

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
OCTOBER 18, 2016**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Reed led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:
Reed, Renshaw, Stichel, Wilber, Anderson.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Wilber, seconded by Renshaw to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 20, 2016: Motion by Wilber, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Director/City Engineer Fachin stated we will be changing this item to read as Status of Runway Relocation for future meetings. We are still studying the same site for wind. We will study it thru February 2017. We need a full year of data to present to the FAA.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported we just received a 6,500 gallon shipment of JetA fuel. The current fuel prices are \$4.259 for 100LL. The JetA is \$3.909. We are #3 and #4 least expensive for our fuel prices within a 50 mile radius. We have sold about 1,191 gallons less this year, than this time last year. Fuel prices have remained the same for a while.

AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are positive \$30,000. We just purchased \$12,000 of fuel. The budget is moving along as it should.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported this week we will be replacing the sump pumps, fuel filters, canisters and ground cable at the fuel island. These items were listed in the budget under capital improvements. The filters are replaced annually. The other items have not been replaced in 15 years. There is ongoing mowing of the weeds at the Airport. We are hoping to put the base rock around the taxi way after the first of the year.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin stated we have 3 Commissioners with terms will expire December 2016. Tomorrow night, City Council will be reviewing our current commissions, and possibly changing our meetings to every quarter, instead of every month. Commissioner Reed suggested possibly changing to bi-monthly meetings, instead of quarterly. Chairperson Anderson felt that the meetings should remain monthly. Commissioner Wilber stated was in favor of keeping the meetings monthly. There is a trailer at the Airport that was abandoned and will be placed on public auction for sale; Colorado Ball Park also has a few trailers that will also be placed for auction. There will be a conference call with FAA and our Consultant Bob Wadell to go over our 5 year plan, beginning with October 2017 (Federal Fiscal Year is October 1 to September 30). We will be placing this on our next agenda for review.

COMMISSION MEMBER REPORTS.

REED: No report.

RENSHAW: Please keep our troops in mind, as well as our allies as they fight to invade ISIS, and take a moment to pray for our troops.

STICHEL: No Report.

WILBER: Handed in his Commission application today. His is limited to time availability for his interview, due to availability of his health aide.

ANDERSON: Keep up the good work.

All Commissioners were unanimous in keeping the Commission Meetings monthly.

ADJOURNMENT: The meeting was adjourned at the hour of 5:29pm.

APPROVED:

Dave Anderson, Chairperson

ATTEST:

Jelene de Melo, Secretary