

**CITY OF LOS BANOS  
AIRPORT ADVISORY COMMISSION MEETING MINUTES  
AUGUST 16, 2016**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:02 p.m.

**PLEDGE OF ALLEGIANCE:** Commissioner Reed led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:**  
Reed, Wilber, Anderson; Renshaw excused, Stichel absent.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Wilber, seconded by Reed to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Renshaw excused, Stichel absent.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF JULY 19, 2016:** Motion by Wilber, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Renshaw excused, Stichel absent.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION.** Director/City Engineer Fachin reported the status has not changed since the last Commission Meeting. The water study is under revision to provide a few more options. We are waiting for that to come back to staff for review. The wind data continues to be sent to Bob Wadell for review. We are currently waiting for these studies to move forward, which takes time.

**AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current fuel prices are \$4.259 for 100LL. The JetA is \$3.909. We are #3 least expensive for our fuel prices within a 50 mile radius. We have sold slightly less fuel in July 2016, than in July 2015. Our prices are as competitive as

they have ever been. We hope to see an increase in sales soon. Chairperson Anderson commented that maybe fuel sales are down because car fuel sales are so low, perhaps more people are traveling by vehicle instead of by air.

**AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE.** Director/City Engineer Fachin stated we are one month into the new budget. Our expenditures are at \$33,000, which includes yearly insurance payments deducted at the beginning of the fiscal year and filling up our gas tanks. Our revenues are at \$14,600, which will increase once we sell the fuel in our tanks.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported there is ongoing mowing of the weeds at Airport. Thanks to the Streets Division for overlaying the entrance to the Airport. They did a great job, and it's a wonderful improvement to the Airport. We will be replacing the sump pumps and adding base rock to the taxiway, per FAA's last inspection report. Operations Manager Cardoza provided pictures to the Commission of the new cover for the fast pay machine. The cost was about \$700, and was well worth it. It will protect the screen for many years. Commissioner Reed asked the status of CalStar's decision to move to our airport. Operations Manager Cardoza stated that CalStar would make their decision in 60-90 days, and we have not heard their decision as of yet.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Director Fachin stated that every year we receive a grant of \$150,000. This year we will not be giving it to another airport. We will be using it update our overlay design. We will begin that process with Engineer Bob Wadell in February or March of 2017.

**COMMISSION MEMBER REPORTS.**

**REED:** No report.

**WILBER:** No report.

**STICHEL:** Absent.

**RENSHAW:** Excused.

**ANDERSON:** Keep up the good work. Interested in the AWOS system and what all the instruments are and how it works. Asked Operations Manager Cardoza to get that information for the next meeting.

**ADJOURNMENT:** The meeting was adjourned at the hour of 5:17pm.

APPROVED:

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Dave Anderson, Chairperson

ATTEST:

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Jelene de Melo, Secretary