

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
MAY 17, 2011**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Vice Chairperson Combs called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Anderson led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Combs, Leonardo; Wilber excused; Beasworrick absent.

STAFF MEMBERS PRESENT: Parks & Recreation Operations Manager Cardoza, Public Works Office Manager Hogan.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Anderson, seconded by Leonardo to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused; Beasworrick absent.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF FEBRUARY 15, 2011: Motion by Anderson, seconded by Leonardo to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused; Beasworrick absent.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

AIRPORT TENANT LIST UPDATE. Parks and Recreation Operations Manager Cardoza stated that the tenant list the Commission received is the latest update; Commissioner Anderson asked if there has been any interest for hangar rentals; staff stated there has been no interest; Commissioner Combs inquired if staff has checked recently to see if our Airport is in the ballpark for rental fees; Commissioner Anderson stated he wouldn't mind reviewing the hangar rental

rates again; Commissioner Combs stated it may be advisable to review the status of other Airports to see if we're in line with our rents.

AIRPORT 2010/2011 REVENUE/EXPENDITURE UPDATE. Parks and Recreation Operations Manager Cardoza stated that the update the Commission received shows an amount of \$190,000 for aviation fuel revenue; that number does not reflect a \$37,000 amount that will be added to the fuel revenue, bringing it to \$227,000; and that we will meet and probably exceed our fuel revenue projections; Commissioner Combs asked if shouldn't we be watching the gallons and not necessarily the dollars; Cardoza stated that when you look at budgets, dollars and cents matter; Cardoza stated that \$30,000 has been added to next year's budget for fuel, as more fuel has been sold than projected for the last two years; Commissioner Anderson stated the fuel revenue looks real good, adding the figure that did not get put in yet; Cardoza stated that the fuel prices are competitive to other nearby cities; Commissioner Combs inquired as to what cities are selling fuel for less; Cardoza stated there are five cities: Tracy, Marina, Gustine, Madera, and Merced; Commissioner Combs recommended at least matching the price of our gas with Madera and Merced; he stated a lot of the folks he knows come over here for fuel and they'll stop doing that.

AIRPORT FACILITY MAINTENANCE REPORT. Parks and Recreation Operations Manager Cardoza reported that the 2011/2012 budget will be on the next agenda, after the City Council holds their budget workshops on May 23rd and May 31st; Commissioner Anderson asked if there will be relatively no change between last years budget and this years budget, other than the fuel; Cardoza stated there should not be much difference; Commissioner Anderson assumed the relatively high consulting services unused balance was because of the projects being pushed off with respect to the grants.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. No report.

COMMISSION MEMBER REPORTS.

ANDERSON: Castle Fire House is scheduling a county-wide disaster drill; Castle is seen as a very underused facility; it's a reflection of how things are all around; as far as considering Airports, feels our Airport is doing great, just at the break even; good work to staff.

BEASWORRICK: Absent.

COMBS: Agrees that we're holding our own, given the economy the way it is and price of fuel; feels during economical times like these, we have to be a little more competitive.

LEONARDO: No report.

WILBER: Excused.

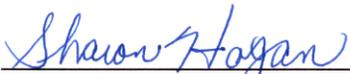
ADJOURNMENT: The meeting was adjourned at the hour of 5:19 p.m.

APPROVED:



Alan Wilber, Chairperson

ATTEST:



Sharon Hogan, Secretary