



# City of Los Banos

At the Crossroads of California

[www.losbanos.org](http://www.losbanos.org)

## AGENDA

### AIRPORT ADVISORY COMMISSION MEETING

CITY HALL COUNCIL CHAMBERS  
520 J Street  
Los Banos, California

**March 15, 2016**

*If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office @ (209) 827-7000 at least 48 hours prior to the meeting.*

*The City of Los Banos complies with the Americans with Disabilities Act (ADA) of 1990.*

*Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.*

*La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.*

*Any writings or documents provided to a majority of the Airport Advisory Commission regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at [www.losbanos.org](http://www.losbanos.org).*

*Cualquier escritura o los documentos proporcionaron a una mayoría de la Airport Advisory Commission con respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina del City Clerk del City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la Ciudad en [www.losbanos.org](http://www.losbanos.org).*

1. CALL TO ORDER. **5:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL:  
Anderson \_\_\_\_, Reed \_\_\_\_, Renshaw \_\_\_\_, Stichel \_\_\_\_, Wilber \_\_\_\_
4. NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2016
5. CONSIDERATION OF APPROVAL OF AGENDA.

*Recommendation: Approve the agenda as submitted.*

6. CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 17, 2015.

*Recommendation: Approve the minutes as submitted.*

7. PUBLIC FORUM. (Members of the public may address the Airport Advisory Commission on any item of public interest that is within the jurisdiction of the Airport Advisory Commission; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table).

8. STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION

*Recommendation: Informational item only, no action to be taken.*

9. AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW.

*Recommendation: Informational item only, no action to be taken.*

10. AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE.

*Recommendation: Informational item only, no action to be taken.*

11. AIRPORT ADVISORY COMMISSION, MUNICIPAL CODE, CHAPTER 2, ARTICLE 5

*Recommendation: Informational item only, no action to be taken.*

12. AIRPORT FACILITY MAINTENANCE REPORT.

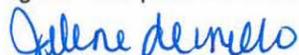
13. PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.

14. COMMISSIONER REPORTS.

- A. Dave Anderson
- B. Dennis Reed
- C. Jim Renshaw
- D. Annette Stichel
- E. Alan Wilber

15. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

  
Jelene de Melo, Secretary

Dated this 8<sup>th</sup> day of March 2016

**CITY OF LOS BANOS  
AIRPORT ADVISORY COMMISSION MEETING MINUTES  
NOVEMBER 17, 2015**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Vice Chairperson Stichel called the Airport Advisory Commission Meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE:** Commissioner Anderson led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:** Anderson, Stichel, Wilber; Reed excused.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Wilber, seconded by Anderson to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed excused.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF OCTOBER 20, 2015:** Motion by Anderson, seconded by Wilber to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed excused.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION.** Public Works Director/City Engineer Fachin stated the feasibility study continues to be conducted for the Industrial Park. On November 4<sup>th</sup>, Bob Wadell gave an update on his Airport Relocation Study to the City Council, which Commissioner Reed was in attendance; there was a brief review of the information Bob Wadell had presented to the Council, which was also included in the commission packet.

**AIRPORT 2014/2015 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current prices for 100LL fuel are \$4.509 and Jet A fuel is \$4.009 per gallon. We remain very competitive in price of the airports within a 50 mile radius. Prices have stayed steady. We have adjusted the limit on our card reader on

the fueling system to allow the purchase of \$3,000 limit per day, per card, to \$4,000. Timberline Helicopters has purchased a large quantity of Jet A fuel recently, which benefits the Airport revenues.

**AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE.** Director/City Engineer Fachin reported we are about \$65,000 revenue over expenditures. The budget calls for \$37,000. This is partly due to the fact that we are selling quite a bit of Jet A fuel recently.

**AIRPORT TENANT LIST UPDATE.** Director/City Engineer Fachin reported Winco Helicopters moved into hangar #G on November 1, 2015. They will be doing pole surveys for PG&E through January 1, 2016.

**FISCAL YEAR 2017-2021 AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP).** Director/City Engineer Fachin reported this is a report we prepare every year. This report had more input from the FAA, than we have had in the past. There was a brief review of the 5 year plan.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported the AWOS upgrade has been installed and passed FAA inspection. The drains at the Airport have been cleaned out in anticipation for El Nino. We are hoping that we get enough rain to get a storm water sample to send in to the state for testing.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Director stated that we have 3 vacancies to fill. We have 2 applications to review. We will continue to advertise to fill the last vacancy. Asked Vice Chairperson Stichel to adjourn the meeting to January 19, 2016.

#### **COMMISSION MEMBER REPORTS.**

**ANDERSON:** Thanked staff for getting the AWOS up and running again.

**REED:** Excused.

**STICHEL:** Thanked City Staff for their outstanding work. Is glad the AWOS system is back and running. Hope it lasts another 20 years. Wishes everyone a joyous holiday season.

**WILBER:** Commended Director/City Engineer Fachin and Manager Cardoza for all the work they do. Wishes everyone a Merry Christmas and Happy Hanukah.

**ADJOURNMENT:** The meeting was adjourned at the hour of 5:40pm to the meeting of January 19, 2016.

APPROVED:

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Chairperson

ATTEST:

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Jelene de Melo, Secretary



City of  
**Los Banos**

*At the Crossroads of California*

**Agenda Staff Report**

**TO:** Airport Advisory Commission

**FROM:** Mark Fachin, P.E., Public Works Director/City Engineer

*Mark Fachin*

**DATE:** March 15, 2016

**SUBJECT:** Status of Industrial Park Project/Runway Relocation

**TYPE OF REPORT:** Informational Item

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**Recommendation:**

Informational item only, no action to be taken.

**Discussion:**

Update on the status of the Industrial Park Project/Runway Relocation.



City of  
**Los Banos**  
*At the Crossroads of California*

**Agenda Staff Report**

**TO:** Airport Advisory Commission

**FROM:** Paul Cardoza, Parks & Recreation Operations Manager

**DATE:** March 15, 2016

**SUBJECT:** Los Banos Airport 2015/2016 Annual Fuel Sales Profile Review

**TYPE OF REPORT:** Informational Item

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**Recommendation:**

Informational item only, no action to be taken.

**Discussion:**

Attached is the 2016 Annual Fuel Sales Profile for the Airport as of March 1, 2016. Page 1 of the attachment shows the complete summary for both 100LL and Jet A sales. Page 2 shows the breakdown for 100LL fuel, and Page 3 shows the breakdown for Jet A fuel.

Also attached is the 2015 Annual Fuel Sales Profile to compare with fuel sales for 2016.

**Attachments:**

Airport 2015/2016 Annual Fuel Sales Profile

# Annual Sales Profile

**Start date:** 1/1/2016                      **Site:** Los Banos Airport  
**End date:** 12/31/2016

## Inventory History — Complete Summary

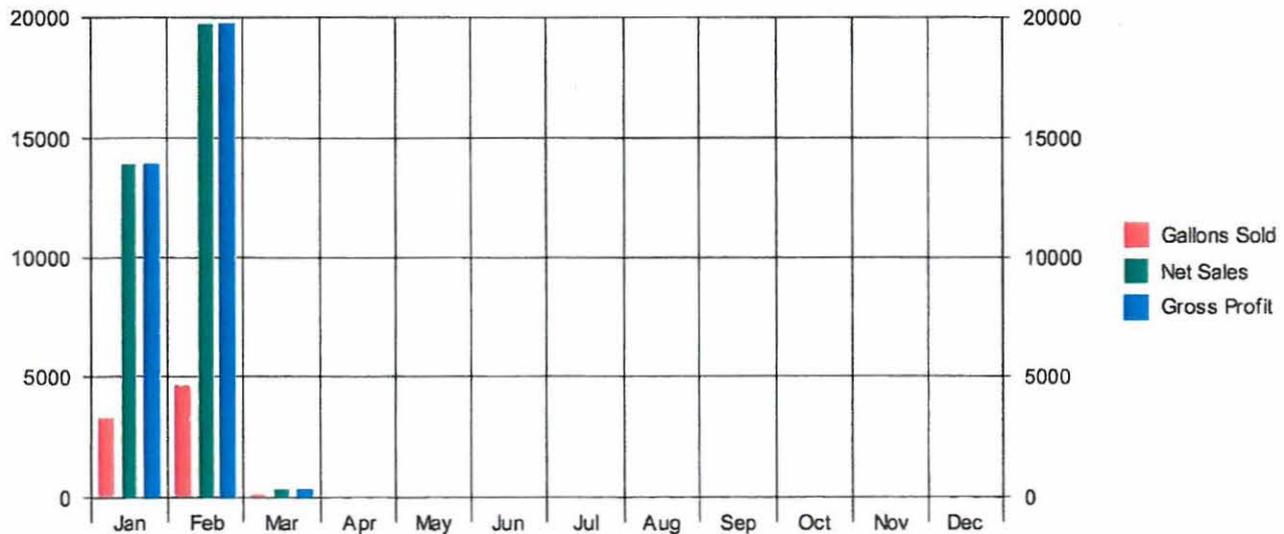
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	12,436.560	15,635.270	10,934.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	
Gal Purchased	6,513.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6,513.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,314.290	4,700.340	100.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	8,114.630
End Inventory	15,635.270	10,934.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	10,834.930	

## Financial History — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	13,950.030	19,764.790	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	34,115.720
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	13,950.030	19,764.790	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	34,115.720

## Monthly Statistics — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	236.441	174.910	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	270.750
Avg Sale Vol	56.174	41.596	100.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	65.923
Avg PPU Vol	4.209	4.205	4.009	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.141
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.209	4.205	4.009	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.141
Avg Margin/Sale	236.441	174.910	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	270.750
% of Vol YTD	40.843	57.924	1.232	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
% of Profit YTD	40.890	57.935	1.175	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
# of Sales	59.000	113.000	1.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	173.000



# Annual Sales Profile

Start date: 1/1/2016                      Site: Los Banos Airport  
 End date: 12/31/2016

## Inventory History — 100 II

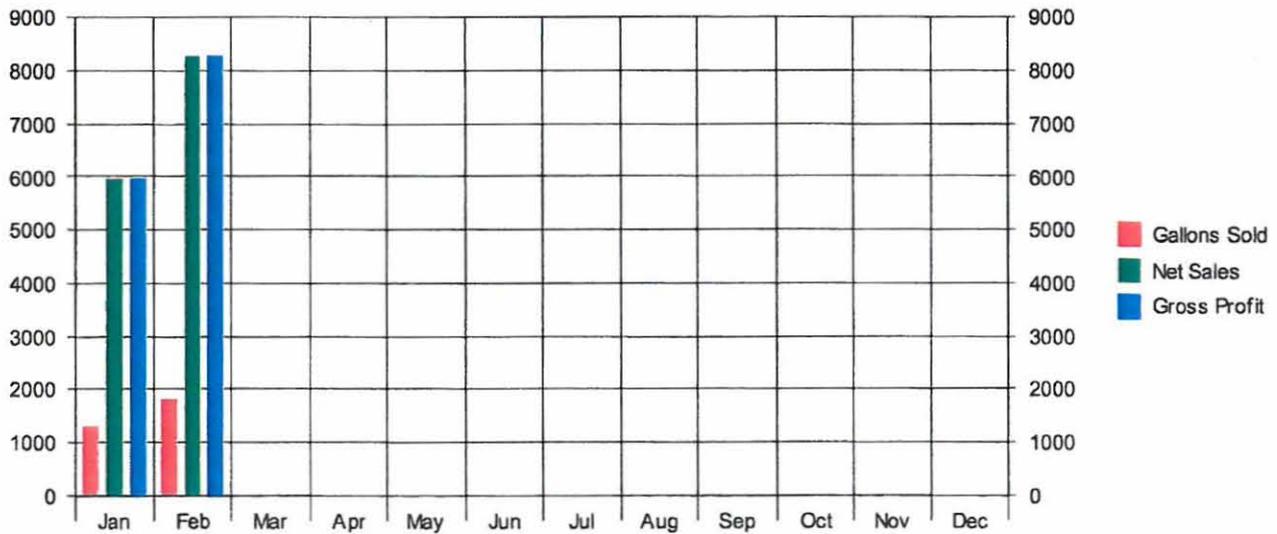
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	8,327.109	7,001.049	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	
Gal Purchased	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	1,326.060	1,842.180	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3,168.240
End Inventory	7,001.049	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	5,158.869	

## Financial History — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	5,979.220	8,306.430	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	14,285.650
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	5,979.220	8,306.430	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	14,285.650

## Monthly Statistics — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	149.481	106.493	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	127.987
Avg Sale Vol	33.152	23.618	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	28.385
Avg PPU Vol	4.509	4.509	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.509
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.509	4.509	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.509
Avg Margin/Sale	149.481	106.493	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	127.987
% of Vol YTD	41.855	58.145	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
% of Profit YTD	41.855	58.145	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
# of Sales	40.000	78.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	118.000



# Annual Sales Profile

**Start date:** 1/1/2016  
**End date:** 12/31/2016

**Site:** Los Banos Airport

## Inventory History — JET-A

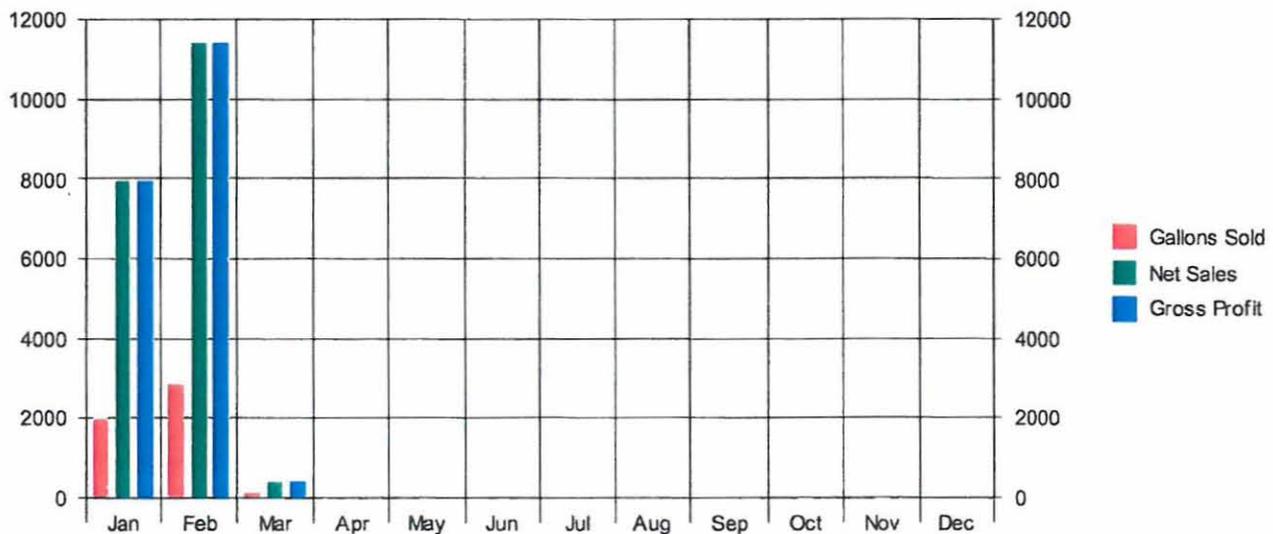
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	4,109.453	8,634.223	5,776.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	
Gal Purchased	6,513.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6,513.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	1,988.230	2,858.160	100.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4,946.390
End Inventory	8,634.223	5,776.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	5,676.063	

## Financial History — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	7,970.810	11,458.360	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	19,830.070
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	7,970.810	11,458.360	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	19,830.070

## Monthly Statistics — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	419.516	327.382	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	382.599
Avg Sale Vol	104.644	81.662	100.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	95.435
Avg PPU Vol	4.009	4.009	4.009	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.009
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.009	4.009	4.009	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.009
Avg Margin/Sale	419.516	327.382	400.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	382.599
% of Vol YTD	40.196	57.783	2.022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
% of Profit YTD	40.196	57.783	2.022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
# of Sales	19.000	35.000	1.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	55.000



# Annual Sales Profile

**Start date:** 1/1/2015  
**End date:** 12/31/2015

**Site:** Los Banos Airport

## Inventory History — Complete Summary

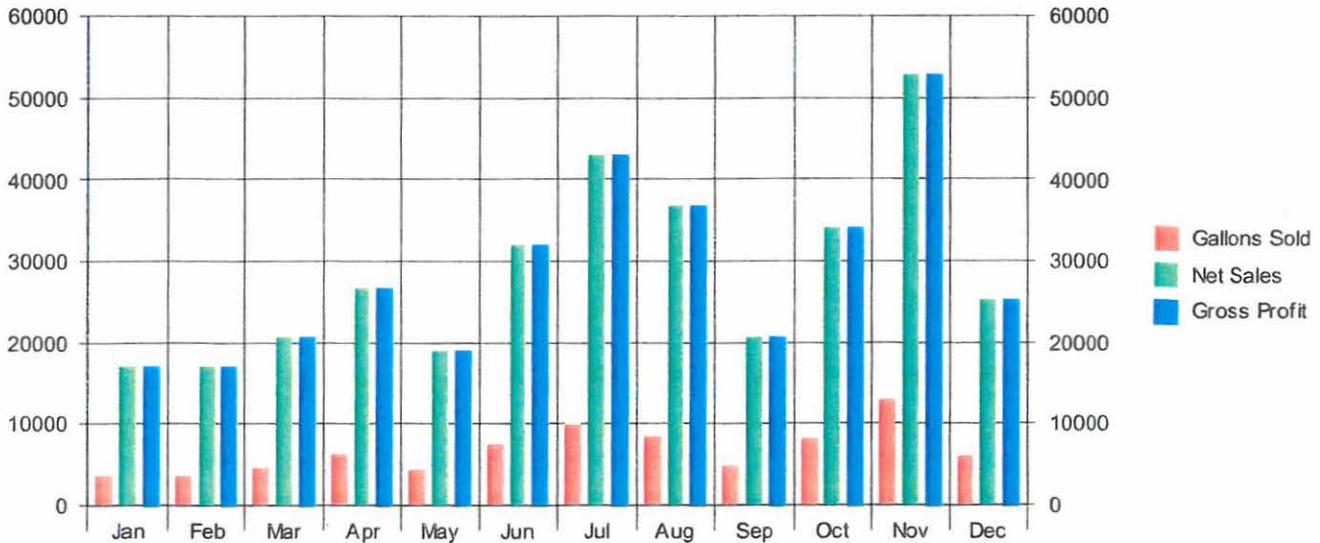
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	16,502.880	12,688.630	14,621.880	16,235.160	16,430.530	11,930.210	10,410.740	12,650.380	10,940.580	12,558.530	9,746.325	18,637.570	
Gal Purchased	0.000	5,714.000	6,421.000	6,606.000	0.000	5,981.000	12,249.000	6,769.000	6,557.000	5,473.000	21,948.000	0.000	77,718.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,814.250	3,780.740	4,807.730	6,410.630	4,500.320	7,500.470	10,009.350	8,478.810	4,939.050	8,285.200	13,056.750	6,201.010	81,784.310
End Inventory	12,688.630	14,621.880	16,235.160	16,430.530	11,930.210	10,410.740	12,650.380	10,940.580	12,558.530	9,746.325	18,637.570	12,436.570	

## Financial History — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	17,350.990	17,140.290	20,737.850	26,823.850	19,199.250	32,057.130	43,242.300	37,100.020	20,791.940	34,430.930	53,004.340	25,461.520	347,340.400
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	17,350.990	17,140.290	20,737.850	26,823.850	19,199.250	32,057.130	43,242.300	37,100.020	20,791.940	34,430.930	53,004.340	25,461.520	347,340.400

## Monthly Statistics — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	237.685	300.707	180.329	192.977	169.905	174.224	210.938	236.306	174.722	264.853	486.278	335.020	246.995
Avg Sale Vol	52.250	66.329	41.806	46.120	39.826	40.763	48.826	54.005	41.505	63.732	119.787	81.592	58.045
Avg PPU Vol	4.549	4.534	4.313	4.184	4.266	4.274	4.320	4.376	4.210	4.156	4.060	4.106	4.279
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.549	4.534	4.313	4.184	4.266	4.274	4.320	4.376	4.210	4.156	4.060	4.106	4.279
Avg Margin/Sale	237.685	300.707	180.329	192.977	169.905	174.224	210.938	236.306	174.722	264.853	486.278	335.020	246.995
% of Vol YTD	4.664	4.623	5.879	7.838	5.503	9.171	12.239	10.367	6.039	10.131	15.965	7.582	100.000
% of Profit YTD	4.995	4.935	5.970	7.723	5.528	9.229	12.450	10.681	5.986	9.913	15.260	7.330	100.000
# of Sales	73.000	57.000	115.000	139.000	113.000	184.000	205.000	157.000	119.000	130.000	109.000	76.000	1,477.000



# Annual Sales Profile

Start date: 1/1/2015                      Site: Los Banos Airport  
 End date: 12/31/2015

## Inventory History — 100 II

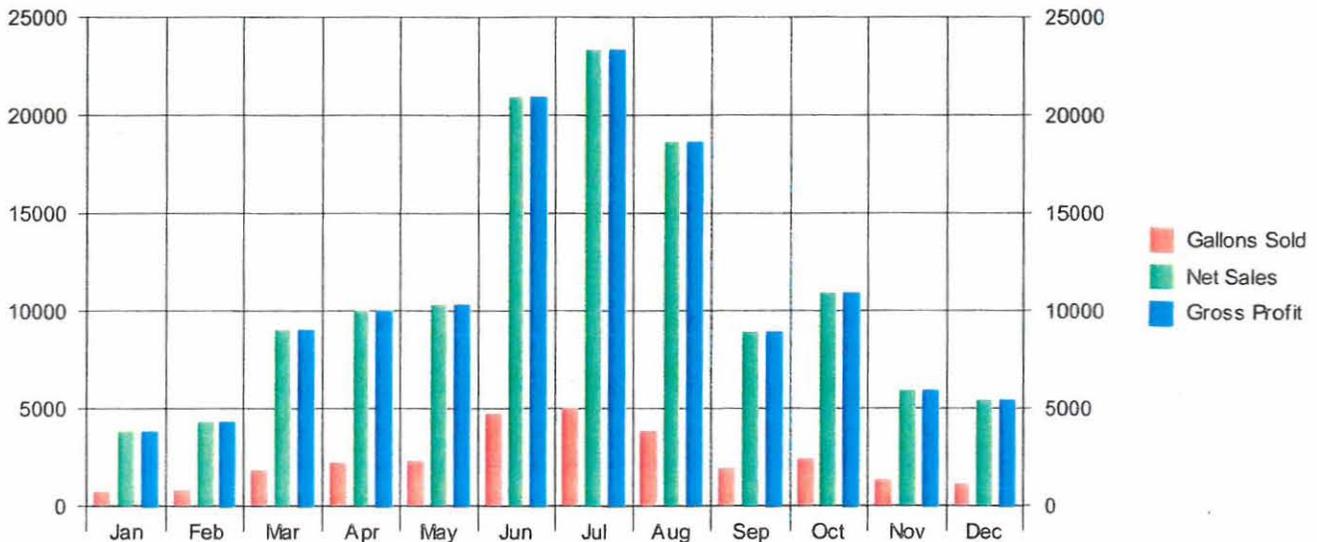
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	6,503.609	5,751.529	4,885.009	9,406.439	7,159.100	4,844.179	6,081.299	6,982.409	3,096.859	7,671.299	5,240.119	9,530.399	
Gal Purchased	0.000	0.000	6,421.000	0.000	0.000	5,981.000	5,965.000	0.000	6,557.000	0.000	5,610.000	0.000	30,534.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	752.080	866.520	1,899.570	2,247.340	2,314.920	4,743.880	5,063.890	3,885.550	1,982.560	2,431.180	1,319.720	1,203.290	28,710.500
End Inventory	5,751.529	4,885.009	9,406.439	7,159.100	4,844.179	6,081.299	6,982.409	3,096.859	7,671.299	5,240.119	9,530.399	8,327.109	

## Financial History — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	3,849.880	4,369.900	9,079.040	10,133.220	10,437.980	21,005.930	23,415.970	18,685.630	8,939.370	10,962.210	5,950.600	5,425.660	132,255.400
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	3,849.880	4,369.900	9,079.040	10,133.220	10,437.980	21,005.930	23,415.970	18,685.630	8,939.370	10,962.210	5,950.600	5,425.660	132,255.400

## Monthly Statistics — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	109.997	198.632	109.386	102.356	125.759	132.949	151.071	168.339	98.235	119.155	99.177	120.570	127.969
Avg Sale Vol	21.488	39.387	22.886	22.700	27.891	30.025	32.670	35.005	21.786	26.426	21.995	26.740	27.417
Avg PPU Vol	5.119	5.043	4.780	4.509	4.509	4.428	4.624	4.809	4.509	4.509	4.509	4.509	4.655
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	5.119	5.043	4.780	4.509	4.509	4.428	4.624	4.809	4.509	4.509	4.509	4.509	4.655
Avg Margin/Sale	109.997	198.632	109.386	102.356	125.759	132.949	151.071	168.339	98.235	119.155	99.177	120.570	127.969
% of Vol YTD	2.620	3.018	6.616	7.828	8.063	16.523	17.638	13.534	6.905	8.468	4.597	4.191	100.000
% of Profit YTD	2.911	3.304	6.865	7.662	7.892	15.883	17.705	14.128	6.759	8.289	4.499	4.102	100.000
# of Sales	35.000	22.000	83.000	99.000	83.000	158.000	155.000	111.000	91.000	92.000	60.000	45.000	1,034.000



# Annual Sales Profile

Start date: 1/1/2015                      Site: Los Banos Airport  
 End date: 12/31/2015

## Inventory History — JET-A

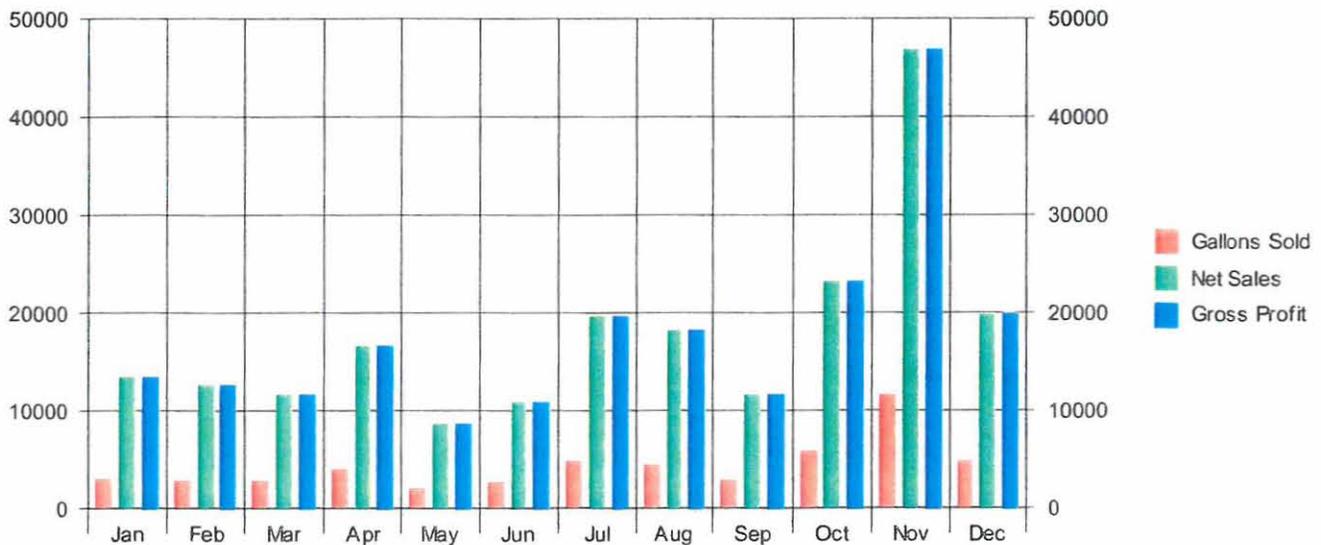
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	9,999.266	6,937.096	9,736.876	6,828.716	9,271.426	7,086.026	4,329.436	5,667.976	7,843.716	4,887.226	4,506.206	9,107.176	
Gal Purchased	0.000	5,714.000	0.000	6,606.000	0.000	0.000	6,284.000	6,769.000	0.000	5,473.000	16,338.000	0.000	47,184.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,062.170	2,914.220	2,908.160	4,163.290	2,185.400	2,756.590	4,945.460	4,593.260	2,956.490	5,854.020	11,737.030	4,997.720	53,073.810
End Inventory	6,937.096	9,736.876	6,828.716	9,271.426	7,086.026	4,329.436	5,667.976	7,843.716	4,887.226	4,506.206	9,107.176	4,109.456	

## Financial History — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	13,501.110	12,770.390	11,658.810	16,690.630	8,761.270	11,051.200	19,826.330	18,414.390	11,852.570	23,468.720	47,053.740	20,035.860	215,085.000
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	13,501.110	12,770.390	11,658.810	16,690.630	8,761.270	11,051.200	19,826.330	18,414.390	11,852.570	23,468.720	47,053.740	20,035.860	215,085.000

## Monthly Statistics — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	355.292	364.868	364.338	417.266	292.042	425.046	396.527	400.313	423.306	617.598	960.280	646.318	471.933
Avg Sale Vol	80.583	83.263	90.880	104.082	72.847	106.023	98.909	99.853	105.589	154.053	239.531	161.217	116.403
Avg PPU Vol	4.409	4.382	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.073
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.409	4.382	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.073
Avg Margin/Sale	355.292	364.868	364.338	417.266	292.042	425.046	396.527	400.313	423.306	617.598	960.280	646.318	471.933
% of Vol YTD	5.770	5.491	5.479	7.844	4.118	5.194	9.318	8.654	5.571	11.030	22.115	9.417	100.000
% of Profit YTD	6.277	5.937	5.421	7.760	4.073	5.138	9.218	8.561	5.511	10.911	21.877	9.315	100.000
# of Sales	38.000	35.000	32.000	40.000	30.000	26.000	50.000	46.000	28.000	38.000	49.000	31.000	443.000





City of  
**Los Banos**  
At the Crossroads of California

**Agenda Staff Report**

**TO:** Airport Advisory Commission

**FROM:** Mark Fachin, P.E., Public Works Director/City Engineer

**DATE:** March 15, 2016

**SUBJECT:** Airport 2015/2016 Revenue/Expenditure Update

**TYPE OF REPORT:** Informational Item

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**Recommendation:**

Informational item only, no action to be taken.

**Discussion:**

Attached is the 2015/2016 Revenue/Expenditure update for the Airport as of March 4, 2016. Please note, staff time is not reflected in this report.

**Attachments:**

Airport 2015/2016 Revenue/Expenditure Update

General Ledger  
Expenses vs. Budget



City of  
**Los Banos**  
At the Crossroads of California

User: ktomas  
Printed: 03/04/16 08:24:31  
Period 01 - 09  
Fiscal Year 2016

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
<b>505</b>	<b>AIRPORT FUND</b>					
<b>435</b>	<b>Airport</b>					
	<b>Personnel Services</b>					
505-435-100-102	Part Time	10,000.00	5,110.00	5,110.00	4,890.00	51.10
505-435-100-120	Benefits	<u>1,973.00</u>	<u>390.94</u>	<u>390.94</u>	<u>1,582.06</u>	<u>19.81</u>
	<b>Personnel Services</b>	<b>11,973.00</b>	<b>5,500.94</b>	<b>5,500.94</b>	<b>6,472.06</b>	<b>45.94</b>
	<b>Supplies &amp; Services</b>					
505-435-100-201	Ground Maintenance	5,000.00	4,064.20	4,064.20	935.80	81.28
505-435-100-205	Facility Maintenance	10,000.00	4,419.09	4,419.09	5,580.91	44.19
505-435-100-231	Professional Services	10,000.00	0.00	0.00	10,000.00	0.00
505-435-100-238	Technical Services	7,600.00	4,356.20	4,356.20	3,243.80	57.32
505-435-100-250	Insurance	11,722.00	10,916.01	10,916.01	805.99	93.12
505-435-100-252	Communications	850.00	671.91	671.91	178.09	79.05
505-435-100-260	Office Supplies	1,000.00	434.93	434.93	502.13	43.49
505-435-100-264	Electricity & Gas	23,000.00	13,123.51	13,123.51	9,876.49	57.06
505-435-100-265	Gasoline & Oil	<u>250,000.00</u>	<u>153,621.79</u>	<u>153,621.79</u>	<u>96,378.21</u>	<u>61.45</u>
	<b>Supplies &amp; Services</b>	<b>319,172.00</b>	<b>191,607.64</b>	<b>191,607.64</b>	<b>127,501.42</b>	<b>60.03</b>
	<b>Capital Outlay</b>					
505-435-100-725	Airport Improvements	<u>10,000.00</u>	<u>9,912.85</u>	<u>9,912.85</u>	<u>87.15</u>	<u>99.13</u>
	<b>Capital Outlay</b>	<b>10,000.00</b>	<b>9,912.85</b>	<b>9,912.85</b>	<b>87.15</b>	<b>99.13</b>
	<b>Interest - Debt Service</b>					
505-435-100-821	Principal - LeaseLoans	25,433.00	0.00	0.00	25,433.00	0.00
505-435-100-881	Interest - LeasesLoans	<u>2,239.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,239.00</u>	<u>0.00</u>
	<b>Interest - Debt Service</b>	<b><u>27,672.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>27,672.00</u></b>	<b><u>0.00</u></b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Available</u>	<u>% Expended</u>
Expense Total		<u>368,817.00</u>	<u>207,021.43</u>	<u>207,021.43</u>	<u>161,732.63</u>	<u>0.56</u>
435	Airport	<u>368,817.00</u>	<u>207,021.43</u>	<u>207,021.43</u>	<u>161,732.63</u>	<u>56.13</u>
Expense Total		368,817.00	207,021.43	207,021.43	161,732.63	0.56

General Ledger  
Revenue Analysis



City of  
**Los Banos**  
*At the Crossroads of California*

User: ktomas  
Printed: 03/04/16 08:24:15  
Period 01 - 09  
Fiscal Year 2016

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
505-000-311-015	Property Tax Unsecured	-4,500.00	0.00	0.00	-4,500.00
505-000-334-010	State Grant	-10,000.00	0.00	0.00	-10,000.00
505-000-346-010	Airport Tie Down Fees	-300.00	-245.00	-245.00	-55.00
505-000-346-020	Aviation Fuel	-300,000.00	-220,436.94	-220,436.94	-79,563.06
505-000-361-010	Interest Earnings	-800.00	-989.17	-989.17	189.17
505-000-362-010	Gain Value on Investment GASB	0.00	467.50	467.50	-467.50
505-000-363-014	Rental - Land & Buildings	-90,000.00	-64,871.61	-64,871.61	-25,128.39
<b>505</b>	<b>AIRPORT FUND</b>	<b>-405,600.00</b>	<b>-286,075.22</b>	<b>-286,075.22</b>	<b>-119,524.78</b>
<b>Revenue Total</b>		<b>-405,600.00</b>	<b>-286,075.22</b>	<b>-286,075.22</b>	<b>-119,524.78</b>



City of  
**Los Banos**  
*At the Crossroads of California*

**Agenda Staff Report**

**TO:** Airport Advisory Commission

**FROM:** Mark Fachin, P.E., Public Works Director/City Engineer

*Mark Fachin*

**DATE:** March 15, 2016

**SUBJECT:** Airport Advisory Commission, Municipal Code, Chapter 2, Article 5

**TYPE OF REPORT:** Informational Item

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**Recommendation:**

Informational item only, no action to be taken.

**Discussion:**

Review of Municipal Code, Chapter 2, Article 5 as related to Airport Advisory Commission.

**Attachments:**

Municipal Code, Chapter 2, Section 5

**Sec. 2-2.406 Members: Removal from office.**

Any appointive member of the Commission may be removed from the Commission by a majority vote of the City Council. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.407 Members: Resignations.**

A member of the Commission may resign by filing a written statement with the City Clerk stating that he or she resigns from the Commission. The resignation shall become effective at the time of filing such written statement, and such member shall thereupon cease to be a member of the Commission, and a vacancy shall exist. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.408 Compensation.**

Members of the Commission shall serve without compensation. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.409 Organization.**

The meeting in January of each year shall be the organization meeting of the Commission. Immediately after appointment and qualification, the Commission shall organize by electing one of its members as chairperson, who shall be charged with the orderly conduct of the Commission meetings, and one as vice-chairperson, to assume such duties in the absence of the chairperson, who both shall serve for one year. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.410 Meetings.**

Regular meetings of the Commission shall be held on the third Monday of each calendar month at 4:00 p.m. in the City Hall Council Chambers located at 520 J Street in the City. If any regular meeting day falls on a City holiday, the meeting shall be held on the following regular City business day at 4:00 p.m. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.411 Quorum.**

Four (4) members of the Commission shall constitute a quorum for the transaction of business. (§ 32, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.412 Secretary of the Commission.**

The Community Development Director, or designee, shall serve as secretary to the Commission. (§ 32, Ord. 1113, eff. January 1, 2014)



**Article 5. Los Banos Airport Advisory Commission\***

\* Article 5 entitled "Los Banos Airport Advisory Commission," consisting of Sections 2-2.501 through 2-2.508, codified from Ordinance 505, effective September 6, 1974, as amended by Ordinance No.

955, effective March 31, 2000, Ordinance No. 989, effective September 4, 2002, Ordinance No. 1069, effective April 4, 2008, and Ordinance No. 1113, effective January 1, 2014.

**Sec. 2-2.501 Established.**

There is hereby established the Los Banos Airport Advisory Commission (hereinafter referred to in this article as Commission). (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 33, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.502 Powers and duties.**

The Commission shall have the following powers and duties:

(a) To study, consider, and develop long-range plans for the ultimate development of the Los Banos Municipal Airport, giving due regard to any Master Plan adopted by the City, and to Federal and State regulations;

(b) To ascertain the type of service to be rendered and keep abreast of developments in the aviation industry so as to be able to inform the City Council on all pertinent matters concerning airports, airport law, and aviation generally;

(c) To study and recommend on matters relating to airport improvements, including methods of financing and lease arrangements;

(d) To review and recommend on special permits and proposals, as required, that deviates from the airport development plan;

(e) To submit to the City Council such plans as may seem desirable for the present and future operation of the Los Banos Municipal Airport;

(f) To at least once each year report activities to the City Council and make information available to other commissions and officials of the City as required;

(g) To coordinate planned activities with other agencies not under the jurisdiction of the City; and

(h) To perform other related duties as directed by the City Council. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 34, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.503 Members: Appointment and qualifications.**

The Commission shall consist of five (5) members. Candidate(s) for appointment shall be recommended to the City Council by the Mayor, with input from a City Council Member, selected by the City Council on a rotating basis, and the Public Works Director, who shall form an ad hoc committee to review applications, interview applicants, and evaluate the candidates for recommendation by the Mayor to the City Council. At the time of appointment to the Commission and throughout his or her term each Commissioner shall be a resident of the City of Los Banos and a registered, qualified elector of the City.

(§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 35, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.504 Members: Terms.**

Each Commissioner shall serve a term of two (2) years. Terms of office shall be staggered and not more than three (3) Commissioners shall have terms that end in the same year. A member's term of office shall expire on December 31st of the second year of his or her respective term. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 36, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.505 Members: Reappointment and vacancies.**

(a) If a Commission member ceases to reside in the City of Los Banos such Commissioner's position shall be declared vacant.

(b) If a member of the Commission is absent without cause from three (3) successive regular meetings of the Commission, the Commission or the City Manager may request the City Council declare the position vacant. A member is not absent without cause if his or her absence is due to illness, or is unavoidable and the member gives notice to City staff before the meeting that he or she will be absent and the reason for the absence.

(c) A member of the Commission shall not automatically be reappointed to a successive term of office. A member desiring reappointment shall be required to make formal application. If a vacancy shall occur otherwise than by the expiration of a term, the vacancy shall be filled as set forth in Section 2-2.503, for the unexpired portion of the term. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 37, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.506 Members: Removal from office.**

Any appointive member of the Commission may be removed from the Commission by a majority vote of the City Council. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 39, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.507 Members: Resignations.**

A member of the Commission may resign from the Commission by filing a written statement with the City Clerk stating that he or she resigns from the Commission. The resignation shall become effective at the time of filing such written statement, and such member shall thereupon cease to be a member of the Commission, and a vacancy shall exist. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 40, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.508 Compensation.**

Members of the Commission shall serve without compensation. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 41, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.509 Organization.**

The meeting in January of each year shall be the organization meeting. Immediately after appointment and qualification, the Commission shall organize by electing one of its members as chairperson, who shall be charged with the orderly conduct of the Commission meetings, and one as vice-chairperson, to assume such duties in the absence of the chairperson, who both shall serve for one year. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 42, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.510 Meetings.**

Regular meetings of the Commission shall be held on the third Tuesday of each calendar month at 5:00 p.m. in the City Hall Council Chambers located at 520 J Street in the City. If any regular meeting day falls on a City holiday, the meeting shall be held on the following regular City business day at 5:00 p.m. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 43, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.511 Quorum.**

Three (3) members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 44, Ord. 1113, eff. January 1, 2014)

**Sec. 2-2.512 Secretary to the Commission.**

The Public Works Director, or designee, shall serve as secretary to the Commission. (§ 1, Ord. 1069, eff. April 4, 2008, as amended by § 45, Ord. 1113, eff. January 1, 2014)

**Article 6. Los Banos Cultural Heritage Commission\***

\* Article 6 entitled "Los Banos Cultural Heritage Commission," as added by Ordinance No. 665, as amended by Ordinance No. 1069, effective April 4, 2008, was repealed by Ordinance No. 1113, effective January 1, 2014.

**Article 7. Los Banos Commission for Culture and the Arts\***

\* Article 7 entitled "Los Banos Commission for Culture and the Arts," as added by Ordinance No. 1078, effective September 19, 2008, was repealed by Ordinance No. 1113, effective January 1, 2014.