

**CITY OF LOS BANOS
PLANNING COMMISSION MEETING MINUTES
JANUARY 14, 2015**

***ACTION MINUTES** – These minutes are prepared to depict action taken for agenda items presented to the Planning Commission. For greater detail of this meeting refer to the electronic media (CD and/or audio) kept as a permanent record.*

CALL TO ORDER. Chairperson Spada called the Planning Commission Meeting to order at the hour of 7:00 p.m.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was led by Commissioner McCoy.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY APPOINTED AND REAPPOINTED COMMISSIONERS. Assistant City Clerk Sousa administered the oath of office to Commissioners Arkady Faktorovich, Palmer McCoy, Tom Spada, and Susan Toscano.

ROLL CALL – MEMBERS OF THE PLANNING COMMISSION PRESENT: Planning Commission Members Todd Baker, John Cates, Arkady Faktorovich, Stephen Hammond, Palmer McCoy, Tom Spada, Susan Toscano.

STAFF MEMBERS PRESENT: Assistant Planner II Stacy Elms, Planning Technician Sandra Benetti, City Attorney William Vaughn.

CONSIDERATION OF APPROVAL OF AGENDA. Motion by Cates seconded by Hammond to approve the agenda as submitted. The motion carried by the affirmative action of all Planning Commission Members present.

REORGANIZATION OF THE PLANNING COMMISSION – SELECTION OF THE CHAIRPERSON.

Commissioner Faktorovich nominated Commissioner Spada as Chairperson.

Motion by Faktorovich seconded by Toscano to close nominations for the selection of a Chairperson. The motion carried by the affirmative action of all Planning Commission Members present.

Motion by Faktorovich seconded by Cates to nominate Commissioner Spada as Chairperson. The motion carried by the affirmative action of all Planning Commission Members present.

REORGANIZATION OF THE PLANNING COMMISSION – SELECTION OF THE VICE-CHAIRPERSON.

Commissioner Faktorovich nominated Commissioner Toscano as Vice-Chairperson.

Motion by Baker seconded by McCoy to close nominations for the selection of a Vice-Chairperson. The motion carried by the affirmative action of all Planning Commission Members present.

Motion by McCoy seconded by Faktorovich to nominate Toscano as Vice-Chairperson. The motion carried by the affirmative action of all Planning Commission Members present.

CONSIDERATION OF APPOINTMENT OF ONE (1) PLANNING COMMISSIONER TO THE TRAFFIC SAFETY COMMITTEE.

Commissioner Toscano stated that she would like to appoint Chairperson Spada to the Traffic Safety Committee.

Chairperson Spada stated that he would be honored if there wasn't anyone else who would like to be considered for the appointment.

Commissioner McCoy stated that he would be willing to fill the appointment.

Chairperson Spada stated that he would like to appoint Commissioner McCoy to the Traffic Safety Committee.

Motion by Cates seconded by Faktorovich to appoint Commissioner McCoy to the Traffic Safety Committee. The motion carried by the affirmative action of all Planning Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE CITY COUNCIL MEMBERS ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. Chairperson Spada opened the public forum. No one came forward to speak and the public forum was closed.

PUBLIC HEARING – TO CONSIDER SITE PLAN REVIEW #2014-02 FOR MI BARRIO FOOD & GAS MART FOR THE INSTALLATION OF A FOUR-BAY FUEL STATION FOR AN EXISTING CONVENIENCE STORE LOCATED WITHIN THE HIGHWAY COMMERCIAL ZONING DISTRICT AT 403 N. MERCEY SPRINGS ROAD, MORE SPECIFICALLY DESCRIBED AS ASSESSOR'S PARCEL NUMBER: 082-072-024. Assistant Planner II Elms presented the report, which included a PowerPoint presentation, noting that the applicant was present to answer any questions.

Chairperson Spada opened the public hearing. JAY VIRK, Mi Barrio Food & Gas Mart, thanked the Commissioners and staff for their assistance and support.

No one else came forward to speak, and the public hearing was closed.

Commissioners Cates and Toscano thanked Mr. Virk for his work and contribution to the community.

Motion by Faktorovich seconded by Baker to adopt Planning Commission Resolution No. 2015-01 – Approving Site Plan Review #2014-02 for the Installation of an 8 Pump Fuel Station for Mi Barrio Food & Gas Mart Located at 403 N. Mercey Springs Road, More Specifically Identified as Assessor's Parcel Number: 082-072-024. The motion carried by the affirmative action of all Planning Commission Members present.

PRESENTATION AND TRAINING REGARDING THE RALPH M. BROWN ACT. City Attorney Vaughn presented the training, which included a PowerPoint presentation.

COMMUNITY DEVELOPMENT DEPARTMENT REPORT. Assistant Planner II Elms welcomed the incumbents back as well as newly appointed Commissioner McCoy, spoke of cancelling the next Planning Commission meeting on January 28, 2015, how the next meeting will be held on February 11, 2015, and spoke of two architectural firms that have contacted our office for site plan reviews which will be coming up soon.

PLANNING COMMISSION MEMBER REPORTS.

BAKER: No report.

CATES: Wished everyone a Happy New Year and congratulated the newly appointed and reappointed commissioners.

FAKTOROVICH: Congratulated the newly appointed and reappointed commissioners.

HAMMOND: Welcomed the newly appointed commissioner.

McCOY: Spoke of how he is looking forward to working with everyone and congratulated the reappointed commissioners.

SPADA: Congratulated the newly appointed and reappointed commissioners, spoke of how he officially submitted his notice of retirement to his employer, and recognized staff and counsel for their work and efforts.

TOSCANO: Congratulated the newly appointed and reappointed commissioners.

ADJOURNMENT. The meeting was adjourned at the hour of 8:05 p.m.

APPROVED:

/s/ Tom Spada

Tom Spada, Chairperson

ATTEST:

/s/ Sandra Benetti

Sandra Benetti, Planning Technician