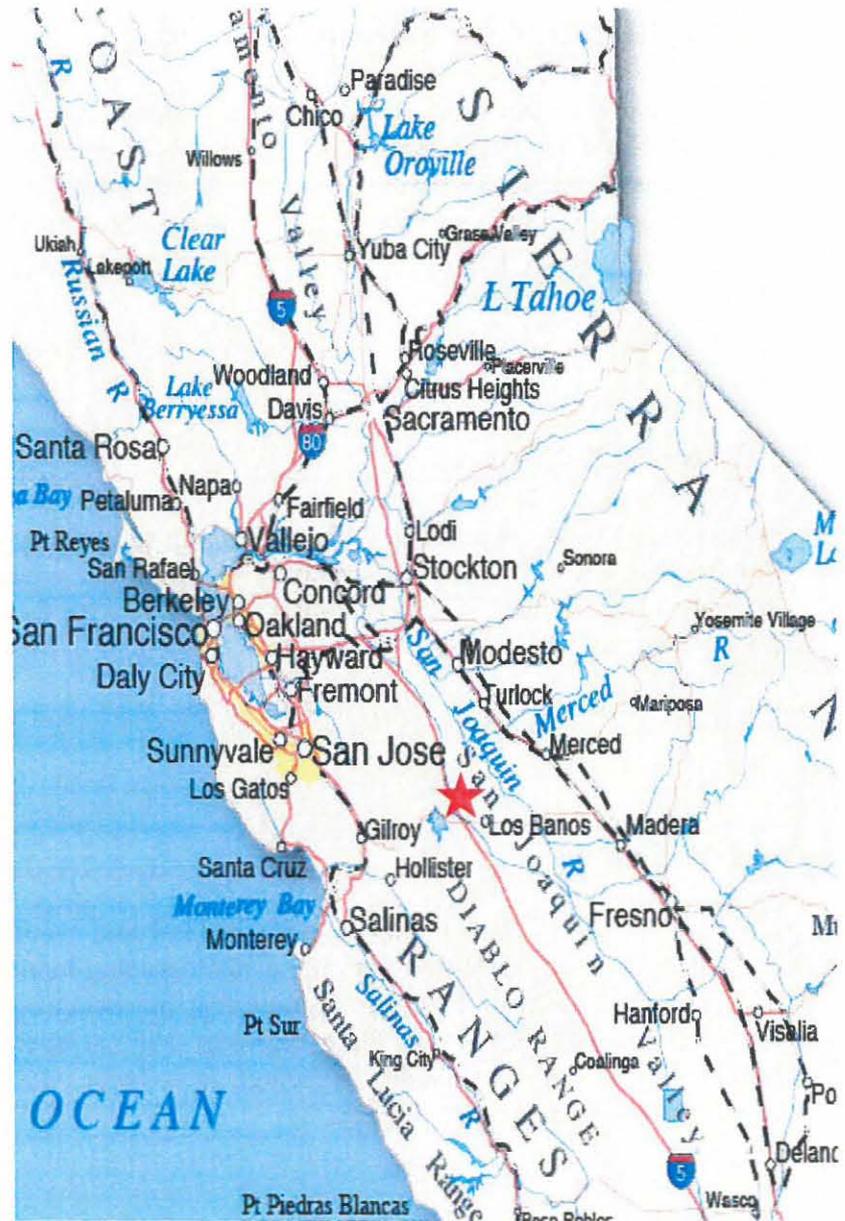
The City of Los Banos is located near the geographical center of California in the San Joaquin Valley.

Los Banos is about a 2 hour drive from San Francisco, Oakland and Sacramento. The Monterey Peninsula is less than a 1 1/2 hour trip as is San Jose.

The world famous natural wonder, Yosemite National Park can also be reached within 2 hours.

The Crossroads of California describes Los Banos because State Highways 33, 165 and 152 all pass through the city and Interstate 5 is six miles to the west. U.S. Highway 99 is 30 minutes to the east and the City of Fresno is 67 miles away.

Los Banos is famous for its agricultural products, including melons, almonds, walnuts, apricots, cotton, tomatoes and dairy products.



San Luis Reservoir State Recreation Area

The three lakes of the San Luis Project are known for their boating, board sailing, camping, picnicking and most notably for their fishing. San Luis Reservoir and the O'Neill Forebay are famous for their world record striped bass. The area has four boat ramps and two sandy beaches (North Beach is designated for swimmers only).



Los Banos Wildlife Area

Lush Button Willow Lake teams with the stunning pageantry of 300,000 waterfowl escaping the ranges of an Arctic winter. Activities include nature observation, hunting, (waterfowl), fishing boating and dog trails.



San Luis Refuge

Composed of 7,430 acres of marsh, grass upland and wooded sloughs and streams. Wildlife observation, photography, hunting and fishing are all attractions on this refuge that lies about eight miles north of Los Banos off State highway 165. A special attraction of the San Luis Wildlife Refuge is a large, fenced enclosure housing a colony of tule elk.



Grasslands Water District Refuge

For sightseeing and hunting, this is a privately owned refuge of 52,000 acres Northeast and South of Los Banos and is managed by the Grasslands Water District. County roads wind through the district where the public can observe waterfowl, fish in the canal and hunt ducks in season.



General Information

General City Profile	
Date of Incorporation	1907
Population	39,993
Form of Government	Council/Manager
Employees	166
Median Age	29.8
Median Family Income	\$45,414
Per Capita Income	\$16,509
Labor Force	15,600

Public Safety		
Fire	Stations	2
	Sworn Personnel	16
	Emergency Response Units	16
Police	Stations	1
	Sworn Personnel	40
	Patrol Units	18
	Motorcycles	2
	Canine Officers	2

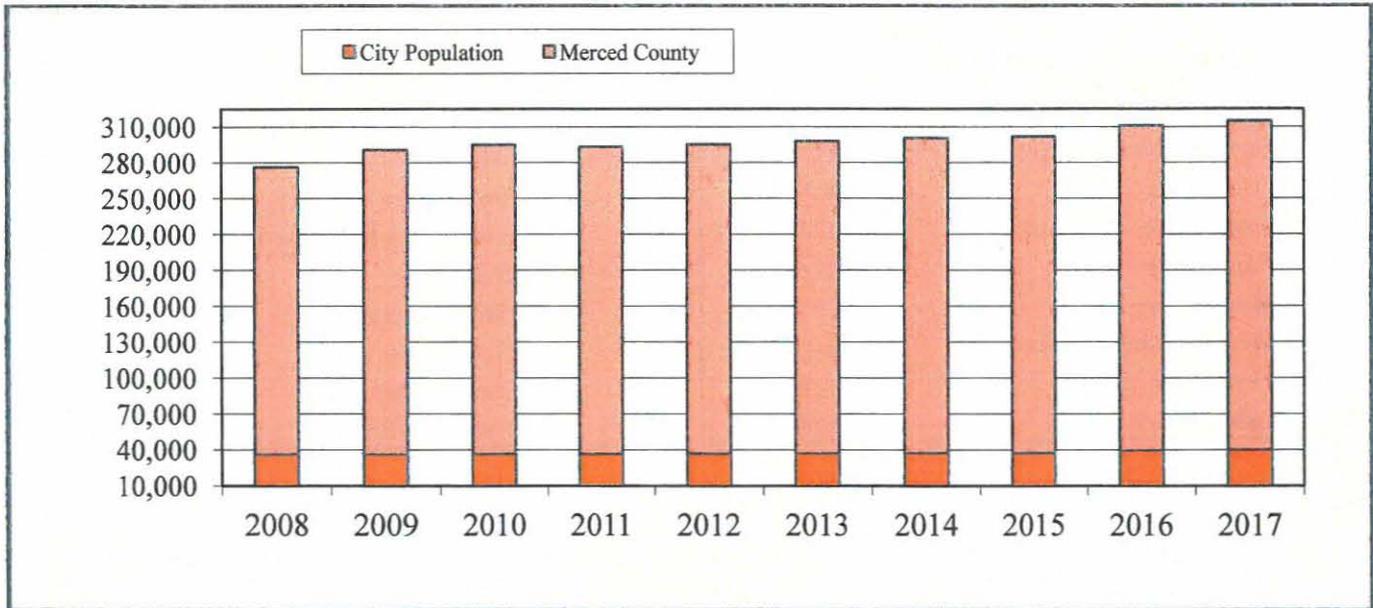
Public Services	
City Parks	39
Skate Park	1
Baseball Fields	6
Soccer Fields	6
Basket Ball Courts	13
Tennis Courts	1
Senior Citizen Centers	1
Airport	1
Child Development Center	1
Community Center	1

Public Works		
Water	Water Delivered (millions)	2,157.50
	Services Accounts	11,644
	Storage Capacity (millions)	5,100 gal
Sewer	Average Daily Flow (mgd)	2.8
	Miles of Sewer	130
Solid Waste	Street Sweeping	
	Miles per Year	21,225
	Street Sweepers	2
Streets	Miles	123

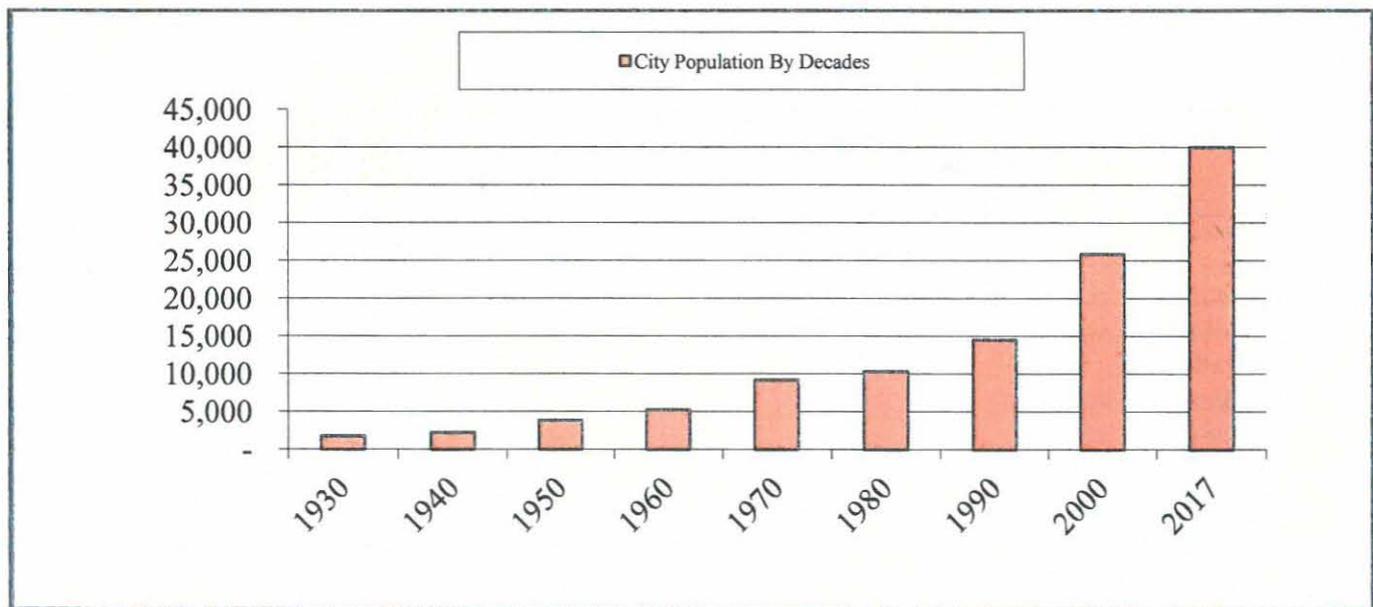
Facilities and Services not included in Reporting Entity	
Hospital	1
County Library	1
Fair Grounds	1
School Enrollment	10,785
Education	
Elementary Schools	8
Junior High Schools	2
High Schools	2
Continuation Schools	2
Private Schools	2
Community College	1

City Growth			
Year	Population	Assessed Value	
2007	35,211	3,022,057	
2008	36,052	2,862,172	
2009	36,198	1,814,335	
2010	36,421	1,687,376	
2011	36,525	1,743,715	
2012	36,546	1,749,273	
2013	37,017	1,842,142	
2014	37,168	2,124,093	
2015	37,145	2,267,153	
2016	39,359	2,418,558	

Population History



The City of Los Banos is an incorporated city within the County of Merced located in California's San Joaquin Valley. The City's current population is estimated at 39,993. The City strives to maintain the small town charm which is a characteristic of so many rural, farming communities. With an average temperature of 72 degrees, a comfortable, affordable way of life can be found here.



Source: US Census Bureau

City of Los Banos
Summary of Fund Balance
2017-2018

Fund #	Fund	Estimated Beginning Balance	2017-18 Adopted Revenues	2017-18 Transfer In	2017-18 Adopted Expenditures	2017-18 Transfer Out	Estimated Ending Balance
General Fund							
100	General Fund-Unassigned	9,430,869	14,739,848	0	15,437,267	190,807	8,542,643
Special Revenue Funds							
200	Movie Night	3,857	0	0	0	0	3,857
202	City Hall Admin	257,127	37,410	0	0	0	294,537
204	Prevention Underage Drinking	7,396	250	0	500	0	7,146
207	RSTP Exchange	2,177,901	410,000	0	1,500,000	0	1,087,901
210	Plant a Tree	310	0	0	0	0	310
212	PEG Franchise Fee	150,113	22,500	0	150,000	0	22,613
214	Transportation Expenditure Plan	185,000	750,000	0	250,000	0	685,000
215	Gas Tax	591,729	1,105,253	0	539,746	0	1,157,236
220	Local Transportation Fund	389,623	0	0	50,000	0	339,623
230	Traffic Impact Fee	3,998,612	1,156,571	0	455,000	0	4,700,183
232	Storm Drain Fee	38,619	102,188	0	0	0	140,807
233	Lamoglia Traffic Impact	799,975	0	0	0	0	799,975
234	Meadowlands Traffic Impact	130,366	0	0	0	0	130,366
235	Asset Forfeiture	39,123	0	0	30,000	0	9,123
236	Police Public Safety Augmentation	2,147,052	1,170,898	0	736,008	0	2,581,942
237	SLESF COPS Program	0	100,000	83,237	183,237	0	0
238	Fire Public Safety Augmentation	686,850	1,162,898	0	1,142,472	0	707,276
240	JAG Edward Byrne Grant	(238)	0	0	0	0	(238)
243	Fire Capital Improvement	913,512	65,620	0	225,000	0	754,132
244	Community Center Fee	379,849	41,413	0	0	0	421,262
245	Police Capital Improvement	2,000,918	265,900	0	110,000	0	2,156,818
246	Traffic Safety	114,024	15,600	0	5,000	0	124,624
248	Homeland Security Grant	0	75,000	0	75,000	0	0
250	Los Banos Park Development Fee	855,865	374,550	0	330,000	0	900,415
251	Mission Village North Dev Fee	69,549	0	0	0	0	69,549
252	Public Facilities	19,188	662	0	0	0	19,850
253	Regency Estates Park Dev Fee	137,793	0	0	0	0	137,793
255	Vineyard Park Dev Fee	15,975	0	0	0	0	15,975
256	Meadowland Park Dev Fee	183,632	373,598	0	372,598	0	184,632
257	Mission Estates Park	149,665	0	0	0	0	149,665
258	Stonecreek Park Fund	87,957	0	0	0	0	87,957
259	Orchard Terrace Park	5,804	0	0	0	0	5,804
262	CDBG Microenterprise Prog Inc	8,795	138,445	0	135,000	0	12,240
269	First Time Home Buyer	300	0	0	0	0	300
271	Ranchwood Estates AD #1	153,275	441,141	0	497,422	0	96,994
272	Cresthills AD #2	252,856	72,791	0	270,988	0	54,659
273	Los Banos Gardens AD #3	(28,365)	143,865	0	121,403	0	(5,903)
274	College Green Estates AD #4	164,233	101,826	0	139,149	0	126,910
275	Orchard Terrace AD #5	66,957	68,266	0	64,194	0	71,029
276	St. Francis Estates AD #6	49,984	28,282	0	42,294	0	35,972
277	Valley Meadows AD #7	13,991	16,343	0	19,904	0	10,430
279	Jo-Lin Manor/Ranch AD #9	53,428	115,504	0	125,264	0	43,668
280	LB Creek Shopping Center AD #10	24,104	39,018	0	45,501	0	17,621
281	Meadowlands AD #11	(396,906)	195,708	0	233,171	0	(434,369)
282	Mission Estates AD #12	86,236	106,886	0	136,228	0	56,894
283	Somerset Park AD #13	30,275	31,017	0	50,449	0	10,843
284	Northgate @ Regency AD #14	65,407	232,326	0	277,029	0	20,704

City of Los Banos
Summary of Fund Balance
2017-2018

Fund #	Fund	Estimated Beginning Balance	2017-18 Adopted Revenues	2017-18 Transfer In	2017-18 Adopted Expenditures	2017-18 Transfer Out	Estimated Ending Balance
<u>General Fund</u>							
285	Magnolia Grove AD #15	(25,184)	11,415	0	6,411	0	(20,180)
286	Senior Home Villages AD #16	4,338	12,173	0	12,368	0	4,143
287	Stonecreek Villages AD #17	(110,190)	282,232	0	221,707	0	(49,665)
288	Rail Trail Corridor AD #18	56,119	110,776	0	122,170	0	44,725
289	Talbott Park AD #19	(97,742)	55,354	0	85,366	0	(127,754)
290	Police CFD	0	439,702	65,003	504,705	0	0
291	Fire CFD	0	439,902	42,567	482,469	0	0
293	HOME PI Housing Rehab	52,259	0	0	0	0	52,259
294	NSP Program Income	7,412	62,175	0	65,000	0	4,587
295	Repair & Demolition	15,144	0	0	0	0	15,144
<u>Capital Projects Funds</u>							
303	Traffic Mitigation	146,693	0	0	0	0	146,693
304	City Hall	795,310	101,076	0	200,000	0	696,386
306	Corporation Yard	303,790	35,615	0	0	0	339,405
324	Child Development Center	(820,274)	50,000	0	21,955	0	(792,229)
<u>Business Type Funds</u>							
501	Water	18,596,649	6,317,500	0	5,031,267	0	19,882,882
502	Wastewater	8,474,710	6,697,150	0	13,542,665	0	1,629,195
505	Airport	416,772	440,400	0	389,339	0	467,833
510	Solid Waste & Street Sweeping	5,015,038	7,486,520	0	9,123,781	0	3,377,777
<u>Internal Service Funds</u>							
601	Fleet Maintenance	68,146	815,443	0	819,944	0	63,645
610	Information Technology	30,810	623,912	0	624,412	0	30,310
656	Retirees' Medical Health	191,424	1,199,742	0	1,197,742	0	193,424
		<u>\$59,633,809</u>	<u>\$48,882,664</u>	<u>\$190,807</u>	<u>\$56,201,125</u>	<u>\$190,807</u>	<u>\$52,315,348</u>

Estimated beginning fund balances are based on an accrual basis except for the Business type funds
which are based on an available unrestricted cash basis.

City of Los Banos
General Fund
Assigned Fund Balance

Description	Date	Comm/Econ Development	General Capital	Public Safety Capital	Total
Assigned by Council	6/4/2014	\$ 500,000	\$ -	\$ -	\$ 500,000
Actual Expenditures 14-15	6/30/2015	\$ (70,244)	\$ -	\$ -	\$ (70,244)
Assigned by Council	5/20/2015	\$ 250,000	\$ 500,000	\$ 1,000,000	\$ 1,750,000
Actual Expenditures 15-16	6/30/2016	\$ (31,204)	\$ -	\$ -	\$ (31,204)
Estimated Expenditures 16-17	6/30/2017	\$ (251,215)	\$ -	\$ -	\$ (251,215)
Requested Expenditures 17-18	6/30/2018	\$ (250,000)	\$ (25,000)	\$ (100,000)	\$ (375,000)
Estimated Ending Fund Balance		\$ 147,337	\$ 475,000	\$ 900,000	\$ 1,522,337
		A	B	C	

(A) Projects include relocation of the municipal airport, development of an industrial park & other misc projects

(B) Purchase land for future infrastructure and various one time expenditures for equipment & capital improvements

(C) Acquisition of land for a new Police facility.

City of Los Banos
 General Fund
 Committed Fund Balance

Description	Date	Police Fleet Replacement	Fire Fleet Replacement	Total
Committed by Council	6/21/2017	\$ 100,000	\$ -	\$ 100,000
Committed by Council	6/21/2017	\$ -	\$ 100,000	\$ 100,000
Strike Team Vehicle Reimbursement	6/21/2017	\$ -	\$ 960	\$ 960
Estimated Ending Fund Balance		<u>\$ 100,000</u>	<u>\$ 100,960</u>	<u>\$ 200,960</u>

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
GENERAL FUND			
Administration			
100	410	Personnel Services	731,033
100	410	Supplies & Services	510,016
100	410	Capital Outlay	119,061
100	410	Interest - Debt Service	3,756
100	495	Contingency	50,000
100	498	Transfer Out	190,807
		Total	\$1,604,673
Community & Economic Development			
100	419	Personnel Services	407,093
100	419	Supplies & Services	452,338
100	419	Capital Outlay	10,893
		Total	\$870,324
Police			
100	421	Personnel Services	7,748,784
100	421	Supplies & Services	992,648
100	421	Capital Outlay	391,586
		Total	\$9,133,018
Fire			
100	422	Personnel Services	1,216,597
100	422	Supplies & Services	407,107
100	422	Capital Outlay	175,000
100	422	Interest - Debt Service	2,942
		Total	\$1,801,646
Building			
100	424	Personnel Services	37,591
100	424	Supplies & Services	810,697
100	424	Capital Outlay	8,462
100	424	Interest - Debt Service	1,252
		Total	\$858,002
Engineering			
100	426	Personnel Services	72,516
100	426	Supplies & Services	31,399
100	426	Capital Outlay	4,050
		Total	\$107,965

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
Code Enforcement			
100	429	Personnel Services	233,601
100	429	Supplies & Services	46,024
		Total	<u>\$279,625</u>
Streets			
100	431	Personnel Services	1,113,666
100	431	Supplies & Services	779,256
100	431	Capital Outlay	449,050
100	431	Charge Ins - Outs	(2,341,972)
		Total	<u>\$0</u>
Recreation			
100	451	Personnel Services	205,012
100	451	Supplies & Services	150,731
100	451	Capital Outlay	4,050
		Total	<u>\$359,793</u>
Maintenance			
100	452	Personnel Services	1,083,611
100	452	Supplies & Services	432,593
100	452	Capital Outlay	4,050
100	452	Charge Ins - Outs	(752,489)
		Total	<u>\$767,765</u>
Senior Citizens			
100	453	Personnel Services	13,297
100	453	Supplies & Services	6,800
		Total	<u>\$20,097</u>
Community Center			
100	481	Personnel Services	73,042
100	481	Supplies & Services	122,624
100	481	Capital Outlay	4,500
		Total	<u>\$200,166</u>
TOTAL GENERAL FUND			<u><u>\$16,003,074</u></u>

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
<u>SPECIAL REVENUE FUNDS</u>			
Prevention Underage Drinking			
204	421	Supplies & Services	500
		Total	<u>\$500</u>
RSTP Exchange			
207	430	Charge Ins - Outs	1,500,000
		Total	<u>\$1,500,000</u>
Peg Franchise Fee			
212	410	Capital Outlay	150,000
		Total	<u>\$150,000</u>
Transportation Expenditure Plan			
214	430	Capital Outlay	250,000
		Total	<u>\$250,000</u>
Gas Tax			
215	430	Supplies & Services	85,000
215	430	Charge Ins - Outs	454,746
		Total	<u>\$539,746</u>
Local Transportation Funds			
220	430	Supplies & Services	50,000
		Total	<u>\$50,000</u>
Traffic Impact			
230	430	Supplies & Services	85,000
230	430	Capital Outlay	370,000
		Total	<u>\$455,000</u>
Asset Forfeiture			
235	421	Supplies & Services	30,000
		Total	<u>\$30,000</u>
Police Augmentation			
236	421	Personnel Services	607,325
236	421	Supplies & Services	128,683
		Total	<u>\$736,008</u>

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
SLESF COPS Program			
237	421	Personnel Services	183,237
		Total	<u>\$183,237</u>
Fire Augmentation			
238	422	Personnel Services	993,779
238	422	Supplies & Services	73,693
238	422	Capital Outlay	75,000
		Total	<u>\$1,142,472</u>
Fire Capital Improvement			
243	422	Supplies & Services	10,000
243	422	Capital Outlay	215,000
		Total	<u>\$225,000</u>
Police Capital Improvement			
245	421	Supplies & Services	60,000
245	421	Capital Outlay	50,000
		Total	<u>\$110,000</u>
Traffic Safety			
246	421	Supplies & Services	5,000
		Total	<u>\$5,000</u>
Homeland Security Grant			
248	421	Capital Outlay	50,000
248	422	Capital Outlay	25,000
		Total	<u>\$75,000</u>
Los Banos Park Development			
250	454	Capital Outlay	330,000
		Total	<u>\$330,000</u>
Meadowlands Park			
256	454	Supplies & Services	372,598
		Total	<u>\$372,598</u>
CDBG Micro Enterprise Program Income			
262	429	Supplies & Services	135,000
		Total	<u>\$135,000</u>

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
Ranchwood AD#1			
271	458	Supplies & Services	294,250
271	458	Charge Ins - Outs	203,172
		Total	<u>\$497,422</u>
Cresthills AD#2			
272	458	Supplies & Services	40,888
272	458	Capital Outlay	200,000
272	458	Charge Ins - Outs	30,100
		Total	<u>\$270,988</u>
Los Banos Gardens AD#3			
273	458	Supplies & Services	91,303
273	458	Charge Ins - Outs	30,100
		Total	<u>\$121,403</u>
College Green AD#4			
274	458	Supplies & Services	94,000
274	458	Charge Ins - Outs	45,149
		Total	<u>\$139,149</u>
Orchard Terrace AD#5			
275	458	Supplies & Services	49,144
275	458	Charge Ins - Outs	15,050
		Total	<u>\$64,194</u>
ST. Francis AD#6			
276	458	Supplies & Services	27,244
276	458	Charge Ins - Outs	15,050
		Total	<u>\$42,294</u>
Valley Meadows AD#7			
277	458	Supplies & Services	11,142
277	458	Capital Outlay	5,000
277	458	Charge Ins - Outs	3,762
		Total	<u>\$19,904</u>
Jo-Lin Manor AD#9			
279	458	Supplies & Services	70,115
279	458	Capital Outlay	10,000
279	458	Charge Ins - Outs	45,149
		Total	<u>\$125,264</u>

City of Los Banos
Adopted Expenditures
2017-2018

Fund	Dept	Description	Adopted
LB Creek Shopping Center AD#10			
280	458	Supplies & Services	30,451
280	458	Charge Ins - Outs	15,050
		Total	<u>\$45,501</u>
Meadowlands AD#11			
281	458	Supplies & Services	203,071
281	458	Charge Ins - Outs	30,100
		Total	<u>\$233,171</u>
Mission Estates AD#12			
282	458	Supplies & Services	76,029
282	458	Charge Ins - Outs	60,199
		Total	<u>\$136,228</u>
Somerset Park AD#13			
283	458	Supplies & Services	17,924
283	458	Capital Outlay	25,000
283	458	Charge Ins - Outs	7,525
		Total	<u>\$50,449</u>
Northgate @ Regency AD#14			
284	458	Supplies & Services	141,581
284	458	Charge Ins - Outs	135,448
		Total	<u>\$277,029</u>
Magnolia Grove AD#15			
285	458	Supplies & Services	6,411
		Total	<u>\$6,411</u>
Senior Villages AD#16			
286	458	Supplies & Services	8,606
286	458	Charge Ins - Outs	3,762
		Total	<u>\$12,368</u>
Stonecreek Village AD#17			
287	458	Supplies & Services	149,083
287	458	Capital Outlay	35,000
287	458	Charge Ins - Outs	37,624
		Total	<u>\$221,707</u>

City of Los Banos
 Adopted Expenditures
 2017-2018

Fund	Dept	Description	Adopted
Rail Trail Corridor AD#18			
288	458	Supplies & Services	67,021
288	458	Capital Outlay	10,000
288	458	Charge Ins - Outs	45,149
		Total	\$122,170
Talbott Park AD#19			
289	458	Supplies & Services	55,266
289	458	Charge Ins - Outs	30,100
		Total	\$85,366
Police CFD			
290	421	Personnel Services	502,705
290	421	Supplies & Services	2,000
		Total	\$504,705
Fire CFD			
291	422	Personnel Services	480,469
291	422	Supplies & Services	2,000
		Total	\$482,469
NSP Program Income			
294	463	Supplies & Services	65,000
		Total	\$65,000
<u>CAPITAL PROJECT FUNDS</u>			
City Hall			
304	410	Capital Outlay	200,000
		Total	\$200,000
Child Development Center			
324	452	Supplies & Services	21,955
		Total	\$21,955
<u>BUSINESS TYPE FUNDS</u>			
Water			
501	410	Personnel Services	426,059
501	410	Supplies & Services	255,502
501	410	Capital Outlay	13,616
		Total Water Administration	\$695,177

City of Los Banos
Adopted Expenditures
2017-2018

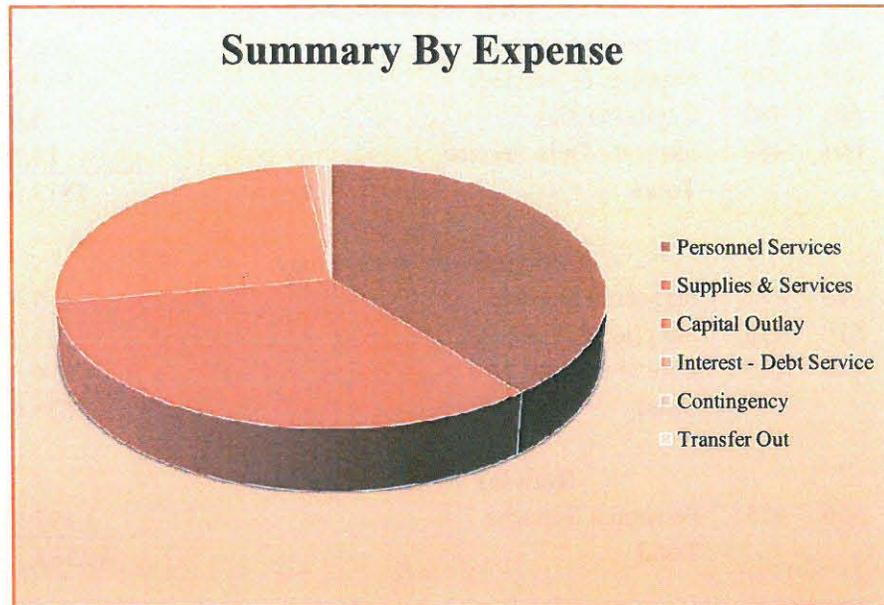
Fund	Dept	Description	Adopted
501	461	Personnel Services	1,388,541
501	461	Supplies & Services	1,587,758
501	461	Capital Outlay	1,259,791
501	495	Contingency	100,000
		Total Water	<u>\$4,336,090</u>
		Total Water Fund	\$5,031,267
		Wastewater	
502	410	Personnel Services	427,154
502	410	Supplies & Services	255,327
502	410	Capital Outlay	13,615
		Total Wastewater Administration	<u>\$696,096</u>
502	432	Personnel Services	793,446
502	432	Supplies & Services	571,312
502	432	Capital Outlay	2,852,291
502	432	Total Wastewater Collections	<u>\$4,217,049</u>
502	433	Personnel Services	516,146
502	433	Supplies & Services	826,239
502	433	Capital Outlay	6,711,050
502	433	Interest - Debt Service	476,085
502	433	Total Wastewater Treatment	<u>\$8,529,520</u>
502	495	Contingency	100,000
		Total Wastewater Fund	\$13,542,665
		Airport	
505	435	Personnel Services	11,779
505	435	Supplies & Services	219,660
505	435	Capital Outlay	157,900
		Total	<u>\$389,339</u>
		Solid Waste & Street Sweeping	
510	410	Personnel Services	422,210
510	410	Supplies & Services	255,327
510	410	Capital Outlay	13,615
		Total Solid Waste Administration	<u>\$691,152</u>

City of Los Banos
 Adopted Expenditures
 2017-2018

Fund	Dept	Description	Adopted
510	490	Personnel Services	789,053
510	490	Supplies & Services	6,738,009
510	490	Capital Outlay	418,341
510	490	Charge Ins - Outs	387,226
510	490	Total Solid Waste Management	\$8,332,629
510	495	Contingency	100,000
		Total Solid Waste Fund	\$9,123,781
<u>INTERNAL SERVICE FUNDS</u>			
Fleet Maintenance			
601	480	Personnel Services	266,737
601	480	Supplies & Services	533,657
601	480	Capital Outlay	4,050
601	480	Interest - Debt Service	15,500
		Total	\$819,944
Information Technology			
610	410	Personnel Services	415,628
610	410	Supplies & Services	91,957
610	410	Capital Outlay	116,827
		Total	\$624,412
Retirees' Medical Health			
656	415	Personnel Services	1,197,742
		Total	\$1,197,742
TOTAL ALL FUNDS			\$56,766,932

City of Los Banos
 Adopted Expenditures
 2017-2018

Fund Dept	Description	Adopted
	<u>Summary All Funds</u>	
	Personnel Services	22,357,853
	Supplies & Services	18,636,939
	Capital Outlay	14,731,798
	Interest - Debt Service	499,535
	Contingency	350,000
	Transfer Out	190,807
	TOTAL	<u><u>\$56,766,932</u></u>

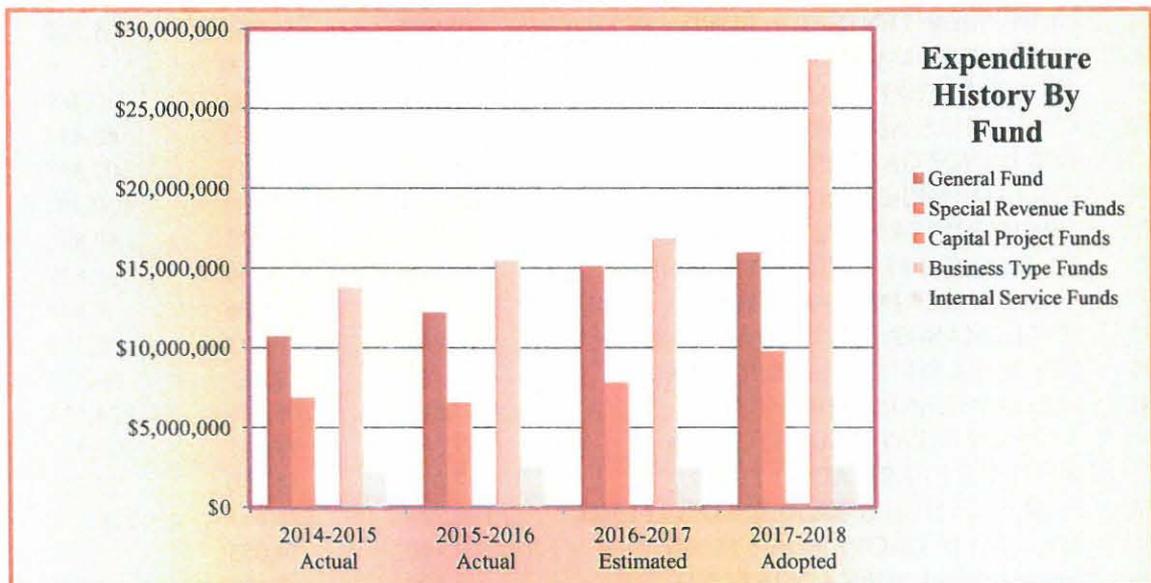


City of Los Banos
Expenditure History by Fund
2017-2018

Fund	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100	GENERAL FUND	\$10,765,174	\$12,257,139	\$15,156,746	\$16,003,074
	Special Revenue Funds				
202	CITY HALL ADMIN FUND	9,015	5,000	0	0
204	PREVENTION UNDERAGE DRINKING	2,000	1,000	1,000	500
207	RSTP EXCHANGE FUND	13,785	76,423	1,200,000	1,500,000
210	PLANT-A-TREE FUND	508	0	0	0
212	PEG FRANCHISE FUND	0	849	4,000	150,000
214	TRANSPORTATION EXPEND PLAN	0	0	0	250,000
215	GAS TAX 2105 FUND	1,048,146	1,177,913	411,947	539,746
220	LOCAL TRANSPORTATION FUNDS	0	0	0	50,000
225	SB325 TRANSPORTATION FUND	88,196	0	0	0
230	TRAFFIC IMPACT FUND	304	0	0	455,000
235	ASSET FORFEITURE FUND	10,136	21,411	8,000	30,000
236	POLICE AUGMENTATION FUND	1,002,370	616,752	678,189	736,008
237	SLESF COPS PROGRAM FUND	142,881	159,124	162,241	183,237
238	FIRE AUGMENTATION FUND	1,111,704	1,191,921	1,032,371	1,142,472
240	JAG EDWARD BYRNE GRANT	12,202	8,667	11,900	0
243	FIRE CAPITAL IMPROVE FUND	270,281	344,939	10,000	225,000
244	COMMUNITY CENTER FEE FUND	0	12,496	0	0
245	PD CAPITAL IMPROVEMENT FUND	50,225	2,713	24,846	110,000
246	TRAFFIC SAFETY FUND	20,554	15,028	23,958	5,000
248	HOMELAND SECURITY GRANT	43,483	19,027	155,862	75,000
249	CMAQ/SR2S/SJVAPCD/CARB GRANT	239,351	108,863	0	0
250	LB PARK IMPACT FUND	0	0	10,000	330,000
251	MISSION VILLAGE NORTH FUND	0	0	168,096	0
253	REGENCY PARK ESTATES FUND	5,830	50,138	134,090	0
256	MEADOWLANDS PARK FUND	0	0	402,382	372,598
258	STONE CREEK PARK FUND	40,659	182,246	327,664	0
259	ORCHARD TERRACE PARK FUND	150,773	0	0	0
262	CDBG MICRO ENTERP PI FUND	16,717	18,268	165,240	135,000
266	CDBG 03 REHAB GRANT FUND	3,565	0	0	0
271	RANCHWOOD EST AD#1 FUND	352,983	413,240	430,860	497,422
272	CRESTHILLS AD#2 FUND	42,602	49,549	60,444	270,988
273	LOS BANOS GARDENS AD#3 FUND	98,981	95,141	107,557	121,403
274	COLLEGE GREEN EST AD#4 FUND	80,455	96,130	120,788	139,149
275	ORCHARD TERRACE AD#5 FUND	37,696	39,073	47,886	64,194
276	ST. FRANCIS ESTATES AD#6 FUND	20,092	21,269	30,820	42,294
277	VALLEY MEADOWS AD#7 FUND	5,939	8,586	9,849	19,904
279	JO-LIN MANOR/RNCH AD #9 FUND	70,868	70,473	92,110	125,264
280	LB CREEK SHP CNTR AD#10 FUND	14,324	19,452	36,576	45,501
281	MEADOWLANDS AD#11 FUND	197,523	206,378	224,534	233,171
282	MISSION ESTATES AD#12 FUND	99,368	92,511	109,527	136,228
283	SOMERSET PARK AD#13 FUND	17,019	18,860	25,317	50,449
284	NORTHGATE @ REGENCY AD#14 FUND	186,726	198,651	230,676	277,029
285	MAGNOLIA GROVE AD#15 FUND	4,140	4,055	5,755	6,411
286	SENIOR VILLAGES AD#16 FUND	4,500	6,475	6,461	12,368

City of Los Banos
Expenditure History by Fund
2017-2018

Fund	Description	2014-2015	2015-2016	2016-2017	2017-2018
		Actual	Actual	Estimated	Adopted
287	STONE CREEK VLLGE AD#17 FUND	141,572	143,074	207,163	221,707
288	RAIL TRAIL CORDOR AD#18 FUND	68,015	68,070	104,932	122,170
289	TALBOTT PARK AD#19 FUND	42,951	67,174	78,779	85,366
290	POLICE CFD 2002-01 FUND	396,809	434,099	463,238	504,705
291	FIRE CFD 2002-01 FUND	412,172	456,555	472,265	482,469
294	NSP PROGRAM INCOME FUND	326,642	74,853	66,000	65,000
	Total Special Revenue Funds	\$6,904,062	\$6,596,446	\$7,863,323	\$9,812,753
Capital Project Funds					
304	CITY HALL FUND	0	0	30,000	200,000
308	PROP 1B CAPITAL PROJECTS FUND	369	0	0	0
324	CHILD DEVELOP CENTER FUND	23,231	20,225	21,808	21,955
	Total Capital Project Funds	\$23,599	\$20,225	\$51,808	\$221,955
Business Type Funds					
501	WATER FUND	3,736,196	4,222,273	4,069,623	5,031,267
502	WASTEWATER FUND	3,512,164	4,673,495	5,937,915	13,542,665
505	AIRPORT FUND	359,091	303,882	252,790	389,339
510	SOLID WASTE FUND	6,195,911	6,298,718	6,592,901	9,123,781
	Total Business Type Funds	\$13,803,362	\$15,498,368	\$16,853,229	\$28,087,052
Internal Service Funds					
601	FLEET MAINTENANCE FUND	773,168	806,674	851,426	819,944
610	INFORMATION TECH FUND	387,924	537,383	483,856	624,412
656	RETIREE MEDICAL HEALTH FUND	1,072,495	1,214,251	1,197,742	1,197,742
	Total Internal Service Funds	\$2,233,587	\$2,558,308	\$2,533,024	\$2,642,098
	TOTAL ALL FUNDS	\$33,729,784	\$36,930,486	\$42,458,130	\$56,766,932



City of Los Banos
Expenditure History by Department
2017-2018

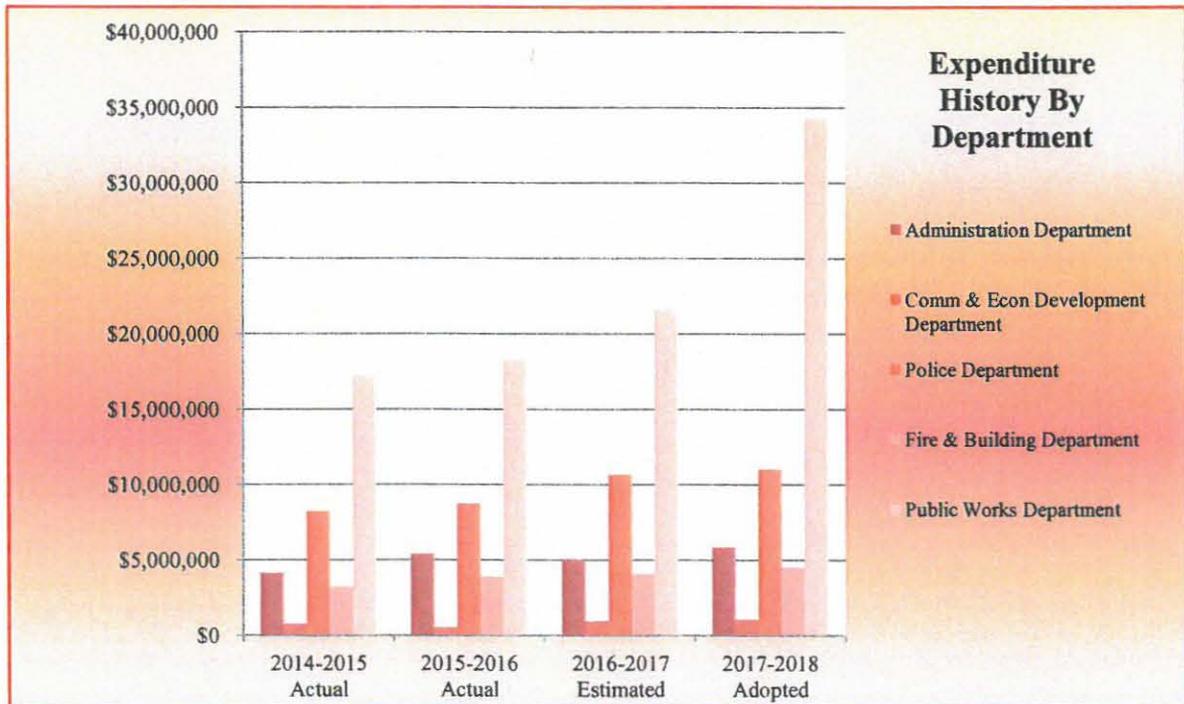
Fund Dept	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
Administration Department					
100 410	GENERAL FUND	1,054,917	1,074,809	1,143,559	1,363,866
100 495	CONTINGENCY	20,895	8,522	50,000	50,000
100 498	TRANSFER OUT	98,067	160,231	166,889	190,807
202 410	CITY HALL ADMIN	9,015	5,000	0	0
212 410	PEG FRANCHISE	0	849	4,000	150,000
304 410	CITY HALL	0	0	30,000	200,000
501 410	WATER	497,826	859,702	649,706	695,177
502 410	WASTEWATER	494,056	814,661	642,098	696,096
510 410	SOLID WASTE	513,248	741,035	642,640	691,152
610 410	INFORMATION TECH	387,924	537,383	483,856	624,412
656 415	RETIREEES' MEDICAL HEALTH	1,072,495	1,214,251	1,197,742	1,197,742
Total Administration Department		\$4,148,442	\$5,416,444	\$5,010,490	\$5,859,252
Comm & Econ Development Department					
100 419	COMM & ECON DEVELOPMENT	430,716	434,851	738,764	870,324
262 429	CDBG MICRO ENTERP PI	0	2,000	165,000	135,000
262 463	CDBG MICRO ENTERP PI	1,876	0	240	0
262 498	CDBG MICRO ENTERP PI	14,841	16,268	0	0
266 498	CDBG 03 REHAB GRANT	3,565	0	0	0
294 463	NSP PROGRAM INCOME	326,642	74,853	66,000	65,000
Total Comm & Econ Development Dept		\$777,640	\$527,972	\$970,004	\$1,070,324
Police Department					
100 421	POLICE	6,354,177	7,249,287	8,991,649	9,133,018
100 429	CODE ENFORCEMENT	231,744	237,620	292,607	279,625
204 421	PREVENTION UNDERAGE DRINKING	2,000	1,000	1,000	500
235 421	ASSET FORFEITURE	10,136	21,411	8,000	30,000
236 421	POLICE AUGMENTATION	1,002,370	616,752	678,189	736,008
237 421	SLESF COPS PROGRAM	142,881	159,124	162,241	183,237
240 421	JAG EDWARD BYRNE GRANT	12,202	8,667	11,900	0
245 421	PD CAPITAL IMPROVEMENT	50,225	2,713	24,846	110,000
246 421	TRAFFIC SAFETY	20,554	15,028	23,958	5,000
248 421	HOMELAND SECURITY GRANT	26,900	5,000	26,424	50,000
290 421	POLICE CFD 2002-01	396,809	434,099	463,238	504,705
Total Police Department		\$8,249,997	\$8,750,702	\$10,684,052	\$11,032,093
Fire & Building Department					
100 422	FIRE	1,120,069	1,266,904	1,635,004	1,801,646
238 422	FIRE AUGMENTATION	1,111,704	1,191,921	1,032,371	1,142,472
243 422	FIRE CAPITAL IMPROVE	270,281	344,939	10,000	225,000
248 422	HOMELAND SECURITY GRANT	16,278	14,027	129,438	25,000
248 498	HOMELAND SECURITY GRANT	305	0	0	0
291 422	FIRE CFD 2002-01	412,172	456,555	472,265	482,469
100 424	BUILDING	333,049	632,496	836,769	858,002
Total Fire & Building Department		\$3,263,857	\$3,906,842	\$4,115,847	\$4,534,589

City of Los Banos
Expenditure History by Department
2017-2018

Fund Dept	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
Public Works Department					
Streets & Roads					
100 426	ENGINEERING	65,537	81,995	89,470	107,965
100 431	STREETS	7,472	0	0	0
207 430	RSTP EXCHANGE	0	16,943	1,200,000	1,500,000
207 498	RSTP EXCHANGE	13,785	59,479	0	0
214 430	TRANSPORTATION EXPEND PLAN	0	0	0	250,000
215 430	GAS TAX 2105	1,048,146	1,177,913	411,947	539,746
220 430	LOCAL TRANSPORTATION S	0	0	0	50,000
225 430	SB325 TRANSPORTATION	88,196	0	0	0
230 430	TRAFFIC IMPACT	304	0	0	455,000
249 430	CMAQ/SR2S/SJVAPCD/CARB GRANT	239,351	108,863	0	0
308 498	PROP 1B	369	0	0	0
Maintenance & Recreation					
100 451	RECREATION	262,341	294,201	346,462	359,793
100 452	MAINTENANCE	602,243	630,494	668,713	767,765
100 453	SENIORS	17,910	19,211	20,097	20,097
100 481	COMMUNITY CENTER	166,037	166,517	176,763	200,166
210 454	PLANT-A-TREE	508	0	0	0
244 410	COMMUNITY CENTER FEE	0	12,496	0	0
250 454	LB PARK IMPACT	0	0	10,000	330,000
251 454	MISSION VILLAGE NORTH	0	0	168,096	0
253 454	REGENCY PARK ESTATES	5,830	50,138	134,090	0
256 454	MEADOWLANDS PARK	0	0	402,382	372,598
258 454	STONE CREEK PARK	40,659	182,246	327,664	0
259 454	ORCHARD TERRACE PARK	150,773	0	0	0
324 452	CHILD DEVELOP CENTER	23,231	20,225	21,808	21,955
Assessment Districts					
271 458	RANCHWOOD EST AD#1	352,983	413,240	430,860	497,422
272 458	CRESTHILLS AD#2	42,602	49,549	60,444	270,988
273 458	LOS BANOS GARDENS AD#3	98,981	95,141	107,557	121,403
274 458	COLLEGE GREEN EST AD#4	80,455	96,130	120,788	139,149
275 458	ORCHARD TERRACE AD#5	37,696	39,073	47,886	64,194
276 458	ST. FRANCIS ESTATES AD#6	20,092	21,269	30,820	42,294
277 458	VALLEY MEADOWS AD#7	5,939	8,586	9,849	19,904
279 458	JO-LIN MANOR/RNCH AD #9	70,868	70,473	92,110	125,264
280 458	LB CREEK SHP CNTR AD#10	14,324	19,452	36,576	45,501
281 458	MEADOWLANDS AD#11	197,523	206,378	224,534	233,171
282 458	MISSION ESTATES AD#12	99,368	92,511	109,527	136,228
283 458	SOMERSET PARK AD#13	17,019	18,860	25,317	50,449
284 458	NORTHGATE @ REGENCY AD#14	186,726	198,651	230,676	277,029
285 458	MAGNOLIA GROVE AD#15	4,140	4,055	5,755	6,411
286 458	SENIOR VILLAGES AD#16	4,500	6,475	6,461	12,368
287 458	STONE CREEK VLLGE AD#17	141,572	143,074	207,163	221,707

City of Los Banos
Expenditure History by Department
2017-2018

Fund Dept	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
288 458	RAIL TRAIL CORDOR AD#18	68,015	68,070	104,932	122,170
289 458	TALBOTT PARK AD#19	42,951	67,174	78,779	85,366
Water					
501 461	WATER	3,238,370	3,362,571	3,419,917	4,236,090
501 495	WATER CONTINGENCY	0	0	0	100,000
Wastewater					
502 432	WASTEWATER COLLECTION	1,339,916	2,068,109	3,356,824	4,217,049
502 433	WASTEWATER TREATMENT	1,678,192	1,790,725	1,938,993	8,529,520
502 495	WASTEWATER CONTINGENCY	0	0	0	100,000
Airport					
505 435	AIRPORT	359,091	303,882	252,790	389,339
Solid Waste & Street Sweeping					
510 490	SOLID WASTE	5,682,662	5,557,682	5,950,261	8,332,629
510 495	SOLID WASTE CONTINGENCY	0	0	0	100,000
Fleet Maintenance					
601 480	FLEET MAINTENANCE	773,168	806,674	851,426	819,944
		\$17,289,847	\$18,328,526	\$21,677,737	\$34,270,674
TOTAL ALL FUNDS		\$33,729,784	\$36,930,486	\$42,458,130	\$56,766,932



City of Los Banos
Interfund Transfers
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-000-499-000	Transfer In	18,711	16,268	0	0
207-000-499-000	Transfer In	369	0	0	0
225-000-499-000	Transfer In	3,700	0	0	0
237-000-499-000	Transfer In	36,596	59,099	52,466	83,237
246-000-499-000	Transfer In	0	0	23,958	0
248-000-499-000	Transfer In	0	4,424	0	0
249-000-499-000	Transfer In	13,785	59,479	0	0
290-000-499-000	Transfer In	21,204	49,414	50,814	65,003
291-000-499-000	Transfer In	36,567	47,295	39,651	42,567
	Total Transfer In	\$130,931	\$235,979	\$166,889	\$190,807
100-498-000-000	Transfer Out	98,067	160,231	166,889	190,807
207-498-000-000	Transfer Out	13,785	59,479	0	0
248-498-000-000	Transfer Out	305	0	0	0
262-498-000-000	Transfer Out	14,841	16,268	0	0
266-498-000-000	Transfer Out	3,565	0	0	0
308-498-000-000	Transfer Out	369	0	0	0
	Total Transfer Out	\$130,931	\$235,979	\$166,889	\$190,807

City of Los Banos
Revenue History by Fund
2017-2018

Fund	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100	GENERAL FUND	\$12,853,903	\$14,211,588	\$14,651,142	\$14,739,848
	<u>Special Revenue Funds</u>				
200	MOVIE NIGHT	401	28	0	0
202	CITY HALL ADMIN	15,018	51,931	120,940	37,410
204	PREVENTION UNDERAGE DRINKING	1,037	1,301	1,034	250
207	RSTP EXCHANGE	395,728	424,678	418,388	410,000
210	PLANT-A-TREE	2	2	0	0
212	PEG FRANCHISE	22,691	23,081	22,472	22,500
214	TRANSPORTATION EXPEND PLAN	0	0	185,000	750,000
215	GAS TAX 2105	906,896	776,150	736,380	1,105,253
220	LOCAL TRANSPORTATION S	0	0	389,623	0
225	SB325 TRANSPORTATION	4,032	0	0	0
230	TRAFFIC IMPACT	243,675	825,085	829,851	1,156,571
232	STORM DRAIN IMPACT	4,921	9,158	18,075	102,188
233	LAMOGLIA IMPACT	3,412	48,245	0	0
234	MEADOWLANDS IMPACT	588	943	0	0
235	ASSET FORFEITURE	5,693	7,802	200	0
236	POLICE AUGMENTATION	1,096,302	1,154,424	1,142,989	1,170,898
237	SLESF COPS PROGRAM	142,881	159,124	162,241	183,237
238	FIRE AUGMENTATION	1,093,833	1,194,119	1,177,709	1,162,898
240	JAG EDWARD BYRNE GRANT	11,630	9,001	11,900	0
243	FIRE CAPITAL IMPROVE	52,907	131,278	221,233	65,620
244	COMMUNITY CENTER FEE	17,489	60,503	126,117	41,413
245	PD CAPITAL IMPROVEMENT	87,608	272,429	464,501	265,900
246	TRAFFIC SAFETY	38,389	32,072	41,691	15,600
248	HOMELAND SECURITY GRANT	43,178	19,027	155,862	75,000
249	CMAQ/SR2S/SJVAPCD/CARB GRANT	239,351	109,479	0	0
250	LB PARK IMPACT	0	483,562	419,011	374,550
251	MISSION VILLAGE NORTH	312	501	168,434	0
252	PUBLIC FACILITIES	1,135	727	1,112	662
253	REGENCY PARK ESTATES	6,451	51,153	134,518	0
255	VINEYARD PARK	72	116	0	0
256	MEADOWLANDS PARK	825	1,325	402,892	373,598
257	MISSION ESTATES PARK	674	1,083	0	0
258	STONE CREEK PARK	41,062	183,054	327,955	0
259	ORCHARD TERRACE PARK	151,110	42	0	0
262	CDBG MICRO ENTERP PI	14,189	16,296	121,300	138,445
266	CDBG 03 REHAB GRANT	3,565	0	0	0
269	FIRST TIME HOME BUYER	0	300	0	0
271	RANCHWOOD EST AD#1	370,554	414,455	412,093	441,141
272	CRESTHILLS AD#2	72,518	73,296	71,880	72,791
273	LOS BANOS GARDENS AD#3	107,813	118,642	130,818	143,865
274	COLLEGE GREEN EST AD#4	101,596	102,178	101,592	101,826
275	ORCHARD TERRACE AD#5	54,334	62,019	62,057	68,266
276	ST. FRANCIS ESTATES AD#6	25,329	25,652	25,685	28,282
277	VALLEY MEADOWS AD#7	13,566	13,454	14,862	16,343

City of Los Banos
Revenue History by Fund
2017-2018

Fund	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
279	JO-LIN MANOR/RNCH AD #9	115,240	115,343	115,499	115,504
280	LB CREEK SHP CNTR AD#10	22,546	38,138	38,143	39,018
281	MEADOWLANDS AD#11	168,728	177,217	186,427	195,708
282	MISSION ESTATES AD#12	96,853	97,110	101,807	106,886
283	SOMERSET PARK AD#13	23,048	25,311	25,346	31,017
284	NORTHGATE @ REGENCY AD#14	166,285	192,061	211,266	232,326
285	MAGNOLIA GROVE AD#15	8,520	9,379	10,383	11,415
286	SENIOR VILLAGES AD#16	9,965	9,966	11,072	12,173
287	STONE CREEK VLLGE AD#17	150,380	158,652	281,545	282,232
288	RAIL TRAIL CORDOR AD#18	105,751	113,829	108,472	110,776
289	TALBOTT PARK AD#19	32,436	38,034	41,835	55,354
290	POLICE CFD 2002-01	396,809	432,429	463,238	504,705
291	FIRE CFD 2002-01	412,172	456,555	472,265	482,469
293	HOME PI HOUSING REHAB	236	378	0	0
294	NSP PROGRAM INCOME	109,036	68,343	68,155	62,175
295	REPAIR & DEMOLITION	68	110	0	0
	Total Special Revenue Funds	\$7,210,840	\$8,790,571	\$10,755,868	\$10,566,265
	<u>Capital Projects Funds</u>				
303	TRAFFIC MITIGATION	661	1,062	0	0
304	CITY HALL	42,208	146,772	313,430	101,076
306	CORPORATION YARD	15,032	52,267	100,694	35,615
324	CHILD DEVELOP CENTER	40,578	50,390	50,000	50,000
	Total Capital Projects Funds	\$98,480	\$250,490	\$464,124	\$186,691
	<u>Business Type Funds</u>				
501	WATER	5,522,958	6,451,792	6,343,661	6,317,500
502	WASTE WATER	5,612,868	6,462,263	6,921,773	6,697,150
505	AIRPORT	408,604	417,099	287,225	440,400
510	SOLID WASTE	6,711,575	7,218,658	7,365,176	7,486,520
	Total Business Type Funds	\$18,256,005	\$20,549,812	\$20,917,835	\$20,941,570
	<u>Internal Service Funds</u>				
601	FLEET MAINTENANCE	840,734	861,109	854,957	815,443
610	INFORMATION TECH	433,274	416,443	483,856	623,912
656	RETIREE MEDICAL HEALTH	1,077,699	1,200,762	1,199,773	1,199,742
	Total Internal Service Funds	\$2,351,707	\$2,478,315	\$2,538,586	\$2,639,097
	TOTAL ALL FUNDS	\$40,770,935	\$46,280,776	\$49,327,555	\$49,073,471

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
GENERAL FUND					
100-000-311-010	Property Taxes - Sec/Cur	2,631,376	2,766,352	2,928,868	2,987,445
100-000-311-011	Sb 813 Supplemental Taxes	36,772	46,299	46,000	46,000
100-000-311-015	Property Taxes-Unsecured	193,486	194,328	196,000	196,000
100-000-311-017	Property Tax Reimbursement	108,163	0	0	0
100-000-311-035	Property Tax In Lieu Vlf	2,176,009	2,322,505	2,478,383	2,527,951
100-000-312-010	Transient Occupancy	307,036	406,832	427,525	431,800
100-000-313-010	Sales & Use Tax	2,710,226	3,697,734	3,870,570	3,909,275
100-000-313-015	Prop Tax In Lieu 1/4Sales	966,958	221,808	0	0
100-000-313-020	Sales & Use Tax-Prop 172	132,436	131,308	138,275	139,000
100-000-317-010	Documentary Stamp Tax	91,589	116,429	158,500	160,000
	Taxes	9,354,052	9,903,594	10,244,121	10,397,471
100-000-321-010	Business Licenses	108,323	114,503	115,000	115,000
100-000-321-015	Bus. Lic. Transfer/Duplic	420	510	600	500
100-000-322-010	Permits	331,528	718,053	900,000	900,000
100-000-322-012	Encroachment Fees	3,561	5,116	7,500	7,500
100-000-322-060	Animal Licenses	5,753	7,464	6,000	6,500
100-000-322-065	Animal Spay/Neuter Fees	6,696	9,350	9,500	9,500
100-000-322-070	Bicycle License	60	175	8	0
	Licenses & Permits	456,341	855,171	1,038,608	1,039,000
100-000-331-010	Federal Grant	0	0	5,000	0
100-000-334-010	State Grant	84,884	60,206	44,745	43,600
100-000-334-011	State Funded Police Training	10,392	17,371	14,000	14,000
100-000-334-012	Fire Fighting Reimbursed	142,128	106,321	71,615	10,000
100-000-334-018	State Mandate Reimbursement	0	0	1,114	0
100-000-335-010	Hoptr Home Owners Property	27,390	27,440	27,000	27,000
100-000-335-050	Motor Vehicle In Lieu Tax	15,232	14,987	17,633	15,000
100-000-337-010	County Grants	2,828	0	3,000	0
100-000-339-010	Other Grants	0	0	2,500	0
	Shared Revenues	282,854	226,326	186,607	109,600
100-000-318-020	Franchise Fee	489,294	512,488	519,000	525,000
100-000-341-010	Administration Serv Charg	67,373	73,755	85,000	98,000
100-000-341-011	Business License Admin Fee	47,663	49,430	48,000	48,000
100-000-341-016	Workman's Comp Receipts	43,329	39,747	2,000	10,000
100-000-341-025	Notary Fees	720	520	600	600
100-000-341-031	Subdiv Eng Review Inspection	65,592	125,039	125,000	135,000
100-000-341-032	Zoning & Planning	124,559	127,775	80,000	100,000

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-000-341-035	Building Plan Check Fees	101,234	191,135	300,000	300,000
100-000-341-036	Plan Admin Fees	15,560	22,020	24,000	24,000
100-000-341-038	Hazard Mitigation Fee	0	18,900	8,000	8,000
100-000-341-039	General Plan Maint Fee	9,902	44,600	75,000	55,000
100-000-341-040	Xerox Copies	32	21	25	25
100-000-342-010	Special Police Services	11,817	55,915	19,500	74,300
100-000-342-015	Animal Impound Fee	11,520	15,847	12,000	12,500
100-000-342-016	Police Dept Report Fee	13,604	11,744	13,000	13,000
100-000-342-017	Live Scan Fee	18,820	21,512	15,000	15,000
100-000-342-020	Prisoner Care	8,085	8,820	4,500	5,000
100-000-342-030	Fire Inspection Fees	5,025	6,950	8,700	8,000
100-000-342-040	First Responder Fee	5,963	16,870	7,000	7,000
100-000-342-060	School Police Grants	274,604	294,943	308,291	321,846
100-000-346-016	Return Check Fee	350	385	400	400
100-000-347-011	Recreation Programs	130,252	173,734	155,000	160,000
100-000-347-013	Senior Citizen Activities	8,079	7,674	7,350	7,300
100-000-347-015	Special Rec Functions	4,277	3,731	5,216	5,000
100-000-348-010	Weed Abatement	22,114	15,880	8,000	5,000
100-000-348-027	Tree Inspection	2,016	5,138	8,400	2,400
	Charges for Services	1,481,785	1,844,572	1,838,982	1,940,371
100-000-342-050	Booking Fees	4,532	0	3,000	3,000
100-000-351-010	Parking Fees	27,997	21,634	25,000	25,000
100-000-351-011	Admin Cit Fees	62,319	93,823	85,000	65,000
100-000-351-012	Fees, Fines & Forfeitures	62,505	50,546	60,000	60,000
	Fines & Fees	157,352	166,004	173,000	153,000
100-000-361-010	Interest Earnings	49,763	68,781	71,000	70,000
100-000-362-010	Gain/Value on Investment GASB	(11,522)	6,133	0	0
100-000-363-010	Rentals - Buildings	74,585	74,219	74,412	74,412
100-000-363-011	Recreation Rentals	56,387	65,282	60,000	60,000
100-000-363-015	Rental - Land	743,394	743,394	743,394	743,394
100-000-363-020	Comm Center Grand Room Rental	71,674	84,123	65,000	65,000
100-000-363-030	Comm Cntr Multi Purpose Rental	0	0	200	0
100-000-363-050	Comm Center Meeting Rm Rental	5,040	5,640	2,500	2,500
100-000-363-070	Digital Sign Advertising	6,800	8,300	7,000	7,000
100-000-363-080	Community Center Pavers	0	200	0	0

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-000-363-090	Comm Cntr Other Rentals	825	975	500	0
100-000-365-010	Contributions & Donations	0	0	2,200	0
100-000-365-012	Recreation Contributions	2,032	5,749	6,100	6,100
100-000-365-013	Mural Program Contributions	15	2,000	0	0
	Interest & Income	<u>998,993</u>	<u>1,064,796</u>	<u>1,032,306</u>	<u>1,028,406</u>
100-000-390-010	Misc Revenues	71,292	113,808	110,000	68,000
100-000-390-020	Refunds	1,495	4,030	20,000	4,000
100-000-392-010	Sale-General Fixed Assets	31,029	17,020	7,518	0
	Miscellaneous	<u>103,816</u>	<u>134,858</u>	<u>137,518</u>	<u>72,000</u>
100-000-499-000	Transfer In	18,711	16,268	0	0
	Transfer Ins	<u>18,711</u>	<u>16,268</u>	<u>0</u>	<u>0</u>
	TOTAL GENERAL FUND	<u>\$12,853,903</u>	<u>\$14,211,588</u>	<u>\$14,651,142</u>	<u>\$14,739,848</u>
MOVIE NIGHT					
200-000-347-015	Special Programs	234	0	0	0
200-000-361-010	Interest Earnings	23	27	0	0
200-000-362-010	Gain/Value on Investment GASB	(6)	1	0	0
200-000-365-010	Contributions & Donations	150	0	0	0
	Total	<u>401</u>	<u>28</u>	<u>0</u>	<u>0</u>
CITY HALL ADMIN					
202-000-348-010	Admin Service Charge	14,642	51,046	120,000	36,410
202-000-361-010	Interest Earnings	524	817	1,400	1,000
202-000-362-010	Gain/Value on Investment GASB	(148)	68	(460)	0
	Total	<u>15,018</u>	<u>51,931</u>	<u>120,940</u>	<u>37,410</u>
PREVENTION UNDERAGE DRINKING					
204-000-341-010	Admin Citation Charge	0	0	0	0
204-000-342-060	Underage Drinking Fines	1,000	1,250	1,000	250
204-000-361-010	Interest Earnings	50	49	50	0
204-000-362-010	Gain/Value on Investment GASB	(12)	2	(16)	0
204-000-499-000	Transfer In	0	0	0	0
	Total	<u>1,038</u>	<u>1,301</u>	<u>1,034</u>	<u>250</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
RSTP EXCHANGE					
207-000-334-010	State Grant	385,190	405,763	408,388	400,000
207-000-335-040	St Contr.-Traffic Relief	0	0	0	0
207-000-361-010	Interest Earnings	13,866	18,246	10,000	10,000
207-000-362-010	Gain/Value on Investment GASB	(3,696)	669	0	0
207-000-369-000	Discounts Earned	0	0	0	0
207-000-390-010	Misc Revenues	0	0	0	0
207-000-499-000	Transfer In	369	0	0	0
	Total	<u>395,728</u>	<u>424,678</u>	<u>418,388</u>	<u>410,000</u>
PLANT-A-TREE					
210-000-361-010	Interest Earnings	3	2	0	0
210-000-362-010	Gain/Value on Investment GASB	(2)	0	0	0
210-000-365-010	Donations - Plant A Tree	0	0	0	0
210-000-390-010	Misc Revenues	0	0	0	0
	Total	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>
PEG FRANCHISE FEE					
212-000-318-025	PEG Franchise Fee	22,251	22,214	22,090	22,000
212-000-361-010	Interest Earnings	590	820	700	500
212-000-362-010	Gain/Value on Investment GASB	(149)	47	(318)	0
	Total	<u>22,691</u>	<u>23,081</u>	<u>22,472</u>	<u>22,500</u>
TRANSPORTATION EXPEND PLAN					
214-000-331-010	Federal Grant	0	0	0	0
214-000-334-010	State Grant	0	0	0	0
214-000-335-010	Local Trans Funds	0	0	148,000	600,000
214-000-335-011	Trans Exp Funds-20% Set Aside	0	0	37,000	150,000
	Total	<u>0</u>	<u>0</u>	<u>185,000</u>	<u>750,000</u>
GAS TAX					
215-000-335-013	Motor Veh Fuel Tax-2103	344,072	190,812	89,735	157,585
215-000-335-015	Motor Veh Fuel Tax-2105	201,325	208,551	218,580	228,764
215-000-335-016	Motor Veh Fuel Tax-2106	94,909	96,418	136,807	142,967
215-000-335-017	Motor Veh Fuel Tax-2107	257,659	271,561	282,344	295,530
215-000-335-018	Motor Veh Fuel Tax-2107.5	6,000	6,000	6,000	6,000
215-000-335-019	Motor Veh Fuel Tax-Loan Repymt	0	0	0	45,034
215-000-335-020	Motor Veh Fuel Tax-Road Maint	0	0	0	226,973
215-000-335-040	Motor Vehicle Fuel Taxes	0	0	0	0
215-000-361-010	Interest Earnings	3,983	2,675	2,500	2,000
215-000-362-010	Gain/Value on Investment GASB	(1,253)	(272)	0	0
215-000-390-010	Misc Revenues	202	404	414	400
	Total	<u>906,896</u>	<u>776,150</u>	<u>736,380</u>	<u>1,105,253</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
LOCAL TRANSPORTATION FUNDS					
220-000-335-010	Local Trans Funds	0	0	389,623	0
	Total	<u>0</u>	<u>0</u>	<u>389,623</u>	<u>0</u>
SB325 TRANSPORTATION					
225-000-361-010	Interest Earnings	396	0	0	0
225-000-362-010	Gain/Value on Investment GASB	(65)	0	0	0
225-000-499-000	Transfer In	3,700	0	0	0
	Total	<u>4,032</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRAFFIC IMPACT					
230-000-349-020	Traffic Impact Fee	232,318	797,216	809,177	1,106,571
230-000-349-030	Traffic Impact Sup Regenc	749	6,438	14,000	20,000
230-000-361-010	Interest Earnings	14,274	19,744	15,000	30,000
230-000-362-010	Gain/Value on Investment GASB	(3,666)	1,686	(8,326)	0
	Total	<u>243,675</u>	<u>825,085</u>	<u>829,851</u>	<u>1,156,571</u>
STORM DRAIN FEE					
232-000-349-030	Storm Drain Fees	4,887	9,028	18,000	101,988
232-000-361-010	Interest Earnings	48	118	150	200
232-000-362-010	Gain/Value on Investment GASB	(14)	12	(75)	0
	Total	<u>4,921</u>	<u>9,158</u>	<u>18,075</u>	<u>102,188</u>
LAMOGLIA TRAFFIC IMPACT					
233-000-349-020	Traffic Impact Fee	0	42,525	0	0
233-000-361-010	Interest Earnings	4,653	5,492	0	0
233-000-362-010	Gain/Value on Investment GASB	(1,240)	228	0	0
	Total	<u>3,412</u>	<u>48,245</u>	<u>0</u>	<u>0</u>
MEADOWLANDS TRAFFIC IMPACT					
234-000-361-010	Interest Earnings	801	909	0	0
234-000-362-010	Gain/Value on Investment GASB	(214)	34	0	0
234-000-369-000	Discounts Earned	0	0	0	0
	Total	<u>588</u>	<u>943</u>	<u>0</u>	<u>0</u>
ASSET FORFEITURE					
235-000-331-010	Federal Grant	4,890	4,425	0	0
235-000-342-050	Asset Forfeiture	0	2,986	0	0
235-000-361-010	Interest Earnings	399	383	300	0
235-000-362-010	Gain/Value on Investment GASB	(111)	8	(100)	0
235-000-392-010	Sale-General Fixed Assets	516	0	0	0
	Total	<u>5,693</u>	<u>7,802</u>	<u>200</u>	<u>0</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
POLICE PUBLIC SAFETY AUGMENTATION					
236-000-313-050	Sales Tax-Measure P	1,092,084	1,132,624	1,137,053	1,160,898
236-000-361-010	Interest Earnings	5,569	8,841	10,000	10,000
236-000-362-010	Gain/Value on Investment GASB	(1,351)	802	(4,064)	0
236-000-390-010	Misc. Revenues	0	12,157	0	0
	Total	<u>1,096,302</u>	<u>1,154,424</u>	<u>1,142,989</u>	<u>1,170,898</u>
SLESF COPS PROGRAM					
237-000-334-010	State Grant	106,285	100,025	109,775	100,000
237-000-499-000	Transfer In	36,596	59,099	52,466	83,237
	Total	<u>142,881</u>	<u>159,124</u>	<u>162,241</u>	<u>183,237</u>
FIRE PUBLIC SAFETY AUGMENTATION					
238-000-313-050	Sales Tax-Measure P	1,092,084	1,132,624	1,137,053	1,160,898
238-000-361-010	Interest Earnings	2,342	2,745	2,000	2,000
238-000-362-010	Gain/Value on Investment GASB	(593)	216	(971)	0
238-000-390-010	Misc Revenues	0	58,533	39,627	0
	Total	<u>1,093,833</u>	<u>1,194,119</u>	<u>1,177,709</u>	<u>1,162,898</u>
JAG EDWARD BYRNE GRANT					
240-000-331-010	Federal Grant	11,630	9,001	11,900	0
	Total	<u>11,630</u>	<u>9,001</u>	<u>11,900</u>	<u>0</u>
FIRE CAPITAL IMPROVEMENT					
243-000-342-035	Fire Capital Improvement	47,757	125,940	217,112	60,620
243-000-361-010	Interest Earnings	6,803	5,323	6,000	5,000
243-000-362-010	Gain/Value on Investment GASB	(1,653)	15	(1,879)	0
	Total	<u>52,907</u>	<u>131,278</u>	<u>221,233</u>	<u>65,620</u>
COMMUNITY CENTER FEE					
244-000-349-020	Community Center Fee	16,599	58,718	125,000	39,913
244-000-361-010	Interest Earnings	1,210	1,681	2,000	1,500
244-000-362-010	Gain/Value on Investment GASB	(320)	103	(883)	0
	Total	<u>17,489</u>	<u>60,503</u>	<u>126,117</u>	<u>41,413</u>
POLICE CAPITAL IMPROVEMENT					
245-000-342-025	Police Capital Improvement	47,472	261,648	458,715	255,900
245-000-361-010	Interest Earnings	7,818	10,226	10,000	10,000
245-000-362-010	Gain/Value on Investment GASB	(2,062)	554	(4,214)	0
245-000-392-010	Sale of Fixed Assets	34,379	0	0	0
	Total	<u>87,608</u>	<u>272,429</u>	<u>464,501</u>	<u>265,900</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
TRAFFIC SAFETY					
246-000-331-010	Federal Grant	5,404	0	0	0
246-000-334-010	State Grant	15,150	12,455	0	0
246-000-342-018	Auto Impound Fee	14,805	18,056	16,000	15,000
246-000-361-010	Interest Earnings	422	633	700	600
246-000-362-010	Gain/Value on Investment GASB	(92)	38	(202)	0
246-000-392-010	Sale-General Fixed Assets	2,700	890	1,235	0
246-000-499-000	Transfer In	0	0	23,958	0
	Total	38,389	32,072	41,691	15,600
HOMELAND SECURITY GRANT					
248-000-331-010	Federal Grant	43,178	14,603	155,862	75,000
248-000-499-000	Transfer In	0	4,424	0	0
	Total	43,178	19,027	155,862	75,000
CMAQ/SRTS/SJVAPCD/CARB/EPA GRANTS					
249-000-331-010	Federal Grant	210,947	0	0	0
249-000-331-013	Federal Grant-EPA	0	50,000	0	0
249-000-392-010	Sales-Fixed Assets	14,619	0	0	0
249-000-499-000	Transfer In	13,785	59,479	0	0
	Total	239,351	109,479	0	0
LB PARK DEVELOPMENT FEE					
250-000-347-080	Park Development Fees	0	447,420	388,300	346,650
250-000-347-085	Land Dedication Fees	0	33,670	29,230	25,900
250-000-361-010	Interest Earnings	0	2,168	3,000	2,000
250-000-362-010	Gain/Value on Investment GASB	0	304	(1,519)	0
	Total	0	483,562	419,011	374,550
MISSION VILLAGE NORTH					
251-000-347-080	Park Development Fees	0	0	156,182	0
251-000-347-085	Land Dedication Fees	0	0	11,914	0
251-000-361-010	Interest Earnings	425	483	500	0
251-000-362-010	Gain/Value on Investment GASB	(113)	18	(162)	0
	Total	312	501	168,434	0
PUBLIC FACILITIES					
252-000-349-020	Public Facility Impact Fe	1,060	597	1,005	562
252-000-361-010	Interest Earnings	103	125	150	100
252-000-362-010	Gain/Value on Investment GASB	(28)	5	(43)	0
	Total	1,135	727	1,112	662

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
REGENCY ESTATES PARK DEVELOPMENT FEE					
253-000-347-080	Park Development Fees	3,240	27,864	74,520	0
253-000-347-085	Land Dedication Fees	2,590	22,274	59,570	0
253-000-361-010	Interest Earnings	852	978	750	0
253-000-362-010	Gain/Value on Investment GASB	(231)	37	(322)	0
	Total	<u>6,451</u>	<u>51,153</u>	<u>134,518</u>	<u>0</u>
VINEYARD PARK					
255-000-361-010	Interest Earnings	98	111	0	0
255-000-362-010	Gain/Value on Investment GASB	(26)	4	0	0
	Total	<u>72</u>	<u>116</u>	<u>0</u>	<u>0</u>
MEADOWLANDS PARK					
256-000-347-080	Park Development Fees	0	0	374,410	346,698
256-000-347-085	Land Dedication Fees	0	0	27,972	25,900
256-000-361-010	Interest Earnings	1,125	1,277	1,300	1,000
256-000-362-010	Gain/Value on Investment GASB	(300)	48	(790)	0
	Total	<u>825</u>	<u>1,325</u>	<u>402,892</u>	<u>373,598</u>
MISSION ESTATES PARK					
257-000-361-010	Interest Earnings	920	1,044	0	0
257-000-362-010	Gain/Value on Investment GASB	(245)	40	0	0
	Total	<u>674</u>	<u>1,083</u>	<u>0</u>	<u>0</u>
STONECREEK PARK					
258-000-347-080	Park Development Fees	37,033	168,778	305,094	0
258-000-347-085	Land Dedication Fees	3,626	13,468	22,570	0
258-000-361-010	Interest Earnings	562	743	600	0
258-000-362-010	Gain/Value on Investment GASB	(159)	66	(309)	0
	Total	<u>41,062</u>	<u>183,054</u>	<u>327,955</u>	<u>0</u>
ORCHARD TERRACE PARK					
259-000-347-080	Park Development Fees	137,551	0	0	0
259-000-347-085	Land Dedication Fees	13,468	0	0	0
259-000-361-010	Interest Earnings	91	40	0	0
259-000-362-010	Gain/Value on Investment GASB	0	2	0	0
	Total	<u>151,110</u>	<u>42</u>	<u>0</u>	<u>0</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
CDBG MICRO ENTERP PI					
262-000-331-010	Federal Grant	0	0	113,000	135,000
262-000-361-010	Interest Earnings	1,913	1,510	500	45
262-000-362-010	Gain/Value on Investment GASB	(101)	21	(100)	0
262-000-390-010	Misc Revenues	12,377	14,765	7,900	3,400
	Total	<u>14,189</u>	<u>16,296</u>	<u>121,300</u>	<u>138,445</u>
CDBG REHAB GRANT					
266-000-390-010	Misc Revenues	3,565	0	0	0
	Total	<u>3,565</u>	<u>0</u>	<u>0</u>	<u>0</u>
FIRST TIME HOME BUYER GRANT					
269-000-390-020	Refunds	0	300	0	0
	Total	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>
RANCHWOOD AD#1					
271-000-355-020	Landscape & Lighting Assessmen	370,232	410,831	411,618	440,741
271-000-361-010	Interest Earnings	570	942	500	400
271-000-362-010	Gain/Value on Investment GASB	(249)	170	(25)	0
271-000-390-010	Misc Revenues	0	2,512	0	0
	Total	<u>370,554</u>	<u>414,455</u>	<u>412,093</u>	<u>441,141</u>
CRESTHILLS AD#2					
272-000-355-020	Landscape & Lighting Assessmen	71,604	71,604	71,191	71,791
272-000-361-010	Interest Earnings	1,202	1,582	1,200	1,000
272-000-362-010	Gain/Value on Investment GASB	(288)	110	(511)	0
	Total	<u>72,518</u>	<u>73,296</u>	<u>71,880</u>	<u>72,791</u>
LOS BANOS GARDENS AD#3					
273-000-355-020	Landscape & Lighting Assessmen	107,767	118,573	130,743	143,815
273-000-361-010	Interest Earnings	46	68	75	50
	Total	<u>107,813</u>	<u>118,642</u>	<u>130,818</u>	<u>143,865</u>
COLLEGE GREEN AD#4					
274-000-355-020	Landscape & Lighting Assessmen	100,863	100,863	101,126	101,126
274-000-361-010	Interest Earnings	957	1,213	800	700
274-000-362-010	Gain/Value on Investment GASB	(224)	103	(334)	0
	Total	<u>101,596</u>	<u>102,178</u>	<u>101,592</u>	<u>101,826</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
ORCHARD TERRACE AD#5					
275-000-355-020	Landscape & Lighting Assessmen	54,247	61,713	61,882	68,066
275-000-361-010	Interest Earnings	100	253	250	200
275-000-362-010	Gain/Value on Investment GASB	(12)	53	(75)	0
	Total	<u>54,334</u>	<u>62,019</u>	<u>62,057</u>	<u>68,266</u>
ST. FRANCIS ESTATES AD#6					
276-000-355-020	Landscape & Lighting Assessmen	25,117	25,275	25,438	27,982
276-000-361-010	Interest Earnings	278	349	350	300
276-000-362-010	Gain/Value on Investment GASB	(66)	28	(103)	0
	Total	<u>25,329</u>	<u>25,652</u>	<u>25,685</u>	<u>28,282</u>
VALLEY MEADOWS AD#7					
277-000-355-020	Landscape & Lighting Assessmen	13,559	13,401	14,830	16,313
277-000-361-010	Interest Earnings	11	41	40	30
277-000-362-010	Gain/Value on Investment GASB	(4)	12	(8)	0
	Total	<u>13,566</u>	<u>13,454</u>	<u>14,862</u>	<u>16,343</u>
JO-LIN MANOR/RANCH AD #9					
279-000-355-020	Landscape & Lighting Assessmen	115,190	115,190	115,404	115,404
279-000-361-010	Interest Earnings	50	134	100	100
279-000-362-010	Gain/Value on Investment GASB	0	19	(5)	0
	Total	<u>115,240</u>	<u>115,343</u>	<u>115,499</u>	<u>115,504</u>
LB CREEK SHOPPING CENTER AD#10					
280-000-355-020	Landscape & Lighting Assessmen	22,537	38,034	38,086	38,943
280-000-361-010	Interest Earnings	13	79	80	75
280-000-362-010	Gain/Value on Investment GASB	(4)	25	(23)	0
	Total	<u>22,545</u>	<u>38,138</u>	<u>38,143</u>	<u>39,018</u>
MEADOWLANDS AD#11					
281-000-355-020	Landscape & Lighting Assessmen	168,652	177,106	186,352	195,658
281-000-361-010	Interest Earnings	76	112	75	50
	Total	<u>168,727</u>	<u>177,217</u>	<u>186,427</u>	<u>195,708</u>
MISSION ESTATES AD#12					
282-000-355-020	Landscape & Lighting Assessmen	96,459	96,459	101,512	106,586
282-000-361-010	Interest Earnings	486	577	400	300
282-000-362-010	Gain/Value on Investment GASB	(92)	74	(105)	0
	Total	<u>96,853</u>	<u>97,110</u>	<u>101,807</u>	<u>106,886</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
SOMERSET PARK AD#13					
283-000-355-020	Landscape & Lighting Assessmen	22,965	25,119	25,196	30,917
283-000-361-010	Interest Earnings	106	171	200	100
283-000-362-010	Gain/Value on Investment GASB	(23)	22	(50)	0
	Total	<u>23,048</u>	<u>25,311</u>	<u>25,346</u>	<u>31,017</u>
NORTHGATE @ REGENCY AD#14					
284-000-355-020	Landscape & Lighting Assessmen	165,910	191,516	211,028	232,126
284-000-361-010	Interest Earnings	453	445	250	200
284-000-362-010	Gain/Value on Investment GASB	(78)	99	(12)	0
	Total	<u>166,285</u>	<u>192,061</u>	<u>211,266</u>	<u>232,326</u>
MAGNOLIA GROVE AD#15					
285-000-355-020	Landscape & Lighting Assessmen	8,516	9,374	10,378	11,415
285-000-361-010	Interest Earnings	4	6	5	0
	Total	<u>8,520</u>	<u>9,379</u>	<u>10,383</u>	<u>11,415</u>
SENIOR VILLAGES AD#16					
286-000-355-020	Landscape & Lighting Assessmen	9,961	9,961	11,067	12,173
286-000-361-010	Interest Earnings	4	5	5	0
	Total	<u>9,965</u>	<u>9,966</u>	<u>11,072</u>	<u>12,173</u>
STONECREEK VILLAGE AD#17					
287-000-355-020	Landscape & Lighting Assessmen	150,307	158,555	281,445	282,132
287-000-361-010	Interest Earnings	73	97	100	100
	Total	<u>150,380</u>	<u>158,652</u>	<u>281,545</u>	<u>282,232</u>
RAIL TRAIL CORRIDOR AD#18					
288-000-355-020	Landscape & Lighting Assessmen	105,731	113,658	108,343	110,676
288-000-361-010	Interest Earnings	20	126	175	100
288-000-362-010	Gain/Value on Investment GASB	0	46	(46)	0
	Total	<u>105,751</u>	<u>113,829</u>	<u>108,472</u>	<u>110,776</u>
TALBOTT PARK AD#19					
289-000-355-020	Landscape & Lighting Assessmen	32,417	38,005	41,825	55,354
289-000-361-010	Interest Earnings	19	29	10	0
	Total	<u>32,436</u>	<u>38,034</u>	<u>41,835</u>	<u>55,354</u>

City of Los Banos
Revenue Detail by Fund
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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
POLICE CFD 2002-01					
290-000-319-010	Public Safety Prop Tax	375,432	382,793	412,224	439,702
290-000-361-010	Interest Earnings	173	222	200	0
290-000-499-000	Transfer In	21,204	49,414	50,814	65,003
	Total	<u>396,809</u>	<u>432,429</u>	<u>463,238</u>	<u>504,705</u>
FIRE CFD 2002-01					
291-000-319-010	Public Safety Prop Tax	375,432	382,793	412,224	439,702
291-000-361-010	Interest Earnings	173	222	200	200
291-000-362-010	Gain/Value on Invest.GASB	0	0	0	0
291-000-390-010	Misc Revenues	0	26,246	20,190	0
291-000-499-000	Transfer In	36,567	47,295	39,651	42,567
	Total	<u>412,172</u>	<u>456,555</u>	<u>472,265</u>	<u>482,469</u>
HOME PI HOUSING REHAB					
293-000-361-010	Interest Earnings	321	365	0	0
293-000-362-010	Gain/Value on Invest.GASB	(86)	14	0	0
	Total	<u>236</u>	<u>378</u>	<u>0</u>	<u>0</u>
NSP PROGRAM INCOME					
294-000-331-011	Program Income	107,599	66,797	66,600	60,600
294-000-361-010	Interest Earnings	157	121	140	75
294-000-362-010	Gain/Value on Investment GASB	(58)	3	(85)	0
294-000-390-010	Misc Revenues	1,338	1,423	1,500	1,500
	Total	<u>109,036</u>	<u>68,343</u>	<u>68,155</u>	<u>62,175</u>
REPAIR & DEMOLITION					
295-000-361-010	Interest Earnings	93	106	0	0
295-000-362-010	Gain/Value on Investment GASB	(25)	4	0	0
	Total	<u>68</u>	<u>110</u>	<u>0</u>	<u>0</u>
TRAFFIC MITIGATION					
303-000-361-010	Interest Earnings	901	1,023	0	0
303-000-362-010	Gain/Value on Investment GASB	(240)	39	0	0
	Total	<u>661</u>	<u>1,062</u>	<u>0</u>	<u>0</u>
CITY HALL					
304-000-348-020	City Hall Impact Fee	40,657	143,351	310,000	98,576
304-000-361-010	Interest Earnings	2,105	3,193	5,000	2,500
304-000-362-010	Gain/Value on Investment GASB	(554)	228	(1,570)	0
	Total	<u>42,208</u>	<u>146,772</u>	<u>313,430</u>	<u>101,076</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
CORPORATION YARD					
306-000-348-030	Corporation Yard Impact	14,385	50,897	99,800	34,615
306-000-361-010	Interest Earnings	879	1,282	1,500	1,000
306-000-362-010	Gain/Value on Investment GASB	(232)	87	(606)	0
	Total	<u>15,032</u>	<u>52,267</u>	<u>100,694</u>	<u>35,615</u>
CHILD DEVELOPMENT CENTER					
324-000-363-010	Rentals-Buildings	34,550	42,000	42,000	42,000
324-000-390-010	Misc Revenues	6,028	8,390	8,000	8,000
	Total	<u>40,578</u>	<u>50,390</u>	<u>50,000</u>	<u>50,000</u>
WATER					
501-000-343-010	Water Fees Collected	4,953,842	4,809,325	5,000,000	5,100,000
501-000-343-015	Penalties	175,241	156,473	170,000	160,000
501-000-343-025	Water Connection Fee	224,840	937,341	978,562	900,000
501-000-351-011	Water Admn Cit Fees	4,980	25,995	9,000	1,000
501-000-361-010	Interest Earnings	126,425	153,704	120,000	100,000
501-000-362-010	Gain/Value on Investment GASB	(30,213)	7,237	(53,138)	0
501-000-365-050	Devlop. Contrib. Infrastr	0	233,357	0	0
501-000-390-010	Misc Revenues	59,758	97,864	105,000	50,000
501-000-390-020	Refunds	0	138	1,250	0
501-000-390-030	Reimbursement - Chromium 6	0	16,969	0	0
501-000-392-010	Sale-Fixed Assets	1,323	8,267	7,087	0
501-000-499-000	Transfer In	6,762	5,124	5,900	6,500
	Total	<u>5,522,958</u>	<u>6,451,792</u>	<u>6,343,661</u>	<u>6,317,500</u>
WASTEWATER					
502-000-343-015	Penalties	178,118	179,793	179,000	175,000
502-000-344-010	Sewer Collection Fee	2,997,107	3,192,304	3,250,000	3,315,000
502-000-344-015	Sewer Treatment Fee	1,945,205	2,028,070	2,080,000	2,121,600
502-000-344-025	Sewer Connection Fee	340,106	727,621	1,300,000	950,000
502-000-361-010	Interest Earnings	59,166	78,503	65,000	50,000
502-000-362-010	Gain/Value on Investment GASB	(15,153)	4,637	(27,693)	0
502-000-363-014	Rental Of Pasture	34,353	34,550	34,550	34,550
502-000-363-017	Ag Farming Income	70,688	20,893	37,000	50,000
502-000-365-050	Devlop. Contrib. Infrastr	0	193,955	0	0
502-000-396-030	Fiscal Agent-Restricted Earnin	0	25	29	0
502-000-390-010	Misc Revenues	411	1,352	3,887	1,000
502-000-390-020	Refunds	0	561	0	0
502-000-392-010	Sale-Fixed Assets	2,867	0	0	0
	Total	<u>5,612,868</u>	<u>6,462,263</u>	<u>6,921,773</u>	<u>6,697,150</u>

City of Los Banos
Revenue Detail by Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
AIRPORT					
505-000-311-015	Property Tax Unsecured	4,493	7,626	8,521	8,000
505-000-331-010	Federal Grant	564	0	0	150,000
505-000-334-010	State Grant	10,000	10,000	10,000	10,000
505-000-346-010	Airport Tie Down Fees	330	458	740	500
505-000-346-020	Aviation Fuel	310,999	309,250	175,000	175,000
505-000-361-010	Interest Earnings	1,510	2,360	1,900	1,900
505-000-362-010	Gain/Value on Investment GASB	(296)	223	(936)	0
505-000-363-014	Rental - Land & Buildings	80,939	87,100	92,000	95,000
505-000-390-010	Misc Revenues	65	82	0	0
	Total	408,604	417,099	287,225	440,400
SOLID WASTE					
510-000-334-010	State Grant	0	10,042	9,700	10,000
510-000-318-020	Roll Off Fee	57,989	78,125	83,000	80,000
510-000-343-015	Penalties	242,659	246,016	250,000	230,000
510-000-344-030	Solid Waste Fees	6,391,610	6,847,569	7,000,000	7,140,000
510-000-344-035	Recycle Revenue	0	1,224	1,600	1,000
510-000-349-010	Highway Cleaning	4,770	4,770	4,770	4,770
510-000-361-010	Interest Earnings	18,261	27,628	25,000	20,000
510-000-362-010	Gain/Value on Investment GASB	(4,297)	1,694	(10,808)	0
510-000-390-010	Misc Revenues	583	1,590	750	750
510-000-392-010	Sale-Fixed Assets	0	0	1,164	0
	Total	6,711,575	7,218,658	7,365,176	7,486,520
FLEET MAINTENANCE					
601-000-341-060	Fleet Maint. Service Chge	839,044	857,729	850,000	813,443
601-000-361-010	Interest Earnings	2,642	3,229	3,000	2,000
601-000-362-010	Gain/Value on Investment GASB	(952)	(361)	(1,350)	0
601-000-390-020	Refunds	0	512	3,307	0
	Total	840,734	861,109	854,957	815,443
INFORMATION TECHNOLOGY					
610-000-341-060	It Service Charges	430,532	413,105	480,856	621,412
610-000-361-010	Interest Earnings	1,323	1,377	1,500	1,000
610-000-362-010	Gain/Value on Invest.GASB	(496)	(240)	0	0
610-000-390-010	Miscellaneous	1,915	2,202	1,500	1,500
	Total	433,274	416,443	483,856	623,912
RETIREEES' MEDICAL HEALTH					
656-000-341-012	Payroll Assessments	1,075,756	1,197,742	1,197,742	1,197,742
656-000-361-010	Interest Earnings	2,483	2,747	3,000	2,000
656-000-362-010	Gain/Value on Investment GASB	(540)	273	(969)	0
	Total	1,077,699	1,200,762	1,199,773	1,199,742
TOTAL ALL FUNDS		\$40,770,935	\$46,280,776	\$49,327,555	\$49,073,471

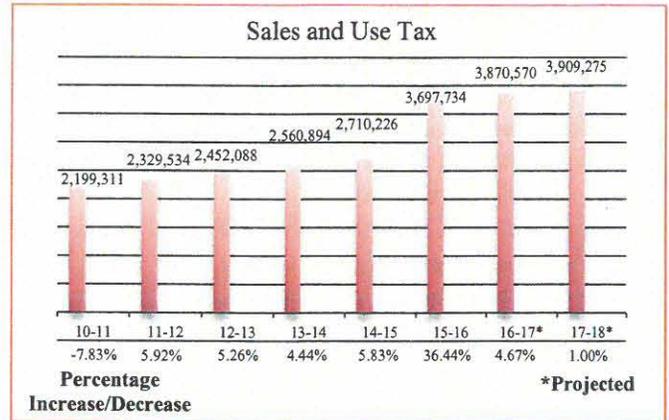
Major Revenue Assumptions

GENERAL FUND

Sales and Use Tax - \$3,909,275

Account 100-000-313-010

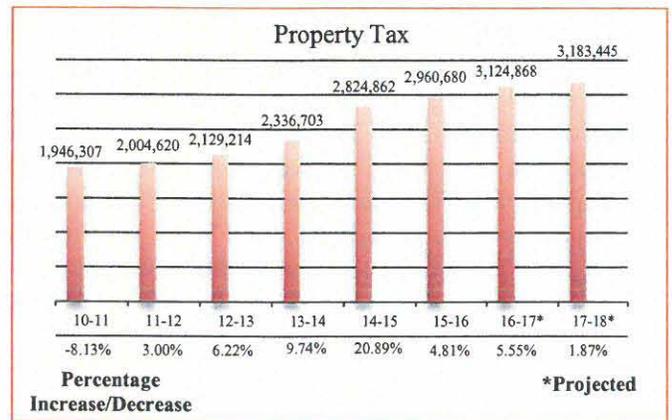
This tax is administered by the State Board of Equalization. The tax is based on the sale price of any taxable transaction of tangible personal property. The total tax rate is 8.25% of which the City is directly entitled to .95% and the County retains .05%. Per Measure P, Public Safety receives .5% of sales tax. The Sales and Use Tax represents Los Banos' single largest revenue source at \$3,909,275 or 26.5% of the total General Fund revenues projected for FY 17-18. This is a 1% increase from last year. This tax revenue is estimated based on information received from MuniServices.



Property Tax - \$3,183,445

Accounts 100-000-311-010 & 100-000-311-015

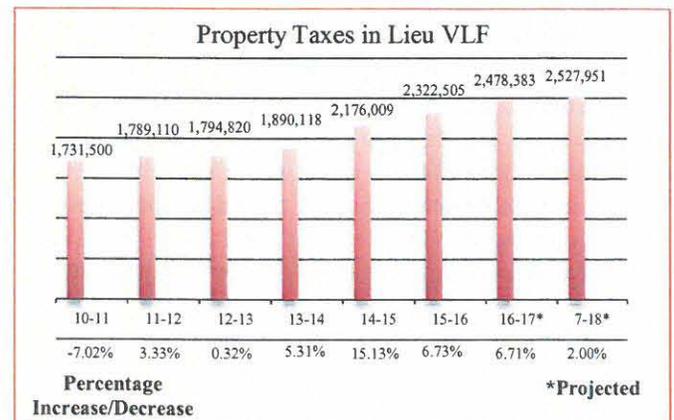
The City's property tax is levied based on 100% of the fair market value of all real and personal property located within the city, except for property owned by federal, state, and local governments. Assessed values are determined by the Merced County Assessor, collected by the County Tax Collector and distributed by the County Auditor. The tax rate for real property is 1% of the property value, which is allocated to counties, schools and cities. Los Banos's share of the 1% is equivalent to 14 cents on each \$1.00 collected from property taxes. Property tax represents the General Fund's second largest revenue source, projected at \$3,183,445 or 21.6% of the total General Fund revenue for FY 17-18.



Property Taxes in Lieu VLF- \$2,527,951

Account 100-000-311-035

In 2004 the State adopted a Vehicle License Fee for Property Tax swap as part of a state budget agreement. The swap consists of a permanent reduction of the VLF rate from 2.0% to .65%, and an elimination of the VLF backfill to cities and counties from the state budget. Property Tax in lieu of VLF amount for FY 17-18 is projected to be \$2,527,951, this is a 2% increase from FY 16-17.

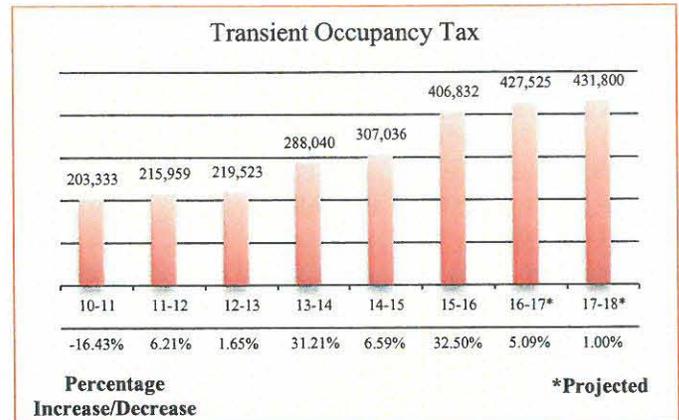


Major Revenue Assumptions (continued)

Transient Occupancy Tax (TOT) - \$431,800

Account 100-000-312-010

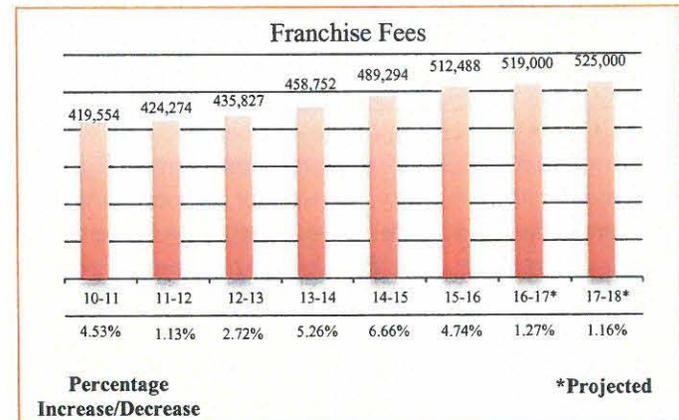
This tax is imposed on persons staying 30 days or less in a local hotel or motel. The tax is collected by the hotel or motel and submitted to the City on a quarterly basis. The City's current rate is 10%. TOT revenue is projected at \$431,800 for FY 17-18. It is expected that TOT revenues will slightly increase for FY 17-18 by 1%.



Franchise Fees – \$525,000

Account 100-000-318-020

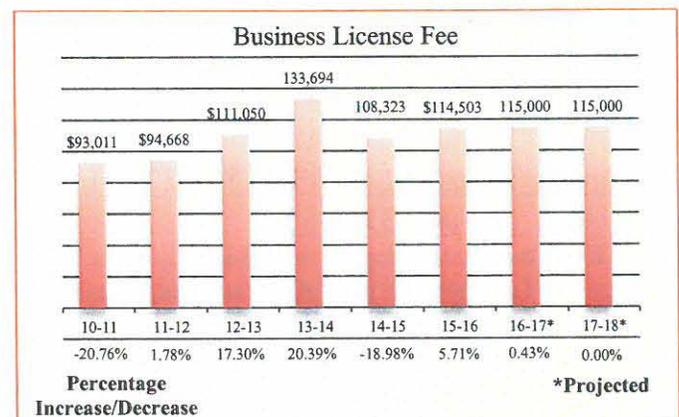
This tax is administered by the City and is applied to utilities operating within the city limits. The City receives from PG&E 2% of their gross receipts on distribution of their services and Comcast Cable Company pays 5% of their gross receipts. Revenues are expected to slightly increase for FY 17-18. Franchise Fees represent 3.6% of General Fund revenues for FY 17-18. These taxes are estimated on prior year's revenues.



Business License Fee - \$115,000

Account 100-000-321-010

This fee is imposed on businesses within the City. The purpose of this fee is to regulate businesses to insure compliance of City ordinances and State laws. Businesses are charged a flat rate of \$79.00 a year plus an administration fee ranging from \$52.00 to \$698.00 depending on the type of business, i.e. home business, mobile businesses, out of town business, and commercial business. For FY 17-18 the city is projecting revenues to remain the same as 16-17. Estimates are based on trend analysis of prior year's actual receipts.

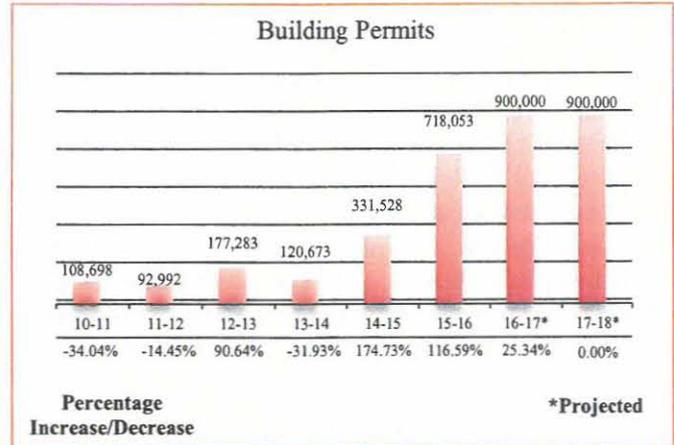


Major Revenue Assumptions (continued)

Building Permits – \$900,000

Account 100-000-322-010

Building permits are required to build, alter, repair or demolish any structure. This includes re-roofing projects, water heater and window replacements, electrical work, plumbing work, mechanical work and other similar projects. The building department uses building permits to manage building inspections and related applicable fees. These are required to insure that the project is in compliance with applicable building codes and regulations. Revenue is estimated to stay the same as FY 16-17.

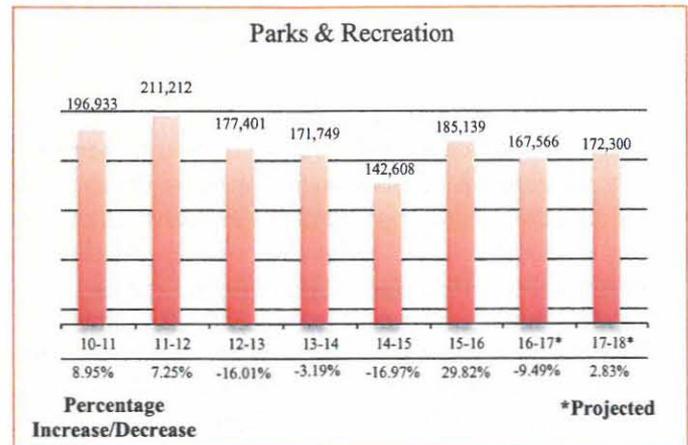


Recreation - \$172,300

Accounts 100-000-347-011, 100-000-347-013

& 100-000-347-015

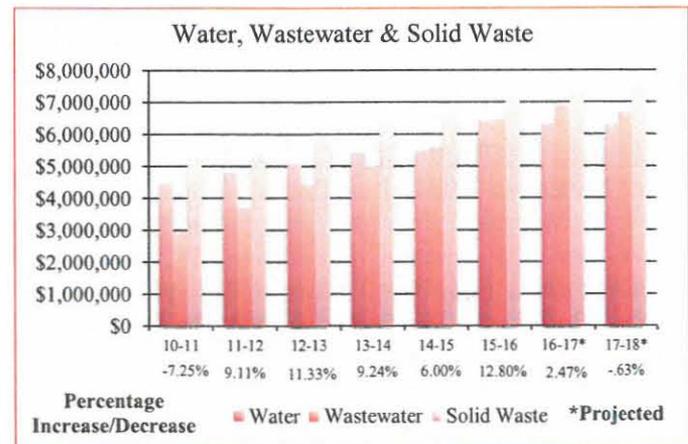
Recreation Programs offer activities for the citizens of Los Banos such as Soccer, Tee Ball, Basketball, Martial Arts Classes, Adult Softball and Senior Activities. Funds that help operate these programs are donations and user fees from citizens. An increase of 2.83% is projected for Recreation fees for FY 17-18. Estimates are based on trend analysis and costs to run the programs.



BUSINESS TYPE FUNDS

Water, Wastewater & Solid Waste - \$20,501,170

The City of Los Banos is committed to serving the needs of residents by providing quality Water, Wastewater and Solid Waste services. The city has 15 water wells, of which 13 are operating water wells servicing approximately 11,557 accounts. Fees are based on the cost to maintain and operate each system and are charged monthly. As of July 1, 2015 the minimum bill per residential customer is \$86.51.

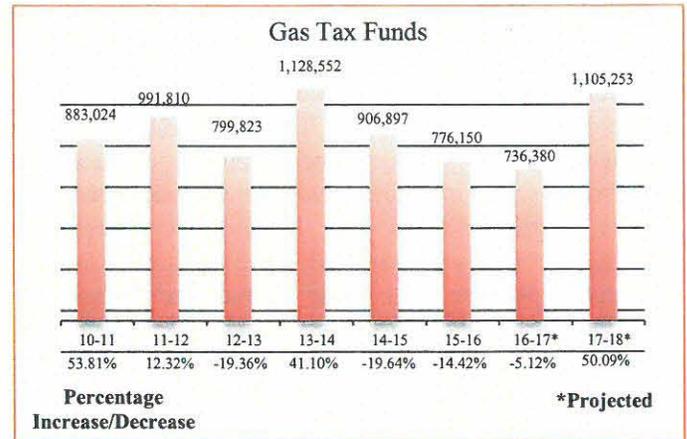


Major Revenue Assumptions (continued)

SPECIAL REVENUE FUNDS

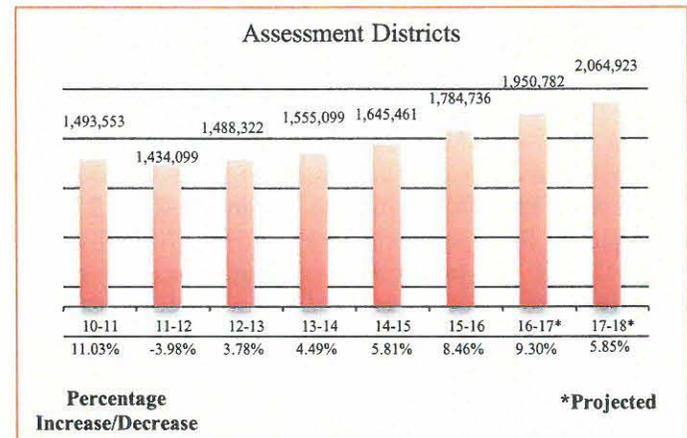
Gas Tax Funds - \$1,105,253

Gas tax is imposed on fuel. This tax is authorized under the Motor Vehicle Fuel License Tax Law, Use Fuel Tax Law, Diesel Fuel Tax Law, and various sections of the Revenue and Taxation Code. The new Transportation Funding Package that was recently passed by California will increase total Gas Tax revenue by about \$272,007 for FY 17-18. An overall increase of 50.1% is projected FY 17-18, of which 36.9% is attributed to the new funding.



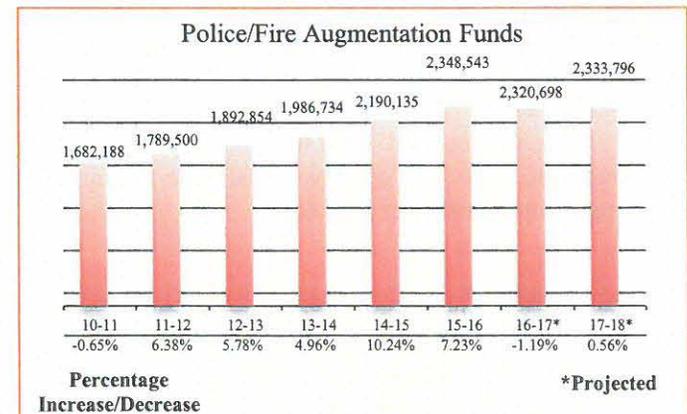
Assessment Districts – \$2,064,923

Assessment District funds are established to permit the City to construct improvements in new developments and maintain those improvements. Property assessments are collected from property owners within the assessment district for a proportional share of the improvements. Revenue projections are estimated by the City Engineer based on the needs of the assessment district, divided by the number of parcels not to exceed the maximum increase amount to homeowners per year. Revenues are projected to increase by 5.85% for FY 17-18.

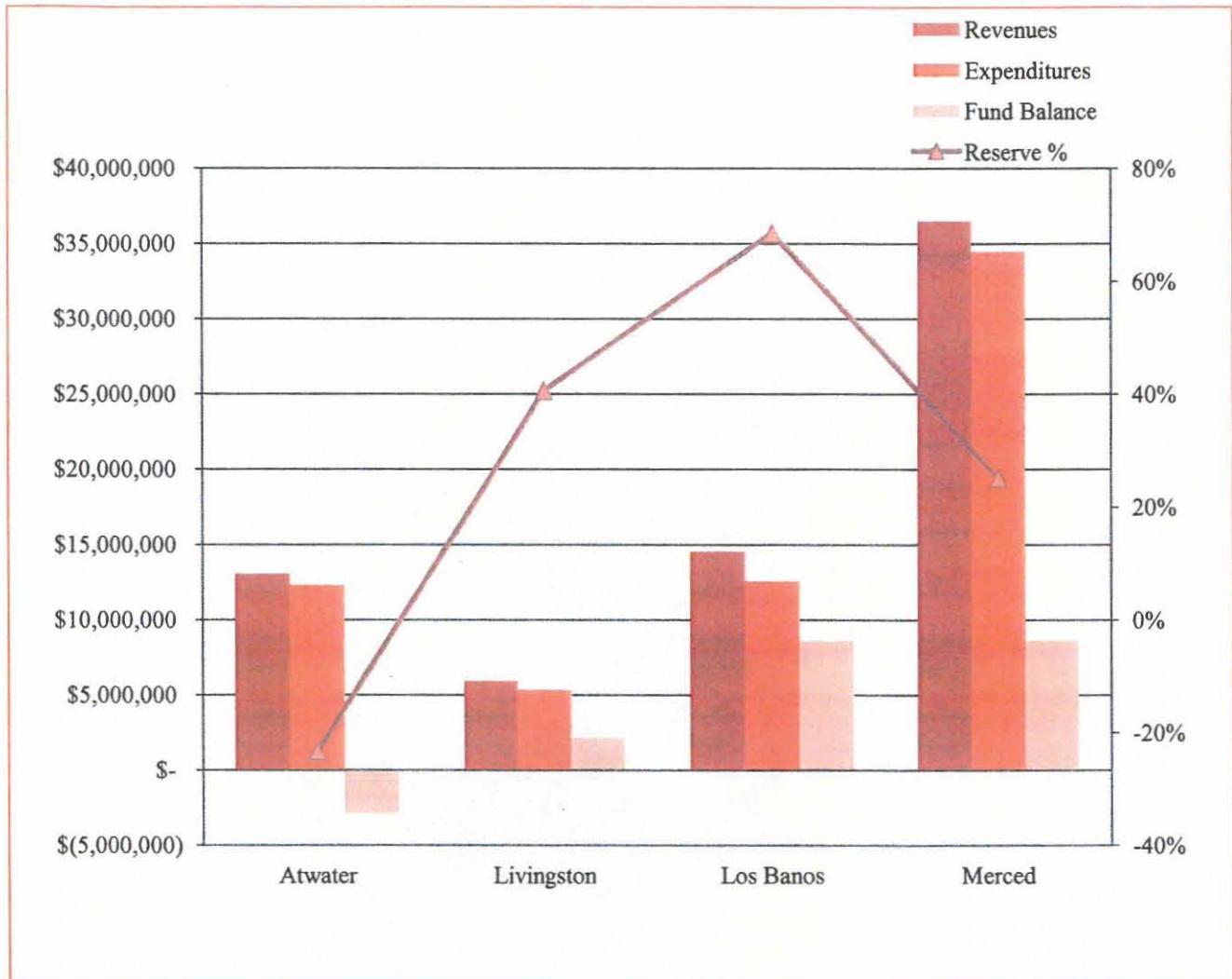


Police/Fire Augmentation Funds - \$2,333,796

In November 2004, Los Banos Voters approved by 77.9% Measure P for 9-1-1, Fire protection, and Police services. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. A small increase of .56% is projected for FY 17-18.



Comparison of Merced County Cities General Fund Revenues, Expenditures, and Fund Balance June 30, 2016



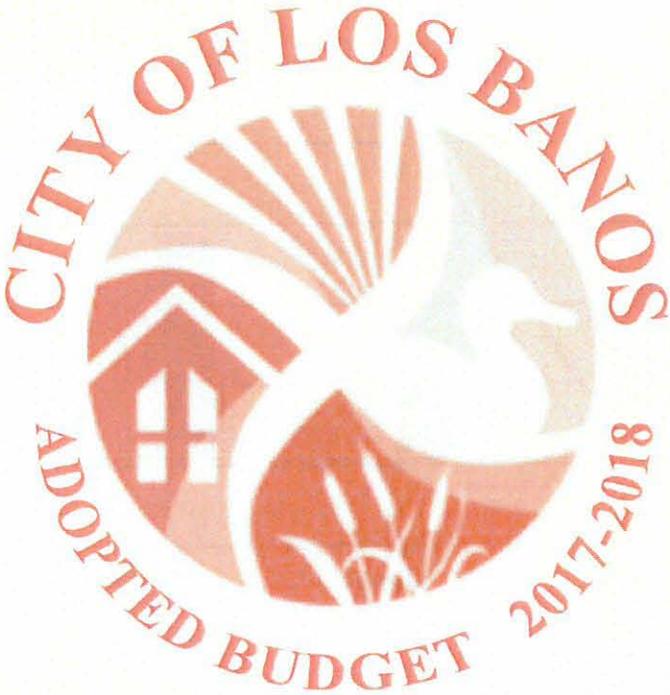
General Fund	Atwater	Livingston	Los Banos	Merced
Revenues	\$ 13,073,656	\$ 5,926,012	\$ 14,551,824	\$ 36,514,714
Expenditures	\$ 12,311,257	\$ 5,356,047	\$ 12,599,667	\$ 34,479,161
Fund Balance	\$ (2,862,725)	\$ 2,175,404	\$ 8,638,970	\$ 8,665,009
Reserve %	-23%	41%	69%	25%

Source: (1)Balance Sheet - Governmental Funds,

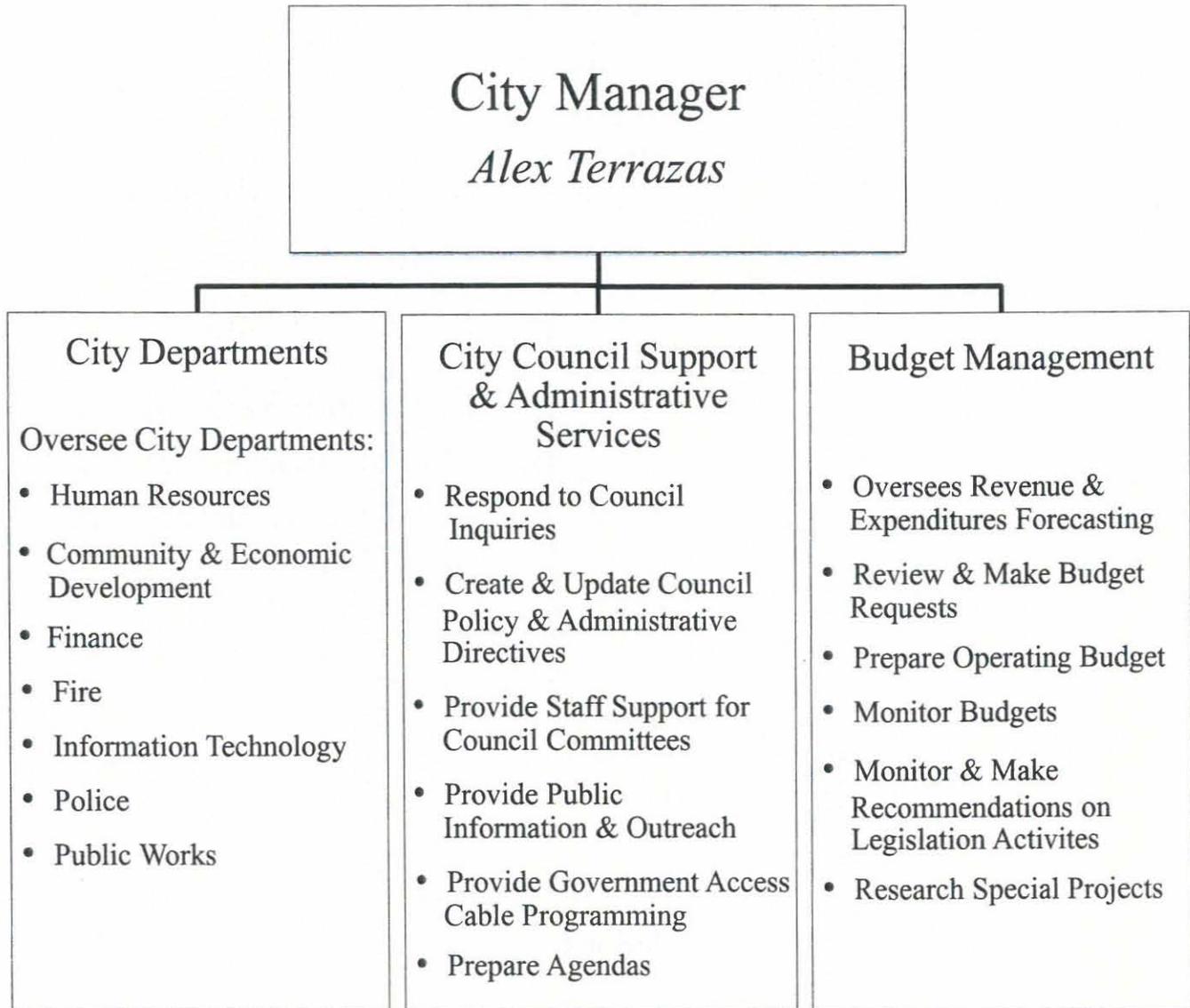
(2)Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Note: Information not available for the City of Dos Palos and the City of Gustine

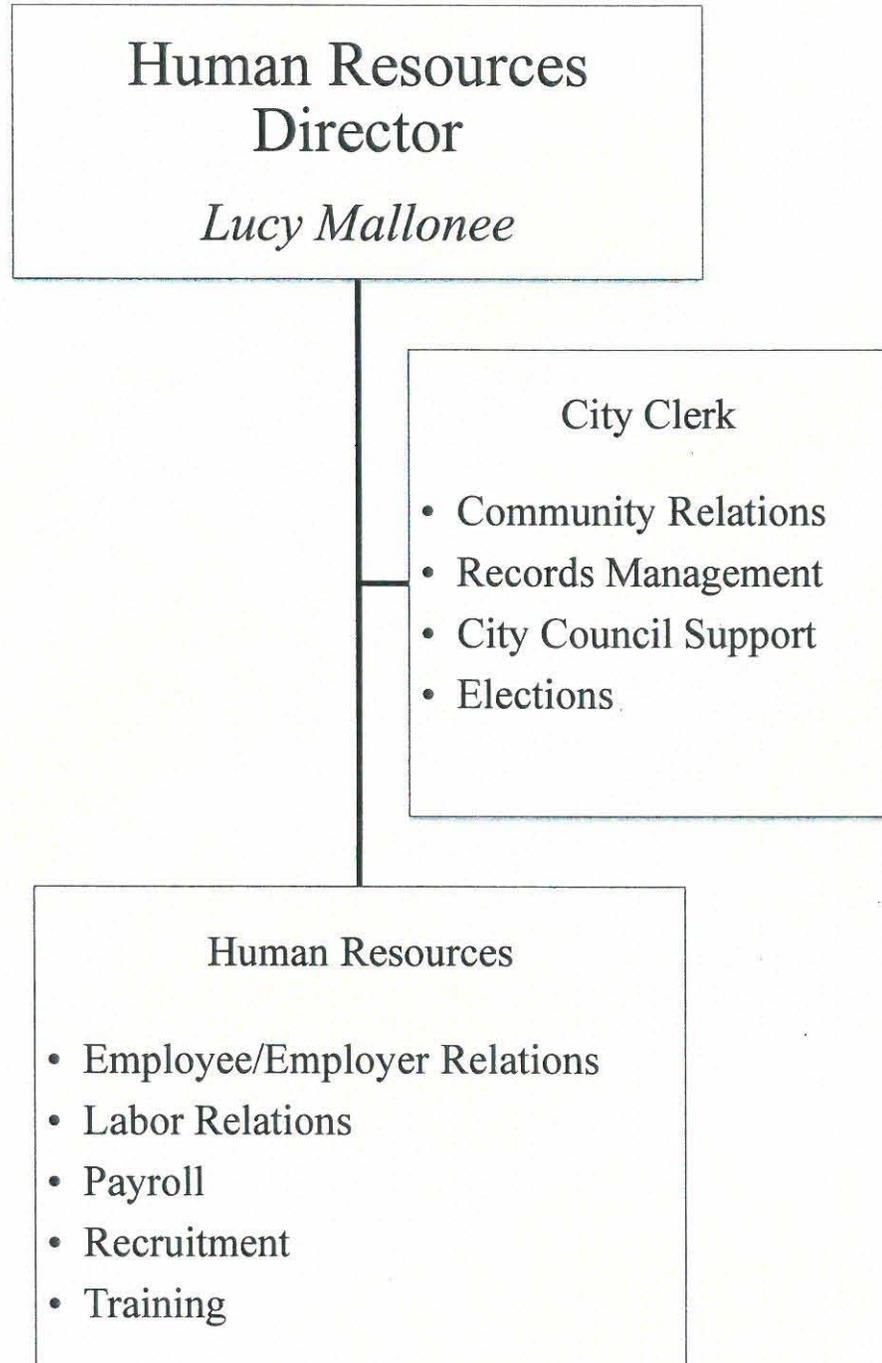
City of Los Banos



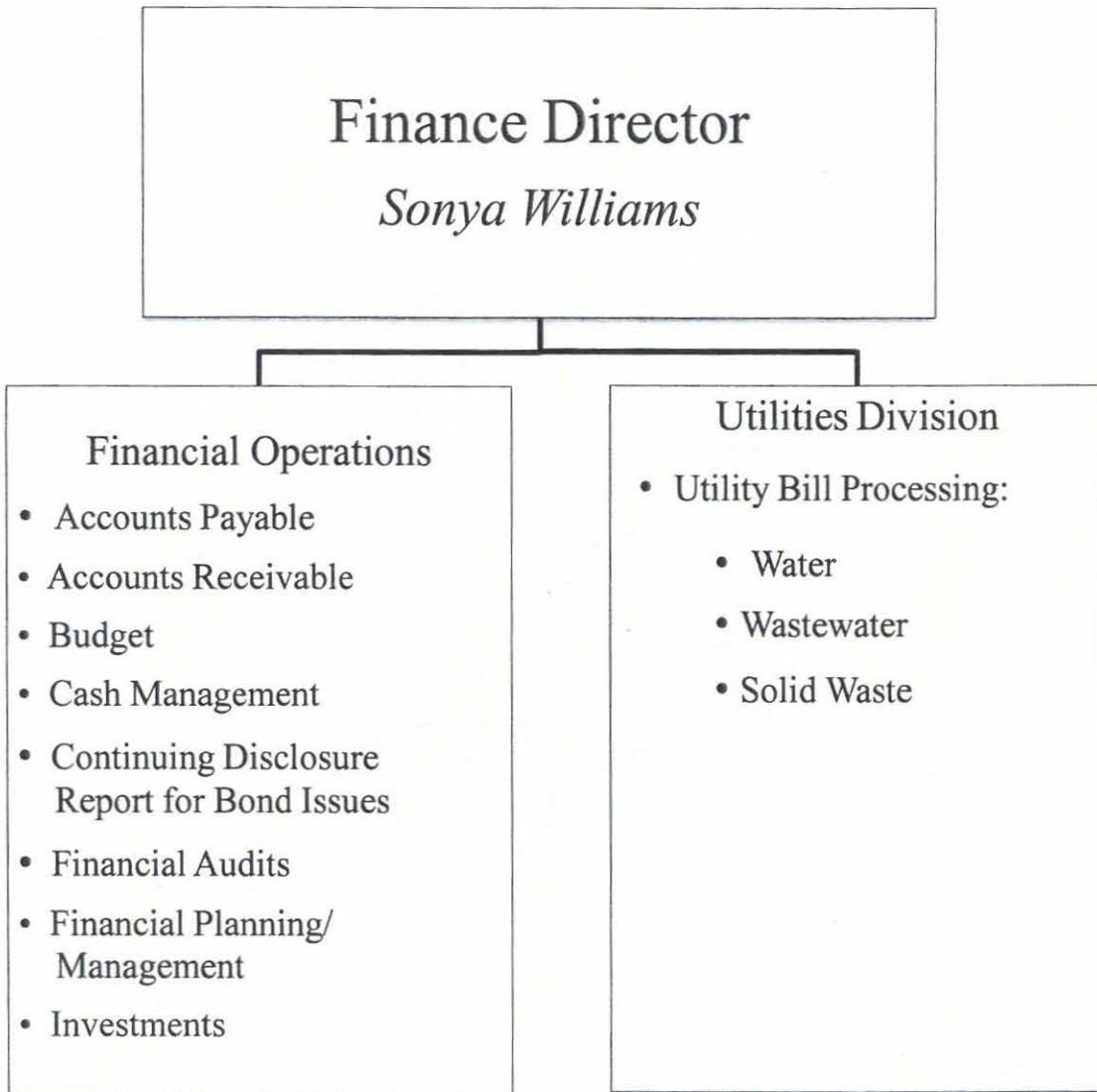
Administration Department



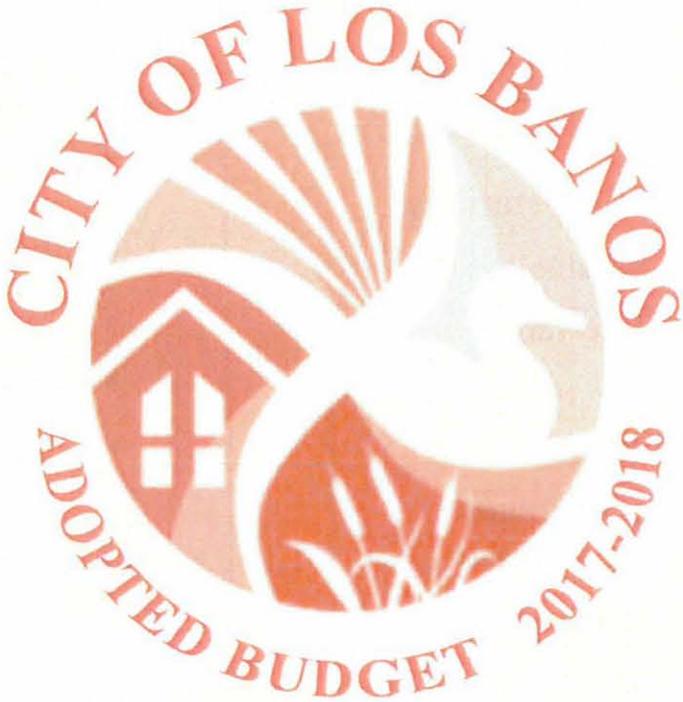
Human Resources Department



Finance Department



City of Los Banos



Administration

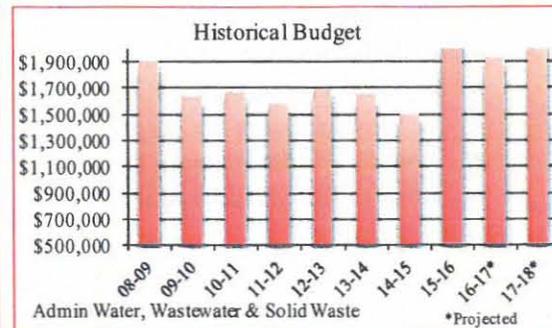
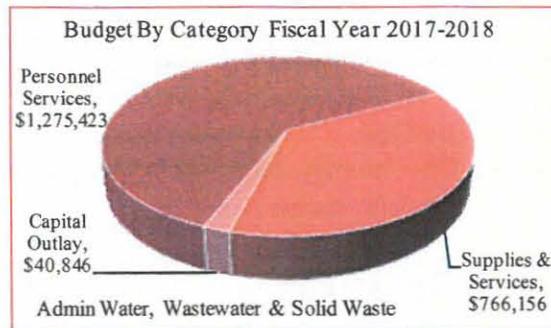
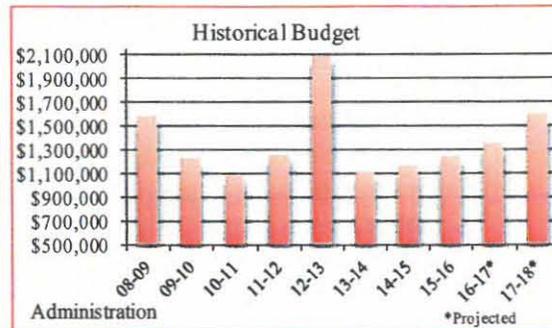
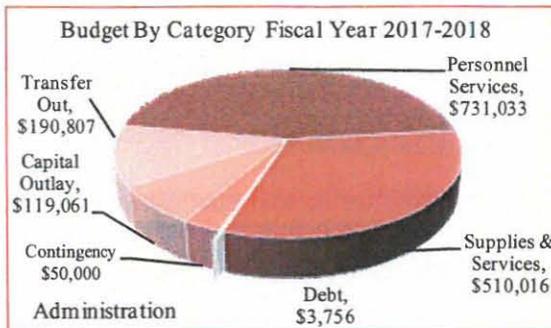
Mission Statement

To serve the community with an emphasis on service and accountability by ensuring prompt and reliable service while also providing timely and accurate information to City Departments and the citizens of Los Banos; and to be sensitive and responsive to community needs and issues which affect the quality of life.

Overview of Services and Programs

The City of Los Banos Administration Department is located in City Hall and consists of the offices for the City Manager, City Attorney, City Clerk, City Treasurer, Human Resources and Finance Department. The City Manager's goal is to provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, businesses, community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City records. The Administration Department provides support for all City departments and is proud to serve the public and answer any questions they may have.

Budget Summaries



Administration (continued)

Service Efforts and Accomplishments

City Manager:

- Providing exceptional, personal and dedicated service and assistance for the City of Los Banos in a caring and efficient manner to both internal and external customers.
- Taking ownership of community issues and questions by researching the issues, problem solving, offering alternatives, and making contacts for the citizens.
- Developing relationships within City departments to work together as a team.
- Providing direction and assistance to departments with special projects.

City Attorney:

- Provides general legal advice and representation on all matters affecting the City when requested by City Council, City Manager, Commissioners, Department Heads and other staff personnel as appropriate.
- Monitors and advises the City Council and staff of significant legislation and case law affecting the City.
- Reviews and approves as to legal form all ordinances, resolutions, agreements, contracts, and other documents of a legal nature as requested by the City Manager, City Council, or Department Heads.
- Renders opinions concerning City policies and procedures based on interpretation of State, County and City laws, and pursues limitation of City liability exposure.
- Reviews City's Development Agreements for accuracy to ensure appropriate fees are properly collected.

City Clerk:

- Ensures compliance with proper Federal, State and Local statutes and regulations.
- Records minutes for the City Council.
- Ensures proper agenda posting, public hearing notification and publication of all legal notices pertaining to the City Council.
- Prepares City Council Resolutions, Ordinances and Agreements for proper signatures and distribution.
- Updates and maintains the Los Banos Municipal Code and rosters for Boards and Commissions.
- Coordinates local elections along with Merced County Office of Elections.
- Administers Oaths of Office.
- Acts as custodian of City records and Official City Seal.
- Provides clerical support for the City Manager, City Attorney, Mayor and City Council.
- Ensures that all City departments follow new Records Retention Policy.

Performance Measures

City Clerk	Fiscal Year 14/15	Fiscal Year 15/16	Fiscal Year 16/17
Resolutions processed	78	68	115
Ordinances processed	10	14	12

*Estimates are used for Fiscal Year 2016-2017

Administration (continued)

City Treasurer:

- Maintains the cash management system of the City of Los Banos.
- Accurately monitors and forecasts expenditures and revenues in order to ensure City monies are invested to the fullest extent while maintaining safety and liquidity.
- Invests City Funds in such a manner that will provide the highest interest yield within the confines, policies, and legal statutes governing the City.
- Provides quarterly investment reports updating the City Council and the public on the activity of the City's current investments.

Human Resources:

- Coordinates informative workshops for City Employees in order to provide employees with an understanding of City benefits.
- Maintains and distributes updates to the City's Policy & Procedures manual.
- Maintenance and security of master personnel files for all City employees.
- Coordinates and handles labor negotiations for the Los Banos Police Officers Association, the Los Banos Police Sergeants Association, the Los Banos Dispatcher and Community Services Officers Association, and the Los Banos Fire Fighters Association.
- Recruits and retains a skilled and diverse workforce within the City.
- Assures compliance with employment related laws, regulations and court decisions.
- Works diligently with Department Heads to monitor and track employee performance evaluations.
- Responsible for processing the City's payroll and reporting payroll information to various agencies.
- Responsible for Risk Management.
- Responsible for the reporting of the Affordable Care Act.

Performance Measures

Human Resources	Fiscal Year 14/15	Fiscal Year 15/16	Fiscal Year 16/17
Full-time employees hired	12	13	19
Part-Time employees hired	18	15	15
Total Recruitments Conducted	24	13	20
Checks/Direct Deposits Ran (per month)	362	369	371

*Estimates are used for Fiscal Year 2016-2017

Finance:

- Maintains the City's official accounting records, manages the City's financial system, monitors budgets, prepares cost analyses, and provides financial information to Department Heads to assist them with managing their department's operations.
- Administers the risk financing and insurance placement for the City.
- Responsible for Accounts Receivable which includes the billing and collecting of monies owed to the City while establishing and practicing proper cash handling procedures.

Administration (continued)

Finance (continued):

- Responsible for Accounts Payable which includes reviewing all invoices submitted to the City for authorization and validity and making sure those invoices are paid accurately and timely.
- Responsible for the Utility Billing Process which includes billing for the City’s water, wastewater, and solid waste services, assisting customers in setting up utility accounts, and generating garbage service requests.
- Establishes collection procedures for all past due accounts and works to ensure the complete collection of all unpaid monies owed to the City.
- Provides customer service, answers questions, and assists the general public with requests for information.
- Monitors the City’s grant funding and provides financial information for reporting purposes.
- Maintains fiscal accountability in the preparation of the City’s annual budget which is the guiding factor in monitoring the revenues and expenditures needed for the City’s operations.
- Participates in the City’s annual audit process which ensures the accuracy and transparency of the City’s financial reporting as required by the Governmental Accounting Standards Board (GASB).
- Responsible for all financial reporting related to the City which includes, but not limited to, Comprehensive Annual Financial Report (CAFR), Single Audit Report, State Controller’s Reports, Annual AB 1600 Report, Annual Continuing Disclosure Report, and any other financial reports deemed necessary.
- Worked with all City Departments to compile a 5 year Capital Improvement Plan to address all City capital infrastructure, vehicle, and equipment needs.
- Received the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for the FY 2015-2016.
- Received the California Society of Municipal Finance Officers (CSMFO) Excellence in Operating Budget Award for 2016-2017.

Performance Measures

Utility Accounts	Fiscal Year 14/15	Fiscal Year 15/16	Fiscal Year 16/17
In House Credit Card Payments (per month)	720	779	822
Work Orders Taken (per month)	3,654	3,602	3,775
Auto Bill Payments (per month)	747	802	840
Utility Accounts Billed (per month)	10,272	11,390	11,644
On Line Credit Card Payments (per month)	2,688	3,007	3,334
Accounts Payable	Fiscal Year 14/15	Fiscal Year 15/16	Fiscal Year 16/17
Checks Ran (per Year)	5,899	5,983	6,344
Vendors Paid (per Year)	1,907	1,879	2,328

*Estimates are used for Fiscal Year 2016-2017

Administration (continued)

Future Outlook

- Purchasing Ordinance – Review City-wide purchasing requirements and procedures.
- Review and update job descriptions for all classifications.
- Review and update the pre-employment physical process (Occu-Med).
- Review and update City Personnel Rules.
- Open negotiations for labor groups with contracts expiring June 2018.

City of Los Banos

Administration 2017-2018 Department Detail Personnel Services

General Fund - Fund 100
Administration - Department 410
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Water Admin, WW Admin, SW Admin
City Manager	1	40%	Water Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	62.5%	Water Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	62.5%	Water Admin, WW Admin, SW Admin
HR Technician	1	25%	Water Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Finance Director	1	25%	Water Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Water Admin, WW Admin, SW Admin
Accountant I	2	25%	Water Admin, WW Admin, SW Admin
Accounting Technician	1	40%	Water Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Custodian	1	7.5%	Water Admin, WW Admin, SW Admin
			Maint, Water, WW Treatment, SW
Part Time		100%	
Total Salaries (Including Overtime)			<u><u>\$328,133</u></u>
Dental & Optical			\$4,490
Health Insurance			\$110,091
Health Insurance Reimb			\$0
Health Savings			\$1,425
Life Insurance			\$646
OPEB			\$13,130
Retirees Health Insurance			\$149,115
Social Security (FICA)			\$25,102
State Retirement (PERS)			\$73,635
Unemployment Insurance			\$1,611
Workmen's Compensation Insurance			<u>\$23,655</u>
Total Benefits:			<u><u>\$402,900</u></u>
Total Personnel Services:			<u><u>\$731,033</u></u>

City of Los Banos
Administration
2017-2018

Description		2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-410-100-101	Salaries	305,807	323,344	342,432	327,883
100-410-100-102	Part Time	2,241	2,526	0	0
100-410-100-103	Overtime	80	0	250	250
100-410-100-120	Benefits	362,784	324,075	352,420	329,265
100-410-100-121	Benefits-PERS	0	70,508	81,966	73,635
	Personnel Services	670,912	720,454	777,068	731,033
100-410-100-203	Equipment Repair & Maint	9,111	9,525	9,750	10,500
100-410-100-205	Facility Maintenance	4,981	8,892	4,500	5,500
100-410-100-231	Professional Services	196,182	150,097	146,000	150,000
100-410-100-232	Service Charges	0	0	0	30,000
100-410-100-233	Consulting Services	0	0	0	36,000
100-410-100-237	Recruitment	239	14,670	4,940	500
100-410-100-238	Technical Services	0	0	0	84,000
100-410-100-239	Elections	5,015	0	4,586	0
100-410-100-240	I.T. Services	22,967	21,727	23,311	31,947
100-410-100-250	Insurance	12,658	13,849	16,003	15,264
100-410-100-251	Memberships & Dues	33,627	38,236	39,000	44,460
100-410-100-252	Communications	740	1,164	1,200	1,320
100-410-100-253	Advertising	2,952	1,775	2,500	3,500
100-410-100-257	Travel & Training	15,301	15,539	17,500	21,000
100-410-100-259	Meetings & Events	2,165	4,152	1,000	1,500
100-410-100-260	Office Supplies	34,359	41,432	36,400	30,000
100-410-100-264	Electricity & Gas	25,451	24,190	26,000	27,000
100-410-100-270	Special Programs	0	0	18,600	0
100-410-100-273	Special Departmental Exp.	7,650	4,335	4,050	17,000
100-410-100-274	Books & Periodicals	245	213	350	525
	Supplies & Services	373,642	349,796	355,690	510,016
100-410-100-720	Building & Structures	5,425	0	0	100,000
100-410-100-752	Communication Equipment	0	0	5,765	19,061
100-410-100-770	Computer Equipment	0	0	878	0
	Capital Outlay	5,425	0	6,643	119,061
100-410-100-881	Interest - Leases/Loans	4,938	4,560	4,158	3,756
	Interest - Debt Service	4,938	4,560	4,158	3,756

City of Los Banos
Administration
2017-2018

Description		2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-495-100-900	Contingency	20,895	8,522	50,000	50,000
	Contingency	20,895	8,522	50,000	50,000
100-498-000-000	Transfer Out	98,067	160,231	166,889	190,807
	Transfer Out	98,067	160,231	166,889	190,807
	Total Administration	<u>\$1,173,879</u>	<u>\$1,243,562</u>	<u>\$1,360,448</u>	<u>\$1,604,673</u>

Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City phone system maintenance.

231-PROFESSIONAL SERVICES: Expenses for independent auditors, contracted legal services, California Municipal Statistics, Employee Relations, labor law posters, admin citation hearings and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease and Brinks services.

233-CONSULTING SERVICES: Expenses related to contracting a consultant for lobbying services.

238-TECHNICAL SERVICES: Expenses related to revenue measure survey, city wide organizational study, and the development of a reporting app.

251-MEMBERSHIP & DUES: Expenses for memberships including – CSMFO, GFOA, IIMC, LAFCO, League of California Cities, City Clerk Association of California and MCAG.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events.

273-SPECIAL DEPARTMENTAL EXPENSE: Budget and CAFR award applications, GASB CalPERS reports, OPEB Actuarial and Employee Longevity Awards.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Expenses related to construction of PAL field restrooms.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on the refinance of the City Hall/Fire Station C.O.P. & 2002 Land Lease Bond as an inter-fund loan from the Water Fund.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Administration.

TRANSFER OUT

498-000-000-TRANSFER OUT: Funds transferred out to the SLESF, Police CFD, and Fire CFD funds due to revenues not meeting expenditures.

City of Los Banos
City Hall Admin Fee
City Hall Impact Fee
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>CITY HALL ADMIN FEE</u>					
202-410-100-231	Professional Services	0	0	0	0
	Supplies & Services	0	0	0	0
202-410-100-753	Specialized Equipment	0	5,000	0	0
202-410-100-770	Computer Equipment	9,015	0	0	0
	Capital Outlay	9,015	5,000	0	0
	Total City Hall Admin Fee	\$9,015	\$5,000	\$0	\$0

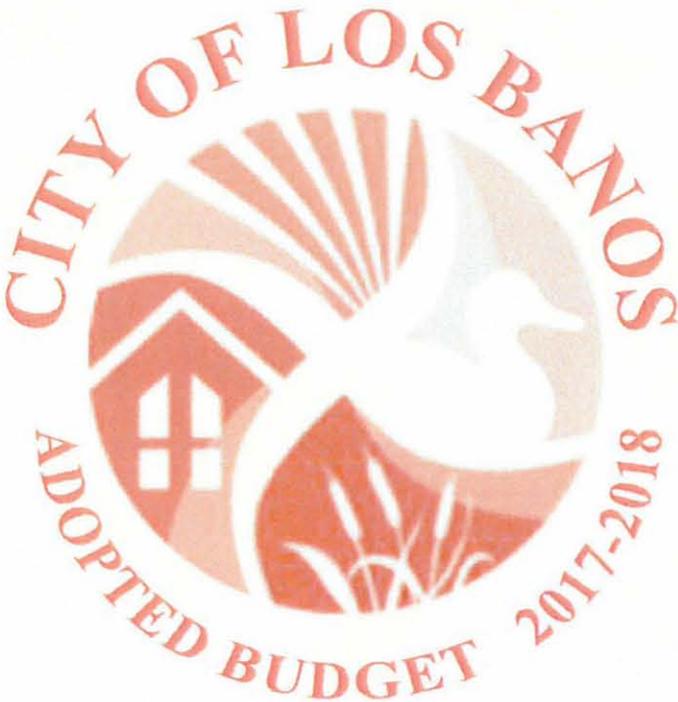
<u>CITY HALL IMPACT FEE</u>					
304-410-100-231	Professional Services	0	0	30,000	0
	Supplies & Services	0	0	30,000	0
304-410-100-720	Building & Structures	0	0	0	200,000
	Capital Outlay	0	0	0	200,000
	Total City Hall Impact Fee	\$0	\$0	\$30,000	\$200,000

City Hall Impact Fee

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Expense for City Hall improvements and expansion.

City of Los Banos



City of Los Banos

Water Administration 2017-2018 Department Detail Personnel Services

**Water Admin - Fund 501
Administration - Department 410
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, WW Admin, SW Admin
City Manager	1	20%	Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, WW Admin, SW Admin
HR Technician	1	25%	Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Admin, WW Admin, SW Admin
Finance Director	1	25%	Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, WW Admin, SW Admin
Accountant I	2	25%	Admin, WW Admin, SW Admin
Accounting Technician	1	20%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	34%	Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	WW Admin, SW Admin
Accounting Clerk I	2	34%	WW Admin, SW Admin
Custodian	1	7.5%	Admin, WW Admin, SW Admin Maint, Water, WW Treatment, SW

Part Time 100%

Total Salaries (Including Overtime) \$223,109

Dental & Optical	\$4,157
Health Insurance	\$98,692
Health Insurance Reimb.	\$0
Health Savings	\$1,797
Life Insurance	\$598
OPEB	\$12,157
Retirees Health Insurance	\$9,257
Social Security (FICA)	\$17,068
State Retirement (PERS)	\$41,919
Unemployment Insurance	\$1,087
Workmen's Compensation Insurance	<u>\$16,218</u>

Total Benefits: \$202,950

Total Personnel Services: \$426,059

City of Los Banos
Water Administration
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
501-410-100-101	Salaries	181,983	189,298	208,275	222,609
501-410-100-102	Part Time	5,951	5,894	4,046	0
501-410-100-103	Overtime	13	7	0	500
501-410-100-120	Benefits	94,315	129,734	154,217	161,031
501-410-100-121	Benefits-PERS	0	312,844	42,509	41,919
	Personnel Services	282,263	637,777	409,047	426,059
501-410-100-202	Fleet Repair & Maintenance	399	372	1,000	945
501-410-100-203	Equipment Repair & Maintenance	16,367	17,143	17,640	18,500
501-410-100-204	Fleet Services	1,008	1,147	1,463	1,555
501-410-100-205	Facility Maintenance	2,571	5,603	4,500	5,500
501-410-100-207	Rental - Land & Buildings	24,058	23,936	24,000	24,000
501-410-100-231	Professional Services	48,969	48,905	58,900	60,000
501-410-100-232	Service Charges	0	0	0	58,000
501-410-100-233	Consulting Services	0	0	0	8,000
501-410-100-236	Medical Services	0	0	0	50
501-410-100-237	Recruitment	386	6,807	2,100	500
501-410-100-238	Technical Services	0	0	0	10,334
501-410-100-239	Elections	5,015	0	4,377	0
501-410-100-240	I.T. Services	22,830	21,428	23,315	25,911
501-410-100-250	Insurance	8,207	8,581	10,254	11,720
501-410-100-251	Membership & Dues	87	239	239	250
501-410-100-252	Communications	740	1,065	950	1,125
501-410-100-253	Advertising	0	242	300	300
501-410-100-257	Travel & Training	6,198	5,051	8,600	10,000
501-410-100-259	Community Promotion	0	0	0	500
501-410-100-260	Office Supplies	78,459	81,169	78,500	18,000
501-410-100-265	Gasoline & Oil	271	239	258	212
501-410-100-273	Special Departmental Expenses	0	0	0	100
	Supplies & Services	215,563	221,926	236,396	255,502
501-410-100-752	Communication Equipment	0	0	4,118	13,616
501-410-100-770	Computer Equipment	0	0	145	0
	Capital Outlay	0	0	4,263	13,616
	Total Water Administration	\$497,826	\$859,702	\$649,706	\$695,177

Water Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to contracting a consultant for lobbying services.

238-TECHNICAL SERVICES: Expenses related to a city wide organizational study, and the development of a reporting app.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos



City of Los Banos

Wastewater Administration

2017-2018 Department Detail

Personnel Services

**Wastewater Admin - Fund 502
Administration - Department 410
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, SW Admin
City Manager	1	20%	Admin, Water Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, SW Admin
HR Technician	1	25%	Admin, Water Admin, SW Admin
Admin Clerk I	1	25%	Admin, Water Admin, SW Admin
Finance Director	1	25%	Admin, Water Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, SW Admin
Accountant I	2	25%	Admin, Water Admin, SW Admin
Accounting Technician	1	20%	Admin, Water Admin, SW Admin
Accounting Clerk II	1	33%	Admin, Water Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, SW Admin
Accounting Clerk I	2	33%	Water Admin, SW Admin
Custodian	1	7.5%	Admin, Water Admin, SW Admin Maint, Water, WW Treatment, SW
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$222,023</u>
Dental & Optical			\$4,130
Health Insurance			\$97,905
Health Insurance Reimb.			\$0
Health Savings			\$1,779
Life Insurance			\$594
OPEB			\$12,080
Retirees Health Insurance			\$9,205
Social Security (FICA)			\$16,985
State Retirement (PERS)			\$45,233
Unemployment Insurance			\$1,082
Workmen's Compensation Insurance			<u>\$16,138</u>
Total Benefits:			<u>\$205,131</u>
Total Personnel Services:			<u>\$427,154</u>

City of Los Banos
Wastewater Administration
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
502-410-100-101	Salaries	179,099	186,017	204,702	221,523
502-410-100-102	Part Time	5,842	5,795	3,927	0
502-410-100-103	Overtime	13	7	0	500
502-410-100-120	Benefits	93,882	127,053	151,223	159,898
502-410-100-121	Benefits-PERS	0	275,854	41,818	45,233
	Personnel Services	278,836	594,725	401,670	427,154
502-410-100-202	Fleet Repair & Maintenance	399	372	1,000	945
502-410-100-203	Equipment Repair & Maintenance	16,367	17,143	17,640	18,500
502-410-100-204	Fleet Services	1,008	1,147	1,463	1,555
502-410-100-205	Facility Maintenance	2,571	5,603	4,500	5,500
502-410-100-207	Rental - Land & Buildings	24,058	23,936	24,000	24,000
502-410-100-231	Professional Services	48,969	47,329	58,900	60,000
502-410-100-232	Service Charges	0	0	0	58,000
502-410-100-233	Consulting Services	0	0	0	8,000
502-410-100-236	Medical Services	0	0	0	50
502-410-100-237	Recruitment	363	6,806	2,100	500
502-410-100-238	Technical Services	0	0	0	10,333
502-410-100-239	Elections	5,015	0	4,377	0
502-410-100-240	I.T. Services	22,830	21,428	23,315	25,911
502-410-100-250	Insurance	8,038	8,420	10,073	11,646
502-410-100-251	Membership & Dues	87	239	239	250
502-410-100-252	Communications	740	1,065	1,000	1,125
502-410-100-253	Advertising	0	140	200	200
502-410-100-257	Travel & Training	6,047	4,901	8,600	10,000
502-410-100-259	Community Promotion	0	0	0	500
502-410-100-260	Office Supplies	78,459	81,169	78,500	18,000
502-410-100-265	Gasoline & Oil	271	239	258	212
502-410-100-273	Special Departmental Expenses	0	0	0	100
	Supplies & Services	215,220	219,936	236,165	255,327
502-410-100-752	Communication Equipment	0	0	4,118	13,615
502-410-100-770	Computer Equipment	0	0	145	0
	Capital Outlay	0	0	4,263	13,615
	Total Wastewater Administration	\$494,056	\$814,661	\$642,098	\$696,096

Wastewater Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to contracting a consultant for lobbying services.

238-TECHNICAL SERVICES: Expenses related to a city wide organizational study, and the development of a reporting app.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

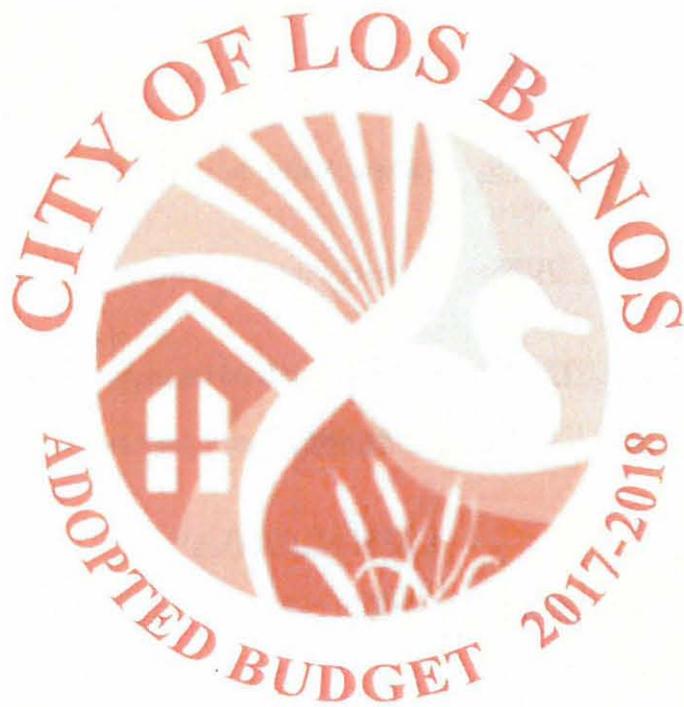
259-MEETINGS/EVENTS: Expenses for City related business meetings and events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos



City of Los Banos

Solid Waste Administration

2017-2018 Department Detail

Personnel Services

Solid Waste - Fund 510

Administration - Department 410

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, WW Admin
City Manager	1	20%	Admin, Water Admin, WW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, WW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, WW Admin
HR Technician	1	25%	Admin, Water Admin, WW Admin
Admin Clerk I	1	25%	Admin, Water Admin, WW Admin
Finance Director	1	25%	Admin, Water Admin, WW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, WW Admin
Accountant I	2	25%	Admin, Water Admin, WW Admin
Accounting Technician	1	20%	Admin, Water Admin, WW Admin
Accounting Clerk I	1	33%	Admin, Water Admin, WW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin
Accounting Clerk I	2	33%	Water Admin, WW Admin
Custodian	1	7.5%	Admin, Water Admin, WW Admin Maint, Water, WW Treatment, SW
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$222,023</u>
Dental & Optical			\$4,130
Health Insurance			\$97,905
Health Insurance Reimb.			\$0
Health Savings			\$2,229
Life Insurance			\$594
OPEB			\$12,080
Retirees Health Insurance			\$9,246
Social Security (FICA)			\$16,985
State Retirement (PERS)			\$39,798
Unemployment Insurance			\$1,082
Workmen's Compensation Insurance			<u>\$16,138</u>
Total Benefits:			<u>\$200,187</u>
Total Personnel Services:			<u>\$422,210</u>

City of Los Banos
Solid Waste Administration
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
510-410-100-101	Salaries	179,098	186,016	204,702	221,523
510-410-100-102	Part Time	5,842	5,795	3,927	0
510-410-100-103	Overtime	13	7	0	500
510-410-100-120	Benefits	109,558	127,095	151,764	160,389
510-410-100-121	Benefits-PERS	0	202,190	41,818	39,798
	Personnel Services	294,511	521,102	402,211	422,210
510-410-100-202	Fleet Repair & Maintenance	399	371	1,000	945
510-410-100-203	Equipment Repair & Maintenance	16,367	17,143	17,640	18,500
510-410-100-204	Fleet Services	1,008	1,147	1,463	1,555
510-410-100-205	Facility Maintenance	2,714	5,603	4,500	5,500
510-410-100-207	Rental - Land & Buildings	24,058	23,936	24,000	24,000
510-410-100-231	Professional Services	52,400	47,329	58,900	60,000
510-410-100-232	Service Charges	0	0	0	58,000
510-410-100-233	Consulting Services	0	0	0	8,000
510-410-100-236	Medical Services	0	0	0	50
510-410-100-237	Recruitment	363	6,806	2,100	500
510-410-100-238	Technical Services	0	0	0	10,333
510-410-100-239	Elections	5,015	0	4,377	0
510-410-100-240	I.T. Services	22,830	21,428	23,315	25,911
510-410-100-250	Insurance	7,981	8,420	10,073	11,646
510-410-100-251	Membership & Dues	87	239	240	250
510-410-100-252	Communications	740	1,065	1,000	1,125
510-410-100-253	Advertising	0	140	200	200
510-410-100-257	Travel & Training	6,047	4,899	8,600	10,000
510-410-100-259	Community Promotion	0	0	0	500
510-410-100-260	Office Supplies	78,458	81,169	78,500	18,000
510-410-100-265	Gasoline & Oil	271	239	258	212
510-410-100-273	Special Departmental Exp.	0	0	0	100
	Supplies & Services	218,738	219,933	236,166	255,327
510-410-100-752	Communication Equipment	0	0	4,118	13,615
510-410-100-770	Computer Equipment	0	0	145	0
	Capital Outlay	0	0	4,263	13,615
	Total Solid Waste Administration	\$513,248	\$741,035	\$642,640	\$691,152

Solid Waste Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and the Phone Connection for City phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to contracting a consultant for lobbying services.

238-TECHNICAL SERVICES: Expenses related to a city wide organizational study, and the development of a reporting app.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

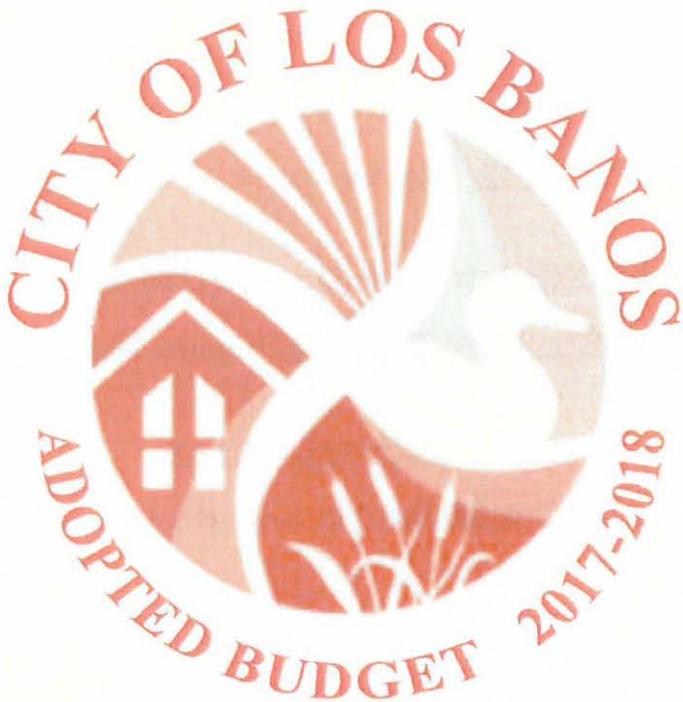
259-MEETINGS/EVENTS: Expenses for City related business meetings and events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos



Community & Economic Development Department

Community & Economic Development Director

Stacy Souza Elms

Planning

- Subdivision Review
- Annexations
- Area Plans
- Final Development Plans
- Site Plan Review
- Use Permits
- Variances
- Zoning
- General Plan
- Housing Element
- GIS
- Census
- Environmental Review/CEQA
- Business License

Grant Programs

- First Time Homebuyers Program
- Housing Rehab Program
- Neighborhood Stabilization Program
- Microenterprise
- Code Enforcement

Economic Development

- Retail & Industrial Recruitment

Community and Economic Development

Mission Statement

The mission of the Los Banos Community and Economic Development Department is to guide community resources to attract capital and increase physical, commercial and business development, and job opportunities consistent with the goals of the General Plan while promoting and facilitating economic development. The Department's operating principles are to assist citizens and business customers, to promote public safety, livability, and economic vitality, and to create an environment that values the citizens of Los Banos and enhances their quality of life.

Overview of Services and Programs

The Community and Economic Development Department regulates all land use and economic development within the city. Its staff advises the City Manager, Planning Commission, City Council, Economic Development Advisory Commission and general public on matters affecting physical land use and economic development in the City.

Proposed general plan amendments, zone changes, annexations, conditional use permits, Housing Element updates and changes to zoning or subdivision regulations and maps are prepared or reviewed by the department as are all environmental documents. The Community and Economic Development Department also conducts studies and develops ordinances to govern land use, distributes and archives existing land use data, maintains the GIS database and maintains and administers the City's Zoning Ordinance and General Plan policies. The department has taken over the responsibility of processing Business Licenses from the Finance Department and is implementing OpenCounter software to provide information and interactive tools related to land use regulations, economic development incentives, and industry-specific local permits for business owners.

The Community and Economic Development Department is working with Economic Development practitioners in Merced County to provide assistance to prospective developers, local businesses, and site selectors by providing demographic data and other marketing information. The department provides assistance to local and outside businesses for expansion and sustainability, as well as new start ups. In addition, the department is responsible for operating the digital sign at Pacheco Blvd and I Street.

Budget Summaries



Community and Economic Development (continued)

Major Accomplishments/Service Efforts

The Community and Economic Development Department is focusing its service efforts on working with project proponents, business owners and citizens and is currently administering a number of current, long-range, development and economic development projects.

The following activities will be worked on and/or completed:

- General Plan Update
- Comprehensive Economic Development Strategy
- Los Banos History Mural Program
- Guidelines for CDBG and HOME grant programs and re-use programs to assist businesses and citizens.
- Administer CDBG grant funding for Code Enforcement Services.
- Process development applications and permits.
- Preparation of multiple environmental documents for both applicant initiated and City projects.
- Los Banos Industrial Business Logistics Center
- Airport Relocation
- New Medical Complex
- Zoning Code Updates
- Downtown Strategic Plan
- Downtown Farmers Market
- Retail and Industrial recruitment
- Update Business License Ordinance

Performance Measures

	14/15	15/16	16/17
Residential plan checks	561	710	785
Commercial/Industrial plan checks	62	78	80
Conditional Use Permits Completed	15	20	9
Final Development Plans Completed	1	2	3
General Plan Amendments Completed	2	2	1
Sign Reviews Completed	26	35	43
Site Plan Reviews Completed	4	10	10
Special Event Permits Processed	N/A	13	24
Temporary Use Permit Processed	N/A	5	16
Tentative Parcel Maps Completed	3	2	1
Tentative Tract Maps Completed	1	3	4
Zone Change Completed	4	2	1

*Estimates are used for Fiscal Year 2016-2017

Community and Economic Development (continued)

Future Outlook

Population growth is expected to increase in 2017-2018 with the construction of new homes. There are currently 8 subdivisions under construction, with 4 more subdivisions ready for activity in the future. The City is currently issuing approximately 6 new single-family residential permits a week. Existing residential tentative maps are being finalized and existing infill areas are being mapped. Additionally, State and local incentive and grant programs will facilitate the rehabilitation of the existing housing stock and will provide housing opportunities for families. The Regional Housing Needs Allocation Plan dictates the types of housing that are most needed within the community.

The City will be developing a Downtown Strategic Plan to serve as a blueprint for the future of Los Banos' downtown development. The Plan will also include the study area of the Rail Corridor. The City will be looking for support from a steering committee of community leaders, which will involve significant discussion and dialogue with key stakeholders and the community.

The development of the Comprehensive Economic Development Strategy (CEDS) will play a key role in the economic growth of the community. The Plan will provide tools and strategies for the community to grow economically, create a competitive advantage, and attract more business and employment in Los Banos. The CEDS process has identified the importance of an Industrial Park on the Westside of Merced County, which the City is working with Merced County and land owners near Highway 165 and Interstate-5. The City is exploring the option of relocating the Municipal Airport to a location outside of the City's growth area and working to attract a hospital to build a regional medical complex in the former location of the airport. The City is seeing a steady rise in its commercial growth and there are several new ground up projects being built with more that are in the entitlement stages.

Economic Development has been positive in the community with vacant buildings being occupied by regional retailers. Staff has been working with a Retail Recruiter to attract various industries to locate in the City and to build a stronger and diverse economic base.

City of Los Banos

Community & Economic Development

2017-2018 Department Detail

Personnel Services

General Fund - Fund 100

Community & Economic Development - Department 419

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Community & Econ Dev Director	1	100%	
Associate Planner	1	100%	
Planning Technician	1	100%	

Total Salaries (Including Overtime)	<u>\$215,276</u>
Dental & Optical	\$2,628
Health Insurance	\$80,377
Life Insurance	\$378
OPEB	\$7,686
Retirees Health Insurance	\$15,869
Social Security (FICA)	\$16,469
State Retirement (PERS)	\$51,973
Unemployment Insurance	\$1,076
Workmen's Compensation Insurance	<u>\$15,361</u>
Total Benefits:	<u>\$191,817</u>
Total Personnel Services:	<u>\$407,093</u>

City of Los Banos
Community & Economic Development
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-419-100-101	Salaries	100,152	108,317	138,005	211,776
100-419-100-103	Overtime	4,309	3,327	1,800	3,500
100-419-100-120	Benefits	95,826	80,458	106,678	139,844
100-419-100-121	Benefits-PERS	0	30,797	43,697	51,973
	Personnel Services	200,287	222,898	290,180	407,093
100-419-100-231	Professional Services	99,871	121,956	120,000	117,000
100-419-100-237	Recruitment	0	0	300	0
100-419-100-238	Technical Services	20,000	11,287	15,000	23,000
100-419-100-240	I.T. Services	6,752	6,302	11,493	16,420
100-419-100-250	Insurance	3,769	4,019	4,537	7,410
100-419-100-251	Memberships & Dues	660	950	1,000	1,200
100-419-100-252	Communications	679	655	1,260	1,260
100-419-100-253	Advertising	7,465	10,537	9,000	9,000
100-419-100-257	Travel & Training	7,029	5,746	13,000	10,000
100-419-100-259	Downtown Promotions	10,120	7,860	9,410	9,500
100-419-100-260	Office Supplies	275	899	3,900	3,000
100-419-100-269	Econ Dev Projects	70,244	24,683	251,215	250,000
100-419-100-270	Special Programs	0	6,625	1,500	788
100-419-100-273	Special Departmental Exp.	1,005	1,260	1,260	1,260
100-419-100-274	Books & Periodicals	63	146	150	300
100-419-100-278	Digital Sign	2,026	2,507	2,200	2,200
	Supplies & Services	229,956	205,432	445,225	452,338
100-419-100-720	Building & Structures	473	0	0	0
100-419-100-740	Miscellaneous Equipment	0	6,521	0	0
100-419-100-752	Communication Equipment	0	0	3,294	10,893
100-419-100-770	Computer Equipment	0	0	65	0
	Capital Outlay	473	6,521	3,359	10,893
	Total Comm & Econ Development	\$430,716	\$434,851	\$738,764	\$870,324

Community and Economic Development

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Outside professional support for planning services, architectural services, City Attorney, contract land use attorney, and contract planning consultant.

238-TECHNICAL SERVICES: Costs associated with Cost Recovery Contract, Master Plan Ordinance, General Plan Update, and Downtown Master Plan.

259-DOWNTOWN PROMOTIONS: Costs associated with downtown street banners.

269-ECONOMIC DEVELOPMENT PROJECTS: Expenses related to Industrial Park Market Analysis, Retail Recruiter, and OpenCounter software, which will be utilizing assigned funds.

270-SPECIAL PROGRAMS: Costs associated with the mural program.

273-SPECIAL DEPARTMENTAL EXPENSE: Costs associated with rental of a storage unit for Community & Economic Development records.

278-DIGITAL SIGN: Costs associated with the digital sign on Pacheco Blvd. and I Street.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos
CDBG Micro Enterprise
CDBG 03 Rehab
Neighborhood Stabilization Program
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>CDBG MICRO ENTERPRISE PI</u>					
262-429-140-238	Technical Services	0	2,000	165,000	135,000
	Supplies & Services	0	2,000	165,000	135,000
262-463-100-238	Technical Services	1,876	0	240	0
	Supplies & Services	1,876	0	240	0
262-498-000-000	Transfer Out	14,841	16,268	0	0
	Transfer Out	14,841	16,268	0	0
	Total CDBG Micro Enterprise PI	\$16,717	\$18,268	\$165,240	\$135,000
<u>CDBG 03 REHAB GRANT</u>					
266-498-000-000	Transfer Out	3,565	0	0	0
	Transfer Out	3,565	0	0	0
	Total CDBG 03 Rehab Grant	\$3,565	\$0	\$0	\$0
<u>NEIGHBORHOOD STABILIZATION PI</u>					
294-463-100-238	Technical Services	326,642	74,853	66,000	65,000
	Supplies & Services	326,642	74,853	66,000	65,000
	Total NSP Program Income	\$326,642	\$74,853	\$66,000	\$65,000

CDBG Microenterprise Program Income *(Community Development Block Grant)*

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Funding is for a contracted consultant who will perform Code Enforcement services in accordance with the CDBG Grant.

Neighborhood Stabilization Program Income *(NSP)*

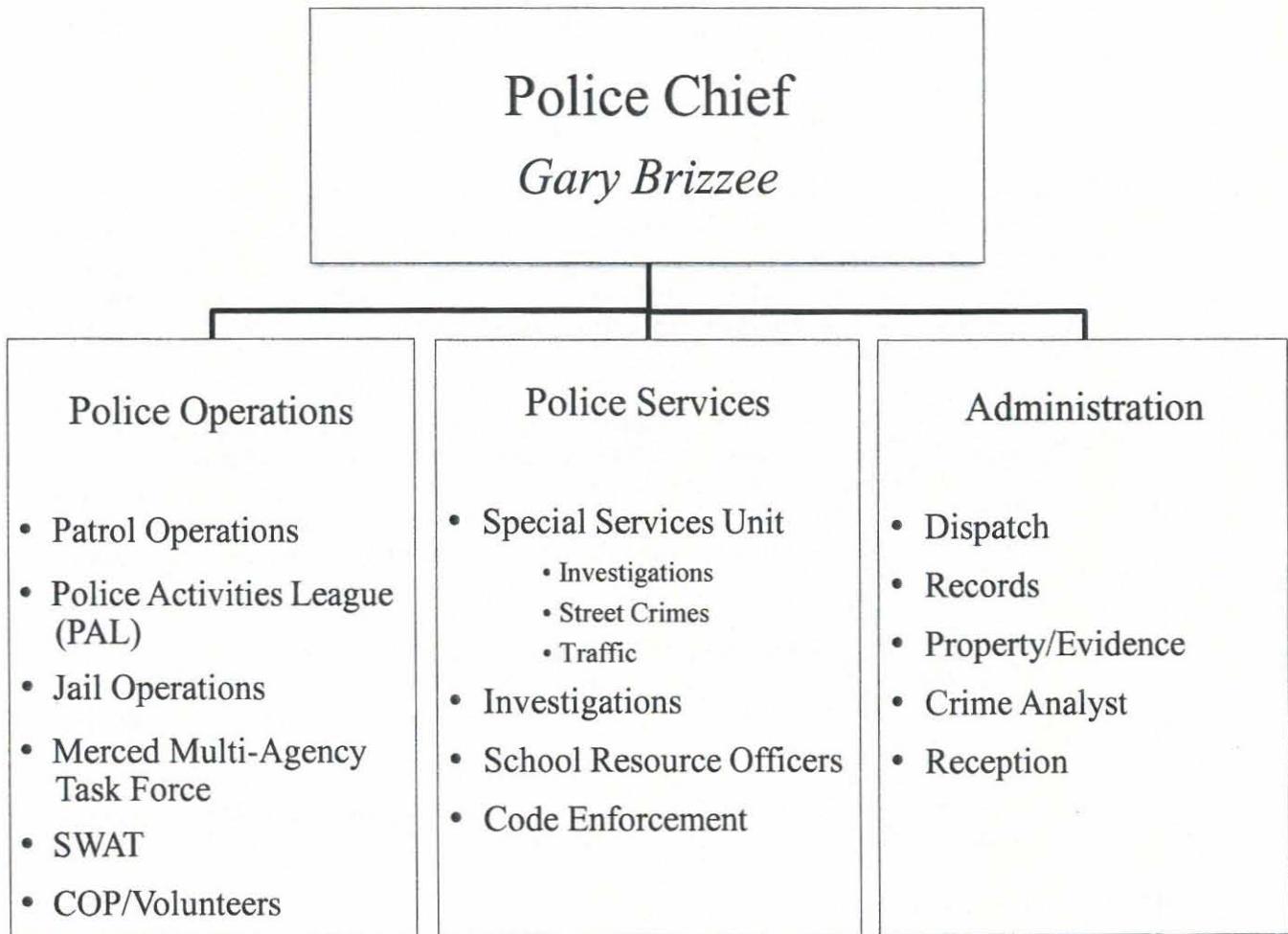
SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Funding that is returned to the State on a quarterly basis that is generated from program income received from home loans and soft second loans.

City of Los Banos



Police Department



Overview of Services and Programs

The Los Banos Police Department provides police and code enforcement services, which includes community preservation and animal control services, to the City of Los Banos. The Department's motto is brief, yet direct; we have pride in the service we provide to everyone and integrity in all our actions; more commonly referred to as:

“Pride in Service, Integrity in Action”

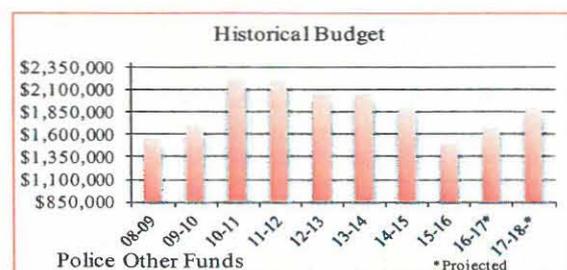
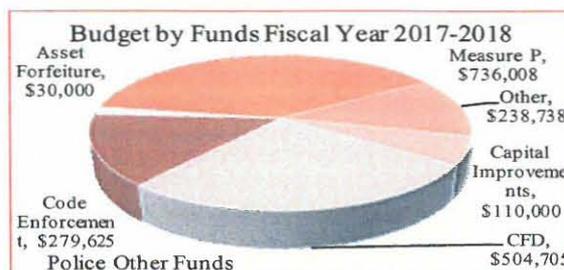
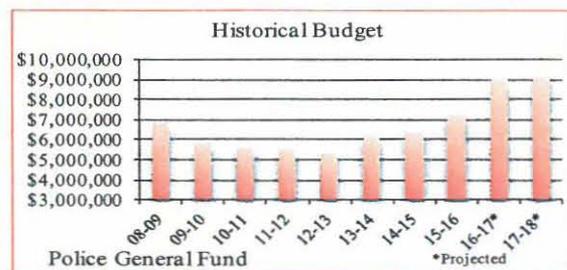
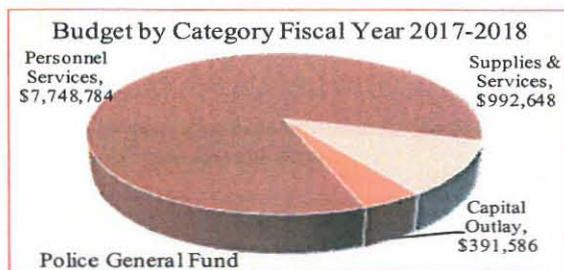
The core services provided by the Department include: 24 hours a day, 7 days a week response to emergency and non-emergency calls for service, identification of criminal activity, dispatch services, investigation of crimes, recruiting, hiring, and training of personnel, crime prevention and community outreach, traffic safety, maintenance of records, property, and evidence, crime analysis, code enforcement, Police Activities League, maintaining and operating a Type-1 Jail, and community problem solving.

The Department is focused on community problem solving. Individual officers, patrol teams, and Code Enforcement staff are responsible for identifying problems and implementing solutions to these issues. Some of the Department Programs that further this effort include: the School Resource Officer Program, the Vehicle Abatement Program, the Graffiti Abatement and Adopt-A-Wall Program, the VITAL and Los Banos Volunteers for Animals Program, and Police Explorer Scout Program.

The Department continues to develop relationships with the community through programs such as 9-1-1 for Kids Educational Program, Animal Control Youth Education Program, Graffiti Clean-Up Program, Gang and Drug Educational Programs, Coffee with a Cop events, and National Night Out.

All Police Department personnel are committed to providing and participating in these activities and strive to ensure that the Department motto is being met.

Budget Summaries



Police (continued)

Major Accomplishments/Service Efforts

The Police Department continues to work at combating and decreasing criminal activity within the City limits and lowering our Part 1 (Major) Crimes. Crime statistics for 2016 show an overall decrease from 2015. The Department continues to focus on reducing crime including incidents involving gangs, drugs and alcohol through enforcement, intervention and prevention techniques.

Part 1 Crimes	2012	2013	2014	2015	2016
Homicide	1	1	1	2	1
Rape	0	3	3	5	11
Robbery	24	31	29	39	35
Aggravated Assault	117	74	91	88	74
Burglary	340	256	207	309	253
Larceny	775	691	607	815	733
Motor Vehicle Theft	94	107	87	243	175
Grand Totals	1351	1163	1025	1501	1282

Patrol Division

The Patrol Division handles day to day emergency and non-emergency calls for service. The Patrol Division is staffed by twenty-six (26) sworn staff members that include five (5) Sergeants and twenty-one (21) Officers. Patrol statistics show a continued overall increase in calls for service, citations, and arrests.

	2012	2013	2014	2015	2016
Calls for Service	25,251	24,700	26,216	28,876	30,250
Total Citations	3,691	4,590	4,176	4,132	5,352
Total Arrests	2,366	2,307	2,322	2,352	2,755

Police (continued)

Investigations Division

The Investigations Division is supervised by the Investigations Sergeant and staffed with three (3) Detectives. One Detective is assigned to the MAGNET task force. The Investigations Division investigated over 500 cases in 2016 and served 81 search warrants. These cases include homicides, assaults, burglaries, rapes, and other felony crimes.

A fourth Detective is assigned to the MAGNET county-wide task force. The task force is dedicated to reducing drug and gang related crimes. In 2016, the Los Banos Police Officer assigned to MAGNET completed 25 search warrants and made 22 arrests for large scale gang and narcotic investigations.

Code Enforcement Division

The Code Enforcement team has two separate functions:

1. Community Preservation
2. Animal Control

Code Enforcement staff assigned to community preservation address concerns of unsafe, unhealthy, and unsightly conditions within the community. These efforts are handled by the Administrative Sergeant, Code Enforcement Officer, and Administrative Clerk. The City has also entered into a contract with CSG Consultants for Code Enforcement issues within an assigned census tract. This contract is part of a three (3) year grant that was awarded to the City.

Abandoned Vehicles Cited:	Total Administrative Citations:	Substandard Buildings Demolished:
209	555	2

Animal Control

Animal Control is staffed by one (1) Code Enforcement Officer and one (1) part time Community Service Officer. The Los Banos Volunteers for Animals (LBVFA) assists in maintaining the shelter and caring for the animals. The Department is very appreciative of our volunteer staff. Their commitment to animals and the community is remarkable. Thanks to the work of our Code Enforcement Officer, Jason Martin and the hours donated by the Los Banos Volunteers for Animals (LBVFA) they were able to save approximately 86% of the animals impounded at the shelter, which is up from 81% in 2015. The Animal Control Division handled over 2,000 calls for service during 2016.

Sent to Rescue – 1,252

Adopted/Fostered – 345

Claimed by Owner - 349

The following table shows the comparison of animals impounded over the last several years:

Year	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Animals	2,134	2,151	2,301	2,190	2,192	2,378	2,237	2,406	2,398	2,446	2,347

Police (continued)

Police Activities League

Our Police Activities League (PAL) continues to be the best run program in the region thanks to Officer Noah Jones and VITAL volunteer Rosemarie Santos. Rosemarie personally volunteered 2,000 hours in 2016 to help make PAL such a success. PAL is also supported through volunteers who assist and coach for the PAL Programs. The PAL Program has been active in Los Banos for 27 years and is responsible for programs such as Junior Giants, Girl's Softball, Sober Grad, Flag Football, and the Kops for Kids Toy Drive.

Jail / Community Services Officers

The Police Department maintains a Type-1 jail facility that is used by several local law enforcement agencies. The jail is staffed by five (5) Community Service Officers (CSOs) who are responsible for the intake and care of inmates.

2016	2016	2016
Male Inmate Bookings:	Female Inmate Bookings:	Total Bookings:
1,191	714	1,905

Communications Center

The Communications Center was staffed in 2016 by ten (10) Police Dispatchers. Dispatchers handle both emergency and non-emergency calls for service 24 hours a day, 7 days a week. As the first point of contact, Dispatchers handled 49,082 calls for service including both Police and Fire incidents and answered 18,308 9-1-1 calls in 2016.

Police Dispatchers also began a 9-1-1 Education Program during 2016/17 for elementary school children. The primary goal of this program is to teach students how and when to call 9-1-1 during an emergency.

Records Division

The Records Division is staffed with three (3) full time and one (1) part time Administrative Clerks. Records Clerks processed over 8,500 case reports during 2016. The Records Division is also responsible for staffing the Police Department lobby which includes reception duties, livescan processing, report and vehicle releases, record sealings, and other police records functions.

Property / Evidence

The Property/Evidence Division is staffed by one (1) full time technician. All property and evidence that is brought into the Police Department is processed and stored by the technician. In 2016, the technician processed over 2,900 pieces of property and/or evidence. Included in the items were 29 firearms, 20 replica firearms/weapons, and over 200 illegal substances.

Police (continued)

Volunteer Program

The Department's Volunteer Program, Volunteers Interacting to Advance Law enforcement (VITAL) continues to be a great helping hand. The Department is proud to have 34 volunteers with 22 assigned to assist with Police Department functions and 12 assigned to assist at the Animal Shelter.

In 2016, volunteers assigned to the Police Department logged over 1,500 hours volunteering at community and Department events.

During 2016, the Animal Shelter Volunteers (LBVFA) volunteered over 13,000 hours of service to ensure the Animal Shelter is open to the public on Saturdays from 12 p.m. to 4 p.m. The volunteers also donate their time during the week to maintain the shelter and take care of the animals that are temporarily housed there.

Grants

The Police Department is proud to have been awarded several grants to assist with Department enforcement projects as well as community outreach. The following grants were awarded to the Police Department in 2016/17:

- Department of Alcohol Beverage Control (ABC) for combating underage drinking, enforcement of alcohol laws at bars and restaurants, and ensuring that any store selling alcohol is educated on laws related to alcohol sales and identification.
- First 5 Merced County mini-grant for car seat safety and awareness training. This grant provides car seats, proper installation, and education to parents who participate in the grant.
- Wal-Mart Community Grant for community projects. This grant was used to host the first annual Shop with a Cop Event in association with the Los Banos Unified School District.

Department Technology Projects

The Police Department completed two (2) major technology projects during 2016/17. The first project was the implementation of body-worn cameras for Patrol Officers. The body-worn cameras are a companion to the camera systems in the patrol vehicles.

The second project is the upgrade and replacement of the Police Department Computer Aided Dispatch (CAD) and Records Management System (RMS). The current systems have been in place for over 15 years and were in need of replacement. The new system, RIMS by Sun Ridge Systems, is a full suite product that integrates CAD and RMS as well as the California Law Enforcement Telecommunications Systems (CLETS).

Goals for Fiscal Year 2017 – 2018

The Police Department continues to work at combating and decreasing criminal activity within the City limits and lowering our Part I (Major) Crimes. The Department continues to focus on

Police (continued)

Goals for Fiscal Year 2017 – 2018 (continued)

reducing incidents of gang, drug and alcohol activities through enforcement, intervention and prevention techniques.

- Increase Community Partnership and Community Outreach Programs
- Increase directed enforcement to suppress and prevent crime
- Reduce incidents of traffic related injuries and fatalities through enforcement efforts
- Maintain/increase staffing levels
- Animal Control Education Program
- Focus efforts on our Code Enforcement violations
- Continue to focus on professional training opportunities for staff to meet Department training needs, state standards and community expectations

Future Outlook

- Continue to implement Department growth strategies to meet the growing service demands of our community.
- Continue to work with other staff in other City departments to develop plans for a new Police Department building.
- Develop a 5-year staffing plan based on the needs of the City, increases in population, increases in Los Banos Economic Development, and through analysis of crime trends and police calls for service.
- Implement Advanced Correctional Training for Jail staff to include firearms and transportation standards.
- Continue development and recruitment for a Police Reserve Program and VITAL Volunteer Program. The Police Department is able to offer many community programs due to the dedication of our current volunteers. Continued success of our program is dependent on the recruitment of new volunteers.

City of Los Banos

Police 2017-2018 Department Detail Personnel Services

General Fund - Fund 100
Police - Department 421
Police Services - Activity 140

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Chief	1	100%	
Commander	2	100%	
Sergeant	7	100%	
Police Officer	23	100%	
Police Services Manager	1	100%	
Dispatcher	11	100%	
Community Service Officer	4	100%	
Public Safety Custodian	1	100%	
Property Evidence Technician	1	100%	
Admin Clerk I	3	100%	
Part-time		100%	

Total Salaries (Including Overtime) \$4,109,442

Dental & Optical	\$47,304
Health Insurance	\$1,233,254
Health Savings	\$15,000
Life Insurance	\$6,804
OPEB	\$138,348
Retirees Health Insurance	\$292,355
Social Security (FICA)	\$314,372
State Retirement (PERS)	\$1,166,036
Unemployment Insurance	\$24,261
Workmen's Compensation Insurance	<u>\$297,806</u>

Total Benefits: \$3,535,540

Total Personnel Services: \$7,644,982

City of Los Banos

Police-RAN

2017-2018 Department Detail

Personnel Services

General Fund - Fund 100

Police - Department 421

Special Services-RAN - Activity 160

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Community Service Officer	1	100%	

Total Salaries (Including Overtime)

\$30,948

Dental & Optical

\$876

Health Insurance

\$24,174

Health Savings

\$600

Life Insurance

\$126

OPEB

\$2,562

Retirees Health Insurance

\$0

Social Security (FICA)

\$2,368

State Retirement (PERS)

\$2,147

Unemployment Insurance

\$154

Workmen's Compensation Insurance

\$1,247

Total Benefits:

\$34,254

Total Personnel Services:

\$65,202

City of Los Banos
Police
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-421-140-101	Salaries	2,610,310	2,931,050	3,298,800	3,787,542
100-421-140-102	Part-Time	56,372	63,611	17,900	11,900
100-421-140-103	Overtime	327,219	392,416	510,000	310,000
100-421-140-120	Benefits	2,511,005	1,980,385	2,292,928	2,369,504
100-421-140-121	Benefits-PERS	0	927,351	1,088,067	1,166,036
	Personnel Services	5,504,905	6,294,814	7,207,695	7,644,982
100-421-140-201	Grounds Maintenance	1,304	1,554	1,400	1,400
100-421-140-202	Fleet Repair & Maintenance	67,681	59,696	75,000	85,533
100-421-140-203	Equipment Repair & Maintenance	36,758	32,694	36,000	36,000
100-421-140-204	Fleet Services	51,704	58,804	65,011	67,118
100-421-140-205	Facility Maintenance	11,625	6,750	10,000	10,000
100-421-140-231	Professional Services	45,492	37,925	27,000	35,000
100-421-140-237	Recruitment	11,175	7,501	8,000	10,000
100-421-140-238	Technical Services	9,470	13,770	15,000	15,000
100-421-140-240	I.T. Services	114,309	141,231	178,789	213,358
100-421-140-250	Insurance	115,621	124,817	151,548	166,124
100-421-140-252	Communications	13,287	12,771	13,500	15,000
100-421-140-257	Travel & Training	44,145	38,018	51,000	45,000
100-421-140-260	Office Supplies	53,094	41,708	43,500	45,000
100-421-140-262	Uniform Expenses	17,801	19,084	19,300	19,300
100-421-140-264	Electricity & Gas	57,918	58,797	65,500	72,000
100-421-140-265	Gasoline & Oil	103,777	90,738	98,215	98,215
100-421-140-267	General Materials & Supplies	3,019	0	3,000	0
100-421-140-269	Canine Expenses	0	0	0	2,000
100-421-140-270	Special Programs	5,389	3,708	8,500	8,500
100-421-140-271	Parking Fees	8,845	6,768	10,500	10,500
100-421-140-273	Special Departmental Exp.	22,490	17,824	18,500	23,500
	Supplies & Services	794,906	774,157	899,263	978,548
100-421-140-710	Land Purchase	0	0	0	100,000
100-421-140-750	Vehicles	0	80,983	345,000	100,000
100-421-140-751	Radio Equipment	0	0	0	60,000
100-421-140-752	Communication Equipment	0	0	2,758	100,586
100-421-140-753	Specialized Equipment	0	45,413	0	20,000
100-421-140-754	Police Canine	0	0	15,000	0
100-421-140-770	Computer Equipment	0	0	458,877	11,000
	Capital Outlay	0	126,396	821,635	391,586
 Special Services					
100-421-150-103	Overtime	2,592	1,612	0	20,000
	Personnel Services	2,592	1,612	0	20,000

City of Los Banos
Police
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-421-150-257	Travel & Training	8,846	0	0	0
100-421-150-267	General Material & Supplies	0	0	5,000	5,000
	Supplies & Services	8,846	0	5,000	5,000
100-421-160-101	Salaries	0	0	0	30,948
100-421-160-102	Part Time	8,363	12,717	8,910	0
100-421-160-120	Benefits	1,616	1,005	682	32,107
100-421-160-121	Benefits-PERS	0	855	619	2,147
	Personnel Services	9,979	14,576	10,211	65,202
100-421-160-252	Communications	0	9,118	9,100	9,100
	Supplies & Services	0	9,118	9,100	9,100
100-421-170-103	Overtime	31,702	26,642	31,000	0
100-421-170-120	Benefits	1,247	1,972	2,345	0
	Personnel Services	32,950	28,614	33,345	0
100-421-180-103	Overtime	0	0	5,000	17,240
100-421-180-120	Benefits	0	0	400	1,360
	Personnel Services	0	0	5,400	18,600
	Total Police	\$6,354,177	\$7,249,287	\$8,991,649	\$9,133,018

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Funding provided in this category is used for maintenance and/or purchase of batteries, special police equipment, vehicle cleaning supplies and services, radio repair and purchases, and other supplies. Funding is also used for minor equipment repair.

231-PROFESSIONAL SERVICES: Funding in this category is used to pay the police portion of City Attorney fees; sexual assault examinations, legal fees related to police policy maintenance and legal text, and other legal fees.

238-TECHNICAL SERVICES: Funding provided in this category is used for laboratory fees for such items as drug analysis, employee drug testing and automated fingerprint analysis.

257-TRAVEL & TRAINING: Funding in this category is used to pay costs associated to tuition, transportation, meals, lodging, and related expenses for personnel assigned to attend formal training schools, seminars, trials, hearings or local business meetings. These funds are also used to pay tuition reimbursement for approved school expenses as authorized; and payment of membership dues in approved professional organizations for selected personnel. Funding may also be used to purchase training equipment and ammunition.

269-CANINE EXPENSES: Funding in this category is used to cover training, veterinary care, and other expenses related to the police canine program.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding in this category is to provide support of the Explorer Post for training and purchase of special equipment and related expenses. These funds also support VITAL volunteer program activities and community outreach by providing training, special equipment and other related items.

271-PARKING FEE: State mandated surcharges assessed against parking citation revenue.

273-SPECIAL DEPARTMENTAL EXPENSES: Funding from this category includes the following: undercover operations (narcotic buy money, payment of informants, cost for informant transportation, meal, and lodging), community promotions, advertising, jail supplies (clothing, footwear, mattresses, bedding, cleaning materials, paper products, food and beverages, medical bills, and miscellaneous supplies for prisoners), Special Service Unit supplies and equipment, and employee longevity awards.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the purchase of land for a new Police Facility that will be utilizing assigned funds.

750-VEHICLES: Funding for purchase of police vehicles.

751-RADIO EQUIPMENT: Expenses related to Communications Center Radio Console Upgrade.

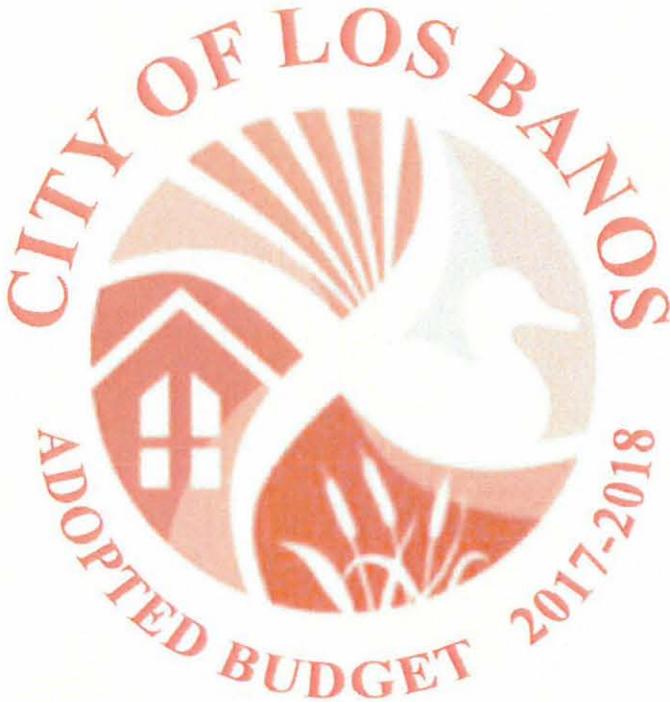
Police (continued)

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIEZED EQUIPMENT: Purchase of body worn cameras.

770-COMPUTER EQUIPMENT: Funding for computer towers for Communications Center Radio Console Upgrade.

City of Los Banos



City of Los Banos

Code Enforcement 2017-2018 Department Detail Personnel Services

Code Enforcement - Fund 100
Code Enforcement - Department 429
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Code Enforcement Officer	2	100%	
Admin Clerk II	1	50%	Public Safety Augmentation Police
Part-time		100%	
Total Salaries (Including Overtime)			\$140,593
Dental & Optical			\$2,190
Health Insurance			\$25,915
Life Insurance			\$315
OPEB			\$6,405
Retirees Health Insurance			\$8,251
Social Security (FICA)			\$10,755
State Retirement (PERS)			\$28,355
Unemployment Insurance			\$703
Workmen's Compensation Insurance			\$10,119
Total Benefits:			\$93,008
Total Personnel Services:			\$233,601

City of Los Banos
Code Enforcement
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-429-100-101	Salaries	111,040	112,022	123,679	128,053
100-429-100-102	Part Time	0	7,736	6,500	10,540
100-429-100-103	Overtime	1,203	1,804	1,000	2,000
100-429-100-120	Benefits	82,453	53,744	80,293	64,653
100-429-100-121	Benefits-PERS	0	22,336	24,669	28,355
	Personnel Services	194,696	197,643	236,141	233,601
100-429-100-201	Grounds Maintenance	1,729	873	3,000	300
100-429-100-205	Facility Maintenance	259	350	2,150	2,150
100-429-100-231	Professional Services	5,902	5,646	6,500	6,500
100-429-100-236	Medical Services	1,603	845	900	900
100-429-100-237	Recruitment	622	0	0	0
100-429-100-238	Technical Services	3,369	1,372	3,000	3,000
100-429-100-250	Insurance	4,919	5,262	6,109	6,421
100-429-100-252	Communications	120	412	300	800
100-429-100-257	Travel & Training	595	1,653	1,000	1,000
100-429-100-260	Office Supplies	2,770	3,666	3,200	3,200
100-429-100-262	Uniform Expense	349	700	2,300	500
100-429-100-264	Electricity & Gas	4,329	4,571	5,457	6,003
100-429-100-267	General Materials & Supplies	537	1,468	700	1,500
100-429-100-270	Special Programs	468	295	100	500
100-429-100-273	Spay/Neuter Program	8,220	7,725	10,000	10,000
	Supplies & Services	35,789	34,837	44,716	42,774
100-429-100-750	Vehicles	0	0	11,000	0
	Capital Outlay	0	0	11,000	0
<u>Special Services</u>					
100-429-170-231	Professional Services	0	0	0	2,500
100-429-170-260	Office Supplies	750	750	750	750
100-429-170-273	Spay/Neuter Program	509	4,390	0	0
	Supplies & Services	1,259	5,140	750	3,250
Total Code Enforcement		\$231,744	\$237,620	\$292,607	\$279,625

Code Enforcement

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding from this category is used for Attorney legal fees associated with code violations and costs associated with the abandoned vehicle abatement program.

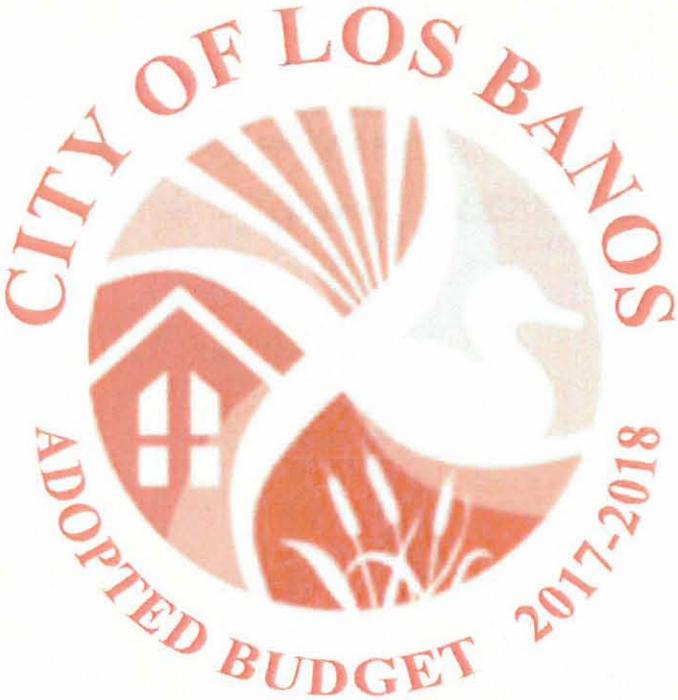
236-MEDICAL SERVICES (VETERINARIAN): Funding from this category is used for payment of veterinarian fees for treatment of sick or injured stray animals.

238-TECHNICAL SERVICES: Funding from this category is used for costs related to euthanasia and disposal of deceased animals. Funding from this category is also used for computer services and software maintenance agreements and technical services.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding from this category is used for payment of vaccine and veterinarian fees during the annual Dog Clinic and purchase of dog license tags. It is also used to support the activities of the Animal Control Volunteers.

273-SPAY/NEUTER PROGRAM: Funding from this category is used to continue the spay/neuter voucher program.

City of Los Banos



City of Los Banos

Public Safety Augmentation-Police

2017-2018 Department Detail

Personnel Services

Public Safety Augmentation-Police - Fund 236

Police - Department 421

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	
Community Service Officer	1	100%	
Crime Analyst	1	100%	
Admin Clerk II	1	50%	Code Enforcement

Total Salaries (Including Overtime)	<u>\$326,866</u>
Dental & Optical	\$4,818
Health Insurance	\$130,422
Health Savings	\$3,000
Life Insurance	\$693
OPEB	\$14,091
Retirees Health Insurance	\$0
Social Security (FICA)	\$25,005
State Retirement (PERS)	\$71,609
Unemployment Insurance	\$6,911
Workmen's Compensation Insurance	<u>\$23,910</u>
Total Benefits:	<u>\$280,459</u>
Total Personnel Services:	<u>\$607,325</u>

City of Los Banos
Prevention Underage Drinking
Asset Forfeiture
Public Safety Augmentation
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>PREVENTION UNDERAGE DRINKING</u>					
204-421-140-270	Special Programs	2,000	1,000	1,000	500
	Supplies & Services	2,000	1,000	1,000	500
	Total Prevention Underage Drinking	\$2,000	\$1,000	\$1,000	\$500
 <u>ASSET FORFEITURE</u>					
235-421-170-267	General Materials & Supplies	10,136	21,411	8,000	30,000
	Supplies & Services	10,136	21,411	8,000	30,000
	Total Asset Forfeiture	\$10,136	\$21,411	\$8,000	\$30,000
 <u>PUBLIC SAFETY AUGMENTATION</u>					
236-421-100-101	Salaries	181,845	201,430	291,729	311,866
236-421-100-103	Overtime	17,856	12,448	22,250	15,000
236-421-100-120	Benefits	159,470	128,493	200,630	208,850
236-421-100-121	Benefits-PERS	0	43,556	65,528	71,609
	Personnel Services	359,171	385,927	580,137	607,325
236-421-100-240	IT Services	90,714	51,279	49,615	78,583
236-421-100-270	Special Equipment	36,209	34,111	18,680	50,000
236-421-100-273	Special Departmental Exp.	0	0	0	100
	Supplies & Services	126,923	85,390	68,295	128,683
236-421-100-753	Specialized Equipment	0	0	18,640	0
236-421-100-770	Computer Equipment	0	0	11,117	0
	Capital Outlay	0	0	29,757	0
 <u>Special Services</u>					
236-421-180-101	Salaries	239,084	68,652	0	0
236-421-180-103	Overtime	42,085	10,111	0	0
236-421-180-120	Benefits	235,106	40,332	0	0
236-421-180-121	Benefits-PERS	0	26,340	0	0
	Personnel Services	516,275	145,435	0	0
	Total Public Safety Augmentation	\$1,002,369	\$616,752	\$678,189	\$736,008

Prevention Underage Drinking

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding in this category is used for prevention of underage drinking, such as Grad Nite, enforcement operations and other educational/preventative strategies.

Asset Forfeiture

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funding will be used to purchase bullet proof vests, ammunition, tasers, taser cartridges and other miscellaneous equipment for front line police officers as well as, drug prevention and intervention endeavors.

Police Public Safety Augmentation

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding provided in this category is used to maintain CLETS/DOJ services, cellular/air card MDC communications, software licenses and computer purchases and repairs related to PD Mobile Data Computers.

273-SPECIAL DEPARTMENTAL EXPENSE: Funding is for employee longevity awards.

City of Los Banos

SLESF - COPS Program

2017-2018 Department Detail

Personnel Services

SLESF - COPS Program - Fund 237

Police - Department 421

Special Services - Activity 170

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	1	100%	
Total Salaries (Including Overtime)			<u>\$101,302</u>
Dental & Optical			\$876
Health Insurance			\$31,430
Life Insurance			\$126
OPEB			\$2,562
Retirees Health Insurance			\$0
Social Security (FICA)			\$7,750
State Retirement (PERS)			\$31,333
Unemployment Insurance			\$507
Workmen's Compensation Insurance			\$7,352
Total Benefits:			<u>\$81,936</u>
Total Personnel Services:			<u>\$183,238</u>

City of Los Banos
SLESF-COPS Program
JAG Edward Byrne Grant
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>SLESF COPS PROGRAM</u>					
237-421-170-101	Salaries	62,493	68,949	72,850	76,302
237-421-170-103	Overtime	18,492	22,815	15,000	25,000
237-421-170-120	Benefits	61,896	40,906	46,468	50,603
237-421-170-121	Benefits-PERS	0	26,454	27,923	31,333
	Personnel Services	142,881	159,124	162,241	183,238
	Total SLESF-COPS Program	\$142,881	\$159,124	\$162,241	\$183,238
<u>JAG Edward Byrne Grant</u>					
240-421-170-267	General Materials & Supplies	12,202	0	0	0
	Supplies & Services	12,202	0	0	0
240-421-180-267	General Materials & Supplies	0	8,667	2,801	0
	Supplies & Services	0	8,667	2,801	0
240-421-180-753	Specialized Equipment	0	0	9,099	0
	Capital Outlay	0	0	9,099	0
	Total JAG Edward Byrne Grant	\$12,202	\$8,667	\$11,900	\$0

City of Los Banos
Police Capital Improvement
Traffic Safety
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>PD CAPITAL IMPROVEMENT</u>					
245-421-100-203	Equipment Repair & Maint	9,444	0	8,000	10,000
245-421-100-205	Facility Maintenance	1,435	0	0	0
245-421-100-238	Technical Services	0	0	0	50,000
	Supplies & Services	10,879	0	8,000	60,000
245-421-100-720	Building & Structures	1,216	2,713	0	50,000
245-421-100-750	Vehicles	38,129	0	0	0
245-421-100-753	Specialized Equipment	0	0	16,846	
245-421-100-770	Computer Equipment	0	0	0	0
	Capital Outlay	39,345	2,713	16,846	50,000
	Total Police Capital Improvement	\$50,224	\$2,713	\$24,846	\$110,000
<u>TRAFFIC SAFETY</u>					
<u>General Services</u>					
246-421-100-267	General Materials & Supplies	0	2,573	0	5,000
	Supplies & Services	0	2,573	0	5,000
<u>Special Services</u>					
246-421-150-103	Overtime	5,019	0	0	0
246-421-150-120	Benefits	384	0	0	0
	Personnel Services	5,403	0	0	0
246-421-170-103	Overtime	13,735	9,974	0	0
246-421-170-120	Benefits	1,051	763	0	0
	Personnel Services	14,786	10,737	0	0
246-421-170-257	Travel & Training	364	1,718	0	0
246-421-170-267	General Materials & Supplies	0	0	0	0
	Supplies & Services	364	1,718	0	0
246-421-170-750	Vehicles	0	0	23,958	0
	Capital Outlay	0	0	23,958	0
	Total Traffic Safety	\$20,553	\$15,028	\$23,958	\$5,000

Police Capital Improvement

SERVICE & SUPPLIES

238-TECHNICAL SERVICES: Funding for a feasibility study, needs assessment and other costs related to the design and construction of new Police Facility.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Funding for the assessment, design and construction to existing and/or new police department facilities. This will included the installation of a canopy over Public Safety Fueling Facility.

City of Los Banos



City of Los Banos

CFD 2002-01 Public Safety Police

2017-2018 Department Detail

Personnel Services

CFD Public Safety Police - Fund 290
Police - Department 421
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	
Total Salaries (Including Overtime)			<u>\$264,919</u>
Dental & Optical			\$2,628
Health Insurance			\$94,289
Life Insurance			\$378
OPEB			\$7,686
Retirees Health Insurance			\$0
Social Security (FICA)			\$20,266
State Retirement (PERS)			\$91,952
Unemployment Insurance			\$1,325
Workmen's Compensation Insurance			<u>\$19,262</u>
Total Benefits:			<u>\$237,786</u>
Total Personnel Services:			<u>\$502,705</u>

City of Los Banos
Homeland Security Grant
Police Community Facilities District (CFD)
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>HOMELAND SECURITY GRANT</u>					
248-421-150-267	General Material & Supplies	0	5,000	0	0
248-421-150-273	Special Departmental Expenses	2,500	0	0	0
	Supplies & Services	<u>\$2,500</u>	<u>\$5,000</u>	<u>\$0</u>	<u>\$0</u>
248-421-150-753	Specialized Equipment	24,400	0	26,424	50,000
	Capital Outlay	<u>24,400</u>	<u>0</u>	<u>26,424</u>	<u>50,000</u>
	Total Homeland Security Grant	<u><u>\$26,900</u></u>	<u><u>\$5,000</u></u>	<u><u>\$26,424</u></u>	<u><u>\$50,000</u></u>
 <u>POLICE CFD 2002-01</u>					
290-421-100-101	Salaries	181,439	198,950	208,813	223,919
290-421-100-103	Overtime	40,423	47,202	38,000	41,000
290-421-100-120	Benefits	173,512	122,756	134,737	145,834
290-421-100-121	Benefits-PERS	0	63,593	80,038	91,952
	Personnel Services	<u>395,374</u>	<u>432,501</u>	<u>461,588</u>	<u>502,705</u>
290-421-100-231	Professional Services	1,434	1,598	1,650	2,000
	Supplies & Services	<u>1,434</u>	<u>1,598</u>	<u>1,650</u>	<u>2,000</u>
	Total Police CFD	<u><u>\$396,808</u></u>	<u><u>\$434,099</u></u>	<u><u>\$463,238</u></u>	<u><u>\$504,705</u></u>

Homeland Security Grant

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funds for purchase of SHSGP (State Homeland Security Grant Program) approved equipment and projects.

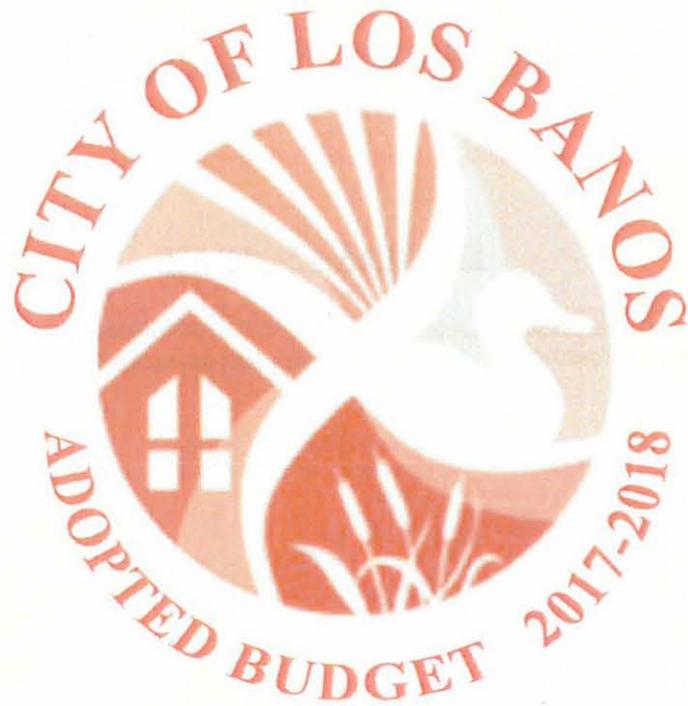
Police Community Facilities District

(CFD) 2002-01

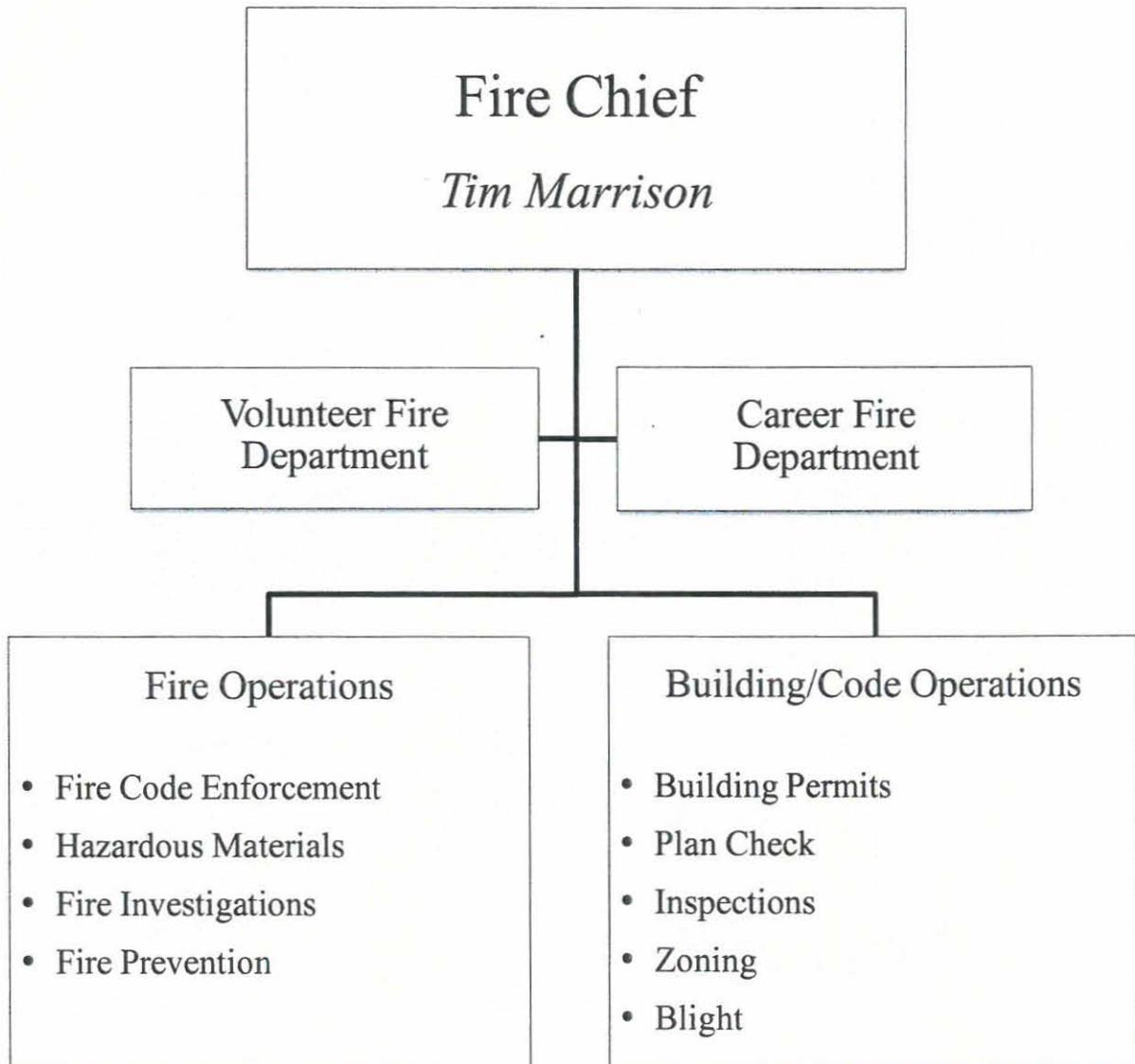
SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: For Goodwin Consulting Services for the administration of the CFD annual assessments. Reports, changes and adjustments to the County Auditor for the tax rolls.

City of Los Banos



Fire/Building Department



Mission Statement

The primary mission of the Los Banos Fire Department and Volunteer Fire Department is to protect life and property for the citizens of the City of Los Banos, California, from the effect of fires, medical emergencies, vehicle accidents, exposure to hazardous materials, earthquakes, floods, disasters and dangerous conditions.

The life, safety and property protection mission is accomplished through a wide range of programs which include fire protection, fire prevention, planning, fire prevention education, fire inspections, code enforcement, fire suppression and training.

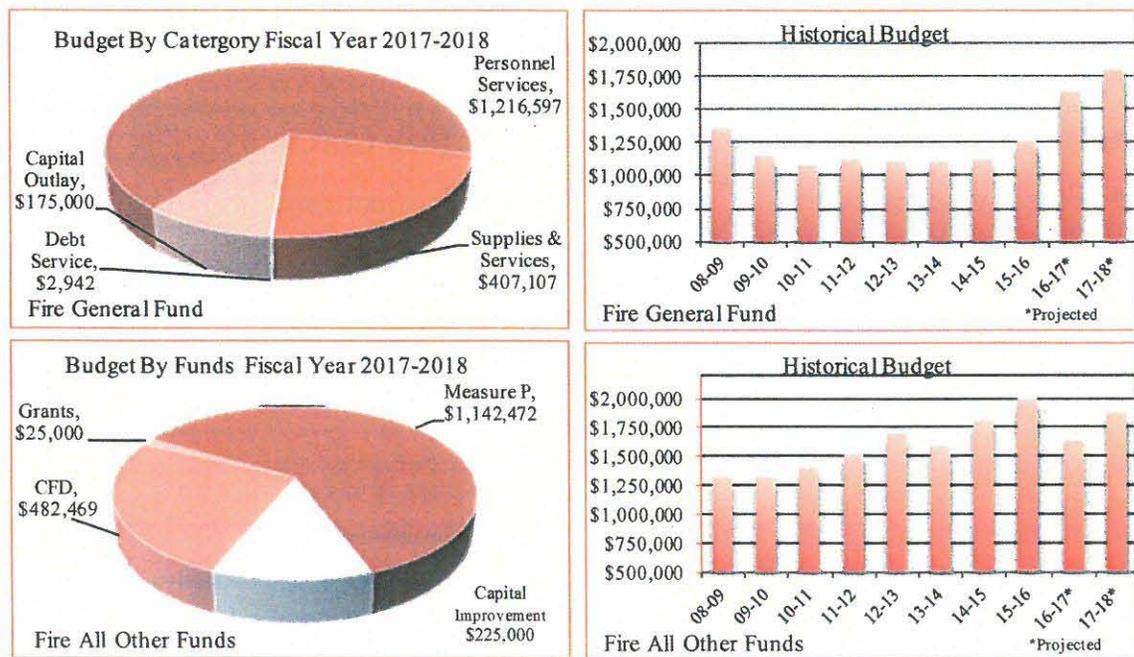
To provide first responder and EMTs for the delivery of emergency medical services, to include auto extrication, trench and building collapse rescue as well as controlling hazardous material emergency incidents.

The Los Banos Fire Department also provides mutual aid for fire/rescue and EMS services to other local agencies in Merced County, and participates in the statewide Master Mutual Aid plan.

Overview of Services and Programs

The City of Los Banos Fire Department proudly protects approximately 39,000 people living in an area of 12 square miles. The Fire Department currently has two stations serving its residents. Station No. 1 is located at 333 7th Street and Station No. 2 located at 1150 West "I" Street. Both stations operate on a 24-hour basis with 16 Career and 26 Volunteer firefighters.

Budget Summaries



Goals and Objectives

The goal of the Los Banos Fire Department and Volunteer Fire Department is to continue to provide cost effective fire protection and emergency services to the citizens of Los Banos, improve operational efficiency and accountability, continue moving in a positive direction providing the best possible service to the community, continue to foster the Volunteer Fire Department providing training, camaraderie and pride in their department, and to support the goals, objectives and mission of the City of Los Banos.

Objectives:

- To continue to foster the addition of new career fire fighters, and to increase the number of volunteer fire fighters.
- To continue to provide quality training to enhance the proficiency, quality and safety for career and volunteer fire fighters.
- To continue the replacement of older apparatus and equipment. To improve preventive maintenance and operator training. To stay abreast of new changes in the fire service through training and communications.
- To continue to foster good relationships between the career fire fighters and the volunteer fire fighters. To continue to recruit volunteer fire fighters, and maintain a pool of qualified fire fighters for career positions as needed.
- To continue to pursue alternative ways to improve the level of fire protection and services within the City of Los Banos.
- To assist city administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of fire protection and services.
- To continue to improve services to achieve a lower fire insurance rating (ISO) Insurance Services Office. To provide lower cost for fire insurance in the community. Currently the City has a 3 rating.

Major Accomplishments/Service Efforts

Training – Unified Response to Violent Incidents – The Los Banos Fire Department teamed up with Merced County OES to plan and conduct a mass casualty incident at Kagome Foods in Los Banos.

Fueling Station – The Police and Fire Departments worked together to build a Public Safety fueling facility at Fire Station #1. This project used Homeland Security and Capital Improvement funding to purchase and install a 4,000 gallon split cell fuel tank and dispensers. This new facility allows Police and Firefighters to fuel their vehicles in a secured location that has emergency backup power.

Adoption of Emergency Operations Plan – The Fire Department teamed up with Merced County OES to fund and adopt a new Emergency Operations Plan for the City of Los Banos. This plan was also exercised during a table top exercise that was also funded by Homeland Security funding.

Major Accomplishments/Service Efforts (continued)

Disaster Preparedness – All department management staff have completed Emergency Operations Center training. This training has been funded by local Department of Homeland Security grants, and has played a significant role in improving our response capabilities during a local disaster.

Purchase of new Command Vehicle - Within the 2016/2017 Budget year, the Fire Department placed a new Fire Command Vehicle in service.

Replacement of Mobile Display Computers – The Fire Department will be using Measure P funding to replace the Mobile Display Computers (MDC) that are located within our Fire Engines and Command Vehicles. These MDC's were originally installed with Measure P funding in 2008.

Volunteer Firefighter Recruitment – We continue to recruit new Volunteer Firefighters to replace those who have left the Department. We are now up to 26 active Volunteer Firefighters.

Volunteer Firefighter Training – We have been able to invest in formal Volunteer Firefighter training during the 2016/2017 budget year. This has allowed the Fire Department to fund a number of Volunteer Firefighters through the Firefighter 1 Academy and EMT 1 College Courses. We look forward to continuing this practice in the future.

Structure Fire Simulator – The Volunteer Fire Department was able to fund the Northtree Fire International fire simulation trailer at our facility this year. This mobile fire simulator provides extremely valuable training on structural firefighting techniques in a controlled environment.

Safety Classes – The Kids Fire Safety House Trailer continues to be an outstanding addition to school age fire safety classes. The Department continues to provide First Aid, CPR, Fire Safety, and Fire Extinguishing training to the public.

Community Functions - Throughout the year, the Fire Department is involved in a number of community social functions: Sober Graduation, Police Activities League, Community Christmas Dinner, Boy Scout Day Camp, Fire Fighter's Burn Institute – Fill the Boot, Valley Children's Hospital Kids Day, Salute to Seniors, Farm Ag Day and many many more.

Future Outlook

- The City of Los Banos is hopeful that with the increase in new development, improvement to property tax revenue and greater Community Facility District (CFD) participation, the future will produce better economical opportunities to address our fire service capabilities.
- One of our priorities for the upcoming fiscal year is to continue to invest a significant amount of time into Volunteer Firefighter recruitment and retention. The Volunteer Firefighters are our most valuable resources that allow us to provide fire related services to the City of Los Banos.
- The Fire Department is looking forward to working closely with other City Administrative staff to develop a comprehensive 5 year staffing and facilities plan.

Future Outlook (continued)

- There is a high level of excitement regarding the possible acquisition of left over RDA property on Gilbert Gonzales Jr. Drive. This location is the absolute perfect location for Fire Station #3 and future fire training tower.
- The Fire Department is looking to continue with the installation of concrete and lighting to the rear of Fire Station #1. This will provide a secure location to conduct day or night training events and provide an excellent location to install the canopy to cover the Public Safety Fueling facility.
- The City of Los Banos must continue to invest in the Fire Departments staffing and facilities to address the tremendous increase in call volume and extended travel distances on the South/East corner of town.

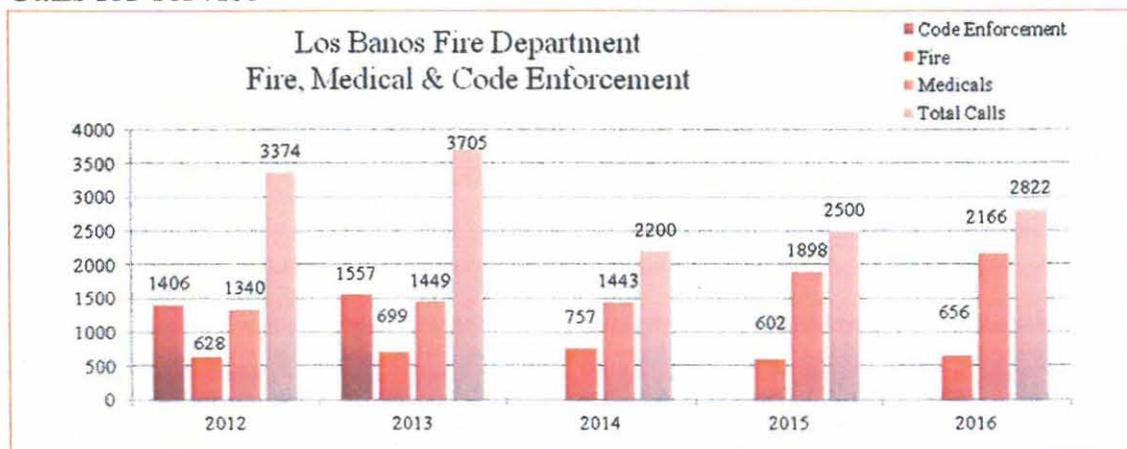
Performance Measures

Inspections – The Los Banos Fire Department dedicates hundreds of hours each year to fire prevention activities. These activities include weed abatement, fire related code enforcement and occupancy inspections. In 2016 the Fire Department logged **716** inspections. These inspections include annual occupancy inspections of businesses, inspections of new businesses and large family day care inspections.

Plan Reviews – The Fire Department is also responsible for the plan review of all new commercial buildings, fire alarm systems and fire sprinkler systems. The fire department completed **97** plan reviews in 2016.

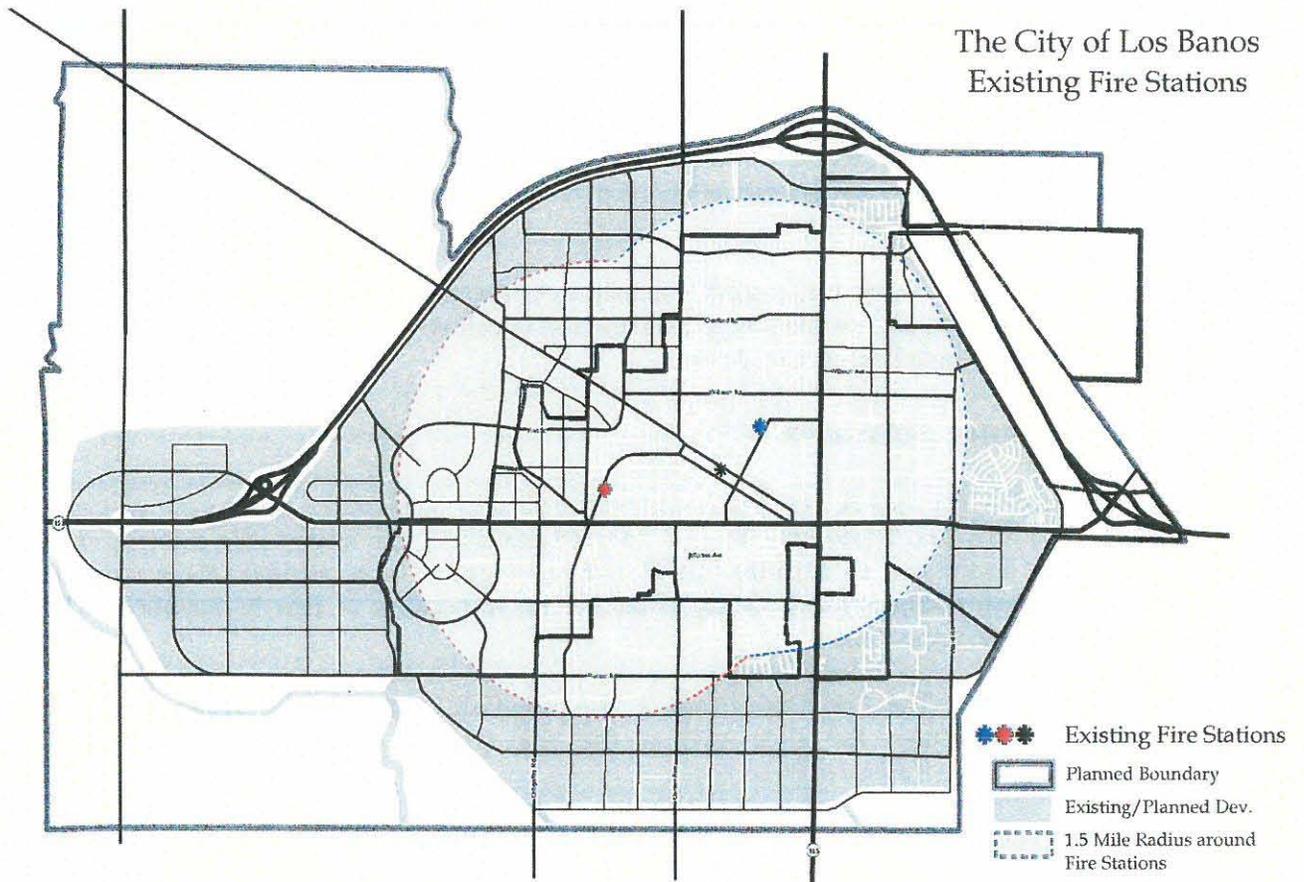
Training – The Fire Department is continually training in an effort to assure that our Firefighters are prepared to handle any emergency incidents that may occur in the City of Los Banos. Volunteer and Career Firefighters are required to participate in hundreds of hours of training that include specialized training in structure fires, emergency medical services, wildland fire suppression, hazardous materials, confined space rescue, trench rescue and many other topics. In 2016 our department logged **4,855** hours of training.

Calls for service



Performance Measures

Existing Fire Stations 1 & 2
Coverage Areas



City of Los Banos



City of Los Banos

Fire
2017-2018 Department Detail
Personnel Services

General Fund - Fund 100
Fire - Department 422
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	90%	Building
Assistant Fire Chief	1	100%	
Fire Captain	2	100%	
Fire Engineer	1	100%	
Fire Fighter	1	100%	
Administrative Coordinator	1	100%	
Admin Clerk I	1	50%	Public Safety Augmentation-Fire
Part-time		100%	
Volunteers Fire Fighters	35		
Total Salaries (Including Overtime)			<u>\$641,075</u>
Dental & Optical			\$6,482
Health Insurance			\$188,335
Life Insurance			\$932
OPEB			\$18,959
Retirees Health Insurance			\$42,528
Social Security (FICA)			\$49,042
State Retirement (PERS)			\$221,745
Unemployment Insurance			\$1,822
Workmen's Compensation Insurance			<u>\$45,677</u>
Total Benefits:			<u>\$575,522</u>
Total Personnel Services:			<u>\$1,216,597</u>

City of Los Banos

Fire

2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-422-100-101	Salaries	428,016	462,758	578,759	608,575
100-422-100-102	Part Time	6,564	8,873	14,696	2,500
100-422-100-103	Overtime	21,987	39,337	46,000	30,000
100-422-100-120	Benefits	351,371	279,205	336,835	353,777
100-422-100-121	Benefits-PERS	0	133,852	195,887	221,745
	Personnel Services	807,938	924,024	1,172,177	1,216,597
100-422-100-201	Grounds Maintenance	289	1,294	1,000	2,200
100-422-100-202	Fleet Repair & Maint	22,448	21,794	22,000	25,000
100-422-100-203	Equipment Repair & Maint	19,825	14,961	17,000	17,000
100-422-100-205	Facility Maintenance	8,332	21,391	13,110	14,000
100-422-100-216	Vehicle Repair & Maint	24,600	43,942	19,375	25,000
100-422-100-231	Professional Services	11,885	7,229	13,000	10,000
100-422-100-236	Medical Services	4,823	4,885	5,000	5,000
100-422-100-237	Recruitment	500	500	0	500
100-422-100-238	Technical Services	20,001	13,759	25,000	25,000
100-422-100-240	I.T. Services	30,388	36,853	47,671	64,789
100-422-100-250	Insurance	42,809	45,665	55,422	60,398
100-422-100-252	Communications	7,416	7,058	7,500	7,500
100-422-100-257	Travel & Training	5,055	5,730	5,000	5,500
100-422-100-259	Community Promotion	0	2,000	1,500	1,500
100-422-100-260	Office Supplies	4,884	4,995	5,000	5,000
100-422-100-262	Uniform Expenses	5,815	5,976	6,000	6,000
100-422-100-264	Electricity & Gas	31,541	35,605	35,200	38,720
100-422-100-265	Gasoline & Oil	22,481	17,326	26,890	28,000
100-422-100-267	General Materials & Supplies	2,000	2,210	2,500	3,000
100-422-100-270	Special Programs	24,000	24,000	29,000	29,000
100-422-100-273	Special Departmental Exp.	8,790	11,283	17,494	23,000
100-422-100-274	Special Activities	10,384	10,853	11,000	11,000
	Supplies & Services	308,265	339,309	365,662	407,107
100-422-100-720	Building & Structures	0	0	15,112	25,000
100-422-100-750	Vehicles	0	0	53,625	100,000
100-422-100-752	Communication Equipment	0	0	3,850	30,000
100-422-100-753	Specialized Equipment	0	0	20,506	20,000
100-422-100-770	Computer Equipment	0	0	816	0
	Capital Outlay	0	0	93,909	175,000
100-422-100-881	Interest - Leases/Loans	3,867	3,571	3,256	2,942
	Interest - Debt Service	3,867	3,571	3,256	2,942
	Total Fire	\$1,120,069	\$1,266,904	\$1,635,004	\$1,801,646

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Expenses related to repairs of Fire Department vehicles. These repairs include lubricants, oil filters, light bulbs, primer pumps, batteries, specialized test tools, wiper blades, apparatus mounted chargers, vehicle mounted communication systems and vehicle mounted safety equipment.

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

238-TECHNICAL SERVICES: Expenditures related to weed abatement cleanup.

259-COMMUNITY PROMOTIONS: Funding of all disaster preparedness pamphlets, fire preparedness guides, home fire safety, fire extinguisher and smoke detector booklets. Also includes child fire safety publications including coloring books, plastic helmets, pencils etc.

270-SPECIAL PROGRAMS: Funding is used for Volunteer training, meetings, dinners, special training and operations.

273-SPECIAL DEPARTMENT EXPENSES: Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products and longevity recognition awards.

274-SPECIAL ACTIVITIES: Funding is used to pay for disability insurance & Volunteer Firefighters' Length of Service Award Program, all books and periodicals, annual fire and life safety code updates, including subscriptions to Merced County Assessor's Office for annual updates.

Fire (continued)

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Install new ADA compliant concrete access, railing and signage at Station #1 & #2, which will be utilizing assigned funds.

750-SPECIALIZED VEHICLES: Funds committed for fleet replacement.

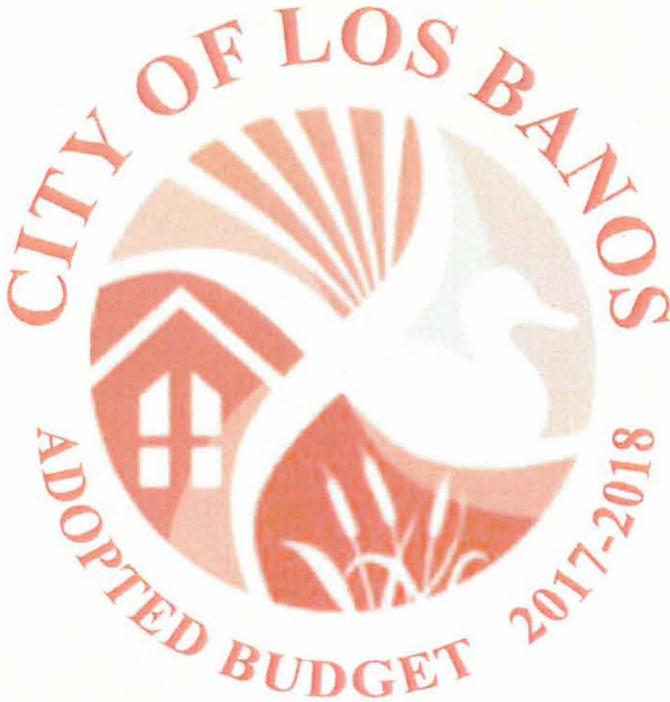
752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Funding for the purchase of turnouts and equipment for career and volunteer firefighters.

DEBT SERVICE

881-INTEREST-LEASES/LOANS: Interest payment on City Hall/Fire Station COP refinanced as an inter-fund loan from the Water Fund.

City of Los Banos



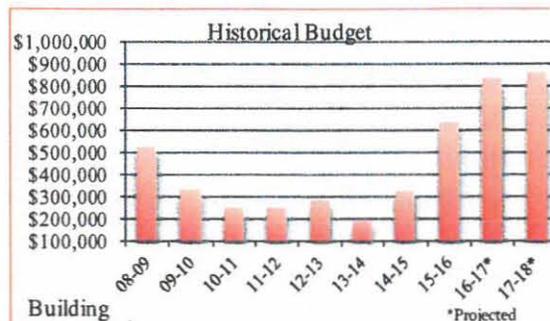
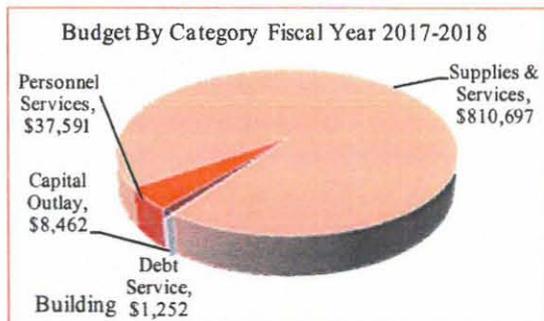
Mission Statement

The Los Banos Building Department combines dedication, integrity, and quality leadership to provide building, engineering, and community development support services for the citizens of Los Banos. We develop and foster cooperative working relationships with the citizens of Los Banos and our development community. Our goal is to provide the highest quality of service to our citizens to assure safe living and working environments during and after construction projects.

Overview of Services and Programs

The Los Banos Building Department provides a wide range of services to the citizens of Los Banos. These services include: field inspections of all new commercial and residential buildings, inspections of all commercial and residential tenant improvements, plan review of all new construction and tenant improvement projects and participation with a variety of code enforcement safety inspections. All of these services are supported by office staff that schedule all inspections, as well as assist the public with daily questions pertaining to permit issuances and code compliance.

Budget Summaries



Major Accomplishments/Service Efforts

- Plan review and ongoing inspections of Lowe's Building Remodel/Subdividing (1) Fitness Evolution; (1) Hobby Lobby; (1) Harbor Freight; and (2) additional tenant spaces TBD.
- Final inspection of Pacheco Vet Hospital Expansion.
- Plan review and ongoing inspections of Overland Courts Senior Living Facility – Rockport Drive.
- Save Mart relocation to Kmart Building
- Dr. Carter – Demo/Rebuild
- Plan reviews and inspections for new construction at Mattress Firm, 1357 W. Pacheco Blvd.
- The Building Department has seen a significant increase to new Residential & Commercial construction.

Building (continued)

Future Outlook

The Building Department is predicting that we will continue to experience an increase in new residential dwelling building permits and final inspections in 2017/18. We also expect to see a steady increase in commercial occupancy tenant improvements, as well as new commercial construction projects. Listed below are a few building projects that we expect to be completed within the 2017/2018 budget cycle.

- New construction of Windecker Fuel Station Highway 152 and Ward Rd.
- New construction of Prime Shine Car Wash.
- O'Reilly Auto Parts New Construction Highway 152 and 6th Street.
- La Michoacana expansion
- New construction of a multi tenant strip at The Market Place shopping center 1420 Pacheco Blvd.
- New construction of Sonic Drive-In restaurant
- New construction of Los Banos Memory Care facility at San Luis & Miller Lane.
- New construction of a two suite commercial building, which will be occupied by Blaze Pizza and The Habit Burger Grill.

Performance Measures

	14/15	15/16	16/17
Permits Issued	655	983	1145
Single Family Dwellings Permits Issued	73	116	244
New Homes Built	14	41	132
New Business Built	2	13	7
Inspections	1764	3016	3150
Renew Permit/Expired Permit/SFH	1	0	0

*Estimates are used for Fiscal Year 2016-2017

City of Los Banos

Building
2017-2018 Department Detail
Personnel Services

General Fund - Fund 100
Building - Department 424
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	10%	Fire

Total Salaries (Including Overtime)	<u>\$14,597</u>
Dental & Optical	\$88
Health Insurance	\$3,033
Life Insurance	\$13
OPEB	\$256
Retirees Health Insurance	\$11,747
Social Security (FICA)	\$1,116
State Retirement (PERS)	\$5,685
Unemployment Insurance	\$69
Workmen's Compensation Insurance	<u>\$987</u>
Total Benefits:	<u>\$22,994</u>
Total Personnel Services:	<u>\$37,591</u>

City of Los Banos
Building
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-424-100-101	Salaries	15,355	11,681	13,883	14,597
100-424-100-120	Benefits	17,687	15,763	17,035	17,309
100-424-100-121	Benefits-PERS	0	4,481	4,862	5,685
	Personnel Services	33,043	31,925	35,780	37,591
100-424-100-231	Professional Services	1,066	2,467	2,500	14,500
100-424-100-238	Technical Services	296,617	595,775	795,000	795,000
100-424-100-250	Insurance	188	201	227	247
100-424-100-252	Communications	198	213	240	250
100-424-100-260	Office Supplies	290	105	200	200
100-424-100-274	Books & Periodicals	0	290	1,436	500
	Supplies & Services	298,360	599,051	799,603	810,697
100-424-100-752	Communication Equipment	0	0	0	8,462
	Capital Outlay	0	0	0	8,462
100-424-100-881	Interest - Leases/Loans	1,646	1,520	1,386	1,252
	Interest - Debt Service	1,646	1,520	1,386	1,252
	Total Building	\$333,049	\$632,496	\$836,769	\$858,002

Building

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Contract with CSG to scan all paper construction plans to electronic files. Approximately 400 sets of plans.

238-TECHNICAL SERVICES: Funding is for CSG a contracted consultant who will perform building inspections and plan checks.

274-BOOKS & PERIODICALS: Funding for new code publications. (Title 19 & Building Code updates)

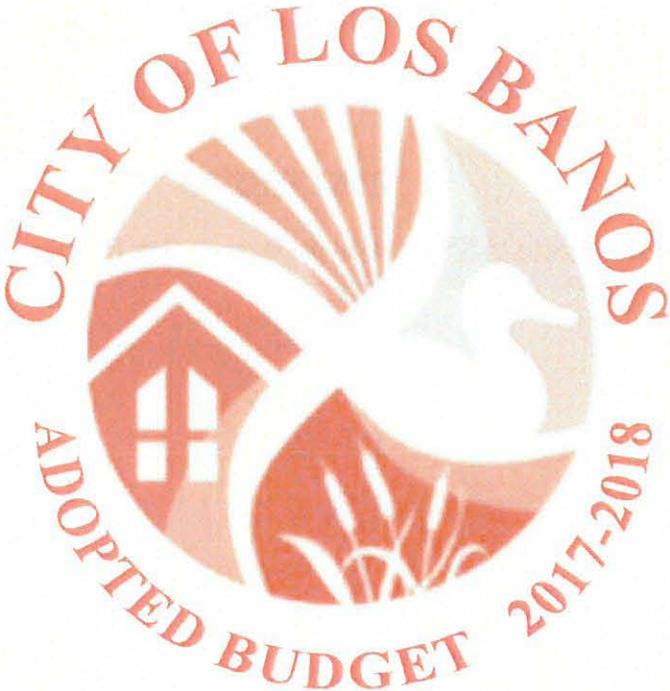
CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on City Hall/Fire Station C.O.P. refinanced as an inter-fund loan from the Water Fund.

City of Los Banos



City of Los Banos

Public Safety Augmentation-Fire

2017-2018 Department Detail

Personnel Services

Public Safety Augmentation-Fire - Fund 238

Fire - Department 422

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Engineer	3	100%	
Fire Fighter	4	100%	
Admin Clerk I	1	50%	Fire

Total Salaries (Including Overtime)	<u>\$536,173</u>
Dental & Optical	\$6,570
Health Insurance	\$178,979
Life Insurance	\$945
OPEB	\$19,215
Retirees Health Insurance	\$0
Social Security (FICA)	\$41,017
State Retirement (PERS)	\$161,764
Unemployment Insurance	\$10,004
Workmen's Compensation Insurance	<u>\$39,112</u>
Total Benefits:	<u>\$457,606</u>
Total Personnel Services:	<u>\$993,779</u>

City of Los Banos
Public Safety Augmentation Fire
Fire Capital Improvement
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>PUBLIC SAFETY AUGMENTATION FIRE</u>					
238-422-100-101	Salaries	403,133	439,552	460,877	486,173
238-422-100-102	Part Time	11,591	482	0	0
238-422-100-103	Overtime	68,212	87,699	72,520	50,000
238-422-100-120	Benefits	405,851	273,454	272,301	295,842
238-422-100-121	Benefits-PERS	0	174,205	147,998	161,764
	Personnel Services	888,786	975,392	953,696	993,779
238-422-100-203	Equipment Repair & Maintenance	4,018	3,184	4,000	4,000
238-422-100-205	Facility Maintenance	1,900	1,863	2,000	2,000
238-422-100-231	Professional Services	6,720	10,648	2,500	2,500
238-422-100-237	Recruitment	1,082	0	0	0
238-422-100-240	IT Services	10,260	7,731	12,103	26,543
238-422-100-257	Travel & Training	755	4,685	8,500	12,000
238-422-100-262	Uniform Expenses	6,856	7,000	7,000	7,000
238-422-100-267	General Materials & Supplies	5,891	4,440	4,500	4,500
238-422-100-270	Special Programs	13,408	11,572	15,000	15,000
238-422-100-273	Special Departmental Expenses	0	0	0	150
	Supplies & Services	50,889	51,123	55,603	73,693
238-422-100-720	Building & Structures	0	0	4,147	0
238-422-100-753	Specialized Equipment	0	0	18,270	0
238-422-100-770	Computer Equipment	0	0	655	75,000
	Capital Outlay	0	0	23,072	75,000
<u>Special Services</u>					
238-422-180-101	Salaries	74,581	77,518	0	0
238-422-180-103	Overtime	24,131	20,365	0	0
238-422-180-120	Benefits	73,318	39,045	0	0
238-422-180-121	Benefits-PERS	0	28,478	0	0
	Personnel Services	172,030	165,406	0	0
	Total Pub Safety Augmentation	\$1,111,704	\$1,191,921	\$1,032,371	\$1,142,472
<u>FIRE CAPITAL IMPROVEMENT</u>					
243-422-100-216	Vehicle Repair & Maintenance	9,659	10,052	10,000	10,000
	Supplies & Services	9,659	10,052	10,000	10,000
243-422-100-720	Building & Structures	0	43,092	0	215,000
243-422-100-740	Miscellaneous Equipment	36,684	5,137	0	0
243-422-100-750	Vehicles	223,937	286,658	0	0
	Capital Outlay	260,621	334,887	0	215,000
	Total Fire Capital Improvement	\$270,280	\$344,939	\$10,000	\$225,000

Fire Public Safety Augmentation

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear, portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

270-SPECIAL PROGRAMS: For special training and operations. Maintaining MDC (Mobile Display Computers) and upgrades to system.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee longevity awards.

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Expenses related to replacing existing MDC (Mobile Display Computers) in fire vehicles

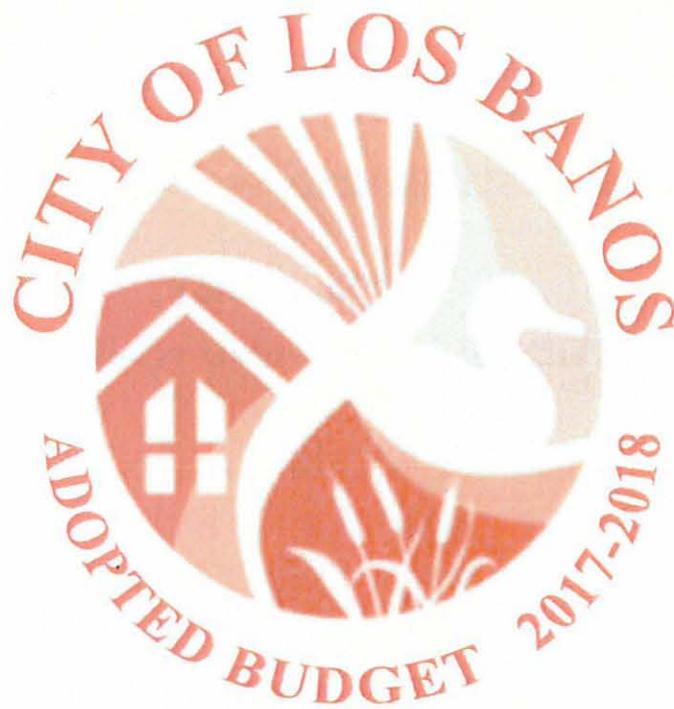
Fire Capital Improvement

SERVICE & SUPPLIES

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

720-BUILDING & STRUCTURES: Pour concrete to the rear of Fire Station #1 and install canopy over Public Safety Fueling Facility.

City of Los Banos



City of Los Banos

CFD 2002-01 Public Safety Fire

2017-2018 Department Detail

Personnel Services

CFD 2002-01 Public Safety Fire - Fund 291

Fire - Department 422

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Captain	1	100%	
Fire Engineer	2	100%	
Total Salaries (Including Overtime)			<u>\$244,682</u>
Dental & Optical			\$2,628
Health Insurance			\$93,187
Life Insurance			\$378
OPEB			\$7,686
Retirees Health Insurance			\$0
Social Security (FICA)			\$18,718
State Retirement (PERS)			\$94,155
Unemployment Insurance			\$1,223
Workmen's Compensation Insurance			<u>\$17,812</u>
Total Benefits:			<u>\$235,787</u>
Total Personnel Services:			<u>\$480,469</u>

City of Los Banos
 Fire Homeland Security Grant
 Fire Community Facilities District (CFD)
 2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>FIRE HOMELAND SECURITY</u>					
248-422-100-273	Special Departmental Expense	0	972	0	0
	Supplies & Services	0	972	0	0
248-422-100-753	Specialized Equipment	16,278	13,055	129,438	25,000
	Capital Outlay	16,278	13,055	129,438	25,000
248-498-000-000	Transfer Out	305	0	0	0
	Transfer Out	305	0	0	0
	Total Fire Homeland Security	\$16,583	\$14,027	\$129,438	\$25,000
<u>FIRE CFD 2002-01</u>					
291-422-100-101	Salaries	194,133	207,690	219,854	229,282
291-422-100-103	Overtime	31,400	42,625	31,152	15,400
291-422-100-120	Benefits	185,204	123,004	135,339	141,632
291-422-100-121	Benefits-PERS	0	81,638	84,270	94,155
	Personnel Services	410,737	454,957	470,615	480,469
291-422-100-231	Professional Services	1,434	1,598	1,650	2,000
	Supplies & Services	1,434	1,598	1,650	2,000
	Total Fire CFD	\$412,171	\$456,555	\$472,265	\$482,469

Fire Homeland Security Grant

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funding to purchase equipment. This funding is reimbursable through the Department of Homeland Security Grant Program (SHSGP).

Fire Community Facilities District

(CFD) 2002-01

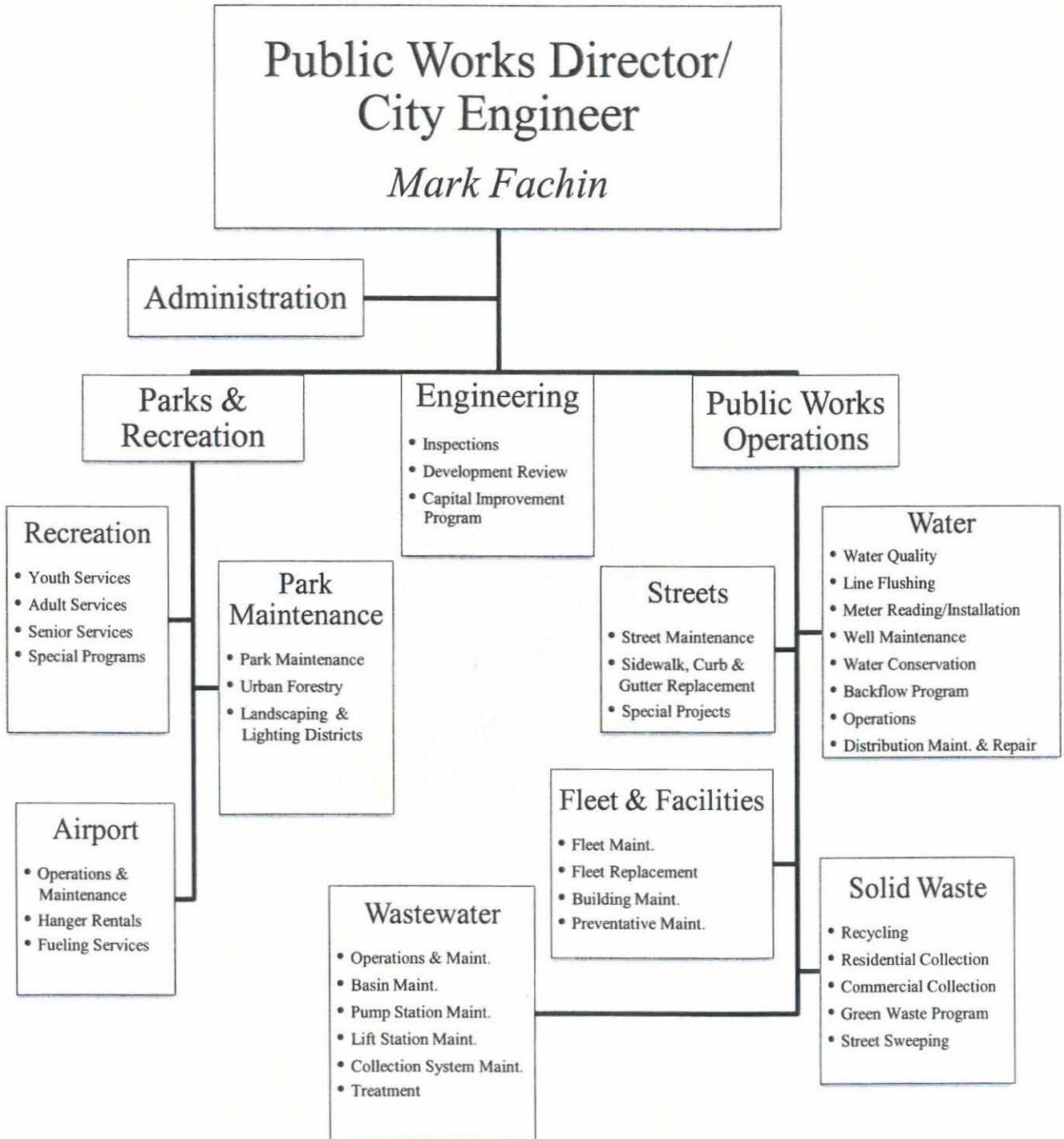
SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: For Goodwin consulting services for the administration of the CFD annual Assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

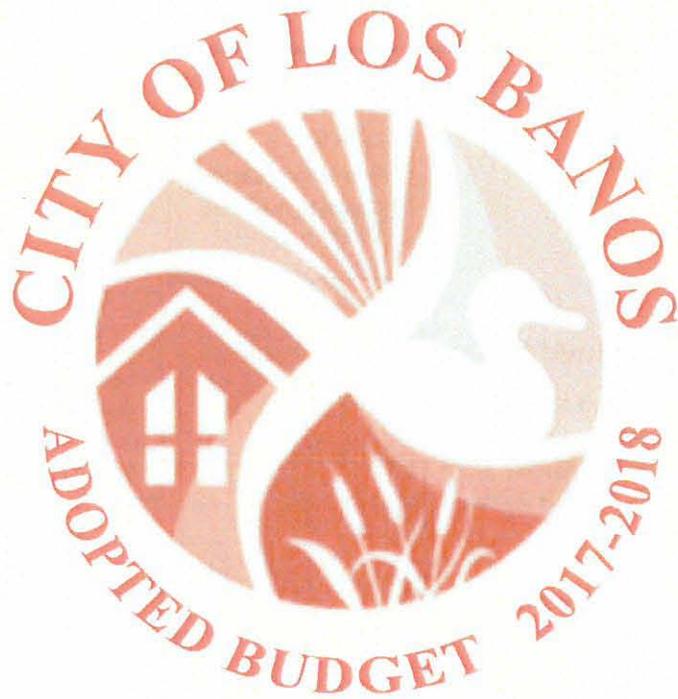
City of Los Banos



Public Works Department



City of Los Banos



Engineering Services

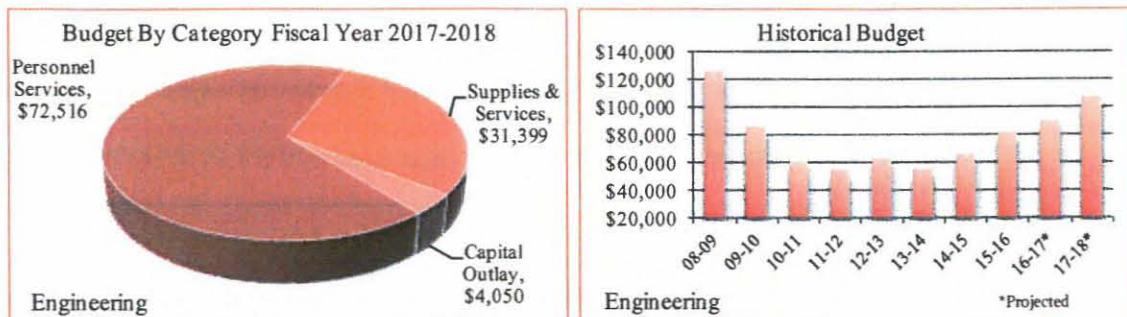
Mission Statement

The City of Los Banos Public Works Department, through the Engineering Division, is committed to providing quality engineering direction, decisions and technical support to all City Departments.

Overview of Services and Programs

A major component of the Engineering Division is the infrastructure plan check and inspection of both private and public projects and to insure that the City Standards and Specifications are being met. This Division also monitors State permits and prepares all required annual reports related to these permits.

Budget Summaries



Major Accomplishments/Service Efforts

- Reviewed the City's Improvement Standards in preparation to revise the standards.
- Reviewed plan checks for parcel maps, parcel lot line adjustments, and various developmental projects.
- Prepared a five year capital plan for infrastructure incorporating the programmed capital projects in the utility master plans.
- Coordinating with necessary regulatory agencies responsible for oversight on the landfill closure project. Completed the CEQA process.
- Oversee applications of permits for installing or destroying monitoring, drinking water, and irrigation water wells within the City limits.
- Worked with engineering consultants on the design of several Infrastructure Utility Master Plan Improvement projects for construction in the spring, summer, and fall of 2017.
- Performing a wind study for a site specific location to relocate the City's municipal airport.
- Conducting a pilot study for the treatment of the City's drinking water to address the State's new MCL's for Chromium 6.
- Prepared the audit of the Sewer System Management Plan.

Engineering (continued)

Major Accomplishments/Service Efforts (continued)

- Continue the technical management of the Municipal Separate Storm Sewer System (MS4).
- Implemented the California water conservation measures associated with the statewide drought conditions.
- Reviewed traffic safety concerns as a member of the Traffic Safety Committee.
- Staff support for the Commissions of the Airport, Tree, and Parks & Recreation.
- Participate as a member of the MCAG's Technical Planning Committee.
- Updating the City's Utility Base Maps.
- Enlisted consultant to update the design for the Sewer Treatment Plant headworks.
- Initiated a water valve replacement program for defective valves using the valve insertion method.
- Began repairing manholes in the main sewer trunk line to the Sewer Treatment Plant.
- Increased the pump size at the Nantes Storm Drain Station for improved storm management.
- Completed the rehabilitation of the Jo-Lin Sewer Lift Station.
- Completed the upsizing of the F Street Storm Line directly adjacent to the Los Banos Fairgrounds.
- Completed the rehabilitation of the Mercey Springs Road Sewer Line from Pacheco Blvd to Overland Ave.
- Added an 8 inch water line on West I Street from Pacheco Blvd to J Street to improve fire flows and residential distribution.
- A Groundwater Sustainability Agency was formed and the work on the Groundwater Sustainability Plan was begun.

Future Outlook

- Seek a contractor to perform the headworks project. Initiate the construction of the new headworks at the plant.
- Work with consultant to develop the Plans and Specifications for the landfill closure work. Seek a contractor to perform the closure construction activities. Initiate the construction activities in the spring of 2018.
- Study the alternatives for supplying quality municipal drinking water for the community. Continue the preparation for meeting the newest drinking water standards implemented by our State.
- Support the Planning Department in the technical review of area plans, tentative maps and site plans.
- Update the City's Improvement Standards.
- Implement the construction of the improvements within the City using PG&E's Rule 20A program.
- Update the design of the first phase of the airport overlay improvements.
- Construct the scheduled Utility Master Plan projects programmed for the summer and fall of 2017.
- Work with local agency stakeholders to form a joint Groundwater Sustainability Plan.

City of Los Banos

Engineering
2017-2018 Department Detail
Personnel Services

Engineering - Fund 100
Engineering - Department 426
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Inspector I	1	55%	Water, WW Collection, Streets, Maint

Total Salaries (Including Overtime)	\$38,455
Dental & Optical	\$482
Health Insurance	\$14,856
Life Insurance	\$69
OPEB	\$1,409
Retirees Health Insurance	\$0
Social Security (FICA)	\$2,942
State Retirement (PERS)	\$11,175
Unemployment Insurance	\$585
Workmen's Compensation Insurance	\$2,543
Total Benefits:	\$34,061
Total Personnel Services:	\$72,516

City of Los Banos
Engineering
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-426-100-101	Salaries	31,694	32,327	33,940	34,955
100-426-100-103	Overtime	868	1,655	4,500	3,500
100-426-100-120	Benefits	24,763	20,156	22,228	22,886
100-426-100-121	Benefits-PERS	0	9,165	9,848	11,175
	Personnel Services	57,325	63,303	70,516	72,516
100-426-100-231	Professional Services	5,443	15,913	15,000	25,000
100-426-100-240	IT Services	1,733	1,674	1,665	2,241
100-426-100-250	Insurance	1,036	1,105	1,289	1,358
100-426-100-253	Advertising	0	0	500	500
100-426-100-257	Travel & Training	0	0	0	500
100-426-100-260	Office Supplies	0	0	500	1,000
100-426-100-267	General Materials & Supplies	0	0	0	800
	Supplies & Services	8,212	18,693	18,954	31,399
100-426-100-752	Communication Equipment	0	0	0	4,050
	Capital Outlay	0	0	0	4,050
	Total Engineering	\$65,537	\$81,995	\$89,470	\$107,965

Engineering

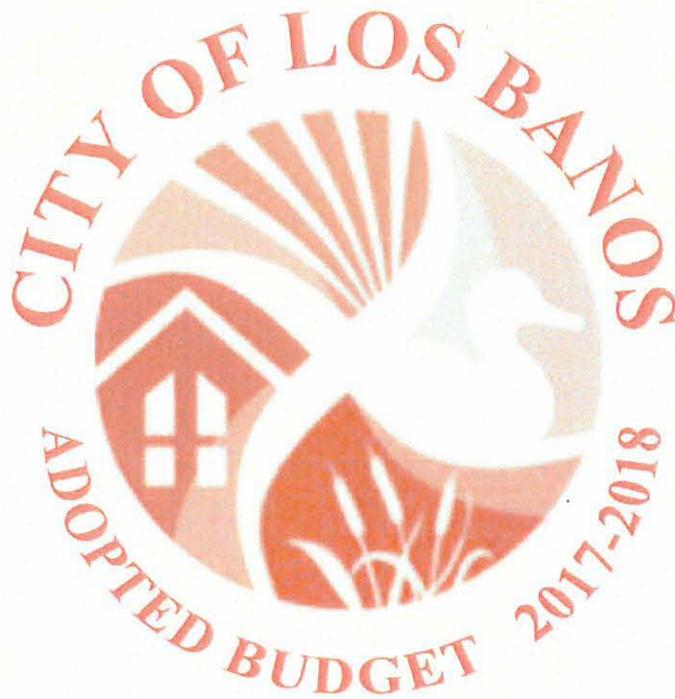
SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Consulting services provided by outside engineering firms. Work performed for the City by the City's legal representation and other professional services.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos



Streets

Mission Statement

To maintain the multitude of City streets, sidewalks, street lights, and signage in a timely and cost effective manner. To ensure the safe movement of motorists, bicyclists, and pedestrians throughout the City. To develop an aesthetically pleasing access to the City.

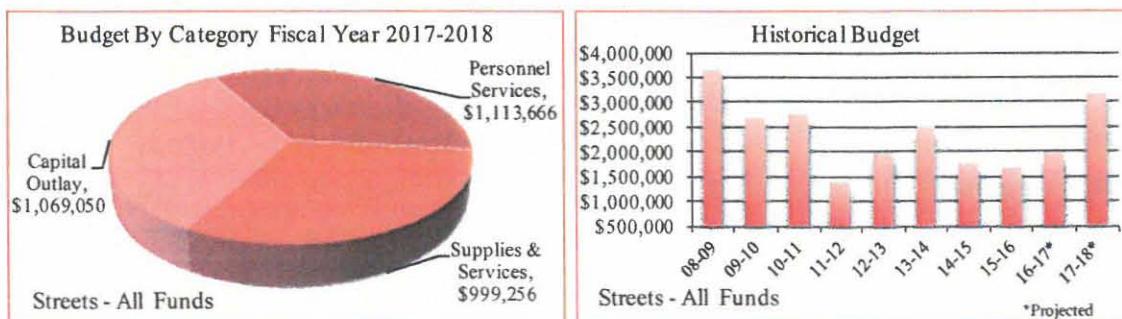
Overview of Services and Programs

The Street Services of Public Works is responsible for the maintenance, repair, and improvements of the City's 123 miles of streets, 5 miles of alleys, 227 miles of curb & gutter, and 216 miles of sidewalks. Streets accomplishes a wide range of duties that include pavement management, concrete improvements, sidewalk maintenance, painting street markings and curb markings, traffic signs and signals, bridges, minor construction, flood control, and traffic surveys.

Major Accomplishments/Service Efforts

- Repainted 3.1 miles of curb markings; repainted 19 miles of centerline, edge lines and crosswalks; repainted 158 STOP and Bike Lane wording.
- Repaired approximately 458 street potholes using about 21 tons of cold asphalt mix (SC), and 32 gallons of SS1h (tack oil).
- Made over 10,000 sand bags in preparation and use for the winter storms.
- Conducted a street light survey throughout the entire city to identify street lights in need of repair. Created a repair inventory list to initiate repairs.
- Invested 19 man hours per week dedicated to the removal of graffiti throughout the City.
- Installed 324 new High Intensity signs throughout the City to comply with Federal Highway Administration (FHWA) retrofit plan that is projected to be completed by January 2018.
- Removed and replaced 3,800 SF of sidewalk, 610 LF of curb & gutter, 8 driveway approaches, & 12 ADA accessible street/sidewalk corners.
- Completed hot mix overlays on West M Street and Airport Road.
- Continued with ongoing repairs of street lights within the City.
- Installed a 3-way Stop on West I Street & Texas Avenue.

Budget Summaries



Streets (continued)

Future Outlook

- Repair damaged curbs & gutters, sidewalks, storm-drains, approaches, and install 10 ADA corners in various locations throughout the City.
- Continue reflective road markers replacement campaign throughout the City on minor and major arterial streets.
- Continue to coordinate the Street Maintenance Program to maintain the City's asset.
- Continue upgrading signs throughout the City to comply with FHWA requirements.
- Continuing the development and implementation of a Sign Inventory Management Program in the Carte-graph System.
- Develop and implement an ADA corner replacement plan.
- Evaluate streets for asphalt rehabilitation.
- Conduct street light surveys to assure proper operation.

Performance Measures

FY 2013-2014 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 20,843.77	\$ 21,372.41	\$ 18,446.57	\$ 60,662.75
Fog Sealing Total	\$ 144,917.64	\$ 88,300.06	\$ 70,474.32	\$ 303,692.02
Patching Total	\$ 18,398.50	\$ 17,020.94	\$ 4,955.09	\$ 40,374.53
Crack Filling Total	\$ 3,806.56	\$ 5,101.98	\$ 761.00	\$ 9,669.54
Other Total	\$ 401,800.92	\$ 286,474.11	\$ 45,384.17	\$ 733,659.20
FY 2014-2015 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 44,311.23	\$ 40,497.82	\$ 81,686.43	\$ 166,495.48
Fog Sealing Total	\$ 119,342.18	\$ 76,791.60	\$ 62,699.25	\$ 258,833.03
Patching Total	\$ 6,805.81	\$ 5,895.57	\$ 280.97	\$ 12,982.35
Crack Filling Total	\$ 2,559.88	\$ 6,571.44	\$ 359.60	\$ 9,490.92
Concrete Total	\$ 199,881.56	\$ 158,482.62	\$ 32,536.32	\$ 390,900.50
Other Total	\$ 252,380.40	\$ 240,072.27	\$ 18,171.05	\$ 510,623.72
FY 2015-2016 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 27,029.61	\$ 17,599.57	\$ 37,616.26	\$ 82,245.44
Fog Sealing Total	\$ 1,641.39	\$ 704.10	\$ 0.00	\$ 2,345.49
Patching Total	\$ 70,725.24	\$ 59,516.68	\$ 15,620.25	\$ 145,862.17
Crack Filling Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Concrete Total	\$ 145,772.73	\$ 108,323.84	\$ 13,320.87	\$ 267,417.44
Other Total	\$ 308,872.71	\$ 234,147.26	\$ 31,125.30	\$ 574,145.27

City of Los Banos

Streets

2017-2018 Department Detail

Personnel Services

**General Fund - Fund 100
Streets - Department 431
Maintenance - Activity 210**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, Wastewater Collection & Treatment, Solid Waste, Recreation, Maintenance, Fleet
Assistant Public Works Director	1	10%	Water, Wastewater Collection & Treatment, Maintenance, Fleet, Solid Waste
Public Works Operations Manager	1	10%	Solid Waste-Refuse, Water, Fleet, Wastewater Collection & Treatment
Administrative Coordinator	1	10%	Maintenance, Water, Solid Waste, Wastewater Collection & Treatment, Recreation, Fleet
Administrative Assistant	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Administrative Assistant	1	25%	Water, Wastewater Collection, Solid Waste
Administrative Clerk II	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Foreman	1	90%	Water, Wastewater Collection
Inspector I	1	10%	Engineering, Water, Wastewater Collection, Maintenance
Maintenance Worker III	2	90%	Water, Wastewater Collection
Maintenance Worker II	2	90%	Water, Wastewater Collection
Maintenance Worker I	3	90%	Water, Wastewater Collection
Maintenance Worker I	3	100%	
Total Salaries (Including Overtime)			<u>\$547,750</u>
Dental & Optical			\$9,680
Health Insurance			\$235,068
Life Insurance			\$1,392
OPEB			\$28,310
Retirees Health Insurance			\$86,135
Social Security (FICA)			\$41,903
State Retirement (PERS)			\$112,335
Unemployment Insurance			\$11,029
Workmen's Compensation Insurance			<u>\$40,064</u>
Total Benefits:			<u>\$565,916</u>
Total Personnel Services:			<u>\$1,113,666</u>

City of Los Banos

Streets

2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-431-210-101	Salaries	371,582	402,047	449,213	529,750
100-431-210-102	Part Time	54,315	14,082	35,975	0
100-431-210-103	Overtime	18,563	10,231	18,000	18,000
100-431-210-120	Benefits	367,563	323,499	367,016	453,581
100-431-210-121	Benefits-PERS	0	94,473	103,919	112,335
	Personnel Services	812,024	844,333	974,123	1,113,666
100-431-210-201	Grounds Maintenance	500	478	500	500
100-431-210-202	Fleet Repair & Maintenance	39,804	39,797	50,100	47,535
100-431-210-203	Equipment Repair & Maintena	1,500	6,983	6,500	6,500
100-431-210-204	Fleet Services	28,733	32,678	41,705	44,322
100-431-210-205	Facility Maintenance	8,000	7,251	3,454	5,000
100-431-210-208	Rental - Vehicles & Equipmen	46,165	60,876	60,000	60,000
100-431-210-210	Sidewalk Gutter Curb Mnt.	26,825	26,234	23,500	27,000
100-431-210-211	Street Repair	67,306	122,331	160,000	160,000
100-431-210-231	Professional Services	18,731	19,213	20,000	80,000
100-431-210-236	Medical Services	952	1,342	1,500	1,500
100-431-210-237	Recruitment	426	610	3,000	1,500
100-431-210-238	Technical Services	0	95	500	500
100-431-210-240	I.T. Services	6,932	6,696	6,661	8,963
100-431-210-250	Insurance	18,599	20,440	25,892	33,463
100-431-210-251	Memberships & Dues	265	490	500	500
100-431-210-252	Communications	3,155	2,448	3,000	3,000
100-431-210-256	Permits, Fees & Charges	168	474	500	500
100-431-210-257	Travel & Training	1,477	1,850	950	3,000
100-431-210-260	Office Supplies	4,065	2,234	1,700	1,200
100-431-210-262	Uniform Expenses	7,869	7,062	8,000	8,000
100-431-210-263	Street Light Maintenance	116,207	157,374	177,000	160,000
100-431-210-264	Electricity & Gas	3,332	4,896	6,550	7,010
100-431-210-265	Gasoline & Oil	37,141	32,760	35,459	29,263
100-431-210-267	General Materials & Supplies	64,514	58,021	55,000	60,000
100-431-210-273	Special Departmental Exp.	27,161	29,976	30,000	30,000
	Supplies & Services	529,827	642,608	721,971	779,256
100-431-210-720	Building & Structures	14,947	0	0	0
100-431-210-750	Vehicles	0	0	0	45,000
100-431-210-752	Communication Equipment	0	0	0	4,050
100-431-210-753	Specialized Equipment	0	16,943	220,000	400,000
	Capital Outlay	14,947	16,943	220,000	449,050
100-431-210-825	Street Charge-Out	(1,349,326)	(1,503,884)	(1,916,094)	(2,341,972)
	Charge Ins - Outs	(1,349,326)	(1,503,884)	(1,916,094)	(2,341,972)
	Total Streets	\$7,472	\$0	\$0	\$0

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of small, gas powered equipment that is completed by either City garage staff or outside vendors. These repairs include repairs and maintenance of tractor implements used for mowing, disking, and lot cleanup.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

210-SIDEWALK CURB & GUTTER REPAIR: Costs having to do with the repair and/or replacement of sidewalks, curbs & gutters. The costs include concrete materials, form lumber, surface patch materials and adhesives.

211-STREET REPAIR: For purchase of materials used for minor repair, rehabilitation, and replacement of existing streets. Materials include fabric matting, asphalt mix, sub base mixes, crack filling, emulsions, and sand.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete street related projects and provide updated revisions to the City's Improvement Standards. Services may include design, drawings, and project management. The annual support services agreement with Carte-Graph. Costs associated with the proper disposal of hazardous waste materials. Costs include all other miscellaneous professional services which may be required.

238-TECHNICAL SERVICES: Expenditures for the electrical, plumbing, A/C, and other trade services that may be required to complete scheduled projects during the year.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan review at the "F" Street operations yard.

263-STREET LIGHT MAINTENANCE: Expenditures for the repair, maintenance, and replacement of street lights throughout the city. The costs for utility billing are for street lights not in the Landscaping & Lighting Districts. Additional costs for the maintenance and repair of the City's signalized lights and controllers.

267-GENERAL MATERIALS & SUPPLIES: Cost of items used to support the repair, maintenance, and improvement of city streets, sidewalks, right-of-ways, parking lots, buildings/structures, signs and road markings, bridges, and other miscellaneous areas within the city limits. Specific items include asphalt mixes for patches and overlay's, asphalt emulsion and reclaimite for the ongoing fog sealing maintenance program, aggregate base and sand for street/sidewalk use, concrete replacement and upgrades to meet ADA requirements at street corners and around city buildings. Other items include replacement of hand tools, asphalt and concrete grinding wheels, asphalt and concrete cutting blades, shovels, rakes, and barricades.

Streets (continued)

273-SPECIAL DEPARTMENTAL EXPENSES: Expenditures for the maintenance, repair, and replacement of city signs and street markings performed by outside vendors and/or City staff. These costs to include the painting of curb markings, reflective devices, dead end barriers, and miscellaneous safety gear, miscellaneous signs and markings throughout the city. Costs associated with providing employee longevity awards.

CAPITAL OUTLAY

750-VEHICLES: Purchase of ¾ Ton Pick-up with Lift-gate estimated at \$45,000.

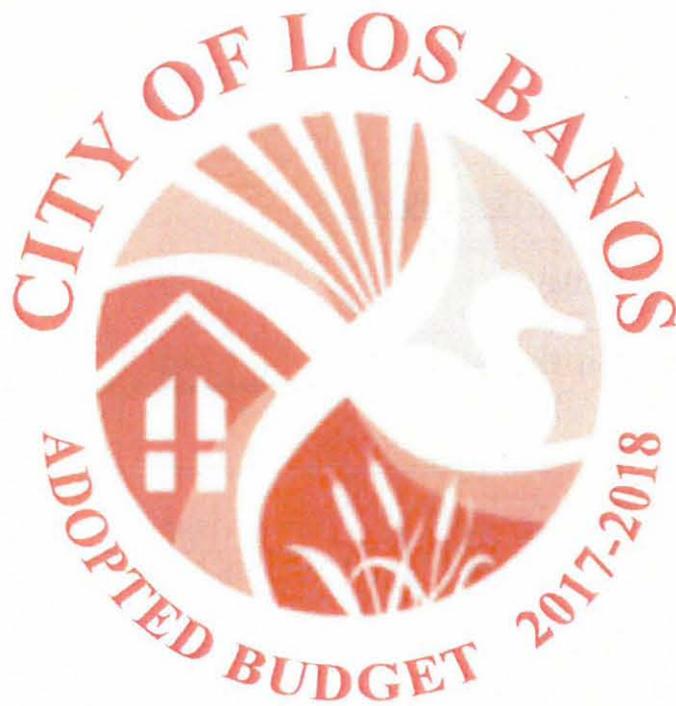
752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of Paint Stencil Bed estimated at \$135,000; Purchase of Backhoe Jackhammer attachment estimated at \$45,000; Purchase of Self Propelled 6' Paving Box estimated at \$220,000.

CHARGE-OUTS

825-CHARGE-OUT: Street charge-outs to RSTP, Solid Waste Refuse Vehicle Impact, and Gas Tax.

City of Los Banos



City of Los Banos
RSTP Exchange
Transportation Expenditure Plan
Gas Tax
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>RSTP EXCHANGE</u>					
207-430-210-820	Charge-In	0	16,943	1,200,000	1,500,000
	Charge Ins-Outs	0	16,943	1,200,000	1,500,000
207-498-000-000	Transfer Out	13,785	59,479	0	0
	Transfer Out	13,785	59,479	0	0
	Total RSTP	\$13,785	\$76,422	\$1,200,000	\$1,500,000
<u>TRANSPORTATION EXPENDITURE PLAN</u>					
214-430-220-730	Alternative Street Impr	0	0	0	250,000
	Capital Outlay	0	0	0	250,000
	Total Trans Expend Plan	\$0	\$0	\$0	\$250,000
<u>GAS TAX</u>					
215-430-210-264	Electricity & Gas	76,882	72,064	80,000	85,000
	Supplies & Services	76,882	72,064	80,000	85,000
215-430-220-820	Street Charge-In	971,264	1,105,849	331,947	454,746
	Charge Ins - Outs	971,264	1,105,849	331,947	454,746
	Total Gas Tax	\$1,048,146	\$1,177,913	\$411,947	\$539,746

RSTP Exchange

CHARGE IN

820-CHARGE IN: Support Street Services maintenance, repair and rehabilitation of local roads.

Transportation Expenditure Plan

CAPITAL OUTLAY

730-ALTERNATIVE STREET IMPROVEMENTS: ADA sidewalk corners improvements in conjunction with the K Street Storm Line Project estimated at \$250,000.

Gas Tax

CHARGE IN

820-CHARGE IN: Support Street Services maintenance, repair and rehabilitation of local roads.

City of Los Banos
 Local Transportation Fund
 SB 325 Transportation
 2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>LOCAL TRANSPORTATION FUND</u>					
220-430-210-231	Professional Services	0	0	0	50,000
	Supplies & Services	0	0	0	50,000
	Total Local Transportation Fund	\$0	\$0	\$0	\$50,000
 <u>SB 325 TRANSPORTATION</u>					
225-430-210-211	Street Repair	88,196	0	0	0
	Supplies & Services	88,196	0	0	0
	Total SB 325	\$88,196	\$0	\$0	\$0

Local Transportation Fund

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided by outside engineering firms to complete street related projects. Services may include design, testing, and project management. Other miscellaneous professional services which may be required.

City of Los Banos
Traffic Impact Fee
CMAQ/SRTS/SJVAPCD/CARB/EPA Grants
Prop 1B
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>TRAFFIC IMPACT FEE</u>					
230-430-220-231	Professional Services	0	0	0	85,000
230-430-220-238	Technical Services	304	0	0	0
	Supplies & Services	304	0	0	85,000
230-430-220-716	Street/Road Improvement	0	0	0	370,000
	Capital Outlay	0	0	0	370,000
	Total Traffic Impact	\$304	\$0	\$0	\$455,000
<u>CMAQ/SRTS/SJVAPCD/CARB/EPA GRANTS</u>					
249-430-210-753	Specialized Equipment	239,351	108,863	0	0
	Capital Outlay	239,351	108,863	0	0
	Total CMAQ/SRTS/SJVAPCD/CARB/EPA	\$239,351	\$108,863	\$0	\$0
<u>PROP 1B</u>					
308-498-000-000	Transfer Out	369	0	0	0
	Transfer Out	369	0	0	0
	Total Prop 1B	\$369	\$0	\$0	\$0

Traffic Impact Fee

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete traffic related projects, development impact studies, traffic studies, traffic master plans, and other traffic related issues. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

CAPITAL OUTLAY

716-STREET/ROAD IMPROVEMENT: Reimbursement for Master Plan Related Improvements installed by developments. Wal-Mart Expansion project reimbursement estimated at \$370,000. The design and construction of Master Plan related improvements installed by the City.

City of Los Banos



Maintenance

Maintenance

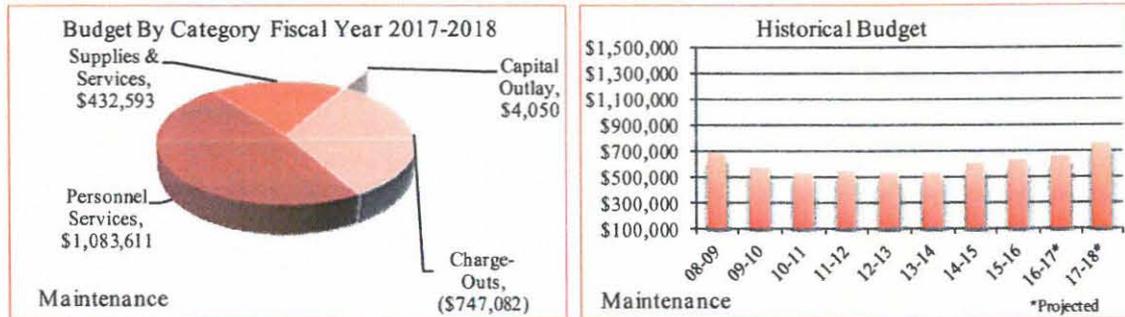
Mission

To provide the citizens of Los Banos safe and adequate facilities that meet the needs of various neighborhoods to include parks and open space, ranging from small Tot Lots to larger regional facilities designed to serve the entire community. In addition, the Maintenance Division of the Public Works Department strives to ensure that adequate open space is preserved throughout the community to preserve the regions unique aesthetics and environmental assets.

Overview of Services and Programs

The Maintenance Division hosts a multitude of services for neighborhoods and plays both an active and passive role in the quality of life for the community. The Maintenance Division maintains and operates the City's approximately 200+ acres of parks, open space, and landscape areas. The division is charged with the task of maintaining and improving the City's Urban Forestry Program. This includes the maintenance of designated City owned street trees and park trees. The City of Los Banos promotes the planting of trees in our community. As a result, Los Banos is a proud member of the Tree City USA Program.

Budget Summaries



Major Accomplishments/Service Efforts

We are proud of the fact that Los Banos has many well-maintained parks with new playground structures for our children. This is the result of an ongoing program to replace the older playground equipment with new modern structures that meet the latest safety guidelines. We take the safety of our playgrounds seriously, and have in place a safety inspection program to ensure that our playgrounds remain the safe areas that they are.

Maintenance (continued)

Performance Measures

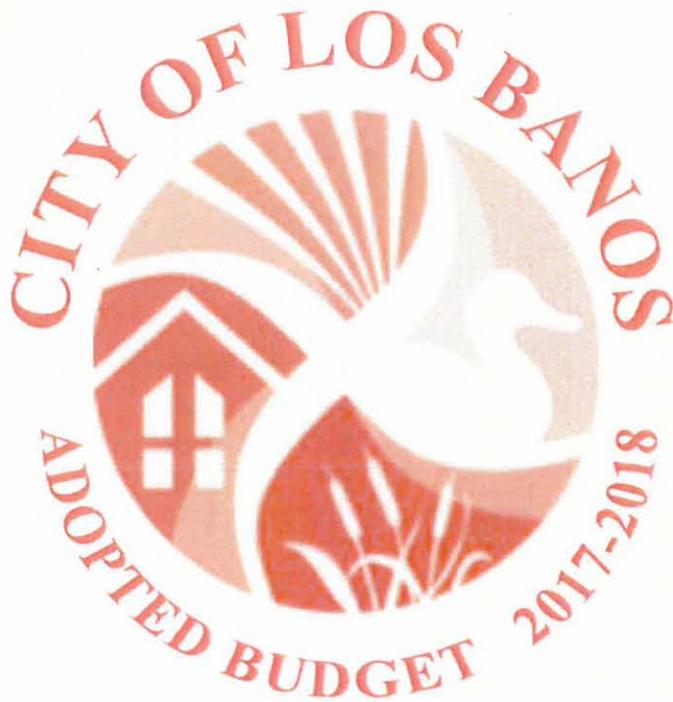
	14/15	15/16	16/17
Trees planted	110	123	234
Graffiti cleaned up	1050	1188	1200
Playground bark replaced	700 Cubic Feet	1100 Cubic Feet	2200 Cubic Feet
Playground park equipment replaced	37	46	59
Emergency calls , trees, wind storms, etc	59	72	91

*Estimates are used for Fiscal Year 2016-2017

Future Outlook

- Graffiti cleanup turnaround of 24 hours after call in.
- Maintain parks and green space while adhering to watering restrictions.
- Repair vandalized park restrooms.
- Build permanent shade structures at many of our parks.
- Renovation of Ag Sports Complex

City of Los Banos



City of Los Banos

Maintenance

2017-2018 Department Detail

Personnel Services

General Fund - Fund 100

Maintenance - Department 452

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste
Parks & Recreation Operations Manager	1	85%	Recreation
Administrative Coordinator	1	10%	Streets, Water, Solid Waste, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Inspector I	1	5%	Engineering, Water, Street, WW Collection
Maintenance III	1	100%	
Maintenance II	3	100%	
Maintenance I	2	100%	
Custodian	1	25%	Admin, Water Admin, WW Admin SW Admin, Water, WW Treatment, SW
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$482,119</u>
Dental & Optical			\$7,358
Health Insurance			\$193,931
Life Insurance			\$1,058
OPEB			\$21,521
Retirees Health Insurance			\$34,371
Social Security (FICA)			\$36,882
State Retirement (PERS)			\$117,452
Unemployment Insurance			\$14,560
Workmen's Compensation Insurance			<u>\$35,688</u>
Total Benefits:			<u>\$462,821</u>
Total Personnel Services:			<u>\$944,940</u>

City of Los Banos

Maintenance

2017-2018 Department Detail Personnel Services

General Fund - Fund 100
Maintenance - Department 452
Park Maintenance - Activity 200

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Maintenance I	2	100%	

Total Salaries (Including Overtime)		<u><u>\$71,619</u></u>
Dental & Optical		\$1,752
Health Insurance		\$49,547
Life Insurance		\$252
OPEB		\$5,124
Retirees Health Insurance		\$0
Social Security (FICA)		\$5,479
State Retirement (PERS)		\$4,898
Unemployment Insurance		\$0
Workmen's Compensation Insurance		<u>\$0</u>
Total Benefits:		<u><u>\$67,052</u></u>
Total Personnel Services:		<u><u>\$138,671</u></u>

City of Los Banos
Maintenance
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
100-452-100-101	Salaries	366,776	363,812	405,789	451,159
100-452-100-102	Part Time	70,741	61,720	65,000	22,960
100-452-100-103	Overtime	3,762	5,162	6,000	8,000
100-452-100-104	Part Time-LLD's	0	0	10,000	0
100-452-100-120	Benefits	306,355	240,559	294,427	345,369
100-452-100-121	Benefits-PERS	0	99,402	112,709	117,452
	Personnel Services	747,633	770,656	893,925	944,940
100-452-100-202	Fleet Repair & Maintenance	7,486	8,194	10,295	9,829
100-452-100-203	Equipment Repair & Maint	134	59	300	500
100-452-100-204	Fleet Services	2,065	2,348	2,594	2,757
100-452-100-205	Facility Maintenance	36,581	36,173	30,148	42,000
100-452-100-213	Water Sewerage & Disposal	21,084	17,888	21,000	21,000
100-452-100-231	Professional Services	134,871	134,251	134,300	134,300
100-452-100-236	Medical Services	1,715	1,453	1,700	2,000
100-452-100-237	Recruitment	323	2,026	1,000	1,900
100-452-100-238	Technical Services	0	0	55,000	55,000
100-452-100-240	I.T. Services	10,399	10,043	9,991	13,445
100-452-100-250	Insurance	18,556	20,216	23,093	29,077
100-452-100-252	Communications	5,981	5,383	5,000	5,000
100-452-100-257	Travel & Training	347	105	300	500
100-452-100-260	Office Supplies	3,352	2,669	4,000	4,000
100-452-100-262	Uniform Expenses	3,468	4,091	4,600	6,000
100-452-100-264	Electricity & Gas	40,141	39,366	37,000	41,000
100-452-100-265	Gasoline & Oil	8,882	7,038	7,617	6,285
100-452-100-267	General Materials & Supplies	36,547	44,567	21,100	28,000
100-452-100-273	Special Departmental Exp.	8,640	10,387	13,450	30,000
	Supplies & Services	340,572	346,257	382,488	432,593
100-452-100-720	Building & Structures	0	8,181	0	0
100-452-100-752	Communication Equipment	0	0	0	4,050
	Capital Outlay	0	8,181	0	4,050
100-452-100-825	Charge-Out	(485,961)	(494,601)	(607,700)	(752,489)
	Charge Ins - Outs	(485,961)	(494,601)	(607,700)	(752,489)
Special Services					
100-452-200-101	Salaries	0	0	0	70,619
100-452-200-103	Overtime	0	0	0	1,000
100-452-200-120	Benefits	0	0	0	62,154
100-452-200-121	Benefits-PERS	0	0	0	4,898
	Personnel Services	0	0	0	138,671
	Total Maintenance	\$602,243	\$630,494	\$668,713	\$767,765

Maintenance

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided under Ronny's Landscaping contract for the maintenance of non-assessment city parks and landscape areas. Service includes irrigation system maintenance.

238-TECHNICAL SERVICES: Services and supplies provided for park maintenance that is in addition to contracted services.

273-SPECIAL DEPARMENTAL EXPENSES: Funds for employee longevity awards, legal services, graffiti abatement and Park activities and maintenance. Also includes replacing and additions of surfacing materials and playground equipment required by safety standards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CHARGE OUT

825-CHARGE OUT: Charge out to the Assessment Districts for services provided by City personnel.

City of Los Banos
Plant-A-Tree
Los Banos Park Fund
Mission Village North Park Fund
Regency Park Estates Park Fund
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>PLANT-A-TREE</u>					
210-454-220-267	General Materials & Supplies	508	0	0	0
	Supplies & Services	508	0	0	0
	Total Plant-a-Tree	\$508	\$0	\$0	\$0
<u>LOS BANOS PARK FUND</u>					
250-454-200-231	Professional Services	0	0	9,500	0
250-454-220-253	Advertising	0	0	500	0
	Supplies & Services	0	0	10,000	0
250-454-220-717	Landscape & Irrigation	0	0	0	330,000
	Capital Outlay	0	0	0	330,000
	Total Los Banos Park Fund	\$0	\$0	\$10,000	\$330,000
<u>MISSION VILLAGE NORTH PARK FUND</u>					
251-454-220-238	Technical Services	0	0	168,096	0
	Supplies & Services	0	0	168,096	0
	Total Mission Village North	\$0	\$0	\$168,096	\$0
<u>REGENCY PARK ESTATES PARK FUND</u>					
253-454-220-238	Technical Services	0	50,138	134,090	0
	Supplies & Services	0	50,138	134,090	0
253-454-220-747	Park & Playground	5,830	0	0	0
	Capital Outlay	5,830	0	0	0
	Total Regency Park Estates	\$5,830	\$50,138	\$134,090	\$0

Los Banos Park Development Fund

CAPITAL OUTLAY

717-LANDSCAPE & IRRIGATION: Replacement of the grass on the Oliviera Park soccer fields, addition of fencing around the fields to secure the area, and management of the construction.

City of Los Banos
Meadowlands Park Fund
Stonecreek Park Fund
Orchard Terrace Park Fund
2017-2018

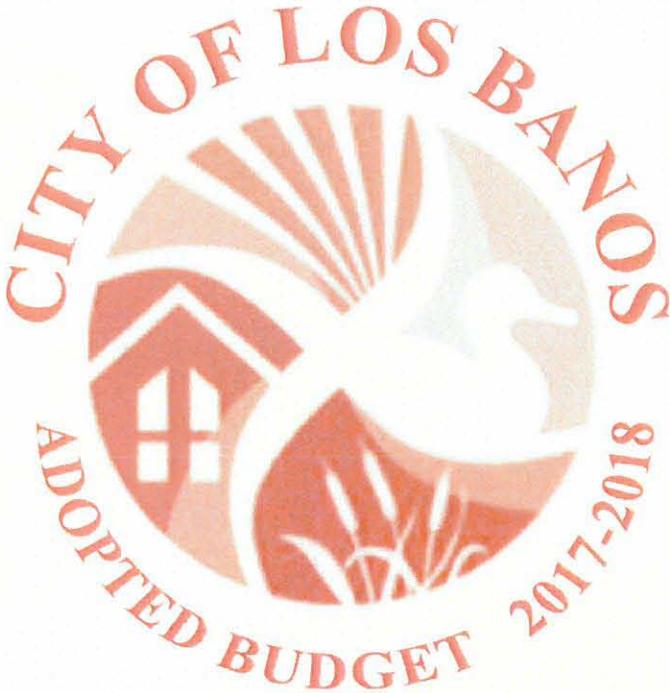
Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>MEADOWLANDS PARK FUND</u>					
256-454-200-238	Technical Services	0	0	402,382	372,598
	Supplies & Services	0	0	402,382	372,598
	Total Meadowlands Park Fund	\$0	\$0	\$402,382	\$372,598
<u>STONECREEK PARK FUND</u>					
258-454-220-238	Technical Services	0	182,246	327,664	0
	Supplies & Services	0	182,246	327,664	0
258-454-220-747	Park & Playground	40,659	0	0	0
	Capital Outlay	40,659	0	0	0
	Total Stonecreek Park Fund	\$40,659	\$182,246	\$327,664	\$0
<u>ORCHARD TERRACE PARK FUND</u>					
259-454-220-747	Park & Playground	150,773	0	0	0
	Capital Outlay	150,773	0	0	0
	Total Regency Park Estates	\$150,773	\$0	\$0	\$0

Meadowlands Park Fund

SERVICE & SUPPLIES

238-TECHINAL SERVICES: Cost for reimbursement for park improvements as per development agreement.

City of Los Banos



Recreation

Recreation

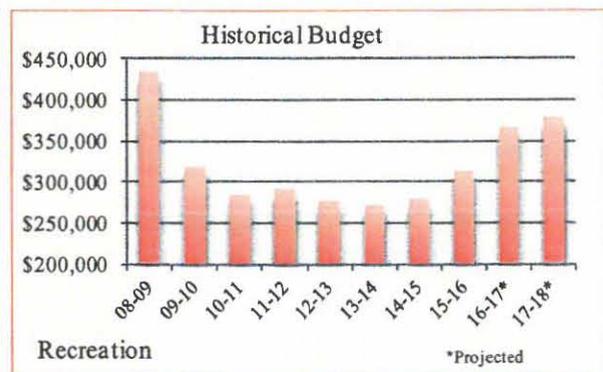
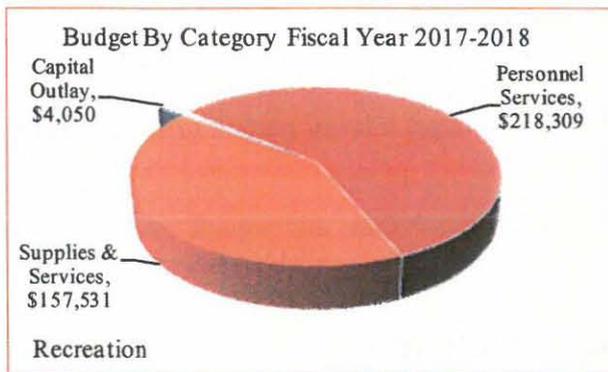
Mission Statement

The Recreation Division of the Public Works Department’s mission is to “Create Community through People, Parks and Programs.” Our Department goals are to enhance economic development and provide a wide variety of recreational experiences to the community. Parks and Recreation will continue to provide, protect and preserve a park system that promotes recreational, cultural and outdoor experiences for the residents of Los Banos.

Overview of Services and Programs

The Recreation Division is under the guidance of a Parks and Recreation Operation Manager and Recreation Coordinator II. Together with the help of the Activities Registrar and the part-time Recreation employees, the Recreation Staff works hard to be responsive to the community's need for an enhanced quality of life and to provide positive social interactions by offering a variety of affordable leisure and learning opportunities to individuals of all ages and abilities.

Budget Summaries



Major Accomplishments/Service Efforts

Recreation Division Activities		
Adult Softball Leagues	Aikido Martial Arts	Arbor Day Celebration
Brazilian Jiu-jitsu	Breakfast w/ Santa	British Soccer Camp
Computer Access	Movie Night	Open Gym Basketball
Play-Well Lego Class	Shotakan Karate	Summer Camps
T-Ball/Pee Wee Ball	Youth Basketball	Youth Soccer
Fitness Classes		

Recreation (continued)

Major Accomplishments/Service Efforts (continued)

Recreation Senior Division Activities	
Arts and Crafts	Monday & Wednesday
Bingo	Thursday
Cards	Wednesday
HICAP	2 nd Monday
Legal Services	By Appointment
Lunch Program	Monday thru Friday
Macho	Tuesday
Pickle Ball	Monday, Wednesday & Friday
Salute to Senior Fair	Last Friday in September
Tai Chi Class	Monday & Wednesday
Walking Class	Monday, Wednesday & Friday

Future Outlook

Increase the number and range of Recreation Programs to target a larger portion of the citizens in our community.

Creating a more interesting and diverse senior programming schedule, and provide more informational classes and seminars in effort to educate our local seniors on programs available to them.

Performance Measures

Program	14/15		15/16		16/17	
	Enrolled	Revenue	Enrolled	Revenue	Enrolled	Revenue
Youth Soccer	498	\$37,485	490	\$37,200	540	\$41,820
Youth Basketball	472	\$30,170	452	\$28,476	462	\$29,436
Youth T-Ball	270	\$15,180	260	\$14,300	264	\$14,850
Adult Softball	44	\$19,800	37	\$15,850	26	\$11,700

*Estimates are used for Fiscal Year 2016-2017

City of Los Banos

Recreation

2017-2018 Department Detail

Personnel Services

General Fund - Fund 100

Recreation - Department 451

Recreational Services - Activity 240

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	2%	Water, Streets, Fleet, Solid Waste, Maintenance, WW Collection & Treatment
Parks & Recreation Operations Manager	1	15%	Maintenance
Administrative Coordinator	1	2%	Streets, Maintenance, Water, WW Collection & Treatment, Fleet, Solid Waste
Recreation Coordinator II	1	100%	
Part Time		100%	

Total Salaries (Including Overtime) \$123,221

Dental & Optical	\$1,042
Health Insurance	\$37,313
Life Insurance	\$150
OPEB	\$3,049
Retirees Health Insurance	\$444
Social Security (FICA)	\$9,426
State Retirement (PERS)	\$23,315
Unemployment Insurance	\$1,897
Workmen's Compensation Insurance	<u>\$5,155</u>

Total Benefits: \$81,791

Total Personnel Services: \$205,012

City of Los Banos
Recreation
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>RECREATION GENERAL SERVICES</u>					
100-451-240-101	Salaries	62,477	63,486	66,552	68,721
100-451-240-102	Part Time	27,459	39,545	40,000	52,500
100-451-240-103	Overtime	1,383	1,671	2,000	2,000
100-451-240-120	Benefits	57,583	47,257	58,692	58,476
100-451-240-121	Benefits-PERS	0	18,424	20,656	23,315
	Personnel Services	<u>148,901</u>	<u>170,384</u>	<u>187,900</u>	<u>205,012</u>
100-451-240-205	Facility Maintenance	3,474	5,512	7,900	18,000
100-451-240-213	Water Sewerage & Disp	2,617	1,708	3,000	3,000
100-451-240-231	Professional Services	21,683	21,290	20,000	23,100
100-451-240-232	Credit Card Fees	0	0	0	9,030
100-451-240-237	Recruitment	267	214	1,500	1,000
100-451-240-238	Technical Services	20,188	25,935	25,000	25,000
100-451-240-240	I.T. Services	6,932	6,696	6,661	8,963
100-451-240-250	Insurance	3,253	3,965	4,442	4,565
100-451-240-252	Communications	1,874	1,963	1,850	1,850
100-451-240-260	Office Supplies	8,617	8,127	8,091	8,500
100-451-240-264	Electricity & Gas	2,930	2,569	3,573	3,823
100-451-240-267	General Materials & Supplies	37,673	40,359	42,000	37,000
100-451-240-270	Special Programs	1,961	3,851	5,000	4,000
100-451-240-273	Special Departmental Expense	1,970	1,629	1,900	2,900
	Supplies & Services	<u>113,440</u>	<u>123,817</u>	<u>130,917</u>	<u>150,731</u>
100-451-240-720	Buildings & Structures	0	0	27,645	0
100-451-240-752	Communication Equipment	0	0	0	4,050
	Capital Outlay	<u>0</u>	<u>0</u>	<u>27,645</u>	<u>4,050</u>
	Total Recreation Gen Serv	<u>\$262,341</u>	<u>\$294,201</u>	<u>\$346,462</u>	<u>\$359,793</u>
<u>SENIOR CITIZENS</u>					
100-453-260-102	Part Time	11,437	11,722	11,900	11,900
100-453-260-103	Overtime	0	0	150	150
100-453-260-120	Benefits	875	897	1,247	1,247
	Personnel Services	<u>12,312</u>	<u>12,618</u>	<u>13,297</u>	<u>13,297</u>
100-453-260-260	Office Supplies	2,134	2,031	2,000	2,000
100-453-260-267	General Materials & Supplies	3,465	4,562	4,800	4,800
	Supplies & Services	<u>5,599</u>	<u>6,593</u>	<u>6,800</u>	<u>6,800</u>
	Total Senior Citizens	<u>\$17,911</u>	<u>\$19,211</u>	<u>\$20,097</u>	<u>\$20,097</u>
	Total Recreation	<u>\$280,252</u>	<u>\$313,412</u>	<u>\$366,559</u>	<u>\$379,890</u>

Recreation

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Expenses for maintenance in City building and facilities for costs associated with electrical, plumbing, janitorial, heating & cooling, and pest control. Additional costs for replacing the interior walls of the College Greens building estimated at \$10,000.

231-PROFESSIONAL SERVICES: Expenses related to adult sports and youth soccer officiating.

232-CREDIT CARD FEES: Credit card and transaction fees entered in Active Net Program, associated with taking payments for Recreation programs, Recreation rentals and deposits.

238-TECHNICAL SERVICES: Expenses related to contracted classes provided by the division.

267-GENERAL SUPPLIES AND MATERIAL: Expenses related to adult softball league registrations, insurance for adult softball leagues, and membership with CPRS. To pay for maintenance provided when Pacheco High School Gym is used for Youth sports equipment, team uniforms and awards.

270-SPECIAL PROGRAMS/ACTIVITIES: Youth sports benefits, Downtown Special Events, Arbor Day Celebration, Breakfast with Santa and other community service organization events.

273-SPECIAL DEPARTMENTAL EXPENSE: Expenses related to live scans provided to volunteer coaches in the division, employee longevity awards and to Pacheco High Varsity Basketball for referee services.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

Senior Citizens

SERVICES & SUPPLIES

267-GENERAL SUPPLIES & MATERIALS: Expenses associated with Salute to Seniors.

City of Los Banos



Community Center

Mission Statement

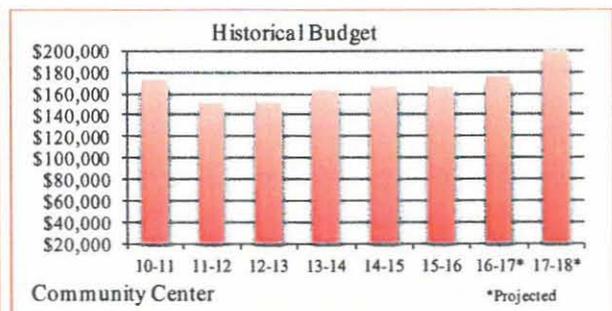
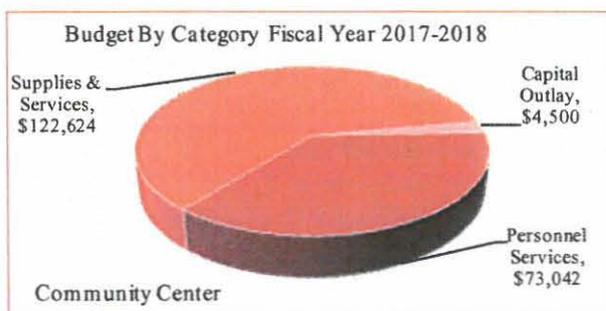
Operating with fiscal responsibility, the Los Banos Community Center pledges to provide a community oriented facility that promotes a healthy lifestyle, social gathering and entertainment, networking, and community pride. The Center is designed to host large and small gatherings, provide educational opportunities to young and old, and promote physical fitness.

The Center staff is dedicated to providing customer service to those who partake in the many programs and activities offered, as well as those who rent space for social gatherings. The goal of this center is to promote a family environment that creates community pride. This facility is available to everyone in the community and will stand as a beacon to outlying communities looking for a place to host their events. We see this facility as one that will provide a better quality of life to all who enter its doors and one that will help strengthen the sense of unity so proudly felt by those who reside within this community.

Overview of Services and Programs

The Los Banos Community Center provides large meeting rooms for social gatherings, weddings, class reunions, and fundraisers. The multi-purpose room is designed to host gatherings as well as promote physical fitness with a junior high school sized gymnasium that can accommodate volleyball and basketball games as well as other physical fitness programs that require a large amount of space. Classrooms have been designed to promote creativity, education and physical fitness. Classrooms include a craft room, game room, computer lab and fitness room. Funding resources for the Community Center will come from room rentals that host various programs offered to the public.

Budget Summaries



Future Outlook

- Pave overflow parking lot
- Add street lights to overflow parking lot
- Paint the inside and outside of the Community Center
- Replace lighting with LED illumination

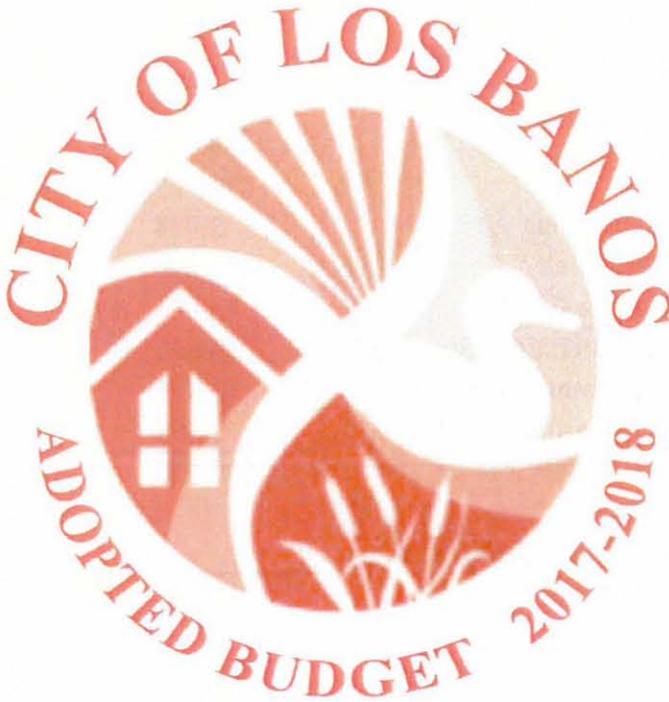
Community Center (continued)

Performance Measures

Community Center Rentals	FY 14/15	FY 15/16	FY 16/17
Grand Room Rentals	91	87	86
Multi Purpose Room Rentals	0	0	0
Meeting Room Rentals	23	25	27
Other Rentals	6	4	5

*Estimates are used for Fiscal Year 2016-2017

City of Los Banos



City of Los Banos
Community Center
Community Center Fee
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>COMMUNITY CENTER</u>					
100-481-100-102	Part Time	50,742	50,955	57,000	63,000
100-481-100-103	Overtime	0	0	0	300
100-481-100-120	Benefits	6,126	5,697	9,013	9,013
100-481-100-121	Benefits-PERS	0	609	729	729
	Personnel Services	56,868	57,261	66,742	73,042
100-481-100-205	Facility Maintenance	28,668	28,668	28,700	28,700
100-481-100-232	Credit Card Fees	0	0	0	3,870
100-481-100-236	Medical Services	40	112	100	250
100-481-100-240	IT Services	19,064	18,413	18,317	24,649
100-481-100-250	Insurance	12,797	11,602	11,085	12,194
100-481-100-252	Communications	2,974	3,686	4,205	4,205
100-481-100-260	Office Supplies	5,279	5,277	5,500	5,500
100-481-100-264	Electricity & Gas	18,524	17,776	18,700	20,000
100-481-100-267	General Materials & Supplies	6,656	5,875	7,862	7,862
100-481-100-268	Building Maintenance	12,611	16,549	12,335	12,094
100-481-100-273	Special Departmental Exp.	2,556	1,298	3,217	3,300
	Supplies & Services	109,170	109,256	110,021	122,624
100-481-100-752	Communication Equipment	0	0	0	4,500
	Capital Outlay	0	0	0	4,500
	Total Community Center	\$166,037	\$166,517	\$176,763	\$200,166
<u>COMMUNITY CENTER FEE</u>					
244-410-100-720	Building & Structures	0	12,496	0	0
	Capital Outlay	0	12,496	0	0
	Total Community Center Fee	\$0	\$12,496	\$0	\$0

Community Center

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Expenses related to janitorial services.

232-CREDIT CARD FEES: Credit card and transaction fees entered in Active Net Program, associated with taking payments for Community Center rentals and deposits.

268-BUILDING MAINTENANCE: Expenses related to upkeep of the building, air conditioning, electrical, landscaping, pest control, security system, etc.

273-SPECIAL DEPARTMENTAL EXPENSES: Used for legal services, advertising, licensing fees, and employee longevity awards.

City of Los Banos
 Child Development Center
 2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>CHILD DEVELOPMENT CENTER</u>					
324-452-100-213	Water Sewerage & Disposal	2,374	1,325	1,200	1,200
324-452-100-250	Insurance	1,831	1,698	1,608	1,755
324-452-100-268	Building Maintenance	19,026	17,202	19,000	19,000
	Supplies & Services	23,231	20,225	21,808	21,955
	Total Child Dev Center	\$23,231	\$20,225	\$21,808	\$21,955

Child Development Center

SUPPLIES & SERVICES

268-BUILDING MAINTENANCE: Maintenance costs associated with the Child Development Center, such as landscape maintenance, pest control, janitorial services and security system.

City of Los Banos



Assessment Districts

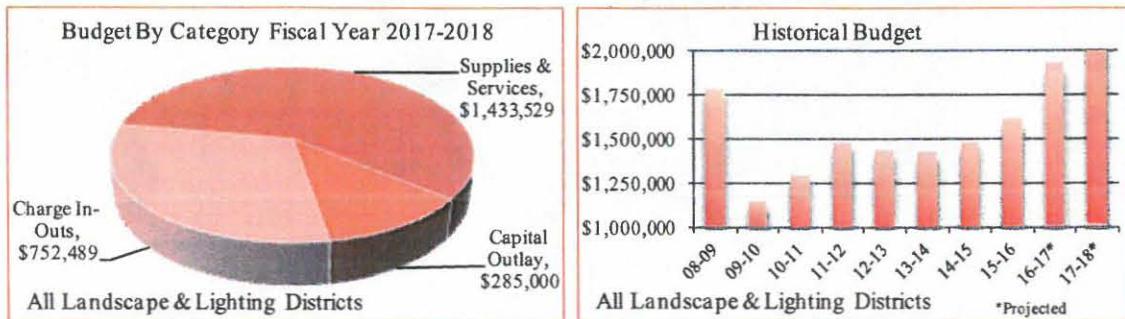
Landscape & Lighting Assessment Districts

The City maintains 18 districts:

- | | |
|---|--|
| <ul style="list-style-type: none"> #1 Ranchwood Estates #2 Cresthills #3 Los Banos Gardens #4 College Green Estates #5 Orchard Terrace #6 St. Francis Estates #7 Valley Meadows & Bedford #9 Jo-Lin Manor & Rancho De Amigos #10 Los Banos Creek Shopping Center | <ul style="list-style-type: none"> #11 Meadowlands #12 Verona/Mission Estates #13 Somerset Park #14 Northgate @ Regency Park #15 Magnolia Grove #16 Senior Homes Villages #17 Stonecreek Villages #18 Rail Road Corridor #19 Talbott Park Storm Basin |
|---|--|

These assessments cover the maintenance for sidewalks, landscaping, parks, street signs, street lights, trees, fences, storm drains and professional services needs.

Budget Summaries



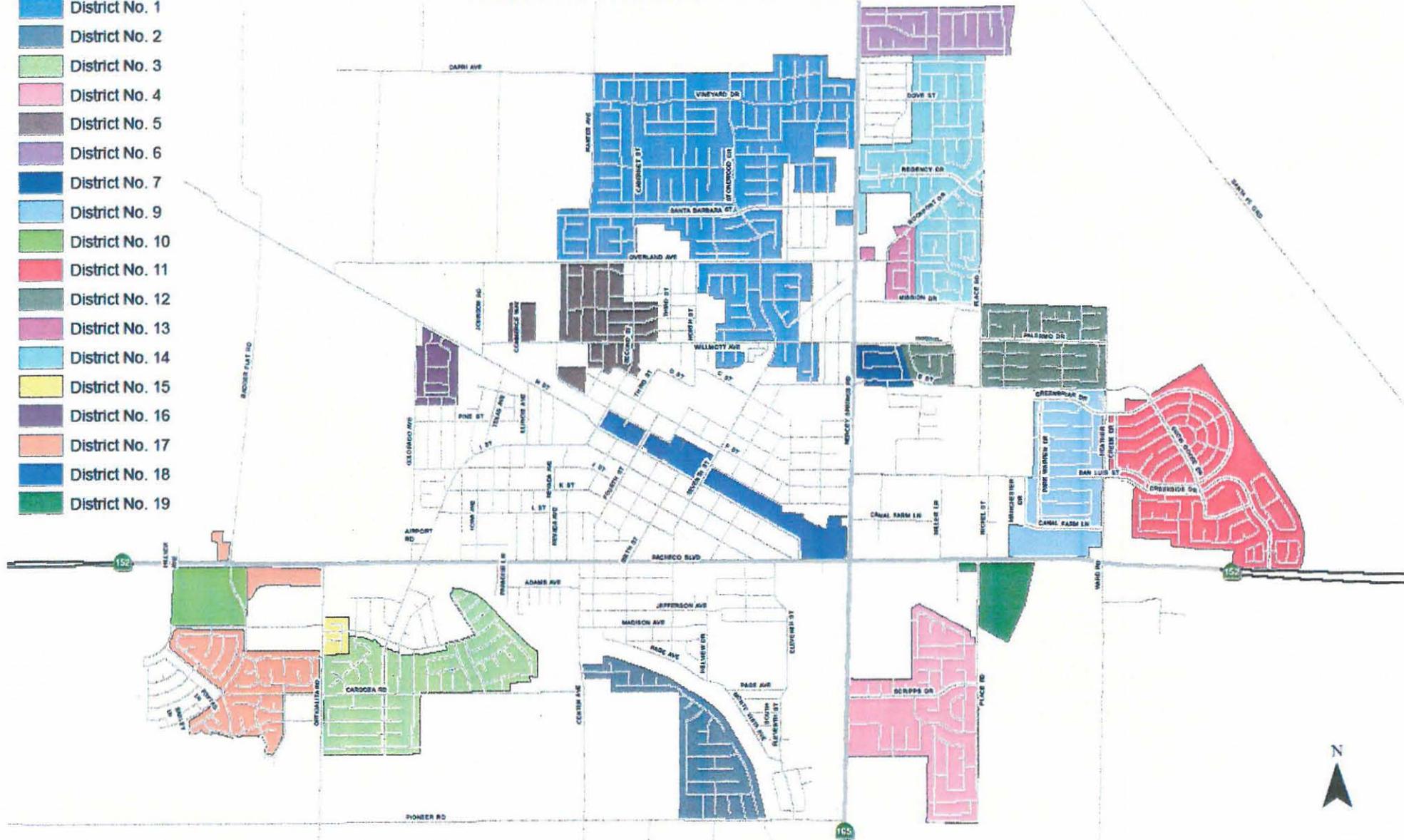
Future Outlook

- Build a picnic arbor in District #2
- Replace playground equipment in Citrus II park in District #5
- Upgrade irrigation and replace landscaping at various stations in District #7
- Upgrade irrigation and replace landscaping at various stations in District #9
- Upgrade irrigation and replace landscaping at various stations in District #13
- Upgrade irrigation and replace landscaping at various stations in District #17
- Oliviera Park Improvements in District #17
- Upgrade irrigation and replace landscaping at various stations in District #18

CITY OF LOS BANOS LANDSCAPE AND LIGHTING DISTRICTS

Legend

- District No. 1
- District No. 2
- District No. 3
- District No. 4
- District No. 5
- District No. 6
- District No. 7
- District No. 9
- District No. 10
- District No. 11
- District No. 12
- District No. 13
- District No. 14
- District No. 15
- District No. 16
- District No. 17
- District No. 18
- District No. 19



City of Los Banos
Assessment Districts
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>RANCHWOOD EST AD #1</u>					
271-458-200-202	Fleet Repair & Maintenance	0	2,465	2,465	2,330
271-458-200-204	Fleet Services	0	1,878	1,878	2,143
271-458-200-210	Sidewalk Maintenance	0	0	600	600
271-458-200-213	Water Sewerage & Disposal	57,175	44,991	57,000	65,000
271-458-200-220	Landscape Maintenance	10,811	10,015	10,015	10,015
271-458-200-221	Park Maintenance	220,809	27,149	43,467	69,647
271-458-200-223	Storm Drain Maintenance	0	0	4,268	5,000
271-458-200-224	Street Sign Maintenance	2,492	2,500	3,000	3,000
271-458-200-225	Street Tree Maintenance	0	500	2,000	2,000
271-458-200-226	Fence Maintenance	0	0	1,000	500
271-458-200-230	Administrative Services	16,006	18,802	19,061	22,556
271-458-200-231	Professional Services	0	53,049	53,049	53,049
271-458-200-263	Street Light Maintenance	2,022	2,335	5,600	5,600
271-458-200-264	Electricity & Gas	40,767	37,039	46,500	50,000
271-458-200-265	Gasoline & Oil	0	4,199	3,618	2,810
	Supplies & Services	350,083	204,921	253,521	294,250
271-458-200-714	Storm Drain Improvements	0	6,100	0	0
271-458-200-720	Building & Structures	0	0	10,525	0
271-458-200-747	Park & Playground Equipment	2,900	66,520	0	0
	Capital Outlay	2,900	72,620	10,525	0
271-458-200-820	Charge In	0	135,699	166,814	203,172
	Charge Ins - Outs	0	135,699	166,814	203,172
	Total Ranchwood AD #1	\$352,983	\$413,240	\$430,860	\$497,422
<u>CRESTHILLS AD#2</u>					
272-458-200-202	Fleet Repair & Maintenance	0	616	616	582
272-458-200-204	Fleet Services	0	470	470	535
272-458-200-210	Sidewalk Maintenance	0	0	1,000	1,000
272-458-200-213	Water Sewerage & Disposal	1,680	1,372	1,300	1,700
272-458-200-220	Landscape Maintenance	247	44	44	44
272-458-200-221	Park Maintenance	30,584	8,790	12,000	12,000
272-458-200-223	Storm Drain Maintenance	0	1,151	230	1,500
272-458-200-224	Street Sign Maintenance	493	1,000	1,467	1,500
272-458-200-225	Street Tree Maintenance	0	1,466	1,500	1,500
272-458-200-226	Fence Maintenance	0	0	400	500
272-458-200-230	Administrative Services	1,932	2,261	2,741	3,219
272-458-200-231	Professional Services	0	6,706	6,706	6,706
272-458-200-263	Street Light Maintenance	143	0	500	1,000
272-458-200-264	Electricity & Gas	7,523	6,214	7,800	8,400
272-458-200-265	Gasoline & Oil	0	741	638	702
	Supplies & Services	42,602	30,830	37,412	40,888
272-458-200-720	Buildings & Structures	0	0	0	200,000
	Capital Outlay	0	0	0	200,000
272-458-200-820	Charge In	0	18,719	23,032	30,100
	Charge Ins - Outs	0	18,719	23,032	30,100
	Total Cresthills AD #2	\$42,602	\$49,549	\$60,444	\$270,988

City of Los Banos
Assessment Districts
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>LOS BANOS GARDENS AD #3</u>					
273-458-200-202	Fleet Repair & Maintenance	0	1,078	1,078	1,019
273-458-200-204	Fleet Services	0	822	822	938
273-458-200-210	Sidewalk Maintenance	0	0	0	200
273-458-200-213	Water Sewerage & Disposal	22,351	18,427	22,200	22,200
273-458-200-220	Landscape Maintenance	4,089	2,414	2,415	2,415
273-458-200-221	Park Maintenance	60,847	5,862	7,123	13,723
273-458-200-224	Street Sign Maintenance	0	0	0	250
273-458-200-225	Street Tree Maintenance	0	0	0	250
273-458-200-226	Fence Maintenance	0	0	0	200
273-458-200-230	Administrative Services	4,488	4,343	4,877	5,505
273-458-200-231	Professional Services	0	32,874	32,874	32,874
273-458-200-263	Street Light Maintenance	1,317	555	800	2,000
273-458-200-264	Electricity & Gas	5,889	5,816	7,900	8,500
273-458-200-265	Gasoline & Oil	0	1,976	1,702	1,229
	Supplies & Services	98,981	74,167	81,791	91,303
273-458-200-820	Charge In	0	20,974	25,766	30,100
	Charge Ins - Outs	0	20,974	25,766	30,100
	Total LB Gardens AD #3	\$98,981	\$95,141	\$107,557	\$121,403
<u>COLLEGE GREEN EST AD #4</u>					
274-458-200-202	Fleet Repair & Maintenance	0	770	770	728
274-458-200-204	Fleet Services	0	587	587	670
274-458-200-210	Sidewalk Maintenance	0	0	1,000	1,000
274-458-200-213	Water Sewerage & Disposal	733	953	1,100	1,200
274-458-200-220	Landscape Maintenance	1,896	57	58	58
274-458-200-221	Park Maintenance	46,130	17,377	31,173	37,500
274-458-200-223	Storm Drain Maintenance	0	1,324	604	1,000
274-458-200-224	Street Sign Maintenance	2,458	2,700	2,005	2,500
274-458-200-225	Street Tree Maintenance	12,000	14,500	14,500	15,200
274-458-200-226	Fence Maintenance	247	0	1,500	1,500
274-458-200-230	Administrative Services	3,648	4,379	5,477	6,310
274-458-200-231	Professional Services	0	9,956	9,956	9,956
274-458-200-263	Street Light Maintenance	641	584	500	1,500
274-458-200-264	Electricity & Gas	12,700	11,261	13,060	14,000
274-458-200-265	Gasoline & Oil	0	1,235	1,064	878
	Supplies & Services	80,455	65,683	83,354	94,000
274-458-200-820	Charge In	0	30,447	37,434	45,149
	Charge Ins - Outs	0	30,447	37,434	45,149
	Total College Green AD #4	\$80,455	\$96,130	\$120,788	\$139,149

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>ORCHARD TERRACE AD #5</u>					
275-458-200-202	Fleet Repair & Maintenance	0	462	462	437
275-458-200-204	Fleet Services	0	352	352	402
275-458-200-210	Sidewalk Maintenance	0	0	500	500
275-458-200-213	Water Sewerage & Disposal	9,273	7,852	11,000	11,000
275-458-200-220	Landscape Maintenance	2,464	1,905	1,905	1,905
275-458-200-221	Park Maintenance	17,515	5,088	5,535	14,300
275-458-200-224	Street Sign Maintenance	198	300	300	300
275-458-200-225	Street Tree Maintenance	0	0	500	500
275-458-200-226	Fence Maintenance	0	0	100	500
275-458-200-230	Administrative Services	1,709	1,781	2,171	2,911
275-458-200-231	Professional Services	0	6,762	6,762	6,762
275-458-200-263	Street Light Maintenance	25	20	500	900
275-458-200-264	Electricity & Gas	6,513	6,120	7,650	8,200
275-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	37,696	31,134	38,163	49,144
275-458-200-820	Charge In	0	7,939	9,723	15,050
	Charge Ins - Outs	0	7,939	9,723	15,050
	Total Orchard Terrace AD #5	\$37,696	\$39,073	\$47,886	\$64,194
<u>ST. FRANCIS ESTATES AD #6</u>					
276-458-200-202	Fleet Repair & Maintenance	0	462	462	437
276-458-200-204	Fleet Services	0	352	352	402
276-458-200-210	Sidewalk Maintenance	0	0	100	1,000
276-458-200-220	Landscape Maintenance	2,687	2,344	2,345	2,345
276-458-200-221	Park Maintenance	9,498	1,304	2,815	8,215
276-458-200-223	Storm Drain Maintenance	0	0	4,230	2,000
276-458-200-224	Street Sign Maintenance	992	1,000	1,000	1,000
276-458-200-225	Street Tree Maintenance	0	1,166	1,200	1,200
276-458-200-226	Fence Maintenance	0	0	70	500
276-458-200-230	Administrative Services	911	973	1,397	1,918
276-458-200-263	Street Light Maintenance	329	278	500	1,000
276-458-200-264	Electricity & Gas	5,676	4,956	6,200	6,700
276-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	20,092	13,330	21,097	27,244
276-458-200-820	Charge In	0	7,939	9,723	15,050
	Charge Ins - Outs	0	7,939	9,723	15,050
	Total St. Francis AD #6	\$20,092	\$21,269	\$30,820	\$42,294

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>VALLEY MEADOWS AD #7</u>					
277-458-200-202	Fleet Repair & Maintenance	0	462	462	437
277-458-200-204	Fleet Services	0	352	352	402
277-458-200-210	Sidewalk Maintenance	0	0	350	350
277-458-200-213	Water Sewerage & Disposal	1,508	865	1,000	1,000
277-458-200-220	Landscape Maintenance	1,052	603	604	604
277-458-200-221	Park Maintenance	2,376	1,211	1,576	2,507
277-458-200-224	Street Sign Maintenance	493	500	500	500
277-458-200-225	Street Tree Maintenance	0	2,166	2,200	2,200
277-458-200-226	Fence Maintenance	0	0	0	500
277-458-200-230	Administrative Services	269	398	444	675
277-458-200-263	Street Light Maintenance	0	200	0	600
277-458-200-264	Electricity & Gas	240	387	780	840
277-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	5,939	7,639	8,694	11,142
277-458-200-717	Landscape & Irrigation	0	0	0	5,000
	Capital Outlay	0	0	0	5,000
277-458-200-820	Charge In	0	948	1,155	3,762
	Charge Ins - Outs	0	948	1,155	3,762
	Total Valley Meadows AD #7	\$5,939	\$8,586	\$9,849	\$19,904
<u>JO-LIN MANOR/RANCH AD #9</u>					
279-458-200-202	Fleet Repair & Maintenance	0	616	616	582
279-458-200-204	Fleet Services	0	470	470	535
279-458-200-210	Sidewalk Maintenance	0	0	1,500	1,500
279-458-200-213	Water Sewerage & Disposal	8,645	4,184	4,500	4,500
279-458-200-220	Landscape Maintenance	3,551	2,681	2,682	2,682
279-458-200-221	Park Maintenance	45,898	9,267	18,355	28,355
279-458-200-223	Storm Drain Maintenance	0	0	604	2,000
279-458-200-224	Street Sign Maintenance	989	1,000	932	1,000
279-458-200-225	Street Tree Maintenance	0	1,166	1,200	1,200
279-458-200-226	Fence Maintenance	0	0	500	500
279-458-200-230	Administrative Services	3,214	3,212	4,177	5,227
279-458-200-231	Professional Services	0	6,931	6,932	6,932
279-458-200-263	Street Light Maintenance	122	113	1,000	3,000
279-458-200-264	Electricity & Gas	7,198	9,564	10,600	11,400
279-458-200-265	Gasoline & Oil	0	988	851	702
	Supplies & Services	69,616	40,192	54,919	70,115
279-458-200-717	Landscape & Irrigation	0	0	0	10,000
	Capital Outlay	0	0	0	10,000
279-458-200-820	Charge In	0	30,282	37,191	45,149
	Charge Ins - Outs	0	30,282	37,191	45,149
279-458-200-900	Contingency	1,252	0	0	0
	Contingency	1,252	0	0	0
	Total Jo-Lin Manor AD #9	\$70,868	\$70,473	\$92,110	\$125,264

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>LB CREEK SHOP CENTER AD #10</u>					
280-458-200-202	Fleet Repair & Maintenance	0	462	462	437
280-458-200-204	Fleet Services	0	352	352	402
280-458-200-210	Sidewalk Maintenance	0	0	500	500
280-458-200-220	Landscape Maintenance	1,695	4,273	7,972	7,972
280-458-200-221	Park Maintenance	10,468	2,095	8,000	13,000
280-458-200-223	Storm Drain Maintenance	0	0	1,612	500
280-458-200-224	Street Sign Maintenance	0	400	557	600
280-458-200-225	Street Tree Maintenance	0	200	1,000	1,000
280-458-200-230	Administrative Services	650	893	1,659	2,063
280-458-200-263	Street Light Maintenance	0	251	750	750
280-458-200-264	Electricity & Gas	1,511	1,169	2,500	2,700
280-458-200-265	Gasoline & Oil	0	741	638	527
	Supplies & Services	14,324	10,837	26,002	30,451
280-458-200-820	Charge In	0	8,615	10,574	15,050
	Charge Ins - Outs	0	8,615	10,574	15,050
	Total LB Creek Shp Center AD #10	\$14,324	\$19,452	\$36,576	\$45,501
<u>MEADOWLANDS AD #11</u>					
281-458-200-202	Fleet Repair & Maintenance	0	1,849	1,849	1,747
281-458-200-204	Fleet Services	0	1,409	1,409	1,607
281-458-200-213	Water Sewerage & Disposal	47,123	32,344	42,000	42,000
281-458-200-220	Landscape Maintenance	21,496	15,194	15,195	15,195
281-458-200-221	Park Maintenance	101,327	15,193	22,000	25,000
281-458-200-224	Street Sign Maintenance	0	0	1,000	1,000
281-458-200-225	Street Tree Maintenance	0	0	900	1,200
281-458-200-226	Fence Maintenance	0	0	1,000	1,000
281-458-200-230	Administrative Services	8,957	9,410	10,181	10,573
281-458-200-231	Professional Services	0	63,042	63,042	63,042
281-458-200-263	Street Light Maintenance	4,316	4,627	15,000	15,000
281-458-200-264	Electricity & Gas	14,304	16,665	22,000	23,600
281-458-200-265	Gasoline & Oil	0	3,705	3,192	2,107
	Supplies & Services	197,523	163,437	198,768	203,071
281-458-200-753	Specialized Equipment	0	21,966	0	0
	Capital Outlay	0	21,966	0	0
281-458-200-820	Charge In	0	20,974	25,766	30,100
	Charge Ins - Outs	0	20,974	25,766	30,100
	Total Meadowlands AD #11	\$197,523	\$206,378	\$224,534	\$233,171

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>MISSION ESTATES AD #12</u>					
282-458-200-202	Fleet Repair & Maintenance	0	616	616	582
282-458-200-204	Fleet Services	0	470	470	535
282-458-200-210	Sidewalk Maintenance	0	0	68	1,000
282-458-200-213	Water Sewerage & Disposal	5,051	4,627	5,500	5,500
282-458-200-220	Landscape Maintenance	4,765	2,297	2,297	2,297
282-458-200-221	Park Maintenance	60,026	2,471	10,219	20,219
282-458-200-223	Storm Drain Maintenance	0	1,200	604	1,000
282-458-200-224	Street Sign Maintenance	493	500	1,000	1,000
282-458-200-225	Street Tree Maintenance	3,500	5,000	2,000	2,000
282-458-200-230	Administrative Services	4,506	4,210	4,967	6,177
282-458-200-231	Professional Services	0	12,116	12,117	12,117
282-458-200-263	Street Light Maintenance	2,177	2,408	4,000	4,000
282-458-200-264	Electricity & Gas	18,851	17,197	17,600	18,900
282-458-200-265	Gasoline & Oil	0	988	851	702
	Supplies & Services	99,368	54,100	62,309	76,029
282-458-200-820	Charge In	0	38,411	47,218	60,199
	Charge Ins - Outs	0	38,411	47,218	60,199
	Total Mission Estates AD #12	\$99,368	\$92,511	\$109,527	\$136,228
<u>SOMERSET PARK AD #13</u>					
283-458-200-202	Fleet Repair & Maintenance	0	462	462	437
283-458-200-204	Fleet Services	0	352	352	402
283-458-200-210	Sidewalk Maintenance	0	0	0	800
283-458-200-213	Water Sewerage & Disposal	1,228	1,100	1,300	1,400
283-458-200-220	Landscape Maintenance	1,106	703	704	704
283-458-200-221	Park Maintenance	8,353	1,599	3,500	3,500
283-458-200-223	Storm Drain Maintenance	0	0	230	500
283-458-200-224	Street Sign Maintenance	1,497	1,500	1,258	1,500
283-458-200-225	Street Tree Maintenance	0	600	1,000	1,000
283-458-200-226	Fence Maintenance	0	0	268	400
283-458-200-230	Administrative Services	772	865	1,148	1,154
283-458-200-263	Street Light Maintenance	319	510	2,100	1,300
283-458-200-264	Electricity & Gas	3,744	3,684	4,000	4,300
283-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	17,019	11,869	16,748	17,924
283-458-200-717	Landscape & Irrigation	0	0	0	25,000
	Capital Outlay	0	0	0	25,000
283-458-200-820	Charge In	0	6,991	8,569	7,525
	Charge Ins - Outs	0	6,991	8,569	7,525
	Total Somerset Park AD #13	\$17,019	\$18,860	\$25,317	\$50,449

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>NORTHGATE @ REGENCY AD #14</u>					
284-458-200-202	Fleet Repair & Maintenance	0	1,540	1,540	1,456
284-458-200-204	Fleet Services	0	1,174	1,174	1,340
284-458-200-210	Sidewalk Maintenance	0	0	500	500
284-458-200-213	Water Sewerage & Disposal	19,556	16,310	18,500	23,000
284-458-200-220	Landscape Maintenance	9,562	11,773	11,774	11,774
284-458-200-221	Park Maintenance	123,200	11,421	13,841	27,841
284-458-200-223	Storm Drain Maintenance	0	0	0	1,000
284-458-200-224	Street Sign Maintenance	1,494	1,500	1,500	1,500
284-458-200-225	Street Tree Maintenance	0	0	800	800
284-458-200-226	Fence Maintenance	0	0	500	500
284-458-200-230	Administrative Services	8,467	9,051	10,460	12,562
284-458-200-231	Professional Services	0	20,851	20,852	20,852
284-458-200-263	Street Light Maintenance	2,317	3,180	4,000	4,000
284-458-200-264	Electricity & Gas	22,131	27,598	30,500	32,700
284-458-200-265	Gasoline & Oil	0	2,964	2,554	1,756
	Supplies & Services	186,726	107,362	118,495	141,581
284-458-200-820	Charge In	0	91,289	112,181	135,448
	Charge Ins - Outs	0	91,289	112,181	135,448
	Total Northgate @ Reg Park AD #14	\$186,726	\$198,651	\$230,676	\$277,029
<u>MAGNOLIA GROVE AD #15</u>					
285-458-200-202	Fleet Repair & Maintenance	0	462	462	437
285-458-200-204	Fleet Services	0	352	352	402
285-458-200-210	Sidewalk Maintenance	0	0	100	100
285-458-200-213	Water Sewerage & Disposal	722	918	1,650	1,650
285-458-200-220	Landscape Maintenance	695	403	404	404
285-458-200-221	Park Maintenance	1,640	510	500	1,000
285-458-200-224	Street Sign Maintenance	0	0	50	0
285-458-200-225	Street Tree Maintenance	0	0	50	0
285-458-200-226	Fence Maintenance	0	0	50	0
285-458-200-230	Administrative Services	188	193	261	291
285-458-200-263	Street Light Maintenance	148	0	300	300
285-458-200-264	Electricity & Gas	748	723	1,150	1,300
285-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	4,140	4,055	5,755	6,411
	Total Magnolia Grove AD #15	\$4,140	\$4,055	\$5,755	\$6,411

City of Los Banos
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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>SENIOR VILLAGES AD #16</u>					
286-458-200-202	Fleet Repair & Maintenance	0	462	462	437
286-458-200-204	Fleet Services	0	352	352	402
286-458-200-210	Sidewalk Maintenance	0	0	50	50
286-458-200-220	Landscape Maintenance	1,234	1,196	1,197	1,197
286-458-200-221	Park Maintenance	2,576	510	433	2,633
286-458-200-223	Storm Drain Maintenance	0	0	0	100
286-458-200-224	Street Sign Maintenance	0	0	50	50
286-458-200-225	Street Tree Maintenance	0	1,466	500	500
286-458-200-226	Fence Maintenance	0	0	0	50
286-458-200-230	Administrative Services	204	302	293	560
286-458-200-263	Street Light Maintenance	487	250	0	700
286-458-200-264	Electricity & Gas	0	293	1,300	1,400
286-458-200-265	Gasoline & Oil	0	494	426	527
	Supplies & Services	4,500	5,326	5,063	8,606
286-458-200-820	Charge In	0	1,149	1,398	3,762
	Charge Ins - Outs	0	1,149	1,398	3,762
	Total Senior Villages AD #16	\$4,500	\$6,475	\$6,461	\$12,368
<u>STONECREEK AD #17</u>					
287-458-200-202	Fleet Repair & Maintenance	0	925	925	874
287-458-200-204	Fleet Services	0	704	704	804
287-458-200-210	Sidewalk Maintenance	0	0	1,000	1,000
287-458-200-213	Water Sewerage & Disposal	47,876	32,717	42,000	45,000
287-458-200-220	Landscape Maintenance	12,616	12,872	15,006	15,006
287-458-200-221	Park Maintenance	51,598	4,737	10,100	17,600
287-458-200-223	Storm Drain Maintenance	0	0	1,323	1,500
287-458-200-224	Street Sign Maintenance	0	0	1,100	1,100
287-458-200-226	Fence Maintenance	0	0	0	1,200
287-458-200-230	Administrative Services	6,420	6,510	8,396	8,466
287-458-200-231	Professional Services	0	15,779	15,779	15,779
287-458-200-263	Street Light Maintenance	4,725	5,762	33,500	15,000
287-458-200-264	Electricity & Gas	18,337	16,864	23,000	24,700
287-458-200-265	Gasoline & Oil	0	1,482	1,277	1,054
	Supplies & Services	141,572	98,353	154,110	149,083
287-458-200-717	Landscape & Irrigation	0	0	0	35,000
287-458-200-753	Specialized Equipment	0	19,434	22,000	0
	Capital Outlay	0	19,434	22,000	35,000
287-458-200-820	Charge In	0	25,287	31,053	37,624
	Charge Ins - Outs	0	25,287	31,053	37,624
	Total Stonecreek AD #17	\$141,572	\$143,074	\$207,163	\$221,707

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Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>RAIL TRAIL CORRIDOR AD #18</u>					
288-458-200-202	Fleet Repair & Maintenance	0	925	925	874
288-458-200-204	Fleet Services	0	704	704	804
288-458-200-210	Sidewalk Maintenance	0	0	300	300
288-458-200-213	Water Sewerage & Disposal	7,704	6,700	8,000	8,000
288-458-200-220	Landscape Maintenance	12,830	10,502	10,503	10,503
288-458-200-221	Park Maintenance	39,226	8,361	16,000	28,000
288-458-200-225	Street Tree Maintenance	0	2,000	0	2,500
288-458-200-230	Administrative Services	3,084	3,109	3,851	5,086
288-458-200-263	Street Light Maintenance	0	556	1,737	2,000
288-458-200-264	Electricity & Gas	5,171	5,767	7,300	7,900
288-458-200-265	Gasoline & Oil	0	1,482	1,277	1,054
	Supplies & Services	68,015	40,105	50,597	67,021
288-458-200-717	Landscape & Irrigation	0	0	20,000	10,000
	Capital Outlay	0	0	20,000	10,000
288-458-200-820	Charge In	0	27,965	34,335	45,149
	Charge Ins - Outs	0	27,965	34,335	45,149
	Total Rail Trail AD #18	\$68,015	\$68,070	\$104,932	\$122,170
<u>TALBOTT PARK AD #19</u>					
289-458-200-202	Fleet Repair & Maintenance	0	771	771	728
289-458-200-204	Fleet Services	0	587	587	670
289-458-200-213	Water Sewerage & Disposal	19,721	15,284	19,890	20,000
289-458-200-220	Landscape Maintenance	0	0	0	1,800
289-458-200-221	Park Maintenance	17,379	4,627	6,000	6,000
289-458-200-230	Administrative Services	1,948	3,065	3,572	3,871
289-458-200-231	Professional Services	0	16,819	16,819	16,819
289-458-200-263	Street Light Maintenance	1,043	1,068	1,110	1,000
289-458-200-264	Electricity & Gas	2,860	2,745	3,200	3,500
289-458-200-265	Gasoline & Oil	0	1,235	1,064	878
	Supplies & Services	42,951	46,200	53,013	55,266
289-458-200-820	Charge In	0	20,974	25,766	30,100
	Charge Ins - Outs	0	20,974	25,766	30,100
	Total Talbott Park AD #19	\$42,951	\$67,174	\$78,779	\$85,366

Assessment Districts 1 - 7 & 9 - 19

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Repair and Maintenance.

204-FLEET SERVICES: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Services.

210-SIDEWALK MAINTENANCE: Repair and replacement of damaged pedestrian sidewalk located in the public right-of-ways within the assessment district.

213-WATER SEWERAGE & DISPOSAL: Expense for water used in the irrigation of parks, park strips, and landscaped street medians within the assessment district.

220-LANDSCAPE MAINTENANCE: Expenses paid to the landscaping contractor for the services indentified in the contract within the assessment district for landscaping street medians and right-of-ways located in the assessment district.

221-PARK MAINTENANCE: Service/maintenance of parks and related facilities in the assessment district either by contracted labor or City staff. Expenses include parts and labor.

223-STORM DRAIN MAINTENANCE: Repair and replacement of storm drainage facilities in the assessment district.

224-STREET SIGNS MAINTENANCE: Repair and replacement of street signs in the assessment district.

225-STREET TREE MAINTENANCE: Trimming and shaping trees, replacement of dead trees, fertilizing and treatment of trees to remove or prevent tree from insect infestation within the assessment district.

226-FENCE MAINTENANCE: Repair and painting of barriers, walls, and fences within the assessment district. Additional expenses for removal of graffiti within the district.

230-ADMINISTRATIVE SERVICES: Overhead administrative expenses related to services rendered by City staff.

231-PROFESSIONAL SERVICES: Expenses paid to Ronny's Landscaping for the services indentified in the landscaping contract within the assessment district for parks.

263-STREETLIGHT MAINTENANCE: Maintenance of street lighting in the assessment district except for electric costs.

264-ELECTRICITY & GAS: Expenses for electricity used in the assessment districts to run sprinklers, pumps and street lights.

265-GASOLINE & OIL: Expenditures for gasoline, diesel fuel, and lubricating oils purchased in bulk or from commercial service stations.

Assessment Districts 1 - 7 & 9 - 19

(continued)

CAPITAL OUTLAY

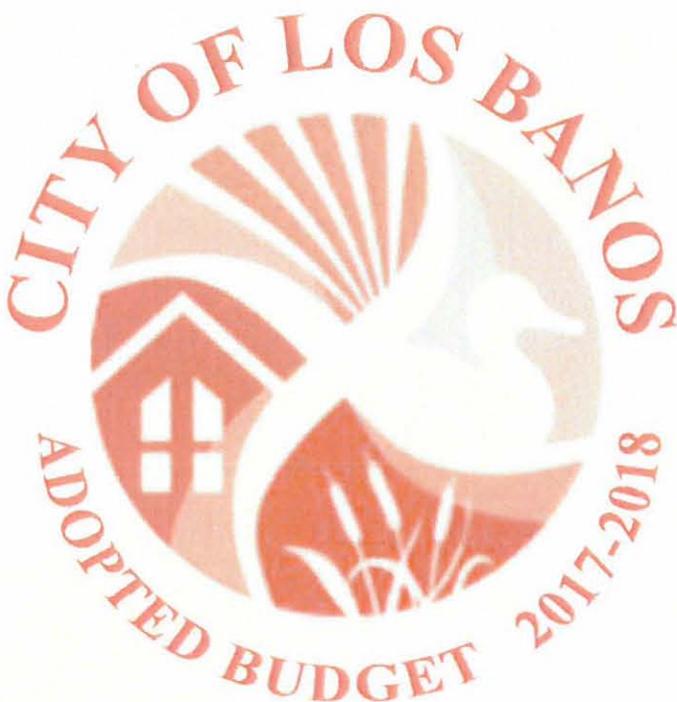
717-LANDSCAPE & IRRIGATION: Repair irrigation and replace landscaping District #7 estimated at \$5,000, repair irrigation and replace landscaping District #9 estimated at \$10,000, repair irrigation and replace landscaping District #13 estimated at \$25,000, repair irrigation and replace landscaping District #17 estimated at \$35,000, and repair irrigation and replace landscaping District #18 estimated at \$10,000.

720-BUILDINGS & STRUCTURES: Design and build a picnic arbor in the Cresthills Park District #2 estimated at \$200,000.

CHARGE IN

820-CHARGE IN: Labor charges for City staff services in the districts.

City of Los Banos



Water

Mission Statement

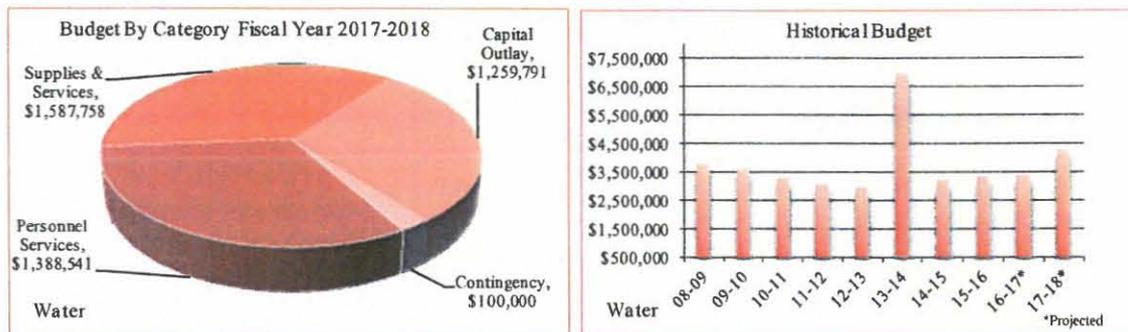
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality water services.

Overview of Services and Programs

The Public Works Department operates and maintains the water services for the City of Los Banos. There are 13 operating wells online. Through stringent monitoring of water quality standards, Water Production Services remains committed to the health and well being of the residents of the City of Los Banos.

Water Production staff annually visits local elementary school classrooms to share information about water and its value as one of our most precious natural resources. Staff has also developed, implemented and annually monitors the City's Water Conservation Program.

Budget Summaries



Major Accomplishments/Service Efforts

- Rehabilitation of Well #6 at 901 Colorado Ave.
- Installation of Variable Frequency Drive (VFD) at Well #6 at 901 Colorado Ave.
- Rehabilitation of Well #13 at 1217 D St.
- Repaired Right Angle Drive bearing at Well #13.
- Completed 123 leak audits for high consumption, leaks, and general complaints.
- Completed 22 water complaints for taste, odor, color, hardness, and other quality issues.
- Delivered 2,157.5 MG of water this year.
- North American Hoganas conducted Chrome 6 Pilot testing at Well #14 at 470 Birchwood Ave.
- Painted Wells #6, 7, 9, 11, 12, 13, and 14.
- Continuing to develop Groundwater Recharge project with CCID

Water (continued)

Major Accomplishments/Service Efforts (continued)

- Installed 235 New Meters and Endpoints.
- Implemented water conservation measures initiated by the severe drought conditions currently affecting California.

Performance Measures

Water Delivered	2,157.5 million gallons
# of Water Wells	13 - Continually exploring for new well sites throughout the year
# of Water Service Accts	11,644
# of Backflows replaced	43
# of Water Service Repairs	41
Elevated Water Storage	100,000 gallons at one site
Surface Water Storage	5,000,000 gallons at one site
Miles of Water lines	170
# of Water valves	+/- 1984 (crews repair or replace about 7 valves per year)
# of Fire Hydrants	1,510 (on an average, crews replace 5 hydrants and repair another 33)
# of Fire Hydrants flushed	1,510 (required to be flushed annually for hydrant and system maintenance)

Future Outlook

- Continue to monitor constituents of water supply to provide the highest quality of water to the community.
- Conduct the periodic water quality testing as prescribed by State law.
- Rehabilitate Well # 1.
- Develop a municipal drinking well on the west side of Los Banos for improving the service demands on the system.
- Repair Right Angle Drive bearing at Well #15.
- Complete pilot testing at Well #14 with North American Hoganas for Chromium VI treatment.

City of Los Banos

Water

2017-2018 Department Detail

Personnel Services

Water - Fund 501

Water - Department 461

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	25%	WW Collection & Treatment, Solid Waste, Streets, Maintenance, Fleet, Recreation
Assistant Public Works Director	1	25%	WW Collection & Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	WW Collection & Treatment, Fleet, Solid Waste, Streets
Water Quality Specialist	1	75%	Wastewater Collection
Foreman	1	50%	Wastewater Collection
Foreman	1	5%	Wastewater Collection, Streets
Administrative Coordinator	1	25%	Solid Waste, Maintenance, Streets, WW Collection & Treatment, Fleet, Recreation
Engineer Technician	1	34%	WW Collection, Solid Waste
Administrative Assistant	1	30%	WW Collection & Treatment, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, WW Collection, Solid Waste
Administrative Clerk II	1	30%	WW Collection & Treatment, Solid Waste, Streets
Inspector I	1	15%	WW Collection, Streets, Maint, Engineering
Utility Maintenance III	1	100%	
Utility Maintenance III	1	50%	Wastewater Collection
Utility Maintenance II	2	100%	
Utility Maintenance II	1	20%	Wastewater Collection
Utility Maintenance I	4	70%	Wastewater Collection
Maintenance Worker III	2	5%	Wastewater Collection, Streets
Maintenance Worker II	2	5%	Wastewater Collection, Streets
Maintenance Worker I	3	5%	Wastewater Collection, Streets
Custodian	1	31.675%	Admin, Water Admin, WW Admin, SW Admin, Maint, WW Treatment, SW

Part Time 100%

Total Salaries (Including Overtime) \$709,428

Dental & Optical	\$10,299
Health Insurance	\$296,774
Life Insurance	\$1,481
OPEB	\$30,121
Retirees Health Insurance	\$47,979
Social Security (FICA)	\$54,271
State Retirement (PERS)	\$187,098
Unemployment Insurance	\$1,782
Workmen's Compensation Insurance	\$49,308

Total Benefits: \$679,113

Total Personnel Services: \$1,388,541

City of Los Banos
Water
2017-2018

Account Number	Description	2014-2015	2015-2016	2016-2017	2017-2018
		Actual	Actual	Estimated	Adopted
501-461-100-101	Salaries	552,331	563,573	623,885	652,468
501-461-100-102	Part Time	11,447	34,524	36,435	33,460
501-461-100-103	Overtime	18,710	19,370	23,500	23,500
501-461-100-120	Benefits	517,703	436,314	443,662	492,015
501-461-100-121	Benefits-PERS	0	158,440	167,071	187,098
	Personnel Services	1,100,191	1,212,222	1,294,553	1,388,541
501-461-100-201	Grounds Maintenance	2,440	1,425	3,000	3,000
501-461-100-202	Fleet Repair & Maintenance	23,463	20,695	27,200	25,896
501-461-100-203	Equipment Repair & Maintenance	2,314	6,093	5,000	7,500
501-461-100-204	Fleet Services	42,055	47,830	60,761	64,575
501-461-100-205	Facility Maintenance	14,820	13,775	13,500	2,500
501-461-100-206	Property Lease	256,311	256,311	256,311	256,311
501-461-100-208	Rental - Vehicles & Equipment	12,288	18,628	22,000	22,000
501-461-100-212	Well Repair & Maintenance	18,222	13,809	152,000	100,000
501-461-100-213	Water Sewerage & Disposal	238	222	0	0
501-461-100-231	Professional Services	3,313	3,712	15,000	50,000
501-461-100-235	City Engineer	8,333	0	0	15,000
501-461-100-236	Medical Services	1,412	1,422	2,000	1,500
501-461-100-237	Recruitment	1,195	40	1,500	1,500
501-461-100-238	Technical Services	88,985	55,463	50,000	60,000
501-461-100-240	I.T. Services	6,932	6,696	6,661	8,963
501-461-100-250	Insurance	29,673	37,512	41,000	45,086
501-461-100-251	Memberships & Dues	5,159	5,431	6,000	6,000
501-461-100-252	Communications	8,985	6,837	8,000	8,000
501-461-100-253	Advertising	18	0	0	250
501-461-100-256	Permits, Fees & Charges	20,229	17,867	44,600	44,600
501-461-100-257	Travel & Training	1,965	1,139	2,000	4,000
501-461-100-259	Community Promotion	17,603	15,393	15,000	15,000
501-461-100-260	Office Supplies	5,788	7,822	7,000	7,000
501-461-100-262	Uniform Expenses	10,041	10,193	12,000	11,000
501-461-100-264	Electricity & Gas	658,496	605,235	632,000	676,250
501-461-100-265	Gasoline & Oil	27,072	23,878	25,846	21,327
501-461-100-267	General Materials & Supplies	175,326	128,518	130,000	128,000
501-461-100-273	Special Departmental Exp.	279	1,070	1,000	2,000
501-461-100-274	Books & Periodicals	475	589	200	500
	Supplies & Services	1,443,429	1,307,606	1,539,579	1,587,758
501-461-100-720	Building & Structures	0	0	0	15,500
501-461-100-735	Master Plan	0	43,312	0	0

City of Los Banos
Water
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
501-461-100-737	Meters	0	47,872	98,528	100,000
501-461-100-738	Wells	193,670	59,893	35,652	150,000
501-461-100-739	Water Master Plan Improve	304,252	691,666	410,000	730,000
501-461-100-750	Vehicles	0	0	40,061	80,000
501-461-100-752	Communication Equipment	0	0	1,136	4,291
501-461-100-753	Specialized Equipment	196,827	0	0	180,000
501-461-100-770	Computer Equipment	0	0	408	0
	Capital Outlay	694,750	842,743	585,785	1,259,791
501-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Water	\$3,238,370	\$3,362,571	\$3,419,917	\$4,336,090

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment performed by the City forces or outside sources, including parts and labor. Maintenance includes natural gas and diesel auxiliary engines in the wells sites.

205-FACILITY REPAIR & MAINTENANCE: Materials, parts, and services for the maintenance of all water production facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Water Production services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

212-WELL REPAIR & MAINTENANCE: Preventive well maintenance program whereby one well a year receives major maintenance. This program would seek to minimize the likelihood of well operational failures and correct loss of efficiency. Generally, major maintenance may include any or all of the following steps: identification of well which would benefit most, removal of pump and motor for routine service, correction of any problems identified, reinstallation of the pump/motor, and well redevelopment. In addition to forestalling potential failures, such maintenance may reduce electrical costs through increased overall efficiency.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete water production related projects. Costs associated with revising Improvement Standards, Base Utility Maps, and development impact studies. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Charges for drinking water quality testing provided by commercial certified laboratories, including routine, repeat replacement, and special analyses. Costs associated with electrician's services for the maintenance and repair of well and water system equipment. Includes Cross-Connection Control repairs/fees. Additional testing required by EPA/CDHS for lead & copper, and the Title 22 requirements (tested every 3 years). Charges for the periodic cleaning of the surface water storage tank and the elevated water storage tank. Sensus meter reading technical support and service.

256-PERMIT FEES & CHARGES: Estimated amount of AB 2158 Large Water System Fees payable to the State Department of Health Services, Office of Drinking Water. Fees are based on the actual time employees of the Office of Drinking Water spend in the regulation of the City's water system. Cost of permits for new well installations. Cost of HMBP permits.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of water quality, health, and conservation issues. Cost includes mailing of annual water quality report, elementary school water awareness programs, promotional literature, and other promotional items.

Water (continued)

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies utilized by Operations personnel for the general water distribution materials and supplies including pipes, valves, fittings, service lines, meters, meter boxes, etc. Water production materials and supplies including chemicals (fluoride and chlorine), field water quality analysis supplies, materials used at the City laboratory for water quality analysis, and repair parts for pumps and electric motors for the wells & chemical feed equipment. Asphalt repair following repair of underground distribution facilities.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

274-BOOKS & PERIODICALS: Expenditures for books, textbooks, periodicals, reference books, and workbooks. Books to include purchase of pertinent volumes of the Federal Code of Regulations, subscription to environmental compliance guide, State Water Code, and miscellaneous books.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Replacing the roof on well #7 estimated at \$7,500 and the doors on well #9 & #10 estimated at \$8,000.

737-METERS: Purchase of water meters for new construction service accounts estimated at \$100,000.

738-WELLS: Study of Chromium 6 treatment estimated at \$150,000.

739-WATER MASTER PLAN IMPROVEMENTS: Planning for the drilling and installation of drinking water Well 16 estimated at \$50,000; Ground Water Recharge Project estimated at \$70,000; Groundwater Sustainability Agency formation estimated at \$40,000; Design of the G Street to 7th Street Water Line project (P2) estimated at \$40,000; Iowa Water Line (P9) estimated at \$240,000; Idaho Water Line (P10) estimated at \$240,000; Valve Replacements (valve insertion method) estimated at \$50,000.

750-VEHICLES: Purchase of ¾ ton utility pickup estimated at \$40,000; Purchase of SUV estimated at \$40,000.

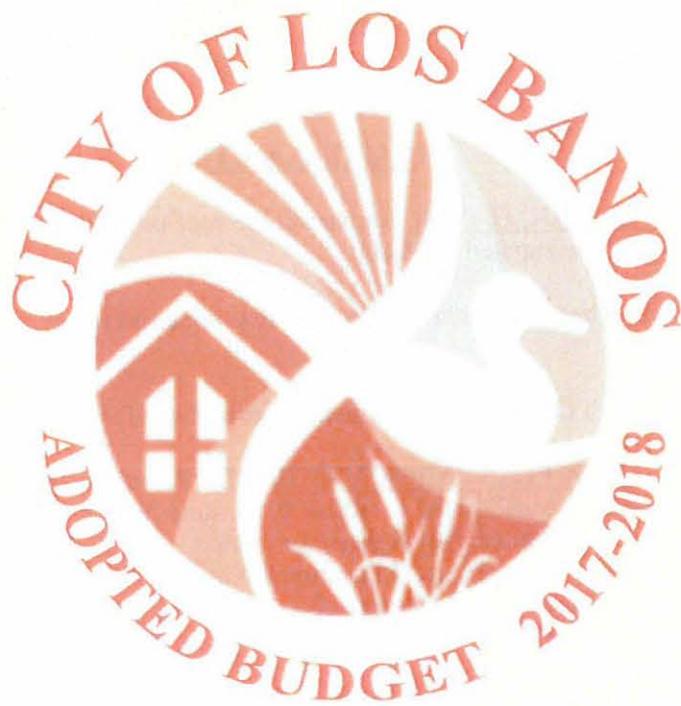
752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of Side Dump Truck estimated at \$180,000.

CONTINGENCY

900-CONTINGENCY: For unexpected and unforeseen costs associated with Water activities.

City of Los Banos



Wastewater

Wastewater

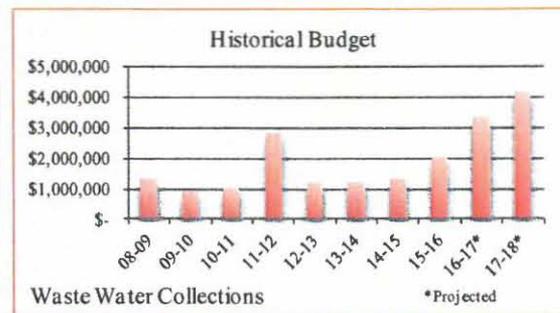
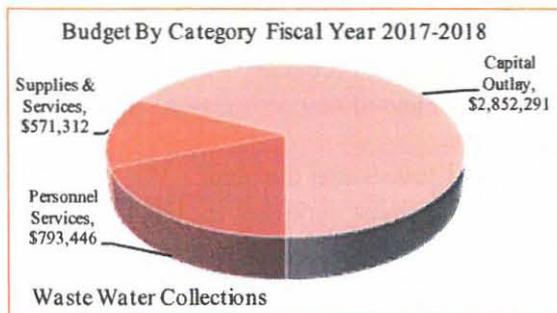
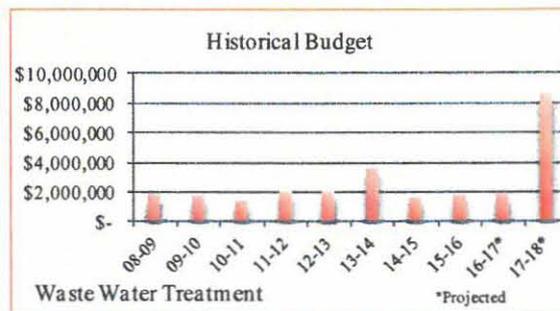
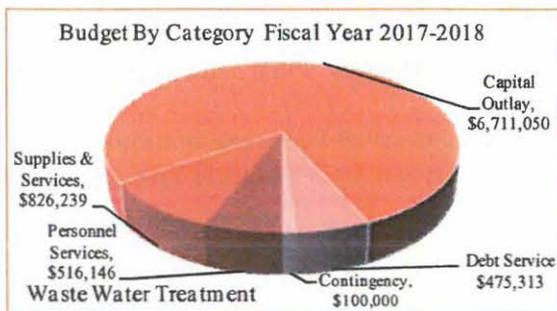
Mission Statement

The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality collection and management of wastewater services.

Overview of Services and Programs

The Public Works Department operates and maintains the wastewater and storm drain infrastructure for the City of Los Banos. This includes 20 storm drain lift stations, hundreds of miles of pipelines and a wastewater treatment plant consisting of over 1,000 acres. Through vigilant maintenance of our miles of utility service lines, wastewater services remains committed to the health and well being of the residents of the City of Los Banos.

Budget Summaries



Wastewater (continued)

Major Accomplishments/Service Efforts

- Continued service agreement with Solar Bee to maintain the Wastewater Treatment Plant (WWTP) pond Solar Bee mixers.
- Annual Sewer System Management Plan review and audit report.
- Ongoing Municipal Separate Storm Sewer System (MS4) Plan to meet the ongoing permit requirements.
- Conducted Best Management Practices (BMP) training with the Public Works crew.
- Conducted BMP inspections of Public Works corporation yards.
- Construction of the Jo-Lin Sewer Lift pumping station upgrade/replacement.
- Construction of F Street storm line between 3rd Street and 5th Street.
- Construction of the Mercey Springs sewer main replacement between Pacheco Boulevard and Overland Avenue.
- Design K Street storm line from Pacheco Boulevard on California Avenue to K Street and on K Street from 3rd Street to Iowa Avenue.
- Nantes Storm Pump Station upgrade/replacement of pumps.
- Replacement of three manholes on the main trunk line, from Hwy 165 to the Wastewater Treatment Plant.
- Design of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station).
- Replacement of portable sewer pump, to meet current air board requirements.
- Purchase additional recirculation pump #4 per design for Wastewater Treatment Plant.

Future Outlook

- Ground water study to be conducted.
- Continue Sewer and Storm System Management Plan training.
- Continue the solar-powered mixer (Solar Bee) pilot test program.
- Construct K Street storm line from Pacheco Boulevard on California Avenue to K Street and on K Street from 3rd Street to Iowa Avenue.
- Replace/repair several manhole upper cone and covers near the plant.
- Continue training Environmental Control Specialist Trainee to obtain Wastewater Treatment Certificate.
- Begin construction of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station).
- Conduct a comprehensive ground water study to meet the requirements of the Regional Water Board.
- Revise Improvement Standards and Base Maps.
- Design of Nantes storm basin.
- Manhole repair/replacement as needed.
- Replacement of sewer line at the northwest in the intersection of Pacheco Boulevard and Mercey Springs Road.
- Replacement of Wastewater Treatment Plant tailwater pump engine.

Wastewater (continued)

Performance Measures

Wastewater Collections	Maintained sewer mains: Approximately 130 miles Lift Stations: 13 Sewer Manholes: 1,265 Sewer Clean Outs: 245
Wastewater Treatment	Ponds: 7 ponds totaling 512 acres Agricultural ground maintained: approximately 600 acres of pasture, 185 acres alfalfa Influent: 2.8 million gallons per day
Storm Drainage	Maintained storm drain lines: over 83 miles Storm Drain Manholes: 350 Storm Pump Stations: 20 stations, 49 pumps Storm Basins: 16

City of Los Banos



City of Los Banos

Wastewater - Collections

2017-2018 Department Detail

Personnel Services

Wastewater - Fund 502

Wastewater Collections - Department 432

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	17.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Treatment, Fleet, Solid Waste, Streets
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, Fleet, WW Treatment, Streets, Water, Recreation
Supervisor (Wastewater)	1	10%	Wastewater Treatment
Water Quality Specialist	1	25%	Water
Engineer Technician	1	33%	Water, Solid Waste
Foreman	1	5%	Water, Streets
Foreman	1	50%	Water
Inspector I	1	15%	Engineering, Water, Streets, Maintenance
Administrative Assistant	1	25%	WW Treatment, Water, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, Water, Solid Waste
Administrative Clerk II	1	25%	WW Treatment, Water, Streets, Solid Waste
Environmental Control Specialist I	1	10%	Wastewater Treatment
Utility Maintenance III	1	50%	Water
Utility Maintenance II	1	80%	Water
Utility Maintenance I	1	100%	
Utility Maintenance I	4	30%	Water
Maintenance Worker III	2	5%	Water, Streets
Maintenance Worker II	2	5%	Water, Streets
Maintenance Worker I	3	5%	Water, Streets

Total Salaries (Including Overtime)

\$414,829

Dental & Optical

\$6,005

Health Insurance

\$140,883

Life Insurance

\$864

OPEB

\$17,563

Retirees Health Insurance

\$36,529

Social Security (FICA)

\$31,734

State Retirement (PERS)

\$114,098

Unemployment Insurance

\$1,000

Workmen's Compensation Insurance

\$29,941

Total Benefits:

\$378,617

Total Personnel Services:

\$793,446

City of Los Banos
Wastewater Collections
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
502-432-100-101	Salaries	332,542	343,816	379,511	396,829
502-432-100-102	Part Time	3,042	2,602	2,975	0
502-432-100-103	Overtime	12,856	14,001	18,000	18,000
502-432-100-120	Benefits	280,512	229,601	242,250	264,519
502-432-100-121	Benefits-PERS	0	93,805	99,635	114,098
	Personnel Services	628,952	683,826	742,371	793,446
502-432-100-202	Fleet Repair & Maintenance	22,560	19,899	31,200	29,677
502-432-100-203	Equipment Repair & Maintenance	13,458	14,560	21,000	16,000
502-432-100-204	Fleet Services	27,173	30,904	39,211	41,671
502-432-100-205	Facility Maintenance	1,492	1,184	1,000	1,500
502-432-100-206	Property Lease	2,946	2,946	3,000	3,000
502-432-100-208	Rental - Vehicles & Equipment	9,177	23,382	27,000	30,000
502-432-100-231	Professional Services	2,907	68,585	101,000	140,000
502-432-100-235	City Engineer	19,267	0	0	15,000
502-432-100-236	Medical Services	1,209	1,387	900	1,500
502-432-100-237	Recruitment	298	8	434	500
502-432-100-238	Technical Services	2,153	4,887	4,645	4,000
502-432-100-240	I.T.Services	6,932	6,696	6,661	8,963
502-432-100-250	Insurance	13,645	15,772	18,000	20,026
502-432-100-251	Memberships & Dues	150	0	194	500
502-432-100-252	Communications	1,295	1,121	1,300	1,400
502-432-100-253	Advertising	18	0	0	100
502-432-100-256	Permits, Fees & Charges	126,372	44,014	128,592	135,000
502-432-100-257	Travel & Training	687	412	200	800
502-432-100-259	Community Promotion	0	500	500	500
502-432-100-260	Office Supplies	963	1,058	1,000	1,200
502-432-100-262	Uniform Expenses	2,011	2,998	2,400	2,300
502-432-100-264	Electricity & Gas	55,052	56,353	61,000	65,500
502-432-100-265	Gasoline & Oil	17,146	13,531	14,646	12,085
502-432-100-267	General Materials & Supplies	37,738	39,647	35,000	40,000
502-432-100-273	Special Departmental Exp.	0	0	0	90
	Supplies & Services	364,646	349,843	498,883	571,312
502-432-100-710	Land Purchase	0	0	0	1,300,000
502-432-100-714	Storm Drain Improvement	45,082	0	0	0
502-432-100-739	Master Plan	104,408	1,034,439	2,056,000	1,548,000
502-432-100-752	Communication Equipment	0	0	1,136	4,291
502-432-100-753	Specialized Equipment	196,827	0	58,026	0
502-432-100-770	Computer Equipment	0	0	408	0
	Capital Outlay	346,317	1,034,439	2,115,570	2,852,291
	Total Wastewater Collections	\$1,339,916	\$2,068,109	\$3,356,824	\$4,217,049

Wastewater Collections

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Payment of the City's portion of maintenance costs of irrigation ditches and participation in maintenance districts, including PMA 39 and Grassland-Owned ditches. Maintenance of buildings, structures and enclosures within the sewer collection and storm water collection system.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Collection services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater collection related projects. Costs associated with revising Improvement Standards and Base Utility Maps, and development impact studies. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Services of electricians and other technical services related to lift station maintenance and repair.

251-MEMBERSHIP & DUES: Wastewater Collection Certificate renewals.

256-PERMIT FEES & CHARGES: Expenses associated with the collection of storm water and wastewater. Costs to be incurred related directly to the CCID, PMA, Grasslands maintenance agreements and MS-4 permit.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of storm water and wastewater collection, health, and safety. Includes mailing of reports, elementary school programs, promotional literature, and other promotional items.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

CAPITAL OUTLAY

710-LAND PURCHASE: Nantes Storm Basin land purchase and engineering estimated at \$1,300,000 (1/2 restricted funds).

739-WASTEWATER MASTER PLAN IMPROVEMENTS: Northgate Sewer Lift Station pump addition estimated at \$60,000; K Street storm line design (A1) estimated at \$1,213,000 (with \$250,000 of transportation funds for ADA ramps); Design K Sixth Street Storm Line (CC6) estimated at \$45,000; Rehabilitate manholes on trunk line from Hwy 165 to the Plant estimated at \$30,000 (restricted funds); Taco Bell/Ralley's Sewer Line repair/replacement estimated at \$200,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos

Wastewater - Treatment 2017-2018 Department Detail Personnel Services

Wastewater - Fund 502

Wastewater Treatment - Department 433

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	17.5%	Water, WW Collection, Streets, Maintenance, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Collection, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Collection, Fleet, Solid Waste, Streets
Supervisor (Wastewater)	1	90%	Wastewater Collection
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, WW Collection, Streets, Water, Fleet, Recreation
Administrative Assistant	1	20%	WW Collection, Water, Streets, Solid Waste
Administrative Clerk II	1	20%	WW Collection, Water, Streets, Solid Waste
Environmental Control Specialist I	1	90%	
Environmental Control Specialist Trainee	1	100%	Wastewater Collection
Custodian	1	6.675%	Admin, Water Admin, WW Admin, SW Admin, Maint, Water, SW

Total Salaries (Including Overtime)

\$266,257

Dental & Optical

\$3,541

Health Insurance

\$90,432

Life Insurance

\$509

OPEB

\$10,355

Retirees Health Insurance

\$22,225

Social Security (FICA)

\$20,369

State Retirement (PERS)

\$82,091

Unemployment Insurance

\$1,000

Workmen's Compensation Insurance

\$19,367

Total Benefits:

\$249,889

Total Personnel Services:

\$516,146

City of Los Banos
Wastewater Treatment
2017-2018

Account Number	Description	2014-2015	2015-2016	2016-2017	2017-2018
		Actual	Actual	Estimated	Adopted
502-433-100-101	Salaries	216,813	230,462	247,574	258,257
502-433-100-102	Part Time	0	0	543	0
502-433-100-103	Overtime	5,795	11,985	8,000	8,000
502-433-100-120	Benefits	174,141	142,727	163,089	167,798
502-433-100-121	Benefits-PERS	0	56,063	71,834	82,091
	Personnel Services	396,749	441,237	491,040	516,146
502-433-100-201	Grounds Maintenance	4,906	5,540	5,000	6,000
502-433-100-202	Fleet Repair & Maintenance	11,731	10,347	13,200	12,570
502-433-100-203	Equipment Repair & Maint	24,127	27,053	30,000	35,000
502-433-100-204	Fleet Services	24,820	28,228	35,985	38,243
502-433-100-205	Facility Maintenance	8,595	6,014	4,000	6,000
502-433-100-206	Property Lease	427,857	427,857	427,857	427,857
502-433-100-208	Rental - Vehicles & Equipment	0	216	200	500
502-433-100-231	Professional Services	470	0	1,000	1,000
502-433-100-236	Medical Services	303	638	300	800
502-433-100-237	Recruitment	0	0	79	500
502-433-100-238	Technical Services	61,895	62,264	70,000	70,000
502-433-100-240	I.T. Services	6,932	6,696	6,661	8,963
502-433-100-250	Insurance	38,792	13,945	15,613	16,654
502-433-100-251	Memberships & Dues	1,495	1,984	1,500	2,000
502-433-100-252	Communications	1,600	1,342	1,700	1,700
502-433-100-256	Permits, Fees & Charges	26,844	27,544	26,309	30,000
502-433-100-257	Travel & Training	1,406	1,210	600	1,500
502-433-100-260	Office Supplies	1,178	1,319	1,500	2,000
502-433-100-262	Uniform Expenses	2,235	2,487	2,000	2,500
502-433-100-264	Electricity & Gas	97,611	88,536	92,000	98,500
502-433-100-265	Gasoline & Oil	14,439	11,143	12,062	9,952
502-433-100-267	General Materials & Supplies	20,085	17,619	20,000	22,000
502-433-100-273	Special Departmental Exp.	29,150	30,011	32,000	32,000
	Supplies & Services	806,471	771,994	799,566	826,239
502-433-100-735	Master Plan	0	69,920	75,000	6,610,000
502-433-100-740	Miscellaneous Equipment	65	35,360	0	0
502-433-100-750	Vehicles	0	0	0	45,000
502-433-100-752	Communication Equipment	0	0	0	4,050
502-433-100-753	Specialized Equipment	0	0	100,074	52,000
	Capital Outlay	65	105,280	175,074	6,711,050
502-433-100-822	Principal:93,97,03 Cop	375,000	390,000	405,000	425,000

City of Los Banos
Wastewater Treatment
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
502-433-100-882	Interest Debt Service	95,309	80,115	65,313	48,085
502-433-100-885	Debt Related Fees	4,599	2,099	3,000	3,000
	Interest - Debt Service	474,908	472,214	473,313	476,085
502-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Wastewater Treatment	\$1,678,192	\$1,790,725	\$1,938,993	\$8,629,520

Wastewater Treatment

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Costs of purchasing and applying weed killer and ground sterilent around treatment ponds and buildings. The maintenance includes miscellaneous landscaping items and costs associated with the agricultural operations.

205-FACILITY MAINTENANCE: Maintenance of the buildings, bridges, and structures at the plant, including the levees, performed by either City maintenance staff or outside sources.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Treatment services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Rental of welding gas tanks, short-term equipment rental, and other miscellaneous rental expenditures.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater treatment related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Electrician's services for maintenance of motors, generators, and operational controls. Cathodic protection services for installed piping. Cost of computer maintenance contract. Conduct third party influent testing. Renewal of the service agreement contract for the Solar Bees system. Services for the aerial application of chemicals to the treatment ponds and Ag/pasture land.

251-MEMBERSHIPS & DUES: Membership dues to the Water Environment Federation, California Water Pollution Control Association, and renewal costs for Wastewater Treatment Plant Operator certificates.

256-PERMIT FEES & CHARGES: Annual fees payable to the California Regional Water Quality Control Board and the Division of Safety of Dams for the operation of the wastewater treatment plant.

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies for treatment plant facilities maintenance and repair performed by City forces. Includes materials/supplies related to plant equipment, pastures, and pond levees. Also includes materials and supplies for water quality testing performed in the City laboratory.

273-SPECIAL DEPARTMENTAL EXPENSES: Property tax owed to Merced County for Wastewater Treatment Plant land (former Nemethi property) outside of the City limits. Miscellaneous safety equipment. Employee longevity awards.

Wastewater Treatment (continued)

CAPITAL OUTLAY

735-MASTER PLAN: Wastewater Treatment Plant Headworks (influent pumping and receiving station) construction and project management \$6,540,000 (1/2 restricted funds); Ground Water Study estimated at \$70,000 (restricted funds).

750-VEHICLES: Purchase ¾ Ton Utility Pickup estimated at \$45,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase Rotary Mower estimated at \$17,000; Purchase Tailwater Return Pump Engine estimated at \$35,000.

DEBT SERVICE

822-PRINCIPAL DEBT SERVICE: Principal cost for the 2003 Certificate of Participation.

882-INTEREST DEBT SERVICE: Interest costs for the 2003 Certificate of Participation.

885-DEBT RELATED FEES: Fees associated with the 2003 Certificate of Participation.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Wastewater activities.

Airport

Mission Statement

The mission of the Los Banos Airport is to provide the general aviation public, as well as the aviation business user, with a safe and adequate operating environment that promotes the economic well being of our community and enhances the State of California's aviation system.

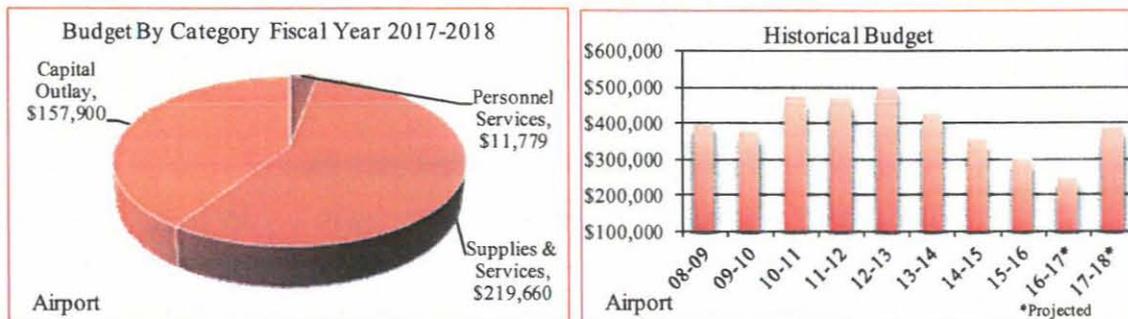
Overview of Services and Programs

The Los Banos Airport is a General Aviation Airport with a 3,800' X 75' runway with a full return taxiway. Included at the airport, for their convenience, is a pilot's lounge that offers a refrigerator, microwave, and sofa. There are currently 24 based aircrafts at the Airport.

An upgraded FAA approved (AWOS I) All Weather Observation System has been recently installed, providing current altimeter settings, density altitude, temperature, dew point, and wind speed, direction, and gust and is available for pilots and public safety.

The Airport is operational on a 24-hour basis with automated fuel service available around the clock. Available fuel types are 100LL and Jet-A.

Budget Summaries



Major Accomplishments/Service Efforts

- Upgraded the AWOS system.
- Repaired base rock shoulder along the runway.
- Improved the use of the card lock system.
- Performing a wind study for a site specific location to relocate the airport.

Future Outlook

- Update the design of the Central and South Aprons rehabilitation and new pavement markings.
- Update the design for the overlay of Runway 14-32 and striping.
- Update the design of the Parallel Taxiway overlay and pavement markings.

Airport (continued)

Future Outlook (continued)

- Construction of the Central Apron, Runway 14-32, and Parallel Taxiway with new pavement markings in the summer of 2019.
- Construction of the South Apron with new pavement markings in the spring of 2020.
- Design and construct the extension of the internal access road with drainage. Construction is expected to begin in the spring of 2021.

Performance Measures

Fee Type	Fee/Cost	Number Available	Actual Occupied
Regular T-Hanger	\$250.00/month	15	12
Main Hanger	\$895.00/month	1	1
Ground Lease Area	\$730.00/month	4	4
Telles Hanger	\$607.75/month	1	1
New T-Hanger	\$325.00/month	8	7
Tie-Down Fee Single	\$5.00/day	N/A	0
Tie-Down Fee Single	\$34.00/month	N/A	0
Tie-Down Fee Twin	\$10.00/day	N/A	0
Tie-Down Fee Twin	\$55.00/month	N/A	0
Landing Fee Private	\$0.00	N/A	0
Landing Fee Business	\$10.00/per	N/A	0
Land Lease	By project type	4	4

Performance Measures

Fuel Type	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17
	Gallons Sold	Gross Revenue	Gallons Sold	Gross Revenue	Gallons Sold	Revenue Gross
Jet Fuel	39,086	\$177,082	49,640	\$199,006	32,825	\$125,318
Low Lead Fuel	27,448	\$136,549	25,926	\$118,214	19,232	\$81,403

*Estimates are used for Fiscal Year 2016-2017

City of Los Banos



City of Los Banos
 Airport
 2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
505-435-100-102	Part Time	2,664	7,890	9,500	10,500
505-435-100-120	Benefits	204	604	1,000	1,279
	Personnel Services	2,868	8,494	10,500	11,779
505-435-100-201	Ground Maintenance	4,468	4,967	5,000	6,000
505-435-100-205	Facility Maintenance	8,852	8,010	10,000	10,000
505-435-100-231	Professional Services	0	0	6,650	10,000
505-435-100-238	Technical Services	7,375	9,015	10,800	11,000
505-435-100-250	Insurance	10,168	10,916	11,016	11,860
505-435-100-252	Communications	626	967	770	900
505-435-100-260	Office Supplies	929	668	900	900
505-435-100-264	Electricity & Gas	20,558	18,116	17,000	19,000
505-435-100-265	Gasoline & Oil	275,241	205,145	150,000	150,000
	Supplies & Services	328,218	257,804	212,136	219,660
505-435-100-725	Airport Improvements	0	9,913	15,000	157,900
	Capital Outlay	0	9,913	15,000	157,900
505-435-100-821	Principal - Lease/Loans	24,394	25,433	14,347	0
505-435-100-881	Interest - Leases/Loans	3,612	2,239	807	0
	Interest - Debt Service	28,006	27,672	15,154	0
	Total Airport	\$359,091	\$303,882	\$252,790	\$389,339

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Payment of legal services involving hangar rental/leases and land rental/leases and any required tank engineering inspections.

238-TECHNICAL SERVICES: Storm water permit fees, operating permit fees, SJVAPCD annual fees and State and County operation fees.

265-GASOLINE & OIL: Purchase of Low Lead Fuel and Jet Fuel for resale.

CAPITAL OUTLAY

725-AIRPORT IMPROVEMENTS: Design overlay of runway estimated at \$157,900.

City of Los Banos



Solid Waste & Street Sweeping

Solid Waste & Street Sweeping

Mission Statement

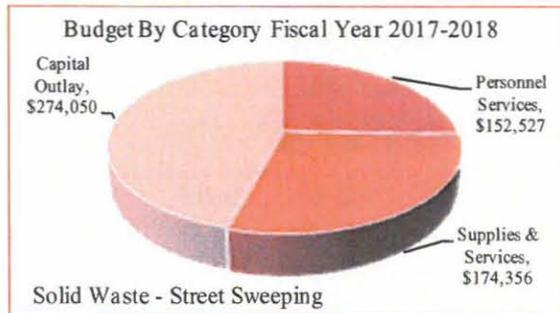
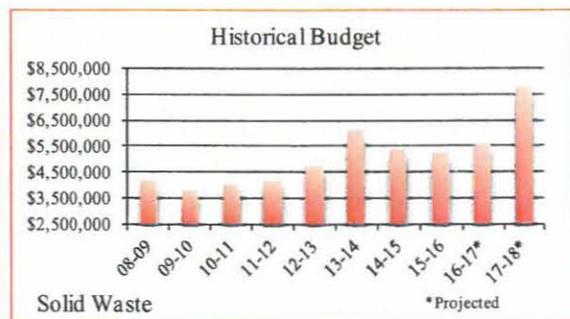
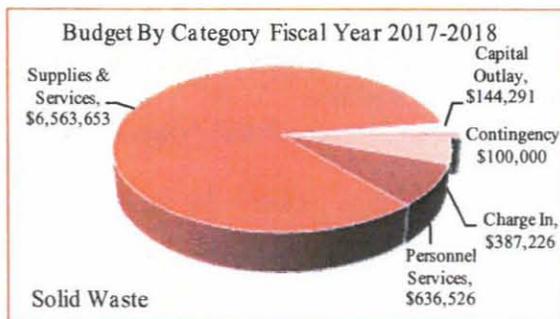
To provide cost effective municipal Solid Waste management for the collection of solid waste, green waste and recyclables. The goal is to develop a program that will assist in achieving the maximum waste diversion rates (as may be economically feasible) and provide quality services throughout the entire city for the sweeping of local streets and roads in a manner that promotes community pride.

Overview of Services and Programs

The City contracts with Allied Waste for its solid waste garbage, green waste, and recyclable collection. Collection is provided weekly for residential customers. Weekly to daily pick-up is available for commercial accounts. Basic residential service consists of one 64 gallon gray plastic tote for garbage, one 96 gallon blue plastic tote for recyclables, and one 96 gallon green plastic tote for green waste. These containers have two wheels and have a perfect center of balance so they are easy to navigate.

Solid Waste Services are responsible for the street sweeping operation in the City. The City is currently divided into 5 sections and swept on a weekly rotational basis. The downtown is swept on Mondays, Wednesdays and Fridays. State Highway 152 is swept on Tuesdays and State Highway 165 is swept on Thursdays. The sweeping operation supports the fog-sealing program in the summer and the leaf removal pickup in the fall. Other sweeping duties include alleys and the airport.

Budget Summaries



Solid Waste & Street Sweeping (continued)

Major Accomplishments/Service Efforts

- 4,021 tons of waste has been diverted in the form of green waste during the year
- 2,697 tons of waste has been diverted in the form of co-mingled recyclables during the year
- Manage the old landfill for the continued maintenance of the facility pending a final clean closure
- Perform citywide weed abatement activities
- Maintain aggressive maintenance of City right of ways
- Maintain 4.8 miles of alley ways, 57 miles of tree lined parkways, and 15 miles of undeveloped parkways
- Removed and hauled to Billy Wright Landfill 540 tons of leaves during the fall
- Service 49 dead end barriers
- Street sweeping service provides professional management of the City's public right-of-ways
- Sweeping services in the City have potentially protected the natural waterways in our region from over 731 tons of silt and debris from going down the drain and entering into our streams and rivers
- Made improvements to the exterior of City Hall
- Ongoing Cal-Recycle activities to collect and redeem recycle revenue
- Replaced doors on storage facilities at the airport
- Purchased leaf machine for fall leaf removal and other activities
- Purchased a wood chipper and chipper box for 1 ton dump truck
- Purchased hook lift refuse box

Future Outlook

- Build an environment within our community where residents and businesses actively participate in reducing the ever growing impact in landfills.
- Work with responsible agencies in the preparation for a successful "Clean Closure" of the City's old municipal landfill.
- Make every effort to keep Los Banos aesthetically pleasing for our community by efficiently maintaining public right-of-ways which promotes a welcome atmosphere in our area.
- Revise Improvement Standards.
- Purchase a new replacement street sweeper.
- Purchase a hook lift truck that has the ability to swap other beds for multiple uses.

Performance Measures

	12/13	13/14	14/15	15/16	16/17
# Of Residential Garbage Pick-Up (per month)	10,112	10,175	10,193	10,365	10,531
# Of Residential Green Waste Pick-Up (per month)	10,122	10,188	10,205	10,378	10,546
# Of Residential Recycling Pick-Up (per month)	10,120	10,188	10,205	10,372	10,535
Miles of Street Sweeping (annually)	21,697	23,704	22,576	23,661	21,225

*Estimates are used for Fiscal Year 2016-2017

City of Los Banos

Solid Waste 2017-2018 Department Detail Personnel Services

Solid Waste - Fund 510
Waste Management - Department 490
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/ City Engineer	1	15%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance, Recreation
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance
Public Works Operations Manager	1	20%	Streets, Water, Fleet, WW Collection & Treatment
Administrative Coordinator	1	15%	Maintenance, Streets, Water, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Engineering Technician	1	33%	Water, Wastewater Collection
Administrative Assistant	1	20%	Water, WW Collection & Treatment, Streets
Administrative Assistant	1	25%	Streets, Water, WW Collection
Administrative Clerk II	1	20%	Water, WW Collection & Treatment, Streets
Maintenance Worker II	1	100%	
Maintenance Worker I	2	100%	
Custodian	1	6.65%	Admin, Water Admin, WW Admin, SW Admin, Maint, Water, WW Treatment

Total Salaries (Including Overtime)	<u>\$317,960</u>
Dental & Optical	\$4,946
Health Insurance	\$127,783
Life Insurance	\$711
OPEB	\$14,466
Retirees Health Insurance	\$13,814
Social Security (FICA)	\$24,324
State Retirement (PERS)	\$85,980
Unemployment Insurance	\$9,360
Workmen's Compensation Insurance	<u>\$22,956</u>
Total Benefits:	<u>\$304,340</u>
Total Personnel Services:	<u>\$622,300</u>

City of Los Banos
Solid Waste
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
510-490-100-101	Salaries	226,799	232,314	244,907	310,960
510-490-100-102	Part Time	38,587	29,527	35,000	0
510-490-100-103	Overtime	3,678	4,550	7,000	7,000
510-490-100-120	Benefits	190,684	155,617	170,385	218,360
510-490-100-121	Benefits-PERS	0	62,998	67,740	85,980
	Personnel Services	459,748	485,006	525,032	622,300
510-490-100-201	Grounds Maintenance	1,500	1,494	1,500	1,500
510-490-100-202	Fleet Repair & Maint	22,560	19,342	24,400	23,250
510-490-100-203	Equipment Repair & Maint	1,513	1,179	2,000	2,000
510-490-100-204	Fleet Services	14,810	16,844	21,551	22,903
510-490-100-205	Facility Maintenance	4,218	7,477	7,400	10,000
510-490-100-206	Property Lease	56,280	56,280	56,280	56,280
510-490-100-208	Rental - Vehicles & Equip	18,090	30,031	32,000	32,000
510-490-100-209	Alley Maintenance/Repair	2,864	2,941	3,000	3,000
510-490-100-231	Professional Services	221	0	0	5,000
510-490-100-236	Medical Services	629	1,153	1,600	1,600
510-490-100-237	Recruitment	458	258	1,000	1,000
510-490-100-238	Technical Services	3,403,205	2,979,120	3,411,729	3,556,296
510-490-100-240	I.T. Services	6,932	6,696	6,661	8,963
510-490-100-250	Insurance	9,108	9,335	10,769	15,530
510-490-100-252	Communications	1,100	680	1,000	1,200
510-490-100-253	Advertising	0	65	100	300
510-490-100-255	Solid Waste Dumping Fees	860,110	920,232	941,000	943,000
510-490-100-256	Permits, Fees & Charges	131	211	200	200
510-490-100-260	Office Supplies	2,372	1,314	1,500	1,500
510-490-100-262	Uniform Expenses	2,919	2,914	3,000	4,500
510-490-100-264	Electricity & Gas	2,119	1,400	1,695	1,813
510-490-100-265	Gasoline & Oil	29,780	24,674	26,708	22,038
510-490-100-267	General Materials & Supplies	4,954	4,388	9,761	5,000
510-490-100-272	Landfill Closure	122,713	120,323	75,558	1,842,780
510-490-100-273	Special Departmental Exp.	1,899	1,985	2,000	2,000
	Supplies & Services	4,570,484	4,210,336	4,642,412	6,563,653
510-490-100-752	Communication Equipment	0	0	1,136	4,291
510-490-100-753	Specialized Equipment	0	187,223	58,609	140,000
510-490-100-770	Computer Equipment	0	0	408	0
	Capital Outlay	0	187,223	60,153	144,291
510-490-100-820	Charge In	378,062	381,092	384,147	387,226
	Charge In	378,062	381,092	384,147	387,226
	Total Solid Waste	\$5,408,293	\$5,263,657	\$5,611,744	\$7,717,470

City of Los Banos
Solid Waste
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
<u>CalRecycle Grant</u>					
510-490-170-102	Part Time	7,871	19,950	20,000	10,500
510-490-170-120	Benefits	3,541	1,315	2,500	3,726
	Personnel Services	11,412	21,265	22,500	14,226
510-490-170-267	General Materials & Supplies	291	579	577	0
	Supplies & Services	291	579	577	0
	Total CalRecycle Grant	\$11,703	\$21,844	\$23,077	\$14,226
510-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total SW & CalRecycle	\$5,419,997	\$5,285,501	\$5,634,821	\$7,831,696

Solid Waste

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for maintenance of "F" street operations yard and other Solid Waste facilities. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at Solid Waste yards.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

209-ALLEY MAINTENANCE/REPAIR: For purchase of materials used to repair the city alleys. Includes additional maintenance costs for cleanup and weed control in alleys throughout the city.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete Solid Waste related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management, as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Costs associated with the solid waste disposal contractor Republic Services. The current contract pricing with Republic Services was effective March 1st 2008. Annual increases will result due to CPI adjustments as per contract. Also additional fees are paid to contractor due to increase in number of residences requiring service.

255-SOLID WASTE DUMPING FEES: Costs associated both with the solid waste disposal contract with Republic Services, and dumping costs incurred through street sweeping and other operations. Costs reflect the dumping fees charged by Merced County Solid Waste Division. Total includes dumping fees for the annual spring and fall cleanup.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

272-LANDFILL CLOSURE: Expenses related to the clean closure of the City's old landfill that is required to be fully cleaned per State regulations by 2018 (extension applied for as requirements have changed).

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

Solid Waste (continued)

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase 33000 GVWR Truck Chassis estimated at \$140,000.

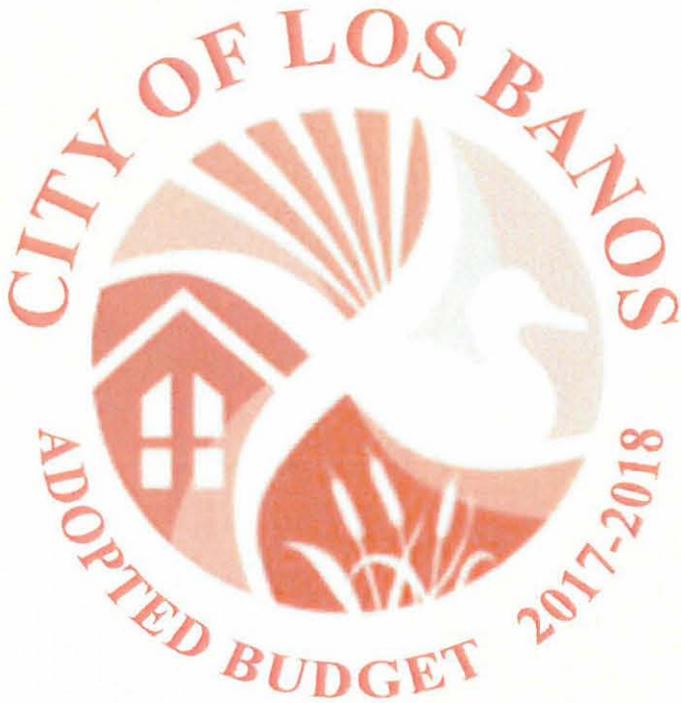
CHARGE IN

820-CHARGE IN: Costs associated with the impact Solid Waste activities have on city streets.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Solid Waste activities.

City of Los Banos



City of Los Banos

Solid Waste-Street Sweeping

2017-2018 Department Detail

Personnel Services

Solid Waste-Street Sweeping - Fund 510

Waste Management - Department 490

Maintenance - Activity 210

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Sweeper Operator I	2	100%	

Total Salaries (Including Overtime)

\$90,585

Dental & Optical

\$1,752

Health Insurance

\$9,600

Life Insurance

\$252

OPEB

\$5,124

Retirees Health Insurance

\$0

Social Security (FICA)

\$6,930

State Retirement (PERS)

\$28,639

Unemployment Insurance

\$3,000

Workmen's Compensation Insurance

\$6,645

Total Benefits:

\$61,942

Total Personnel Services:

\$152,527

City of Los Banos
Solid Waste - Street Sweeping
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
510-490-210-101	Salaries	79,306	80,285	86,961	89,585
510-490-210-103	Overtime	457	192	0	1,000
510-490-210-120	Benefits	46,782	26,222	36,244	33,303
510-490-210-121	Benefits-PERS	0	22,826	25,232	28,639
	Personnel Services	126,545	129,525	148,437	152,527
510-490-210-201	Grounds Maintenance	1,500	1,442	1,500	1,500
510-490-210-202	Fleet Repair & Maintenance	34,532	40,593	51,100	57,747
510-490-210-203	Equipment Repair & Maintenance	1,869	1,979	2,000	2,000
510-490-210-204	Fleet Services	34,302	39,011	49,354	52,451
510-490-210-205	Facility Maintenance	2,759	3,337	3,000	3,000
510-490-210-209	Alley Maintenance & Repair	1,550	1,450	1,500	1,500
510-490-210-240	I.T. Services	6,932	6,696	6,661	8,963
510-490-210-250	Insurance	5,904	6,741	7,592	8,327
510-490-210-252	Communications	303	213	450	500
510-490-210-256	Permits, Fees & Charges	131	0	100	100
510-490-210-257	Travel & Training	475	339	0	100
510-490-210-260	Office Supplies	1,472	811	800	1,500
510-490-210-262	Uniform Expenses	1,667	2,145	1,800	2,000
510-490-210-265	Gasoline & Oil	38,804	34,226	37,046	30,568
510-490-210-267	General Materials & Supplies	2,391	2,085	2,500	2,500
510-490-210-273	Special Departmental Exp.	1,529	1,588	1,600	1,600
	Supplies & Services	136,120	142,656	167,003	174,356
510-490-210-752	Communication Equipment	0	0	0	4,050
510-490-210-753	Specialized Equipment	0	0	0	270,000
	Capital Outlay	0	0	0	274,050
	Total SW-Street Sweeping	\$262,666	\$272,182	\$315,440	\$600,933

Solid Waste-Street Sweeping

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for Solid Waste's portion of the maintenance of "F" Street operations yard maintenance. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at solid waste maintenance facilities.

209-ALLEY REPAIR & MAINTENANCE: For purchase of materials used to repair the city alleys. These costs include additional maintenance costs for cleanup and weed control in alleys throughout the city.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan and hazardous materials related costs at the "F" Street Operations Yard.

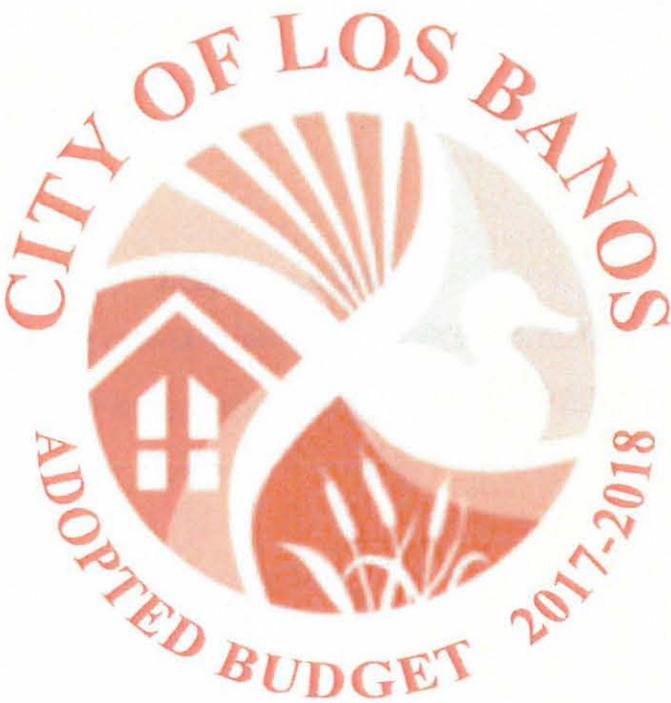
273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase Street Sweeper estimated at \$270,000.

City of Los Banos



Fleet

Fleet Maintenance

Mission Statement

Fleet Maintenance is committed to maintaining the City's fleet of vehicles and equipment in a manner that provides available, presentable, and dependable vehicles for the City staff to complete their assigned duties in a timely and safe manner while meeting regulatory requirements.

Overview of Services and Programs

Fleet Maintenance is responsible for the maintenance, service, and repairs of the City's inventory for the following departments: Administration, Information Technology, Park Maintenance, Police, Water, Wastewater, Solid Waste, and Streets. The City's inventory consists of approximately 135 vehicles and 140 motorized pieces of equipment/tools and 5 electric vehicles. Services include routine Preventive Maintenance Inspections (PMI), repairs, smog testing, smoke check, and Basic Inspections of Terminal (BIT). Other services include accident repairs, use modification, and any other services as required in supporting City staff in keeping pace with changes to meet their needs. Fleet Maintenance is also responsible for vehicle procurement, preparation for service of the vehicles/equipment, and disposal of surplus inventory.

Budget Summaries



Major Accomplishments/Service Efforts

- Continued organizing and updating Fleet Maintenance to accommodate new technology in order to accomplish more diagnostic and repair activities in-house.
- Involved with weekly safety meetings to help Public Works maintenance personnel keep safety at the forefront of their minds and daily activities. Areas covered are equipment operating safety, driving safety, general work, and personal protective equipment practices.

Fleet Maintenance (continued)

Major Accomplishments/Service Efforts (continued)

- In fiscal year 2016-2017 Fleet Maintenance gathered specifications, prepared request for proposals, and submitted purchase orders for the following vehicles and equipment:
 - A Steel Wheel Compactor for the Streets Department for \$69,015.
 - A Pneumatic Compactor for the Streets Department for \$108,685.
 - A Chipper for the Solid Waste Department for \$56,825.
 - A Utility Pick-up for the Water Department for \$39,985.
 - A 4x4 Tractor for the Wastewater Treatment Department for \$99,999.
 - A Trash Pump for the Wastewater Collection Department for \$57,950.
- Fleet Maintenance has been able to manage maintenance costs and the escalating cost of fuel allowing services to be managed within budget projections.
- Auctioned 16 vehicles and equipment on Publicsurplus.com.
- Fleet serviced approximately 836 work requests in fiscal year 2016-2017. In addition, managed 20 BIT vehicle inspections and related repairs, 31 smog inspections, 29 smoke tests, and about 160 PMI (oil changes and brake checks) inspections.
- Fleet will continue to monitor and manage our VMR's (Value Managed Relationship) with local vendors.

Performance Measures

	14/15	15/16	16/17
Vehicles Maintained	126	122	135
Equipment Maintained	140	123	140
Work Requests Completed	855	622	836
Vehicles Auctioned	11	10	6
Equipment Auctioned	9	22	10
Amount Received from Auction Items	\$ 38,819	\$ 26,424	\$ 32,538
Vehicles Repaired from Accidents	7	6	11
Annual Gallons of Fuel	91,917	91,952	92,487
Fleet Budget per capita	\$ 20.80	\$ 21.72	\$ 21.63

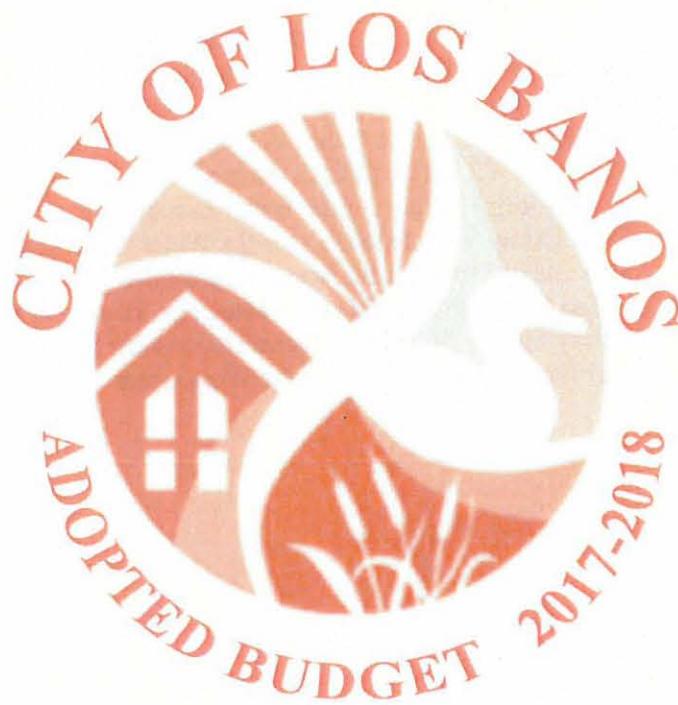
*Estimates are used for Fiscal Year 2016-2017

Fleet Maintenance (continued)

Future Outlook

- Manage vehicle acquisition, maintenance, repairs and disposal, while following all pertinent laws, regulations and policies.
- Provide cost effective and efficient maintenance services to ensure vehicles and equipment are serviced, safe, and reliable. These efforts protect the value of the assets.
- Pursue grant funding opportunities for all types of vehicles and equipment, including alternative fueled vehicles and equipment.
- Purchase in fiscal year 2017-2018 the following vehicles and equipment:
 - ¾ Ton Pickup with lift gate for the Streets Department
 - Paint Stencil Bed Truck for the Streets Department
 - Paving Box 6' Self Propelled for the Streets Department
 - Backhoe Jackhammer Attachment for the Streets Department
 - Street Sweeper for the Solid Waste-Street Sweeping Department
 - 33000 GVWR Truck Chassis for the Solid Waste Department
 - ¾ Ton Utility Pickup for the Water Department
 - Sport Utility Vehicle (SUV) for the Water Department
 - Side Dump Truck for the Water Department
 - ¾ Ton Utility Pickup for the Wastewater Treatment Department
 - Rotary Mower for the Wastewater Treatment Department
 - Tail Water Pump Engine for the Wastewater Treatment Department

City of Los Banos



City of Los Banos

Fleet Maintenance 2017-2018 Department Detail Personnel Services

Fleet Maintenance - Fund 601
Fleet Maintenance - Department 480
Maintenance - Activity 210

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	3%	Water, WW Collection & Treatment, Solid Waste, Streets, Maint, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Maintenance, Streets, Solid Waste
Public Works Operations Manager	1	10%	Water, WW Collection & Treatment, Solid Waste, Streets
Administrative Coordinator	1	3%	Maintenance, Streets, Water, WW Collection & Treatment , Recreation, Solid Waste
Fleet Coordinator	1	100%	
Mechanic I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	<u>\$148,119</u>
Dental & Optical	\$1,936
Health Insurance	\$57,121
Life Insurance	\$278
OPEB	\$5,662
Retirees Health Insurance	\$1,774
Social Security (FICA)	\$11,331
State Retirement (PERS)	\$30,493
Unemployment Insurance	\$851
Workmen's Compensation Insurance	<u>\$9,172</u>
Total Benefits:	<u>\$118,618</u>
Total Personnel Services:	<u>\$266,737</u>

City of Los Banos
Fleet Maintenance
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
601-480-210-101	Salaries	95,439	96,144	118,398	124,719
601-480-210-102	Part Time	11,629	11,674	22,400	22,400
601-480-210-103	Overtime	270	366	800	1,000
601-480-210-120	Benefits	61,882	56,485	87,762	88,125
601-480-210-121	Benefits-PERS	0	58,514	26,709	30,493
	Personnel Services	169,220	223,183	256,069	266,737
601-480-210-202	Fleet Repair & Maintenance	263,773	286,360	290,000	310,000
601-480-210-205	Facility Maintenance	2,956	5,567	5,500	6,000
601-480-210-236	Medical Services	663	968	900	1,000
601-480-210-237	Recruitment	343	0	0	0
601-480-210-240	I.T. Services	6,932	6,696	6,661	8,963
601-480-210-250	Insurance	4,205	4,454	5,193	5,472
601-480-210-252	Communications	894	1,568	1,100	1,400
601-480-210-257	Travel & Training	593	0	950	1,500
601-480-210-260	Office Supplies	2,463	2,416	2,000	2,200
601-480-210-262	Uniform Expenses	1,358	1,798	2,000	2,500
601-480-210-264	Electricity & Gas	12,170	13,372	14,000	16,122
601-480-210-265	Gasoline & Oil	284,080	223,016	230,000	150,000
601-480-210-267	General Materials & Supplies	10,818	19,202	19,000	19,000
601-480-210-273	Special Departmental Exp.	2,483	2,396	2,500	9,500
	Supplies & Services	593,732	567,812	579,804	533,657
601-480-210-752	Communication Equipment	0	0	0	4,050
	Capital Outlay	0	0	0	4,050
601-480-210-882	Interest Debt Service	10,216	15,679	15,553	15,500
	Interest - Debt Service	10,216	15,679	15,553	15,500
	Total Fleet Maintenance	\$773,168	\$806,674	\$851,426	\$819,944

Fleet Maintenance

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Repair and maintenance of all City vehicles (except for Fire Department) performed by City forces and outside sources, including parts and labor.

273-SPECIAL DEPARTMENTAL EXPENSES: Costs for tools and other equipment used for diagnosis of mechanical problems and employee longevity awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

DEBT SERVICE

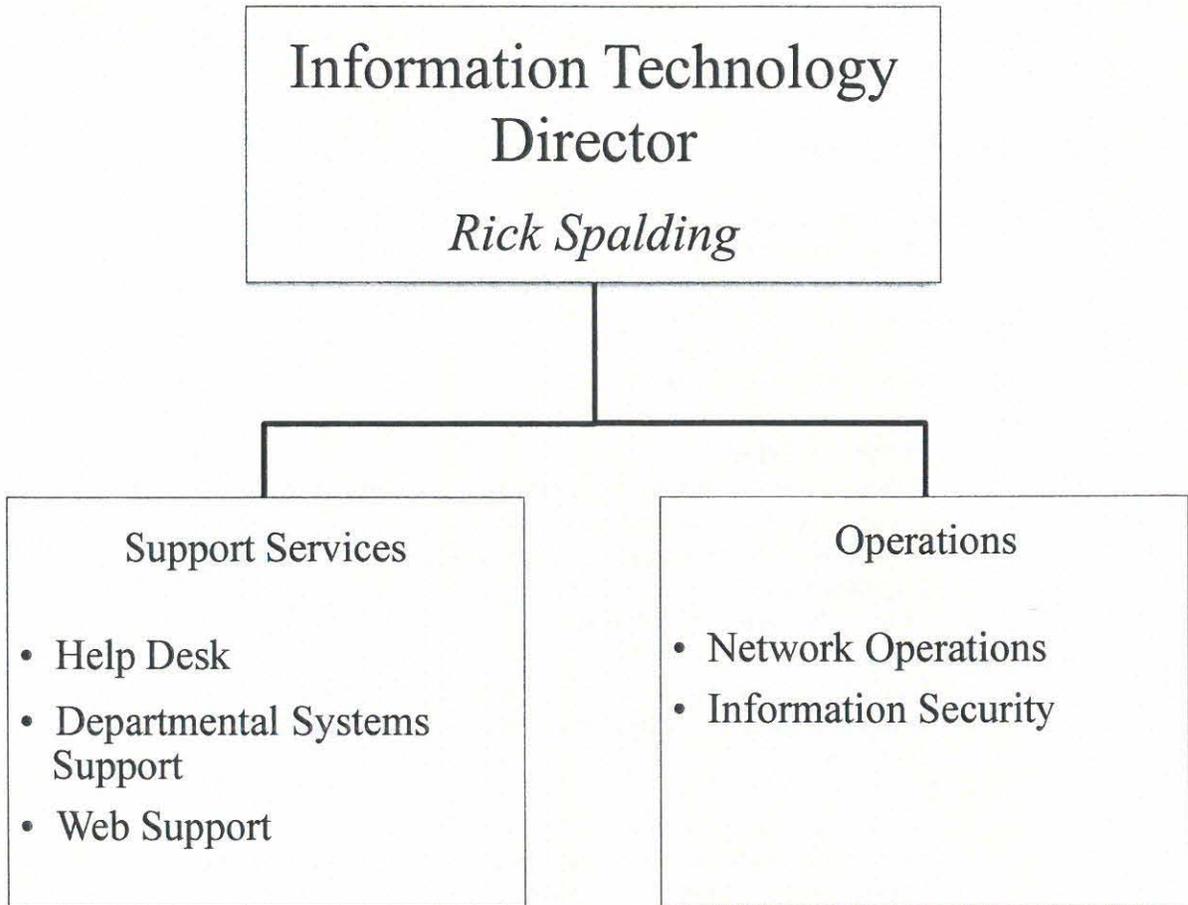
882-INTEREST DEBT SERVICE: Ford Lease interest.

City of Los Banos



IT Services

Information Technology Department



Information Technology

Mission Statement

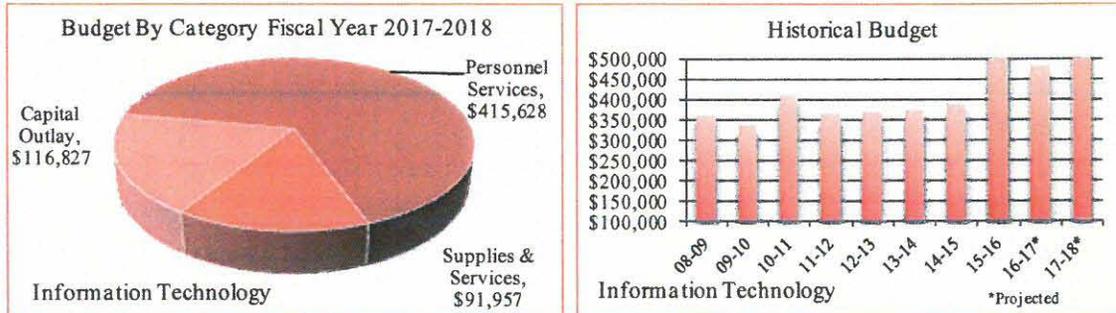
Support, maintain, and enhance the City's information technology hardware, software and communications infrastructure in a responsive and professional manner. Provide information technology tools and resources needed to realize the City's mission of providing the finest service to, and enhancing the quality of life of the Citizens of Los Banos.

Overview of Services

- Desktop/Laptop Computer Support
 - PC replacement/rotation
 - Troubleshooting equipment/software problems
 - User education and training
 - Virus/Spam protection
 - Web site content filtering
- Server Support
 - Server replacement
 - Virtualized server/storage environment maintenance and management
 - File storage, file security, permissions
 - User account maintenance – creation, deletion, access rights
 - City data backups
 - Troubleshooting and monitoring
- Internal Application Support
 - Over 30 applications (departmental, shared, public-facing, etc.)
 - Support ranges from vendor coordination to total support of the software and/or equipment
- Network Support
 - Network equipment support and maintenance
 - Compliance with security-related regulations and/or best practices
 - Ensure reliable connectivity between City sites
- Wireless connectivity
 - Surveillance cameras
 - Wireless access to the Internet at Community Center and City Hall for the public
 - Public Safety vehicles (Mobile Data Computers)
- Public-facing services
 - Web Site
 - Repository of Council and Commission agendas, packets, minutes, Council Meeting video files
 - Information about services offered to residents
 - On-line services
 - Government Channel (Comcast Channel 96, U-verse Channel 99, YouTube Channel, broadcast over Web site)
 - Broadcast, taping, replay of Council meetings, School Board meetings, Board of Supervisors meetings, etc.
 - Government programming, bulletin board

Information Technology (continued)

Budget Summaries



Major Accomplishments/Service Efforts

- Replaced virtual servers at Police Station. The updated virtualized environment will be able to support the RIMS computer-aided dispatch and records management application.
- Replaced battery backup systems for mission-critical equipment at City Hall and the Police Station.
- Replaced 31 outdated and obsolete computers throughout City offices.
- Continued providing support for IT infrastructure – including computers, servers, network devices, etc. – to allow users to effectively and efficiently make use of IT equipment.
- Assisted the Fire Department with the purchase and deployment of new Mobile Data Computer equipment in vehicles.
- Provided IT support associated with the deployment of the Police RIMS application.

Future Outlook

- Continue the project to upgrade legacy phone equipment at City Hall, the Police Station and Annex, Fire Stations 1 and 2, the F Street Yard, the Community Center, and the Public Works offices on Madison Avenue.
- Proactively replace 14 outdated and obsolete desktop and laptop computers in City offices. Computers to be replaced are at least five years old.
- Proactively replace outdated network router and switching equipment at City facilities.
- Upgrade Microsoft Windows client licenses and Microsoft Office applications to enhance the functionality of users' computers.
- Replace the City Hall WiFi Network.
- Upgrade the City Hall Council Chambers Audio-Visual system.
- Coordinate a Strategic Plan of the Information Technology Department.
- Coordinate a redesign of the City's Web site.

Information Technology (continued)

Performance Measures

Department	Number of IT Tickets (2016 Calendar Year)	% of IT Hours/Efforts
Administration	69	16.50%
Finance	51	7%
Fire	50	9%
Fire MDC	3	2.50%
Community and Economic Development	55	3%
Police	242	32%
Police MDC	80	13%
Public Works	189	17%
Total	739	100%
Number of City Council meetings filmed and recorded		28
Number of School Board meetings filmed and recorded		12
Number of Council and Commission agenda items posted to Web site (including those posted by staff in City departments other than IT)		258
Other Web site updates completed by IT staff		109

City of Los Banos

Information Technology 2017-2018 Department Detail Personnel Services

Information Technology - Fund 610
Administration - Department 410
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Information Technology Director	1	100%	
Information Technology Technician	2	100%	

Total Salaries (Including Overtime)	\$242,319
Dental & Optical	\$2,628
Health Insurance	\$48,323
Life Insurance	\$378
OPEB	\$7,686
Retirees Health Insurance	\$0
Social Security (FICA)	\$18,537
State Retirement (PERS)	\$76,985
Unemployment Insurance	\$1,212
Workmen's Compensation Insurance	\$17,560
Total Benefits:	\$173,309
Total Personnel Services:	\$415,628

City of Los Banos
Information Technology
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
610-410-100-101	Salaries	204,710	211,049	231,079	240,819
610-410-100-103	Overtime	470	704	500	1,500
610-410-100-120	Benefits	108,871	84,006	91,056	96,324
610-410-100-121	Benefits-PERS	0	159,718	67,048	76,985
	Personnel Services	314,052	455,477	389,683	415,628
610-410-100-202	Fleet Repair & Maintenance	541	478	600	567
610-410-100-204	Fleet Services	1,032	1,173	1,173	1,343
610-410-100-231	Professional Services	0	0	0	25,000
610-410-100-236	Medical Services	0	0	80	105
610-410-100-238	Technical Services	30,712	22,144	50,907	47,519
610-410-100-250	Insurance	5,698	6,036	7,040	7,418
610-410-100-251	Memberships & Dues	420	420	420	420
610-410-100-257	Travel & Training	2,186	1,324	2,663	6,000
610-410-100-260	Office Supplies	4,282	2,963	2,201	3,000
610-410-100-265	Gasoline & Oil	361	318	345	285
610-410-100-273	Special Departmental Expense	0	0	0	300
	Supplies & Services	45,233	34,857	65,429	91,957
610-410-100-770	Computer Equipment	28,639	47,049	28,744	116,827
	Capital Outlay	28,639	47,049	28,744	116,827
	Total Information Technology	\$387,924	\$537,383	\$483,856	\$624,412

Information Technology

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICE: Funding for an IT Strategic Plan.

238-TECHNICAL SERVICES: Services are to include: City Hall and Police Internet Service Provider at \$9,696, email and endpoint security renewal at \$409, maintenance renewal on network equipment at \$2,974, IT Ticket and Time-tracking software support renewal at \$565, network security equipment maintenance at \$18,400, Council Chambers broadcast server equipment support at \$2,100, server virtualization software maintenance and support for Police at \$2,100, storage hardware maintenance and support for Police at \$3,465, server virtualization software maintenance and support for City Hall at \$1,302, email security certificate to provide secure email access for remote access users at \$73, firewall VPN certificate to provide secure network access for remote connectivity and support for the City network at \$105, web site hosting service at \$113, email delivery monitoring service at \$63, City Hall generator (power backup) service at \$630, email phish/malware user education at \$1,733, and Police WiFi antenna software license and support at \$105.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Funding for replacement of old desktop and laptop computers at \$15,100, replacement of legacy network equipment and servers at \$60,582, and upgrade of Windows desktop and Microsoft Office software licenses at \$41,145.

City of Los Banos
Peg Franchise Fee
2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
212-410-100-203	Equip Repair & Maintenance	0	849	4,000	0
	Supplies & Services	0	849	4,000	0
212-410-100-752	Communication Equipment	0	0	0	150,000
	Capital Outlay	0	0	0	150,000
	Total Peg Franchise Fee	\$0	\$849	\$4,000	\$150,000

PEG Franchise Fee

SERVICES & SUPPLIES

752-COMMUNICATIONS EQUIPMENT: Expenses related to replacing equipment used for broadcasting council meetings on City Government Channel broadcast on Comcast XFINITY and AT&T U-verse.

City of Los Banos



Retiree Health Benefits

City of Los Banos
 Retirees' Medical Health
 2017-2018

Account Number	Description	2014-2015 Actual	2015-2016 Actual	2016-2017 Estimated	2017-2018 Adopted
656-415-530-125	Retired Employee Benefits	1,072,495	1,214,251	1,197,742	1,197,742
	Personnel Services	1,072,495	1,214,251	1,197,742	1,197,742
	Total Retirees' Medical Health	\$1,072,495	\$1,214,251	\$1,197,742	\$1,197,742

Retirees' Medical Health

SERVICES & SUPPLIES

125-RETIRED EMPLOYEE BENEFITS: Funding provided in this category is used for payment of the City retirees' medical health benefits and to provide for the City's obligation to provide for retirees' health insurance in the future.

City of Los Banos

Description of Budgeted Debt Obligation

	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Estimated	2017-18 Adopted	Debt Balance
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CERTIFICATE OF PARTICIPATION

<u>1993 City Hall / Fire Station Certificate of Participation - (1993 - 2019)</u>	Bond called on 12/1/12						
Principal: Debt Service	\$590,000	\$0	\$0	\$0	\$0	\$0	\$0
Interest: Debt Service	17,700	0	0	0	0	0	0
Debt Service	\$607,700	\$0	\$0	\$0	\$0	\$0	\$0
FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%							

<u>2003 Wastewater Certificate Of Participation - (2003 - 2019) *</u>							
Principal: Debt Service	\$350,000	\$360,000	\$375,000	\$390,000	\$405,000	\$425,000	\$900,000
Interest: Debt Service	123,820	110,680	96,528	81,416	65,313	48,085	\$39,820
Debt Service	\$473,820	\$470,680	\$471,528	\$471,416	\$470,313	\$473,085	\$939,820

***2003 REFUNDED 1993 CERTIFICATE OF PARTICIPATION**

FUNDING SOURCE: Wastewater Fund

<u>1997 Wastewater Expansion Plant II Certificate of Participation - (1997 - 2019)</u>	Bond called on 8/1/2013						
Principal: Debt Service	\$210,000	\$1,820,000	\$0	\$0	\$0	\$0	\$0
Interest: Debt Service	96,355	85,375	0	0	0	0	0
Debt Service	\$306,355	\$1,905,375	\$0	\$0	\$0	\$0	\$0

FUNDING SOURCE: Wastewater Fund

<u>2002 Water Certificate of Participation - (2002 - 2022)</u>	Bond called on 8/1/2013						
Principal: Debt Service	\$340,000	\$4,325,000	\$0	\$0	\$0	\$0	\$0
Interest: Debt Service	212,700	198,725	0	0	0	0	0
Debt Service	\$552,700	\$4,523,725	\$0	\$0	\$0	\$0	\$0

FUNDING SOURCE: Water Fund

BONDS

<u>2002 Public Financing Authority Land Lease Bond - (2002-2027)</u>	Bond called on 12/1/12						
Principal: Leases / Loans	\$805,000	\$0	\$0	\$0	\$0	\$0	\$0
Interest: Leases / Loans	41,337	0	0	0	0	0	0
Debt Service	\$846,337	\$0	\$0	\$0	\$0	\$0	\$0

FUNDING SOURCE: General Fund - Administration

NOTES PAYABLE

<u>Airport State Grant - (2001 - 2018)</u>							
Principal: Leases / Loans	\$22,318	\$23,356	\$24,394	\$25,433	\$14,347	\$0	\$0
Interest: Leases / Loans	\$6,182	4,926	3,612	2,239	807	0	0
Debt Service	\$28,500	\$28,282	\$28,006	\$27,672	\$15,154	\$0	\$0

FUNDING SOURCE: Airport Fund

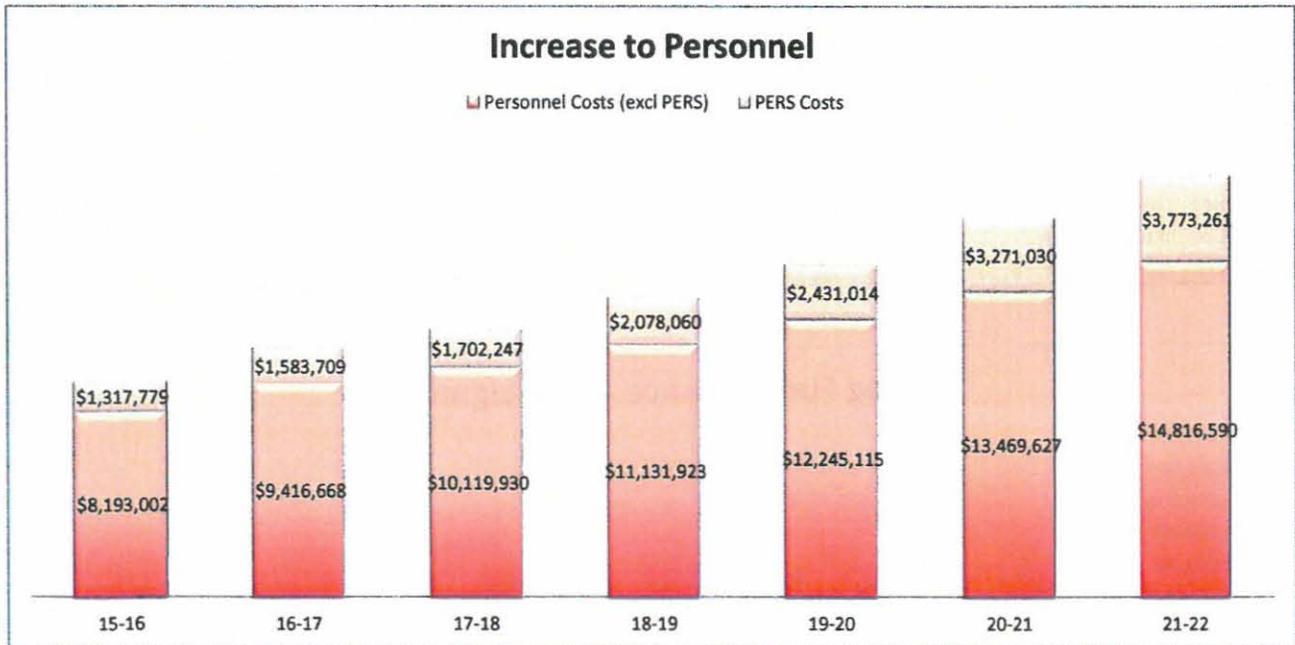
City of Los Banos

Description of Budgeted Debt Obligation (continued)

	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Estimated	2017-18 Adopted	Debt Balance
CAPITAL LEASES							
<u>Ford Motor Lease - 5 Trucks (February 2014 - January 2019)</u>							
Principal: Leases / Loans	\$0	\$18,210	\$42,828	\$45,109	\$47,511	\$50,042	\$30,415
Interest: Leases / Loans	0	3,892	10,216	7,935	5,533	3,002	\$527
Debt Service	\$0	\$22,102	\$53,044	\$53,044	\$53,044	\$53,044	\$30,942
FUNDING SOURCE: General Fund - Streets 52.1%, Wastewater Fund - Collection 17.3%, Solid Waste Fund 30.6%							
<u>Ford Motor Lease - 3 Trucks, 1 Van (June 2015 - April 2020)</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$32,841	\$36,688	\$38,641	\$87,242
Interest: Leases / Loans	0	0	0	7,744	7,588	5,634	\$4,998
Debt Service	\$0	\$0	\$0	\$40,585	\$44,275	\$44,275	\$92,240
FUNDING SOURCE: General Fund - Streets 22%, Water Fund 14%, Wastewater Fund - Collection 35%, Solid Waste Fund 29%							
<u>Ford Motor Lease - Aerial Truck (September 2015 - August 2020)</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$9,828	\$13,263	\$13,865	\$33,545
Interest: Leases / Loans	0	0	0	1,943	2,432	1,829	\$1,767
Debt Service	\$0	\$0	\$0	\$11,771	\$15,694	\$15,694	\$35,312
FUNDING SOURCE: General Fund - Streets							
<u>Loan from Wastewater Fund</u>							
Principal: Leases / Loans	\$0	\$660,000	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$660,000	\$0	\$0	\$0	\$0	\$0
FUNDING SOURCE: General Fund - Administration							
<u>Loan from Water Fund</u>							
Principal: Leases / Loans	\$75,000	\$80,000	\$80,000	\$85,000	\$85,000	\$90,000	\$705,000
Interest: Leases / Loans	12,000	11,250	10,450	9,650	8,800	7,950	\$26,550
Debt Service	\$87,000	\$91,250	\$90,450	\$94,650	\$93,800	\$97,950	\$731,550
FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%							

**General Fund Five Year Forecast
2017-2018 Budget**

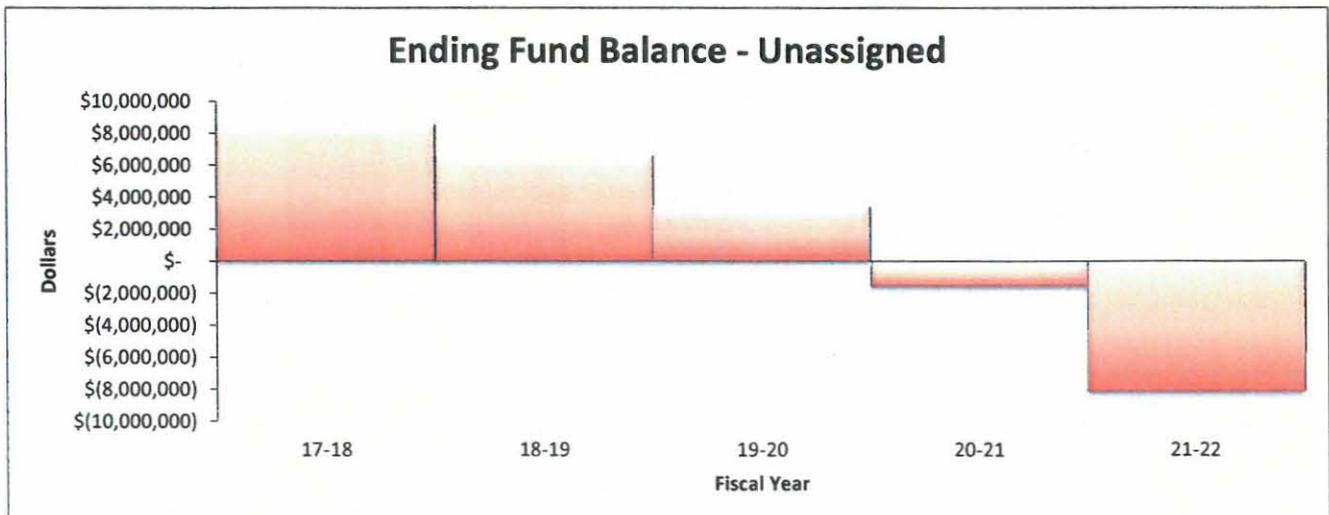
	Actual 15-16	Estimated 16-17	Five - Year Forecast				
			17-18	18-19	19-20	20-21	21-22
			<i>Budgeted</i>				
Sales Tax	\$ 3,829,042	\$ 4,008,845	\$ 4,048,275	\$ 4,210,206	\$ 4,378,614	\$ 4,553,759	\$ 4,735,909
Property Taxes	\$ 3,228,787	\$ 3,170,868	\$ 3,229,445	\$ 3,326,328	\$ 3,426,118	\$ 3,528,902	\$ 3,634,769
Property Tax in Lieu of VLF	\$ 2,322,505	\$ 2,478,383	\$ 2,527,951	\$ 2,603,790	\$ 2,681,903	\$ 2,762,360	\$ 2,845,231
Other Taxes	\$ 523,261	\$ 586,025	\$ 591,800	\$ 603,636	\$ 615,709	\$ 628,023	\$ 640,583
Licenses & Permits	\$ 855,171	\$ 1,038,608	\$ 1,039,000	\$ 1,059,780	\$ 1,080,976	\$ 1,102,595	\$ 1,124,647
Charges for Services	\$ 1,844,572	\$ 1,838,982	\$ 1,940,371	\$ 1,979,178	\$ 2,018,762	\$ 2,059,137	\$ 2,100,320
Other Revenues	\$ 1,608,252	\$ 1,529,431	\$ 1,363,006	\$ 1,390,266	\$ 1,418,071	\$ 1,446,433	\$ 1,475,362
TOTAL REVENUES	\$ 14,211,590	\$ 14,651,142	\$ 14,739,848	\$ 15,173,184	\$ 15,620,153	\$ 16,081,209	\$ 16,556,821
Personnel Costs (excl PERS)	\$ 8,193,002	\$ 9,416,668	\$ 10,119,930	\$ 11,131,923	\$ 12,245,115	\$ 13,469,627	\$ 14,816,590
PERS Costs	\$ 1,317,779	\$ 1,583,709	\$ 1,702,247	\$ 2,078,060	\$ 2,431,014	\$ 3,271,030	\$ 3,773,261
All other Operating Expenses	\$ 2,592,509	\$ 3,930,680	\$ 3,932,140	\$ 3,848,668	\$ 4,041,099	\$ 4,243,154	\$ 4,455,312
Subtotal : Operating Expenses	\$ 12,103,290	\$ 14,931,057	\$ 15,754,317	\$ 17,058,651	\$ 18,717,228	\$ 20,983,811	\$ 23,045,163
Debt Services	\$ 9,651	\$ 8,800	\$ 7,950	\$ 7,100	\$ 6,250	\$ 5,400	\$ 4,550
Transfer Out	\$ 160,231	\$ 166,889	\$ 190,807	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
Contingency	\$ 8,522	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES	\$ 12,281,694	\$ 15,156,746	\$ 16,003,074	\$ 17,290,751	\$ 18,948,478	\$ 21,214,211	\$ 23,274,713
Revenue - (Expenditures)	\$ 1,929,896	\$ (505,604)	\$ (1,263,226)	\$ (2,117,567)	\$ (3,328,325)	\$ (5,133,002)	\$ (6,717,892)
Fund Balance - Unassigned	\$ 7,724,158	\$ 9,685,258	\$ 9,430,869	\$ 8,542,643	\$ 6,622,413	\$ 3,444,089	\$ (1,538,913)
Assigned/Committed/Restricted	\$ 31,204	\$ 251,215	\$ 375,000	\$ 197,337	\$ 150,000	\$ 150,000	\$ 150,000
Ending Fund Balance - Unassigned	\$ 9,685,258	\$ 9,430,869	\$ 8,542,643	\$ 6,622,413	\$ 3,444,089	\$ (1,538,913)	\$ (8,106,805)
Reserve @ 30% Operating Costs	\$ 3,630,987	\$ 4,479,317	\$ 4,726,295	\$ 5,117,595	\$ 5,615,168	\$ 6,295,143	\$ 6,913,549
Reserve Over/(Under) Policy Level	\$ 6,054,271	\$ 4,951,552	\$ 3,816,348	\$ 1,504,818	\$ (2,171,080)	\$ (7,834,056)	\$ (15,020,354)



Revenues - Sales Tax increased by 4% based on historic receipts. Property taxes increased by 3%. All other revenues estimated at a 2% growth.
Expenditures - Personnel costs are estimated at 10%, PERS increases are based on the estimated discount rate change, using highest value in range. All other operating expenditures are estimated to increase by 5%. Debt service is reduced according to current schedules. Contingency is to remain constant. Current projections do not allow for any major construction projects funded through the General Fund.

**General Fund Five Year Forecast - by Function
2017-2018 Budget**

	Five - Year Forecast				
	17-18	18-19	19-20	20-21	21-22
Estimated Population	39,993	40,793	42,017	43,277	44,575
Revenues:					
Sales Tax	\$ 4,048,275	\$ 4,210,206	\$ 4,378,614	\$ 4,553,759	\$ 4,735,909
Property Taxes	\$ 3,229,445	\$ 3,326,328	\$ 3,426,118	\$ 3,528,902	\$ 3,634,769
Property Tax in Lieu of VLF	\$ 2,527,951	\$ 2,603,790	\$ 2,681,903	\$ 2,762,360	\$ 2,845,231
Other Taxes	\$ 591,800	\$ 603,636	\$ 615,709	\$ 628,023	\$ 640,583
Licenses & Permits	\$ 1,039,000	\$ 1,059,780	\$ 1,080,976	\$ 1,102,595	\$ 1,124,647
Charges for Services	\$ 1,940,371	\$ 1,979,178	\$ 2,018,762	\$ 2,059,137	\$ 2,100,320
Other Revenues	\$ 1,363,006	\$ 1,390,266	\$ 1,418,071	\$ 1,446,433	\$ 1,475,362
TOTAL REVENUES	\$ 14,739,848	\$ 15,173,184	\$ 15,620,153	\$ 16,081,209	\$ 16,556,821
Revenues per capita	369	372	372	372	371
Expenditures:					
Administration	\$ 1,360,110	\$ 1,193,625	\$ 1,302,821	\$ 1,447,511	\$ 1,583,272
Community & Economic Dev.	\$ 870,324	\$ 940,567	\$ 1,015,882	\$ 1,113,904	\$ 1,206,102
Police	\$ 9,133,018	\$ 10,138,511	\$ 11,177,623	\$ 12,621,982	\$ 13,918,203
Code Enforcement	\$ 279,625	\$ 308,911	\$ 340,939	\$ 386,516	\$ 427,284
Fire	\$ 1,798,704	\$ 1,964,867	\$ 2,145,636	\$ 2,392,405	\$ 2,614,806
Building	\$ 856,750	\$ 901,801	\$ 949,293	\$ 1,000,532	\$ 1,053,522
Engineering	\$ 107,965	\$ 117,806	\$ 128,515	\$ 142,902	\$ 156,253
Recreation	\$ 379,890	\$ 409,926	\$ 443,989	\$ 486,338	\$ 527,808
Maintenance	\$ 767,765	\$ 868,868	\$ 984,101	\$ 1,147,454	\$ 1,296,544
Community Center	\$ 200,166	\$ 213,769	\$ 228,429	\$ 244,267	\$ 261,369
Debt Service	\$ 7,950	\$ 7,100	\$ 6,250	\$ 5,400	\$ 4,550
Transfer Out	\$ 190,807	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
Contingency	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES	\$ 16,003,074	\$ 17,290,751	\$ 18,948,478	\$ 21,214,211	\$ 23,274,713
Expenditures per capita	400	424	451	490	522
Revenue - Expenditures	\$ (1,263,226)	\$ (2,117,567)	\$ (3,328,325)	\$ (5,133,002)	\$ (6,717,892)
Fund Balance - Unassigned	\$ 9,430,869	\$ 8,542,643	\$ 6,622,413	\$ 3,444,089	\$ (1,538,913)
Assigned/Committed/Restricted	\$ 375,000	\$ 197,337	\$ 150,000	\$ 150,000	\$ 150,000
Ending Fund Balance - Unassigned	\$ 8,542,643	\$ 6,622,413	\$ 3,444,089	\$ (1,538,913)	\$ (8,106,805)



RESOLUTION NO. 5869

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS SETTING THE TAX RELATED APPROPRIATION LIMIT IN COMPLIANCE WITH PROPOSITION 4 AND PROPOSITION 111 FOR 2017-2018 FISCAL YEAR

WHEREAS, there has been presented to the City Council of the City of Los Banos the Appropriation Limitation Analysis; and

WHEREAS, the City Council has selected the population and inflation factors used in the Appropriation Limitation Analysis; and

WHEREAS, a Public Hearing was duly held on June 21, 2017 providing an opportunity for City Council to review the Appropriation Limitation Analysis and to allow for public comment; and

WHEREAS, said Appropriation Analysis as presented has been reviewed, examined, and approved by the City Council of the City of Los Banos.

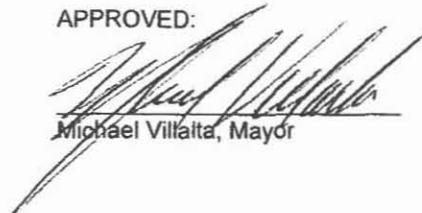
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Banos that the annual adjusting factors of California Per Capita Personal Income at 1.0369% and City population at 1.0162% is hereby adopted; and

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos that said Tax Related Appropriation Limit of \$82,376,420 is hereby adopted by the City Council of the City of Los Banos, a copy of which is attached hereto as Exhibit "A".

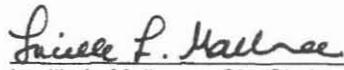
The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 21st day of June 2017, by Council Member Faria who moved its adoption, which motion was duly seconded by Council Member Silveira and the Resolution adopted by the following vote:

AYES: Council Members Faria, Johnson-Santos, Lewis, Silveira,
Mayor Villalta
NOES: None
ABSENT: None

APPROVED:


Michael Villalta, Mayor

ATTEST:


Lucille L. Mallonee, City Clerk

RESOLUTION NO. 5870

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS ADOPTING THE 2017-2018 FISCAL YEAR BUDGET, INCLUDING EMPLOYEE SALARY SCHEDULE (DIVISION 4) OF LOS BANOS POLICY AND PROCEDURE MANUAL AND CAPITAL IMPROVEMENT PLAN AND COMMIT FUNDS FOR PUBLIC SAFETY FLEET REPLACEMENT

WHEREAS, there has been presented to the City Council of the City of Los Banos a Proposed Budget for the 2017-2018 Fiscal Year; and

WHEREAS, the Proposed Budget for the City of Los Banos has been reviewed by the City Council at the City of Los Banos Budget Study Session held May 30, 2017; and

WHEREAS, a Public Hearing was duly held on June 21, 2017 providing an opportunity for City Council to review the Proposed Budget and to allow for public comment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Los Banos that the 2017-2018 Fiscal Year Budget, including the Employee Salary Schedule and Capital Improvement Plan, as approved by the City Council, is hereby adopted; and

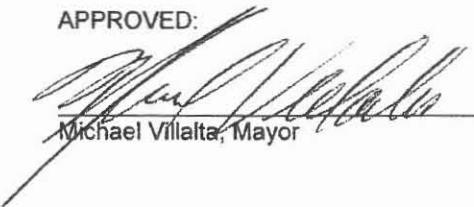
BE IT FURTHER RESOLVED that:

- 1) The City Council hereby commits funds in the amount of \$100,000 for Police and \$100,960 for Fire for future fleet replacement;
- 2) That Exhibit A - Summary of Fund Balance, Exhibit B - Employee Salary Schedule, and Exhibit C - Capital Improvement Plan Summary are attached and made a part of this Resolution. Within each fund in Exhibit A, the estimated revenues presented are recognized, the Transfers In and Transfers Out are authorized, and the proposed expenditures are appropriated;
- 3) The City Manager is hereby authorized to transfer, per occurrence, up to \$100,000 in appropriations for the General Fund and \$50,000 in appropriations for any other fund between accounts within other funds in Exhibit A as a budget adjustment to meet unforeseen events;
- 4) The City Council of the City of Los Banos may adjust the overall appropriation levels in each fund at any time during the 2017-2018 Fiscal Year by action to amend this budget.

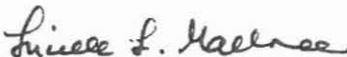
The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 21st day of June 2017, by Council Member Silveira who moved its adoption, which motion was duly seconded by Council Member Johnson-Santos and the Resolution adopted by the following vote:

AYES: Council Members Faria, Johnson-Santos, Lewis, Silveira,
Mayor Villalta
NOES: None
ABSENT: None

APPROVED:


Michael Villalta, Mayor

ATTEST:


Lucille L. Mallonee, City Clerk

**DIVISION 4
SALARY SCHEDULE**

(Approved June 21, 2017 / Effective July 1, 2017)

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY

**SECTION A - ADMINISTRATION
TOTAL POSITIONS AUTHORIZED (5)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
City Manager	(1)	12,880-16,504	*	*	*	*	*	*
Human Resources Director	(1)	7,648-9,765	*	*	*	*	*	*
Assistant City Clerk/HR Analyst	(1)	*	5,044	5,296	5,561	5,839	6,131	6,438
HR Technician I	(1)	*	3,383	3,552	3,730	3,917	4,113	4,319
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	3,011	3,162	3,320	3,486	3,660	3,843
Admin Clerk I	*	*	2,526	2,652	2,785	2,924	3,070	3,224

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Human Resources Director with concurrence of the City Manager.

**SECTION B - FINANCE
TOTAL POSITIONS AUTHORIZED (9)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Finance Director	(1)	8,723-11,138						
Accounting & Budget Supervisor	(1)	*	6,067	6,370	6,689	7,023	7,374	7,743
<u>Accountant</u>	(2)							
Accountant II	*	*	5,044	5,296	5,561	5,839	6,131	6,438
Accountant I	*	*	4,111	4,317	4,533	4,760	4,998	5,248
<u>Accounting Technician</u>	(1)	*	3,450	3,623	3,804	3,994	4,194	4,404
<u>Accounting Clerk</u>	(4)							
Accounting Clerk II	*	*	3,011	3,162	3,320	3,486	3,660	3,843
Accounting Clerk I	*	*	2,526	2,652	2,785	2,924	3,070	3,224

* Comment: Promotions to skill levels within the Accountant and Accounting Clerk job classifications are made by the Finance Director with concurrence of the City Manager.

**SECTION C - COMMUNITY & ECONOMIC DEVELOPMENT
TOTAL POSITIONS AUTHORIZED (3)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Community & Economic Development Director	(1)	7,648-9,765						
<u>Planner</u>	(1)							
Senior Planner	*	*	5,856	6,149	6,456	6,779	7,118	7,474
Associate Planner	*	*	5,044	5,296	5,561	5,839	6,131	6,438
Assistant Planner	*	*	4,111	4,317	4,533	4,760	4,998	5,248
<u>Planning Technician</u>	(1)	*	3,383	3,552	3,730	3,917	4,113	4,319

* Comment: Promotions to skill levels within the Planner job classifications are made by the Community & Economic Development Director with concurrence of the City Manager.

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY-Continued

SECTION D - INFORMATION TECHNOLOGY

TOTAL POSITIONS AUTHORIZED (3)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Information Technology Director	(1)	7,648-9,765						
Information Technology Technician	(2)	*	3,938	4,135	4,342	4,559	4,787	5,026

SECTION E - PUBLIC WORKS

TOTAL POSITIONS AUTHORIZED (56)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Public Works Director/City Engineer	(1)	11,784-15,048						
Assistant Public Works Director	(1)	*	7,809	8,199	8,609	9,039	9,491	9,966
Public Works Operations Manager	(1)	*	6,067	6,370	6,689	7,023	7,374	7,743
Parks & Rec Operations Manager	(1)	*	5,670	5,954	6,252	6,565	6,893	7,238
Supervisor	(1)	*	4,553	4,781	5,020	5,271	5,535	5,812
Water Quality Specialist	(1)	*	4,464	4,687	4,921	5,167	5,425	5,696
Administrative Coordinator	(1)	*	4,273	4,487	4,711	4,947	5,194	5,454
Fleet Maintenance Coordinator	(1)	*	4,358	4,576	4,805	5,045	5,297	5,562
Foreman	(4)	*	4,273	4,487	4,711	4,947	5,194	5,454
Inspector I	(1)	*	4,150	4,358	4,576	4,805	5,045	5,297
Administrative Assistant	(2)	*	3,493	3,668	3,851	4,044	4,246	4,458
Engineering Technician	(1)	*	3,450	3,623	3,804	3,994	4,194	4,404
Recreation Coordinator II	(1)	*	3,198	3,358	3,526	3,702	3,887	4,081
Maintenance Mechanic I	(1)	*	2,924	3,070	3,224	3,385	3,554	3,732
Sweeper Operator I	(2)	*	2,924	3,070	3,224	3,385	3,554	3,732
Custodian	(1)	*	2,341	2,458	2,581	2,710	2,846	2,988
<u>Environmental Control/Utilities Maintenance</u>	(13)							
Environmental Control Specialist III	*	*	3,816	4,007	4,207	4,417	4,638	4,870
Environmental Control Specialist II	*	*	3,346	3,513	3,689	3,873	4,067	4,270
Environmental Control Specialist I	*	*	3,186	3,345	3,512	3,688	3,872	4,066
Environmental Control Specialist Trainer	*	*	3,034	3,186	3,345	3,512	3,688	3,872
Utilities Maintenance III	*	*	3,587	3,766	3,954	4,152	4,360	4,578
Utilities Maintenance II	*	*	3,261	3,424	3,595	3,775	3,964	4,162
Utilities Maintenance I	*	*	2,924	3,070	3,224	3,385	3,554	3,732
<u>Maintenance</u>	(21)							
Maintenance Worker III	*	*	3,579	3,758	3,946	4,143	4,350	4,568
Maintenance Worker II	*	*	3,240	3,402	3,572	3,751	3,939	4,136
Maintenance Worker I	*	*	2,924	3,070	3,224	3,385	3,554	3,732
Maintenance Worker Trainee	*	*	2,307	2,422	2,543	2,670	2,804	2,944
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	3,011	3,162	3,320	3,486	3,660	3,843
Admin Clerk I	*	*	2,526	2,652	2,785	2,924	3,070	3,224

* Comment: Promotions to skill levels (Trainee, I, II, III) within the Environmental Control Specialist, Utilities Maintenance, Maintenance Worker and Admin Clerk job classifications are made by the Public Works Director/City Engineer with concurrence of the City Manager.

* Additionally, the Public Works Director/City Engineer with concurrence of the City Manager, may temporarily or permanently reassign certain employees in accordance with the following guidelines: 1) Supervisor level positions -- Employees serving in capacity of Supervisor may be reassigned to an equivalent pay grade within any of the Supervisor level positions; and 2) Maintenance -- Employees assigned to any one of these three broad employment classifications may be reassigned to an equivalent pay grade of one of the other two classifications.

Sec. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY-Continued

SECTION F - FIRE & BUILDING
TOTAL POSITIONS AUTHORIZED (18)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Fire Chief	(1)	10,244-13,076						
Asst Fire Chief	(1)	*	7,735	8,122	8,528	8,954	9,402	9,872
Fire Captain	(3)	*	5,278	5,542	5,819	6,110	6,415	6,576
Fire Engineer	(6)	*	5,028	5,179	5,334	5,494	5,659	5,801
Fire Fighter	(5)	*	4,135	4,342	4,559	4,787	5,026	5,152
Administrative Coordinator	(1)	*	4,273	4,487	4,711	4,947	5,194	5,454
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	3,011	3,162	3,320	3,486	3,660	3,843
Admin Clerk I	*	*	2,526	2,652	2,785	2,924	3,070	3,224

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Fire Chief with concurrence of the City Manager.

SECTION G - POLICE
TOTAL POSITIONS AUTHORIZED (67)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Police Chief	(1)	11,185-14,277						
Police Commander	(2)	*	8,407	8,827	9,268	9,731	10,218	10,729
Police Sergeant	(7)	*	6,488	6,813	7,154	7,511	7,887	8,084
Police Services Manager	(1)	*	5,851	6,144	6,451	6,774	7,113	7,469
Dispatch Supervisor	(1) ¹	*	4,589	4,818	5,059	5,312	5,578	5,857
Code Enforcement Officer	(2)	*	3,860	4,053	4,256	4,469	4,692	4,927
Dispatcher	(10)	*	3,512	3,687	3,872	4,065	4,268	4,482
Crime Analyst	(1)	*	3,386	3,555	3,733	3,920	4,116	4,322
Property Evidence Technician	(1)	*	2,976	3,125	3,281	3,445	3,617	3,798
Community Services Officer	(6)	*	2,579	2,708	2,843	2,986	3,135	3,292
Public Safety Custodian	(1)	*	2,341	2,458	2,581	2,710	2,846	2,988
Police Officer	(30) ²	*	4,863	5,106	5,362	5,630	5,911	6,059
Police Trainee	*	*	2,294	2,409	2,529	2,655	2,788	2,927
<u>Admin Clerk</u>	(4)							
Admin Clerk II	*	*	3,011	3,162	3,320	3,486	3,660	3,843
Admin Clerk I	*	*	2,526	2,652	2,785	2,924	3,070	3,224

¹ Authorized but underfilling with a Dispatcher for fiscal year 2017/2018

² The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Police Chief with concurrence of the City Manager.

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS

Public Works Department -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Recreation Assistant	10.50	11.03	11.58	12.16	12.76	13.08
Effective January 1, 2018	<u>11.00</u>	<u>11.55</u>	<u>12.13</u>	<u>12.73</u>	<u>13.37</u>	<u>13.70</u>
Maintenance Worker	10.50	11.03	11.58	12.16	12.76	13.08
Effective January 1, 2018	<u>11.00</u>	<u>11.55</u>	<u>12.13</u>	<u>12.73</u>	<u>13.37</u>	<u>13.70</u>

Public Safety Department -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Police Officer	21.00	22.05	23.15	24.31	25.53	26.16
Code Enforcement Officer	18.00	18.90	19.85	20.84	21.88	22.43
Fire Fighter	15.11	15.87	16.66	17.49	18.37	18.83
Dispatcher	14.10	14.81	15.55	16.32	17.14	17.57
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52
Effective January 1, 2018	<u>11.00</u>	<u>11.55</u>	<u>12.13</u>	<u>12.73</u>	<u>13.37</u>	<u>13.70</u>
Community Services Officer	10.54	11.07	11.62	12.20	12.81	13.13
Effective January 1, 2018	<u>11.00</u>	<u>11.55</u>	<u>12.13</u>	<u>12.73</u>	<u>13.37</u>	<u>13.70</u>

City Hall Division -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52
Effective January 1, 2018	<u>11.00</u>	<u>11.55</u>	<u>12.13</u>	<u>12.73</u>	<u>13.37</u>	<u>13.70</u>

Elected Officials -- Monthly Salary

Mayor	400.00	monthly
Council Members	300.00	monthly
City Clerk	100.00	monthly
City Treasurer	100.00	monthly

Employee Benefits

The City offers a complete benefit package to all full-time employees. Benefits in this package include the following:

Medical Insurance Benefits: The City contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purchase of medical insurance will be equal to the minimum monthly employer contribution required under the Public Employees' Medical and Hospital Care Act (PEMHCA).

Cafeteria Plan: The City maintains a Cafeteria Plan, pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing employees with access to various health and welfare benefits. Benefits available through the Cafeteria Plan include, but are not limited to, medical, dental, vision, and life insurance benefits.

Life Insurance: City pays the full premium cost for \$50,000 of coverage for each employee only with buy-up options available.

Dental and Vision Plans: City pays approved dental and vision insurance premiums for employee only and partial dependent costs.

CalPERS Retirement Program: City pays employer portion as follows:

Miscellaneous Employees

- Hired before January 1, 2011 - 2.7% at 55
- Hired after January 1, 2011 - 2% at 60
- Hired after January 1, 2013 - 2% at 62, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Public Safety Employees

- Hired before January 1, 2011 - 3% at 50
- Hired after January 1, 2011 - 3% at 55
- Hired after January 1, 2013 - 2.7% at 57, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Retiree Health Insurance: The City provides medical insurance coverage for those employees who retire from employment with the City and who constitute "annuitants" as defined by the PEMHCA. The maximum monthly contribution for each eligible annuitant will be equal to the minimum employer contribution required under the PEMHCA.

Health Savings Plan (HSP): Employees hired on or after July 1, 2008, the City has established a program to which the City and Employees participate to save on a tax deferred basis, money to help pay the cost of healthcare once an individual retires. The HSP may be used for expenses as provided under the terms of the Plan.

Employee Benefits (continued)

Workers' Compensation Insurance: Workers' Compensation Insurance Benefits are provided in accordance with the requirements of State Law.

State Disability Insurance (SDI): The City allows for participation in SDI program for those employee groups who desire such an option.

Deferred Compensation: Option to participate in plans through Mass Mutual, Nationwide Solutions, or ICMA-RC.

Group Continuation of Health and Life Insurance: Federal Legislation requires agencies with twenty or more employees to continue health care coverage for terminated employees, widows, ex-spouses, and dependents of employees for eighteen months to thirty six months for certain qualifying events. These benefits are provided at the expense of the employee or entitled relative or dependent.

Tuition Reimbursement Plan: For continued education upon administrative approval. Maximum reimbursement amount of \$3,000 is allowed per fiscal year.

Sick leave: Accrued at the rate of one day per month of service for all miscellaneous employees and Police Public Safety personnel. Certain Fire personnel receive 11.2 hours per month. No maximum accrual.

Vacation Leave: Two weeks paid after one full year, three weeks paid after five full years, and four weeks paid after fifteen full years.

Administrative Leave: Management employees receive ten days per fiscal year and Middle Management employees receive five days per fiscal year.

Holidays: Miscellaneous employees receive eleven paid holidays per calendar year. Police Officers, Dispatchers, and Community Service Officers receive 10 hours per month for 10 months. Police Sergeants receive a one-time payment of 100 hours in November each year. Firefighters, Fire Engineers, and Fire Captains receive 134.4 hours per year.

Compensatory Time Off (CTO): All eligible regular employees are entitled to be permitted to accrue CTO in lieu of receiving overtime pay for hours worked in excess of normal duty assignments.

Catastrophic Leave: Employees shall be permitted to receive a maximum of thirty days, 240 hours, of donated Catastrophic Leave during any single calendar year (January 1st to December 31st).

Education Incentive Pay: \$75 per month for AA or AS Degree; \$150 per month for BA or BS Degree; or \$200 per month for MA or MS Degree.

Bilingual Pay: \$50 per month for basic verbal skills; or \$100 per month for comprehensive verbal skills; or \$150 per month for verbal, written presentation skills.

Lateral Transfer Incentive Pay: Lateral transfer police officer applicants are entitled to receive an incentive for employment not to exceed \$3,000 for employment with the Los Banos Police Department.

Employee Benefits (continued)

Certificate Pay Water/Wastewater Division Employees: Wastewater division receives \$50 per month for Grade II and \$25.00 per month for Grade I. Water division receives \$25 per month for Grade II and \$50 per month for Grade III. Compensation not to exceed \$100 per month.

Applicator Certificate & License Pay: Parks & Streets Division employees receive \$50 per month for Pesticide License, \$25 per month for Qualified Applicator Certificate, and \$25 per month for each additional category endorsements for a maximum of three categories. Compensation not to exceed \$100 per month.

Arborist Certificate Pay: Certain Public Works employees shall receive \$200 per month to hold an Arborist Certificate.

Notary Public Pay: Certain City Hall employees shall receive \$100 per month to hold a Notary Public Certificate.

Certified Municipal Clerk Pay: Certain City Hall employees shall be entitled to receive \$100 per month when awarded a Certified Municipal Clerk or Master Municipal Clerk Certificate.

Cell Phone Allowance: The Mayor and City Council Members receive a \$75 monthly cell phone allowance.

The City of Los Banos Is An Equal Opportunity Employer

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2014-15	%	TOTAL	2015-16	%	TOTAL	2016-17	%	TOTAL	2017-18	%	TOTAL
ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	40%		1	40%		1	40%		1	40%	
HR DIRECTOR/ CITY CLERK	1	62.5%		1	62.5%		1	62.5%		1	62.5%	
FINANCE DIRECTOR	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	-	25.0%		-	25.0%		-	25.0%		1	25.0%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	62.5%		1	62.5%		1	62.5%		-	62.5%	
ASSISTANT CITY CLERK/HR ANALYST	-	62.5%		-	62.5%		-	62.5%		1	62.5%	
ACCOUNTANT II	2	25%		1	25%		1	25%		-	25%	
ACCOUNTANT I	1	25%		2	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	50%		-	50%		-	50%		-	50%	
ACCOUNTING TECHNICIAN	-	50%		1	50%		1	50%		1	50%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ADMIN CLERK I	-	25%		-	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	70%		1	70%		1	70%		1	70%	
CUSTODIAN	-	7.5%		-	7.5%		1	7.5%		1	7.5%	
	FTE		5.35	FTE		5.35	FTE		5.68	FTE		5.68
WATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	-	25.0%		-	25.0%		-	25.0%		1	25.0%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		-	12.5%	
ASSISTANT CITY CLERK/HR ANALYST	-	12.5%		-	12.5%		-	12.5%		1	12.5%	
ACCOUNTANT II	2	25%		1	25%		1	25%		-	25%	
ACCOUNTANT I	1	25%		2	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	20%		-	20%		-	20%		-	20%	
ACCOUNTING TECHNICIAN	-	20%		1	20%		1	20%		1	20%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	1	34%		1	34%		1	34%		1	34%	
ACCOUNTING CLERK I	2	34%		2	34%		2	34%		2	34%	
ADMIN CLERK I	-	25%		-	25%		1	25%		1	25%	
CUSTODIAN	-	7.5%		-	7.5%		1	7.5%		1	7.5%	
	FTE		4.27	FTE		4.27	FTE		4.60	FTE		4.60
WASTEWATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	-	25.0%		-	25.0%		-	25.0%		1	25.0%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		-	12.5%	
ASSISTANT CITY CLERK/HR ANALYST	-	12.5%		-	12.5%		-	12.5%		1	12.5%	
ACCOUNTANT II	2	25%		1	25%		1	25%		-	25%	
ACCOUNTANT I	1	25%		2	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		-	15%		-	15%		-	15%	
ACCOUNTING TECHNICIAN	-	15%		1	15%		1	15%		1	15%	
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK I	2	33%		2	33%		2	33%		2	33%	
ADMIN CLERK I	-	25%		-	25%		1	25%		1	25%	
CUSTODIAN	-	7.5%		-	7.5%		1	7.5%		1	7.5%	
	FTE		4.19	FTE		4.19	FTE		4.52	FTE		4.52
SOLID WASTE ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	20%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	-	25%		-	25%		-	25%		1	25%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	10%		1	10%		1	10%		-	10%	
ASSISTANT CITY CLERK/HR ANALYST	-	10%		-	10%		-	10%		1	10%	
ACCOUNTANT II	2	25%		1	25%		1	25%		-	25%	
ACCOUNTANT I	1	25%		2	25%		2	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		-	15%		-	15%		-	15%	
ACCOUNTING TECHNICIAN	-	15%		1	15%		1	15%		1	15%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2014-15	%	TOTAL	2015-16	%	TOTAL	2016-17	%	TOTAL	2017-18	%	TOTAL
HR TECHNICIAN	1	25%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	1	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK I	2	33%		2	33%		2	33%		2	33%	
ADMIN CLERK I	-	25%		-	25%		1	25%		1	25%	
CUSTODIAN	-	7.5%		-	7.5%		1	7.5%		1	7.5%	
	FTE		4.17	FTE		4.17	FTE		4.49	FTE		4.49
<u>COMM & ECON DEVELOPMENT</u>												
COMMUNITY DEVELOPMENT DIRECTOR	-	100%		-	100%		1	100%		1	100%	
SENIOR PLANNER	-	100%		1	100%		-	100%		-	100%	
ASSOCIATE PLANNER	-	100%		-	100%		1	100%		1	100%	
ASSISTANT PLANNER II	1	100%		-	100%		-	100%		-	100%	
PLANNING TECHNICIAN	1	100%		1	100%		1	100%		1	100%	
	FTE		2.00	FTE		2.00	FTE		3.00	FTE		3.00
<u>POLICE</u>												
CHIEF OF POLICE	1	100%		1	100%		1	100%		1	100%	
POLICE COMMANDER	2	100%		2	100%		2	100%		2	100%	
SERGEANT	7	100%		7	100%		7	100%		7	100%	
POLICE OFFICER	19	100%		23	100%		23	100%		23	100%	
POLICE SERVICES MANAGER	1	100%		1	100%		1	100%		1	100%	
DISPATCHER	10	100%		11	100%		11	100%		11	100%	
COMMUNITY SERVICE OFFICER	4	100%		4	100%		4	100%		5	100%	
PROPERTY EVIDENCE TECHNICIAN	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	-	100%		-	100%		3	100%		3	100%	
PUBLIC SAFETY CUSTODIAN	1	100%		1	100%		1	100%		1	100%	
	FTE		46.00	FTE		51.00	FTE		54.00	FTE		55.00
<u>SLESF GRANT</u>												
POLICE OFFICER	1	100%		1	100%		1	100%		1	100%	
	FTE		1.00									
<u>PUBLIC SAFETY AUGMENTATION POLICE</u>												
POLICE OFFICER	6	100%		2	100%		3	100%		3	100%	
COMMUNITY SERVICE OFFICER	1	100%		1	100%		1	100%		1	100%	
CRIME ANALYST	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	1	50%		1	50%		1	50%		1	50%	
	FTE		8.50	FTE		4.50	FTE		5.50	FTE		5.50
<u>CFD - POLICE</u>												
POLICE OFFICER	3	100%		3	100%		3	100%		3	100%	
	FTE		3.00									
<u>FIRE</u>												
FIRE CHIEF	1	90%		1	90%		1	90%		1	90%	
ASSISTANT FIRE CHIEF	1	100%		1	100%		1	100%		1	100%	
FIRE CAPTAIN	1	100%		1	100%		2	100%		2	100%	
FIRE ENGINEER	1	100%		1	100%		1	100%		1	100%	
FIRE FIGHTER	1	100%		1	100%		1	100%		1	100%	
ADMINISTRATIVE COORDINATOR	-	100%		-	100%		-	100%		1	100%	
ADMINISTRATIVE ASSISTANT	1	100%		1	100%		1	100%		-	100%	
ADMIN CLERK I	-	50%		1	50%		1	50%		1	50%	
	FTE		5.90	FTE		6.40	FTE		7.40	FTE		7.40
<u>BUILDING</u>												
FIRE CHIEF	1	10%		1	10%		1	10%		1	10%	
	FTE		0.10									
<u>PUBLIC SAFETY AUGMENTATION FIRE</u>												
FIRE CAPTAIN	1	100%		1	100%		-	100%		-	100%	
FIRE ENGINEER	3	100%		3	100%		3	100%		3	100%	
FIRE FIGHTER	4	100%		4	100%		4	100%		4	100%	
ADMIN CLERK I	-	50%		1	50%		1	50%		1	50%	
	FTE		8.00	FTE		8.50	FTE		7.50	FTE		7.50
<u>CFD - FIRE</u>												
FIRE ENGINEER	2	100%		2	100%		2	100%		2	100%	
FIRE CAPTAIN	1	100%		1	100%		1	100%		1	100%	
	FTE		3.00									
<u>CODE ENFORCEMENT</u>												
ADMIN CLERK II	1	50%		1	50%		1	50%		1	50%	
CODE ENFORCEMENT	2	100%		2	100%		2	100%		2	100%	
	FTE		2.50									

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2014-15	%	TOTAL	2015-16	%	TOTAL	2016-17	%	TOTAL	2017-18	%	TOTAL
RECREATION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	2%		1	2%		1	2%		1	2%	
PARKS & REC. OPERATIONS MANAGER	1	15%		1	15%		1	15%		1	15%	
ADMINISTRATIVE COORDINATOR	1	2%		1	2%		1	2%		1	2%	
RECREATION COORDINATOR II	1	100%		1	100%		1	100%		1	100%	
	FTE		1.19									
STREETS												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE COORDINATOR	1	10%		1	10%		1	10%		1	10%	
INSPECTOR I	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE ASSISTANT	1	5%		1	5%		1	5%		1	5%	
ADMINISTRATIVE ASSISTANT	-	25%		-	25%		1	25%		1	25%	
ADMINISTRATIVE CLERK II	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	90%		1	90%		1	90%		1	90%	
MAINTENANCE WORKER III	2	90%		2	90%		2	90%		2	90%	
MAINTENANCE WORKER II	3	90%		2	90%		2	90%		2	90%	
MAINTENANCE WORKER I	2	90%		3	90%		3	90%		3	90%	
MAINTENANCE WORKER I	-	100%		1	100%		3	100%		3	100%	
	FTE		7.80	FTE		8.80	FTE		11.05	FTE		11.05
MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PARKS & REC. OPERATIONS MANAGER	1	85%		1	85%		1	85%		1	85%	
INSPECTOR I	1	5%		1	5%		1	5%		1	5%	
ADMINISTRATIVE COORDINATOR	1	10%		1	10%		1	10%		1	10%	
FOREMAN	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER II	3	100%		3	100%		3	100%		3	100%	
MAINTENANCE WORKER I	1	100%		1	100%		3	100%		4	100%	
CUSTODIAN	-	25%		-	25%		1	25%		1	25%	
	FTE		7.15	FTE		7.15	FTE		9.40	FTE		10.40
WATER												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	25%		1	25%		1	25%		1	25%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	25%		1	25%		1	25%		1	25%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE COORDINATOR	1	25%		1	25%		1	25%		1	25%	
ADMINISTRATIVE ASSISTANT	1	30%		1	30%		1	30%		1	30%	
ADMINISTRATIVE ASSISTANT	-	25%		-	25%		1	25%		1	25%	
ENGINEERING TECHNICIAN	1	34%		1	34%		1	34%		1	34%	
ADMINISTRATIVE CLERK II	1	30%		1	30%		1	30%		1	30%	
WATER QUALITY SPECIALIST	1	75%		1	75%		1	75%		1	75%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE III	2	100%		1	100%		1	100%		1	100%	
UTILITIES MAINTENANCE III	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	2	100%		3	100%		3	100%		3	100%	
UTILITIES MAINTENANCE II	1	20%		1	20%		1	20%		1	20%	
UTILITIES MAINTENANCE I	4	70%		4	70%		4	70%		4	70%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER II	3	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER I	2	5%		3	5%		3	5%		3	5%	
CUSTODIAN	-	31.675%		-	31.675%		1	31.675%		1	31.675%	
	FTE		11.19	FTE		11.19	FTE		11.76	FTE		11.76
WASTEWATER COLLECTION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE COORDINATOR	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
WASTEWATER SUPERVISOR	1	10%		1	10%		1	10%		1	10%	
WATER QUALITY SPECIALIST	1	25%		1	25%		1	25%		1	25%	
ENGINEERING TECHNICIAN	1	33%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	25%		1	25%		1	25%		1	25%	
ADMINISTRATIVE ASSISTANT	-	25%		-	25%		1	25%		1	25%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2014-15	%	TOTAL	2015-16	%	TOTAL	2016-17	%	TOTAL	2017-18	%	TOTAL
ADMINISTRATIVE CLERK II	1	25%		1	25%		1	25%		1	25%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
ENVIRONMENTAL SPECIALIST III	1	10%		1	10%		1	10%		1	10%	
UTILITIES MAINTENANCE III	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	1	80%		1	80%		1	80%		1	80%	
UTILITIES MAINTENANCE I	4	30%		4	30%		4	30%		4	30%	
UTILITIES MAINTENANCE I	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER II	3	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER I	2	5%		3	5%		3	5%		3	5%	
	FTE		6.61	FTE		6.61	FTE		6.86	FTE		6.86
WASTEWATER TREATMENT												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE COORDINATOR	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
WASTEWATER SUPERVISOR	1	90%		1	90%		1	90%		1	90%	
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
ENVIRONMENTAL SPECIALIST III	1	90%		-	90%		-	90%		-	90%	
ENVIRONMENTAL SPECIALIST II	1	100%		1	100%		1	100%		1	100%	
ENVIRONMENTAL SPECIALIST TRAINEE	-	90%		1	90%		1	90%		1	90%	
CUSTODIAN	-	6.675%		-	6.675%		1	6.675%		1	6.675%	
	FTE		3.98	FTE		3.98	FTE		4.04	FTE		4.04
SOLID WASTE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	15%		1	15%		1	15%		1	15%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE COORDINATOR	1	15%		1	15%		1	15%		1	15%	
ENGINEERING TECHNICIAN	1	33%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE ASSISTANT	-	25%		-	25%		1	25%		1	25%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
FOREMAN	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER II	-	100%		-	100%		1	100%		1	100%	
MAINTENANCE WORKER I	2	100%		2	100%		2	100%		2	100%	
SWEEPER OPERATOR I	2	100%		2	100%		2	100%		2	100%	
CUSTODIAN	-	6.65%		-	6.65%		1	6.65%		1	6.65%	
	FTE		6.33	FTE		6.33	FTE		7.65	FTE		7.65
FLEET MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	3%		1	3%		1	3%		1	3%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE COORDINATOR	1	3%		1	3%		1	3%		1	3%	
FLEET MAINT COORDINATOR	1	100%		1	100%		1	100%		1	100%	
MECHANIC I	1	100%		1	100%		1	100%		1	100%	
	FTE		2.21									
INFORMATION TECHNOLOGY												
IT DIRECTOR	1	100%		1	100%		1	100%		1	100%	
IT TECHNICIAN	2	100%		2	100%		2	100%		2	100%	
	FTE		3.00									
ENGINEERING												
INSPECTOR I	1	55%		1	55%		1	55%		1	55%	
	FTE		0.55									
TOTAL EMPLOYEES			148			151			164			166

General Narratives

SALARIES & BENEFITS

101-SALARIES: Funding provided in this category is used for payment of the total base salary package.

102-PART TIME: Funding provided in this category is used for payment of part-time staff.

103-OVERTIME: Funding provided in this category is used for payment at the rate of one and one half of all department personnel for work performed in excess of normal duty hours.

120-BENEFITS: Funding provided in this category is used for payment of the total employee benefit package; which includes the City's cost for FICA, Health Insurance, Life Insurance, Unemployment Insurance, Workmen's Compensation Insurance, and Dental and Vision Insurance.

121-BENEFITS-PERS: Employer's share of CalPERS Retirement.

SERVICES & SUPPLIES

201-GROUND MAINTENANCE: Funding is used for maintenance of sprinklers, lawn, landscape, parking lots; replacement of plants; fertilizer and other needed repairs.

202-FLEET REPAIR & MAINTENANCE: Repairs and maintenance of vehicles performed by City forces and outside sources, including parts and labor.

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance on equipment.

204-FLEET SERVICES: Fleet maintenance internal service fund.

205-FACILITY MAINTENANCE: To cover the cost of City facility maintenance such as, A/C & heater maintenance, janitorial services, plumbing, electrical and pest control.

208-RENTAL VEHICLES & EQUIPMENT: Expenses related to leasing new vehicles; Expense of renting piece of equipment needed to complete a job or that are not currently in the City's inventory.

213-WATER SEWERAGE & DISPOSAL: Expenses related to water, sewerage and disposal usage billed by City.

235-CITY ENGINEER: Funding is used for engineering services provided by the City Engineer.

236-MEDICAL SERVICES: Cost for medical services directly related to departmental activities such as mandatory drug screening and physical examinations related to specific required driver license classes.

General Narratives (continued)

SERVICES & SUPPLIES (continued)

237-RECRUITMENT: Funding in this category would be used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

240-I.T. SERVICES: IT Services internal service fund. Funding for the monthly maintenance and upgrades to the departments computers, servers and network.

250-INSURANCE: Property, vehicles, and general liability insurance. Public Official Bond, Notary Bonds, and Error and Omissions for City staff.

251-MEMBERSHIPS & DUES: Membership and dues for City staff.

252-COMMUNICATIONS: Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages.

253-ADVERTISING: Costs for publishing required notifications of City business and activities.

257-TRAVEL & TRAINING: Staff travel and training costs associated with meetings and training, continued education and specific required certifications.

260-OFFICE SUPPLIES: Expenditures for office supplies, postage and materials.

262-UNIFORM EXPENSES: Funding is used for uniform cleaning and replacement.

264-ELECTRICITY & GAS: Expenditures for electricity and natural gas purchased from the utility company.

265-GASOLINE & OIL: Expenditures for gasoline and oil used for operation of City vehicles.

267-GENERAL SUPPLIES & EXPENSES: Expenditures for miscellaneous supplies and materials needed to support City operations.

274-BOOKS & PERIODICALS: Professional publications in support of City functions. Expenses incurred for manuals, textbooks, periodicals, reference books, and workbooks.

Budget Glossary

Accrual Basis

A method of accounting that recognizes the financial effect of transactions when they occur regardless of the timing of related cash flow.

Appropriation

A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation

A dollar value placed on real estate or other property by Merced County Assessor as a basis for levying property taxes.

Assessment District

A unit set up to manage specific resources within defined boundaries. It can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.

Audit

Performed by an independent certified public accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Bonds

A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, utility infrastructure, and bridges.

Budget

A process of putting together an operating plan for a specified period of time that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

Budget Amendments

The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts within departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget Deficit

The difference between operating revenues and operating expenditures, where expenditures exceed revenues.

Budget Glossary (continued)

Budget Surplus

The difference between operating revenues and operating expenditures, where revenues exceed expenditures.

CalPERS

The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Outlay

Fixed assets that have a value of \$5,000.00 or more and have a useful economic lifetime of more than one year.

Charges In/Out

Amounts charged from one fund to another to account for the recipient fund's share of the expenditures.

Community Facilities District (CFD)

The Mello-Roos Community Facilities Act of 1982 allows a City to establish a special district to finance a variety of services. The Los Banos CFD 2002-01 was created to be used for public safety services within annexed areas.

Consumer Price Index (CPI)

A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Contracted Services

The object expenditure class for payments made for services rendered in support of City operations and activities by external parties.

COP

Certificate of Participation – A debt issue similar to issuing selling bonds, but less restrictive.

Debt Service

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department

A major administrative function of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Budget Glossary (continued)

Depreciation

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Designated Reserves

Reserves that have been designated by management to be used for a specified purpose. Designated reserves are still spendable resources.

Encumbrance

A legal obligation to expend funds for an expenditure that has not yet occurred.

Enterprise Funds

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditure

The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Agent

A bank or other corporate fiduciary that performs the function of paying on behalf of the governmental unit or other debtor, interest on debt, or principal of debt when due.

Fiscal Policies

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year

The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Full Time Equivalent (FTE)

A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee.

Fund

An accounting entity that records all financial transactions for specific activities or government functions.

Budget Glossary (continued)

Fund Balance

The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

GANN Limit (Proposition 4)

Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Governmental Accounting Standards Board (GASB)

Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities.

Grants

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure

Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers

Movement of money from one fund to another within the City.

Intergovernmental Revenue

Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Investment Revenue

Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Long-term Debt

Any debt obligation which is not payable within one year.

Budget Glossary (continued)

Materials, Supplies & Services

Expendable materials and operating supplies and services necessary to conduct departmental operations.

Operating Budget

The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Ordinance

A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures

Statistical measures, which are collected to show the impact of dollars, spent on city services.

Reserve

An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue

Sources of income financing the operations of government.

Risk Management

All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

Supplemental Property Taxes

Supplemental taxes are additional secured taxes that are due when property undergoes a change in ownership or new construction. The additional tax is owed because the County Assessor is required to immediately adjust the January 1 value to reflect the new value of the property. Adjusted for the number of months left in the fiscal year, the supplemental tax bill represents the tax due on the difference between the old and new values.

Transfers In/Out

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Abbreviations and Acronyms

AD	Assessment District
ADA	American Disabilities Act
APA	American Planning Association
ARB	Air Resources Board
ARRA	American Recovery & Reinvestment Act
CAD	Computer Aided Dispatch
CAFR	Consolidated Annual Financial Report
CALPERS	California Public Employees' Retirement System
CARB	California Air Resource Board
CEDS	Comprehensive Economic Development Strategy
CEQA	California Environmental Quality Act
CCID	Central California Irrigation District
CDA	California Downtown Association
CDBG	Community Development Block Grant
CFD	Community Facilities District
CIP	Capital Improvement Plan
CLETS	The California Law Enforcement Telecommunications Systems
CMAQ	Congestion Mitigation and Air Quality Improvement Program
COLA	Cost of Living Adjustment
COP	Certification of Participation
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CSJVRMA	Central San Joaquin Valley Risk Management Association
CSMFO	California Society of Municipal Finance Officer
CTO	Compensatory Time Off
DOF	Department of Finance
DOJ	Department of Justice
EDOTC	Economic Development Over the Counter Grant
EIR	Environmental Impact Report
EPA	Environmental Protection Agency
ERAF	Education Revenue Augmentation Fund
FAA	Federal Aviation Administration
FHWA	Federal Highway Administration
FTE	Full Time Equivalent (Employee)
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GIS	Geographic Information Systems
GFOA	Government Finance Officers Association
HCD	Housing and Community Development
HOME	Home Investment Partnership Program
HR	Human Resources
HSP	Health Savings Plan
ISF	Internal Service Fund

Abbreviations and Acronyms (continued)

IT	Information Technology
JAG	Justice Assistance Grant
L&L/LLD's	Landscape & Lighting Districts
LAFCO	Local Agency Formation Commissions
LAIF	Local Agency Investment Fund
LTF	Local Transportation Fund
MAGNET	Merced Area Gang & Narcotic Enforcement Team
MCAG	Merced County Association of Governments
MCL	Maximum Contaminant Level
MDC	Mobile Display Computers
MOU	Memorandum of Understanding
NEPA	National Environmental Policy Act
NOFA	Notice of Funding Availability
NOI	Net Operating Income
NSP	Neighborhood Stabilization Program
OPEB	Other Post Employee Benefits
OTS	Office of Traffic Safety
PAL	Police Activities League
PEG	Public, Educational, and Governmental
PEMHCA	Public Employees' Medical and Hospital Care Act
PI	Program Income
PTA	Planning and Technical Assistance
PTAF	Property Tax Administration Fee
RAN	Remote Access Network
RDA	Redevelopment Agency
RFP	Request for Proposal
RMS	Records Management System
RSTP	Regional Surface Transportation Program
RTIF	Regional Traffic Impact Fee
SB325	Senate Bill 325
SDI	State Disability Insurance
SERAF	Supplemental Educational Revenue Augmentation Fund
SHSGP	State Homeland Security Grant Program
SJAPCD	San Joaquin Valley Air Pollution Control District
SLESF	Supplemental Law Enforcement Services Fund
SOI	Sphere of Influence
SRTS	Safe Route to Schools Grant
SW	Solid Waste
TOT	Transient Occupancy Tax
VITAL	Volunteers Interacting to Advance Law Enforcement
VLF	Motor Vehicle in Lieu Fees
WW	Wastewater
WWTP	Wastewater Treatment Plant

Capital Improvement Plan

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) enables the City to plan, schedule, and finance capital projects to ensure cost effectiveness and conformance with established plans and policies. The City's budget process guides the priorities through available funding, Council goal setting, Measure P priorities, and the City goals as defined by the City Staff.

The City's CIP includes all infrastructure projects and equipment purchases over the next five years. The first year of the five-year CIP are, if approved by Council, funded and scheduled for completion. The last four years serve as the framework for future Financial Plans. The plan represents a phased approach to funding the projects needed to maintain the City's infrastructure and major building facility assets over the entire five-year period. The plan also identifies equipment replacement needs in the different areas throughout the City.

Capital project construction and purchases represent one of the fundamental functions of local government. Many of these projects extend the life of existing city assets like streets, parks, water and sewer lines and plants. Other projects replace aging facilities and equipment. Finally some projects, representing community desires and council priorities, are new projects intended to enhance the overall quality of life for residents and visitors.

The recommended capital improvement projects and equipment total \$16,209,578 for the 2017-2018 Fiscal Year.

CIP EXPENDITURE SUMMARIES

The Capital Improvement Plan is shown as Summary Schedules by department/function and an

overall Summary Schedule by Fund. The Summary Schedules includes a project description, overall cost, funding source (multiple if applicable), and project years.

Also included are Descriptions for each project recommended for funding approval for FY 2017-2018.

A brief overview of major projects within each Fund is outlined below.

GENERAL FUND PROJECTS

The City has committed itself to dedicating the necessary long-term capital funding to improve the quality of life in Los Banos. Within the General Fund, the current year budget requests reflect an effort to provide funding for high priority projects. Funding is allocated to the following projects:

- Dispatch Computer Upgrade
- Police Station Land Acquisition
- Installation of Restrooms on PAL Field
- Fleet Replacement Program Funding

PARKS AND RECREATION PROJECTS

The Los Banos Park Development Fund will finance the park rehabilitation project, with funds that have been accruing over the past year. The following project is recommended for FY 2017-2018:

- Oliveria Park Soccer Fields

Capital Improvement Plan

STREET PROJECTS

In November of 2016, the voters passed a County-wide Measure to help improve the streets; a portion of the funding generated from this measure is allocated to local jurisdictions, including a mandate on spending funds for Alternative Modes of Transportation. This year the funds will be allocated to the following projects:

- ADA Sidewalk Improvements

Other street projects are paid with funding from RSTP and Gas Tax. Those projects include:

- Repair to Bridge Abutment

UTILITIES

The Public Works Department plans to utilize available funding for the following major projects:

WATER PROJECTS

- Water Line Replacements
- Formation of a Groundwater Sustainability Agency
- Water Valve Replacement
- Sewer Line Repair
- Groundwater Study

WASTEWATER PROJECTS

- Replacement of Headworks Influent Pump Station
- Replacement of Storm Lines
- Pump Station Rehabilitation

- Addition of a Potable Water Line
- Replacement/rehab of Sewer Manholes
- Land purchase for Future Storm Basin Site

SOLID WASTE PROJECTS

- Clean Closure of Landfill Site

INFORMATION TECHNOLOGY PROJECTS

IT projects are funded by various City departments based on the allocation of IT services and the project usage. The following is a list of projects for the current year:

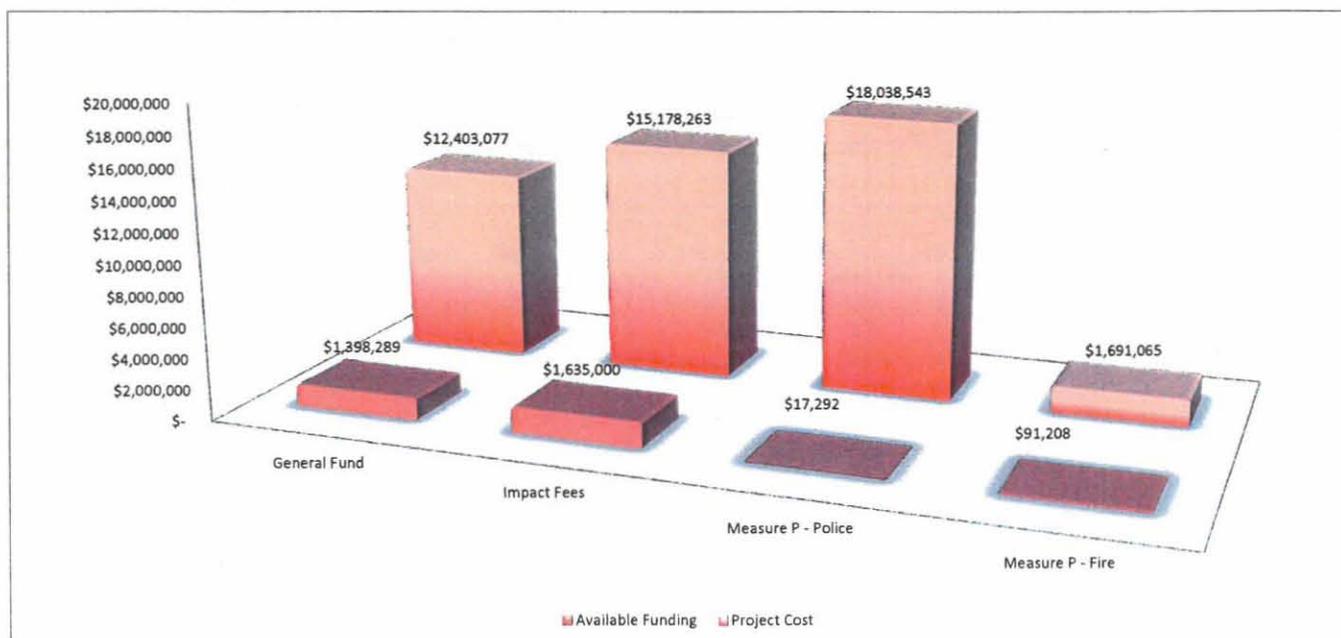
- City-wide Phone System Replacement
- Network/Server Replacement Program
- Desktop/Laptop Replacement Program
- Software Replacement Program

The CIP budget document produced for the fiscal year 2017-2018 will be presented under separate cover and will be made available for viewing at www.losbanos.org

CAPITAL IMPROVEMENT PLAN

Summary by Fund

Project Type	Total Project Cost	Prior Year Expenditures						Available Funding
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		
General Fund	\$ 12,403,077	\$ 455,514	\$ 806,177	\$ 46,500	\$ 59,398	\$ 30,700	\$ -	\$ 1,398,289
Impact Fees - City Hall	\$ 430,000	\$ 30,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 430,000
Water Administration	\$ 90,166	\$ 9,009	\$ 21,135	\$ 1,300	\$ 3,289	\$ 866	\$ -	\$ 35,599
Wastewater Administration	\$ 90,163	\$ 9,008	\$ 21,133	\$ 1,300	\$ 3,289	\$ 866	\$ -	\$ 35,596
Solid Waste Administration	\$ 90,163	\$ 9,008	\$ 21,133	\$ 1,300	\$ 3,289	\$ 866	\$ -	\$ 35,596
Measure P - Police	\$ 18,038,543	\$ 3,520	\$ 13,657	\$ -	\$ 115	\$ -	\$ -	\$ 17,292
Measure P - Fire	\$ 1,691,065	\$ 3,824	\$ 87,078	\$ -	\$ 306	\$ -	\$ -	\$ 91,208
Impact Fees - Police	\$ 12,050,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Impact Fees - Fire	\$ 1,808,263	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ -	\$ 215,000
TEP - Alternate Modes	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Streets - Charge Out	\$ 1,205,000	\$ -	\$ 450,000	\$ 290,000	\$ 180,000	\$ 185,000	\$ 100,000	\$ 1,205,000
Impact Fees - Traffic	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Impact Fees - Community Cc	\$ 460,000	\$ -	\$ -	\$ 460,000	\$ -	\$ -	\$ -	\$ 460,000
Water	\$ 9,406,533	\$ 151,595	\$ 1,261,968	\$ 1,664,084	\$ 2,501,354	\$ 2,873,017	\$ 947,000	\$ 9,399,018
Wastewater - Collections	\$ 10,785,505	\$ 1,067	\$ 2,854,468	\$ 2,771,084	\$ 2,474,854	\$ 1,402,517	\$ 1,274,000	\$ 10,777,990
Wastewater - Treatment	\$ 8,747,234	\$ 76,067	\$ 6,713,227	\$ 457,083	\$ 811,854	\$ 646,517	\$ 35,000	\$ 8,739,748
Solid Waste	\$ 7,004,504	\$ 76,625	\$ 1,989,248	\$ 4,552,745	\$ 226,854	\$ 151,517	\$ -	\$ 6,996,989
Solid Waste - Street Sweepin	\$ 829,234	\$ 1,067	\$ 276,227	\$ 1,083	\$ 271,854	\$ 1,517	\$ 270,000	\$ 821,748
Airport	\$ 2,895,900	\$ -	\$ 157,900	\$ 1,600,000	\$ 350,000	\$ 630,000	\$ 158,000	\$ 2,895,900
Fleet	\$ 19,234	\$ 1,067	\$ 6,227	\$ 1,083	\$ 1,854	\$ 1,517	\$ -	\$ 11,748
PEG Franchise Fee	\$ 200,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
LB Park Development	\$ 330,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Assessment Districts	\$ 375,000	\$ 20,000	\$ 285,000	\$ -	\$ 70,000	\$ -	\$ -	\$ 375,000
Total New Projects	\$ 89,299,584	\$ 847,371	\$ 16,209,578	\$ 12,047,562	\$ 7,058,310	\$ 5,924,900	\$ 2,784,000	\$ 44,871,721



Administration Department

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Administration Department				Available Funding						
Project Title	Total Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Completion Date & Comments
PAL-Restrooms	\$ 200,000	General Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Funding match by County
City Hall Expansion	\$ 230,000	City Hall Impact Fee	\$ 30,000	\$ 30,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
City Hall Rehab	\$ 200,000	City Hall Impact Fee	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	
Finance Software Replacement	\$ 200,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Researching Software Opt
		Water Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25% to each fund
		Wastewater Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Solid Waste Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Vehicle Replacement	\$ 80,000	General Fund	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	Utilize assigned Funds
Budget Software	\$ 25,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Researching Software Opt
		Water Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25% to each fund
		Wastewater Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Solid Waste Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 935,000		\$ 30,000	\$ 30,000	\$ 300,000	\$ 240,000	\$ 40,000	\$ -	\$ -	

Community and Economic Development Department

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Community and Economic Development				Available Funding						
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Completion Date & Comments
Welcome Entrance Signs	\$ 15,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Downtown Pavers	\$ 1,800,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Renovation of Downtown Parking	\$ 1,200,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 3,015,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Police Department

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Police Department				Available Funding						
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Completion Date & Comments
Dispatch Computer Upgrade	\$ 71,000	General Fund	\$ -	\$ -	\$ 71,000	\$ -	\$ -	\$ -	\$ -	
Police Station	\$ 18,000,000	Measure P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	60% Measure P
	\$ 12,000,000	Impact Fees	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	40% Impact
	\$ 2,000,000	General Fund	\$ 30,000	\$ 30,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Land Purchase/Acquisition
Fleet Replacement Schedule	\$ 1,200,000	General Fund	\$ 345,000	\$ 345,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
Body Cameras	\$ 20,000	General Fund	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Fueling Station Canopy/Concrete	\$ -	Impact Fees	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Portion paid by Fire
Range Classroom	\$ 250,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 33,541,000		\$ 375,000	\$ 375,000	\$ 391,000	\$ -	\$ -	\$ -	\$ -	

Fire Department

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Fire Department				Available Funding						
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Completion Date & Comments
Turnouts	\$ 120,000	General Fund	\$ 20,506	\$ 20,506	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Upgrade ADA Compliant	\$ 25,000	General Fund	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	paid using assigned funds
Mobile Display Computer Repli	\$ 75,000	Measure P	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
Fueling Station Canopy/Concret	\$ 265,000	Impact Fees - Fire	\$ -	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ -	portion paid by PD
Purchase Ladder Truck	\$ 900,000	General Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	funds to be committed
Purchase Type 1 Fire Engine	\$ 600,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Station #3	\$ 2,500,000	Measure P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50% allocated to each fund
		Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Training Tower	\$ 686,526	Measure P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50% allocated to each fund
		Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 5,171,526		\$ 20,506	\$ 20,506	\$ 435,000	\$ -	\$ -	\$ -	\$ -	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22

Public Works - Streets				Available Funding						Completion Date & Comments	
Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		
K Street Storm Line - ADA	\$ 250,000	TEP - Alt Mode	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	
West I Bridge Abutment	\$ 60,000	Streets - Charge Out	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	
Traffic Master Plan	\$ 100,000	Traffic Impact	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
EQUIPMENT											
Paint Stencil Bed	\$ 135,000	Streets - Charge Out	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Backhoe Jackhammer Attac	\$ 45,000	Streets - Charge Out	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	
(2) 3/4 Ton Pickup	\$ 85,000	Streets - Charge Out	\$ -	\$ -	\$ 45,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	
Paving Box	\$ 220,000	Streets - Charge Out	\$ -	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	
(2) 33000 GVWR Truck Ch	\$ 280,000	Streets - Charge Out	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	
Skid Steer	\$ 95,000	Streets - Charge Out	\$ -	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	
Backhoe	\$ 135,000	Streets - Charge Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	
(2) 1 Ton Utility Pickup Tru	\$ 100,000	Streets - Charge Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	
Stake & Form Truck	\$ 50,000	Streets - Charge Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	
Total New Projects	\$ 1,555,000		\$ -	\$ -	\$ 700,000	\$ 290,000	\$ 280,000	\$ 185,000	\$ 100,000		

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22

Public Works - Maintenance				Available Funding						Completion Date & Comments	
Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		
Oliveria Park Rehab	\$ 330,000	LB Park Developmen	\$ -	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Ag Sports Reconstruction	\$ 670,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Veteran's Park Lighting	\$ 70,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Colorado Ball Park Reconst	\$ 350,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Flagpole Park Landscaping	\$ 75,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Park Master Plan	\$ 120,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Pacheco Park Reconstructio	\$ 900,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wolfens Park Landscaping	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Skylark Park Landscaping	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Davis Park Landscaping	\$ 75,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Gardens Park Landscaping	\$ 40,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Little Page Park Landscapin	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Aquatics Facility Design	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Page Park Reconstructio	\$ 125,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Catholic Park Landscaping	\$ 30,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City Park	\$ 150,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Airport Park Landscaping	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
EQUIPMENT											
Ball Field Groomer	\$ 20,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(4) Storage Containers	\$ 20,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tractor W/bucket attachmen	\$ 85,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Leaf Machine	\$ 30,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chassis for Aerial Boom	\$ 150,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chipper	\$ 70,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(3) 3/4 Ton Utility Pickup	\$ 105,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 3,665,000		\$ -	\$ -	\$ 330,000	\$ -					

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Public Works - Water				Available Funding						Completion Date & Comments
Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Cr6 Testing, Drill Test Wells	\$ 1,390,000	Water	\$ 40,000	\$ 40,000	\$ 150,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
Groundwater Sustainability /	\$ 172,000	Water	\$ 12,000	\$ 12,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 40,000	
Water Valve Replacement	\$ 250,000	Water	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Iowa Water Line	\$ 240,000	Water	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	
Idaho Water Line	\$ 240,000	Water	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	
Well 16	\$ 1,620,000	Water	\$ -	\$ -	\$ 50,000	\$ 170,000	\$ 1,400,000	\$ -	\$ -	
G - Seventh Water Line	\$ 395,000	Water	\$ -	\$ -	\$ 40,000	\$ 355,000	\$ -	\$ -	\$ -	
Roof & Door Replacement V	\$ 15,500	Water	\$ -	\$ -	\$ 15,500	\$ -	\$ -	\$ -	\$ -	
Groundwater Recharge Proj	\$ 70,000	Water	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
G-Mercey Springs Water Lir	\$ 426,000	Water	\$ -	\$ -	\$ -	\$ 426,000	\$ -	\$ -	\$ -	
C-D North Street Water Line	\$ 637,500	Water	\$ -	\$ -	\$ -	\$ -	\$ 637,500	\$ -	\$ -	
C-F Third Street Water Line	\$ 637,500	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 637,500	\$ -	
Well Rehabilitation	\$ 1,560,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,560,000	\$ -	
H Street Water Line	\$ 179,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,000	\$ -	
Monroe - Sixth Water Line	\$ 222,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 222,000	
Center Lane Water Line	\$ 83,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,000	
M Street Alley Water Line	\$ 69,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,000	
Adams Water Line	\$ 83,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,000	
Water Meters - New Constru	\$ 398,528	Water	\$ 98,528	\$ 98,528	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
EQUIPMENT										
(3) 3/4 Ton Utility Pickup	\$ 124,000	Water	\$ -	\$ -	\$ 40,000	\$ 42,000	\$ 42,000	\$ -	\$ -	
Replace SUV	\$ 40,000	Water	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	
Side Dump Truck	\$ 180,000	Water	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	
Combination Sewer Truck	\$ 250,000	Water	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	
(2) 1 Ton Utility Pickup Truc	\$ 105,000	Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 50,000	
Total New Projects	\$ 9,387,028		\$ 150,528	\$ 150,528	\$ 1,255,500	\$ 1,663,000	\$ 2,499,500	\$ 2,871,500	\$ 947,000	

CITY OF LOS BANOS		CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22						
Public Works - Sewer				Available Funding						Completion Date & Comments
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
K Street Storm Line A1-1	\$ 1,213,000	WW - Collection	\$ -	\$ -	\$ 1,213,000	\$ -	\$ -	\$ -	\$ -	
K Street Storm Line - CC-6	\$ 420,000	WW - Collection	\$ -	\$ -	\$ 45,000	\$ 375,000	\$ -	\$ -	\$ -	
165 - Plant Manholes	\$ 30,000	WW - Collection	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Northgate Sewer Lift Station	\$ 60,000	WW - Collection	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	
Sewer Line Replacement - T	\$ 200,000	WW - Collection	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
Nantes Strom Basin	\$ 1,795,000	WW - Collection	\$ -	\$ -	\$ 1,300,000	\$ 495,000	\$ -	\$ -	\$ -	50% restricted funds
Central City Subbasin	\$ 2,298,000	WW - Collection	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 798,000	\$ -	\$ -	50% restricted funds
B Street Strom Line	\$ 1,230,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ 1,230,000	\$ -	\$ -	50% restricted funds
Pump Station Rehab	\$ 350,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	
Jefferson Storm Line	\$ 567,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,000	\$ -	
Murrieta Storm Line	\$ 161,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,000	\$ -	
Pacheco Storm Line	\$ 453,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 453,000	\$ -	
Citrus Second Storm Line	\$ 100,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	
H - Illinois Storm Line	\$ 286,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 286,000	
H-Nevada Storm Line	\$ 286,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 286,000	
Jo-Line Park Manor Pump S	\$ 312,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 312,000	
Cresthills Pump Station Rehu	\$ 350,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	
WWTP Headworks	\$ 6,615,000	WW - Treatment	\$ 75,000	\$ 75,000	\$ 6,540,000	\$ -	\$ -	\$ -	\$ -	50% restricted funds
Groundwater Study	\$ 70,000	WW - Treatment	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
WWTP - Sludge Removal	\$ 250,000	WW - Treatment	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	
WWTP - Cold Mix Overlay	\$ 150,000	WW - Treatment	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	
Potable Water Line to WWT	\$ 200,000	WW - Treatment	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	
Solar Bee Additions	\$ 1,000,000	WW - Treatment	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	50% restricted funds
Lab Roof Replacement	\$ 10,000	WW - Treatment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	
EQUIPMENT										
(2) Dump Truck	\$ 205,000	WW - Collection	\$ -	\$ -	\$ -	\$ 110,000	\$ 95,000	\$ -	\$ -	
Combination Sewer Truck	\$ 250,000	WW - Collection	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	
(2) 3/4 Ton Utility Pickup	\$ 80,000	WW - Collection	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	
Service Truck	\$ 120,000	WW - Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	
(2) 3/4 Ton Utility Pickup	\$ 85,000	WW - Treatment	\$ -	\$ -	\$ 45,000	\$ 40,000	\$ -	\$ -	\$ -	
Rotary Mower	\$ 17,000	WW - Treatment	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -	
(2) Tail Water Pump Engine	\$ 70,000	WW - Treatment	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	
Nine Foot Pull Disc	\$ 16,000	WW - Treatment	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ -	
Dump Truck	\$ 110,000	WW - Treatment	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -	
Backhoe	\$ 135,000	WW - Treatment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -	
Total New Projects	\$ 19,494,000		\$ 75,000	\$ 75,000	\$ 9,555,000	\$ 3,226,000	\$ 3,283,000	\$ 2,046,000	\$ 1,309,000	

Public Works Department (continued)

CITY OF LOS BANOS				CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22				
Public Works - Solid Waste				Available Funding						Completion Date & Comments
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Landfill Closure	\$ 6,330,000	Solid Waste	\$ 75,558	\$ 75,558	\$ 1,842,780	\$ 4,411,662	\$ -	\$ -	\$ -	
EQUIPMENT										
(2) 33000 GVWR Truck Ch	\$ 280,000	Solid Waste	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	
(2) Leaf Machines	\$ 90,000	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	
Backhoe	\$ 135,000	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	
Tractor	\$ 110,000	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	
3/4 Ton Utility Pickup	\$ 40,000	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	
(3) Street Sweeper	\$ 810,000	SW - Street Sweepin	\$ -	\$ -	\$ 270,000	\$ -	\$ 270,000	\$ -	\$ 270,000	
Total New Projects	\$ 7,795,000		\$ 75,558	\$ 75,558	\$ 2,252,780	\$ 4,551,662	\$ 495,000	\$ 150,000	\$ 270,000	

CITY OF LOS BANOS				CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22				
Public Works - Airport				Available Funding						Completion Date & Comments
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Airport Improvements	\$ 2,895,900	Airport	\$ -	\$ -	\$ 157,900	\$ 1,600,000	\$ 350,000	\$ 630,000	\$ 158,000	10% Match Requirement
Total New Projects	\$ 2,895,900		\$ -	\$ -	\$ 157,900	\$ 1,600,000	\$ 350,000	\$ 630,000	\$ 158,000	

CITY OF LOS BANOS				CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22				
Public Works - Community Center				Available Funding						Completion Date & Comments
Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Community Center Parking	\$ 460,000	Impact Fees - Comm	\$ -	\$ -	\$ -	\$ 460,000	\$ -	\$ -	\$ -	
Total New Projects	\$ 460,000		\$ -	\$ -	\$ -	\$ 460,000	\$ -	\$ -	\$ -	

CITY OF LOS BANOS				CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22				
Public Works - Lighting and Landscape Districts				Available Funding						Completion Date & Comments
Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Cresthills Park Picnic Arbor	\$ 200,000	Assessment District	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
Valley Meadows Landscape	\$ 5,000	Assessment District	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	
Somerset Landscape/Irrigati	\$ 25,000	Assessment District	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
Stonecreek Landscape/Irrig	\$ 35,000	Assessment District	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	
Rail Trail Landscape/Irrigati	\$ 30,000	Assessment District	\$ 20,000	\$ 20,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
Jo-Lin Manor Landscape/Irr	\$ 10,000	Assessment District	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
Citrus II Park Playground	\$ 70,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	
Total New Projects	\$ 375,000		\$ 20,000	\$ 20,000	\$ 285,000	\$ -	\$ 70,000	\$ -	\$ -	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 17-18 THROUGH FY 21-22

Information Technology			Available Funding							Completion Date & Comments
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Total	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Desktop/Laptop Replacement	\$ 142,680	General Fund	\$ 25,761	\$ 25,761	\$ 11,125	\$ 6,500	\$ 14,347	\$ 30,700	\$ -	funded if available
		Water	\$ 2,385	\$ 2,385	\$ 1,030	\$ 2,384	\$ 4,648	\$ 2,383	\$ -	
		WW -	\$ 2,384	\$ 2,384	\$ 1,029	\$ 2,384	\$ 4,648	\$ 2,383	\$ -	
		WW - Treatment	\$ 685	\$ 685	\$ 296	\$ 1,083	\$ 1,533	\$ 1,517	\$ -	
		Solid Waste	\$ 2,384	\$ 2,384	\$ 1,029	\$ 2,383	\$ 4,648	\$ 2,383	\$ -	
		SW - Street	\$ 685	\$ 685	\$ 296	\$ 1,083	\$ 1,533	\$ 1,517	\$ -	
		Fleet	\$ 685	\$ 685	\$ 296	\$ 1,083	\$ 1,533	\$ 1,517	\$ -	
		Measure P - PD	\$ -	\$ -	\$ -	\$ -	\$ 115	\$ -	\$ -	
		Measure P - FD	\$ -	\$ -	\$ -	\$ -	\$ 306	\$ -	\$ -	
		Network/Server Replacement	\$ 215,705	General Fund	\$ 16,148	\$ 16,148	\$ 32,739	\$ -	\$ -	
Water	\$ 2,118			\$ 2,118	\$ 4,294	\$ -	\$ -	\$ -	\$ -	
Collections	\$ 2,118			\$ 2,118	\$ 4,294	\$ -	\$ -	\$ -	\$ -	
WW - Treatment	\$ 332			\$ 332	\$ 673	\$ -	\$ -	\$ -	\$ -	
Solid Waste	\$ 2,118			\$ 2,118	\$ 4,294	\$ -	\$ -	\$ -	\$ -	
SW - Street Swee	\$ 332			\$ 332	\$ 673	\$ -	\$ -	\$ -	\$ -	
Fleet	\$ 332			\$ 332	\$ 673	\$ -	\$ -	\$ -	\$ -	
Measure P - PD	\$ 3,059			\$ 3,059	\$ 6,201	\$ -	\$ -	\$ -	\$ -	
Measure P - FD	\$ 3,324			\$ 3,324	\$ 6,740	\$ -	\$ -	\$ -	\$ -	
Software Replacement	\$ 53,145			General Fund	\$ 2,432	\$ 2,432	\$ 22,237	\$ -	\$ 5,052	\$ -
		Water	\$ 319	\$ 319	\$ 2,916	\$ -	\$ 495	\$ -	\$ -	
		Collections	\$ 319	\$ 319	\$ 2,916	\$ -	\$ 495	\$ -	\$ -	
		WW - Treatment	\$ 50	\$ 50	\$ 457	\$ -	\$ 321	\$ -	\$ -	
		Solid Waste	\$ 319	\$ 319	\$ 2,916	\$ -	\$ 495	\$ -	\$ -	
		SW - Street Swee	\$ 50	\$ 50	\$ 457	\$ -	\$ 321	\$ -	\$ -	
		Fleet	\$ 50	\$ 50	\$ 457	\$ -	\$ 321	\$ -	\$ -	
		Measure P - PD	\$ 461	\$ 461	\$ 4,212	\$ -	\$ -	\$ -	\$ -	
		Measure P - FD	\$ 500	\$ 500	\$ 4,577	\$ -	\$ -	\$ -	\$ -	
		IT Strategic Plan	\$ 25,000	General Fund	\$ -	\$ -	\$ 14,375	\$ -	\$ -	\$ -
Water	\$ -			\$ -	\$ 1,456	\$ -	\$ -	\$ -	\$ -	
WW -	\$ -			\$ -	\$ 1,456	\$ -	\$ -	\$ -	\$ -	
WW - Treatment	\$ -			\$ -	\$ 751	\$ -	\$ -	\$ -	\$ -	
Solid Waste	\$ -			\$ -	\$ 1,456	\$ -	\$ -	\$ -	\$ -	
SW - Street Swee	\$ -			\$ -	\$ 751	\$ -	\$ -	\$ -	\$ -	
Fleet	\$ -			\$ -	\$ 751	\$ -	\$ -	\$ -	\$ -	
Measure P - PD	\$ -			\$ -	\$ 3,242	\$ -	\$ -	\$ -	\$ -	
Measure P - FD	\$ -			\$ -	\$ 762	\$ -	\$ -	\$ -	\$ -	
Phone System Replacement	\$ 287,000			General Fund	\$ 15,667	\$ 15,667	\$ 189,702	\$ -	\$ -	\$ -
		Water	\$ 5,254	\$ 5,254	\$ 17,907	\$ -	\$ -	\$ -	\$ -	
		WW -	\$ 5,254	\$ 5,254	\$ 17,906	\$ -	\$ -	\$ -	\$ -	
		WW - Treatment	\$ -	\$ -	\$ 4,050	\$ -	\$ -	\$ -	\$ -	
		Solid Waste	\$ 5,254	\$ 5,254	\$ 17,906	\$ -	\$ -	\$ -	\$ -	
		SW - Street Swee	\$ -	\$ -	\$ 4,050	\$ -	\$ -	\$ -	\$ -	
		Fleet	\$ -	\$ -	\$ 4,050	\$ -	\$ -	\$ -	\$ -	
		Measure P - PD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Measure P - FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Council Chamber Equipmer	\$ 200,000	PEG Franchise Fe	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Website Design	\$ 80,000	Various Departm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City Hall WiFi Network Req	\$ 6,600	Various Departm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total New Projects	\$ 1,010,130		\$ 100,779	\$ 100,779	\$ 547,398	\$ 16,900	\$ 40,811	\$ 42,400	\$ -	

CIP – Funded Project Descriptions

ADMINISTRATION DEPARTMENT

PAL – RESTROOMS

Public restrooms have been considered in order to offer portable or permanent facilities to be used by both the County and the City. The restrooms are planned to be located on the County Fairgrounds between the grandstands arena and baseball fields used by PAL. Access to the restrooms would be from Seventh Street and/or E Street.

City General Funds and County funding will be utilized in the construction of the project. Project management is yet to be determined. Once built, the maintenance of the facilities would be the responsibility of the City, as stated in the current lease agreement, for the duration of the current lease agreement.

CITY HALL EXPANSION

The project includes expanding the most eastern wall of City Hall by approximately 435 square feet. This will accommodate two additional administrative offices. This will allow privacy for confidential staffing, and other staff to be repositioned in the overcrowded Administration area. Funding will be used for construction, furniture and equipment.

POLICE DEPARTMENT

DISPATCH COMPUTER UPGRADE

The Police Department maintains three (3) separate 911 Public Safety Answering Points (PSAP) to answer all incoming 911 and business line calls. Funding from ATT/911 is provided to maintain and upgrade the 911 system equipment. Each of the stations are also equipped with two-way radio communications equipment that are used to: communicate with Police and Fire personnel in the field, communicate with 'back room' servers, and to communicate with the 'audio interface' for the radio system. This equipment is required to be maintained and upgraded by the Police Department. The present "AVTEC" radio consoles placed at each PSAP station are approximately eight years old, out of warranty and are tough to locate if replacement parts are needed. We will work with a radio communications vendor and our ATT/911 staff to find a suitable replacement.

POLICE STATION

The current funding included in the budget will be used as a possible down payment for the purchase of land located on G Street. The land is approximately 3.16 acres. Other funding will be utilized for a needs assessment and consulting services in relation to the purchase of the property. The current facility is over 40 years old and is no longer an efficient working facility for staff. The new facility is estimated to cost \$30,000,000 and the design will take into consideration the future growth of PD staffing.

FLEET REPLACEMENT SCHEDULE

In FY 2018, Council will be asked to commit \$100,000 to be used specifically for the purchase of police fleet. PD fleet has a number of older vehicles with mileage in excess of 100,000 miles. The intent is to purchase a minimum of three vehicles on an annual basis. Additional vehicles will be replaced if further funding is available. Depending on the type of assignment, vehicle estimates costs range from \$40,000 to \$45,000 for sworn assigned vehicles and \$30,000 to \$35,000 for non-sworn. Any additional funding made available would be utilized to increase and/or replace the number of vehicles in PD's Fleet.

CIP – Funded Project Descriptions

BODY WORN CAMERAS

The Department successfully deployed body worn cameras to its patrol staffing last fiscal year. The current funding will increase the overall number of body worn cameras to include use by Detectives, Code Enforcement and additional officers hired while reserving a small number of devices to replace those being repaired.

FIRE DEPARTMENT

TURNOUTS

This year's requested budget includes the purchase of 10 sets of structure fire turnout gear for both volunteer and career firefighters. Current turnout gear is damaged or exceeds the NFPA 10 year garment life span. Each year gear is damaged and/or the life span of the gear expires. This expenditure should be funded on an annual basis.

UPGRADE ADA COMPLIANT

Funds will be used to create an ADA compliant parking and front door access to both fire stations. This will include pouring a new parking area at station #1 and replacing walkway concrete to both stations. The parking area and walkways are currently not ADA compliant.

MOBILE DISPLAY COMPUTER REPLACEMENT

To replace the existing MDC's and mounting brackets located within multiple Fire Apparatus and one training computer. There will also be video solutions installed in our two front line Engines and two of our command vehicles.

FUELING STATION CANOPY/CONCRETE

Approximately 20,000 sq ft of concrete will be installed at fire station #1. The concrete will house the Public Safety Fueling Station and will also be used as a training and parking area. A metal awning will also be installed over the fueling station to protect personnel from various weather conditions, it will also allow for better illumination.

FLEET REPLACEMENT SCHEDULE – FIRE

In FY 2018, Council will be asked to commit \$100,000 to be used specifically for the purchase of fire fleet. Fire has requested the replacement of both a Ladder Truck and a Type 1 Fire Engine in the upcoming years. Staff will set aside Strike Team Vehicle funding and General Funds that may become available in order to replace outdated fleet.

PUBLIC WORKS DEPARTMENT

K STREET STORM LINE – ADA Corners

This is for improvements to the sidewalk street corners, to include ADA standards, on I, J, K, and L Streets between 3rd Street and Iowa Avenue. This will be done in conjunction with the K Street Storm Line Project (see Wastewater Project Descriptions). This project is to eliminate storm cross connection flows from the collection system, reduce flow to the Wastewater treatment System, and relieve flooding in the downtown area. This project will require sidewalk corner improvements.

CIP – Funded Project Descriptions

WEST I BRIDGE ABUTEMENT

Repair of the bridge abutment on West I Street, just south of Highway 152. The abutment ends of the bridge have been undermined by the scouring effect of the flowing water and require repair. Past bridge inspections, by Caltrans, have identified this condition. A recent Caltrans inspection report requires this repair to be done within the next two years. The repair activity will require coordination with CCID to lower or drain the canal to prepare and pour reinforcements to the abutment.

PAINT STENCIL BED

A bed specifically designed for the painting operation of street traffic marking paint. The bed combines the pressurized paint unit designed with painting reels and spray wand, storage rack for loading and unloading of stencils, platform for carrying paint tanks and/or cans, storage boxes for tools/equipment/supplies, and a storage rack for carrying the necessary traffic cones.

BACKHOE JACKHAMMER ATTACHMENT

An interchangeable attachment for the Caterpillar backhoe. The jack hammer can be quickly exchanged with the backhoe bucket providing the capability to break apart street pavement and concrete sidewalks prior to replacement. The jack hammer attachment is powered hydraulically. Currently, Public Works demolishes sidewalks, curbs, gutters, and asphalt with a pneumatically operated, hand held 60 or 90 pound jackhammer. The 60 or 90 pound jack hammer will continue to be the hammer of choice on small or moderately small uses. When concrete or asphalt removal will require continual jack hammering the supervisor will initiate having one of the backhoe buckets removed (quick disconnect) and replaced with the backhoe jack hammer attachment for efficiency of operation and to reduce wear of personnel operating the hand held hammers.

THREE QUARTER TON PICK UP TRUCK

Purchase of a pickup truck with an electric lift gate in place of a tail gate. The purchase will replace a 2006 pickup truck (#4305), currently in use. Pickups with lift gates allow for heavier equipment and tools to be safely lifted into the bed of the pickup for transport.

PAVING BOX

A six foot wide paving box with extensions attachments for either side of the machine to enable a wider placement of asphalt material when needed. The paving box is self-propelled in that a diesel motor engine drives the machine independently without being towed by a dump truck. A six foot wide machine is a compact version of paving machines which makes quick work of trench repairs, asphalt paths and trails, alligator and wheel well section repairs, shoulder repairs, and small street overlays.

OLIVEIRA PARK REHABILITATION

Oliveira Park is located on Cardoza Road. This park was built in 2007. Approximately eight years ago reseeding was done to both soccer fields at a cost of \$10,000. The plan is to remove field grasses, broadleaf weeds, fine grade and then hydro-seed the field. The 2017 budget included design costs for the project. Upgrading the facility will create a safer landscape for youth to participate in sports activities.

CR6 TESTING

Testing for Cr6 levels and treatment investigation for thirteen domestic wells at ten separate locations. The State has mandated a new regulation, maximum contaminant level (MCL) for Hexavalent Chromium (Cr6), of 10 parts per billion. All thirteen of the City domestic wells exceed this new MCL and are currently in violation. This requires quarterly testing, reporting to the State, and public notification. The City has created a Corrective Action Plan (CAP) which has been approved by the Water Board. The City

CIP – Funded Project Descriptions

will be required to do additional testing, pilot testing on wells, investigation of private wells, and investigating technologies to treat as needed in order to meet this required MCL.

GROUNDWATER SUSTAINABILITY AGENCY

This is the formation of the City of Los Banos as a Groundwater Sustainability Agency (GSA). Recent legislation, under the Sustainable Groundwater Management Act, requires local agencies, such as Los Banos, to form a GSA by June 30, 2017. The City resides within the Delta Mendota Sub-basin. The San Luis and Delta Mendota Water Authority is taking the lead on the GSA development. They have divided the basin into three working groups. The City of Los Banos falls within the eastern group. The San Joaquin River Exchange Contractor Water Authority and the communities they encompass will be included in the eastern group. The goal is to develop a Groundwater Sustainability Plan by 2020 and to manage the use of groundwater in a manner that it can be maintained.

WATER VALVE REPLACEMENT

The City's water system consist of hundreds of miles of water mains, made of various materials. The system also has hundreds of valves for turning off sections as needed for repair and service. Many of these valves are old and in need of replacement. Some of the older areas of the system lack the ability to turn off water, to sections or fire hydrants, without disruption of large areas of the community. This equipment will allow for the addition or replacement of valves with little or no disruption to the system. This newer technology equipment will allow the needed replacement and repairs to the system with less inconvenience and disruption to the community.

IOWA WATER LINE

Replacement of the water line on Iowa Avenue, from K Street to J Street. This is part of the Water Distribution System Master Plan. This replaces the current 4" line with an 8" line and will provide for the required fire flows and meet the necessary water supply criteria.

IDAHO WATER LINE

Replacement of the water line on Idaho Avenue, from J Street to I Street. This is part of the Water Distribution System Master Plan. This replaces the current 4" line with an 8" line and will provide for the required fire flows and meet the necessary water supply criteria.

WELL 16

The addition of a new well to the current water system. The location has not yet been determined. The funds requested in the FY 2018 budget are for the planning phase of the project. The project is necessary to meet future water supply demands. Future project costs will include land acquisition and engineering.

G-SEVENTH WATER LINE

Replacement of the water line on G Street, from 7th Street to 10th Street. This is to replace the current 6" line with a new 8" line. This will provide for the required fire flows and meet the necessary water supply criteria.

ROOF & DOOR REPLACEMENT – WELL #7, #9, #10

The aging infrastructure has made in necessary to replace both the roof at Well Station #7 and the doors at well stations #9 and #10. These improvements will ensure proper building maintenance for the protection and security of the well pump sites.

CIP – Funded Project Descriptions

GROUNDWATER RECHARGE PROJECT

The project is required in order to sustain a viable water source. This project is a cooperative effort with CCID to recharge and recover the ground water table.

WATER METERS – NEW CONSTRUCTION

Residential and Commercial properties water usage is metered by the City to recover the cost of providing water services. The purchase of additional water meters is to ensure there is available inventory for new development projects in addition to replacing damaged or aged meters.

THREE QUARTER TON UTILITY PICKUP

A three quarter ton utility truck with boxes. The purchase will replace a 1998 pickup truck (#4211), currently in use. The truck will be used to transport the necessary tools in servicing and repairing water systems.

SPORTS UTILITY VEHICLE

This is for the purchase of a mid size Sport Utility Vehicle (SUV). The new vehicle will replace a 1995 Ford Explorer (#4010), currently in use. Office staff use the vehicle for commuting around the City. The vehicle is also used for transportation to training events.

SIDE DUMP TRUCK

Purchase of a dump truck with the hydraulic capability of dumping materials at a right angle side dump verses end dumping. All of the City's dump trucks currently only have the capability to dump material from the back end of the truck. Public Works is replacing a 1999 dump truck (#4414). Purchasing the dumping mechanism to be able to dump material from the side of the truck will offer the ability of placing material directly into the repair trenches or along shoulder repairs. The dump truck configuration will offer an efficient versatility for completing projects.

K STREET STORM LINE A1-1

This is for a new 18" storm line from California Avenue, just north of Pacheco Boulevard, to K Street and K Street from 3rd Street to Iowa Avenue. This project will include drain inlet and drain inlet corner improvements on I, J, K, and L Streets between 3rd Street and Iowa. The sidewalk/asphalt work will be funded by the RSTP/Gas Tax Fund (Individual Project Description). This is item A1-1 of the Storm Drainage System Master Plan. This project is to eliminate storm cross connection flows from the collection system, reduce flow to the Wastewater treatment System, and relieve flooding in the downtown area.

K STREET STORM LINE CC-6

This is for a new 18" storm line along 6th Street, from the alley north of Pacheco Boulevard to K Street then southeast to 7th Street. This is item CC-6 of the Storm Drainage System Master Plan. This project is to eliminate storm cross connection flows from the collection system south of M Street from entering the sewer system.

165 – PLANT MANHOLES

Replacement/rehabilitation of the sewer manholes on the main trunk lines from Hwy 165 to the Wastewater Treatment Plant. This is to replace several manholes that have been identified as deteriorating. These are some of the oldest manholes in the system and service the main trunk line which carries the total combined sewers to the plant. Many of these manholes are constructed of brick and some

CIP – Funded Project Descriptions

have crumbling concrete. A few of these manholes are located on levee roads, next to canals owned by others. The City has two parallel main trunk lines which should allow for the work to be done without disruption to the system.

NORTHGATE SEWER LIFT STATION

The sewer system lift station located on Rockport Drive near the Regency Park serves the Vineyard, Northgate, and Somerset area. The lift station was designed for expansion of an additional (third) pump to accommodate future growth of the area. The growth has been realized and the pump is now needed. This project will develop the system capabilities to serve the system adequately.

SEWERLINE REPLACEMENT – TACO BELL/RALLEY'S

This is for the rehabilitation of the sewer main at the northwest corner of Pacheco Blvd (152) and Mercey Springs Road (165). This main was discovered to be failing during the construction of the Mercey Springs Sewer Line replacement. A temporary connection was installed to mitigate an unreasonable and costly change order. The repair of the main lateral is essential to design and should be scheduled immediately in order to reduce the chance of a complete failure.

NANTES STORM BASIN

This is for the purchase of land and engineering in FY 2018 for a new storm basin. The Nantes storm pump station services a large area of the City and currently pumps from piping. A failure of this station would cause flooding in the area north of Highway 152 and west of 3rd Street. A basin will allow water to be delivered to and stored prior to pumping and will provide storage in the event of a temporary pump failure. This basin will also allow for the collection and return of any illicit discharge to the system and will provide for a future testing site if required.

WWTP HEADWORKS

Headworks influent pumping station replacement, located at the Wastewater Treatment Plant. This will include new pumps, an automatic bar screen debris removal device, emergency generator and supporting infrastructure, structures, and electrical. This item has been in the planning stage for many years. Plans have been drawn up but need to be revised due to an emergency replacement of the main trunk line which was part of the project. The new Headworks will replace the existing aged equipment, increase the pumping capacity of the plant, and bring our emergency generator up to current air board requirements.

GROUNDWATER STUDY

The ground water study will provide information on the quality of the ground water surrounding the Wastewater Treatment Plant. The study has been mandated by State Water Quality Control Board.

THREE QUARTER TON UTILITY PICKUP

Purchase of a three quarter ton utility truck with boxes. The truck will replace a 2003 pickup truck (#4210), currently in use. It will be used to service and repair wastewater systems.

ROTARY MOWER

Power Take Off (PTO) mower with tractor attachment. This mower will replace the current 2000 mower (#4874). It will be used to mow weeds around the Wastewater Treatment Plant for safety and fire hazards.

CIP – Funded Project Descriptions

TAIL WATER PUMP ENGINE

A stationary pump engine which will replace an older pump engine at the plant. The old engine will be removed and replaced; the pump itself will be retained with the new engine. The purpose of this is to pump sewer water from overflow ponds to influent channels. This pump is used on a continuous basis at the plant.

LANDFILL CLOSURE

Activities related to the construction and clean closure of the Old Los Banos Disposal Site located north of the City and east of Hwy 165. The City operated a burn dump at this site from about 1955 to about 1973 and accepted inert waste until 1994. Waste Discharge Requirement Order 5-01-163, adopted by the Central Valley Water Board on June 14, 2001, prescribes requirements for closure of the landfill. The City is currently meeting the ongoing requirements and has plans to achieve a clean closure in 2019. This action is required by the Water Board. The land will have future uses as a City facility or may be sold.

33000 GVWR TRUCK CHASSIS

Replacement of a 33000 Gross Vehicle Weight Rating (GVWR) truck chassis is needed in order to meet Air Resource Board (ARB) requirements. This will replace the 2004 truck chassis (#4408), currently in use. The hook lift system will be transferred from the 2004 to the new chassis.

STREET SWEEPER

A Regenerative Street Sweeper, will replace a 2006 truck (#4313), currently in use. This is a necessary scheduled replacement due to age of unit and hours of operation. The current street sweepers are operating at full operating speed nearly seven hours per day five days a week.

AIRPORT IMPROVEMENTS

Airport improvements are programmed for safety and FAA requirements. The Airport was built in the early 1930's. The runway was resurfaced nine years ago. Plans are to resurface and repaint markings on the central apron, the entire runway, and parallel taxiway. Current plans are to rehabilitate and repaint the south apron. Future year's plans include building an extension of the internal access road with drainage, and design and construction of new hanger taxiway.

CRESTHILLS PARK PICNIC ARBOR

Cresthill Park is located on Pioneer Road. A shade structure for the playground area is needed. This park is regularly used for parties and functions. A shade structure will enhance the atmosphere for these types of activities.

VALLEY MEADOWS LANDSCAPE/IRRIGATION

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

SOMERSET LANDSCAPE/IRRIGATION

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

CIP – Funded Project Descriptions

STONECREEK LANDSCAPE/IRRIGATION

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

RAIL TRAIL LANDSCAPE/IRRIGATION

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

JO-LIN MANOR LANDSCAPE/IRRIGATION

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

INFORMATION TECHNOLOGY DEPARTMENT

DESKTOP/LAPTOP REPLACEMENT

This is a continuous project that involves replacing all general-use desktop and laptop computers throughout City facilities. There are currently 138 computers included in this replacement schedule. “General-use” computers are those used daily by City staff for regular business purposes. It does not include computers that are used infrequently (i.e. Councilmember computers, Siteminder for Airport), computers funded through special funding sources (Mobile Data Computers), and surplus equipment that is only used for testing or seldom used at all.

NETWORK/SERVER REPLACEMENT

This is a continuation of the project to replace all network and server equipment that supports the general use of the City network throughout City facilities. “General-use” network and server equipment supports the City’s regular business purposes. It does not include equipment that supports department-specific functions (i.e. Police MDC cameras and Surveillance), other than when the server runs in a virtual environment, or specialized equipment supported by an external vendor

SOFTWARE REPLACEMENT

This project is a continuation of replacement of software licenses for new versions of programs that supports the general use of the City network throughout City facilities. For the 2017/2018 fiscal year, this includes Microsoft Windows client licenses for City Hall and Police VM environments, and Microsoft Office client licenses. The existing version of Microsoft Office used by City staff is ten years old and three generations from current. Staff time to install the new versions of software on City computers is not included in this project, and will be done on individual computers as staff is available.

IT STRATEGIC PLAN

The IT Department has never had an independent third-party review of its existing services, which would have analyzed and provided recommendations for tasks and projects to better address existing needs and prepare for anticipated technology uses in the City. This process, typically completed through a Strategic Plan project, is commonly done on a regular basis by other cities. This task would allow for an independent consultant to review the existing IT environment at the City and propose steps to ensure that the technology needs of the City can be met into the future.

CIP – Funded Project Descriptions

PHONE SYSTEM REPLACEMENT

The current City-wide phone system has been in use for more than ten years. While the equipment has been reliable and functional, replacement components are no longer produced and must be acquired through “after market” channels. Replacement parts are mostly acquired from hardware taken out of use when replaced elsewhere and sold as surplus equipment. AT&T has advised that the analog phone service they provide, which is the only phone service compatible with our legacy equipment, therefore making this the appropriate time to consider replacing our legacy phone systems.

COUNCIL CHAMBER EQUIPMENT REPLACEMENT

This project will support the replacement of all components of the Audio and Video (A/V) solution in the Council Chambers. The video components to be replaced include all cameras; the audio components to be replaced include the microphone system. This will also replace devices that provide for the recording of meetings, along with the scheduled playback of programming over the Government Channel feeds (Comcast, AT&T U-verse, YouTube channel) as well as on-demand playback over our Web site and YouTube channel.

