



City of Los Banos

At the Crossroads of California

www.losbanos.org

AGENDA

PARKS & RECREATION COMMISSION MEETING

CITY HALL COUNCIL CHAMBERS
520 J Street
Los Banos, California

JANUARY 20, 2015

If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office @ (209) 827-7000 at least 48 hours prior to the meeting.

The City of Los Banos complies with the Americans with Disabilities Act (ADA) of 1990.

Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.

La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the Parks & Recreation Commission regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

Cualquier escritura o los documentos proporcionaron a una mayoría de la Parks & Recreation Commission con respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina del City Clerk del City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la Ciudad en www.losbanos.org.

1. CALL TO ORDER. **6:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL:
George __, Jones __, Osorio __, Rodriguez __
4. NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2015
5. CONSIDERATION OF APPROVAL OF AGENDA.

Recommendation: Approve the agenda as submitted.

6. PUBLIC FORUM. (Members of the public may address the Parks & Recreation Commission on any item of public interest that is within the jurisdiction of the Parks & Recreation Commission; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table.)
7. CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 18, 2014.
Recommendation: Approve the minutes as submitted.
8. PARKS & RECREATION 2014/2015 REVENUE/EXPENDITURE REPORT.
Recommendation: Informational item only, no action to be taken.
9. RECREATIONAL PROGRAM MONTHLY REPORT.
Recommendation: Informational item only, no action to be taken.
10. PARKS & RECREATION, MUNICIPAL CODE, CHAPTER 2, ARTICLE 1.
Recommendation: Informational item only, no action to be taken.
11. PARKS & RECREATION OPERATIONS MANAGERS REPORT.
12. PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.
13. COMMISSIONER REPORTS.
 - A. Ronald George
 - B. Tommy Jones
 - C. Pastor Osorio
 - D. Norberto Rodriguez
14. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.


Jelene de Melo, Secretary

Dated this 14th day of January 2015

CITY OF LOS BANOS
PARKS AND RECREATION COMMISSION MEETING MINUTES
November 18, 2014

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Parks and Recreation Commission.

CALL TO ORDER: Chairperson McCoy called the Parks and Recreation Commission Meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE: Chairperson McCoy led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE PARKS AND RECREATION COMMISSION PRESENT: George, Neu, Rodriguez, McCoy.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks and Recreation Operations Manager Cardoza, Recreation Coordinator II Baker, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Neu, seconded by Rodriguez to approve the agenda as submitted. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak, and the Public Forum was closed.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF OCTOBER 21, 2014: Motion by Neu, seconded by Rodriguez to approve the minutes as submitted. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present.

PARKS & RECREATION 2014/2015 REVENUE/EXPENDITURE REPORT: Parks and Recreation Operations Manager Cardoza stated that the expenditure reports reflected about 4 months of activity. The Maintenance expenses are at 33% and Recreation revenue is a bit low, but does not reflect soccer and a few other programs. Recreation revenues are high and low throughout the year. The rental revenues are doing well. Our rental rates are very competitive. The College Greens Building is always rented out. The Recreation expenses are at 33%, and Seniors is at 35%. He believes the Community Center is doing very well, and we will reach our budget revenue based on what funds we have received thus far.

RECREATIONAL PROGRAM MONTHLY REPORT: Recreation Coordinator Baker reported we ended basketball sign-ups last Friday. There are 440 kids signed up, and we will continue to take late sign-ups until all spots are filled. Expecting about 460-470 kids this year, which is higher than last year. The cost is \$63 per child for ages 3-13, and begins on January 17, 2015. The program is held at Pacheco High School. The Pacheco High Basketball team has volunteers that help referee the games, and we in turn give one boys scholarship, and one girls scholarship. This is the fourth year we have held our program at Pacheco High, and it has really worked out great. Breakfast with Santa will be held on December 6, 2014. Recreation Coordinator Baker invited all Commissioners to attend and help serve if they would like.

PARKS & RECREATION OPERATIONS MANAGERS REPORT. Parks and Recreation Operations Manager Cardoza reported the Parks Division will be replacing trees this fall; these are City trees that have died or are diseased, and need to be replaced. PG&E has started their Pipeline Pathway Program, in which they will be removing trees that are near gas lines, and will be replacing each tree they remove. If a resident chooses not to replant a tree, PG&E will give the tree to the City to be planted by City Staff around town in various parks and right-of-ways. Operations Manager Cardoza passed out a copy of the Community Center Grand Room rental calendar. Various businesses and clubs are consistently renting the Grand Room, such as Kagome and Morning Star. It has become very popular for weddings, quinceaneras, and funeral receptions. This facility is ran 85-90% with part-time City Staff.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Public Works Director/City Engineer Fachin reported the 7th Street Ball Fields are owned by the Fairgrounds; the City leases it. If someone would like to sub-lease it from us, they still need to request permission from the Fairgrounds to use it, and provide proof of insurance to hold their event. When we sub-lease, we only charge the cost of running the lights. We do not make a profit. Most parks are no longer watering for the winter. Soon, all irrigation to the parks will be turned off. If the Commissioners all agree, they can adjourn to the January 20th meeting.

COMMISSION MEMBER REPORTS.

GEORGE: No Report.

NEU: Went to Oliveira Park after the last Commission Meeting and the park was much cleaner. Thanked Rob for asking the coaches to clean up. When the City plants trees, please remember not to plant in areas where they did not do well before. Operations Manager Cardoza stated the City plans to be cautious in selecting the location and type of species of trees that will be planted. Commissioner Neu encouraged everyone to attend Breakfast with Santa.

RODRIGUEZ: No report.

MCCOY: Asked if the City had advertised the Commission vacancies. Director Fachin confirmed that the City advertised in the Los Banos Enterprise, and on the City Website. Chairman McCoy asked if the Commissioners would like to adjourn the meeting the January 20th; all Commissioners present agreed. Thanked City Staff for all they do.

ADJOURNMENT: The meeting was adjourned at the hour of 6:38 p.m. to the meeting of January 20, 2015.

APPROVED:

Chairperson

ATTEST:

Jelene de Melo, Secretary



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Parks and Recreation Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer *Mark Fachin*

DATE: January 20, 2015

SUBJECT: Parks and Recreation 2014/2015 Revenue/Expenditure Report

TYPE OF REPORT: Informational Item

Recommendation:

Accept report as submitted.

Discussion:

Attached is the 2014/2015 Revenue/Expenditure report for Parks and Recreation as of January 8, 2015. Please note, staff time is not reflected in this report.

Attachments:

Parks and Recreation 2014/2015 Revenue/Expenditure Report

General Ledger
Expenses vs. Budget



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:24:26
Period 01 - 07
Fiscal Year 2015

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
100	GENERAL FUND					
452	Maintenance					
	Personnel Services					
100-452-100-101	Salaries	374,677.00	182,543.82	182,543.82	192,133.18	48.72
100-452-100-102	Part Time	69,534.00	42,395.43	42,395.43	27,138.57	60.97
100-452-100-103	Overtime	5,000.00	2,988.59	2,988.59	2,011.41	59.77
100-452-100-120	Benefits	307,764.00	170,018.02	170,018.02	137,745.98	55.24
	Personnel Services	756,975.00	397,945.86	397,945.86	359,029.14	52.57
	Supplies & Services					
100-452-100-202	Fleet Repair & Maintenance	8,295.00	8,295.00	8,295.00	0.00	100.00
100-452-100-203	Equipment Repair & Maintenance	500.00	91.08	91.08	408.92	18.22
100-452-100-204	Fleet Services	2,288.00	2,288.00	2,288.00	0.00	100.00
100-452-100-205	Facility Maintenance	36,988.00	15,457.16	15,457.16	21,530.84	41.79
100-452-100-213	Water Sewerage & Disposal	23,000.00	12,182.63	12,182.63	10,817.37	52.97
100-452-100-231	Professional Services	125,000.00	62,996.56	62,996.56	62,003.44	50.40
100-452-100-236	Medical Services	800.00	619.00	619.00	181.00	77.38
100-452-100-237	Recruitment	600.00	83.45	83.45	516.55	13.91
100-452-100-238	Technical Services	900.00	101.58	101.58	798.42	11.29
100-452-100-240	I.T. Services	10,399.00	10,399.00	10,399.00	0.00	100.00
100-452-100-250	Insurance	19,030.00	11,956.04	11,956.04	7,073.96	62.83
100-452-100-252	Communications	3,000.00	1,771.17	1,771.17	1,228.83	59.04
100-452-100-257	Travel & Training	1,000.00	298.25	298.25	701.75	29.83
100-452-100-260	Office Supplies	3,000.00	1,961.37	1,961.37	1,038.63	65.38
100-452-100-262	Uniform Expenses	3,330.00	1,844.29	1,844.29	1,485.71	55.38
100-452-100-264	Electricity & Gas	35,000.00	17,443.76	17,443.76	17,556.24	49.84
100-452-100-265	Gasoline & Oil	9,842.00	9,842.00	9,842.00	0.00	100.00
100-452-100-267	General Materials & Supplies	24,400.00	5,684.46	5,684.46	18,715.54	23.30
100-452-100-273	Special Departmental Exp.	12,000.00	5,816.41	5,816.41	6,183.59	48.47
	Supplies & Services	319,372.00	169,131.21	169,131.21	150,240.79	52.96

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Available</u>	<u>% Expended</u>
100-452-100-825	Charge Ins - Outs Charge-Out	<u>-490,654.00</u>	<u>-286,214.88</u>	<u>-286,214.88</u>	<u>-204,439.12</u>	<u>58.33</u>
	Charge Ins - Outs	<u>-490,654.00</u>	<u>-286,214.88</u>	<u>-286,214.88</u>	<u>-204,439.12</u>	<u>58.33</u>
Expense Total		<u>585,693.00</u>	<u>280,862.19</u>	<u>280,862.19</u>	<u>304,830.81</u>	<u>0.48</u>
452	Maintenance	<u>585,693.00</u>	<u>280,862.19</u>	<u>280,862.19</u>	<u>304,830.81</u>	<u>47.95</u>
Expense Total		585,693.00	280,862.19	280,862.19	304,830.81	0.48

General Ledger
Revenue Analysis



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:09:25
Period 01 - 07
Fiscal Year 2015

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
100	GENERAL FUND				
000					
100-000-347-011	Recreation Programs	-170,000.00	-58,506.00	-58,506.00	-111,494.00
100-000-347-013	Senior Citizen Activities	-8,000.00	-6,539.00	-6,539.00	-1,461.00
100-000-347-015	Special Rec Functions	-3,000.00	-4,426.00	-4,426.00	1,426.00
000		<u>-181,000.00</u>	<u>-69,471.00</u>	<u>-69,471.00</u>	<u>-111,529.00</u>
Revenue Total		<u>181,000.00</u>	<u>69,471.00</u>	<u>69,471.00</u>	<u>111,529.00</u>

General Ledger
Revenue Analysis



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:10:40
Period 01 - 07
Fiscal Year 2015

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
100	GENERAL FUND				
000					
100-000-363-011	Recreation Rentals	-45,000.00	-23,812.00	-23,812.00	-21,188.00
000		<u>-45,000.00</u>	<u>-23,812.00</u>	<u>-23,812.00</u>	<u>-21,188.00</u>
Revenue Total		<u>45,000.00</u>	<u>23,812.00</u>	<u>23,812.00</u>	<u>21,188.00</u>
		_____	_____	_____	_____

General Ledger
Revenue Analysis



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:10:55
Period 01 - 07
Fiscal Year 2015

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
100	GENERAL FUND				
000					
100-000-365-012	Recreation Contributions	-3,500.00	-1,104.96	-1,104.96	-2,395.04
000		<u>-3,500.00</u>	<u>-1,104.96</u>	<u>-1,104.96</u>	<u>-2,395.04</u>
Revenue Total		<u>3,500.00</u>	<u>1,104.96</u>	<u>1,104.96</u>	<u>2,395.04</u>
		_____	_____	_____	_____

General Ledger
Expenses vs. Budget



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:23:12
Period 01 - 07
Fiscal Year 2015

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
100	GENERAL FUND					
451	Recreation					
	Personnel Services					
100-451-240-101	Salaries	62,539.00	31,365.57	31,365.57	31,173.43	50.15
100-451-240-102	Part Time	45,150.00	15,184.45	15,184.45	29,965.55	33.63
100-451-240-103	Overtime	2,000.00	749.61	749.61	1,250.39	37.48
100-451-240-120	Benefits	<u>61,120.00</u>	<u>31,520.40</u>	<u>31,520.40</u>	<u>29,599.60</u>	<u>51.57</u>
	Personnel Services	170,809.00	78,820.03	78,820.03	91,988.97	46.15
	Supplies & Services					
100-451-240-231	Professional Services	23,345.00	11,017.36	11,017.36	12,327.64	47.19
100-451-240-238	Technical Services	36,000.00	8,990.50	8,990.50	27,009.50	24.97
100-451-240-240	I.T. Services	6,932.00	6,932.00	6,932.00	0.00	100.00
100-451-240-250	Insurance	3,417.00	2,154.91	2,154.91	1,262.09	63.06
100-451-240-252	Communications	650.00	67.47	67.47	582.53	10.38
100-451-240-260	Office Supplies	5,091.00	2,908.97	2,908.97	2,182.03	57.14
100-451-240-267	General Materials & Supplies	36,000.00	16,499.36	16,499.36	19,500.64	45.83
100-451-240-270	Special Programs	2,000.00	1,961.07	1,961.07	38.93	98.05
100-451-240-273	Special Departmental Expense	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
	Supplies & Services	117,435.00	50,531.64	50,531.64	66,903.36	43.03
Expense Total		<u>288,244.00</u>	<u>129,351.67</u>	<u>129,351.67</u>	<u>158,892.33</u>	<u>0.45</u>
451	Recreation	288,244.00	129,351.67	129,351.67	158,892.33	44.88
Expense Total		288,244.00	129,351.67	129,351.67	158,892.33	0.45

General Ledger
Expenses vs. Budget



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:23:42
Period 01 - 07
Fiscal Year 2015

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
100	GENERAL FUND					
453	Senior Citizens					
	Personnel Services					
100-453-260-102	Part Time	11,250.00	5,957.55	5,957.55	5,292.45	52.96
100-453-260-103	Overtime	150.00	0.00	0.00	150.00	0.00
100-453-260-120	Benefits	<u>1,250.00</u>	<u>455.75</u>	<u>455.75</u>	<u>794.25</u>	<u>36.46</u>
	Personnel Services	12,650.00	6,413.30	6,413.30	6,236.70	50.70
	Supplies & Services					
100-453-260-260	Office Supplies	2,000.00	890.57	890.57	1,109.43	44.53
100-453-260-267	General Materials & Supplies	<u>6,799.00</u>	<u>2,718.76</u>	<u>2,718.76</u>	<u>4,080.24</u>	<u>39.99</u>
	Supplies & Services	8,799.00	3,609.33	3,609.33	5,189.67	41.02
Expense Total		<u>21,449.00</u>	<u>10,022.63</u>	<u>10,022.63</u>	<u>11,426.37</u>	<u>0.47</u>
453	Senior Citizens	21,449.00	10,022.63	10,022.63	11,426.37	46.73
Expense Total		21,449.00	10,022.63	10,022.63	11,426.37	0.47

General Ledger
Revenue Analysis



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:11:55
Period 01 - 07
Fiscal Year 2015

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
100	GENERAL FUND				
000					
100-000-363-020	Comm Center Grand Room Rental	-80,000.00	-38,345.00	-38,345.00	-41,655.00
100-000-363-050	Comm Center Meeting Rm Rental	-3,500.00	-3,060.00	-3,060.00	-440.00
100-000-363-070	Digital Sign Advertising	-5,000.00	-3,900.00	-3,900.00	-1,100.00
100-000-363-090	Comm Cntr Other Rentals	-1,000.00	-225.00	-225.00	-775.00
000		<u>-89,500.00</u>	<u>-45,530.00</u>	<u>-45,530.00</u>	<u>-43,970.00</u>
Revenue Total		<u>89,500.00</u>	<u>45,530.00</u>	<u>45,530.00</u>	<u>43,970.00</u>

General Ledger
Expenses vs. Budget



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 01/08/15 12:24:11
Period 01 - 07
Fiscal Year 2015

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
100	GENERAL FUND					
481	Community Center					
	Personnel Services					
100-481-100-102	Part Time	53,309.00	28,296.00	28,296.00	25,013.00	53.08
100-481-100-103	Overtime	300.00	0.00	0.00	300.00	0.00
100-481-100-120	Benefits	<u>5,400.00</u>	<u>2,362.91</u>	<u>2,362.91</u>	<u>3,037.09</u>	<u>43.76</u>
	Personnel Services	59,009.00	30,658.91	30,658.91	28,350.09	51.96
	Supplies & Services					
100-481-100-205	Facility Maintenance	28,700.00	11,945.00	11,945.00	16,755.00	41.62
100-481-100-236	Medical Services	250.00	0.00	0.00	250.00	0.00
100-481-100-240	IT Services	19,064.00	19,064.00	19,064.00	0.00	100.00
100-481-100-250	Insurance	14,509.00	12,796.51	12,796.51	1,712.49	88.20
100-481-100-252	Communications	3,780.00	725.50	725.50	3,054.50	19.19
100-481-100-260	Office Supplies	4,900.00	2,966.87	2,966.87	1,933.13	60.55
100-481-100-264	Electricity & Gas	20,000.00	10,702.74	10,702.74	9,297.26	53.51
100-481-100-267	General Materials & Supplies	7,390.00	3,738.75	3,738.75	3,651.25	50.59
100-481-100-268	Building Maintenance	12,335.00	3,696.11	3,696.11	8,638.89	29.96
100-481-100-273	Special Departmental Exp.	<u>3,217.00</u>	<u>1,928.12</u>	<u>1,928.12</u>	<u>1,288.88</u>	<u>59.94</u>
	Supplies & Services	114,145.00	67,563.60	67,563.60	46,581.40	59.19
Expense Total		<u>173,154.00</u>	<u>98,222.51</u>	<u>98,222.51</u>	<u>74,931.49</u>	<u>0.57</u>
481	Community Center	173,154.00	98,222.51	98,222.51	74,931.49	56.73
Expense Total		173,154.00	98,222.51	98,222.51	74,931.49	0.57



City of
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At the Crossroads of California

Agenda Staff Report

TO: Parks and Recreation Commission

FROM: Robert Baker, Recreation Coordinator II

DATE: January 8, 2015

SUBJECT: Recreational Program Monthly Report

TYPE OF REPORT: Informational Item

Recommendation:

Accept report as submitted.

Background:

Youth basketball program will start Saturday January 17, 2015. Staff is starting to work on the structure of the Arbor Day Celebration.

Discuss: Youth basketball has 476 kids sign-up for this year's program. Youth basketball will be held at Pacheco High School on Saturdays. Arbor Day will be held on Friday March 6, 2015 at Regency Lot D Park located at 556 Rockport Drive.

Impact to the Community:

The Parks and Recreation Division programs and events help children and adults stay active in the community.

Fiscal Impact:

The cost of these recreational programs are paid for by the associated fees.



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Parks and Recreation Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer *Mark Fachin*

DATE: January 20, 2015

SUBJECT: Parks and Recreation Commission, Municipal Code, Chapter 2, Article 1

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

Review of Municipal Code, Chapter 2, Article 1 as related to Parks and Recreation Commission.

Attachments:

Municipal Code, Chapter 2, Article 1

Chapter 2

COMMISSIONS AND BOARDS

Sections:

- Article 1. Los Banos Parks and Recreation Commission
 - 2-2.101 Established.
 - 2-2.102 Powers and duties.
 - 2-2.103 Members: Appointment and qualifications.
 - 2-2.104 Members: Terms.
 - 2-2.105 Members: Reappointment and vacancies.
 - 2-2.106 Members: Removal from office.
 - 2-2.107 Members: Resignations.
 - 2-2.108 Compensation.
 - 2-2.109 Organization.
 - 2-2.110 Meetings.
 - 2-2.111 Quorum.
 - 2-2.112 Secretary to the Commission.

- Article 2. Los Banos Planning Commission
 - 2-2.201 Established.
 - 2-2.202 Powers and duties.
 - 2-2.203 Members: Appointment and qualifications.
 - 2-2.204 Members: Terms.
 - 2-2.205 Members: Reappointment and vacancies.
 - 2-2.206 Members: Removal from office.
 - 2-2.207 Members: Resignations.
 - 2-2.208 Compensation.
 - 2-2.209 Organization.
 - 2-2.210 Meetings.
 - 2-2.211 Quorum.
 - 2-2.212 Secretary to the Commission.

- Article 3. Los Banos Tree Commission
 - 2-2.301 Established.
 - 2-2.302 Powers and duties.
 - 2-2.303 Members: Appointment and qualifications.
 - 2-2.304 Members: Terms.
 - 2-2.305 Members: Reappointment: Vacancies.
 - 2-2.306 Members: Removal from office.
 - 2-2.307 Members: Resignations.
 - 2-2.308 Compensation.
 - 2-2.309 Organization.
 - 2-2.310 Meetings.
 - 2-2.311 Quorum.

2-2.312 Secretary to the Commission.

Article 4. Economic Development Advisory Commission

- 2-2.401 Established.
- 2-2.402 Powers and duties.
- 2-2.403 Members: Appointment and qualifications.
- 2-2.404 At large and City Council Commission members: Terms.
- 2-2.405 At large members: Reappointment and vacancies.
- 2-2.406 Members: Removal from office.
- 2-2.407 Members: Resignations.
- 2-2.408 Compensation.
- 2-2.409 Organization.
- 2-2.410 Meetings.
- 2-2.411 Quorum.
- 2-2.412 Secretary of the Commission.

Article 5. Los Banos Airport Advisory Commission

- 2-2.501 Established.
- 2-2.502 Powers and duties.
- 2-2.503 Members: Appointment and qualifications.
- 2-2.504 Members: Terms.
- 2-2.505 Members: Reappointment and vacancies.
- 2-2.506 Members: Removal from office.
- 2-2.507 Members: Resignations.
- 2-2.508 Compensation.
- 2-2.509 Organization.
- 2-2.510 Meetings.
- 2-2.511 Quorum.
- 2-2.512 Secretary to the Commission.

Article 1. Los Banos Parks and Recreation Commission*

* Article 1 entitled "Community Recreation Commission," consisting of Sections 2-2.101 through 2-2.106, codified from Ordinance No. 370, repealed by Section 1, Ordinance No. 459, effective December 15, 1972.

Article 1 entitled "Community Recreation Commission," consisting of Sections 2-2.101 through 2-2.115, as amended by Ordinance No. 478, effective September 14, 1973, Ordinance No. 493, effective January 6, 1974, Ordinance No. 550, effective November 20, 1976, Ordinance No. 622, effective June 21, 1978, Ordinance No. 667, effective September 19, 1980, Ordinance No. 722, effective April 6, 1984, Urgency Ordinance No. 740, effective December 4, 1985, Ordinance No. 777, effective May 22, 1988, Ordinance No. 836, effective November 16, 1990, Ordinance No. 952, effective September 17, 1999, and Ordinance No. 1069, effective April 4, 2008.

Article 1 entitled "Los Banos Parks and Recreation Commission," consisting of Sections 2-2.101 through 2-2.112, as amended by Ordinance No. 1113, effective January 1, 2014.

Sec. 2-2.101 Established.

There is hereby established the Los Banos Parks and Recreation Commission (hereinafter referred to in this article as Commission). (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 2, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.102 Powers and duties.

The Commission shall have the following powers and duties:

(a) To promote and encourage and coordinate all matters of public recreation, whether specified in this article or not, in the City;

(b) To act in an advisory capacity to the City Council on the acquisition, development, operation, and maintenance of parks, playgrounds, and recreation centers and facilities for the public;

(c) To plan, program, and encourage civic beautification by public agencies and private property owners when such activities relate to recreation and parks;

(d) To make recommendations to the City Council regarding changes and improvements in the areas set forth in this section;

(e) To consider the annual budget for parks and recreation during the process of its preparation and make recommendations thereon to the City Council;

(f) To assist in the planning of recreation programs for the community, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of the County, the Los Banos Unified School District, and other public and private agencies interested therein;

(g) To advise and recommend to the City Council regarding the construction, acquisition, and maintenance of recreational facilities;

(h) To have all other powers granted to it by the provisions of Sections 10900 through 10914.5 of the California Education Code; and

(i) To perform other related duties as directed by the City Council. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 3, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.103 Members: Appointment and qualifications.

The Commission shall consist of five (5) members. Except as set forth herein, candidate(s) for appointment shall be recommended to the City Council by the Mayor, with input from a Council Member, selected by the City Council on a rotating basis, and the Public Works Director who shall form an ad hoc committee to review appli-

cations, interview applicants, and evaluate the candidates for recommendation by the Mayor to the City Council. One of the members shall be recommended to the City Council by the Mayor, by nomination from the Los Banos Unified School District. At the time of appointment to the Commission and throughout his or her term each Commissioner shall be a resident of the City of Los Banos and a registered, qualified elector of the City. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 4, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.104 Members: Terms.

Each Commissioner shall serve a term of two (2) years. Terms of office shall be staggered and not more than three (3) Commissioners shall have terms that end in the same year. A member's term of office shall expire on December 31st of the second year of his or her respective term. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 5, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.105 Members: Reappointment and vacancies.

(a) If a Commission member ceases to reside in the City of Los Banos such Commissioner's position shall be declared vacant.

(b) If a member of the Commission is absent without cause from three (3) successive regular meetings of the Commission, the Commission or the City Manager may request the City Council declare the position vacant. A member is not absent without cause if his or her absence is due to illness, or is unavoidable and the member gives notice to City staff before the meeting that he or she will be absent and the reason for the absence.

(c) A member of the Commission shall not automatically be reappointed to a successive term of office. A member desiring reappointment shall be required to make formal application and in the case of the Los Banos Unified School District member said member shall be required to be renominated by the Los Banos Unified School District for reappointment. If a vacancy shall occur otherwise than by the expiration of a term the vacancy shall be filled as set forth in Section 2-2.103, for the unexpired portion of the term. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 6, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.106 Members: Removal from office.

Any appointive member of the Commission may be removed from the Commission by a majority vote of the City Council. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 8, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.107 Members: Resignations.

A member of the Commission may resign from the Commission by filing a written statement with the City Clerk stating that he or she resigns from the Commission. The resignation shall become effective at the time of filing such written statement, and such member shall thereupon cease to be a member of the Commission, and a vacancy shall exist. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 9, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.108 Compensation.

Members of the Commission shall serve without compensation. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 10, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.109 Organization.

The first meeting in January of each year shall be the organization meeting. Immediately after appointment and qualification, the Commission shall organize by electing one of its members as chairperson, who shall be charged with the orderly conduct of the meetings, and one as vice-chairperson, to assume such duties in the absence of the chairperson, who both shall serve for one year. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 11, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.110 Meetings.

Regular meetings shall be held on the third Tuesday of each calendar month at 6:00 p.m. in the City Council Chambers located at 520 J Street in the City. If any regular meeting day falls on a City holiday, the meeting shall be held on the following regular City business day at 6:00 p.m. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 12, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.111 Quorum.

Three (3) members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 13, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.112 Secretary to the Commission.

The Public Works Director, or designee, shall serve as secretary to the Commission. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 14, Ord. 1113, eff. January 1, 2014)

Article 2. Los Banos Planning Commission*

* Article 2 entitled "Planning Commission," consisting of Sections 2-2.201 through 2-2.209, codified from Ordinance No. 239, as amended by Ordinance No. 398, effective June 20, 1973, Ordinance

No. 472, effective June 20, 1973, Ordinance No. 1022, effective January 15, 2005, Ordinance No. 678, effective April 3, 1981, Urgency Ordinance No. 740, effective December 4, 1985, Ordinance No. 777, effective May 22, 1988, Ordinance No. 855, effective April 17, 1992, Ordinance No. 1069, effective April 4, 2008, and Ordinance No. 1113, effective January 1, 2014.

Sec. 2-2.201 Established.

Pursuant to the provisions of Chapter 3 of Title 7 of the Government Code of the State, there is hereby established the Los Banos Planning Commission (hereinafter referred to in this article as Commission). (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 16, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.202 Powers and duties.

Except as otherwise provided in this article, the provisions of Chapter 3 of Title 7 of the Government Code of the State of California relating to the powers and duties of members of Planning Commissions, and of Planning Commissions as bodies, and the rules of procedure and other provisions in said Title 7 shall govern and control the Planning Commission of the City. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 17, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.203 Members: Appointment and qualifications.

The Commission shall consist of seven (7) members. Candidate(s) for appointment shall be recommended to the City Council by the Mayor, with input from a Council Member, selected by the City Council on a rotating basis, and the Community Development Director, who shall form an ad hoc committee to review applications, interview applicants, and evaluate the candidates for recommendation by the Mayor to the City Council. At the time of appointment to the Commission and throughout his or her term each Commissioner shall be a resident of the City of Los Banos and a registered, qualified elector of the City. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 18, Ord. 1113, eff. January 1, 2014)

Sec. 2-2.204 Members: Terms.

Each Commissioner shall serve a term of two (2) years. Terms of office shall be staggered and not more than four (4) Commissioners shall have terms that end in the same year. A member's term of office shall expire on December 31st of the second year of his or her respective term. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 19, Ord. 1113, eff. January 1, 2014)