

**CITY OF LOS BANOS**  
**AIRPORT ADVISORY COMMISSION MEETING MINUTES**  
**February 17, 2015**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Chairperson Wilber called the Airport Advisory Commission Meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE:** Commissioner Schifano led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:** Anderson, Schifano, Stichel, Wilber; Leonardo absent.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Parks and Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Anderson, seconded by Stichel to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Leonardo absent.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF JANUARY 20, 2015:** Motion by Anderson, seconded by Schifano to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Leonardo absent.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF INDUSTRIAL PARK PROJECT.** Public Works Director/City Engineer Fachin stated February 3<sup>rd</sup> the City Manager presented the guidance package to the County Supervisors, which was passed with a 5-0 vote. The next step will be further discussions with land owners and looking at getting studies started. Chairperson Wilber asked if there was any objection from anyone in the audience when the guidance package was presented. Director/City Engineer Fachin stated that he was not aware of any objection.

**AIRPORT 2013/2014 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current prices for fuel are \$4.899 100LL and \$4.409 Jet A fuel. We sold 752 gallons of 100LL and 3,062 gallons of Jet A fuel in January. Our

Jet A fuel sales remain strong. We have 4,200 gallons of 100LL in the tank, and 4,500 gallons of Jet A in the tank. We are about mid-range on fuel prices of all Airports within 50 miles of Los Banos.

**AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE.** Director/City Engineer Fachin reported we are positive \$61,000 on revenues vs. expenditures. We are projected to be at \$41,000 at the end of the fiscal year. We are a little low on fuel sales, however, we have cut back on our expenditures, so we will be able to meet our budget.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported at the last meeting, Commissioner Schifano reported the fence was down on West J Street; this has been repaired. Randy Rodrigues has been doing weed control and mowing at the Airport, which is an ongoing task. The two helicopters that were contracted by PG&E are now gone; they have paid their tie-down fees. Encouraged all Commissioners to let staff know when they see something that needs to be repaired.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Director reported March 1, 2015 is the start of preparing for the new budget. When we have a preliminary draft, we will be presenting it to the Commission.

#### **COMMISSION MEMBER REPORTS.**

**ANDERSON:** No report.

**SCHIFANO:** Asked if there a map of the proposed location for the new Airport; requested a copy if possible. Director/City Engineer Fachin said yes, there was a map of the proposed Industrial Park, and Administrative Coordinator de Melo will email all Commissioners a copy. Director/City Engineer Fachin encouraged everyone to watch Channel 30 News tonight for a story on the proposed Industrial Park.

**STICHEL:** No report.

**WILBER:** Asked if it was possible to get business cards. Director/City Engineer Fachin said the City no longer supplies business cards for Commissioners.

**LEONARDO:** Absent.

**ADJOURNMENT:** The meeting was adjourned at the hour of 5:19pm.

APPROVED:

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Alan Wilber, Chairperson

ATTEST:

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Jelene de Melo, Secretary