



City of Los Banos

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AGENDA

TREE COMMISSION MEETING

CITY HALL COUNCIL CHAMBERS
520 J Street
Los Banos, California

NOVEMBER 8, 2017

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Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.

La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the Tree Commission regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

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Cualquier escritura o los documentos proporcionaron a una mayoría de la Tree Commission con respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina del City Clerk del City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la Ciudad en www.losbanos.org.

1. CALL TO ORDER. **5:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL:
Creighton ____, Latham ____, Menefee ____, Rubio ____, Spevak ____
4. CONSIDERATION OF APPROVAL OF AGENDA.
Recommendation: Approve the agenda as submitted.

5. CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF AUGUST 9, 2017.

Recommendation: Approve the minutes as submitted.

6. PUBLIC FORUM. (Members of the public may address the Tree Commission on any item of public interest that is within the jurisdiction of the Tree Commission; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table).

7. PARKS & RECREATION OPERATIONS MANAGERS REPORT.

8. PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.

9. COMMISSIONER REPORTS.

A. Steve Creighton

B. Brenda Latham

C. Colleen Menefee

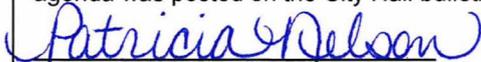
D. Stefanie Rubio

E. John Spevak

10. NEXT TREE COMMISSION MEETING WEDNESDAY, FEBRUARY 14, 2018 AT 5:00PM.

11. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.


Patricia Nelson, Secretary

Dated this 1st day of November 2017

**CITY OF LOS BANOS
TREE COMMISSION MEETING MINUTES
AUGUST 9, 2017**

**ACTION MINUTES – These minutes are prepared to depict
action taken for agenda items presented to the
Tree Commission.**

CALL TO ORDER: Chairperson Latham called the Tree Commission Meeting to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Menefee led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE TREE COMMISSION PRESENT: Creighton, Latham, Menefee, Rubio, Spevak absent.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks and Recreation Operations Manager Cardoza, Public Works Administrative Clerk II Nelson.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Menefee, seconded by Creighton to approve the agenda as submitted. The motion carried by the affirmative vote of all Tree Commission Members present; Spevak absent.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE MEETING OF MAY 10, 2017: Motion by Creighton, seconded by Rubio to approve the minutes as submitted. The motion carried by the affirmative vote of all Tree Commission Members present; Spevak absent.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

DISCUSSION OF PRESENTATION TO CITY COUNCIL: Public Works Director/City Engineer Fachin shared with the Commissioners that if they would ever like to make a presentation to the City Council about what projects or activities the Tree Commission are involved with, that it usually happens at the beginning of the year. He explained that this commission hasn't done one in years, but it's an option to the Tree Commissioners. There was discussion amongst the Commissioner's who decided they really aren't ready to make report at this time but look forward to making a presentation to the City Council in the future.

PARKS & RECREATION MANAGERS REPORT: Parks and Recreation Operations Manager Cardoza reported the city changed working on the diseased downtown trees to the end of September. Cardoza mentioned that the City will continue to remove and replace trees in the parks and right of ways in the Fall based on the funding in each district. Cardoza reported on the reconstruction of the soccer fields at Oliveira Park. Cardoza also reported that the City received a grant from Merced County pertaining to storm damage to hire part-time employees during March thru September to help with clean-up and repairs to roads and parks. This grant has helped the City with having those extra employees in the clean-up, removing and replacing trees in our parks.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT: Public Works Director/City Engineer Fachin commented Cardoza had covered items in the previous report unless the commissioners have any questions.

COMMISSION MEMBER REPORTS:

CREIGHTON: Creighton had no comments at this time.

LATHAM: Latham gave an update on the progress of the Food Forest that's happening at the local community college campus. She mentioned if at the next meeting everyone would like to take an excursion out to Food Forest, there would be things to see at that point.

MENEFEE: Menefee liked the idea of the excursion. She did an excursion today around town and mentioned three fun trees that look great. There are Pepper Trees across from Pacheco High School at the Veteran's Park. The Ginko Trees are looking pretty in our Parks and different areas town. The Chinese Elm Trees located at the Sagouspe home on Hillview Drive and the Santos home on Jefferson Avenue are really nice to look at. These trees are fun and beautiful to look at.

RUBIO: Rubio recalled from the last meeting ways to inform and bring awareness to residents about the Tree Commission and one item was having shirts with a logo. Rubio brought a sample of a shirt and talked about what color, style and logo design for when they attend events. Rubio's suggestion today is to make business card magnets for the Commissioners to hand out at events with the City's tree website link, Tree Commissioners names and other information for residents to find news, our website, and resources on tree information. Fachin commented the Parks and Recreation will have a booth at the Senior Fair the end of September if any of the Commissioners would like to be at the booth.

SPEVAK: Absent.

ADJOURNMENT: The meeting was adjourned at the hour of 6:00 p.m.

APPROVED:

Brenda Latham, Chairperson

ATTEST:

Patricia Nelson, Secretary