



City of Los Banos

At the Crossroads of California

www.losbanos.org

AGENDA

AIRPORT ADVISORY COMMISSION MEETING

CITY HALL COUNCIL CHAMBERS
520 J Street
Los Banos, California

NOVEMBER 15, 2016

If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office @ (209) 827-7000 at least 48 hours prior to the meeting.

The City of Los Banos complies with the Americans with Disabilities Act (ADA) of 1990.

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Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.

La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the Airport Advisory Commission regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

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Cualquier escritura o los documentos proporcionaron a una mayoría de la Airport Advisory Commission con respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina del City Clerk del City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la Ciudad en www.losbanos.org.

1. CALL TO ORDER. **5:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL:

Reed ____, Renshaw ____, Stichel ____, Wilber ____, Anderson ____
4. CONSIDERATION OF APPROVAL OF AGENDA.

Recommendation: Approve the agenda as submitted.
5. CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF OCTOBER 18, 2016.

Recommendation: Approve the minutes as submitted.

6. PUBLIC FORUM. (Members of the public may address the Airport Advisory Commission on any item of public interest that is within the jurisdiction of the Airport Advisory Commission; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table).

7. STATUS OF RUNWAY RELOCATION

Recommendation: Informational item only, no action to be taken.

8. AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW.

Recommendation: Informational item only, no action to be taken.

9. AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE.

Recommendation: Informational item only, no action to be taken.

10. FISCAL YEAR 2018-2022 AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP)

Recommendation: Informational item only, no action to be taken.

11. FISCAL YEAR 2014 AGREEMENT FOR TRANSFER OF ENTITLEMENTS

Recommendation: Informational item only, no action to be taken.

12. AIRPORT FACILITY MAINTENANCE REPORT.

13. PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.

14. COMMISSIONER REPORTS.

- A. Dennis Reed

- B. Jim Renshaw

- C. Annette Stichel

- D. Alan Wilber

- E. Dave Anderson

15. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.


Jelene de Melo, Secretary

Dated this 9th day of November 2016

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
OCTOBER 18, 2016**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Reed led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:
Reed, Renshaw, Stichel, Wilber, Anderson.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Wilber, seconded by Renshaw to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 20, 2016: Motion by Wilber, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Director/City Engineer Fachin stated we will be changing this item to read as Status of Runway Relocation for future meetings. We are still studying the same site for wind. We will study it thru February 2017. We need a full year of data to present to the FAA.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported we just received a 6,500 gallon shipment of JetA fuel. The current fuel prices are \$4.259 for 100LL. The JetA is \$3.909. We are #3 and #4 least expensive for our fuel prices within a 50 mile radius. We have sold about 1,191 gallons less this year, than this time last year. Fuel prices have remained the same for a while.

AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are positive \$30,000. We just purchased \$12,000 of fuel. The budget is moving along as it should.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported this week we will be replacing the sump pumps, fuel filters, canisters and ground cable at the fuel island. These items were listed in the budget under capital improvements. The filters are replaced annually. The other items have not been replaced in 15 years. There is ongoing mowing of the weeds at the Airport. We are hoping to put the base rock around the taxi way after the first of the year.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin stated we have 3 Commissioners with terms will expire December 2016. Tomorrow night, City Council will be reviewing our current commissions, and possibly changing our meetings to every quarter, instead of every month. Commissioner Reed suggested possibly changing to bi-monthly meetings, instead of quarterly. Chairperson Anderson felt that the meetings should remain monthly. Commissioner Wilber stated was in favor of keeping the meetings monthly. There is a trailer at the Airport that was abandoned and will be placed on public auction for sale; Colorado Ball Park also has a few trailers that will also be placed for auction. There will be a conference call with FAA and our Consultant Bob Wadell to go over our 5 year plan, beginning with October 2017 (Federal Fiscal Year is October 1 to September 30). We will be placing this on our next agenda for review.

COMMISSION MEMBER REPORTS.

REED: No report.

RENSHAW: Please keep our troops in mind, as well as our allies as they fight to invade ISIS, and take a moment to pray for our troops.

STICHEL: No Report.

WILBER: Handed in his Commission application today. His is limited to time availability for his interview, due to availability of his health aide.

ANDERSON: Keep up the good work.

All Commissioners were unanimous in keeping the Commission Meetings monthly.

ADJOURNMENT: The meeting was adjourned at the hour of 5:29pm.

APPROVED:

Dave Anderson, Chairperson

ATTEST:

Jelene de Melo, Secretary



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Airport Advisory Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer

DATE: November 15, 2016

SUBJECT: Status of Runway Relocation

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

Update on the status of the Runway Relocation.



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Airport Advisory Commission

FROM: Paul Cardoza, Parks & Recreation Operations Manager

DATE: November 15, 2016

SUBJECT: Los Banos Airport 2015-2016 Annual Fuel Sales Profile Review

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

Attached is the 2016 Annual Fuel Sales Profile for the Airport as of November 1, 2016. Page 1 of the attachment shows the complete summary for both 100LL and Jet A sales. Page 2 shows the breakdown for 100LL fuel, and Page 3 shows the breakdown for Jet A fuel.

Also attached is the 2015 Annual Fuel Sales Profile to compare with fuel sales for 2016.

Attachments:

Airport 2015/2016 Annual Fuel Sales Profile

Annual Sales Profile

Start date: 1/1/2016
End date: 12/31/2016

Site: Los Banos Airport

Inventory History — Complete Summary

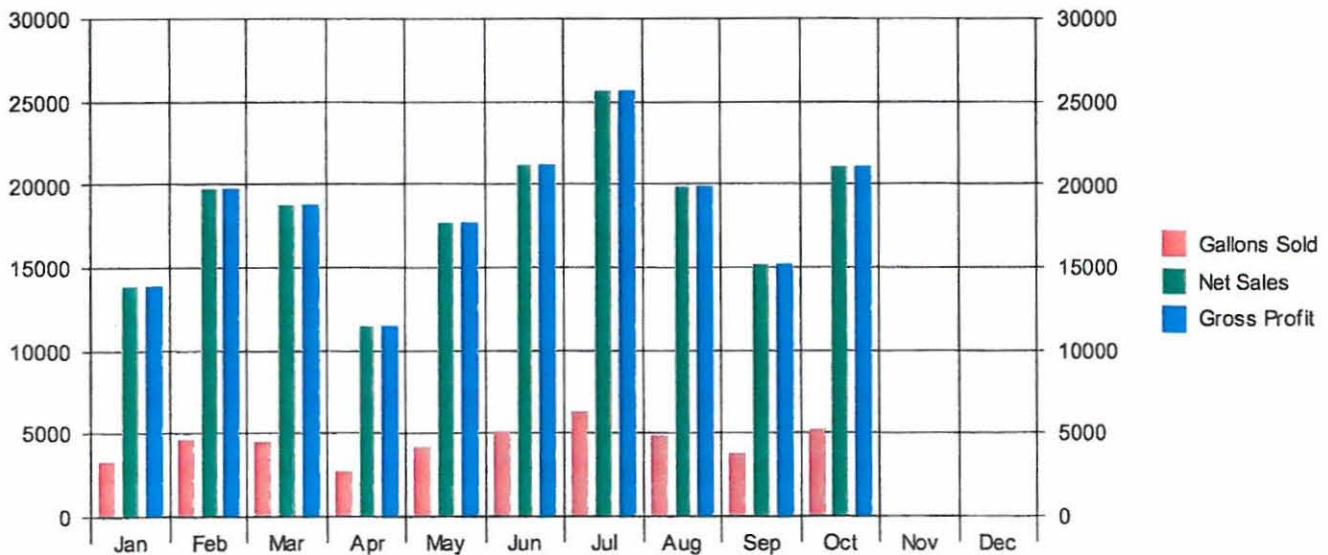
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	12,436.560	15,635.270	10,934.930	12,882.000	16,446.860	12,290.930	11,521.920	17,767.520	12,904.040	9,155.543	10,179.420	10,179.420	
Gal Purchased	6,513.000	0.000	6,523.000	6,284.000	0.000	4,361.000	12,550.000	0.000	0.000	6,308.000	0.000	0.000	42,539.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,314.290	4,700.340	4,575.930	2,719.140	4,155.930	5,130.010	6,304.400	4,863.480	3,748.500	5,284.120	0.000	0.000	44,796.140
End Inventory	15,635.270	10,934.930	12,882.000	16,446.860	12,290.930	11,521.920	17,767.520	12,904.040	9,155.543	10,179.420	10,179.420	10,179.420	

Financial History — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	13,950.030	19,764.790	18,912.290	11,550.190	17,747.550	21,264.550	25,765.590	19,888.120	15,217.490	21,117.330	0.000	0.000	185,177.900
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	13,950.030	19,764.790	18,912.290	11,550.190	17,747.550	21,264.550	25,765.590	19,888.120	15,217.490	21,117.330	0.000	0.000	185,177.900

Monthly Statistics — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	236.441	174.910	245.614	160.419	151.689	180.208	192.281	176.001	147.743	211.173	0.000	0.000	187.648
Avg Sale Vol	56.174	41.596	59.428	37.766	35.521	43.475	47.048	43.040	36.393	52.841	0.000	0.000	45.328
Avg PPU Vol	4.209	4.205	4.133	4.248	4.270	4.145	4.087	4.089	4.060	3.996	0.000	0.000	4.144
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.209	4.205	4.133	4.248	4.270	4.145	4.087	4.089	4.060	3.996	0.000	0.000	4.144
Avg Margin/Sale	236.441	174.910	245.614	160.419	151.689	180.208	192.281	176.001	147.743	211.173	0.000	0.000	187.648
% of Vol YTD	7.399	10.493	10.215	6.070	9.277	11.452	14.074	10.857	8.368	11.796	0.000	0.000	100.000
% of Profit YTD	7.533	10.673	10.213	6.237	9.584	11.483	13.914	10.740	8.218	11.404	0.000	0.000	100.000
# of Sales	59.000	113.000	77.000	72.000	117.000	118.000	134.000	113.000	103.000	100.000	0.000	0.000	1,006.000



Annual Sales Profile

Start date: 1/1/2016 Site: Los Banos Airport
 End date: 12/31/2016

Inventory History — 100 II

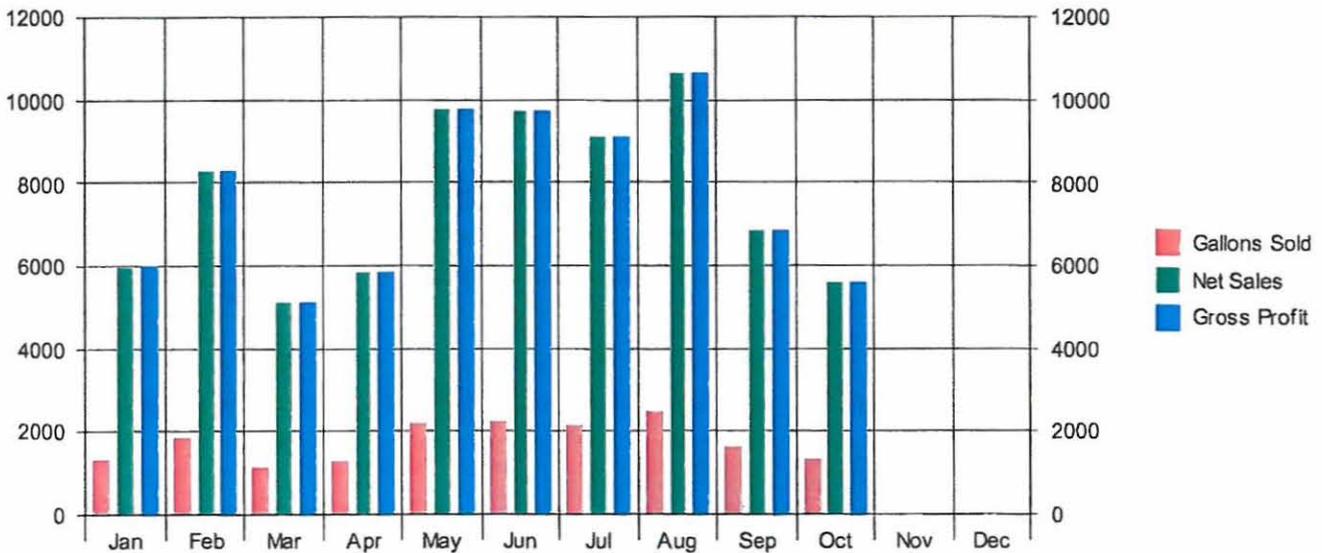
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	8,327.109	7,001.049	5,158.869	4,024.149	9,009.779	6,836.959	4,571.439	8,796.999	6,292.119	4,679.139	3,360.219	3,360.219	
Gal Purchased	0.000	0.000	0.000	6,284.000	0.000	0.000	6,371.000	0.000	0.000	0.000	0.000	0.000	12,655.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	1,326.060	1,842.180	1,134.720	1,298.370	2,172.820	2,265.520	2,145.440	2,504.880	1,612.980	1,318.920	0.000	0.000	17,621.890
End Inventory	7,001.049	5,158.869	4,024.149	9,009.779	6,836.959	4,571.439	8,796.999	6,292.119	4,679.139	3,360.219	3,360.219	3,360.219	

Financial History — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	5,979.220	8,306.430	5,116.490	5,854.340	9,797.260	9,780.810	9,137.470	10,668.350	6,869.750	5,617.310	0.000	0.000	77,127.430
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	5,979.220	8,306.430	5,116.490	5,854.340	9,797.260	9,780.810	9,137.470	10,668.350	6,869.750	5,617.310	0.000	0.000	77,127.440

Monthly Statistics — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	149.481	106.493	106.594	108.414	107.662	113.730	110.090	138.550	92.835	108.025	0.000	0.000	114.187
Avg Sale Vol	33.152	23.618	23.640	24.044	23.877	26.343	25.849	32.531	21.797	25.364	0.000	0.000	26.021
Avg PPU Vol	4.509	4.509	4.509	4.509	4.509	4.317	4.259	4.259	4.259	4.259	0.000	0.000	4.390
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.509	4.509	4.509	4.509	4.509	4.317	4.259	4.259	4.259	4.259	0.000	0.000	4.390
Avg Margin/Sale	149.481	106.493	106.594	108.414	107.662	113.730	110.090	138.550	92.834	108.025	0.000	0.000	114.187
% of Vol YTD	7.525	10.454	6.439	7.368	12.330	12.856	12.175	14.215	9.153	7.485	0.000	0.000	100.000
% of Profit YTD	7.752	10.770	6.634	7.590	12.703	12.681	11.847	13.832	8.907	7.283	0.000	0.000	100.000
# of Sales	40.000	78.000	48.000	54.000	91.000	86.000	83.000	77.000	74.000	52.000	0.000	0.000	683.000



Annual Sales Profile

Start date: 1/1/2016
End date: 12/31/2016

Site: Los Banos Airport

Inventory History — JET-A

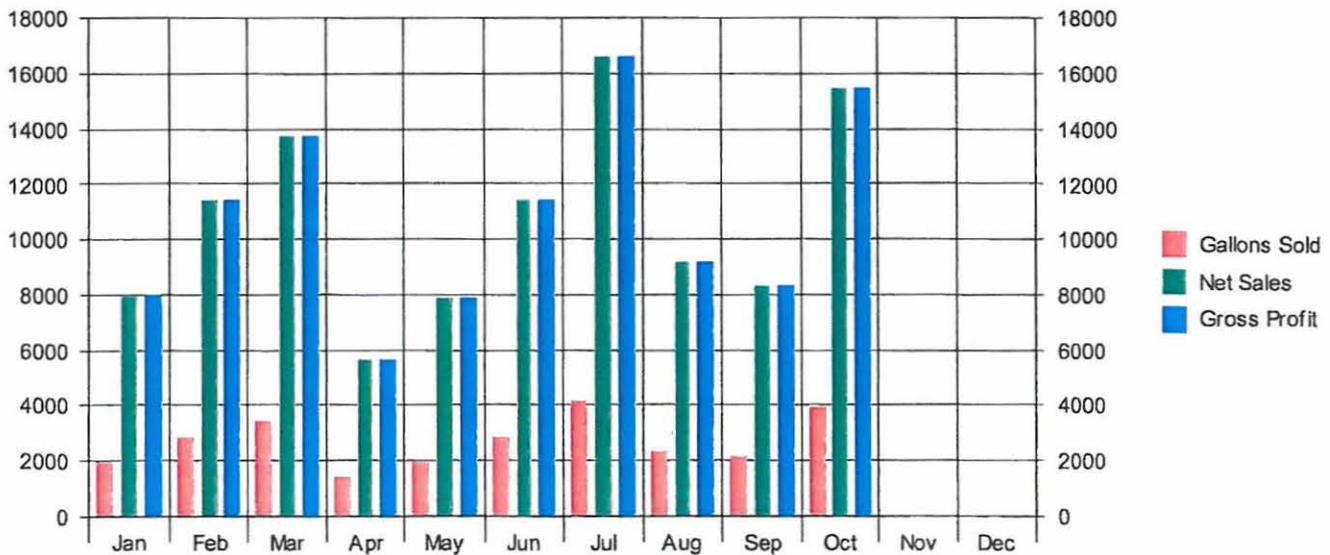
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	4,109.453	8,634.223	5,776.063	8,857.854	7,437.083	5,453.973	6,950.483	8,970.523	6,611.923	4,476.403	6,819.203	6,819.203	
Gal Purchased	6,513.000	0.000	6,523.000	0.000	0.000	4,361.000	6,179.000	0.000	0.000	6,308.000	0.000	0.000	29,884.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	1,988.230	2,858.160	3,441.210	1,420.770	1,983.110	2,864.490	4,158.960	2,358.600	2,135.520	3,965.200	0.000	0.000	27,174.250
End Inventory	8,634.223	5,776.063	8,857.854	7,437.083	5,453.973	6,950.483	8,970.523	6,611.923	4,476.403	6,819.203	6,819.203	6,819.203	

Financial History — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	7,970.810	11,458.360	13,795.800	5,695.850	7,950.290	11,483.740	16,628.120	9,219.770	8,347.740	15,500.020	0.000	0.000	108,050.500
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	7,970.810	11,458.360	13,795.800	5,695.850	7,950.290	11,483.740	16,628.120	9,219.770	8,347.740	15,500.020	0.000	0.000	108,050.500

Monthly Statistics — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	419.516	327.382	475.717	316.436	305.780	358.867	326.042	256.105	287.853	322.917	0.000	0.000	339.662
Avg Sale Vol	104.644	81.662	118.662	78.932	76.273	89.515	81.548	65.517	73.639	82.608	0.000	0.000	85.300
Avg PPU Vol	4.009	4.009	4.009	4.009	4.009	4.009	3.998	3.909	3.909	3.909	0.000	0.000	3.978
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.009	4.009	4.009	4.009	4.009	4.009	3.998	3.909	3.909	3.909	0.000	0.000	3.978
Avg Margin/Sale	419.516	327.382	475.717	316.436	305.780	358.867	326.042	256.105	287.853	322.917	0.000	0.000	339.662
% of Vol YTD	7.317	10.518	12.664	5.228	7.298	10.541	15.305	8.680	7.859	14.592	0.000	0.000	100.000
% of Profit YTD	7.377	10.605	12.768	5.271	7.358	10.628	15.389	8.533	7.726	14.345	0.000	0.000	100.000
# of Sales	19.000	35.000	29.000	18.000	26.000	32.000	51.000	36.000	29.000	48.000	0.000	0.000	323.000



Annual Sales Profile

Start date: 1/1/2015
End date: 12/31/2015

Site: Los Banos Airport

Inventory History — Complete Summary

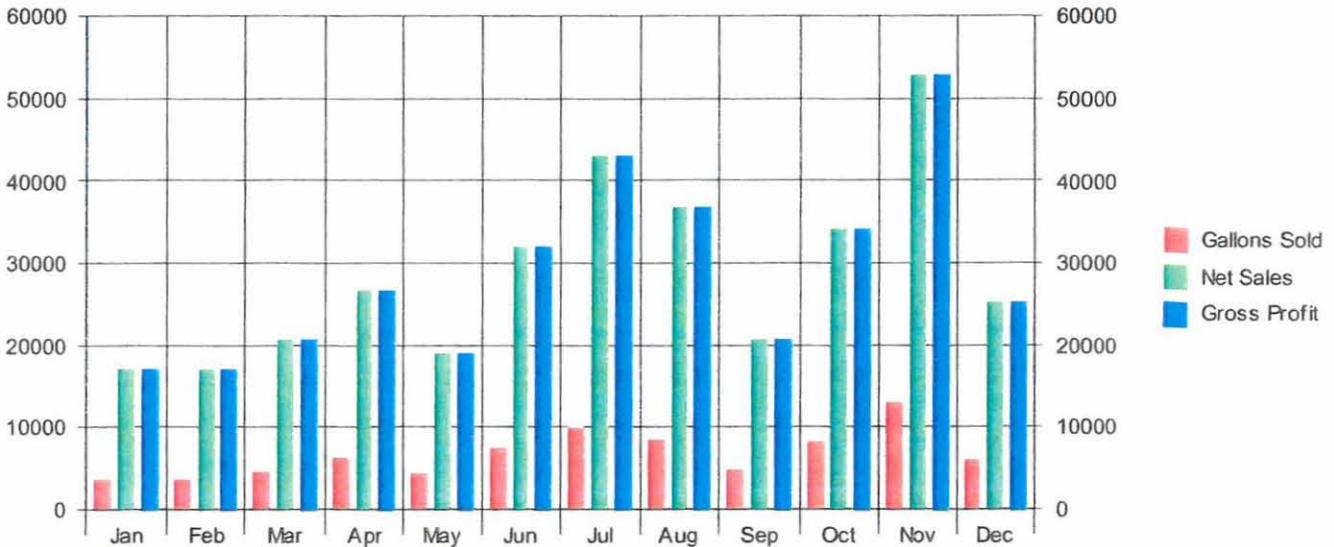
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	16,502.880	12,688.630	14,621.880	16,235.160	16,430.530	11,930.210	10,410.740	12,650.380	10,940.580	12,558.530	9,746.325	18,637.570	
Gal Purchased	0.000	5,714.000	6,421.000	6,606.000	0.000	5,981.000	12,249.000	6,769.000	6,557.000	5,473.000	21,948.000	0.000	77,718.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,814.250	3,780.740	4,807.730	6,410.630	4,500.320	7,500.470	10,009.350	8,478.810	4,939.050	8,285.200	13,056.750	6,201.010	81,784.310
End Inventory	12,688.630	14,621.880	16,235.160	16,430.530	11,930.210	10,410.740	12,650.380	10,940.580	12,558.530	9,746.325	18,637.570	12,436.570	

Financial History — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	17,350.990	17,140.290	20,737.850	26,823.850	19,199.250	32,057.130	43,242.300	37,100.020	20,791.940	34,430.930	53,004.340	25,461.520	347,340.400
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	17,350.990	17,140.290	20,737.850	26,823.850	19,199.250	32,057.130	43,242.300	37,100.020	20,791.940	34,430.930	53,004.340	25,461.520	347,340.400

Monthly Statistics — Complete Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	237.685	300.707	180.329	192.977	169.905	174.224	210.938	236.306	174.722	264.853	486.278	335.020	246.995
Avg Sale Vol	52.250	66.329	41.806	46.120	39.826	40.763	48.826	54.005	41.505	63.732	119.787	81.592	58.045
Avg PPU Vol	4.549	4.534	4.313	4.184	4.266	4.274	4.320	4.376	4.210	4.156	4.060	4.106	4.279
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.549	4.534	4.313	4.184	4.266	4.274	4.320	4.376	4.210	4.156	4.060	4.106	4.279
Avg Margin/Sale	237.685	300.707	180.329	192.977	169.905	174.224	210.938	236.306	174.722	264.853	486.278	335.020	246.995
% of Vol YTD	4.664	4.623	5.879	7.838	5.503	9.171	12.239	10.367	6.039	10.131	15.965	7.582	100.000
% of Profit YTD	4.995	4.935	5.970	7.723	5.528	9.229	12.450	10.681	5.986	9.913	15.260	7.330	100.000
# of Sales	73.000	57.000	115.000	139.000	113.000	184.000	205.000	157.000	119.000	130.000	109.000	76.000	1,477.000



Annual Sales Profile

Start date: 1/1/2015
End date: 12/31/2015

Site: Los Banos Airport

Inventory History — 100 II

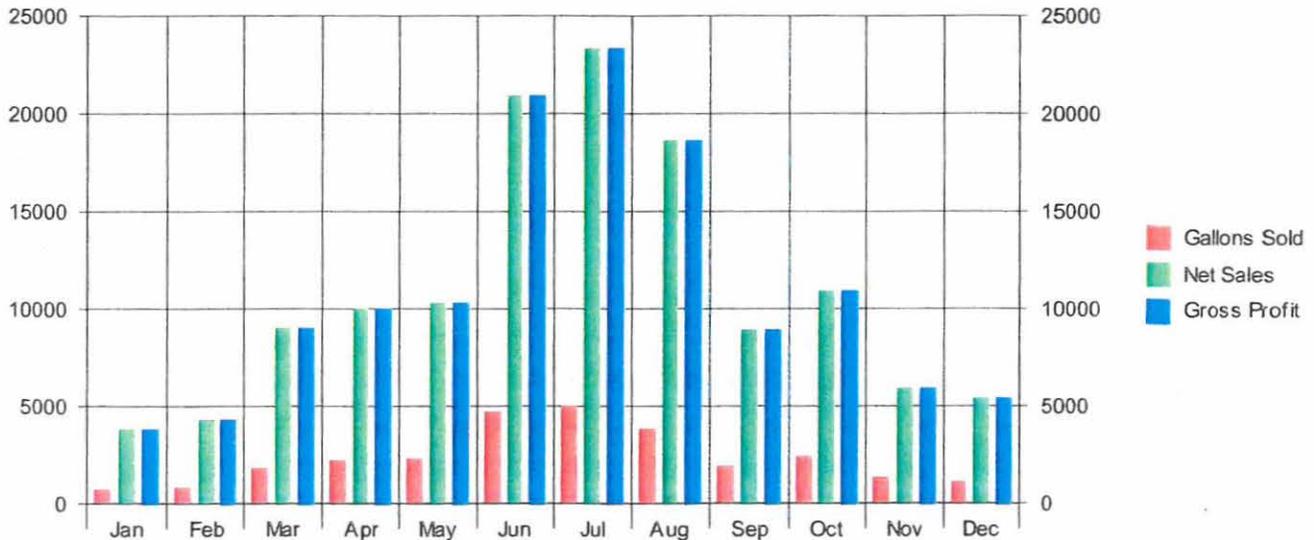
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	6,503.609	5,751.529	4,885.009	9,406.439	7,159.100	4,844.179	6,081.299	6,982.409	3,096.859	7,671.299	5,240.119	9,530.399	
Gal Purchased	0.000	0.000	6,421.000	0.000	0.000	5,981.000	5,965.000	0.000	6,557.000	0.000	5,610.000	0.000	30,534.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	752.080	866.520	1,899.570	2,247.340	2,314.920	4,743.880	5,063.890	3,885.550	1,982.560	2,431.180	1,319.720	1,203.290	26,710.500
End Inventory	5,751.529	4,885.009	9,406.439	7,159.100	4,844.179	6,081.299	6,982.409	3,096.859	7,671.299	5,240.119	9,530.399	8,327.109	

Financial History — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	3,849.880	4,369.900	9,079.040	10,133.220	10,437.980	21,005.930	23,415.970	18,685.630	8,939.370	10,962.210	5,950.600	5,425.660	132,255.400
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	3,849.880	4,369.900	9,079.040	10,133.220	10,437.980	21,005.930	23,415.970	18,685.630	8,939.370	10,962.210	5,950.600	5,425.660	132,255.400

Monthly Statistics — 100 II

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	109.997	198.632	109.386	102.356	125.759	132.949	151.071	168.339	98.235	119.155	99.177	120.570	127.969
Avg Sale Vol	21.488	39.387	22.886	22.700	27.891	30.025	32.670	35.005	21.786	26.426	21.995	26.740	27.417
Avg PPU Vol	5.119	5.043	4.780	4.509	4.509	4.428	4.624	4.809	4.509	4.509	4.509	4.509	4.655
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	5.119	5.043	4.780	4.509	4.509	4.428	4.624	4.809	4.509	4.509	4.509	4.509	4.655
Avg Margin/Sale	109.997	198.632	109.386	102.356	125.759	132.949	151.071	168.339	98.235	119.155	99.177	120.570	127.969
% of Vol YTD	2.620	3.018	6.616	7.828	8.063	16.523	17.638	13.534	6.905	8.468	4.597	4.191	100.000
% of Profit YTD	2.911	3.304	6.865	7.652	7.892	15.883	17.705	14.128	6.759	8.289	4.499	4.102	100.000
# of Sales	35.000	22.000	83.000	99.000	83.000	158.000	155.000	111.000	91.000	92.000	60.000	45.000	1,034.000



Annual Sales Profile

Start date: 1/1/2015
End date: 12/31/2015

Site: Los Banos Airport

Inventory History — JET-A

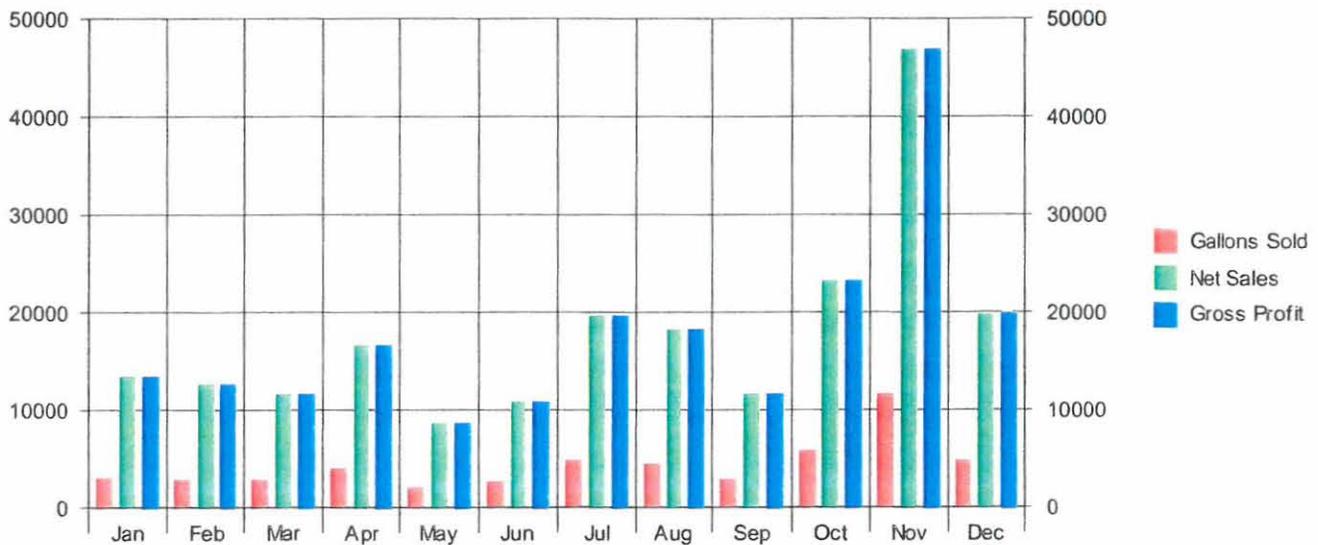
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Beg Inventory	9,999.266	6,937.096	9,736.876	6,828.716	9,271.426	7,086.026	4,329.436	5,667.976	7,843.716	4,887.226	4,506.206	9,107.176	
Gal Purchased	0.000	5,714.000	0.000	6,606.000	0.000	0.000	6,284.000	6,769.000	0.000	5,473.000	16,338.000	0.000	47,184.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	3,062.170	2,914.220	2,908.160	4,163.290	2,185.400	2,756.590	4,945.460	4,593.260	2,956.490	5,854.020	11,737.030	4,997.720	53,073.810
End Inventory	6,937.096	9,736.876	6,828.716	9,271.426	7,086.026	4,329.436	5,667.976	7,843.716	4,887.226	4,506.206	9,107.176	4,109.456	

Financial History — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Net Sales	13,501.110	12,770.390	11,658.810	16,690.630	8,761.270	11,051.200	19,826.330	18,414.390	11,852.570	23,468.720	47,053.740	20,035.860	215,085.000
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	13,501.110	12,770.390	11,658.810	16,690.630	8,761.270	11,051.200	19,826.330	18,414.390	11,852.570	23,468.720	47,053.740	20,035.860	215,085.000

Monthly Statistics — JET-A

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D
Avg Sale \$	355.292	364.868	364.338	417.266	292.042	425.046	396.527	400.313	423.306	617.598	960.280	646.318	471.933
Avg Sale Vol	80.583	83.263	90.880	104.082	72.847	106.023	98.909	99.853	105.589	154.053	239.531	161.217	116.403
Avg PPU Vol	4.409	4.382	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.073
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	4.409	4.382	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.009	4.073
Avg Margin/Sale	355.292	364.868	364.338	417.266	292.042	425.046	396.527	400.313	423.306	617.598	960.280	646.318	471.933
% of Vol YTD	5.770	5.491	5.479	7.844	4.118	5.194	9.318	8.654	5.571	11.030	22.115	9.417	100.000
% of Profit YTD	6.277	5.937	5.421	7.760	4.073	5.138	9.218	8.561	5.511	10.911	21.877	9.315	100.000
# of Sales	38.000	35.000	32.000	40.000	30.000	26.000	50.000	46.000	28.000	38.000	49.000	31.000	443.000





City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Airport Advisory Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer

DATE: November 15, 2016

SUBJECT: Airport 2016/2017 Revenue/Expenditure Update

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

Attached is the 2015/2016 Revenue/Expenditure update for the Airport as of November 4, 2016. Please note, staff time is not reflected in this report.

Attachments:

Airport 2016/2017 Revenue/Expenditure Update

General Ledger
Expenses vs. Budget



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 11/04/16 08:12:02
Period 01 - 05
Fiscal Year 2017

Account Number	Description	Budget	Month to Date	Year To Date	Available	% Expended
505	AIRPORT FUND					
435	Airport					
	Personnel Services					
505-435-100-102	Part Time	10,500.00	2,860.00	2,860.00	7,640.00	27.24
505-435-100-120	Benefits	<u>1,279.00</u>	<u>218.80</u>	<u>218.80</u>	<u>1,060.20</u>	<u>17.11</u>
	Personnel Services	11,779.00	3,078.80	3,078.80	8,700.20	26.14
	Supplies & Services					
505-435-100-201	Ground Maintenance	5,000.00	159.60	159.60	4,840.40	3.19
505-435-100-205	Facility Maintenance	10,000.00	4,126.07	4,126.07	5,873.93	41.26
505-435-100-231	Professional Services	10,000.00	0.00	0.00	10,000.00	0.00
505-435-100-238	Technical Services	7,600.00	1,433.00	1,433.00	6,167.00	18.86
505-435-100-250	Insurance	11,898.00	11,015.56	11,015.56	882.44	92.58
505-435-100-252	Communications	900.00	211.69	211.69	688.31	23.52
505-435-100-260	Office Supplies	900.00	61.50	61.50	696.91	6.83
505-435-100-264	Electricity & Gas	20,000.00	5,666.97	5,666.97	14,333.03	28.33
505-435-100-265	Gasoline & Oil	<u>200,000.00</u>	<u>52,519.68</u>	<u>52,519.68</u>	<u>147,480.32</u>	<u>26.26</u>
	Supplies & Services	266,298.00	75,194.07	75,194.07	190,962.34	28.24
	Capital Outlay					
505-435-100-725	Airport Improvements	<u>180,000.00</u>	<u>4,635.12</u>	<u>4,635.12</u>	<u>175,364.88</u>	<u>2.58</u>
	Capital Outlay	180,000.00	4,635.12	4,635.12	175,364.88	2.58
	Interest - Debt Service					
505-435-100-821	Principal - LeaseLoans	14,347.00	0.00	0.00	14,347.00	0.00
505-435-100-881	Interest - LeasesLoans	<u>807.00</u>	<u>0.00</u>	<u>0.00</u>	<u>807.00</u>	<u>0.00</u>
	Interest - Debt Service	<u>15,154.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,154.00</u>	<u>0.00</u>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Available</u>	<u>% Expended</u>
Expense Total		<u>473,231.00</u>	<u>82,907.99</u>	<u>82,907.99</u>	<u>390,181.42</u>	<u>0.1752</u>
435	Airport	<u>473,231.00</u>	<u>82,907.99</u>	<u>82,907.99</u>	<u>390,181.42</u>	<u>17.52</u>
Expense Total		473,231.00	82,907.99	82,907.99	390,181.42	0.1752

General Ledger
Revenue Analysis



City of
Los Banos
At the Crossroads of California

User: ktomas
Printed: 11/04/16 08:11:47
Period 01 - 05
Fiscal Year 2017

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year To Date</u>	<u>Unrealized Revenue</u>
505-000-311-015	Property Tax Unsecured	-4,500.00	0.00	0.00	-4,500.00
505-000-331-010	Federal Grant	-150,000.00	0.00	0.00	-150,000.00
505-000-334-010	State Grant	-10,000.00	0.00	0.00	-10,000.00
505-000-346-010	Airport Tie Down Fees	-300.00	-295.00	-295.00	-5.00
505-000-346-020	Aviation Fuel	-300,000.00	-58,522.22	-58,522.22	-241,477.78
505-000-361-010	Interest Earnings	-1,500.00	-898.98	-898.98	-601.02
505-000-362-010	GainValue on Investment GASB	0.00	167.08	167.08	-167.08
505-000-363-014	Rental - Land & Buildings	-90,000.00	-42,889.94	-42,889.94	-47,110.06
505	AIRPORT FUND	-556,300.00	-102,439.06	-102,439.06	-453,860.94
Revenue Total		-556,300.00	-102,439.06	-102,439.06	-453,860.94



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Airport Advisory Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer

DATE: November 15, 2016

SUBJECT: Fiscal Year 2018-2022 Airport Capital Improvement Plan (ACIP)

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

The Federal Aviation Administration (FAA) is conducting their annual update of the Airport Capital Improvement Plan (ACIP). The FAA uses the ACIP to identify and prioritize airport capital improvement needs, and to plan the distribution of Airport Improvement Program (AIP) funds.

Attached are the ACIP Data Sheets that the City submitted to FAA for the 5-year cycle from fiscal year 2018 through 2022.

Attachments:

Fiscal Year 2018-2022 ACIP Data Sheets

AWP ACIP DATA SHEET

Airport Name		Los Banos Municipal Airport	Fiscal Year 2018		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Y	P	Central Apron Rehabilitation & Marking (8,000 sy)	\$150,000	\$7,900	\$157,900
Y	P	Runway 14-32 Overlay with Exits & Marking (33,000 sy)			
Y	P	Parallel Taxiway Overlay & Marking (12,000 sy)			
Y	P	South Apron Pavement Rehabilitation & Marking (6,600 sy)			
Total			\$150,000	\$7,900	\$157,900

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (include information on Square/Lineal Footage or Length/Width)

See Above

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

Consultant Selection- Done
Design Update- March 2018

NEPA Environmental Status (With grant application include copy of ROD, FONSI or CATEX letter of approval)

CATEX N/A

Land Title Status & Date of Exhibit "A" Status

Date

None Required

Open AIP Funded Projects (include grant number and grant description)

Expected Close-out Date

None

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Mark Fachin, P.E., Public Works Director/City Engineer

Same

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)



10/25/2015

(209) 827-7056

Signature

Date

Contact Phone (Print or Type)

AWP ACIP DATA SHEET

Airport Name		Los Banos Municipal Airport	Fiscal Year	2019	
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Y	D	Central Apron Rehabilitation & Marking (8,000 sy)	285,000	15,000	300,000
Y	D	Runway 14-32 Overlay with Exits (33,000 sy) & Marking	807,500	42,500	850,000
Y	D	Parallel Taxiway Overlay (12,000 sy) & Marking	427,500	22,500	450,000
Total			\$1,520,000	\$80,000	\$1,600,000

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (include information on Square/Lineal Footage or Length/Width)

See Above

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

Consultant Selection- Done
 Design- Done
 Bidding- March 2019
 Construction- May to June 2019

NEPA Environmental Status (With grant application include copy of ROD, FONSI or CATEX letter of approval)

CATEX TBD

Land Title Status & Date of Exhibit "A" Status

Date

None Required

Open AIP Funded Projects (include grant number and grant description)

Expected Close-out Date

None

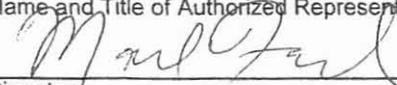
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Mark Fachin, P.E., Public Works Director/City Engineer

Same

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)



10/25/2016

(209) 827-7056

Signature

Date

Contact Phone (Print or Type)

AWP ACIP DATA SHEET

Airport Name		Los Banos Municipal Airport	Fiscal Year	2020	
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Y	D	South Apron Pavement Rehabilitation & Marking (6,600 sy)	332,500	17,500	350,000
Total			\$332,500	\$17,500	\$350,000

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (include information on Square/Lineal Footage or Length/Width)

See Above

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

Consultant Selection- Done
 Design- Start December 2019
 Bidding- March 2020
 Construction- May 2020

NEPA Environmental Status (With grant application include copy of ROD, FONSI or CATEX letter of approval)

CATEX TBD

Land Title Status & Date of Exhibit "A" Status

Date

None Required

Open AIP Funded Projects (include grant number and grant description)

Expected Close-out Date

None

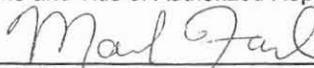
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Mark Fachin, P.E., Public Works Director/City Engineer

Same

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)



10/25/2016

(209) 827-7056

Signature

Date

Contact Phone (Print or Type)

AWP ACIP DATA SHEET

Airport Name		Los Banos Municipal Airport	Fiscal Year 2021		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Y	D	Internal Access Road Extension (1,500 lf) with Drainage	598,500	31,500	630,000
Total			\$598,500	\$31,500	\$630,000

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (include information on Square/Lineal Footage or Length/Width)

See Above

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

Consultant Selection- Done
 Design- Start December 2020
 Bidding- March 2021
 Construction- May 2021

NEPA Environmental Status (With grant application include copy of ROD, FONSI or CATEX letter of approval)

CATEX TBD

Land Title Status & Date of Exhibit "A" Status

Date

None Required

Open AIP Funded Projects (include grant number and grant description)

Expected Close-out Date

None

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Mark Fachin, P.E., Public Works Director/City Engineer

Same

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)

Mark Fachin

10/25/2016

(209) 827-7056

Signature

Date

Contact Phone (Print or Type)

AWP ACIP DATA SHEET

Airport Name		Los Banos Municipal Airport	Fiscal Year	2022	
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Y	D	ALP Narrative Report with Aeronautical Survey	\$150,000	\$7,900	\$157,900
Total			\$150,000	\$7,900	\$157,900

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (include information on Square/Lineal Footage or Length/Width)

See Above

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

Consultant Selection- Done
Design- March 2022

NEPA Environmental Status (With grant application include copy of ROD, FONSI or CATEX letter of approval)

CATEX TBD

Land Title Status & Date of Exhibit "A" Status

Date

None Required

Open AIP Funded Projects (include grant number and grant description)

Expected Close-out Date

None

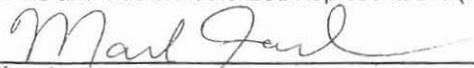
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Mark Fachin, P.E., Public Works Director/City Engineer

Same

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)



10/25/2016

(209) 827-7056

Signature

Date

Contact Phone (Print or Type)



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Airport Advisory Commission

FROM: Mark Fachin, P.E., Public Works Director/City Engineer

DATE: November 15, 2016

SUBJECT: Agreement for Transfer of Entitlements for Fiscal Year 2014

TYPE OF REPORT: Informational Item

Recommendation:

Informational item only, no action to be taken.

Discussion:

Review the Agreement for Transfer of Entitlements for Fiscal Year 2014 to the County of Inyo, Bishop Airport for the amount of \$150,000.



U.S. Department
of Transportation
**Federal Aviation
Administration**

AGREEMENT FOR TRANSFER OF ENTITLEMENTS

In accordance with section 47117(c)(2) of Title 49 U.S.C. (hereinafter called the "Act).

City of Los Banos
(Name of Transferor Sponsor)

Hereby waives receipt of the following amount of funds apportioned to it for each fiscal year specified under section 47114(c)(1) of the Act.

	<u>Amount</u>	<u>Fiscal Year</u>
	\$ 150,000	2014
	\$	
	\$	
TOTAL	\$ <u>\$150,000</u>	

On the condition that the Federal Aviation Administration makes the waived amount available to:
County of Inyo (Bishop Airport KBH)
(Name of Transferee Sponsor)

for eligible projects under section 47104(a) Act. This waiver shall expire on earlier of _____
(date) or when the availability of apportioned funds would lapse under section 47117(b) of the Act.

**FOR THE UNITED STATES OF
AMERICA
FEDERAL AVIATION ADMINISTRATION**

FOR THE CITY OF LOS BANOS

(Signature)
James Lomen
(Typed Name)
Manager, San Francisco Airports District Office
(Title)

(Date)

Mark Fachin
(Signature)
Mark Fachin
(Typed Name)
Public Works Director/City Engineer
(Title)
October 24, 2016
(Date)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, William A. Vaughn, acting as Attorney for the Sponsor do hereby certify:
That I have examined the foregoing Agreement and find that the Sponsor has been duly authorized to
make such transfer and that the execution thereof is in all respects due and proper and in accordance
with the laws of the State of California and the Act.
Dated at Los Banos, California this 25 day of October.

By: _____
(Signature of Sponsor's Attorney)