

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
MAY 17, 2016

ACTION MINUTES – *These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.*

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Vice Chairperson Renshaw led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Stichel, Renshaw, Wilber; Reed excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Wilber, seconded by Renshaw to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed excused.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF APRIL 19, 2016: Motion by Wilber, seconded by Renshaw to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Public Works Director/City Engineer Fachin reported the Community Development Department is still waiting for the results on the infrastructure study; should be done soon. We just sent our 4th batch of data from our wind tower to Bob Wadell. He will present the information to the Council when enough data has been collected to make a determination. Vice Chairperson Renshaw asked how much money has been spent in fees for this project. Director/City Engineer Fachin stated that the funds come out of the Community Development budget, not Airport Enterprise Funds. Chairperson Anderson was concerned regarding the condition of the roads leading into the Airport.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current prices for 100LL fuel are \$4.509 and Jet A fuel is \$4.009 per gallon. We are in the top 5 fuel prices of airports within a 50 miles radius. We sold more Jet A fuel last year during this time. That was due to several State Employees purchasing fuel in town as they were monitoring Pacheco Pass for fire hazards and power lines.

AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin reported we are about \$86,000 positive in revenue. Budget looks good at this time. We may have a few expenditures come in at the end of the year, but we will meet our predicted budget.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported we recently received a tremendous amount of rain. We were able to retrieve a storm water sample at the Airport. We have now been able to collect 2 samples this year. The runway/taxiway was recently sprayed for weeds. We will be ordering fuel filters soon, and replacing the filters in August.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin reported the storm water samples we collect are for our State permit. On June 11-12 will be a fly-in at Eagle Field. Last year we lowered our fuel prices, and we will do that again this year. Current price of 100LL is \$4.509/gallon. We will be lowering our fuel price to \$4.259 for that weekend.

COMMISSION MEMBER REPORTS.

WILBER: His commission expires this year, and he plans on re-applying.

STICHEL: No report.

RENSHAW: No report.

REED: Excused.

ANDERSON: Everything looks very good. Happy the rain we received helped the Airport.

ADJOURNMENT: The meeting was adjourned at the hour of 5:28pm.

APPROVED:

Dave Anderson, Chairperson

ATTEST:

Jelene de Melo, Secretary