

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
MARCH 15, 2016**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Commissioner Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Stichel led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Stichel, Reed, Renshaw; Wilber excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

NOMINATION OF CHAIR AND VICE CHAIR FOR 2016: Motion by Reed, seconded by Renshaw to nominate Anderson for Chairperson for 2016. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

Motion by Reed, seconded by Anderson to nominate Renshaw for Vice-Chairperson for 2016. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Reed, seconded by Anderson to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 17, 2015: Motion by Anderson, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Public Works Director/City Engineer Fachin welcomed Commissioner Stichel. Studies continue to be performed on the Industrial Park and the Runway Relocation. Both items are separate

projects. The wind tower has been up and taking measurements for about 3 weeks. Director/City Engineer Fachin described the location of the tower. Chairperson Anderson asked how we downloaded the readings. Director/City Engineer Fachin said we have to drive out to the tower and download the data. The readings are sent to Consultant Bob Wadell.

AIRPORT 2014/2015 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current prices for 100LL fuel are \$4.509 and Jet A fuel is \$4.009 per gallon. Prices have stayed steady. We are currently #5 in cheapest fuel price of the airports within a 50 mile radius. We have sold about 1,000 gallons more fuel in February 2016 than in February 2015, which is positive to see.

AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin reported we are about \$32,000 in revenue over expenditures. The budget calls for \$37,000. For next month's meeting, we will present the tentative Airport budget for the 2016-2017 fiscal year.

AIRPORT ADVISORY COMMISSION, MUNICIPAL CODE, SECTION 2, ARTICLE 5 Director/City Engineer Fachin reviewed the rules and duties of the Commission. If the Chairperson chooses too, he/she may report to the City Council during a Council Meeting; this may be important in the future regarding the Airport Relocation.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported we are continually mowing/spraying weeds; airport inspections and fuel delivery testing are reported on a monthly basis. We will be replacing a few parts at the fuel pumps, but does not anticipate the repairs to be expensive.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin stated we do accommodate short term hangar rentals at the Airport. The weeds will be very abundant this year; the Fire Department plans on doing weed abatement two times this year. Commissioner Reed asked the status of our water supply. Director/City Engineer Fachin replied we will have our well measurements by next week, but he is hopeful that the levels have increased. We are still mandated to continue with the conservation measures, even though we have had rain. We have not had issues with the quantity of our water, but we are continually working on the quality of the water. Vice-Chairperson Renshaw stated that many pilots stop to eat food in Los Banos; if the Airport relocates near I-5, there will not be any dining options for them. Director/City Engineer Fachin suggested finding transportation for the pilots to come into town to dine.

COMMISSION MEMBER REPORTS.

STICHEL: She is an airplane mechanic for about 10 years, and is interested in the general operations of the Airport, and would like to support the Airport.

RENSHAW: Spent 31 years in the military; retired in 1999. Serves on the Honor Guard at the National Cemetery.

REED: Is happy to serve on the Commission once again; wants to continue to be informed. He would like to have the Airport Consultant come before the Commission and present his updates.

WILBER: Excused.

ANDERSON: No report; keep up the good work.

ADJOURNMENT: The meeting was adjourned at the hour of 4:53pm.

APPROVED:

Dave Anderson, Chairperson

ATTEST:

Jelene de Melo, Secretary