

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
MAY 16, 2017

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Renshaw called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Reed led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Reed, Renshaw, Stichel; Anderson/Wilber excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Reed, seconded by Stichel to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Anderson/Wilber excused.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF APRIL 18, 2017: Motion by Reed, seconded by Stichel to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Anderson/Wilber excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF RUNWAY RELOCATION. Public Works Director/City Engineer Fachin stated we have completed the wind study, which meets FAA standards. Wadell Engineering will be presenting the findings to the City Council August 2nd. We are hoping to share his presentation at the Airport Commission Meeting in July, if it is completed by then. He is tasked to tell the Council what the findings are including, what is the recommendation, what the timeline is to get the Airport moved, cost of moving it, and timeline to close it and the cost to close it. Looks like it will be a 10 year process.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current fuel prices are \$4.209/gallon for 100LL; JetA is

\$3.709/gallon. We are #2 least expensive for our fuel prices within a 50 mile radius. Our sales were about 475 gallons less this year compared to gallons sold this time last year. We are catching up to last year's monthly sales. This Thursday, we will be receiving another load of fuel.

AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are \$50,000 positive in revenue. On May 30th, there will be a budget study session with the City Council at 5pm. The upcoming Airport budget is very similar to last year. We included the \$150,000 grant to overlay the Airport. Next year the debt service will be paid off.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported we were approached by Gustine Airport Commissioner Marchese. He would like us to split loads of fuel with the Gustine Airport. This would allow us to receive a cheaper price. We will be trying to work with them when ordering fuel. We will be purchasing the base rock to taper off the runway, per FAA requirements. CCID repaired a leak on the north end of the runway. The fence was taken down to repair the leak, however CCID will be replacing it with a new fence to separate the Airport from their private land. Thanked Foreman O'Brien for attending last month's Commission meeting in his place.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Fachin had nothing further to report.

COMMISSION MEMBER REPORTS.

ANDERSON: Excused.

REED: No report.

WILBER: Excused.

RENSHAW: No Report.

STICHEL: No Report.

ADJOURNMENT: The meeting was adjourned to the meeting at the hour of 5:15 p.m.

APPROVED:

Jim Renshaw, Chairperson

ATTEST:

Jelene de Melo, Secretary