

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
JANUARY 21, 2014

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Commissioner Wilber called the Airport Advisory Commission Meeting to order at 5:00 p.m.

Chairperson Beasworrick arrived immediately following the Call to Order.

PLEDGE OF ALLEGIANCE: Chairperson Beasworrick led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:
Anderson, Leonardo, Wilber, Beasworrick.

STAFF MEMBERS PRESENT: Parks and Recreation Operations Manager Cardoza, Public Works Office Manager Hogan.

NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2014. Motion by Wilber, seconded by Beasworrick to nominate Leonardo to serve as Chairperson for 2014; Motion by Anderson, seconded by Beasworrick to nominate Wilber to serve as Vice Chairperson for 2014; The motions carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Anderson, seconded by Beasworrick to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF DECEMBER 17, 2013: Motion by Beasworrick, seconded by Anderson to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

AIRPORT 2012/2013 ANNUAL FUEL SALES PROFILE REVIEW. Parks and Recreation Operations Manager Cardoza stated that the fuel sales profile shows for December 2013, 500 gallons less of 100LL was sold, compared to December 2012; for Jet A fuel sales, December 2012 and December 2013 were about the same; total gallons sold for 2013 was 88,775, compared to 84,447 total gallons sold for 2012.

AIRPORT 2013/2014 REVENUE/EXPENDITURE UPDATE. Parks and Recreation Operations Manager Cardoza stated that revenue is at \$264,988 at the half-way point of the budget, and with strong fuel sales typical in the months of March through June, and with rental fees, the Airport should be able to meet its budgeted revenue estimate of \$601,119.

AIRPORT TENANT LIST UPDATE. Parks and Recreation Operations Manager Cardoza stated there are currently 24 hangars and one office space rented; two hangar rentals are temporary; hangar A was recently rented, leaving six vacant hangars.

FISCAL YEAR 2015-2019 AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP). Parks and Recreation Operations Manager Cardoza stated that the 2015-2019 ACIP shows no projects for the first year, and discussed the projects scheduled for the next four years; Vice Chairperson Wilber questioned the internal access road extension project, and where the road would be extended to; Wilber also questioned where the 5% local match would be coming from for the projects.

AIRPORT FACILITY MAINTENANCE REPORT. Parks and Recreation Operations Manager Cardoza reported the security gate has been repaired; Chairperson Leonardo asked if there was a cover for the keypad; Cardoza stated he is waiting to hear back from the Chevron Corporation.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Parks and Recreation Operations Manager Cardoza stated that Public Works Director/City Engineer Fachin was unable to attend the meeting due to a family commitment out of town.

COMMISSION MEMBER REPORTS.

ANDERSON: Inquired as to when the Airport Master Plan would be worked on again, and if the Commissioners would be working on it with staff.

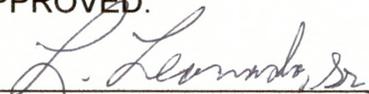
LEONARDO: No report.

WILBER: No report.

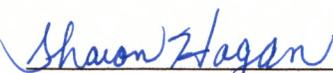
BEASWORRICK: No report.

ADJOURNMENT: The meeting was adjourned at the hour of 5:17 p.m.

APPROVED:


Larry Leonardo, Chairperson

ATTEST:


Sharon Hogan, Secretary