City of Los Banos

Fiscal Year 2018-2019
Adopted Budget

www.losbanos.org

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City of Los Banos Henry Miller Plaza

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Los Banos Police Dept.
Sergeant Jesus Parras

City of Los Banos
At the Crossroads of California

2018-2019 Adopted Budget

City Council

Mayor..... Michael Villalta
Mayor Pro Tem..... Deborah Lewis
Council Member..... Scott Silveira
Council Member..... Tom Faria
Council Member..... Daronica Johnson-Santos

City Manager

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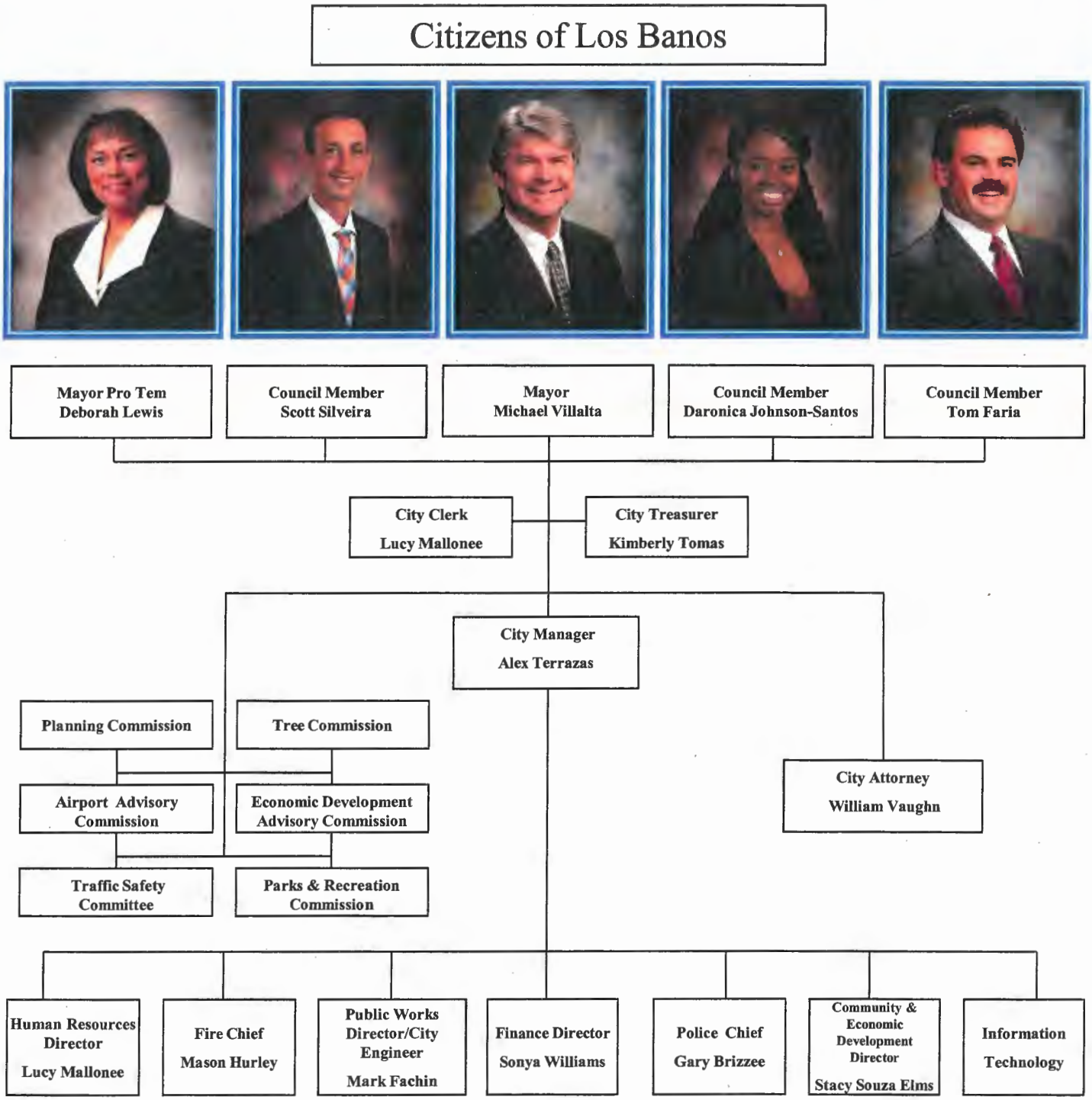
Prepared By: Finance Department

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

CITY OF LOS BANOS

ORGANIZATION CHART



CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

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CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Introduction

City of Los Banos

At the Crossroads of California

June 20, 2018

Honorable Mayor and Members of the City Council

SUBJECT: Adopted Budget for 2018-2019 Fiscal Year

Honorable Mayor and Members of the City Council:

I am pleased to present the 2018-2019 Adopted Budget for the City of Los Banos. This budget has been developed after considering community priorities from a survey conducted earlier this year and engaging in an extensive review process in conjunction with Department Heads and City Staff.

The budget supports both the goals of Council and the community by engaging in a transparent, accountable and community-responsive process. The City conducted a community survey January 8-14 of this year to identify constituent priorities, and the Council budget study session was conducted on May 29, 2018 at 5:00 p.m. A public hearing was held on June 20, 2018. This budget reflects the City's determination to be responsible in spending tax payer dollars on the public's priorities, while maintaining the City's long-term financial stability.

Budget Overview

I am pleased to report that the City's revenues have remained steady. Although we are not seeing any significant increases from last year, the economy continues to improve which is helping in the moderate growth in our tax revenues. The City has experienced a conservative increase in property tax and sales tax revenue as well as an increase in building projects throughout the City.

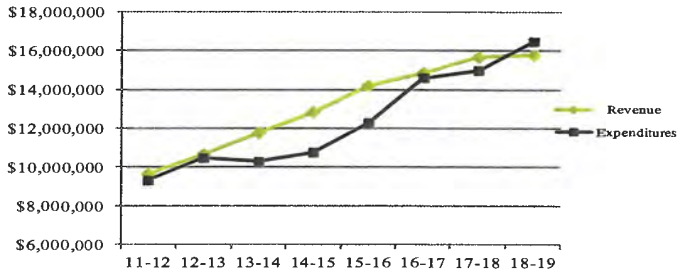
The combined budget for all City funds totals $55.9 million for fiscal year 2018-2019 which includes a General Fund operating budget of $16.5 million. The General Fund estimated revenues are $15.7 million, while maintaining an operating reserve of $8.1 million. The General Fund proposed budget is balanced with the use of its reserves.

The graph below displays a history of General Fund revenues and expenditures from fiscal years 2011-2012 to 2018-2019:

General Fund Revenues vs Expenditures

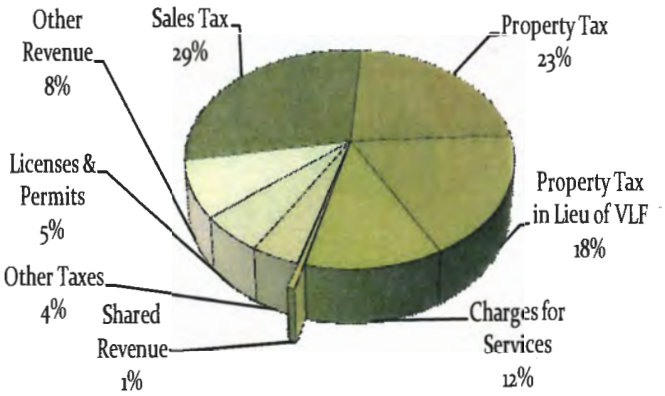
FY	Revenue	Expenditures
11-12	$9,672,015	$9,316,835
12-13	$10,670,000	$10,473,958 *
13-14	$11,774,025	$10,286,174
14-15	$12,853,903	$10,765,174
15-16	$14,211,588	$12,281,692
16-17	$14,879,121	$14,592,860
17-18	$15,681,635	$14,980,925
18-19	$15,774,354	$16,465,869

* FY 12-13 Expenditures do not include payoff of debt for the 1993 COP and 2002 Land Lease Bond.



FY 2018-2019 General Fund Revenues

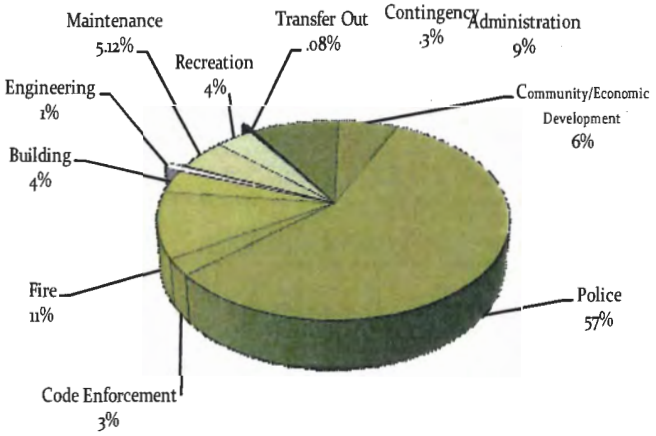
Sales Tax	$4,568,848
Property Tax	$3,618,900
Property Tax in Lieu of VLF	$2,836,449
Charges for Services	$1,852,598
Shared Revenue	$94,669
Other Taxes	$634,650
Licenses & Permits	$859,512
Other Revenue	$1,306,194
TOTAL	$15,771,820



Revenue projections are estimated using historical information, data collected from the State and/or County, and consultants. Sales tax and property tax continue to be the largest General Fund revenue indicators of recovery and the staying power for our local economy. However, City staff continues to stringently monitor these revenues. 74% of the City's General Fund revenues consist of sales, property, and other taxes. Sales tax is the City's largest source of revenue representing 29% of the General Fund. During the most recent four quarters, statewide sales tax receipts increased 3.6%; where the City saw an increase of 13.3%. Sales tax is anticipated to increase by 2.2%. The second largest revenue is property tax which makes up 23% of the General Fund. Property tax revenues are expected to increase by 5.6% in 2018-2019. New construction is evident in the commercial and residential markets and continues to drive this revenue source. During the 2017-2018 fiscal year, ten new commercial building permits were issued; Dr. Carter Dental Office, Harbor Freight, Save Mart Super Market, Hunt Building, Prime Shine Car Wash, Blaze Pizza, Habit Burger, Windecker Chevron and Rita's Italian Ice were also finaled. There were 270 new residential permits issued and 245 were finalized. The City has experienced a significant increase in building permits over the past three fiscal years and is expecting this building permit revenue trend to continue into fiscal year 2018-2019.

FY 2018-2019 General Fund Expenditures

Administration	$1,526,210
Community/Economic Development	$1,070,092
Police	$9,336,034
Code Enforcement	$441,698
Fire	$1,747,901
Building	$624,000
Engineering	$163,053
Maintenance	$843,700
Recreation	$650,123
Transfer Out	$13,058
Contingency	$50,000
TOTAL	$16,465,869



The General Fund represents 29% of the City's operating budget. Public Safety accounts for the largest portion of the General Fund. General Fund expenditures of $16.5 million are up from $15 million the previous year. Included in these expenditures are a total of $147,000 in assigned funds of which $90,000 will be utilized for various economic development projects, $10,000 for the acquisition of land for the future Police station and $47,000 in ADA compliance projects in Fire. Also included are committed funds in the amount of $115,000 for Police fleet replacement and $345,583 for the General Plan Update.

The following highlights expenditures for the 2018-2019 budget:

Administration

- PAL Field Restrooms ($300,000)

Community and Economic Development Department

- Master Plan, Annexation Ordinance and General Plan ($375,000)

Maintenance

- Remodel of Scout Hut for ADA compliance ($20,000).
- Wood Chipper ($65,000)

Police Department

- Vehicle Replacement ($115,000)

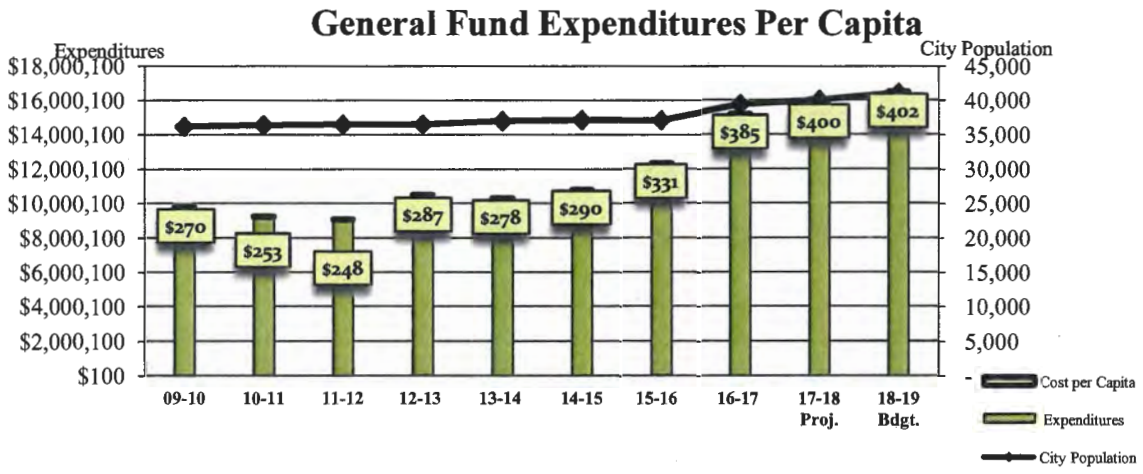
Fire Department

- Turnouts ($23,000)
- Strategic Plan ($30,000)
- ADA compliance projects ($47,000)

Additional increases in health, property, workers' compensation, and liability insurance costs continue to have a substantial impact on our budget. Health insurance rates are anticipated to increase 20% effective January 1, 2019. Self-insurance costs through the Central San Joaquin Valley Risk Management Association (CSJVRMA) increased in workers' compensation by 14% while liability insurance remained steady.

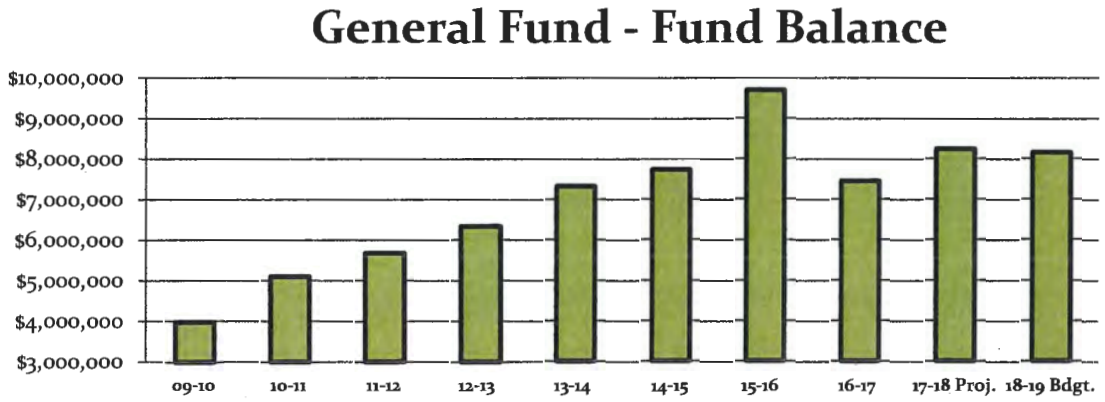
Retirement rates with CalPERS continue to be volatile and play a significant role in the City's budget. CalPERS recently completed an experience study which resulted in revising several demographic assumptions such as mortality, retirement ages, disability retirements and salary scale and inflation. They have also reduced the discount rate from 7.5% to 7.0% and changed the amortization period from 30 years to 20 years for the Unfunded Accrued Liability (UAL). The assumptions and discount rate changes will affect employer rates starting in FY 2019-2020. The change in the amortization policy will be effective as of the June 30, 2019 actuarial and impacting employer contributions beginning with fiscal year 2021-2022. The City is working diligently to account for these contribution increases and to put in place a plan to help mitigate the impact they will have on future City budgets.

As illustrated in the chart below, General Fund expenditures have steadily grown in the last few years, this is reflective of the City's focus on aging infrastructure and core services. For fiscal year 2018-2019 the per capita cost as budgeted is at $402. As the City grows the dedication to our citizens and their quality of life is evident in the level of service being provided.



In order to maintain budget sustainability, revenues need to meet or exceed expenditures on an annual basis. The monitoring and management of the City's finances in previous fiscal years has resulted in a healthy fund balance to bridge the gap during difficult economic times. Moving forward, the City will continue to be diligent in curbing excess expenditures in order to control the City's operating deficit. One time spending has contributed to the operating deficits and we have been able to utilize our fund balance to meet the shortfall. We still face future challenges but are working towards mitigating those challenges in upcoming fiscal year budgets.

Operating Reserves

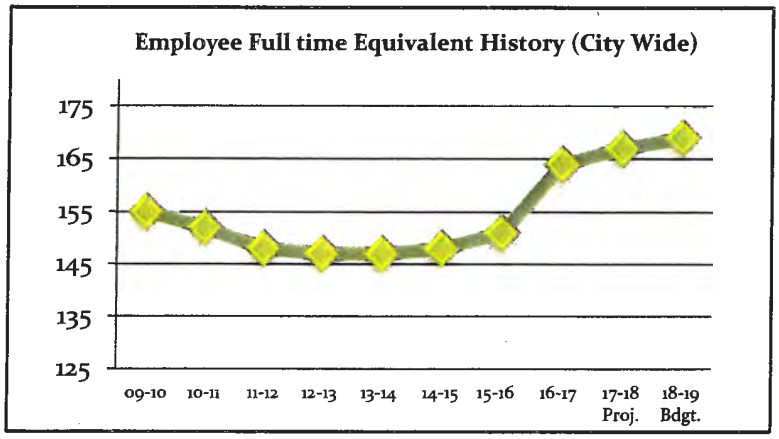


The City increased its General Fund balance in 2018 to $8.2 million from $7.4 million in 2017. The General Fund's ending fund balance at June 30, 2019 is estimated to be $8.1 million.
As we plan for the future, this puts the City in a position to maintain core municipal services and make gradual increases to staffing. The City will continue to reform its approach to PERS by paying down the Unfunded Accrued Liabilty (UAL) and prepare for changes to the amortization schedule. It will give the City an opportuntiy to greatly utilize its limited resources while keeping us in compliance with our 30% General Fund operating reserve mandate.

The General Fund operating reserve is targeted at 30% of operating expenditures to safeguard the City and maintain adequate levels of core services our public values, such as Police and Fire protection, 911 response, and programs that keep all generations of residents – including our youth and children safe and healthy.

Personnel

The graph below identifies a history of positions employed by the City. Full time positions added to this year's budget include: One (1) CSO in the Police department and one (1) Code Enforcement position.



FY	Full time Employees
2010	155
2011	152
2012	148
2013	147
2014	147
2015	148
2016	151
2017	164
2018	167
2019	169

Measure P

- In November 2004, Los Banos' Measure P for 9-1-1, Fire protection, and Police services was approved by 77.9% of local citizens. This measure provides a 0.5% sales tax for public safety in the City. Measure P is equally split into two funds, one for Police and one for Fire.
- Measure P has an expenditure plan in place that outlines funding for public safety infrastructure and personnel.
- Measure P revenues are also expected to increase conservatively at 1.6%.

Community Facilities District (CFD)

Revenues received from the Community Facilities District (CFD) pay for additional Police and Fire personnel due to the impact of new development. The 2018-2019 fiscal year assessed amount, which is billed through homeowner's property tax, is $361.94 per unit and is a 3.2% increase from the prior year. The CFD funds are split into two funds between Police and Fire. A transfer from the General Fund will not be needed in fiscal year 2018-2019 as the CFD assessments received are able to sustain current personnel costs as well as a new part time Firefighter position.

Assessment Districts

The City has maintained residential subdivision landscape and lighting districts since 1988. Currently the City maintains 18 districts which contain 70% of the City's homes. These assessments cover the maintenance of sidewalks, landscaping, parks, street signs, street lights, and storm drains. Revenues received are assessed on the homeowner's annual property tax. 65% of park maintenance personnel, equipment, and vehicle usage costs are charged to the districts while the remaining 35% is for non-district City parks and street lighting. Because of the limitations to increase fees associated with the districts, three districts will carry over negative fund balances until the assessments of these districts can cover the costs. Nine districts have proposed increases of 5% or 10%, while seven have proposed CPI increases of 2.25% for the 2018-2019 fiscal year.

Enterprise Funds (Business-Type Funds)

The City maintains four business-type enterprise funds: Water, Wastewater, Airport and Solid Waste. The goal of the City is for business-type funds to be self-sufficient.

Utility rates remain the same with a minimum utility bill of $86.51 for residents. The enterprise funds are continuing to replace and repair infrastructure and equipment needs as set forth in the rate study conducted in FY 2011-2012. The following is an overview of Capital expenditures for the 2018-2019 budget in the Utility Funds:

Water Fund

- Ground water Sustainability Agency ($150,000)
- Replacement of water lines ($1,205,000)
- Purchase of a ¾ ton Utility Truck ($50,000)
- Purchase of a 1 ton service body truck ($60,000)
- Purchase of a combination Sewer/Hydro Excavation Truck ($265,000)
- Sidewalk improvements in the Colorado Ballpark area ($126,000)

Wastewater Fund

- Nantes Storm Basin land purchase & engineering ($1,300,000)
- Finish K – Sixth storm line construction ($320,000)
- Wastewater Treatment Plant Headworks ($4,000,000)
- Purchase of 2 ¾ ton Utility Trucks ($100,000)
- Purchase of a 1 ton service body truck ($60,000)
- Purchase of a combination Sewer/Hydro Excavation Truck ($265,000)
- Purchase a nine foot pull disc ($16,000)
- Sidewalk improvements in the Colorado Ballpark area ($84,000)

Solid Waste Fund

- Purchase of 33000 GVWR Truck Chassis ($150,000)

Internal Service Funds

The City has three internal service funds: Fleet Maintenance, Information Technology, and Retirees' Medical Health.

The Fleet Maintenance fund oversees and maintains the City's fleet and equipment, for all departments excluding the Fire department. The Fleet department maintains a combined approximate total of 279 vehicles and heavy pieces of equipment. Due to their specialized fleet, the Fire department maintains their own fleet and equipment. In fiscal year 2016-2017 the Police and Fire departments utilized funds to build a fueling station to better serve public safety fleet needs. The fueling station located at Fire Station #1 is operational and Fleet is no longer tracking fuel for the Police department.

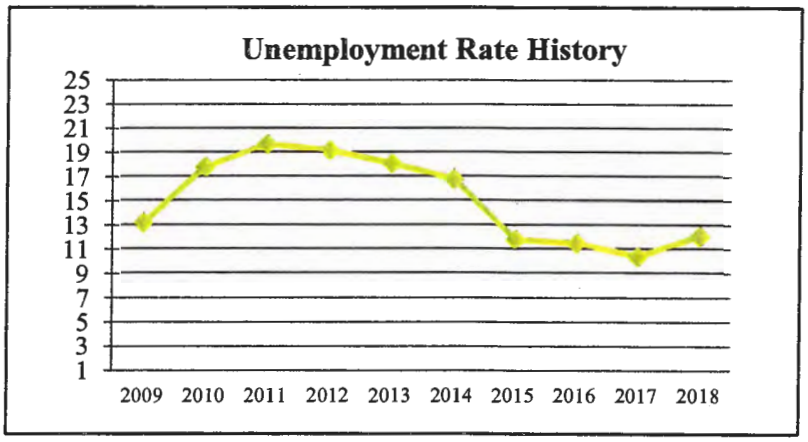
Information Technology (IT) is maintained by City staff. This department is funded by all City departments based on their use of IT services during the prior calendar year. A highlight of IT projects include: replacement of 13 desktop computers and 4 monitors, replacement of legacy network equipment, replacement of server and server cabinet, replacement of backup server and storage hardware and software for the Police department and City Hall Wi-Fi deployment and camera installation. The IT department will also continue working on the City-wide phone replacement project and has finished the Council Chambers Audio Visual Upgrade Project that was paid for through PEG.

The Retirees' Medical Health fund is another internal service fund that addresses the Government Accounting Standards Board (GASB) 45. We have worked with our new consultant and have received a new OPEB actuarial report that is required to be completed every two years.

The Economy

Successful budget strategies always take into consideration the current economic conditions and future outlook for the Nation, the State, and the City. The local economy has presented significant challenges in previous fiscal years for the City of Los Banos, but current predictions are encouraging a slight economic growth. California and the San Joaquin Valley's economic recovery are continuing to improve along with the nation. California's unemployment rate fell to 4.2% a new record low since 1976. Locally we are experiencing a 12.1% unemployment rate. Employment is an integral component to our economy. Our partnership with Buxton Company is enabling the City to have a more proactive approach in attracting national retailers and major businesses to our community. To date there is a signed lease for ROSS Stores which will be open for business in this coming fiscal year. City staff is also working with Chabin Concepts for industrial and business recruitment. New businesses will help create jobs and increase our sales and property tax revenue.

Year	Unemployment Rates
2009	13.2
2010	17.8
2011	19.7
2012	19.2
2013	18.1
2014	16.8
2015	11.8
2016	11.5
2017	10.4
2018	12.1



According to the Department of Finance (DOF), our population grew by 2.44% for a total of 40,986 citizens as of January 2018. The consumer price index for 2018 is 3.2% based on the San Jose/San Francisco/Oakland index.

Strategic Plan

The City has remained steadfast in controlling expenditures and managing revenues. This budget has been prepared conservatively with an optimistic future outlook in mind. The City constantly strives to meet imminent needs and looks forward to fiscal stability and economic growth. But with the City located in one of the fastest growing regions in California, our core services must keep up with that growth. Fighting gangs and drugs, keeping our Fire stations open, and maintaining our 911 systems are critical to keeping the community safe and preserving our quality of life. In order to do so while maintaining our fiscal stability into the future, the City must continue to identify a secure, locally-controlled source of revenue that keeps taxpayer dollars local while addressing community priorities such as police/fire response times, repairing local streets and roads, and maintaining clean drinking water; neighborhood policing; and anti-gang/violence prevention programs.

Conclusion

City budgets in the past have faced difficult challenges but with City's prudent management staff, we have been able to overcome these difficulties and been able to maintain an operating reserve. With the City's growth opportunities promising, we look forward to economic improvement and plan for revitalization and expansion within our community. The City welcomes this new era in government and is hopeful for fiscal and economic sustainability.

I would like to thank all city employees for their continued dedication and the excellent work they provide to our city and customers. I would also like to let the City Council know how grateful I am for their leadership, support, and passion for our City. I will continue to work with our Council and City Staff to make this community an exceptional place to call home, to do business in, and to foster good will amongst our citizens. Our main goal will continue to be to protect and preserve public resources and work to deliver City services and programs in a fiscally responsible manner.

Respectfully submitted,

Alex Terrazas
City Manager

Mission Statement

City of
Los Banos
At the Crossroads of California

The City of Los Banos is committed to providing excellent services and enhancing the community's quality of life.

FUTURE GOALS

Sustain an operating reserve

Manage the structural deficit in the General Fund

Retain a skilled work force

Manage and mitigate the City's pension liability

Attract commercial and industrial investment in the City

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2017-2018

Presented to the

City of Los Banos

For meeting the criteria established to achieve the Operating Budget Excellence Award.

February 7, 2018

Drew Corbett
CSMFO President

Craig Boyer, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

In November 1979, the California voters passed Proposition 4 (Article XIII B - "Gann Limit"), which placed a spending limit on the State and local governments. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting.

This year is the thirty ninth year in which the appropriation limit has been in effect. The City's actual budget subject to limitation is $15.79 million. This means that the City has an additional $36.76 million which could legally be appropriated. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth.

The provisions provide for the California per-capita personal income growth (a 1.0367% increase) or growth in non-residential property assessed valuation, whichever is higher. Non-residential construction for Merced County is not currently available.

Cities can choose to use the rate of "change in population" either within the City (a 1.0244% increase for the City of Los Banos) or the County (a 1.0173% increase for the County of Merced), whichever is higher.

Revenue

Article XIII B defines proceeds of taxes to include (1) tax revenues, (2) investment earnings on tax proceeds, and (3) fees and charges in excess of the cost of providing the specific service for which they are intended and/or imposed. Appropriations financed by other forms of revenues--such as charges, licenses, fees, proceeds of asset sales, and settlement funds--are not subject to the limit. Below illustrates the revenues the City receives:

2018-19 FY Appropriation Limitation

Resources:	Appropriations:		
	Total	Not Subject	Subject
Proceeds of Taxes:			
Property Tax	3,618,900		3,618,900
Property Tax in lieu of VLF & Sales	2,836,449		2,836,449
Sales Tax	4,568,848		4,568,848
Special Taxes -PS Augmentation	2,518,926		2,518,926
Special Tax - CFD 2002-01	1,031,306		1,031,306
State Subventions (VLF, HOPTR)	47,000		47,000
Documentary Stamp Tax	165,000		165,000
Transient Occupancy Tax TOT	469,650		469,650
Franchise Fees	530,250		530,250
Total Proceeds of Taxes:	15,786,329	-	15,786,329
Non-proceeds of Taxes:			
General fund not tax proceeds	3,535,723	3,535,723	
Special Revenue Funds	7,924,615	7,924,615	
Capital Project Funds	187,691	187,691	
Debt Service Funds			
Enterprise Funds	21,809,620	21,809,620	
Internal Service Funds	3,303,866	3,303,866	
Total Proceeds of Non-Taxes:	36,761,515	36,761,515	-
Total of All Resources:	52,547,844	36,761,515	15,786,329
Maximum Allowable appropriations subject to limitations 2018-19 FY			87,483,758
Balance Under Article XIIIB Limit:			71,697,429

Currently the City is only at 18% of its limitation and therefore will not be impacted by the appropriation limit.

City of Los Banos

GANN APPROPRIATION LIMITATION

Fiscal Year 2018-2019

FY 2017-2018 Appropriation Limit			$82,376,420
A. Change in California Per Capita Cost of Living (converted to a ratio)		1.0367	
B. Greater of the Change in population (converted to a ratio)			
City of Los Banos	1.0244		
County of Merced	1.0173	1.0244	
Adjustment factor (A multiplied by B)			1.0620
FY 2018-2019 Appropriations Limit			$87,483,758

City of Los Banos Tax Appropriation Limit - 10 Years

FY	City Population	Limit
2018-2019	40,986	$87,483,758
2017-2018	39,993	$82,376,420
2016-2017	39,359	$78,178,248
2015-2016	37,145	$72,893,471
2014-2015	37,168	$69,774,549
2013-2014	37,017	$69,268,886
2012-2013	36,546	$65,286,415
2011-2012	36,525	$62,570,841
2010-2011	36,421	$60,014,235
2009-2010	36,198	$60,990,076

1. REVENUE

A. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.
B. The City will estimate revenues using an objective, analytical process; in the case of uncertainty, conservative projections will be utilized.
C. The City will fund all current expenditures from current revenues and available fund balance, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
D. Development process costs and related administrative expenses will be offset by development fees.
E. City staff will provide monthly reports to the City Council which compare and analyze year-to-date actual revenues and expenditures to budget.

2. RESERVES & DESIGNATIONS

Purpose

A. The City of Los Banos commits to target the minimum level necessary to maintain the City's credit worthiness and to adequately provide for economic uncertainties, local disasters or catastrophes, future debt or capital obligations, cash flow requirements and legal requirements.
B. The City shall maintain unappropriated fund balance or working capital in the General Fund, Water, Wastewater, and Solid Waste operating funds.

Policy

C. General Fund – The City shall make every effort to keep a minimum reserve level of 30% of the General Fund projected expenditures for the current year. The 30% minimum reserve level includes non-recurring emergencies and economic uncertainty.
D. Water, Wastewater, and Solid Waste Operating Funds - The City shall make every effort to keep a minimum reserve of the appropriated operating budget for each of these enterprise operating funds.
E. Liability Program – The City shall make every effort to minimize its risk. The City is a member of Central San Joaquin Valley Risk Management Authority which maintains a pooled coverage program for workers compensation, liability, auto-physical damage, property, and errors and omissions insurance. Under the pooled liability program, expected claims are actuarially determined and deposited with the Authority along with all estimated operating costs.
F. Other reserves; such as for cash flow needs or anticipated costs for service enhancements, will be established each fiscal year as needed.

3. CASH MANAGEMENT

A. Investments and cash management will be the responsibility of the Finance Department.
B. In accordance with Section 53646 of the Government Code, the City Council will review and update annually, a specific investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: 1) safety, 2) liquidity, and 3) yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and criteria used to determine qualified depositories/dealers.
C. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
D. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
E. The City Treasurer will generate a quarterly report to the City Council in conformance with all State laws and City investment policy requirements.
F. The City's independent auditors, in conjunction with their annual audit, will audit cash and investment balances in conformance with generally accepted accounting principles.

4. BUDGET

A. The City of Los Banos's Budget will be developed on an annual basis. Appropriations for each year will be approved by the City Council.
B. The City's Budget Document will work towards developing selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.
C. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
D. The legal level of control is established as follows: The City Manager has the authority to transfer between line items within an activity to facilitate the functions of the activity in accordance with the directions, goals and policies of the City Council. A transfer of appropriations between activities, additional appropriations, new programs, or new appropriations requires the authorization of the City Council.
E. A mid-year budget report will be presented to Council in March each fiscal year.
F. Budget Adjustments will be presented to Council throughout the year as necessary.

5. COST ACCOUNTING

When feasible, costs will be charged directly to the appropriate fund and department. Employee labor costs are charged directly to the fund based on a percentage of which their job duties pertain. Labor costs for the Assessment Districts are charged out of Maintenance and into the various districts based on time spent in each district. Street activities are charged out to Solid Waste for the impact waste vehicles have on City streets, RSTP, and Gas Tax funds based on those related projects. Costs for internal services such as vehicle maintenance, technology, and retiree health will be charged to the end user using the most appropriate allocation method (number of vehicles, computers, employees, etc.). To ensure that appropriate fees for services and cost recovery level goals are being met, the City will conduct cost of services review on a regular basis.

6. ACCOUNTING BASIS

The City of Los Banos utilizes a modified accrual basis of accounting for its General Fund and other governmental-type funds. Revenues are recognized when they are available to finance expenditures of the current period and that expenditures are recognized when the payment is due. The accrual type accounting is utilized for the City's proprietary funds. Under this method, revenues are recognized when earned and expenditures are recorded at the time liabilities are incurred.

7. DEBT

Purpose

A. To define the role of debt in the City's total financial strategy and to avoid using debt in a way that weakens other parts of the financial structure of the City.
B. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
C. To maintain the best possible credit rating.

Policy

D. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
E. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
F. The City shall not use long-term debt for current operations.
G. The City will maintain good communications about its financial condition with credit rating agencies.
H. The City will follow a policy of full disclosure on every financial report and bond prospectus.
I. Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
J. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

Budget Preparation Process

The budget represents the 2017-2018 financial plan for the City of Los Banos. This document concludes an ongoing process involving input from everyone in the community. Budget development is a process, which begins in February and continues until the official budget is adopted by the City Council in June. Participation at all levels is evident in this ongoing process.

Review of Goals

There are several goals associated with the preparation and development of the City's budget document. First, the budget is a financial plan and management tool. The document should assist staff in monitoring revenues and expenditures and in evaluating the effectiveness of City activities and services. Second, the budget serves as an important reference document. It should provide staff, City Council and the general public with extensive information on the nature and scope of the municipal operations and services.

Department Budget Requests

The Finance Department issues revenue and expenditure budget sheets listing the prior year actual expenditures, current year appropriation amounts and space to input budget requests for the upcoming year. The departments fill out the forms with particular attention given to providing sufficient justification for budget requests. Individual business plans are required for significant operating budget increases. All business plan requests are returned to the Finance Department in preparation for the City Manager review.

Budget Review and Analysis

Departmental review sessions are scheduled with the City Manager, Finance Director, and the Department Heads. The objectives of this phase are to ensure that the intent of all budget requests is understood and complete. Various analytical techniques are utilized in evaluating departmental budget requests. Some of these include: evaluation of historical expenditure patterns as well as review of departmental operations. Spending priorities are based on the City's financial policies and mandated requirements, focusing on service levels, covering insurance and bond requirements, and the balancing of manpower, supplies and equipment. After these reviews, the management staff makes their final adjustments and recommendations for presentation to City Council.

City Council Adoption

In May the proposed budget is printed and distributed and City Council study sessions are held. A public hearing of the budget is conducted at the second Council meeting in June and the budget is adopted. In July the final adopted budget is published and final distribution is made.

Description of Funds

The basic accounting and reporting mode for a City is a fund. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary, and fiduciary. Governmental funds include activities usually associated with a typical state or local government's operations (public safety, general government activities, etc). Proprietary funds are used in governments to account for activities often found in the private sector. Fiduciary funds account for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other government agencies. The various funds are grouped in fund types and categories as follows:

GOVERNMENTAL FUNDS

Includes activities usually associated with the governmental entities' operations (police, fire and general government functions).

GENERAL FUND

The General Fund is a governmental fund used to account for the day-to-day operations of the City. All financial activity that is not required to be accounted for in another fund is included in the General Fund. Major revenue sources are all general taxes, such as property taxes, sales taxes and transient occupancy taxes, licenses and permits, funding from other government agencies such as vehicle-in-lieu fees, fines and penalties. Government Administration, Public Safety, Community & Economic Development, Building, Street, Engineering, Code Enforcement, Recreation, and Public Works Maintenance are funded from the General Fund.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- **Gas Tax Fund (215-225)** – Was established to account for the construction and maintenance of the street system in Los Banos. Financing is provided by the City's share of state gasoline taxes.
- **Traffic Impact Fees (230,233,234)** – Fees received from developers to be expended on new streets, traffic signals, and improvements of existing streets where they are impacted by new development.
- **Storm Drain Fee Fund (232)** - Fees received from developers to be expended on maintenance and improvements of existing storm drains where they are impacted by new development.

SPECIAL REVENUE FUND *(continued)*

- **Fire Capital Improvement Fund (243)** – Developer fees that are charged to pay for fire capital improvement items such as equipment and vehicles.
- **Community Center Fee (244)** - Developer fees that are charged to pay for improvements and expansion of the community center.
- **Police Capital Improvement Fund (245)** – Developers fees that are charged to pay for police capital improvement items such as equipment and vehicles.
- **Traffic Safety Fund (246)** – Revenue received is the cities share of vehicle code fines collected within the City and it must be spent on traffic safety (police) expenditures.
- **Park Development Fees (250-259)** – Fees are received from developers to be used for the design, development and construction of new parks within the City.
- **Assessment Districts (271-289)** – Fees are charged to residents in the Assessment Districts through their property tax bills and funds are used to maintain landscaping and lighting.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

- **City Hall Impact Fee (304)** – Established to account for construction and/or improvements to City Hall.
- **Corporation Yard (306)** – Established to account for construction and/or acquisition of a corporate yard.
- **Child Development Center (324)**-Established to account for the building maintenance of the Child Development Center located at 1620 San Luis Street.

PROPRIETARY FUNDS

BUSINESS – TYPE FUNDS

Business-Type Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

- **Water Fund (501)** – Established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

BUSINESS – TYPE FUNDS *(continued)*

- **Wastewater Fund (502)** – Established to provide sewer collection and treatment services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, financing and related debt service, billing and collection.
- **Airport Fund (505)** – Established to account for the operations of the City Airport.
- **Solid Waste Fund (510)** - Established to provide garbage services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole. The city maintains three Internal Service Funds: **(601) Fleet Maintenace, (610) Information Technology (656) Retirees' Medical Health.**

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Community Profile

Time line

1805 to 1817 – The gallant Gabriel Moraga, with his troop of Spanish Calvary from the Presidio of San Francisco came riding through the Pacheco Pass under orders from the Spanish Governor of California to explore the San Joaquin Valley. This jaunty leader and his party intent on reaching the floor of the valley cantered right across the area where the City of Los Banos now stands. These explorers were astonished to note the great wealth of natural life everywhere. Gazing in every direction they saw ducks, geese, cranes, herons, pelicans, curlew, antelope, deer, elk and grizzly bears all living their lives undisturbed. Prior to their visit only the local Indians had ventured into the area.

San Joaquin valley Exploration

1805 to 1833 – On his missionary visits to the Indians Padre Felipe Arroyo de la Cuesta a Franciscan Monk stationed at Mission San Juan Bautista, discovered pools of water in the rocks at the summit of the mountains in a little creek bed that flowed down into the San Joaquin Valley. At these baths or pools he camped overnight with his band of friendly Indians from the Mission. Reports of these baths led to the local ranchers naming the creek "El Arroyo de Los Banos del Padre Arroyo." pools of water that flowed into the San Joaquin Valley. The creek bed later became known as "Los Banos Crick"

Historical Land marker # 550
"El Arroyo de Los Banos del Padre Arroyo"

1850 – Henry Miller arrived in San Francisco with $6.00 in his pocket. After working as a butcher he became aware of the need for a better grade of cattle than that which was available at that time in California. He came to the San Joaquin Valley and began his land acquisitions and cattle empire. He acquired land on both sides of the San Joaquin River ultimately owning that land for a distance of 120 miles.
That same year California becomes the 31st state.

Henry Miller

1855 – Merced County is formed from parts of Mariposa County.

1857 – Henry Miller secured options for all the cattle north of the Tehachapi Mountains, and partnered with fellow German butcher, Charles Lux to create the Miller & Lux Corporation.

1871 – Henry Miller formed the San Joaquin and Kings River Canal and Irrigation Company. He is credited with being the first to introduce the crops of cotton, rice and alfalfa to the valley.

1873 – Gus Kreyenhagen a pioneer to the area, ran a trading post near Los Banos Creek. The Post Office Department decided to establish a Post Office at the trading post and named it after the creek, hence the name "Los Banos."

1889 – The town of Los Banos was established at its present site. Henry Miller is credited with being the founder of Los Banos. He planted hundreds of shade trees and improved the streets. He also built several brick buildings to house his banks, stores and hotel, of which are still standing in the downtown area. Miller made a great effort to get the railroad to extend through the West Side and that eventually determined the present day location of Los Banos. Agriculture remains the number one industry in and around Los Banos and this is due mainly to the early success of Henry Miller.

1890 – The first May Day Celebration was held by Henry Miller. Each year in May after that first celebration, he would host a picnic for the town and some of the biggest parades in the state were held back then.

1907 – City of Los Banos was Incorporated.

Los Banos Train Depot

May Day Picnic

Los Banos 1890

Los Banos 1904

Location

The City of Los Banos is located near the geographical center of California in the San Joaquin Valley.

Los Banos is about a 2 hour drive from San Francisco, Oakland and Sacramento. The Monterey Peninsula is less than a 1 1/2 hour trip as is San Jose.

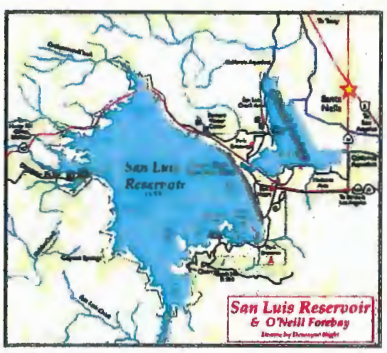
The world famous natural wonder, Yosemite National Park can also be reached within 2 hours.

The Crossroads of California describes Los Banos because State Highways 33, 165 and 152 all pass through the city and Interstate 5 is six miles to the west. U.S. Highway 99 is 30 minutes to the east and the City of Fresno is 67 miles away.

Los Banos is famous for its agricultural products, including melons, almonds, walnuts, apricots, cotton, tomatoes and dairy products.

San Luis Reservoir State Recreation Area

The three lakes of the San Luis Project are known for their boating, board sailing, camping, picnicking and most notably for their fishing. San Luis Reservoir and the O'Neill Forebay are famous for their world record striped bass. The area has four boat ramps and two sandy beaches (North Beach is designated for swimmers only).



Los Banos Wildlife Area

Lush Button Willow Lake teams with the stunning pageantry of 300,000 waterfowl escaping the ranges of an Artic winter. Activities include nature observation, hunting, (waterfowl), fishing boating and dog trails.

San Luis Refuge

Composed of 7,430 acres of marsh, grass upland and wooded sloughs and streams. Wildlife observation, photography, hunting and fishing are all attractions on this refuge that lies about eight miles north of Los Banos off State highway 165. A special attraction of the San Luis Wildlife Refuge is a large, fenced enclosure housing a colony of tule elk.

Grasslands Water District Refuge

For sightseeing and hunting, this is a privately owned refuge of 52,000 acres Northeast and South of Los Banos and is managed by the Grasslands Water District. County roads wind through the district where the public can observe waterfowl, fish in the canal and hunt ducks in season.

City of Los Banos - General Information

General City Profile

Date of Incorporation	1907
Population	40,986
Form of Government	Council/Manager
Employees	169
Median Age	30.3
Median Family Income	$45,751
Per Capita Income	$17,554
Labor Force	16,600

Public Safety

Fire	Stations	2
	Sworn Personnel	16
	Emergency Response Units	15
Police	Stations	1
	Sworn Personnel	41
	Patrol Units	17
	Motorcycles	2
	Canine Officers	2

Public Services

City Parks	39
Skate Park	1
Baseball Fields	6
Soccer Fields	6
Basket Ball Courts	13
Tennis Courts	1
Senior Citizen Centers	1
Airport	1
Child Development Center	1
Community Center	1

Public Works

Water	Water Delivered (millions)	2415.3 gal
	Water Connection	12,021
	Storage Capacity (millions)	5,100 gal
Sewer	Average Daily Flow (mgd)	2.7
	Miles of Sewer	131
Solid Waste	Street Sweeping	
	Miles per Year	22,163
	Street Sweepers	2
Streets	Miles	123

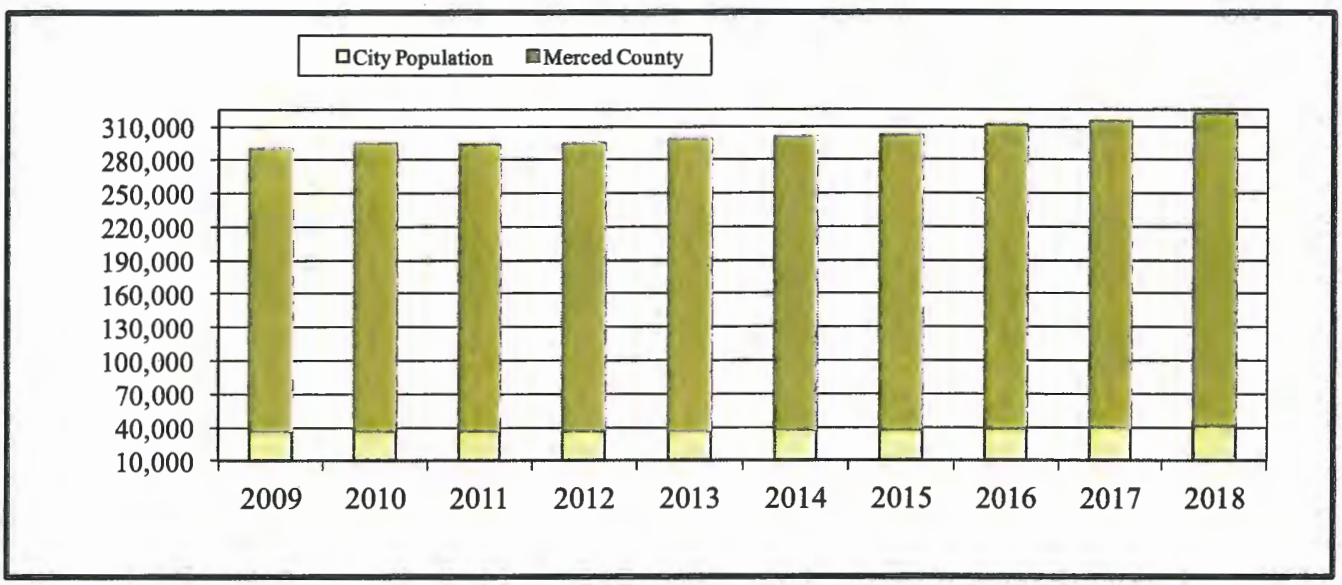
Facilities and Services not included in Reporting Entity

Hospital	1
County Library	1
Fair Grounds	1
School Enrollment	10,863
Education	
Elementary Schools	8
Junior High Schools	2
High Schools	2
Continuation Schools	2
Private Schools	2
Community College	1

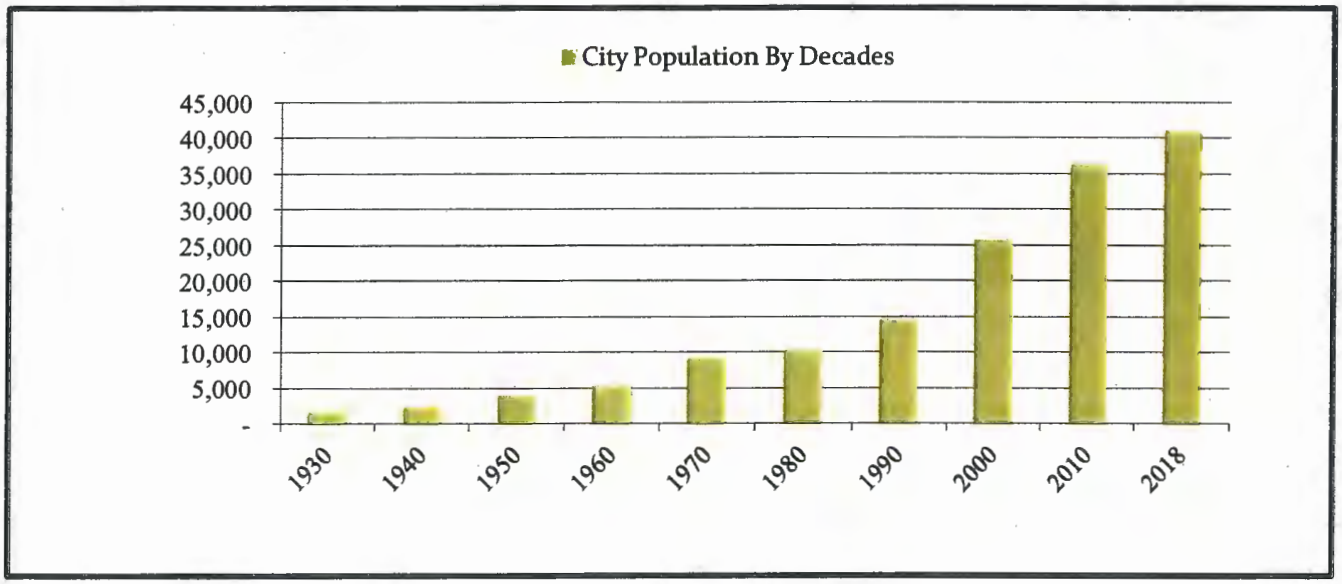
City Growth

Year	Population	Assessed Value
2008	36,052	2,862,172
2009	36,198	1,814,335
2010	36,421	1,687,376
2011	36,525	1,743,715
2012	36,546	1,749,273
2013	37,017	1,842,142
2014	37,168	2,124,093
2015	37,145	2,267,153
2016	39,359	2,418,558
2017	39,993	2,617,538

Population History



The City of Los Banos is an incorporated city within the County of Merced located in California's San Joaquin Valley. The City's current population is estimated at 40,986. The City strives to maintain the small town charm which is a characteristic of so many rural, farming communities. With an average temperature of 72 degrees, a comfortable, affordable way of life can be found here.



Source: US Census Bureau

Budget Summaries

City of Los Banos
Summary of Fund Balance
2018-2019

Fund #	Fund	Estimated Beginning Balance	2018-19 Adopted Revenues	2018-19 Transfer In	2018-19 Adopted Expenditures	2018-19 Transfer Out	Estimated Ending Balance
	General Fund						
100	General Fund-Unassigned	8,233,292	15,771,820	0	15,857,228	13,058	8,134,826
	Special Revenue Funds						
200	Movie Night	3,875	0	0	0	0	3,875
202	City Hall Admin	299,518	37,410	0	2,500	0	334,428
204	Prevention Underage Drinking	7,321	500	0	500	0	7,321
207	RSTP Exchange	1,087,037	405,000	0	627,420	7,000	857,617
210	Plant a Tree	562	0	0	0	0	562
212	PEG Franchise Fee	24,564	21,500	0	10,000	0	36,064
214	Transportation Expenditure Plan	660,753	788,000	0	690,000	0	758,753
215	Gas Tax	1,346,468	1,504,546	0	1,815,000	0	1,036,014
220	Local Transportation Fund	369,909	151,078	0	367,752	0	153,235
230	Traffic Impact Fee	5,193,014	998,415	0	11,500	0	6,179,929
232	Storm Drain Fee	43,922	7,700	0	0	0	51,622
233	Lamoglia Traffic Impact	819,936	0	0	0	0	819,936
234	Meadowlands Traffic Impact	130,968	0	0	0	0	130,968
235	Asset Forfeiture	37,659	3,000	0	20,000	0	20,659
236	Police Public Safety Augmentation	2,884,093	1,263,463	0	747,023	0	3,400,533
237	SLESF COPS Program	48	100,000	13,058	113,058	0	48
238	Fire Public Safety Augmentation	784,435	1,255,463	0	1,031,235	0	1,008,663
243	Fire Capital Improvement	1,117,421	98,239	0	10,000	0	1,205,660
244	Community Center Fee	472,863	40,913	0	500,000	0	13,776
245	Police Capital Improvement	2,708,066	265,900	0	1,610,548	0	1,363,418
246	Traffic Safety	131,447	15,600	0	110,000	0	37,047
249	CMAQ Grant	0	57,000	7,000	64,000	0	0
250	Los Banos Park Development Fee	1,987,872	750,100	0	65,000	0	2,672,972
251	Mission Village North Dev Fee	129,253	0	0	0	0	129,253
252	Public Facilities	21,217	662	0	0	0	21,879
253	Regency Estates Park Dev Fee	138,004	0	0	0	0	138,004
255	Vineyard Park Dev Fee	16,049	0	0	0	0	16,049
256	Meadowland Park Dev Fee	470,511	375,598	0	372,598	0	473,511
257	Mission Estates Park	150,357	0	0	0	0	150,357
258	Stonecreek Park Fund	88,149	0	0	0	0	88,149
259	Orchard Terrace Park	5,831	0	0	0	0	5,831
262	CDBG Microenterprise Prog Inc	73,191	40,608	0	40,808	0	72,991
269	First Time Home Buyer	45,600	0	0	0	0	45,600
271	Ranchwood Estates AD #1	120,006	485,197	0	507,812	0	97,391
272	Cresthills AD #2	247,016	74,406	0	317,523	0	3,899
273	Los Banos Gardens AD #3	1,268	147,100	0	129,758	0	18,610
274	College Green Estates AD #4	143,230	104,104	0	138,943	0	108,391
275	Orchard Terrace AD #5	70,995	69,798	0	67,427	0	73,366
276	St. Francis Estates AD #6	41,065	31,077	0	39,592	0	32,550
277	Valley Meadows AD #7	10,614	17,973	0	18,591	0	9,996
279	Jo-Lin Manor/Ranch AD #9	58,052	119,508	0	134,949	0	42,611
280	LB Creek Shopping Center AD #10	25,162	42,913	0	47,844	0	20,231
281	Meadowlands AD #11	(419,193)	205,485	0	237,501	0	(451,209)
282	Mission Estates AD #12	69,130	115,039	0	139,750	0	44,419
283	Somerset Park AD #13	15,614	31,017	0	30,563	0	16,068

City of Los Banos
Summary of Fund Balance
2018-2019

Fund #	Fund	Estimated Beginning Balance	2018-19 Adopted Revenues	2018-19 Transfer In	2018-19 Adopted Expenditures	2018-19 Transfer Out	Estimated Ending Balance
284	Northgate @ Regency AD #14	42,535	255,536	0	277,747	0	20,324
285	Magnolia Grove AD #15	(19,258)	11,671	0	6,598	0	(14,185)
286	Senior Home Villages AD #16	4,382	13,391	0	11,450	0	6,323
287	Stonecreek Villages AD #17	43,667	282,232	0	322,898	0	3,001
288	Rail Trail Corridor AD #18	52,731	114,777	0	123,044	0	44,464
289	Talbott Park AD #19	(120,667)	60,889	0	86,881	0	(146,659)
290	Police CFD	0	515,703	0	511,362	0	4,341
291	Fire CFD	41,108	515,603	0	507,199	0	49,512
293	HOME PI Housing Rehab	51,973	0	0	0	0	51,973
294	NSP Program Income	(11,482)	60,675	0	75,000	0	(25,807)
295	Repair & Demolition	15,214	0	0	0	0	15,214
	Capital Projects Funds						
303	Traffic Mitigation	147,371	0	0	0	0	147,371
304	City Hall	791,264	101,076	0	0	0	892,340
306	Corporation Yard	398,162	36,615	0	0	0	434,777
324	Child Development Center	(811,434)	50,000	0	22,219	0	(783,653)
	Business Type Funds						
501	Water	20,334,001	6,401,750	0	6,010,714	0	20,725,037
502	Wastewater	5,837,299	6,985,550	0	10,452,312	0	2,370,537
505	Airport	514,913	456,650	0	452,462	0	519,101
510	Solid Waste & Street Sweeping	7,023,334	7,965,670	0	7,238,768	0	7,750,236
	Internal Service Funds						
601	Fleet Maintenance	93,200	847,723	0	846,705	0	94,218
610	Information Technology	33,307	570,582	0	572,026	0	31,863
656	Retirees' Medical Health	204,448	1,885,561	0	1,883,561	0	206,448
		$64,532,232	$52,527,786	$20,058	$55,277,369	$20,058	$61,782,649

Estimated beginning fund balances are based on an accrual basis except for the Business type funds which are based on an available unrestricted cash basis.

City of Los Banos
General Fund
Assigned Fund Balance

Description	Date	Comm/Econ Development	General Capital	Public Safety Capital	PERS	Total
Assigned by Council	6/4/2014	500,000	0	0	0	500,000
Actual Expenditures 14-15	6/30/2015	(70,244)	0	0	0	(70,244)
Assigned by Council	5/20/2015	250,000	500,000	1,000,000	0	1,750,000
Actual Expenditures 15-16	6/30/2016	(31,204)	0	0	0	(31,204)
Actual Expenditures 16-17	6/30/2017	(145,455)	0	0	0	(145,455)
Assigned by Council	3/7/2018	0	1,000,000	0	1,000,000	2,000,000
Estimated Expenditures 17-18	6/30/2018	(104,000)	0	(100,000)	0	(204,000)
Proposed Expenditures 18-19	6/30/2019	(90,000)	0	(57,000)	0	(147,000)
Estimated Ending Fund Balance		$309,097	$1,500,000	$843,000	$1,000,000	$3,652,097
		A	B	C	D	

(A) Projects include relocation of the municipal airport, development of an industrial park & other misc projects

(B) Various one time expenditures for equipment & capital improvements

(C) Costs associated with a new Police facility and ADA compliance projects

(D) Costs associated with increases to CalPERS employer contribution rates

City of Los Banos
General Fund
Committed Fund Balance

Description	Date	Police Fleet Replacement	Fire Fleet Replacement	General Plan Update	Total
Committed by Council	6/21/2017	100,000	100,960	0	200,960
Committed by Council	3/7/2018	0	0	472,433	472,433
Estimated Expenditures 17-18	6/30/2018	(85,000)	0	0	(85,000)
Request to Commit by Council	7/1/2018	100,000	100,000	0	200,000
Proposed Expenditures 18-19	6/30/2019	(115,000)	0	(345,583)	(460,583)
Estimated Ending Fund Balance		$0	$200,960	$126,850	$327,810

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		GENERAL FUND	
		Administration	
100	410	Personnel Services	739,054
100	410	Supplies & Services	478,671
100	410	Capital Outlay	317,154
100	410	Interest - Debt Service	3,331
100	495	Contingency	50,000
100	498	Transfer Out	13,058
		Total	$1,601,268
		Community & Economic Development	
100	419	Personnel Services	434,709
100	419	Supplies & Services	625,580
100	419	Capital Outlay	9,803
		Total	$1,070,092
		Police	
100	421	Personnel Services	8,086,829
100	421	Supplies & Services	1,027,498
100	421	Capital Outlay	221,707
		Total	$9,336,034
		Fire	
100	422	Personnel Services	1,223,153
100	422	Supplies & Services	425,141
100	422	Capital Outlay	96,998
100	422	Interest - Debt Service	2,609
		Total	$1,747,901
		Building	
100	424	Personnel Services	36,590
100	424	Supplies & Services	578,685
100	424	Capital Outlay	7,615
100	424	Interest - Debt Service	1,110
		Total	$624,000

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		Engineering	
100	426	Personnel Services	78,687
100	426	Supplies & Services	80,721
100	426	Capital Outlay	3,645
		Total	$163,053
		Code Enforcement	
100	429	Personnel Services	398,190
100	429	Supplies & Services	43,508
		Total	$441,698
		Streets	
100	431	Personnel Services	1,160,169
100	431	Supplies & Services	829,936
100	431	Capital Outlay	777,645
100	431	Charge Ins - Outs	(2,767,750)
		Total	$0
		Recreation	
100	451	Personnel Services	351,891
100	451	Supplies & Services	290,537
100	451	Capital Outlay	7,695
		Total	$650,123
		Maintenance	
100	452	Personnel Services	1,098,597
100	452	Supplies & Services	434,287
100	452	Capital Outlay	88,645
100	452	Charge Ins - Outs	(777,829)
		Total	$843,700
		TOTAL GENERAL FUND	**$16,477,869**

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		SPECIAL REVENUE FUNDS	
		Admin City Hall Service Charge	
202	410	Supplies & Services	2,500
		Total	$2,500
		Prevention Underage Drinking	
204	421	Supplies & Services	500
		Total	$500
		RSTP Exchange	
207	430	Charge Ins - Outs	627,420
207	498	Transfer Out	7,000
		Total	$634,420
		Peg Franchise Fee	
212	410	Supplies & Services	10,000
		Total	$10,000
		Transportation Expenditure Plan	
214	430	Capital Outlay	690,000
		Total	$690,000
		Gas Tax	
215	430	Supplies & Services	65,000
215	430	Charge Ins - Outs	1,750,000
		Total	$1,815,000
		Local Transportation Funds	
220	430	Capital Outlay	367,752
		Total	$367,752
		Traffic Impact	
230	430	Supplies & Services	11,500
		Total	$11,500

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		Asset Forfeiture	
235	421	Supplies & Services	20,000
		Total	$20,000
		Police Augmentation	
236	421	Personnel Services	627,857
236	421	Supplies & Services	119,166
		Total	$747,023
		SLESF COPS Program	
237	421	Personnel Services	113,058
		Total	$113,058
		Fire Augmentation	
238	422	Personnel Services	970,631
238	422	Supplies & Services	60,604
		Total	$1,031,235
		Fire Capital Improvement	
243	422	Supplies & Services	10,000
		Total	$10,000
		Community Center Fee	
244	410	Capital Outlay	500,000
		Total	$500,000
		Police Capital Improvement	
245	421	Supplies & Services	210,000
245	421	Capital Outlay	1,400,548
		Total	$1,610,548
		Traffic Safety	
246	421	Supplies & Services	5,000
246	421	Capital Outlay	105,000
		Total	$110,000

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		CMAQ Grant	
249	430	Supplies & Services	64,000
		Total	$64,000
		Los Banos Park Development	
250	454	Capital Outlay	65,000
		Total	$65,000
		Meadowlands Park	
256	454	Supplies & Services	372,598
		Total	$372,598
		CDBG Micro Enterprise Program Income	
262	429	Supplies & Services	40,608
262	463	Supplies & Services	200
		Total	$40,808
		Ranchwood AD#1	
271	458	Supplies & Services	297,798
271	458	Charge Ins - Outs	210,014
		Total	$507,812
		Cresthills AD#2	
272	458	Supplies & Services	42,410
272	458	Capital Outlay	244,000
272	458	Charge Ins - Outs	31,113
		Total	$317,523
		Los Banos Gardens AD#3	
273	458	Supplies & Services	98,645
273	458	Charge Ins - Outs	31,113
		Total	$129,758

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		College Green AD#4	
274	458	Supplies & Services	92,273
274	458	Charge Ins - Outs	46,670
		Total	$138,943
		Orchard Terrace AD#5	
275	458	Supplies & Services	51,870
275	458	Charge Ins - Outs	15,557
		Total	$67,427
		ST. Francis AD#6	
276	458	Supplies & Services	24,035
276	458	Charge Ins - Outs	15,557
		Total	$39,592
		Valley Meadows AD#7	
277	458	Supplies & Services	14,702
277	458	Charge Ins - Outs	3,889
		Total	$18,591
		Jo-Lin Manor AD#9	
279	458	Supplies & Services	73,279
279	458	Capital Outlay	15,000
279	458	Charge Ins - Outs	46,670
		Total	$134,949
		LB Creek Shopping Center AD#10	
280	458	Supplies & Services	32,287
280	458	Charge Ins - Outs	15,557
		Total	$47,844
		Meadowlands AD#11	
281	458	Supplies & Services	206,388
281	458	Charge Ins - Outs	31,113
		Total	$237,501

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		Mission Estates AD#12	
282	458	Supplies & Services	67,524
282	458	Capital Outlay	10,000
282	458	Charge Ins - Outs	62,226
		Total	$139,750
		Somerset Park AD#13	
283	458	Supplies & Services	22,785
283	458	Charge Ins - Outs	7,778
		Total	$30,563
		Northgate @ Regency AD#14	
284	458	Supplies & Services	137,738
284	458	Charge Ins - Outs	140,009
		Total	$277,747
		Magnolia Grove AD#15	
285	458	Supplies & Services	6,598
		Total	$6,598
		Senior Villages AD#16	
286	458	Supplies & Services	7,561
286	458	Charge Ins - Outs	3,889
		Total	$11,450
		Stonecreek Village AD#17	
287	458	Supplies & Services	153,376
287	458	Capital Outlay	130,631
287	458	Charge Ins - Outs	38,891
		Total	$322,898
		Rail Trail Corridor AD#18	
288	458	Supplies & Services	76,374
288	458	Charge Ins - Outs	46,670
		Total	$123,044

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		Talbott Park AD#19	
289	458	Supplies & Services	55,768
289	458	Charge Ins - Outs	31,113
		Total	$86,881
		Police CFD	
290	421	Personnel Services	505,102
290	421	Supplies & Services	6,260
		Total	$511,362
		Fire CFD	
291	422	Personnel Services	501,499
291	422	Supplies & Services	5,700
		Total	$507,199
		NSP Program Income	
294	463	Supplies & Services	75,000
		Total	$75,000
		CAPITAL PROJECT FUNDS	
		Child Development Center	
324	452	Supplies & Services	22,219
		Total	$22,219
		BUSINESS TYPE FUNDS	
		Water	
501	410	Personnel Services	456,696
501	410	Supplies & Services	247,831
501	410	Capital Outlay	12,254
		Total Water Administration	$716,781
501	461	Personnel Services	1,485,784
501	461	Supplies & Services	1,668,287
501	461	Capital Outlay	2,039,862
501	495	Contingency	100,000
		Total Water	$5,293,933
		Total Water Fund	$6,010,714

City of Los Banos
Adopted Expenditures
2018-2019

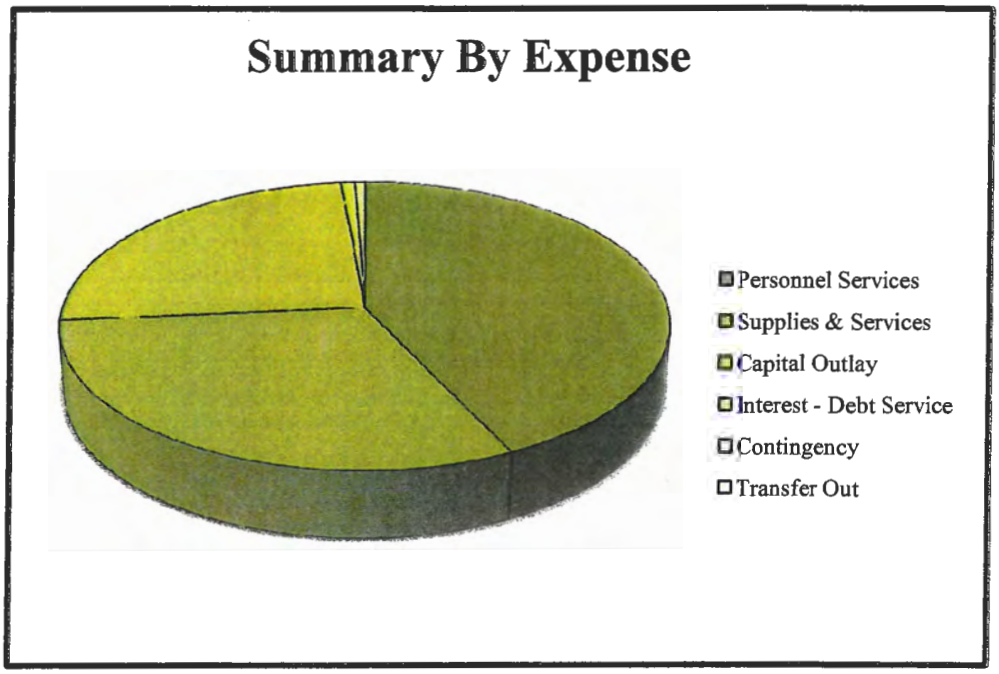
Fund	Dept	Description	Adopted
		Wastewater	
502	410	Personnel Services	458,824
502	410	Supplies & Services	247,661
502	410	Capital Outlay	12,253
		Total Wastewater Administration	$718,738
502	432	Personnel Services	818,180
502	432	Supplies & Services	534,864
502	432	Capital Outlay	2,112,862
502	432	**Total Wastewater Collection**	$3,465,906
502	433	Personnel Services	557,124
502	433	Supplies & Services	918,199
502	433	Capital Outlay	4,219,645
502	433	Interest - Debt Service	472,700
502	433	**Total Wastewater Treatment**	$6,167,668
502	495	Contingency	100,000
		Total Wastewater Fund	$10,452,312
		Airport	
505	435	Personnel Services	12,901
505	435	Supplies & Services	269,661
505	435	Capital Outlay	169,900
		Total	$452,462
		Solid Waste & Street Sweeping	
510	410	Personnel Services	455,304
510	410	Supplies & Services	247,691
510	410	Capital Outlay	12,253
		Total Solid Waste Administration	$715,248
510	490	Personnel Services	820,660
510	490	Supplies & Services	5,055,023
510	490	Capital Outlay	157,507
510	490	Charge Ins - Outs	390,330
510	490	**Total Solid Waste Management**	$6,423,520
510	495	Contingency	100,000
		Total Solid Waste Fund	$7,238,768

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		INTERNAL SERVICE FUNDS	
		Fleet Maintenance	
601	480	Personnel Services	282,395
601	480	Supplies & Services	556,562
601	480	Capital Outlay	3,645
601	480	Interest - Debt Service	4,103
		Total	$846,705
		Information Technology	
610	410	Personnel Services	402,070
610	410	Supplies & Services	85,156
610	410	Capital Outlay	84,800
		Total	$572,026
		Retirees' Medical Health	
656	415	Personnel Services	1,883,561
		Total	$1,883,561
		TOTAL ALL FUNDS	**$55,905,010**

City of Los Banos
Adopted Expenditures
2018-2019

Fund	Dept	Description	Adopted
		Summary All Funds	
		Personnel Services	23,959,515
		Supplies & Services	17,207,765
		Capital Outlay	13,883,819
		Interest - Debt Service	483,853
		Contingency	350,000
		Transfer Out	20,058
		TOTAL	**$55,905,010**



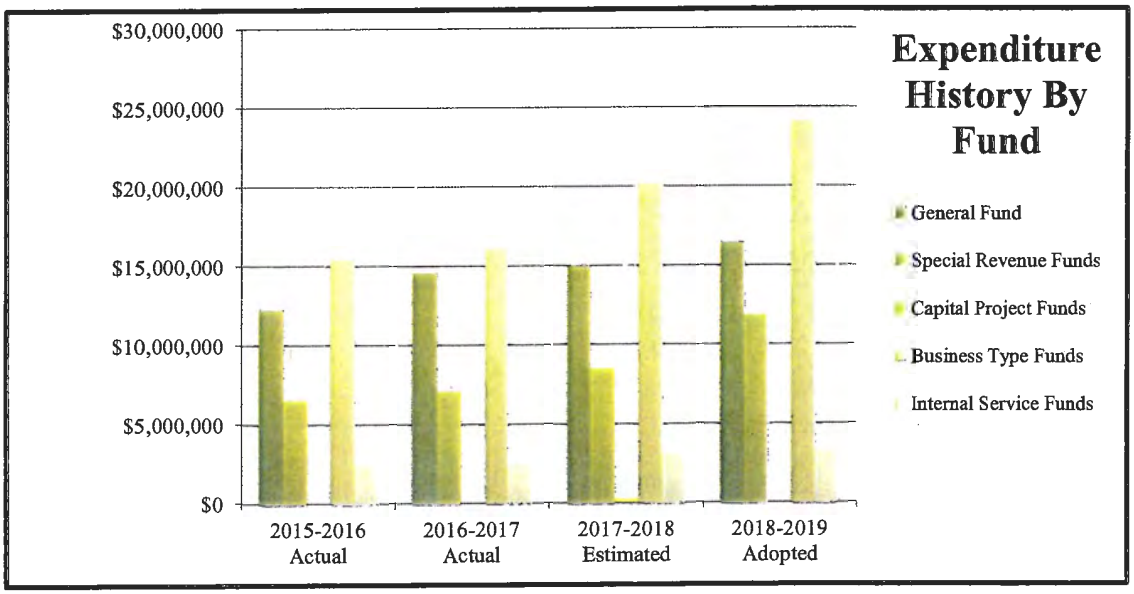
CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos
Expenditure History by Fund
2018-2019

Fund	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100	GENERAL FUND	**$12,281,692**	**$14,592,860**	**$14,980,925**	**$16,477,869**
	Special Revenue Funds				
202	CITY HALL ADMIN FUND	5,000	0	40,475	2,500
204	PREVENTION UNDERAGE DRINKING	1,690	1,602	500	500
207	RSTP EXCHANGE FUND	76,423	1,200,000	1,500,000	634,420
212	PEG FRANCHISE FUND	849	3,906	147,346	10,000
214	TRANSPORTATION EXPEND PLAN	0	0	250,000	690,000
215	GAS TAX 2105 FUND	1,177,913	315,718	382,650	1,815,000
220	LOCAL TRANSPORTATION FUNDS	0	0	50,000	367,752
230	TRAFFIC IMPACT FUND	0	0	15,000	11,500
235	ASSET FORFEITURE FUND	21,411	10,458	6,000	20,000
236	POLICE AUGMENTATION FUND	616,752	577,653	627,030	747,023
237	SLESF COPS PROGRAM FUND	159,124	155,234	163,162	113,058
238	FIRE AUGMENTATION FUND	1,191,921	1,036,557	1,213,151	1,031,235
240	JAG EDWARD BYRNE GRANT	8,667	11,641	0	0
243	FIRE CAPITAL IMPROVE FUND	344,939	9,719	10,000	10,000
244	COMMUNITY CENTER FEE FUND	12,496	0	0	500,000
245	PD CAPITAL IMPROVEMENT FUND	2,713	29,018	4,028	1,610,548
246	TRAFFIC SAFETY FUND	15,028	23,958	3,005	110,000
248	HOMELAND SECURITY GRANT	19,027	157,287	0	0
249	CMAQ GRANT	108,863	0	0	64,000
250	LB PARK IMPACT FUND	0	7,735	300,000	65,000
251	MISSION VILLAGE NORTH FUND	0	145,776	0	0
253	REGENCY PARK ESTATES FUND	50,138	104,940	0	0
256	MEADOWLANDS PARK FUND	0	0	372,598	372,598
258	STONE CREEK PARK FUND	182,246	327,664	0	0
262	CDBG MICRO ENTERP PI FUND	18,268	168,040	174,424	40,808
271	RANCHWOOD EST AD#1 FUND	413,240	414,678	490,374	507,812
272	CRESTHILLS AD#2 FUND	49,549	57,598	82,312	317,523
273	LOS BANOS GARDENS AD#3 FUND	95,141	102,948	118,589	129,758
274	COLLEGE GREEN EST AD#4 FUND	96,130	115,320	128,324	138,943
275	ORCHARD TERRACE AD#5 FUND	39,073	49,260	62,799	67,427
276	ST. FRANCIS ESTATES AD#6 FUND	21,269	29,014	38,738	39,592
277	VALLEY MEADOWS AD#7 FUND	8,586	10,445	19,075	18,591
279	JO-LIN MANOR/RNCH AD #9 FUND	70,473	85,648	117,343	134,949
280	LB CREEK SHP CNTR AD#10 FUND	19,452	32,291	42,268	47,844
281	MEADOWLANDS AD#11 FUND	206,378	215,546	226,746	237,501
282	MISSION ESTATES AD#12 FUND	92,511	103,521	129,873	139,750
283	SOMERSET PARK AD#13 FUND	18,860	23,089	47,835	30,563
284	NORTHGATE @ REGENCY AD#14 FUND	198,651	217,028	268,671	277,747
285	MAGNOLIA GROVE AD#15 FUND	4,055	4,990	6,201	6,598
286	SENIOR VILLAGES AD#16 FUND	6,475	7,894	10,611	11,450
287	STONE CREEK VLLGE AD#17 FUND	143,074	180,396	215,942	322,898
288	RAIL TRAIL CORDOR AD#18 FUND	68,070	98,999	120,238	123,044
289	TALBOTT PARK AD#19 FUND	67,174	72,466	84,566	86,881

City of Los Banos
Expenditure History by Fund
2018-2019

Fund	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
290	POLICE CFD 2002-01 FUND	434,099	446,643	506,791	511,362
291	FIRE CFD 2002-01 FUND	456,555	470,444	529,312	507,199
293	HOME PI HOUSING REHAB FUND	0	525	0	0
294	NSP PROGRAM INCOME FUND	74,853	76,597	75,000	75,000
	Total Special Revenue Funds	**$6,597,136**	**$7,102,246**	**$8,580,977**	**$11,948,374**
	Capital Project Funds				
304	CITY HALL FUND	0	23,510	256,500	0
324	CHILD DEVELOP CENTER FUND	20,225	21,062	41,360	22,219
	Total Capital Project Funds	**$20,225**	**$44,572**	**$297,860**	**$22,219**
	Business Type Funds				
501	WATER FUND	4,236,140	3,860,404	4,240,180	6,010,714
502	WASTE WATER FUND	4,685,345	5,844,308	8,823,727	10,452,312
505	AIRPORT FUND	303,882	252,072	263,045	452,462
510	SOLID WASTE FUND	6,316,512	6,237,419	6,978,478	7,238,768
	Total Business Type Funds	**$15,541,879**	**$16,194,203**	**$20,305,430**	**$24,154,256**
	Internal Service Funds				
601	FLEET MAINTENANCE FUND	806,674	866,382	803,164	846,705
610	INFORMATION TECH FUND	537,383	495,765	597,305	572,026
656	RETIREE MEDICAL HEALTH FUND	1,214,251	1,213,005	1,847,085	1,883,561
	Total Internal Service Funds	**$2,558,308**	**$2,575,152**	**$3,247,554**	**$3,302,292**
	TOTAL ALL FUNDS	**$36,999,237**	**$40,509,032**	**$47,412,746**	**$55,905,010**



City of Los Banos
Expenditure History by Department
2018-2019

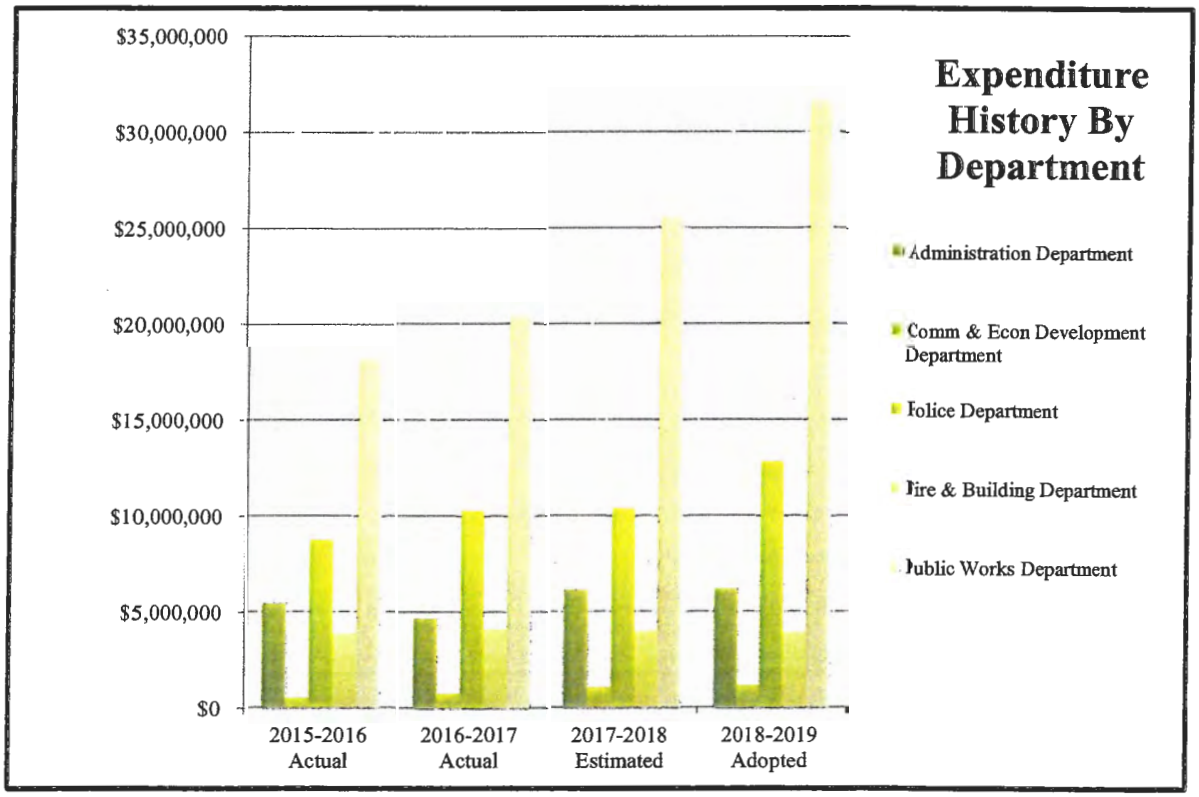
Fund	Dept	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
		Administration Department				
100	410	GENERAL FUND	1,074,768	1,097,454	1,217,039	1,538,210
100	495	CONTINGENCY	8,522	21,628	50,000	50,000
100	498	TRANSFER OUT	160,231	116,833	31,129	13,058
202	410	CITY HALL ADMIN	5,000	0	40,475	2,500
212	410	PEG FRANCHISE	849	3,906	147,346	10,000
304	410	CITY HALL	0	23,510	256,500	0
501	410	WATER	873,103	508,049	665,488	716,781
502	410	WASTEWATER	826,510	600,438	662,094	718,738
510	410	SOLID WASTE	758,830	631,136	660,009	715,248
610	410	INFORMATION TECH	537,383	495,765	597,305	572,026
656	415	RETIREES' MEDICAL HEALTH	1,214,251	1,213,005	1,847,085	1,883,561
		Total Administration Department	**$5,459,448**	**$4,711,724**	**$6,174,470**	**$6,220,122**
		Comm & Econ Development Department				
100	419	COMM & ECON DEVELOPMENT	434,851	556,815	842,296	1,070,092
262	429	CDBG MICRO ENTERP PI	2,000	160,142	174,224	40,608
262	463	CDBG MICRO ENTERP PI	0	239	200	200
262	498	CDBG MICRO ENTERP PI	16,268	7,659	0	0
293	463	HOME PI HOUSING REHAB	0	525	0	0
294	463	NSP PROGRAM INCOME	74,853	76,598	75,000	75,000
		Total Comm & Econ Development Dept	**$527,972**	**$801,978**	**$1,091,720**	**$1,185,900**
		Police Department				
100	421	POLICE	7,249,287	8,769,012	8,832,266	9,336,034
100	429	CODE ENFORCEMENT	273,895	258,933	270,034	441,698
204	421	PREVENTION UNDERAGE DRINKING	1,690	1,602	500	500
235	421	ASSET FORFEITURE	21,411	10,458	6,000	20,000
236	421	POLICE AUGMENTATION	616,752	577,653	627,030	747,023
237	421	SLESF COPS PROGRAM	159,124	155,234	163,162	113,058
240	421	JAG EDWARD BYRNE GRANT	8,667	11,641	0	0
245	421	PD CAPITAL IMPROVEMENT	2,713	26,518	4,028	1,610,548
245	498	PD CAPITAL IMPROVEMENT	0	2,500	0	0
246	421	TRAFFIC SAFETY	15,028	23,958	3,005	110,000
248	421	HOMELAND SECURITY GRANT	5,000	26,424	0	0
290	421	POLICE CFD 2002-01	434,099	446,643	506,791	511,362
		Total Police Department	**$8,787,666**	**$10,310,576**	**$10,412,816**	**$12,890,223**
		Fire & Building Department				
100	422	FIRE	1,255,223	1,621,503	1,662,903	1,747,901
238	422	FIRE AUGMENTATION	1,191,921	1,036,557	1,213,151	1,031,235
243	422	FIRE CAPITAL IMPROVE	344,939	9,719	10,000	10,000
248	422	HOMELAND SECURITY GRANT	14,027	130,863	0	0
291	422	FIRE CFD 2002-01	456,555	470,444	529,312	507,199
100	424	BUILDING	632,496	883,123	617,713	624,000
		Total Fire & Building Department	**$3,895,161**	**$4,152,209**	**$4,033,079**	**$3,920,335**

City of Los Banos
Expenditure History by Department
2018-2019

Fund	Dept	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
		Public Works Department				
		Streets & Roads				
100	426	ENGINEERING	81,995	83,256	141,960	163,053
100	431	STREETS	0	0	0	0
207	430	RSTP EXCHANGE	16,943	1,200,000	1,500,000	627,420
207	498	RSTP EXCHANGE	59,479	0	0	7,000
214	430	TRANSPORTATION EXPEND PLAN	0	0	250,000	690,000
215	430	GAS TAX 2105	1,177,913	315,718	382,650	1,815,000
220	430	LOCAL TRANSPORTATION S	0	0	50,000	367,752
230	430	TRAFFIC IMPACT	0	0	15,000	11,500
249	430	CMAQ GRANT	108,863	0	0	64,000
		Maintenance & Recreation				
100	451	RECREATION	294,201	334,034	358,518	650,123
100	452	MAINTENANCE	630,494	662,020	749,703	843,700
100	453	SENIORS	19,211	18,762	17,960	0
100	481	COMMUNITY CENTER	166,517	169,487	189,404	0
244	410	COMMUNITY CENTER FEE	12,496	0	0	500,000
250	454	LB PARK IMPACT	0	7,735	300,000	65,000
251	454	MISSION VILLAGE NORTH	0	145,776	0	0
253	454	REGENCY PARK ESTATES	50,138	104,940	0	0
256	454	MEADOWLANDS PARK	0	0	372,598	372,598
258	454	STONE CREEK PARK	182,246	327,664	0	0
324	452	CHILD DEVELOP CENTER	20,225	21,062	41,360	22,219
		Assessment Districts				
271	458	RANCHWOOD EST AD#1	413,240	414,678	490,374	507,812
272	458	CRESTHILLS AD#2	49,549	57,598	82,312	317,523
273	458	LOS BANOS GARDENS AD#3	95,141	102,948	118,589	129,758
274	458	COLLEGE GREEN EST AD#4	96,130	115,320	128,324	138,943
275	458	ORCHARD TERRACE AD#5	39,073	49,260	62,799	67,427
276	458	ST. FRANCIS ESTATES AD#6	21,269	29,014	38,738	39,592
277	458	VALLEY MEADOWS AD#7	8,586	10,445	19,075	18,591
279	458	JO-LIN MANOR/RNCH AD #9	70,473	85,648	117,343	134,949
280	458	LB CREEK SHP CNTR AD#10	19,452	32,291	42,268	47,844
281	458	MEADOWLANDS AD#11	206,377	215,546	226,746	237,501
282	458	MISSION ESTATES AD#12	92,511	103,521	129,873	139,750
283	458	SOMERSET PARK AD#13	18,860	23,089	47,835	30,563
284	458	NORTHGATE @ REGENCY AD#14	198,651	217,028	268,671	277,747
285	458	MAGNOLIA GROVE AD#15	4,055	4,990	6,201	6,598
286	458	SENIOR VILLAGES AD#16	6,475	7,894	10,611	11,450
287	458	STONE CREEK VLLGE AD#17	143,074	180,396	215,942	322,898
288	458	RAIL TRAIL CORDOR AD#18	68,070	98,999	120,238	123,044
289	458	TALBOTT PARK AD#19	67,174	72,466	84,566	86,881

City of Los Banos
Expenditure History by Department
2018-2019

Fund	Dept	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
		Water				
501	461	WATER	$3,363,036	3,352,355	3,574,692	5,193,933
501	495	WATER CONTINGENCY	0	0	0	100,000
		Wastewater				
502	432	WASTEWATER COLLECTION	2,068,109	3,298,152	2,777,911	3,465,906
502	433	WASTEWATER TREATMENT	1,790,725	1,945,718	5,383,722	6,167,668
502	495	WASTEWATER CONTINGENCY	0	0	0	100,000
		Airport				
505	435	AIRPORT	303,882	252,072	263,045	452,462
		Solid Waste & Street Sweeping				
510	490	SOLID WASTE	5,557,682	5,606,283	6,318,469	6,423,520
510	495	SOLID WASTE CONTINGENCY	0	0	0	100,000
		Fleet Maintennce				
601	480	FLEET MAINTENANCE	806,674	866,382	803,164	846,705
			$18,328,990	**$20,532,546**	**$25,700,661**	**$31,688,430**
		TOTAL ALL FUNDS	**$36,999,237**	**$40,509,032**	**$47,412,746**	**$55,905,010**



City of Los Banos
Interfund Transfers
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-000-499-000	Transfer In	16,268	7,659	0	0
235-000-499-000	Transfer In	0	2,500	0	0
237-000-499-000	Transfer In	59,099	25,344	24,000	13,058
246-000-499-000	Transfer In	0	23,958	0	0
248-000-499-000	Transfer In	4,424	273	0	0
249-000-499-000	Transfer In	59,479	0	0	7,000
290-000-499-000	Transfer In	49,414	31,809	7,129	0
291-000-499-000	Transfer In	47,295	35,450	0	0
	Total Transfer In	**$235,979**	**$126,993**	**$31,129**	**$20,058**
100-498-000-000	Transfer Out	160,232	116,834	31,129	13,058
207-498-000-000	Transfer Out	59,479	0	0	7,000
245-498-000-000	Transfer Out	0	2,500	0	0
262-498-000-000	Transfer Out	16,268	7,659	0	0
	Total Transfer Out	**$235,979**	**$126,993**	**$31,129**	**$20,058**

Revenues

City of Los Banos
Revenue History by Fund
2018-2019

Fund	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100	**GENERAL FUND**	**$14,211,589**	**$14,879,121**	**$15,681,635**	**$15,771,820**
	Special Revenue Funds				
200	MOVIE NIGHT	28	18	0	0
202	CITY HALL ADMIN	51,931	111,618	92,188	37,410
204	PREVENTION UNDERAGE DRINKING	1,301	1,531	530	500
207	RSTP EXCHANGE	424,678	418,669	408,854	405,000
210	PLANT-A-TREE	2	252	0	0
212	PEG FRANCHISE	23,081	22,709	21,465	21,500
214	TRANSPORTATION EXPEND PLAN	0	151,670	789,417	788,000
215	GAS TAX	776,150	714,309	1,063,231	1,504,546
220	LOCAL TRANSPORTATION	0	292,878	127,031	151,078
230	TRAFFIC IMPACT	825,085	1,016,455	1,022,798	998,415
232	STORM DRAIN IMPACT	9,158	17,611	5,767	7,700
233	LAMOGLIA IMPACT	48,245	19,961	0	0
234	MEADOWLANDS IMPACT	943	602	0	0
235	ASSET FORFEITURE	7,802	2,695	4,500	3,000
236	POLICE AUGMENTATION	1,154,424	1,155,537	1,250,988	1,263,463
237	SLESF COPS PROGRAM	159,124	155,234	163,210	113,058
238	FIRE AUGMENTATION	1,194,119	1,188,786	1,303,846	1,255,463
240	JAG EDWARD BYRNE GRANT	9,001	11,879	0	0
243	FIRE CAPITAL IMPROVEMENT	131,278	231,245	203,616	98,239
244	COMMUNITY CENTER FEE	60,502	126,924	92,207	40,913
245	POLICE CAPITAL IMPROVEMENT	272,429	589,275	590,574	265,900
246	TRAFFIC SAFETY	32,072	43,508	18,611	15,600
248	HOMELAND SECURITY GRANT	19,027	157,287	0	0
249	CMAQ GRANT	109,479	0	0	64,000
250	LB PARK IMPACT	483,562	774,685	1,074,068	750,100
251	MISSION VILLAGE NORTH	501	205,818	0	0
252	PUBLIC FACILITIES	727	1,552	1,589	662
253	REGENCY PARK ESTATES	51,153	105,579	0	0
255	VINEYARD PARK	116	74	0	0
256	MEADOWLANDS PARK	1,325	284,765	375,222	375,598
257	MISSION ESTATES PARK	1,083	692	0	0
258	STONECREEK PARK	183,054	328,146	0	0
259	ORCHARD TERRACE PARK	42	27	0	0
262	CDBG MICRO ENTERP PI	16,296	115,279	247,641	40,608
269	FIRST TIME HOME BUYER	300	45,300	0	0
271	RANCHWOOD EST AD#1	414,455	411,965	441,051	485,197
272	CRESTHILLS AD#2	73,296	72,778	72,729	74,406
273	LOS BANOS GARDENS AD#3	118,642	130,553	143,878	147,100
274	COLLEGE GREEN EST AD#4	102,178	101,726	101,719	104,104
275	ORCHARD TERRACE AD#5	62,019	62,001	68,267	69,798
276	ST. FRANCIS ESTATES AD#6	25,652	25,525	28,173	31,077
277	VALLEY MEADOWS AD#7	13,454	14,801	16,355	17,973
279	JO-LIN MANOR/RANCH AD #9	115,343	115,428	115,576	119,508

City of Los Banos
Revenue History by Fund
2018-2019

Fund	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
280	LB CREEK SHOP CENTER AD#10	38,138	38,159	39,025	42,913
281	MEADOWLANDS AD#11	177,217	186,150	195,749	205,485
282	MISSION ESTATES AD#12	97,110	101,725	106,842	115,039
283	SOMERSET PARK AD#13	25,311	25,265	31,027	31,017
284	NORTHGATE @ REGENCY PARK AD#14	192,061	211,150	232,266	255,536
285	MAGNOLIA GROVE AD#15	9,379	10,326	11,420	11,671
286	SENIOR VILLAGES AD#16	9,966	10,979	12,181	13,391
287	STONECREEK VILLAGE AD#17	158,652	281,652	342,925	282,232
288	RAIL TRAIL CORRIDOR AD#18	113,829	108,500	110,889	114,777
289	TALBOTT PARK AD#19	38,034	41,790	55,373	60,889
290	POLICE CFD 2002-01	432,429	446,643	506,791	515,703
291	FIRE CFD 2002-01	456,555	470,465	570,398	515,603
293	HOME PI HOUSING REHAB	378	239	0	0
294	NSP PROGRAM INCOME	68,343	74,020	60,839	60,675
295	REPAIR & DEMOLITION	110	70	0	0
	Total Special Revenue Funds	**$8,790,569**	**$11,234,480**	**$12,120,826**	**$11,474,847**
	Capital Projects Funds				
303	TRAFFIC MITIGATION	1,062	678	0	0
304	CITY HALL	146,772	306,124	253,270	101,076
306	CORPORATION YARD	52,267	107,866	87,200	36,615
324	CHILD DEVELOPMENT CENTER	50,390	49,454	50,000	50,000
	Total Capital Projects Funds	**$250,491**	**$464,122**	**$390,470**	**$187,691**
	Business Type Funds				
501	WATER	6,451,792	6,479,931	6,686,293	6,401,750
502	WASTEWATER	6,462,263	6,989,526	7,151,319	6,985,550
505	AIRPORT	417,099	316,201	336,632	456,650
510	SOLID WASTE	7,218,658	7,422,700	8,616,325	7,965,670
	Total Business Type Funds	**$20,549,812**	**$21,208,358**	**$22,790,569**	**$21,809,620**
	Internal Service Funds				
601	FLEET MAINTENANCE	861,109	955,224	816,692	847,723
610	INFORMATION TECHNOLOGY	416,444	479,344	600,047	570,582
656	RETIREE MEDICAL HEALTH	1,200,762	1,199,585	1,850,310	1,885,561
	Total Internal Service Funds	**$2,478,315**	**$2,634,153**	**$3,267,049**	**$3,303,866**
	TOTAL ALL FUNDS	**$46,280,776**	**$50,420,234**	**$54,250,549**	**$52,547,844**

City of Los Banos
Revenue Detail by Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
GENERAL FUND					
100-000-311-010	Property Taxes - Sec/Cur	2,766,352	2,942,777	3,165,000	3,354,900
100-000-311-011	Sb 813 Supplemental Taxes	46,299	50,593	46,000	46,000
100-000-311-015	Property Taxes-Unsecured	194,328	203,867	218,016	218,000
100-000-311-035	Property Tax In Lieu Vlf	2,322,505	2,478,450	2,681,588	2,836,449
100-000-312-010	Transient Occupancy	406,832	445,909	465,000	469,650
100-000-313-010	Sales & Use Tax	3,697,734	3,875,817	4,325,228	4,422,848
100-000-313-015	Prop Tax In Lieu 1/4Sales	221,808	0	0	0
100-000-313-020	Sales & Use Tax-Prop 172	131,308	136,584	146,000	146,000
100-000-317-010	Documentary Stamp Tax	116,429	149,210	165,000	165,000
	Taxes	9,903,595	10,283,207	11,211,832	11,658,847
100-000-321-010	Business Licenses	114,503	133,703	135,000	135,000
100-000-321-015	Bus. Lic. Transfer/Duplic	510	695	500	500
100-000-322-010	Permits	718,053	965,827	675,000	700,000
100-000-322-012	Encroachment Fees	5,116	8,272	6,500	6,500
100-000-322-060	Animal Licenses	7,464	6,045	6,500	6,500
100-000-322-065	Animal Spay/Neuter Fees	9,350	8,690	9,000	9,000
100-000-322-070	Bicycle License	175	12	12	12
100-000-322-075	False Alarm Fee	0	0	2,321	2,000
	Licenses & Permits	855,171	1,123,244	834,833	859,512
100-000-331-010	Federal Grant	0	10,006	15,350	22,908
100-000-334-010	State Grant	60,206	66,141	0	0
100-000-334-011	State Funded Police Training	17,371	0	1,000	1,000
100-000-334-012	Fire Fighting Reimbursed	106,321	71,615	103,001	10,000
100-000-334-018	State Mandate Reimbursement	0	1,114	1,109	13,761
100-000-335-010	Hoptr Home Owners Property	27,440	28,523	26,000	26,000
100-000-335-050	Motor Vehicle In Lieu Tax	14,987	17,633	21,000	21,000
100-000-337-010	County Grants	0	2,757	0	0
100-000-339-010	Other Grants	0	2,500	7,500	0
	Shared Revenues	226,325	200,289	174,960	94,669
100-000-318-020	Franchise Fee	512,488	523,986	525,000	530,250
100-000-341-010	Administration Serv Charg	73,755	81,404	96,558	101,083
100-000-341-011	Business License Admin Fee	49,430	56,795	55,000	55,000
100-000-341-016	Workman's Comp Receipts	39,747	1,932	150,000	30,000
100-000-341-025	Notary Fees	520	575	800	800
100-000-341-031	Subdiv Eng Review Inspection	125,039	120,820	285,000	170,000
100-000-341-032	Zoning & Planning	127,775	81,833	45,000	45,000
100-000-341-035	Building Plan Check Fees	191,135	309,989	185,000	185,000

City of Los Banos
Revenue Detail by Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-000-341-036	Plan Admin Fees	22,020	25,000	26,000	26,000
100-000-341-038	Hazard Mitigation Fee	18,900	7,200	0	0
100-000-341-039	General Plan Maint Fee	44,600	68,046	65,000	65,000
100-000-341-040	Xerox Copies	21	21	25	25
100-000-342-010	Special Police Services	55,915	19,571	113,000	81,000
100-000-342-015	Animal Impound Fee	15,847	13,030	18,500	15,000
100-000-342-016	Police Dept Report Fee	11,744	12,790	10,000	10,000
100-000-342-017	Live Scan Fee	21,512	15,261	16,500	16,500
100-000-342-020	Prisoner Care	8,820	4,795	3,000	3,000
100-000-342-030	Fire Inspection Fees	6,950	11,916	4,000	4,000
100-000-342-040	First Responder Fee	16,870	8,135	7,000	7,000
100-000-342-060	School Police Grants	294,943	308,292	305,500	327,540
100-000-346-016	Return Check Fee	385	490	0	0
100-000-347-011	Recreation Programs	173,734	148,661	160,000	160,000
100-000-347-013	Senior Citizen Activities	7,674	7,870	6,500	6,500
100-000-347-015	Special Rec Functions	3,731	6,461	6,915	6,500
100-000-348-010	Weed Abatement	15,880	12,542	1,500	5,000
100-000-348-027	Tree Inspection	5,138	7,392	4,214	2,400
	Charges for Services	1,844,573	1,854,807	2,090,012	1,852,598
100-000-342-050	Booking Fees	0	3,485	1,000	1,000
100-000-351-010	Parking Fees	21,634	39,063	25,000	25,000
100-000-351-011	Admin Cit Fees	93,823	106,391	110,000	110,000
100-000-351-012	Fees, Fines & Forfeitures	50,546	64,129	63,000	60,000
	Fines & Fees	166,003	213,068	199,000	196,000
100-000-361-010	Interest Earnings	68,781	92,751	70,000	60,000
100-000-362-010	Gain/Value on Investment GASB	6,133	(38,409)	(6,500)	0
100-000-363-010	Rentals - Buildings	74,219	72,735	79,049	79,000
100-000-363-011	Recreation Rentals	65,282	65,920	55,000	60,000
100-000-363-015	Rental - Land	743,394	743,394	743,394	743,394
100-000-363-020	Comm Center Grand Room Rental	84,123	73,015	83,450	78,000
100-000-363-030	Comm Cntr Multi Purpose Rental	0	400	0	0
100-000-363-050	Comm Center Meeting Rm Rental	5,640	3,055	8,195	3,400
100-000-363-070	Digital Sign Advertising	8,300	7,300	6,500	6,500
100-000-363-080	Community Center Pavers	200	0	0	0
100-000-363-090	Comm Cntr Other Rentals	975	550	6,700	5,400
100-000-365-010	Contributions & Donations	0	2,200	475	0
100-000-365-012	Recreation Contributions	5,749	18,600	1,040	500
100-000-365-013	Mural Program Contributions	2,000	0	0	0
	Interest & Income	1,064,796	1,041,511	1,047,303	1,036,194

City of Los Banos
Revenue Detail by Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-000-390-010	Misc Revenues	113,808	115,751	100,000	70,000
100-000-390-020	Refunds	4,030	21,603	10,300	4,000
100-000-392-010	Sale-General Fixed Assets	17,020	17,984	13,395	0
	Miscellaneous	134,858	155,338	123,695	74,000
100-000-499-000	Transfer In	16,268	7,659	0	0
	Transfer Ins	16,268	7,659	0	0
	TOTAL GENERAL FUND	**$14,211,589**	**$14,879,123**	**$15,681,635**	**$15,771,820**
MOVIE NIGHT					
200-000-361-010	Interest Earnings	27	32	0	0
200-000-362-010	Gain/Value on Investment GASB	1	(14)	0	0
	Total	28	18	0	0
CITY HALL ADMIN					
202-000-348-010	Admin Service Charge	51,046	110,688	90,000	36,410
202-000-361-010	Interest Earnings	817	1,706	2,400	1,000
202-000-362-010	Gain/Value on Investment GASB	68	776	212	0
	Total	51,931	111,618	92,188	37,410
PREVENTION UNDERAGE DRINKING					
204-000-342-060	Underage Drinking Fines	1,250	1,500	500	500
204-000-361-010	Interest Earnings	49	55	35	0
204-000-362-010	Gain/Value on Investment GASB	2	(24)	(5)	0
	Total	1,301	1,531	530	500
RSTP EXCHANGE					
207-000-334-010	State Grant	405,763	408,388	400,000	400,000
207-000-361-010	Interest Earnings	18,246	18,401	10,000	5,000
207-000-362-010	Gain/Value on Investment GASB	669	(8,119)	(1,146)	0
	Total	424,678	418,669	408,854	405,000
PLANT-A-TREE					
210-000-361-010	Interest Earnings	2	4	0	0
210-000-362-010	Gain/Value on Investment GASB	0	(2)	0	0
210-000-365-010	Donations - Plant A Tree	0	250	0	0
	Total	2	252	0	0

City of Los Banos
Revenue Detail by Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
PEG FRANCHISE FEE					
212-000-318-025	PEG Franchise Fee	22,214	22,075	21,000	21,000
212-000-361-010	Interest Earnings	820	1,142	500	500
212-000-362-010	Gain/Value on Investment GASB	47	(508)	(35)	0
	Total	23,081	22,709	21,465	21,500
TRANSPORTATION EXPEND PLAN					
214-000-335-010	Local Trans Funds	0	121,336	630,814	630,000
214-000-335-011	Trans Exp Funds-20% Set Aside	0	30,334	157,703	157,000
214-000-361-010	Interest Earnings	0	0	1,000	1,000
214-000-362-010	Gain/Value on Investment GASB	0	0	(100)	0
	Total	0	151,670	789,417	788,000
GAS TAX					
215-000-335-013	Motor Veh Fuel Tax-2103	190,812	105,051	159,250	153,054
215-000-335-015	Motor Veh Fuel Tax-2105	208,551	221,155	231,685	234,011
215-000-335-016	Motor Veh Fuel Tax-2106	96,418	99,392	101,960	102,955
215-000-335-017	Motor Veh Fuel Tax-2107	271,561	280,389	285,673	290,498
215-000-335-018	Motor Veh Fuel Tax-2107.5	6,000	6,000	6,000	6,000
215-000-335-019	Motor Veh Fuel Tax-Loan Repymt	0	0	45,465	45,465
215-000-335-020	Motor Veh Fuel Tax-Road Maint	0	0	228,088	669,163
215-000-361-010	Interest Earnings	2,675	3,389	5,342	3,000
215-000-362-010	Gain/Value on Investment GASB	(272)	(1,427)	(632)	0
215-000-390-010	Misc Revenues	404	360	400	400
	Total	776,150	714,309	1,063,231	1,504,546
LOCAL TRANSPORTATION FUNDS					
220-000-335-010	Local Trans Funds	0	292,217	124,874	150,078
220-000-361-010	Interest Earnings	0	1,013	2,500	1,000
220-000-362-010	Gain/Value on Investment GASB	0	(352)	(343)	0
	Total	0	292,878	127,031	151,078
TRAFFIC IMPACT					
230-000-349-020	Traffic Impact Fee	797,216	985,703	996,598	968,415
230-000-349-030	Traffic Impact Sup Regenc	6,438	13,476	0	0
230-000-361-010	Interest Earnings	19,744	31,073	30,000	30,000
230-000-362-010	Gain/Value on Investment GASB	1,686	(13,797)	(3,800)	0
	Total	825,085	1,016,455	1,022,798	998,415

City of Los Banos
Revenue Detail by Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
STORM DRAIN IMPACT					
232-000-349-030	Storm Drain Fees	9,028	17,468	5,500	7,500
232-000-361-010	Interest Earnings	118	268	300	200
232-000-362-010	Gain/Value on Investment GASB	12	(125)	(33)	0
	Total	9,158	17,611	5,767	7,700
LAMOGLIA IMPACT					
233-000-349-020	Traffic Impact Fee	42,525	16,200	0	0
233-000-361-010	Interest Earnings	5,492	6,759	0	0
233-000-362-010	Gain/Value on Investment GASB	228	(2,998)	0	0
	Total	48,245	19,961	0	0
MEADOWLANDS IMPACT					
234-000-361-010	Interest Earnings	909	1,082	0	0
234-000-362-010	Gain/Value on Investment GASB	34	(479)	0	0
	Total	943	603	0	0
ASSET FORFEITURE					
235-000-331-010	Federal Grant	4,425	0	4,307	3,000
235-000-342-050	Asset Forfeiture	2,986	0	0	0
235-000-361-010	Interest Earnings	383	346	225	0
235-000-362-010	Gain/Value on Investment GASB	8	(151)	(32)	0
235-000-499-000	Transfer In	0	2,500	0	0
	Total	7,802	2,695	4,500	3,000
POLICE AUGMENTATION					
236-000-313-050	Sales Tax-Measure P	1,132,624	1,147,022	1,233,749	1,253,463
236-000-361-010	Interest Earnings	8,841	15,301	15,000	10,000
236-000-362-010	Gain/Value on Investment GASB	802	(6,786)	(1,810)	0
236-000-390-010	Misc. Revenues	12,157	0	4,049	0
	Total	1,154,424	1,155,537	1,250,988	1,263,463
SLESF COPS PROGRAM FUND					
237-000-334-010	State Grant	100,025	129,750	139,201	100,000
237-000-361-010	Interest Earnings	0	205	50	0
237-000-362-010	Gain/Value on Investment GASB	0	(65)	(41)	0
237-000-499-000	Transfer In	59,099	25,344	24,000	13,058
	Total	159,124	155,234	163,210	113,058

City of Los Banos
Revenue Detail by Fund
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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
FIRE AUGMENTATION					
238-000-313-050	Sales Tax-Measure P	1,132,624	1,147,022	1,233,749	1,253,463
238-000-361-010	Interest Earnings	2,745	3,793	2,500	2,000
238-000-362-010	Gain/Value on Investment GASB	216	(1,656)	(278)	0
238-000-390-010	Misc Revenues	58,533	39,627	67,875	0
	Total	1,194,119	1,188,786	1,303,846	1,255,463
JAG EDWARD BYRNE GRANT					
240-000-331-010	Federal Grant	9,001	11,879	0	0
	Total	9,001	11,879	0	0
FIRE CAPITAL IMPROVEMENT					
243-000-342-035	Fire Capital Improvement	125,940	227,403	197,500	91,239
243-000-361-010	Interest Earnings	5,323	6,931	8,000	7,000
243-000-362-010	Gain/Value on Investment GASB	15	(3,089)	(1,884)	0
	Total	131,278	231,245	203,616	98,239
COMMUNITY CENTER FEE					
244-000-349-020	Community Center Fee	58,718	125,411	89,707	39,913
244-000-361-010	Interest Earnings	1,681	2,753	2,500	1,000
244-000-362-010	Gain/Value on Investment GASB	103	(1,240)	0	0
	Total	60,502	126,924	92,207	40,913
POLICE CAPITAL IMPROVEMENT					
245-000-342-025	Police Capital Improvement	261,648	580,625	575,000	255,900
245-000-361-010	Interest Earnings	10,226	15,623	15,000	10,000
245-000-362-010	Gain/Value on Investment GASB	554	(6,973)	(2,000)	0
245-000-392-010	Sale of Fixed Assets	0	0	2,574	0
	Total	272,429	589,275	590,574	265,900
TRAFFIC SAFETY					
246-000-334-010	State Grant	12,455	0	0	0
246-000-342-018	Auto Impound Fee	18,056	16,763	15,000	15,000
246-000-361-010	Interest Earnings	633	757	600	0
246-000-362-010	Gain/Value on Investment GASB	38	(323)	(100)	600
246-000-392-010	Sale-General Fixed Assets	890	2,353	3,111	0
246-000-499-000	Transfer In	0	23,958	0	0
	Total	32,072	43,508	18,611	15,600

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
HOMELAND SECURITY GRANT					
248-000-331-010	Federal Grant	14,603	157,014	0	0
248-000-499-000	Transfer In	4,424	273	0	0
	Total	19,027	157,287	0	0
CMAQ GRANT					
249-000-331-010	Federal Grant	0	0	0	57,000
249-000-331-013	Federal Grant-EPA	50,000	0	0	0
249-000-499-000	Transfer In	59,479	0	0	7,000
	Total	109,479	0	0	64,000
LB PARK DEVELOPMENT FEE					
250-000-347-080	Park Development Fees	447,420	703,431	992,640	693,300
250-000-347-085	Land Dedication Fees	33,670	67,562	75,628	51,800
250-000-361-010	Interest Earnings	2,168	6,659	7,000	5,000
250-000-362-010	Gain/Value on Investment GASB	304	(2,967)	(1,200)	0
	Total	483,562	774,686	1,074,068	750,100
MISSION VILLAGE NORTH					
251-000-347-080	Park Development Fees	0	190,864	0	0
251-000-347-085	Land Dedication Fees	0	14,504	0	0
251-000-361-010	Interest Earnings	483	775	0	0
251-000-362-010	Gain/Value on Investment GASB	18	(325)	0	0
	Total	501	205,818	0	0
PUBLIC FACILITIES					
252-000-349-020	Public Facility Impact Fe	597	1,465	1,455	562
252-000-361-010	Interest Earnings	125	156	150	100
252-000-362-010	Gain/Value on Investment GASB	5	(69)	(16)	0
	Total	727	1,553	1,589	662
REGENCY PARK ESTATES					
253-000-347-080	Park Development Fees	27,864	58,320	0	0
253-000-347-085	Land Dedication Fees	22,274	46,620	0	0
253-000-361-010	Interest Earnings	978	1,145	0	0
253-000-362-010	Gain/Value on Investment GASB	37	(506)	0	0
	Total	51,153	105,579	0	0

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
VINEYARD PARK					
255-000-361-010	Interest Earnings	111	133	0	0
255-000-362-010	Gain/Value on Investment GASB	4	(59)	0	0
255-000-390-010	Misc Revenues	0	0	0	0
	Total	116	74	0	0
MEADOWLANDS PARK					
256-000-347-080	Park Development Fees	0	263,490	346,698	346,698
256-000-347-085	Land Dedication Fees	0	19,684	25,900	25,900
256-000-361-010	Interest Earnings	1,277	2,976	3,200	3,000
256-000-362-010	Gain/Value on Investment GASB	48	(1,385)	(576)	0
	Total	1,325	284,765	375,222	375,598
MISSION ESTATES PARK					
257-000-361-010	Interest Earnings	1,044	1,242	0	0
257-000-362-010	Gain/Value on Investment GASB	40	(550)	0	0
	Total	1,083	692	0	0
STONECREEK PARK					
258-000-347-080	Park Development Fees	168,778	305,094	0	0
258-000-347-085	Land Dedication Fees	13,468	22,570	0	0
258-000-361-010	Interest Earnings	743	909	0	0
258-000-362-010	Gain/Value on Investment GASB	66	(427)	0	0
	Total	183,054	328,146	0	0
ORCHARD TERRACE PARK					
259-000-361-010	Interest Earnings	40	48	0	0
259-000-362-010	Gain/Value on Investment GASB	2	(21)	0	0
	Total	42	27	0	0
CDBG MICRO ENTERPRISE PI					
262-000-331-010	Federal Grant	0	107,668	151,724	40,608
262-000-361-010	Interest Earnings	1,510	292	60	0
262-000-362-010	Gain/Value on Investment GASB	21	(73)	(3)	0
262-000-390-010	Misc Revenues	14,765	7,392	95,860	0
	Total	16,296	115,279	247,641	40,608
FIRST TIME HOME BUYER GRANT					
269-000-390-010	Misc Revenues	0	45,000	0	0
269-000-390-020	Refunds	300	300	0	0
	Total	300	45,300	0	0

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
RANCHWOOD AD#1					
271-000-355-020	Landscape & Lighting Assessmen	410,831	411,160	440,741	484,797
271-000-361-010	Interest Earnings	942	1,037	312	400
271-000-362-010	Gain/Value on Investment GASB	170	(231)	(2)	0
271-000-390-010	Misc Revenues	2,512	0	0	0
	Total	414,455	411,966	441,051	485,197
CRESTHILLS AD#2					
272-000-355-020	Landscape & Lighting Assessmen	71,604	71,604	71,791	73,406
272-000-361-010	Interest Earnings	1,582	2,025	1,124	1,000
272-000-362-010	Gain/Value on Investment GASB	110	(851)	(186)	0
	Total	73,296	72,778	72,729	74,406
LOS BANOS GARDENS AD#3					
273-000-355-020	Landscape & Lighting Assessmen	118,573	130,455	143,815	147,050
273-000-361-010	Interest Earnings	68	99	63	50
	Total	118,642	130,553	143,878	147,100
COLLEGE GREEN AD#4					
274-000-355-020	Landscape & Lighting Assessmen	100,863	100,863	101,126	103,404
274-000-361-010	Interest Earnings	1,213	1,432	700	700
274-000-362-010	Gain/Value on Investment GASB	103	(569)	(107)	0
	Total	102,178	101,726	101,719	104,104
ORCHARD TERRACE AD#5					
275-000-355-020	Landscape & Lighting Assessmen	61,713	61,713	68,066	69,598
275-000-361-010	Interest Earnings	253	449	229	200
275-000-362-010	Gain/Value on Investment GASB	53	(161)	(28)	0
	Total	62,019	62,001	68,267	69,798
ST. FRANCIS ESTATES AD#6					
276-000-355-020	Landscape & Lighting Assessmen	25,275	25,275	27,982	30,777
276-000-361-010	Interest Earnings	349	421	200	300
276-000-362-010	Gain/Value on Investment GASB	28	(172)	(31)	0
276-000-390-010	Misc Revenues	0	0	22	0
	Total	25,652	25,524	28,173	31,077
VALLEY MEADOWS AD#7					
277-000-355-020	Landscape & Lighting Assessmen	13,401	14,750	16,313	17,943
277-000-361-010	Interest Earnings	41	77	48	30
277-000-362-010	Gain/Value on Investment GASB	12	(25)	(6)	0
	Total	13,454	14,801	16,355	17,973

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
JO-LIN MANOR/RANCH AD#9					
279-000-355-020	Landscape & Lighting Assessmen	115,190	115,190	115,404	119,408
279-000-361-010	Interest Earnings	134	316	188	100
279-000-362-010	Gain/Value on Investment GASB	19	(77)	(16)	0
	Total	115,343	115,428	115,576	119,508
LB CREEK SHOP CENTER AD#10					
280-000-355-020	Landscape & Lighting Assessmen	38,034	38,034	38,943	42,838
280-000-361-010	Interest Earnings	79	187	93	75
280-000-362-010	Gain/Value on Investment GASB	25	(62)	(11)	0
	Total	38,138	38,159	39,025	42,913
MEADOWLANDS AD#11					
281-000-355-020	Landscape & Lighting Assessmen	177,106	185,975	195,658	205,435
281-000-361-010	Interest Earnings	112	175	91	50
	Total	177,217	186,150	195,749	205,485
MISSION ESTATES AD#12					
282-000-355-020	Landscape & Lighting Assessmen	96,459	101,295	106,586	114,739
282-000-361-010	Interest Earnings	577	645	288	300
282-000-362-010	Gain/Value on Investment GASB	74	(215)	(32)	0
	Total	97,110	101,725	106,842	115,039
SOMERSET PARK AD#13					
283-000-355-020	Landscape & Lighting Assessmen	25,119	25,119	30,917	30,917
283-000-361-010	Interest Earnings	171	239	130	100
283-000-362-010	Gain/Value on Investment GASB	22	(93)	(20)	0
	Total	25,311	25,265	31,027	31,017
NORTHGATE @ REGENCY AD#14					
284-000-355-020	Landscape & Lighting Assessmen	191,516	210,695	232,126	255,336
284-000-361-010	Interest Earnings	445	440	140	200
284-000-362-010	Gain/Value on Investment GASB	99	(82)	0	0
284-000-390-010	Misc Revenues	0	97	0	0
	Total	192,061	211,150	232,266	255,536
MAGNOLIA GROVE AD#15					
285-000-355-020	Landscape & Lighting Assessmen	9,374	10,317	11,415	11,671
285-000-361-010	Interest Earnings	6	9	5	0
	Total	9,379	10,326	11,420	11,671

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
SENIOR VILLAGES AD#16					
286-000-355-020	Landscape & Lighting Assessmen	9,961	10,966	12,173	13,391
286-000-361-010	Interest Earnings	4	15	8	0
286-000-362-010	Gain/Value on Investment GASB	0	(2)	0	0
	Total	9,966	10,979	12,181	13,391
STONECREEK VILLAGE AD#17					
287-000-355-020	Landscape & Lighting Assessmen	158,555	281,185	282,132	282,132
287-000-361-010	Interest Earnings	97	467	162	100
287-000-390-040	Insurance Proceeds	0	0	60,631	0
	Total	158,652	281,652	342,925	282,232
RAIL TRAIL CORRIDOR AD#18					
288-000-355-020	Landscape & Lighting Assessmen	113,658	108,286	110,676	114,677
288-000-361-010	Interest Earnings	126	302	249	100
288-000-362-010	Gain/Value on Investment GASB	46	(89)	(36)	0
	Total	113,829	108,500	110,889	114,777
TALBOTT PARK AD#19					
289-000-355-020	Landscape & Lighting Assessmen	38,005	41,771	55,354	60,889
289-000-361-010	Interest Earnings	29	20	19	0
	Total	38,034	41,790	55,373	60,889
POLICE CFD 2002-01					
290-000-319-010	Public Safety Prop Tax	382,793	414,498	499,312	515,403
290-000-361-010	Interest Earnings	222	342	350	300
290-000-362-010	Gain/Value on Investment GASB	0	(7)	0	0
290-000-499-000	Transfer In	49,414	31,809	7,129	0
	Total	432,429	446,642	506,791	515,703
FIRE CFD 2002-01					
291-000-319-010	Public Safety Prop Tax	382,793	414,498	499,311	515,403
291-000-361-010	Interest Earnings	222	328	300	200
291-000-390-010	Misc Revenues	26,246	20,190	70,787	0
291-000-499-000	Transfer In	47,295	35,450	0	0
	Total	456,555	470,465	570,398	515,603

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
HOME PI HOUSING REHAB					
293-000-361-010	Interest Earnings	365	430	0	0
293-000-362-010	Gain/Value on Invest.GASB	14	(190)	0	0
	Total	378	240	0	0
NSP PROGRAM INCOME					
294-000-331-011	Program Income	66,797	72,299	59,100	59,100
294-000-361-010	Interest Earnings	121	149	100	75
294-000-362-010	Gain/Value on Investment GASB	3	(74)	(11)	0
294-000-390-010	Misc Revenues	1,423	1,645	1,650	1,500
	Total	68,343	74,019	60,839	60,675
REPAIR & DEMOLITION					
295-000-361-010	Interest Earnings	106	126	0	0
295-000-362-010	Gain/Value on Investment GASB	4	(56)	0	0
	Total	110	70	0	0
TRAFFIC MITIGATION					
303-000-361-010	Interest Earnings	1,023	1,217	0	0
303-000-362-010	Gain/Value on Investment GASB	39	(539)	0	0
	Total	1,062	678	0	0
CITY HALL					
304-000-348-020	City Hall Impact Fee	143,351	302,945	246,000	98,576
304-000-361-010	Interest Earnings	3,193	5,806	8,000	2,500
304-000-362-010	Gain/Value on Investment GASB	228	(2,627)	(730)	0
	Total	146,772	306,123	253,270	101,076
CORPORATION YARD					
306-000-348-030	Corporation Yard Impact	50,897	106,638	85,000	34,615
306-000-361-010	Interest Earnings	1,282	2,238	2,500	2,000
306-000-362-010	Gain/Value on Investment GASB	87	(1,010)	(300)	0
	Total	52,267	107,866	87,200	36,615
CHILD DEVELOPMENT CENTER					
324-000-363-010	Rentals-Buildings	42,000	42,000	42,000	42,000
324-000-390-010	Misc Revenues	8,390	7,454	8,000	8,000
	Total	50,390	49,454	50,000	50,000

City of Los Banos
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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
WATER					
501-000-343-010	Water Fees Collected	4,809,325	5,056,224	5,400,000	5,300,000
501-000-343-015	Penalties	156,473	167,647	170,000	170,000
501-000-343-025	Water Connection Fee	937,341	1,000,327	812,000	750,000
501-000-351-011	Water Admn Cit Fees	25,995	8,270	250	250
501-000-361-010	Interest Earnings	153,704	200,290	200,000	100,000
501-000-362-010	Gain/Value on Investment GASB	7,237	(85,005)	(21,000)	0
501-000-365-050	Devlop. Contrib. Infrastr	233,357	0	0	0
501-000-390-010	Misc Revenues	97,864	116,959	120,000	75,000
501-000-390-020	Refunds	138	1,250	543	0
501-000-390-030	Reimbursement - Chromium 6	16,969	0	0	0
501-000-392-010	Sale-Fixed Assets	8,267	8,274	0	0
501-000-499-000	Transfer In	5,124	5,696	4,500	6,500
	Total	6,451,792	6,479,931	6,686,293	6,401,750
WASTEWATER					
502-000-343-015	Penalties	179,793	181,176	185,000	180,000
502-000-344-010	Sewer Collection Fee	3,192,304	3,257,548	3,315,000	3,365,000
502-000-344-015	Sewer Treatment Fee	2,028,070	2,104,360	2,120,000	2,015,000
502-000-344-025	Sewer Connection Fee	727,621	1,342,150	1,380,000	1,300,000
502-000-361-010	Interest Earnings	78,503	103,939	100,000	50,000
502-000-362-010	Gain/Value on Investment GASB	4,637	(45,485)	(11,000)	0
502-000-363-014	Rental Of Pasture	34,550	34,550	34,550	34,550
502-000-363-017	Ag Farming Income	20,893	8,212	20,000	40,000
502-000-365-050	Devlop. Contrib. Infrastr	193,955	0	0	0
502-000-390-010	Misc Revenues	1,352	2,527	1,900	1,000
502-000-390-020	Refunds	561	0	543	0
502-000-392-010	Sale-Fixed Assets	0	0	3,712	0
502-000-396-030	Fiscal Agent-Restricted Earnin	25	550	1,614	0
	Total	6,462,263	6,989,526	7,151,319	6,985,550
AIRPORT					
505-000-311-015	Property Tax Unsecured	7,626	8,454	3,861	4,000
505-000-331-010	Federal Grant	0	0	0	150,000
505-000-334-010	State Grant	10,000	10,000	10,000	10,000
505-000-346-010	Airport Tie Down Fees	458	715	650	650
505-000-346-020	Aviation Fuel	309,250	202,514	230,000	200,000
505-000-361-010	Interest Earnings	2,360	3,489	2,500	2,000
505-000-362-010	Gain/Value on Investment GASB	223	(1,524)	(379)	0
505-000-363-014	Rental - Land & Buildings	87,100	92,552	90,000	90,000
505-000-390-010	Misc Revenues	82	0	0	0
	Total	417,099	316,201	336,632	456,650

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Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
SOLID WASTE					
510-000-318-020	Roll Off Fee	78,125	90,398	70,000	70,000
510-000-334-010	State Grant	10,042	19,818	10,208	10,000
510-000-343-015	Penalties	246,016	254,496	250,000	250,000
510-000-344-030	Solid Waste Fees	6,847,569	7,026,459	7,192,000	7,285,000
510-000-344-035	Recycle Revenue	1,224	1,686	1,000	1,000
510-000-344-040	Landfill Closure Fees	0	0	1,042,554	319,150
510-000-349-010	Highway Cleaning	4,770	4,770	4,770	4,770
510-000-361-010	Interest Earnings	27,628	40,438	50,000	25,000
510-000-362-010	Gain/Value on Investment GASB	1,694	(17,900)	(5,500)	0
510-000-390-010	Misc Revenues	1,590	1,372	750	750
510-000-390-020	Refunds	0	0	543	0
510-000-392-010	Sale-Fixed Assets	0	1,163	0	0
	Total	7,218,658	7,422,700	8,616,325	7,965,670
FLEET MAINTENANCE					
601-000-341-060	Fleet Maint. Service Chge	857,729	952,292	813,443	844,723
601-000-361-010	Interest Earnings	3,229	3,687	3,000	3,000
601-000-362-010	Gain/Value on Investment GASB	(361)	(1,615)	(402)	0
601-000-390-010	Misc Revenues	0	860	0	0
601-000-390-020	Refunds	512	0	651	0
	Total	861,109	955,224	816,692	847,723
INFORMATION TECHNOLOGY					
610-000-341-060	It Service Charges	413,105	476,188	597,305	568,082
610-000-361-010	Interest Earnings	1,377	1,727	2,000	1,000
610-000-362-010	Gain/Value on Invest.GASB	(240)	(753)	(258)	0
610-000-390-010	Miscellaneous	2,202	2,182	1,000	1,500
	Total	416,444	479,344	600,047	570,582
RETIREES' MEDICAL HEALTH					
656-000-341-012	Payroll Assessments	1,197,742	1,197,766	1,847,085	1,883,561
656-000-361-010	Interest Earnings	2,747	3,204	3,600	2,000
656-000-362-010	Gain/Value on Investment GASB	273	(1,384)	(375)	0
	Total	1,200,762	1,199,585	1,850,310	1,885,561
	TOTAL ALL FUNDS	**$46,280,776**	**$50,420,234**	**$54,250,549**	**$52,547,844**

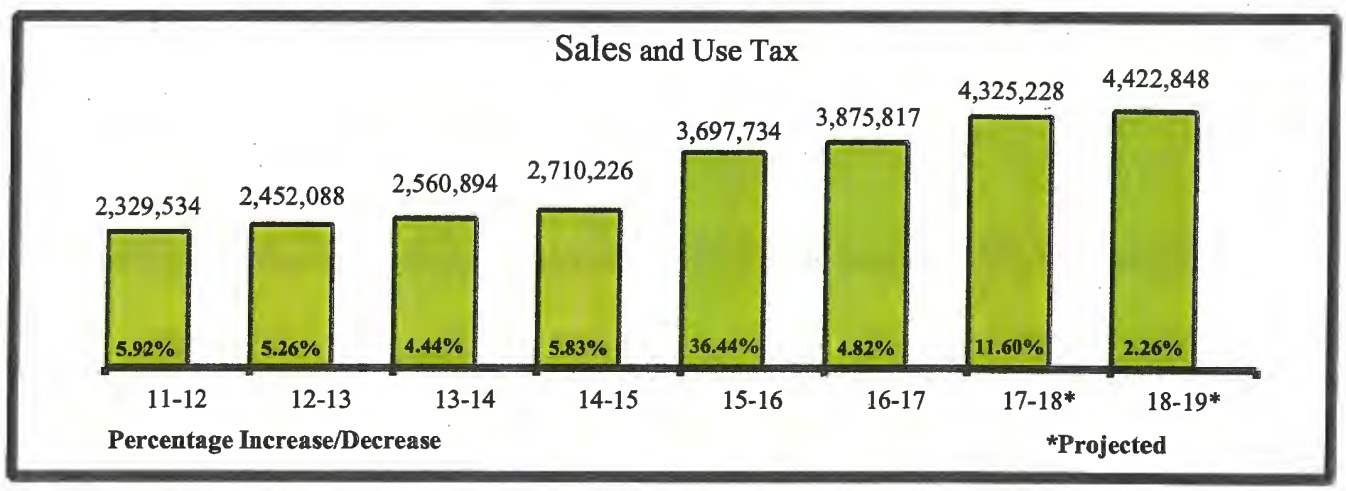
Major Revenue Assumptions

GENERAL FUND

Sales and Use Tax - $4,422,848

Account 100-000-313-010

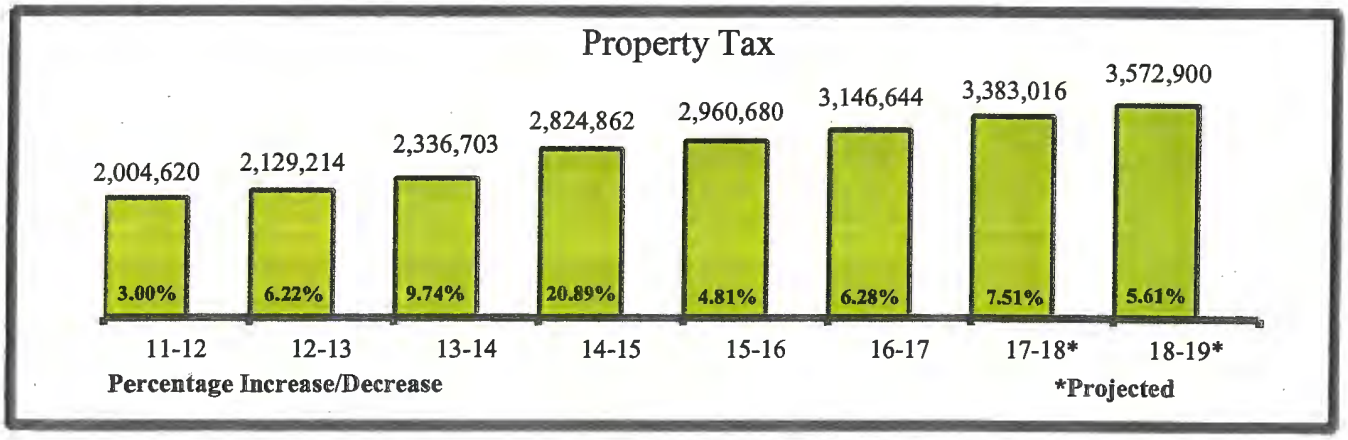
This tax is administered by the State Board of Equalization. The tax is based on the sale price of any taxable transaction of tangible personal property. The total tax rate is 8.25% of which the City is directly entitled to .95% and the County retains .05%. Per Measure P, Public Safety receives .5% of sales tax. The Sales and Use Tax represents Los Banos' single largest revenue source at $4,422,848 or 28% of the total General Fund revenues projected for FY 18-19. This is a 2.26% increase from last year. This tax revenue is estimated based on information received from Muniservices/Avenu Insights & Analytics.



Property Tax - $3,572,900

Accounts 100-000-311-010 & 100-000-311-015

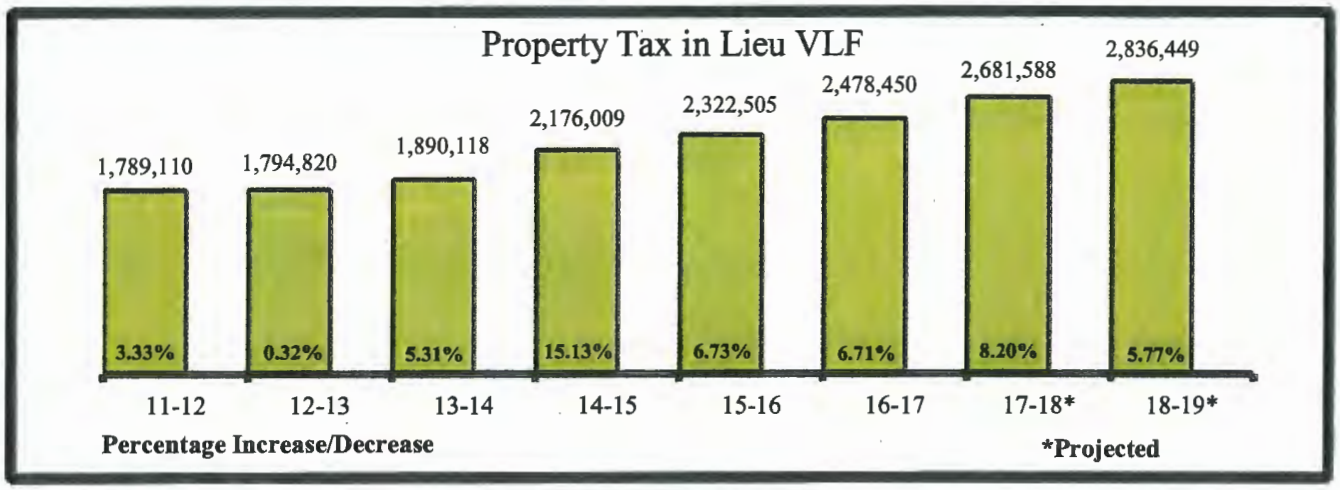
The City's property tax is levied based on 100% of the fair market value of all real and personal property located within the city, except for property owned by federal, state, and local governments. Assessed values are determined by the Merced County Assessor, collected by the County Tax Collector and distributed by the County Auditor. The tax rate for real property is 1% of the property value, which is allocated to counties, schools and cities. Los Banos's share of the 1% is equivalent to 14 cents on each $1.00 collected from property taxes. Property tax represents the General Fund's second largest revenue source, projected at $3,572,900 or 22.66% of the total General Fund revenue for FY 18-19.



Major Revenue Assumptions (continued)

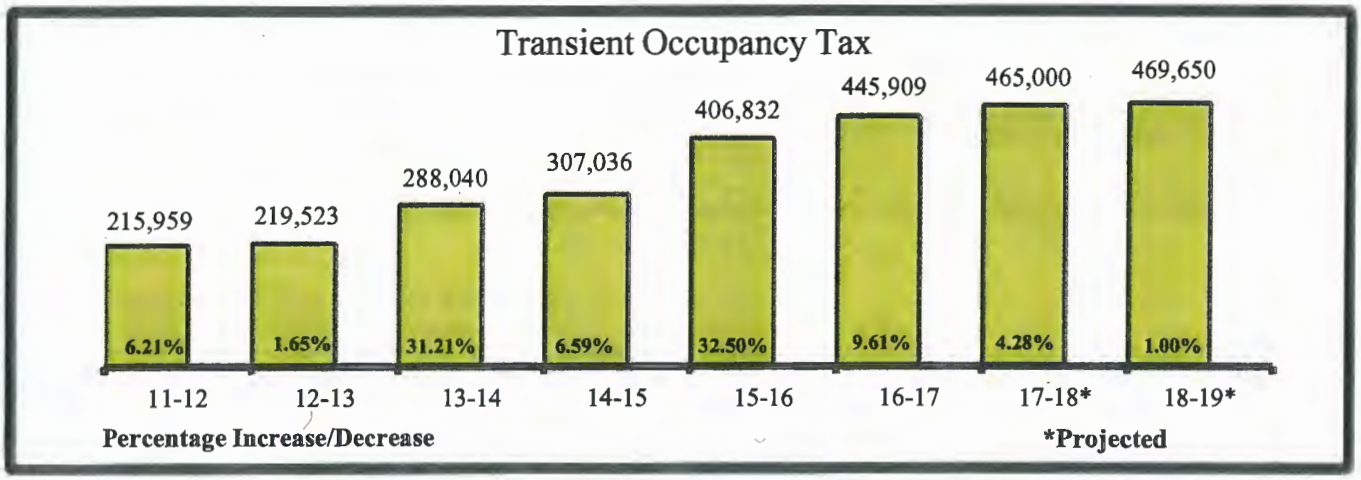
Property Taxes in Lieu VLF- $2,836,449
Account 100-000-311-035

In 2004 the State adopted a Vehicle License Fee for Property Tax swap as part of a state budget agreement. The swap consists of a permanent reduction of the VLF rate from 2.0% to .65%, and an elimination of the VLF backfill to cities and counties from the state budget. Property Tax in lieu of VLF amount for FY 18-19 is projected to be $2,836,449, this is a 5.77% increase from FY 17-18.



Transient Occupancy Tax (TOT) - $469,650
Account 100-000-312-010

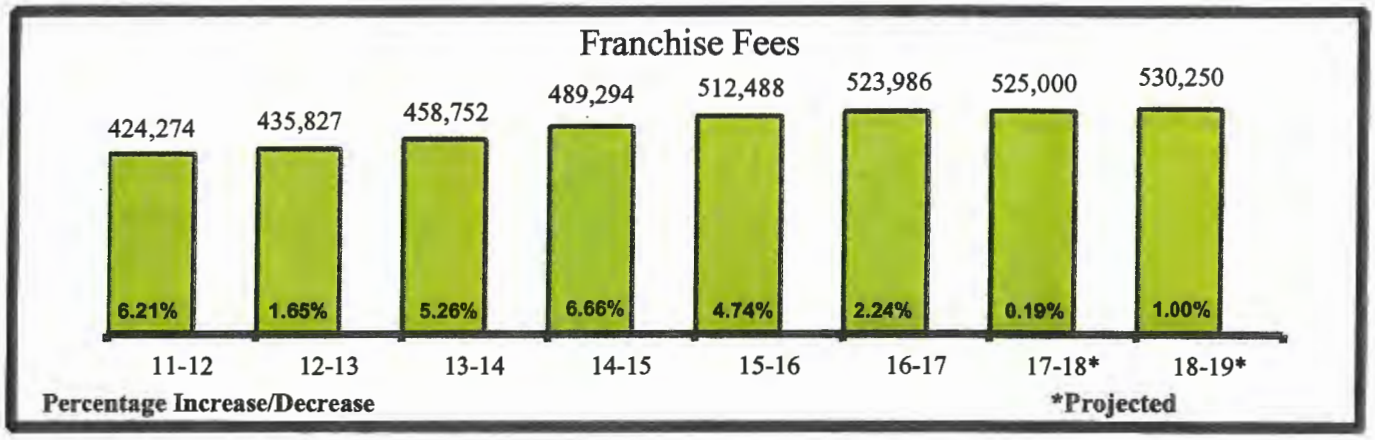
This tax is imposed on persons staying 30 days or less in a local hotel or motel. The tax is collected by the hotel or motel and submitted to the City on a quarterly basis. The City's current rate is 10%. TOT revenue is projected at $469,650 for FY 18-19. It is expected that TOT revenues will slightly increase for FY 18-19 by 1%.



Major Revenue Assumptions *(continued)*

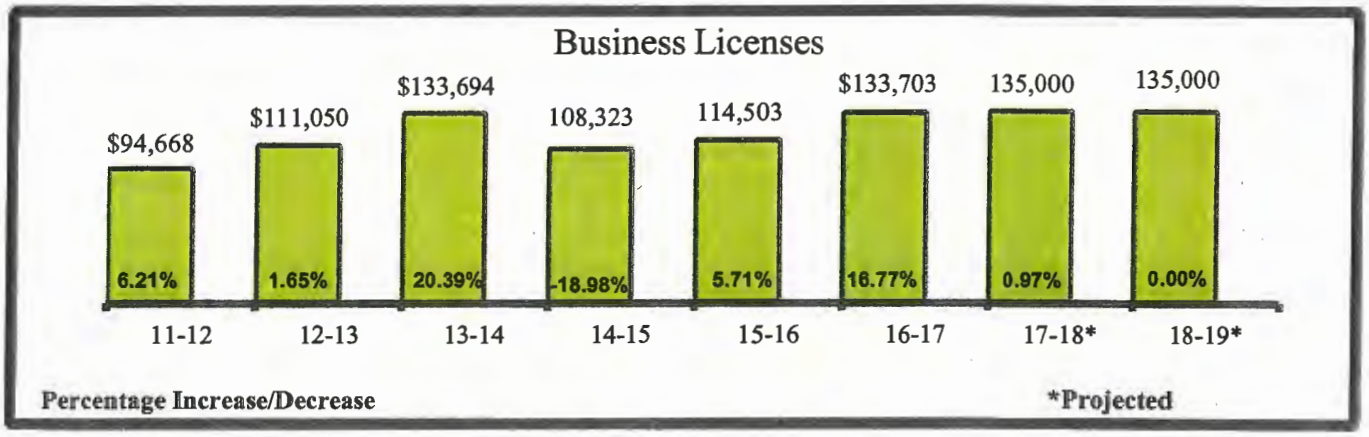
Franchise Fees – $530,250
Account 100-000-318-020

This tax is administered by the City and is applied to utilities operating within the city limits. The City receives from PG&E 2% of their gross receipts on distribution of their services and Comcast Cable Company pays 5% of their gross receipts. Revenues are expected to slightly increase for FY 18-19. Franchise Fees represent 3.4% of General Fund revenues for FY 18-19. These taxes are estimated on prior year's revenues.



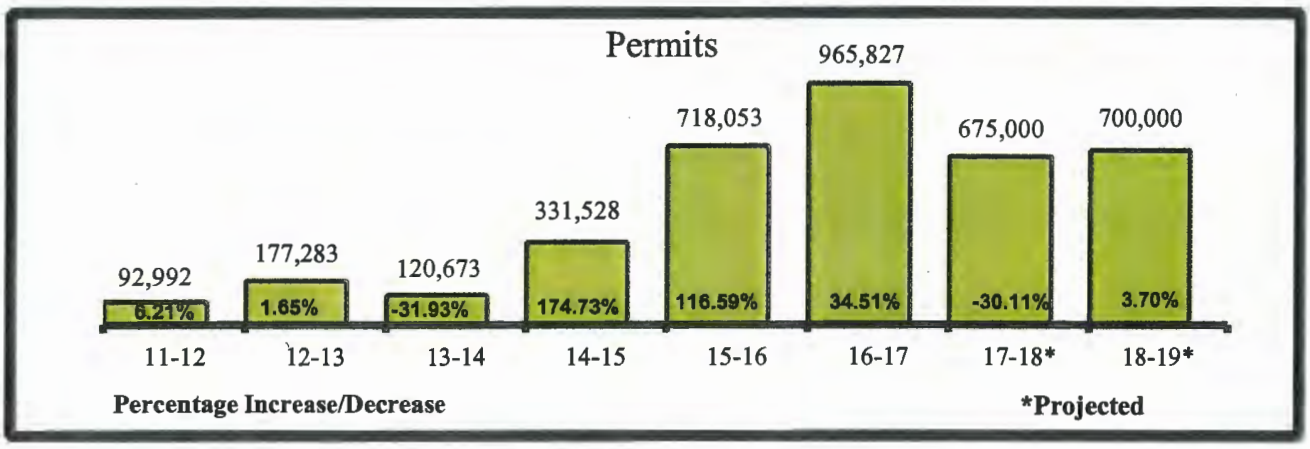
Business License Fee - $135,000
Account 100-000-321-010

This fee is imposed on businesses within the City. The purpose of this fee is to regulate businesses to insure compliance of City ordinances and State laws. Businesses are charged a flat rate of $82.00 a year plus an administration fee ranging from $52.00 to $698.00 depending on the type of business, i.e. home business, mobile businesses, out of town business, and commercial business. For FY 18-19 the city is projecting revenues to remain the same as 17-18.



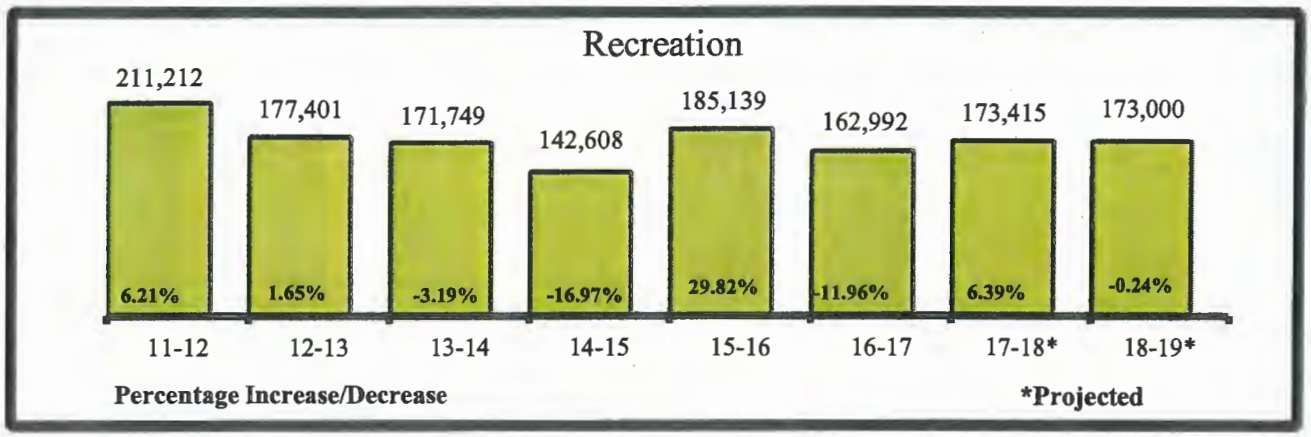
Building Permits – $700,000
Account 100-000-322-010

Building permits are required to build, alter, repair or demolish any structure. This includes re-roofing projects, water heater and window replacements, electrical work, plumbing work, mechanical work and other similar projects. The building department uses building permits to manage building inspections and related applicable fees. These are required to insure that the project is in compliance with applicable building codes and regulations. Revenue is estimated to increase 3.7% from FY 17-18.



Recreation - $173,000
Accounts 100-000-347-011, 100-000-347-013 & 100-000-347-015

Recreation Programs offer activities for the citizens of Los Banos such as Soccer, Tee Ball, Basketball, Martial Arts Classes, Adult Softball and Senior Activities. Funds that help operate these programs are donations and user fees from citizens. A decrease of .24% is projected for Recreation fees for FY 18-19. Estimates are based on trend analysis and costs to run the programs.

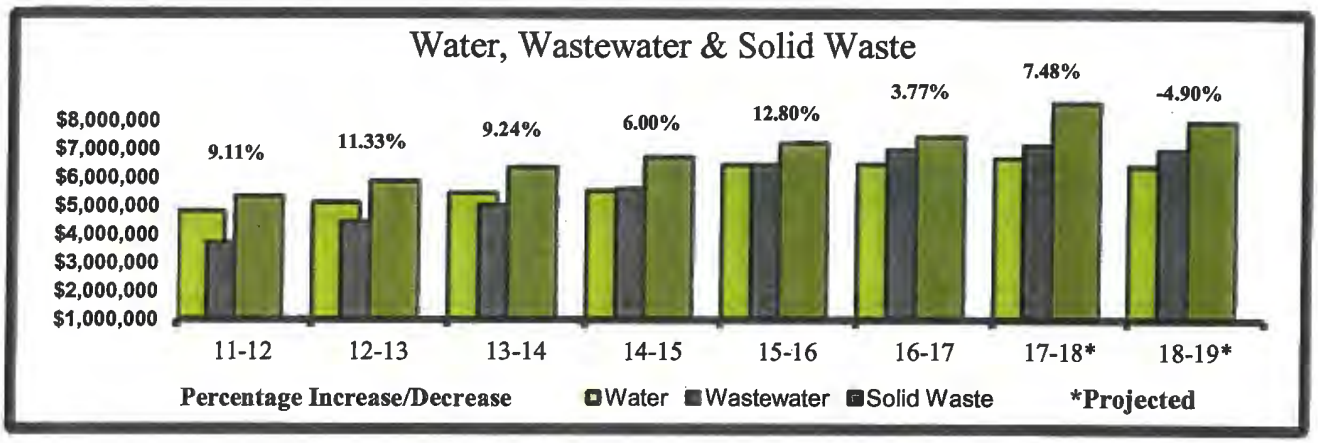


Major Revenue Assumptions *(continued)*

BUSINESS TYPE FUNDS

Water, Wastewater & Solid Waste - $21,352,970

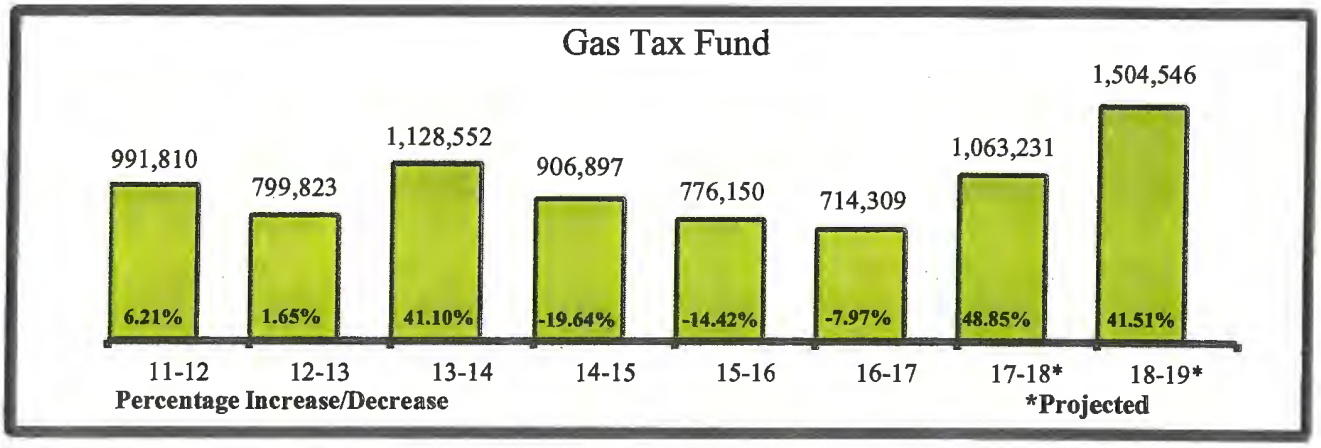
The City of Los Banos is committed to serving the needs of residents by providing quality Water, Wastewater and Solid Waste services. The city has 15 water wells, of which 13 are operating water wells servicing approximately 12,021 connections. Fees are based on the cost to maintain and operate each system and are charged monthly. As of July 1, 2015 the minimum bill per residential customer is $86.51.



SPECIAL REVENUE FUNDS

Gas Tax Funds - $1,504,546

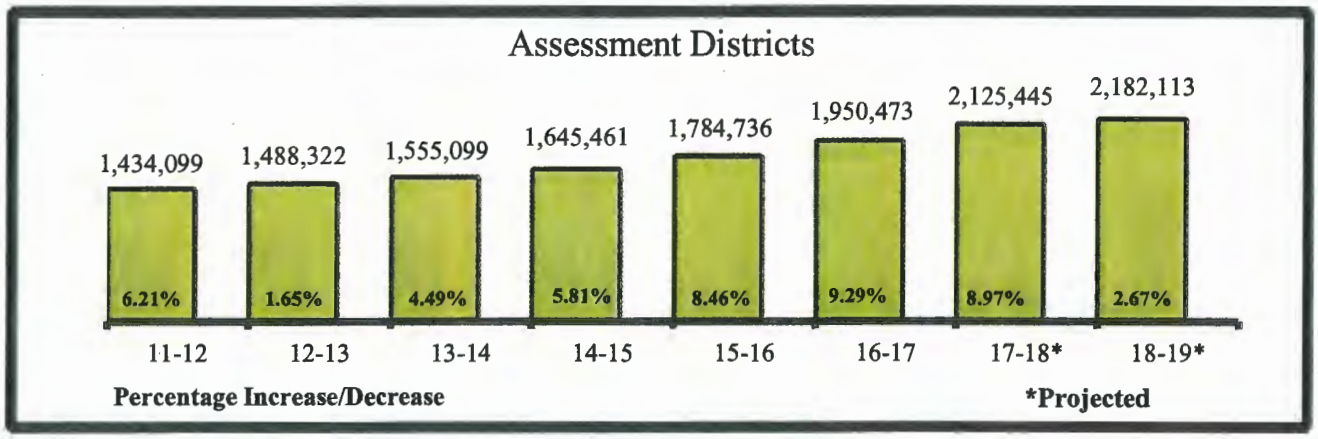
Gas tax is imposed on fuel. This tax is authorized under the Motor Vehicle Fuel License Tax Law, Use Fuel Tax Law, Diesel Fuel Tax Law, and various sections of the Revenue and Taxation Code. Gas Tax revenue will increase by about $441,315 for FY 18-19, which is an overall projected increase of 41.51%.



Major Revenue Assumptions *(continued)*

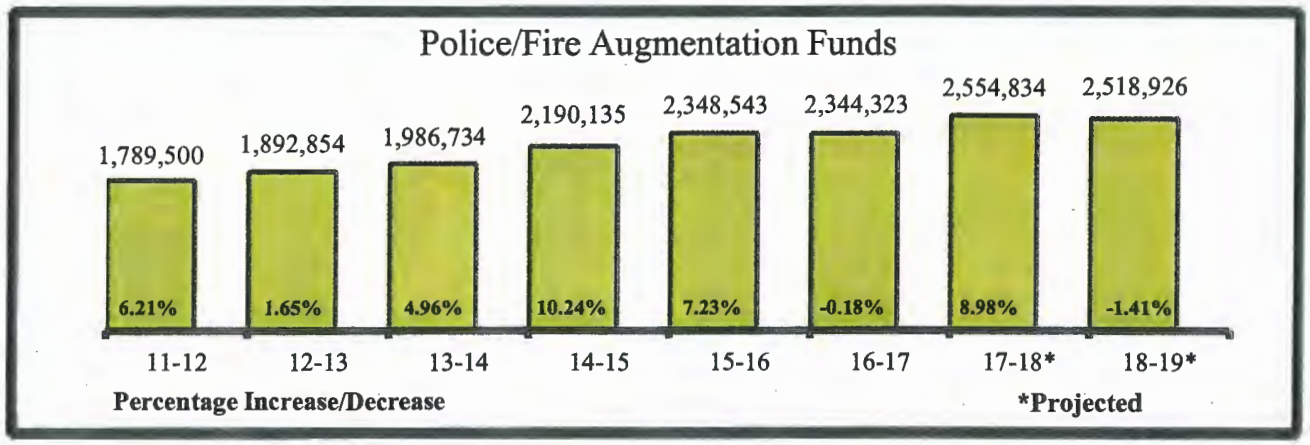
Assessment Districts – $2,182,113

Assessment District funds are established to permit the City to construct and Maintain improvements in new developments. Property assessments are collected from property owners within the assessment district for a proportional share of the improvements. Revenue projections are estimated by the City Engineer based on the needs of the assessment district, divided by the number of parcels not to exceed the maximum increase amount to homeowners per year. Revenues are projected to increase by 2.67% for FY 18-19.



Police/Fire Augmentation Funds - $2,518,926

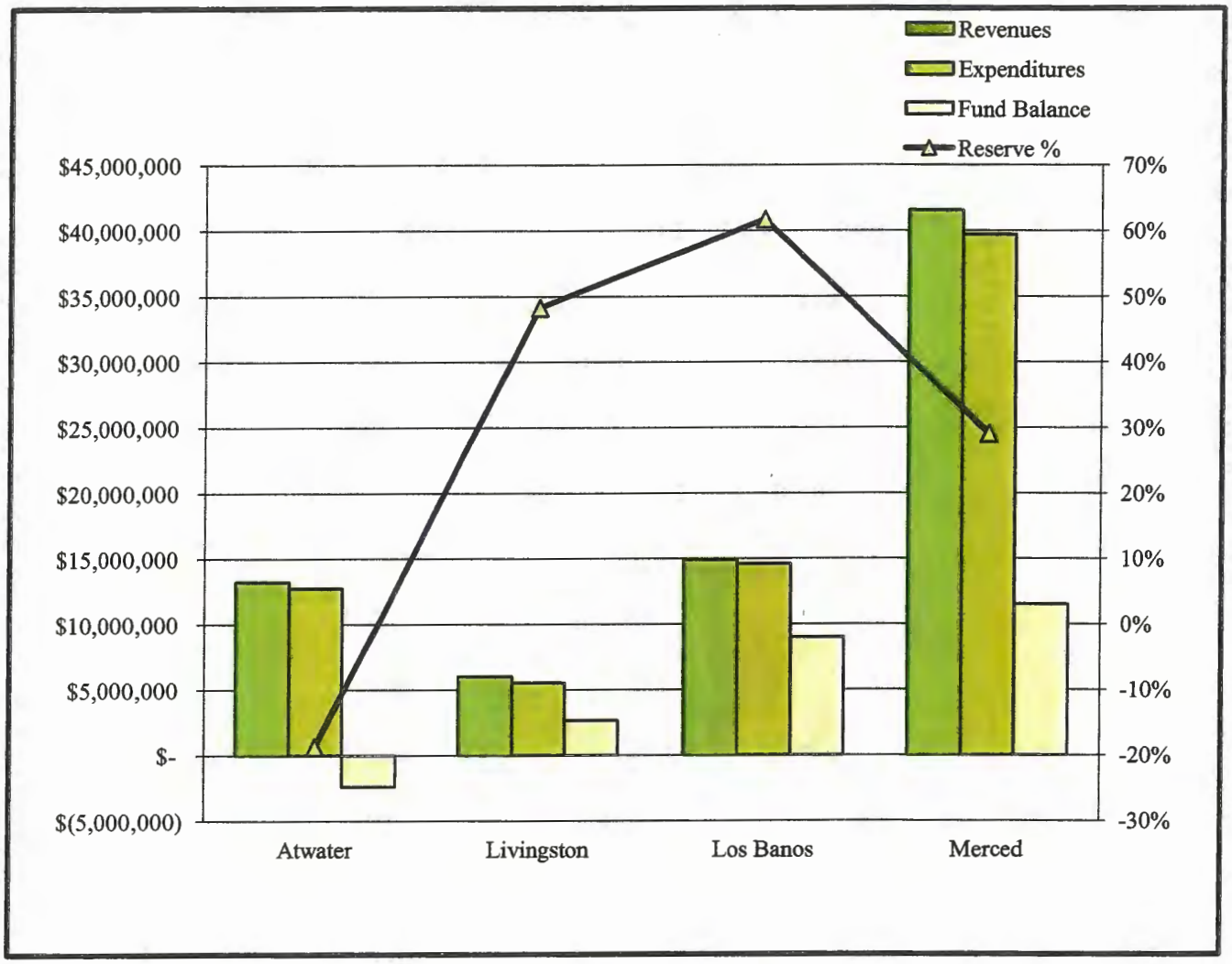
In November 2004, Los Banos Voters approved by 77.9% Measure P for 9-1-1, Fire protection, and Police services. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. A decrease of 1.41% is projected for FY 18-19



Comparison of Merced County Cities

General Fund Revenues, Expenditures, and Fund Balance

June 30, 2017



General Fund	Atwater	Livingston	Los Banos	Merced
Revenues	$ 13,237,918	$ 6,023,592	$ 14,910,812	$ 41,555,868
Expenditures	$ 12,756,473	$ 5,525,823	$ 14,605,478	$ 39,717,733
Fund Balance	$ (2,388,471)	$ 2,668,309	$ 9,017,100	$ 11,539,778
Reserve %	-19%	48%	62%	29%

Source: (1)Balance Sheet - Governmental Funds

(2)Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Note: Information not available for the City of Dos Palos and the City of Gustine

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Administration

Administration Department

City Manager

Alex Terrazas

City Departments

Oversee City Departments:

- Human Resources
- Community & Economic Development
- Finance
- Fire
- Information Technology
- Police
- Public Works

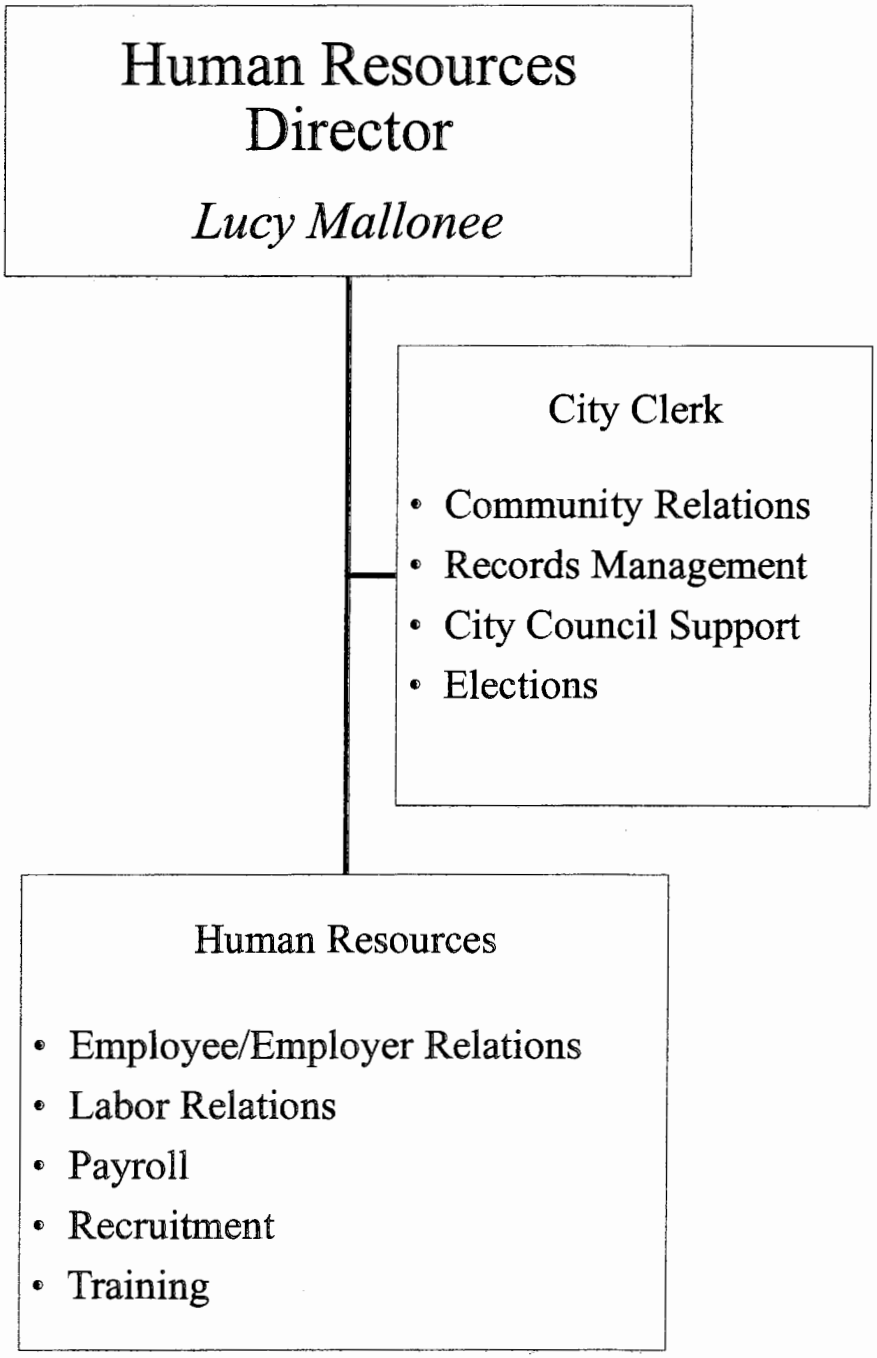
City Council Support & Administrative Services

- Respond to Council Inquiries
- Create & Update Council Policy & Administrative Directives
- Provide Staff Support for Council Committees
- Provide Public Information & Outreach
- Provide Government Access Cable Programming
- Prepare Agendas

Budget Management

- Oversees Revenue & Expenditures Forecasting
- Review & Make Budget Requests
- Prepare Operating Budget
- Monitor Budgets
- Monitor & Make Recommendations on Legislation Activites
- Research Special Projects

Human Resources Department



Finance Department

Finance Director

Sonya Williams

Financial Operations

- Accounts Payable
- Accounts Receivable
- Budget
- Cash Management
- Continuing Disclosure Report for Bond Issues
- Financial Audits
- Financial Planning/ Management
- Investments
- Grant Financial Reporting

Utilities Division

- Utility Bill Processing:
  - Water
  - Wastewater
  - Solid Waste

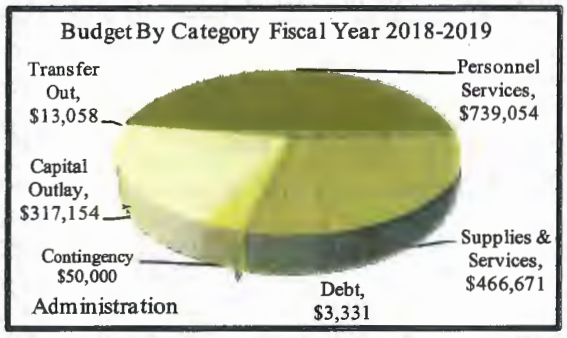
Mission Statement

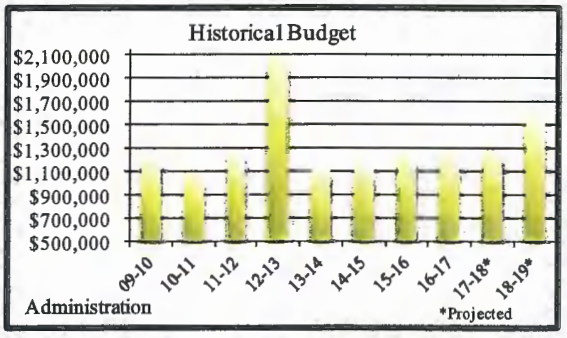
To serve the community with an emphasis on service and accountability by ensuring prompt and reliable service while also providing timely and accurate information to City Departments and the citizens of Los Banos; and to be sensitive and responsive to community needs and issues which affect the quality of life.

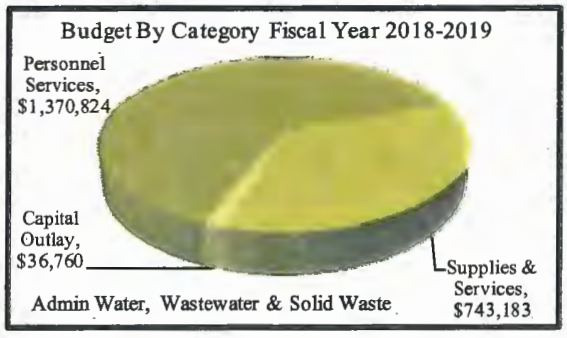
Overview of Services and Programs

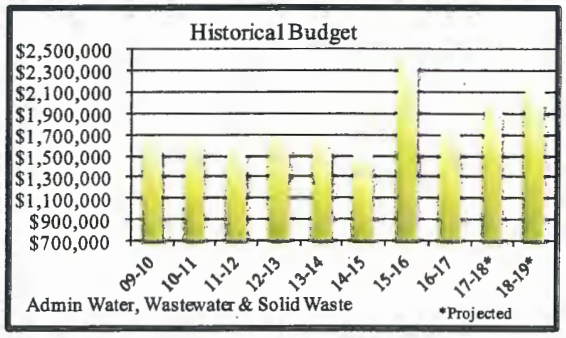
The City of Los Banos Administration Department is located in City Hall and consists of the offices for the City Manager, City Attorney, City Clerk, City Treasurer, Human Resources and Finance Department. The City Manager's goal is to provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, businesses, community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City records. The Administration Department provides support for all City departments and is proud to serve the public and answer any questions they may have.

Budget Summaries









Service Efforts and Accomplishments

City Manager:

- Providing exceptional, personal and dedicated service and assistance for the City of Los Banos in a caring and efficient manner to both internal and external customers.
- Taking ownership of community issues and questions by researching the issues, problem solving, offering alternatives, and making contacts for the citizens.
- Developing relationships within City departments to work together as a team.
- Providing direction and assistance to departments with special projects.

City Attorney:

- Provides general legal advice and representation on all matters affecting the City when requested by City Council, City Manager, Commissioners, Department Heads and other staff personnel as appropriate.
- Monitors and advises the City Council and staff of significant legislation and case law affecting the City.
- Reviews and approves as to legal form all ordinances, resolutions, agreements, contracts, and other documents of a legal nature as requested by the City Manager, City Council, or Department Heads.
- Renders opinions concerning City policies and procedures based on interpretation of State, County and City laws, and pursues limitation of City liability exposure.
- Reviews City's Development Agreements for accuracy to ensure appropriate fees are properly collected.

City Clerk:

- Ensures compliance with proper Federal, State and Local statutes and regulations.
- Records minutes for the City Council.
- Ensures proper agenda posting, public hearing notification and publication of all legal notices pertaining to the City Council.
- Prepares City Council Resolutions, Ordinances and Agreements for proper signatures and distribution.
- Updates and maintains the Los Banos Municipal Code and rosters for Boards and Commissions.
- Coordinates local elections along with Merced County Office of Elections.
- Administers Oaths of Office.
- Acts as custodian of City records and Official City Seal.
- Provides clerical support for the City Manager, City Attorney, Mayor and City Council.
- Ensures that all City departments follow Records Retention Policy.

Performance Measures

City Clerk	Fiscal Year 15/16	Fiscal Year 16/17	Fiscal Year 17/18*
Resolutions processed	68	118	103
Ordinances processed	14	13	7

*Estimates are used for Fiscal Year 2017-2018

City Treasurer:

- Maintains the cash management system of the City of Los Banos.
- Accurately monitors and forecasts expenditures and revenues in order to ensure City monies are invested to the fullest extent while maintaining safety and liquidity.
- Invests City Funds in such a manner that will provide the highest interest yield within the confines, policies, and legal statutes governing the City.
- Provides quarterly investment reports updating the City Council and the public on the activity of the City's current investments.

Human Resources:

- Coordinates informative workshops for City Employees in order to provide employees with an understanding of City benefits.
- Maintains and distributes updates to the City's Policy & Procedures manual.
- Maintenance and security of master personnel files for all City employees.
- Coordinates and handles labor negotiations for the Los Banos Police Officers Association, the Los Banos Police Sergeants Association, the Los Banos Dispatcher and Community Services Officers Association, and the Los Banos Fire Fighters Association.
- Recruits and retains a skilled and diverse workforce within the City.
- Assures compliance with employment related laws, regulations and court decisions.
- Works diligently with Department Heads to monitor and track employee performance evaluations.
- Responsible for processing the City's payroll and reporting payroll information to various agencies.
- Responsible for Risk Management.
- Responsible for the reporting of the Affordable Care Act.
- Updated job descriptions for all classifications.
- Updated the pre-employment physical process (Occu-Med).

Performance Measures

Human Resources	Fiscal Year 15/16	Fiscal Year 16/17	Fiscal Year 17/18*
Full-time employees hired	13	20	10
Part-Time employees hired	15	6	8
Total Recruitments Conducted	13	22	20
Checks/Direct Deposits Ran (per month)	369	381	383

*Estimates are used for Fiscal Year 2017-2018

Finance:

- Maintains the City's official accounting records, manages the City's financial system, monitors budgets, prepares cost analyses, and provides financial information to Department Heads to assist them with managing their department's operations.
- Administers the risk financing and insurance placement for the City.
- Responsible for Accounts Receivable which includes the billing and collecting of monies owed to the City while establishing and practicing proper cash handling procedures.

Finance (continued):

- Responsible for Accounts Payable which includes reviewing all invoices submitted to the City for authorization and validity and making sure those invoices are paid accurately and timely.
- Responsible for the Utility Billing Process which includes billing for the City's water, wastewater, and solid waste services, assisting customers in setting up utility accounts, and generating garbage service requests.
- Establishes collection procedures for all past due accounts and works to ensure the complete collection of all unpaid monies owed to the City.
- Provides customer service, answers questions, and assists the general public with requests for information.
- Monitors the City's grant funding and provides financial information for reporting purposes.
- Maintains fiscal accountability in the preparation of the City's annual budget which is the guiding factor in monitoring the revenues and expenditures needed for the City's operations.
- Participates in the City's annual audit process which ensures the accuracy and transparency of the City's financial reporting as required by the Governmental Accounting Standards Board (GASB).
- Responsible for all financial reporting related to the City which includes, but not limited to, Comprehensive Annual Financial Report (CAFR), Single Audit Report, State Controller's Reports, Annual AB 1600 Report, Annual Continuing Disclosure Report, and any other financial reports deemed necessary.
- Worked with all City Departments to compile a 5 year Capital Improvement Plan to address all City capital infrastructure, vehicle, and equipment needs.
- Received the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for the FY 2015-2016.
- Received the California Society of Municipal Finance Officers (CSMFO) Excellence in Operating Budget Award for 2017-2018.

Performance Measures

Utility Accounts	**Fiscal Year 15/16**	**Fiscal Year 16/17**	**Fiscal Year 17/18***
In House Credit Card Payments (per month)	779	826	901
Work Orders Taken (per month)	3,602	3,624	3,906
Auto Bill Payments (per month)	802	845	869
Utility Accounts Billed (per month)	11,390	11,676	11,909
On Line Credit Card Payments (per month)	3,007	3,390	3,746
Accounts Payable	**Fiscal Year 15/16**	**Fiscal Year 16/17**	**Fiscal Year 17/18***
Checks Ran (per Year)	5,983	6,025	5,850
Vendors Paid (per Year)	1,879	2,020	2,100

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Purchasing Ordinance – Review City-wide purchasing requirements and procedures.
- Review and update City Personnel Rules.
- Finish labor negotiations with all bargaining groups for contracts expiring June 2018.
    - Los Banos Fire Fighters Association
    - Los Banos Police Officers Association
    - Los Banos Police Sergeants Association
    - Los Banos Police Dispatchers/Community Service Officers Association
- Begin a Comprehensive User Fee Study and Full Cost Allocation Plan.
- Develop a plan to mitigate the changes to the CalPERS retirement plan.

City of Los Banos

Administration

2018-2019 Department Detail

Personnel Services

General Fund - Fund 100
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Water Admin, WW Admin, SW Admin
City Manager	1	40%	Water Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	62.5%	Water Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	62.5%	Water Admin, WW Admin, SW Admin
HR Technician	1	25%	Water Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Finance Director	1	25%	Water Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Water Admin, WW Admin, SW Admin
Accountant I	2	25%	Water Admin, WW Admin, SW Admin
Accounting Technician	1	40%	Water Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Water Admin WW Admin, SW Admin

Total Salaries (Including Overtime)	**$345,244**
Workmen's Compensation Insurance	$27,152
State Retirement (PERS)	$84,792
Social Security (FICA)	$26,411
Health Insurance	$99,829
Health Savings	$1,425
Health Insurance Reimb	$3,025
OPEB	$33,313
Retirees Health Insurance	$111,032
Life Insurance	$646
Unemployment Insurance	$1,695
Dental & Optical	$4,490
Total Benefits:	**$393,810**
Total Personnel Services:	**$739,054**

City of Los Banos
Administration
2018-2019

	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-410-100-101	Salaries	323,344	323,093	331,852	344,994
100-410-100-102	Part Time	2,526	0	0	0
100-410-100-103	Overtime	0	6	800	250
100-410-100-120	Benefits	324,075	327,814	329,265	309,018
100-410-100-121	Benefits-PERS	70,508	72,914	73,635	84,792
	Personnel Services	720,454	723,828	735,552	739,054
100-410-100-203	Equipment Repair & Maintenar	9,525	9,734	10,105	10,365
100-410-100-205	Facility Maintenance	8,892	4,138	4,000	4,000
100-410-100-231	Professional Services	150,097	164,598	165,000	167,000
100-410-100-232	Service Charges	0	0	26,000	29,000
100-410-100-233	Consulting Services	0	0	14,700	16,000
100-410-100-236	Medical Services	0	0	55	55
100-410-100-237	Recruitment	14,670	5,254	800	500
100-410-100-238	Technical Services	0	0	69,320	39,400
100-410-100-239	Elections	0	4,586	0	15,015
100-410-100-240	I.T. Services	21,727	23,311	31,947	30,001
100-410-100-250	Insurance	13,849	16,002	14,844	15,900
100-410-100-251	Memberships & Dues	38,236	37,853	44,960	46,500
100-410-100-252	Communications	1,164	1,164	1,320	1,400
100-410-100-253	Advertising	1,775	1,612	1,300	1,300
100-410-100-257	Travel & Training	15,539	14,803	16,000	16,000
100-410-100-259	Meetings & Events	4,152	756	5,050	5,600
100-410-100-260	Office Supplies	41,432	31,261	29,945	30,000
100-410-100-262	Uniform Expenses	0	0	60	60
100-410-100-264	Electricity & Gas	24,190	24,400	27,000	29,500
100-410-100-270	Special Programs	0	18,587	0	12,000
100-410-100-273	Special Departmental Exp.	4,335	4,485	14,800	8,550
100-410-100-274	Books & Periodicals	213	281	525	525
100-410-100-300	Cash Over/Under	(41)	(2)	0	0
	Supplies & Services	349,754	362,824	477,731	478,671
100-410-100-720	Building & Structures	0	0	0	300,000
100-410-100-752	Communication Equipment	0	5,764	0	17,154
100-410-100-770	Computer Equipment	0	881	0	0
	Capital Outlay	0	6,645	0	317,154

City of Los Banos
Administration
2018-2019

	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-410-100-881	Interest - Leases/Loans	4,560	4,158	3,756	3,331
	Interest - Debt Service	4,560	4,158	3,756	3,331
100-495-100-900	Contingency	8,522	21,628	50,000	50,000
	Contingency	8,522	21,628	50,000	50,000
100-498-000-000	Transfer Out	160,231	116,833	31,129	13,058
	Transfer Out	160,231	116,833	31,129	13,058
	Total Administration	$1,243,521	$1,235,915	$1,298,168	$1,601,268

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Hall phone system maintenance.

231-PROFESSIONAL SERVICES: Expenses for independent auditors, contracted legal services, California Municipal Statistics, Employee Relations, labor law posters, admin citation hearings, NeoGov and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease and Brinks services.

233-CONSULTING SERVICES: Expenses related to consultant for legislative representation services.

238-TECHNICAL SERVICES: Expenses related to revenue measure.

239-ELECTIONS: City's share for the November election to reimburse Merced County.

251-MEMBERSHIP & DUES: Expenses for memberships including – CSMFO, GFOA, IIMC, LAFCO, League of California Cities, City Clerk Association of California, Grant Registry Sam, Calpelra, International Council of Shopping Centers, CCMF and MCAG.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events, Employee Appreciation Event and 2 Employee meeting events.

270-SPECIAL PROGRAMS: Funds to be used for general homeless services upon approval by City Council in the amount $12,000.

273-SPECIAL DEPARTMENTAL EXPENSE: Budget and CAFR award applications, GASB CalPERS reports, OPEB Actuarial and Employee Longevity Awards.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Expenses related to construction of PAL field restrooms.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on the refinance of the City Hall/Fire Station C.O.P. & 2002 Land Lease Bond as an inter-fund loan from the Water Fund.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Administration.

TRANSFER OUT

498-000-000-TRANSFER OUT: Funds transferred out to the SLESF due to revenues not meeting expenditures.

City of Los Banos
City Hall Admin Fee
City Hall Impact Fee
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	CITY HALL ADMIN FEE				
202-410-100-231	Professional Services	0	0	40,475	2,500
	Supplies & Services	0	0	40,475	2,500
202-410-100-753	Specialized Equipment	5,000	0	0	0
	Capital Outlay	5,000	0	0	0
	Total City Hall Admin Fee	$5,000	$0	$40,475	$2,500
	CITY HALL IMPACT FEE				
304-410-100-231	Professional Services	0	1,910	0	0
	Supplies & Services	0	1,910	0	0
304-410-100-720	Building & Structures	0	21,600	224,666	0
304-410-100-722	Furniture & Fixtures	0	0	31,834	0
	Capital Outlay	0	21,600	256,500	0
	Total City Hall Impace Fee	$0	$23,510	$256,500	$0

City Hall Admin Fee

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses related to Development Impact Fee Study.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

City of Los Banos

Water Administration

2018-2019 Department Detail

Personnel Services

Water Admin - Fund 501
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, WW Admin, SW Admin
City Manager	1	20%	Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, WW Admin, SW Admin
HR Technician	1	25%	Admin, WW Admin, SW Admin
Admin Clerk I	1	25%	Admin, WW Admin, SW Admin
Finance Director	1	25%	Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, WW Admin, SW Admin
Accountant I	2	25%	Admin, WW Admin, SW Admin
Accounting Technician	1	20%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	34%	Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	WW Admin, SW Admin
Accounting Clerk I	2	34%	WW Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin, WW Admin, SW Admin

Total Salaries (Including Overtime)	**$237,592**
Workmen's Compensation Insurance	$18,911
State Retirement (PERS)	$48,621
Social Security (FICA)	$18,176
Health Insurance	$86,507
Health Savings	$1,797
Health Insurance Reimb	$3,025
OPEB	$30,843
Retirees Health Insurance	$5,310
Life Insurance	$598
Unemployment Insurance	$1,159
Dental & Optical	$4,157
Total Benefits:	**$219,104**
Total Personnel Services:	**$456,696**

City of Los Banos
Water Administration
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
501-410-100-101	Salaries	189,298	203,050	215,152	237,092
501-410-100-102	Part Time	5,894	3,074	429	0
501-410-100-103	Overtime	7	6	1,020	500
501-410-100-120	Benefits	129,734	136,493	169,219	170,483
501-410-100-121	Benefits-PERS	312,844	(78,404)	41,195	48,621
	Personnel Services	637,777	264,219	427,015	456,696
501-410-100-202	Fleet Repair & Maintenance	372	1,000	945	945
501-410-100-203	Equipment Repair & Maintenance	17,143	17,639	18,504	19,165
501-410-100-204	Fleet Services	1,147	1,463	1,555	1,613
501-410-100-205	Facility Maintenance	5,603	4,027	4,000	4,000
501-410-100-207	Rental - Land & Buildings	23,936	23,441	24,000	24,000
501-410-100-231	Professional Services	48,905	55,861	56,500	60,700
501-410-100-232	Service Charges	0	0	55,000	58,000
501-410-100-233	Consulting Services	0	0	3,250	3,500
501-410-100-236	Medical Services	0	0	50	50
501-410-100-237	Recruitment	6,807	3,399	400	500
501-410-100-238	Technical Services	0	0	8,400	0
501-410-100-239	Elections	0	4,376	0	5,015
501-410-100-240	I.T. Services	21,428	23,315	25,911	27,871
501-410-100-250	Insurance	8,581	10,254	10,774	11,940
501-410-100-251	Membership & Dues	239	251	250	250
501-410-100-252	Communications	1,065	893	1,000	1,025
501-410-100-253	Advertising	242	178	0	300
501-410-100-257	Travel & Training	5,051	7,651	9,000	10,000
501-410-100-259	Meetings & Events	0	0	500	635
501-410-100-260	Office Supplies	81,169	74,443	18,000	18,000
501-410-100-262	Uniform Expenses	0	0	60	60
501-410-100-265	Gasoline & Oil	239	203	212	212
501-410-100-273	Special Departmental Expenses	0	0	162	50
501-410-100-275	Bad Debt Expense	13,401	11,175	0	0
	Supplies & Services	235,327	239,569	238,473	247,831
501-410-100-752	Communication Equipment	0	4,117	0	12,254
501-410-100-770	Computer Equipment	0	144	0	0
	Capital Outlay	0	4,261	0	12,254
	Total Water Administration	$873,103	$508,049	$665,488	$716,781

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Hall phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, Ted Gaebler and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to consultant for legislative representation services.

239-ELECTIONS: City's share for the November election to reimburse Merced County.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO, GFOA, and International Council of Shopping Centers.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events, Employee Appreciation Event and 2 Employee meeting events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Wastewater Admin - Fund 502
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, Water Admin, SW Admin
City Manager	1	20%	Admin, Water Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, SW Admin
HR Technician	1	25%	Admin, Water Admin, SW Admin
Admin Clerk I	1	25%	Admin, Water Admin, SW Admin
Finance Director	1	25%	Admin, Water Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, SW Admin
Accountant I	2	25%	Admin, Water Admin, SW Admin
Accounting Technician	1	20%	Admin, Water Admin, SW Admin
Accounting Clerk II	1	33%	Admin, Water Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, SW Admin
Accounting Clerk I	2	33%	Water Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin, Water Admin, SW Admin

Total Salaries (Including Overtime)	**$236,420**
Workmen's Compensation Insurance	$18,814
State Retirement (PERS)	$52,642
Social Security (FICA)	$18,086
Health Insurance	$86,222
Health Savings	$1,779
Health Insurance Reimb	$3,025
OPEB	$30,648
Retirees Health Insurance	$5,310
Life Insurance	$594
Unemployment Insurance	$1,154
Dental & Optical	$4,130
Total Benefits:	**$222,404**
Total Personnel Services:	**$458,824**

City of Los Banos
Wastewater Administration
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
502-410-100-101	Salaries	186,017	200,391	213,038	235,920
502-410-100-102	Part Time	5,795	2,984	416	0
502-410-100-103	Overtime	7	6	1,002	500
502-410-100-120	Benefits	127,053	134,067	167,800	169,762
502-410-100-121	Benefits-PERS	275,854	19,736	41,429	52,642
	Personnel Services	594,725	357,183	423,685	458,824
502-410-100-202	Fleet Repair & Maintenance	372	1,000	945	945
502-410-100-203	Equipment Repair & Maintenance	17,143	17,639	18,504	19,165
502-410-100-204	Fleet Services	1,147	1,463	1,555	1,613
502-410-100-205	Facility Maintenance	5,603	4,027	4,000	4,000
502-410-100-207	Rental - Land & Buildings	23,936	23,441	24,000	24,000
502-410-100-231	Professional Services	47,329	55,732	56,500	60,700
502-410-100-232	Service Charges	0	0	55,000	58,000
502-410-100-233	Consulting Services	0	0	3,250	3,500
502-410-100-236	Medical Services	0	0	50	50
502-410-100-237	Recruitment	6,806	3,391	400	500
502-410-100-238	Technical Services	0	0	8,400	0
502-410-100-239	Elections	0	4,376	0	5,015
502-410-100-240	I.T. Services	21,428	23,315	25,911	27,871
502-410-100-250	Insurance	8,420	10,072	10,710	11,870
502-410-100-251	Membership & Dues	239	251	250	250
502-410-100-252	Communications	1,065	893	1,000	1,025
502-410-100-253	Advertising	140	56	0	200
502-410-100-257	Travel & Training	4,901	7,643	9,000	10,000
502-410-100-259	Meetings & Events	0	0	500	635
502-410-100-260	Office Supplies	81,169	74,442	18,000	18,000
502-410-100-262	Uniform Expenses	0	0	60	60
502-410-100-265	Gasoline & Oil	239	203	212	212
502-410-100-273	Special Departmental Expenses	0	0	162	50
502-410-100-275	Bad Debt Expense	11,850	11,048	0	0
	Supplies & Services	231,785	238,994	238,409	247,661
502-410-100-752	Communication Equipment	0	4,117	0	12,253
502-410-100-770	Computer Equipment	0	144	0	0
	Capital Outlay	0	4,261	0	12,253
	Total Wastewater Administration	$826,510	$600,438	$662,094	$718,738

Wastewater Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to contracting a consultant for lobbying services.

238-TECHNICAL SERVICES: Expenses related to a city wide organizational study, and the development of a reporting app.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos

Solid Waste Administration

2018-2019 Department Detail

Personnel Services

Solid Waste - Fund 510
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Mayor - Council Members	5	25%	Admin, Water Admin, WW Admin
City Manager	1	20%	Admin, Water Admin, WW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, WW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, WW Admin
HR Technician	1	25%	Admin, Water Admin, WW Admin
Admin Clerk I	1	25%	Admin, Water Admin, WW Admin
Finance Director	1	25%	Admin, Water Admin, WW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, WW Admin
Accountant I	2	25%	Admin, Water Admin, WW Admin
Accounting Technician	1	20%	Admin, Water Admin, WW Admin
Accounting Clerk II	1	33%	Admin, Water Admin, WW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin
Accounting Clerk I	2	33%	Water Admin, WW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin
			Water Admin, WW Admin

Total Salaries (Including Overtime)	**$236,423**
Workmen's Compensation Insurance	$18,816
State Retirement (PERS)	$48,715
Social Security (FICA)	$18,086
Health Insurance	$86,222
Health Savings	$2,181
Health Insurance Reimb.	$3,025
OPEB	$30,648
Retirees Health Insurance	$5,310
Life Insurance	$594
Unemployment Insurance	$1,155
Dental & Optical	$4,129
Total Benefits:	**$218,881**
Total Personnel Services:	**$455,304**

City of Los Banos
Solid Waste Administration
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
510-410-100-101	Salaries	186,016	200,389	212,588	235,923
510-410-100-102	Part Time	5,795	2,984	416	0
510-410-100-103	Overtime	7	6	1,002	500
510-410-100-120	Benefits	127,095	134,107	167,800	170,166
510-410-100-121	Benefits-PERS	202,190	41,546	39,798	48,715
	Personnel Services	521,102	379,032	421,604	455,304
510-410-100-202	Fleet Repair & Maintenance	371	1,000	945	945
510-410-100-203	Equipment Repair & Maintenance	17,143	17,639	18,504	19,165
510-410-100-204	Fleet Services	1,147	1,463	1,555	1,613
510-410-100-205	Facility Maintenance	5,603	4,027	4,000	4,000
510-410-100-207	Rental - Land & Buildings	23,936	23,441	24,000	24,000
510-410-100-231	Professional Services	47,329	57,307	56,500	60,700
510-410-100-232	Service Charges	0	0	55,000	58,000
510-410-100-233	Consulting Services	0	0	3,250	3,500
510-410-100-236	Medical Services	0	0	50	50
510-410-100-237	Recruitment	6,806	3,391	400	500
510-410-100-238	Technical Services	0	0	8,400	0
510-410-100-239	Elections	0	4,376	0	5,015
510-410-100-240	I.T. Services	21,428	23,315	25,911	27,871
510-410-100-250	Insurance	8,420	10,072	10,706	11,900
510-410-100-251	Membership & Dues	239	251	250	250
510-410-100-252	Communications	1,065	893	1,000	1,025
510-410-100-253	Advertising	140	56	0	200
510-410-100-257	Travel & Training	4,899	7,643	9,000	10,000
510-410-100-259	Meetings & Events	0	0	500	635
510-410-100-260	Office Supplies	81,169	74,442	18,000	18,000
510-410-100-262	Uniform Expenses	0	0	60	60
510-410-100-265	Gasoline & Oil	239	203	212	212
510-410-100-273	Special Departmental Exp.	0	0	162	50
510-410-100-275	Bad Debt Expense	17,795	18,323	0	0
	Supplies & Services	237,728	247,844	238,405	247,691
510-410-100-752	Communication Equipment	0	4,117	0	12,253
510-410-100-770	Computer Equipment	0	144	0	0
	Capital Outlay	0	4,261	0	12,253
	Total Solid Waste Administration	$758,830	$631,136	$660,009	$715,248

Solid Waste Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Accela software maintenance and The Phone Connection for City Hall phone system maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, Ted Gaebler and other miscellaneous professional services.

232-SERVICE CHARGES: Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

233-CONSULTING SERVICES: Expenses related to consultant for legislative representation services.

239-ELECTIONS: City's share for the November election to reimburse Merced County.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO, GFOA, and International Council of Shopping Centers.

259-MEETINGS/EVENTS: Expenses for City related business meetings and events, Employee Appreciation Event and 2 Employee meeting events.

273-SPECIAL DEPARTMENTAL EXPENSE: Employee Longevity Awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Community & Economic Development

Community & Economic Development Department

Community & Economic Development Director

Stacy Souza Elms

Planning

- Subdivision Review
- Annexations
- Area Plans
- Final Development Plans
- Site Plan Review
- Use Permits
- Variances
- Zoning
- General Plan
- Housing Element
- GIS
- Census
- Environmental Review/CEQA
- Business License

Grant Programs

- First Time Homebuyers Program
- Housing Rehab Program
- Neighborhood Stabilization Program
- Microenterprise
- Code Enforcement

Economic Development

- Retail & Industrial Recruitment
- Business Retention and Expansion
- Marketing
- Downtown Revitalization

Community and Economic Development

Mission Statement

The mission of the Los Banos Community and Economic Development Department is to guide community resources to attract capital and increase physical, commercial and business development, and job opportunities consistent with the goals of the General Plan while promoting and facilitating economic development. The Department's operating principles are to assist citizens and business customers, to promote public safety, livability, and economic vitality, and to create an environment that values the citizens of Los Banos and enhances their quality of life.

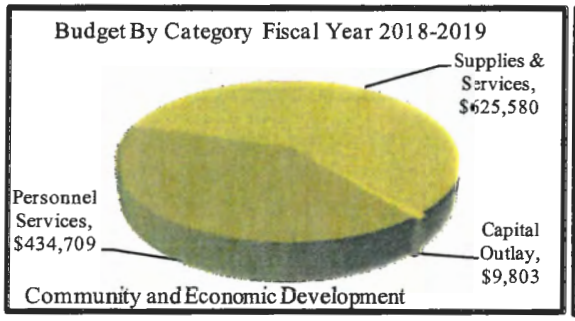
Overview of Services and Programs

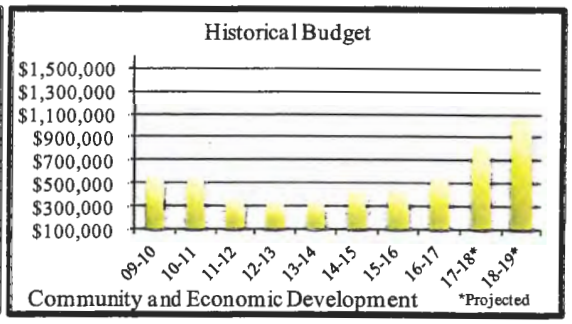
The Community and Economic Development Department regulates all land use and facilitates economic development within the city. Its staff advises the City Manager, Planning Commission, City Council, Economic Development Advisory Commission and general public on matters affecting physical land use and economic development in the City.

Proposed general plan amendments, zone changes, annexations, conditional use permits, Housing Element updates and changes to zoning or subdivision regulations and maps are prepared or reviewed by the department as are all environmental documents. The Community and Economic Development Department also conducts studies and develops ordinances to govern land use, distributes and archives existing land use data, maintains the City's GIS database and maintains and administers the City's Zoning Ordinance and General Plan policies. The department has taken over the responsibility of processing Business Licenses from the Finance Department and has implemented OpenCounter software to provide information and interactive tools related to land use regulations, economic development incentives, and industry-specific local permits for business owners.

The Community and Economic Development Department is working with Economic Development practitioners in Merced County to provide assistance to prospective developers, local businesses, and site selectors by providing demographic data and other marketing information. The department provides assistance to local and outside businesses for expansion and sustainability, as well as new start ups. In addition, the department is responsible for operating the digital sign at Pacheco Blvd and I Street.

Budget Summaries





Major Accomplishments/Service Efforts

The Community and Economic Development Department is focusing its service efforts on working with project proponents, business owners and citizens and is currently administering a number of current, long-range, development and economic development projects.
The following activities will be worked on and/or completed:

- General Plan Update
- Industrial Recruitment Strategy
- Los Banos History Mural Program
- Administer CDBG and HOME grant programs and re-use programs to assist businesses and citizens.
- Administer CDBG grant funding for Code Enforcement Services.
- Process development applications and permits.
- Preparation of multiple environmental documents for both applicant initiated and City projects.
- Business Park Master Plan
- Airport Relocation
- New Medical Complex
- Zoning Code Updates
- Downtown Strategic Plan
- Downtown Farmers Market
- Retail and Industrial Recruitment
- Updated the Business License Ordinance

Performance Measures

	15/16	16/17	17/18
Residential plan checks	710	844	569
Commercial/Industrial plan checks	78	84	66
Conditional Use Permits Completed	20	9	8
Final Development Plans Completed	2	3	0
General Plan Amendments Completed	2	1	2
Sign Reviews Completed	35	49	37
Site Plan Reviews Completed	10	11	1
Special Event Permits Processed	13	24	19
Temporary Use Permit Processed	5	17	13
Tentative Parcel Maps Completed	2	0	0
Tentative Tract Maps Completed	3	4	1
Zone Change Completed	2	1	0

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

Population growth is expected to continue to increase in 2018-2019 with the construction of new homes. There are currently 12 subdivisions under construction, with 8 more subdivisions ready for activity in the future. The City is currently issuing approximately 4 new single-family residential permits a week. Existing residential tentative maps are being finalized and existing infill areas are being mapped. Additionally, State and local incentive and grant programs will facilitate the rehabilitation of the existing housing stock and will provide housing opportunities for families. The Regional Housing Needs Allocation Plan dictates the types of housing that are most needed within the community.

The City will be developing a Downtown Strategic Plan to serve as a blueprint for the future of Los Banos' downtown development. The Plan will also include the study area of the Rail Corridor. The City will be looking for support from a steering committee of community leaders, which will involve significant discussion and dialogue with key stakeholders and the community.

The development of the Comprehensive Economic Development Strategy (CEDS) will play a key role in the economic growth of the community. The Plan will provide tools and strategies for the community to grow economically, create a competitive advantage, and attract more business and employment in Los Banos. The CEDS process has identified the importance of an Industrial Park on the Westside of Merced County, which the City is working with Merced County and land owners near Highway 165/Interstate-5 and Highway 152/Interstate-5. The City is exploring the option of relocating the Municipal Airport to a location outside of the City's growth area and working to attract a hospital to build a regional medical complex in the former location of the airport. The City is seeing a steady rise in its commercial growth and there are several new ground up projects being built with more that are in the entitlement stages.

Economic Development has been positive in the community with vacant buildings being occupied by regional retailers and industrial warehouse expansions. Staff has been working with a Retail Recruiter to attract various industries to locate in the City and to build a stronger and diverse economic base. In addition, the Community and Economic Development Department is developing an Industrial Recruitment Strategy to promote Los Banos as an attractive location for industrial development. The plan will identify what industries the City should be targeting and will develop a strategy to target those specific industries.

General Fund - Fund 100
Community & Economic Development - Department 419
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Community & Econ Dev Director	1	100%	
Associate Planner	1	100%	
Planning Technician	1	100%	
Total Salaries (Including Overtime)			**$231,589**
Workmen's Compensation Insurance			$18,200
State Retirement (PERS)			$60,946
Social Security (FICA)			$17,717
Health Insurance			$75,832
Health Savings			$600
OPEB			$19,500
Retirees Health Insurance			$6,161
Life Insurance			$378
Unemployment Insurance			$1,158
Dental & Optical			$2,628
Total Benefits:			**$203,120**
Total Personnel Services:			**$434,709**

City of Los Banos
Community & Economic Development
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-419-100-101	Salaries	108,317	129,452	211,776	228,089
100-419-100-103	Overtime	3,327	1,465	2,000	3,500
100-419-100-120	Benefits	80,458	92,523	141,851	142,174
100-419-100-121	Benefits-PERS	30,797	40,005	51,973	60,946
	Personnel Services	222,898	263,445	407,600	434,709
100-419-100-231	Professional Services	121,956	81,630	75,000	100,000
100-419-100-237	Recruitment	0	282	0	0
100-419-100-238	Technical Services	11,287	8,517	190,000	375,000
100-419-100-240	I.T. Services	6,302	11,493	16,420	12,812
100-419-100-250	Insurance	4,019	4,537	7,410	7,058
100-419-100-251	Memberships & Dues	950	1,260	1,200	1,200
100-419-100-252	Communications	655	1,242	1,260	1,300
100-419-100-253	Advertising	10,537	6,795	7,500	8,500
100-419-100-257	Travel & Training	5,746	10,402	10,000	10,000
100-419-100-259	Downtown Promotions	7,860	9,410	14,500	9,490
100-419-100-260	Office Supplies	899	3,844	3,791	5,440
100-419-100-269	Econ Dev Projects	24,683	145,455	104,000	90,000
100-419-100-270	Special Programs	6,625	1,321	0	788
100-419-100-273	Special Departmental Exp.	1,260	1,260	1,100	1,320
100-419-100-274	Books & Periodicals	146	123	150	150
100-419-100-278	Digital Sign	2,507	2,451	2,365	2,522
	Supplies & Services	205,432	290,022	434,696	625,580
100-419-100-740	Miscellaneous Equipment	6,521	0	0	0
100-419-100-752	Communication Equipment	0	3,294	0	9,803
100-419-100-770	Computer Equipment	0	54	0	0
	Capital Outlay	6,521	3,348	0	9,803
	Total Comm Econ Development	$434,851	$556,815	$842,296	$1,070,092

Community and Economic Development

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Outside professional support for planning services, architectural services, City Attorney, contract land use attorney, contract planning consultant, and other miscellaneous professional services.

238-TECHNICAL SERVICES: Costs associated with Master Plan Ordinance, Annexation Ordinance and General Plan Update.

259-DOWNTOWN PROMOTIONS: Costs associated with downtown street banners.

269-ECONOMIC DEVELOPMENT PROJECTS: Expenses related to Industrial Park Market Analysis, Retail Recruitment, Industrial Recruitment, and OpenCounter software, which will be utilizing assigned funds.

270-SPECIAL PROGRAMS: Costs associated with the mural program.

273-SPECIAL DEPARTMENTAL EXPENSE: Costs associated with rental of a storage unit for Community & Economic Development records.

278-DIGITAL SIGN: Costs associated with the digital sign on Pacheco Blvd. and I Street.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos
CDBG Micro Enterprise
Home Housing PI Rehab
Neighborhood Stabilization Program
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	CDBG MICRO ENTERPRISE PI				
262-429-140-238	Technical Services	2,000	160,142	174,224	40,608
	Supplies & Services	2,000	160,142	174,224	40,608
262-463-100-238	Technical Services	0	239	200	200
	Supplies & Services	0	239	200	200
262-498-000-000	Transfer Out	16,268	7,659	0	0
	Transfer Out	16,268	7,659	0	0
	Total CDBG Micro Enteprise PI	$18,268	$168,040	$174,424	$40,808
	HOME PI HOUSING REHAB				
293-463-100-238	Technical Services	0	525	0	0
	Supplies & Services	0	525	0	0
	Total Home PI Housing Rehab	$0	$525	$0	$0
	NEIGHBORHOOD STABILIZATION PI				
294-463-100-238	Technical Services	74,853	76,598	75,000	75,000
	Supplies & Services	74,853	76,598	75,000	75,000
	Total NSP Program Income	$74,853	$76,598	$75,000	$75,000

CDBG Microenterprise Program Income *(Community Development Block Grant)*

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Funding is for expenses related to CDGB programs. Including the contracted consultant who will perform Code Enforcement services in accordance with the CDBG Grant and for other miscellaneous services.

Neighborhood Stabilization Program Income *(NSP)*

SERVICES & SUPPLIES

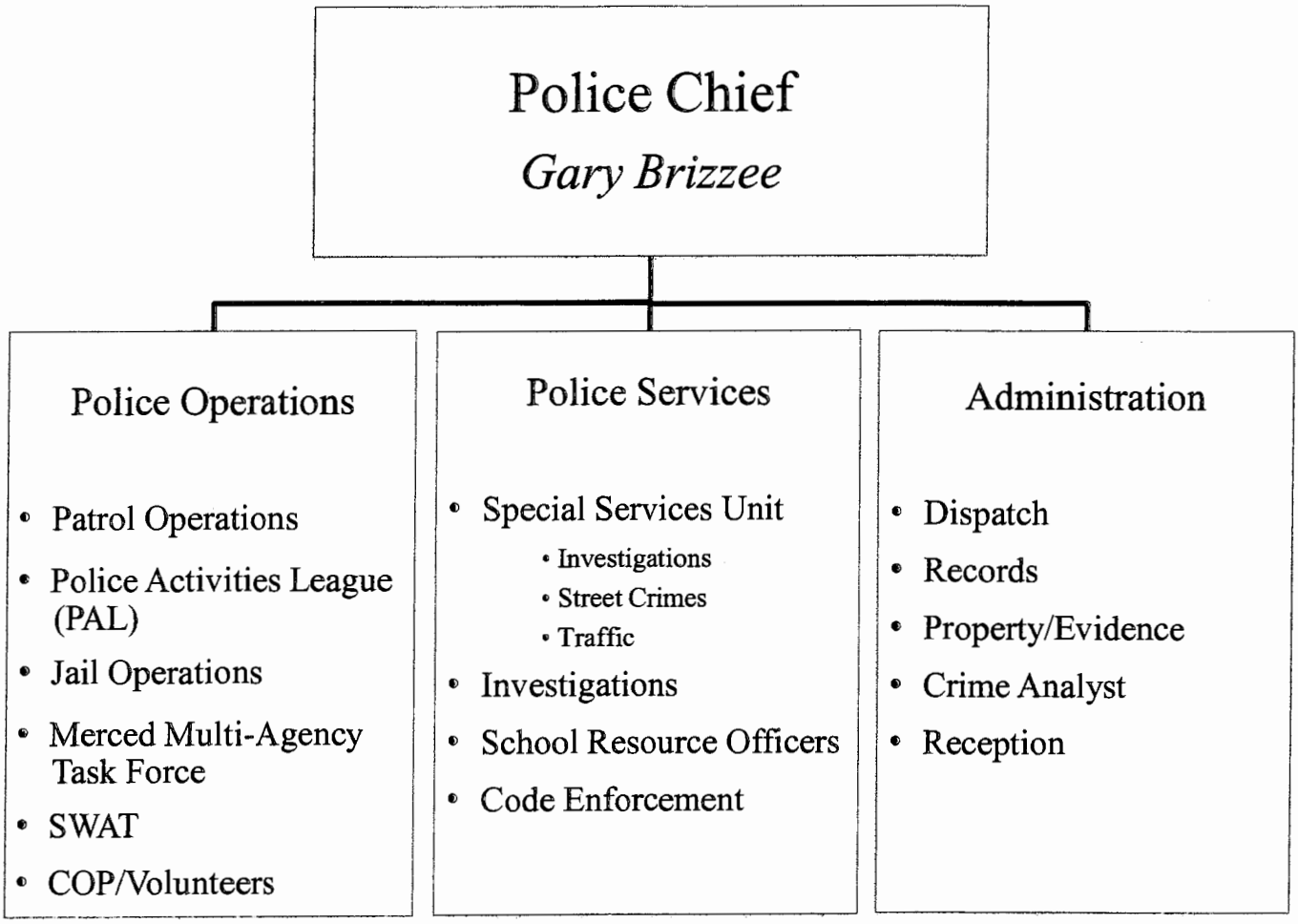
238-TECHNICAL SERVICES: Funding that is returned to the State on a quarterly basis that is generated from program income received from home loans and soft second loans.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Police

Police Department



Overview of Services and Programs

The Los Banos Police Department provides a wide array of services to the residents of Los Banos. The Department's motto is brief and to the point; we have pride in the service we provide to everyone and integrity in all our actions; more commonly referred to as:

"Pride in Service, Integrity in Action"

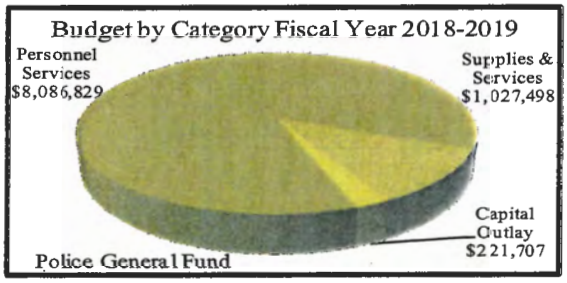
The core services provided by the Department include: 24 hours a day, 7 days a week response to emergency and non-emergency calls for service, identification of criminal activity, dispatch services, investigation of crimes, recruiting, hiring, and training of personnel, crime prevention and community outreach, traffic safety, maintenance of records, property and evidence, crime analysis, code enforcement, Police Activities League, maintaining and operating a Type-1 Jail, and community problem solving.

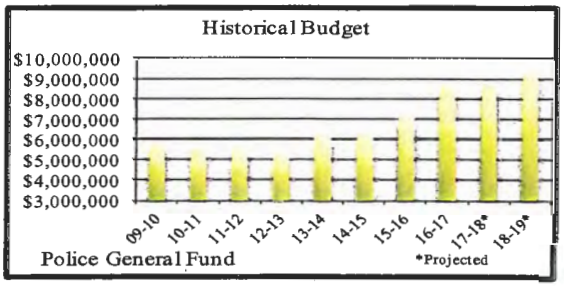
The Department is focused on community problem solving. Individual officers, patrol teams, and Code Enforcement staff are responsible for identifying problems and implementing solutions to these issues. Some of the Department Programs that further this effort include: the School Resource Officer Program, the Vehicle Abatement Program, the Graffiti Abatement and Adopt-A-Wall Program, the VITAL and Los Banos Volunteers for Animals Program, and Police Explorer Scout Program.

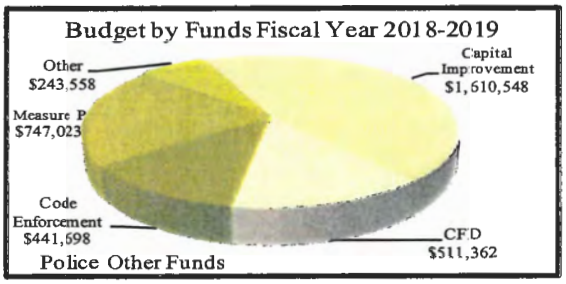
The Department continues to develop relationships with the community through programs such as 9-1-1 for Kids Educational Program, Graffiti Clean-Up Program, Gang and Drug Educational Programs, Coffee with a Cop events, Shop with a Cop, LBPD Food Drive, Lights on Los Banos, Spay and Neuter Program, and National Night Out.

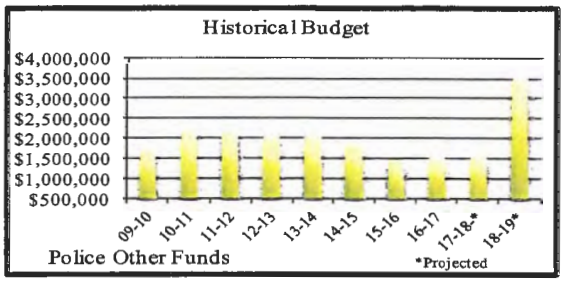
All Police Department personnel are committed to providing and participating in these activities and strive to ensure that the Department motto is being met.

Budget Summaries









Major Accomplishments/Service Efforts

The Police Department continues to work at combating and decreasing criminal activity within the City limits and lowering our Part 1 (Major) Crimes. Crime statistics for 2017 show an overall decrease from 2016. The Department continues to focus on reducing crime including incidents involving gangs, drugs and alcohol through enforcement, intervention and prevention techniques.

Part 1 Crimes	2013	2014	2015	2016	2017
Homicide	1	1	2	1	2
Rape	3	3	5	11	6
Robbery	31	29	39	35	41
Aggravated Assault	74	91	88	74	89
Burglary	256	207	309	253	220
Larceny	691	607	815	733	699
Motor Vehicle Theft	107	87	243	175	162
Grand Totals	1163	1025	1501	1282	1219

Patrol Division

The Patrol Division utilizes uniformed officers to: respond to emergencies and calls for service, conduct preliminary investigations of criminal activity, enforce state and City laws and statutes, apprehend criminals, enforce traffic laws, conduct routine traffic collision investigations, control disturbances, manage unusual incidents, implement crime prevention strategies, and provide other public safety related services as directed. Calls for Service increased at rate of 17% from 2016 to 2017 with staffing of up to 26 officers spread over six patrol teams.

	2013	2014	2015	2016	2017
Calls for Service	24,700	26,216	28,876	30,250	35,508
Total Citations	4,590	4,176	4,132	5,352	4,588
Total Arrests	2,307	2,322	2,352	2,755	2,638

Investigations Division

The Investigations Division provides investigation of a variety of criminal activity, including homicides, assaults, robberies, burglaries, major frauds, and child and elder abuse. The division is supervised by the Investigations Sergeant and staffed with four (4) Detectives. The Investigations Division investigated over 500 cases in 2017 and served 118 search warrants and conducted 60 tactical operations.

A fifth Detective is assigned to the MAGNET county-wide task force. The task force is dedicated to reducing drug and gang related crimes. In 2017, the Los Banos Police Detective assigned to MAGNET completed 12 search warrants and made 16 arrests for large scale gang and narcotic investigations.

Code Enforcement Division

The Code Enforcement team has two separate functions:

1. Community Preservation
2. Animal Control

Code Enforcement staff assigned to community preservation address concerns of unsafe, unhealthy, and unsightly conditions within the community. These efforts are handled by the Administrative Sergeant, Code Enforcement Officer, and Administrative Clerk. The City has also entered into a contract with CSG Consultants for Code Enforcement issues within an assigned census tract. This contract is part of a three (3) year grant that was awarded to the City.

Abandoned Vehicles Cited: 375	Total Administrative Citations: 802	Substandard Buildings Demolished: 1

Animal Control

Animal Control is staffed by one (1) Code Enforcement Officer and one (1) part time Community Service Officer. The Los Banos Volunteers for Animals (LBVFA) assists in maintaining the shelter and caring for the animals. The Department is very appreciative of our volunteer staff. Their commitment to animals and the community is remarkable. Thanks to the work of our Code Enforcement Officer, Jason Martin and the hours donated by the Los Banos Volunteers for Animals (LBVFA) they were able to save approximately 82% of the animals impounded at the shelter in 2017. The Animal Control Division handled over 2,000 calls for service during 2017.

Sent to Rescue – 1,126 **Adopted/Fostered – 292** **Claimed by Owner - 295**

The following table shows the comparison of animals impounded over the last several years:

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Animals	2,151	2,301	2,190	2,192	2,378	2,237	2,406	2,398	2,446	2,347	2,102

Police Activities League

Our Police Activities League (PAL) continues to be the best run program in the region thanks to Officer Noah Jones and VITAL volunteer Rosemarie Santos. Rosemarie personally volunteered 2,000 hours in 2017 to help make PAL such a success. PAL is also supported through volunteers who assist and coach for the PAL Programs. The PAL Program has been active in Los Banos for 28 years and is responsible for programs such as Junior Giants, Girl's Softball, Sober Grad, Flag Football, and the Kops for Kids Toy Drive.

Jail / Community Services Officers

The Police Department maintains a Type-1 jail facility that is used by several local law enforcement agencies. The jail is staffed by up to six (6) Community Service Officers (CSOs) who are responsible for the intake and care of inmates. Maintenance of the jail is a stringent and rigid process that is subject to thorough County and State inspections.

2017 Male Inmate Bookings: 1,462	2017 Female Inmate Bookings: 264	2017 Total Bookings: 1,726

Communications Center

The Communications Center was staffed in 2017 by ten (10) Police Dispatchers. Dispatchers handle both emergency and non-emergency calls for service 24 hours a day, 7 days a week. As the first point of contact, Dispatchers handled 49,516 calls for service including both Police and Fire incidents and answered 19,047 9-1-1 calls in 2017.

The Communications Center Dispatcher is the vital link between the citizen and the officer who will be sent to the call. Not only do they relay information from the caller to the officer in the field, they have the ability to access several different law enforcement databases to obtain critical information that will assist the patrol officer.

Records Division

The Records Division maintains records including crime reports, traffic collisions, citations, and citizen information reports. The Records Division is staffed with three (3) full time and one (1) part time Administrative Clerks. Records Clerks processed over 10,000 case reports during 2017. Records Staff provide assistance to citizens and other agencies with crime reports, collision reports, ticket sign-offs, local background checks, fingerprinting, and other services as needed.

Property / Evidence

The Property/Evidence Division is staffed by one (1) full time technician who is responsible for managing all property and evidence that comes into the Police Department. In 2017, the technician processed over 3,000 pieces of property and/or evidence. Included in the items were 35 firearms, 15 replica firearms/weapons, and over 240 illegal substances.

Volunteer Program

The Department's volunteer program, Volunteers Interacting to Advance Law enforcement (VITAL) continues to be a great helping hand. The Department is proud to have 34 volunteers with 22 assigned to assist with Police Department functions and 12 assigned to assist at the Animal Shelter.

In 2017, volunteers assigned to the Police Department logged over 1,500 hours volunteering at community and Department events. Some of the duties include traffic control at Spring and Fall Street Fairs, Veteran's Parade, May Day Parade, National Night Out, Harvest of Fun, and the Christmas Parade. They also spend hours patrolling our City to document road hazards, abandoned vehicles and report graffiti.

During 2017, the Animal Shelter Volunteers (LBVFA) volunteered over 4,100 hours of service to ensure the Animal Shelter is open to the public on Saturdays from 12 p.m. to 4 p.m. The volunteers also donate their time during the week to maintain the shelter and take care of the animals that are temporarily housed there. Their work helps to contribute to the 82% save rate for Animal Control Services.

Goals for Fiscal Year 2018-2019

The Police Department continues to work at combating and decreasing criminal activity within the City limits and lowering our Part I (Major) Crimes. The Department continues to focus on reducing incidents of gang, drug and alcohol activities through enforcement, intervention and prevention techniques.

- Increase Community Partnership and Community Outreach Programs
- Increase directed enforcement to suppress and prevent crime
- Reduce incidents of traffic related injuries and fatalities through enforcement efforts
- Maintain/increase staffing levels
- Animal Control Education Program
- Focus efforts on our Code Enforcement violations
- Continue to focus on professional training opportunities for staff to meet Department training needs, state standards and community expectations

Future Outlook

- Continue to implement Department growth strategies to meet the growing service demands of our community.
- Continue to work with other staff in other City departments to develop plans for a new Police Department building.
- Develop a 5-year staffing plan based on the needs of the City, increases in population, increases in Los Banos Economic Development, and thorough analysis of crime trends and police calls for service.
- Implement Advanced Correctional Training for Jail staff to include firearms and transportation standards.

- Continue development and recruitment for a Police Reserve Program and VITAL Volunteer Program. The Police Department is able to offer many community programs due to the dedication of our current volunteers. Continued success of our program is dependent upon the recruitment of new volunteers.

General Fund - Fund 100
Police - Department 421
Police Services - Activity 140

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Chief	1	100%	
Commander	2	100%	
Sergeant	7	100%	
Police Officer	24	100%	
Police Services Manager	1	100%	
Dispatch Supervisor	1	100%	
Dispatcher	10	100%	
Community Service Officer	4	100%	
Public Safety Custodian	1	100%	
Property Evidence Technician	1	100%	
Admin Clerk I	3	100%	
Part-time		100%	
Total Salaries (Including Overtime)			**$4,400,552**
Workmen's Compensation Insurance			$342,300
State Retirement (PERS)			$1,080,246
Social Security (FICA)			$336,642
Health Insurance			$1,073,603
Health Savings			$16,200
OPEB			$357,500
Retirees Health Insurance			$295,797
Life Insurance			$6,930
Unemployment Insurance			$21,826
Dental & Optical			$48,181
Total Benefits:			**$3,579,224**
Total Personnel Services:			**$7,979,775**

City of Los Banos

Police-RAN

2018-2019 Department Detail

Personnel Services

General Fund - Fund 100
Police - Department 421
Special Services - RAN - Activity 160

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Community Service Officer	1	100%	
Total Salaries (Including Overtime)			**$32,118**
Workmen's Compensation Insurance			$1,294
State Retirement (PERS)			$2,359
Social Security (FICA)			$2,457
Health Insurance			$22,654
Health Savings			$600
OPEB			$6,500
Retirees Health Insurance			$0
Life Insurance			$126
Unemployment Insurance			$161
Dental & Optical			$875
Total Benefits:			**$37,028**
Total Personnel Services:			**$69,146**

City of Los Banos
Police
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-421-140-101	Salaries	2,931,050	3,358,999	3,606,321	3,988,552
100-421-140-102	Part-Time	63,611	16,541	11,900	12,000
100-421-140-103	Overtime	392,416	492,890	600,000	400,000
100-421-140-120	Benefits	1,980,385	2,095,336	2,209,600	2,498,977
100-421-140-121	Benefits-PERS	927,351	1,018,598	1,102,282	1,080,246
	Personnel Services	6,294,814	6,982,363	7,530,103	7,979,775
100-421-140-201	Grounds Maintenance	1,554	1,090	4,600	6,000
100-421-140-202	Fleet Repair & Maintenance	59,696	75,000	85,533	85,533
100-421-140-203	Equipment Repair & Maintenance	32,694	41,016	36,000	27,000
100-421-140-204	Fleet Services	58,804	65,011	67,118	69,641
100-421-140-205	Facility Maintenance	6,750	10,823	10,000	10,000
100-421-140-231	Professional Services	37,925	28,704	35,000	31,000
100-421-140-237	Recruitment	7,501	7,092	10,000	10,000
100-421-140-238	Technical Services	13,770	17,626	15,000	15,000
100-421-140-240	I.T. Services	141,231	178,789	213,358	215,357
100-421-140-250	Insurance	124,817	151,547	166,124	162,487
100-421-140-252	Communications	12,771	12,824	13,000	15,000
100-421-140-257	Travel & Training	38,018	54,001	55,565	51,065
100-421-140-260	Office Supplies	41,708	49,110	45,000	45,000
100-421-140-262	Uniform Expenses	19,084	21,286	20,550	20,050
100-421-140-264	Electricity & Gas	58,797	58,476	65,000	69,550
100-421-140-265	Gasoline & Oil	90,738	77,168	98,215	98,215
100-421-140-267	General Materials & Supplies	0	5,933	0	9,000
100-421-140-269	Canine Expenses	0	0	4,000	8,000
100-421-140-270	Special Programs	3,708	10,994	8,500	10,500
100-421-140-271	Parking Fees	6,768	12,660	8,500	8,500
100-421-140-273	Special Departmental Exp.	17,824	19,866	21,500	21,500
	Supplies & Services	774,157	899,015	982,563	988,398
100-421-140-710	Land Purchase	0	0	100,000	10,000
100-421-140-750	Vehicles	80,983	343,496	85,000	115,000
100-421-140-751	Radio Equipment	0	0	60,000	0
100-421-140-752	Communication Equipment	0	2,752	0	90,522
100-421-140-753	Specialized Equipment	45,413	6,012	20,000	0
100-421-140-754	Police Canine	0	15,144	0	0
100-421-140-770	Computer Equipment	0	455,195	3,100	6,185
	Capital Outlay	126,396	822,598	268,100	221,707
Special Services					
100-421-150-103	Overtime	1,612	0	0	15,000
	Personnel Services	1,612	0	0	15,000

City of Los Banos
Police
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-421-150-267	General Material & Supplies	0	3,327	15,100	30,000
	Supplies & Services	0	3,327	15,100	30,000
100-421-160-101	Salaries	0	0	5,000	32,118
100-421-160-102	Part Time	12,717	8,910	0	0
100-421-160-120	Benefits	1,005	682	6,500	34,669
100-421-160-121	Benefits-PERS	855	617	450	2,359
	Personnel Services	14,576	10,208	11,950	69,146
100-421-160-252	Communications	9,118	9,361	9,100	9,100
	Supplies & Services	9,118	9,361	9,100	9,100
100-421-170-103	Overtime	26,642	37,754	15,350	22,908
100-421-170-120	Benefits	1,972	1,011	0	0
	Personnel Services	28,614	38,765	15,350	22,908
100-421-180-103	Overtime	0	3,136	0	0
100-421-180-120	Benefits	0	240	0	0
	Personnel Services	0	3,376	0	0
	Total Police	$7,249,287	$8,769,012	$8,832,266	$9,336,034

SERVICES & SUPPLIES

201- GROUNDS MAINTENANCE: Includes pest control service for Police facilities and Kingsview contract.

203-EQUIPMENT REPAIR & MAINTENANCE: Funding provided in this category is used for maintenance and/or purchase of batteries, special police equipment, vehicle cleaning supplies and services, radio repair and purchases, and other supplies. Funding is also used for computer software maintenance/licensing including: Capture Tech, Coplogic, Critical Reach, West Publishing, GIS Mapping, RIMS, Copware.

231-PROFESSIONAL SERVICES: Funding in this category is used to pay the police portion of City Attorney fees; sexual assault examinations, legal fees related to police policy maintenance and legal text, and other legal fees.

238-TECHNICAL SERVICES: Funding provided in this category is used for laboratory fees for such items as drug analysis, employee drug testing and automated fingerprint analysis.

257-TRAVEL & TRAINING: Funding in this category is used to pay costs associated to tuition, transportation, meals, lodging, and related expenses for personnel assigned to attend formal training schools, seminars, trials, hearings or local business meetings. These funds are also used to pay tuition reimbursement for approved school expenses as authorized; and payment of membership dues in approved professional organizations for selected personnel. Funding may also be used to purchase training equipment and ammunition.

269-CANINE EXPENSES: Funding in this category is used to cover training, veterinary care, and other expenses related to the police canine program.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding in this category is to provide support of the Explorer Post for training and purchase of special equipment and related expenses. These funds also support VITAL volunteer program activities and community outreach by providing training, special equipment and other related items.

271-PARKING FEE: State mandated surcharges assessed against parking citation revenue.

273-SPECIAL DEPARTMENTAL EXPENSES: Funding from this category includes the following: evidence destruction, undercover operations (narcotic buy money, payment of informants, cost for informant transportation, meal, and lodging), community promotions, advertising, jail supplies (clothing, footwear, mattresses, bedding, cleaning materials, paper products, food and beverages, medical bills, and miscellaneous supplies for prisoners), Special Service Unit supplies and equipment, employee longevity awards, and a Walmart Grant Shop with a Cop at $2,000.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the purchase of land for a new Police Facility that will be utilizing assigned funds.

750-VEHICLES: Funds committed for the purchase of police vehicles and equipment associated with police vehicles.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

770-COMPUTER EQUIPMENT: Funding for IRIMS.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

City of Los Banos

Code Enforcement

2018-2019 Department Detail

Personnel Services

Code Enforcement - Fund 100
Code Enforcement - Department 429
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Code Enforcement Officer	3	100%	
Admin Clerk II	1	50%	Public Safety Augmentation Police
Community Services Officer	1	100%	

Total Salaries (Including Overtime)	**$211,228**
Workmen's Compensation Insurance	$10,602
State Retirement (PERS)	$38,220
Social Security (FICA)	$16,159
Health Insurance	$81,198
Health Savings	$1,800
OPEB	$29,250
Retirees Health Insurance	$4,168
Life Insurance	$567
Unemployment Insurance	$1,056
Dental & Optical	$3,942
Total Benefits:	**$186,962**
Total Personnel Services:	**$398,190**

City of Los Banos
Code Enforcement
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-429-100-101	Salaries	112,022	94,084	119,922	209,228
100-429-100-102	Part Time	7,736	5,228	10,540	0
100-429-100-103	Overtime	1,804	631	2,000	2,000
100-429-100-120	Benefits	53,744	57,149	64,300	148,742
100-429-100-121	Benefits-PERS	22,336	23,703	28,355	38,220
	Personnel Services	197,643	180,794	225,117	398,190
100-429-100-201	Grounds Maintenance	873	2,565	300	300
100-429-100-205	Facility Maintenance	350	1,933	2,150	2,150
100-429-100-231	Professional Services	5,646	7,532	8,000	6,500
100-429-100-236	Veterinary Services	845	524	900	900
100-429-100-237	Recruitment	0	1,779	0	0
100-429-100-238	Technical Services	1,372	2,299	600	1,000
100-429-100-250	Insurance	5,262	5,898	6,421	6,155
100-429-100-252	Communications	412	288	800	800
100-429-100-257	Travel & Training	1,653	50	1,043	2,000
100-429-100-260	Office Supplies	3,666	2,862	3,200	3,200
100-429-100-262	Uniform Expense	700	500	823	823
100-429-100-264	Electricity & Gas	4,571	5,607	6,003	6,003
100-429-100-267	General Materials & Supplies	1,468	616	1,177	1,177
100-429-100-270	Special Programs	295	443	500	500
100-429-100-273	Spay/Neuter Program	7,725	8,343	10,000	9,000
100-429-100-275	Bad Debt Expense	36,275	25,702	0	0
	Supplies & Services	71,112	66,939	41,917	40,508
100-429-100-750	Vehicles	0	11,000	0	0
	Capital Outlay	0	11,000	0	0
Special Services					
100-429-170-231	Professional Services	0	0	2,500	2,500
100-429-170-260	Office Supplies	750	200	500	500
100-429-170-273	Spay/Neuter Program	4,390	0	0	0
	Supplies & Services	5,140	200	3,000	3,000
	Total Code Enforcement	$273,895	$258,933	$270,034	$441,698

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding from this category is used for Attorney legal fees associated with code violations and costs associated with the abandoned vehicle abatement program.

236-VETERINARY SERVICES: Funding from this category is used for payment of veterinarian fees for treatment of sick or injured stray animals.

238-TECHNICAL SERVICES: Funding from this category is used for costs related to euthanasia and disposal of deceased animals. Funding from this category is also used for computer services and software maintenance agreements and technical services.

270-SPECIAL PROGRAMS: Funding from this category is used for payment of vaccine and veterinarian fees during the annual Dog Clinic and purchase of dog license tags. It is also used to support the activities of the Animal Control Volunteers.

273-SPAY/NEUTER PROGRAM: Funding from this category is used to continue the spay/neuter voucher program.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Public Safety Augmentation-Police - Fund 236
Police - Department 421
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	3	100%	
Community Service Officer	1	100%	
Crime Analyst	1	100%	
Admin Clerk II	1	50%	Code Enforcement
Total Salaries (Including Overtime)			**$345,396**
Workmen's Compensation Insurance			$27,302
State Retirement (PERS)			$74,018
Social Security (FICA)			$26,423
Health Insurance			$109,330
Health Savings			$2,400
OPEB			$35,750
Retirees Health Insurance			$0
Life Insurance			$693
Unemployment Insurance			$1,727
Dental & Optical			$4,817
Total Benefits:			**$282,461**
Total Personnel Services:			**$627,857**

City of Los Banos
Prevention Underage Drinking
Asset Forfeiture
Public Safety Augmentation
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
PREVENTION UNDERAGE DRINKING					
204-421-140-270	Special Programs	1,000	1,000	500	500
204-421-140-275	Bad Debt Expense	690	602	0	0
	Supplies & Services	1,690	1,602	500	500
	Total Prevention Underage Drinking	$1,690	$1,602	$500	$500
ASSET FORFEITURE					
235-421-170-267	General Materials & Supplies	21,411	8,493	6,000	20,000
	Supplies & Services	21,411	8,493	6,000	20,000
235-421-170-750	Vehicles	0	1,966	0	0
	Capital Outlay	0	1,966	0	0
	Total Asset Forfeiture	$21,411	$10,459	$6,000	$20,000
PUBLIC SAFETY AUGMENTATION					
236-421-100-101	Salaries	201,430	238,746	269,370	330,396
236-421-100-103	Overtime	12,448	18,297	24,000	15,000
236-421-100-120	Benefits	128,493	165,162	200,677	208,443
236-421-100-121	Benefits-PERS	43,556	47,912	44,400	74,018
	Personnel Services	385,927	470,118	538,447	627,857
236-421-100-240	IT Services	51,279	49,615	78,583	60,386
236-421-100-257	Travel & Training	0	3,000	0	7,000
236-421-100-262	Uniform Expenses	0	0	0	1,680
236-421-100-270	Special Equipment	34,111	21,130	10,000	50,000
236-421-100-273	Special Departmental Expense	0	0	0	100
	Supplies & Services	85,390	73,745	88,583	119,166
236-421-100-753	Specialized Equipment	0	22,672	0	0
236-421-100-770	Computer Equipment	0	11,117	0	0
	Capital Outlay	0	33,789	0	0
Special Services					
236-421-180-101	Salaries	68,652	0	0	0
236-421-180-103	Overtime	10,111	0	0	0
236-421-180-120	Benefits	40,332	0	0	0
236-421-180-121	Benefits-PERS	26,340	0	0	0
	Personnel Services	145,435	0	0	0
	Total Public Safety Augmentation	$616,752	$577,653	$627,030	$747,023

Prevention Underage Drinking

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding in this category is used for prevention of underage drinking, such as Grad Nite, enforcement operations and other educational/preventative strategies.

Asset Forfeiture

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funding will be used to purchase bullet proof vests, ammunition, tasers, taser cartridges and other miscellaneous equipment for front line police officers, as well as, drug prevention and intervention endeavors.

Police Public Safety Augmentation

SERVICES & SUPPLIES

270-SPECIAL EQUIPMENT: Funding provided in this category is used to maintain CLETS/DOJ services, cellular/air card MDC communications, software licenses and computer purchases and repairs related to PD Mobile Data Computers.

273-SPECIAL DEPARTMENTAL EXPENSE: Funding is for employee longevity awards.

City of Los Banos

SLESF - COPS Program

2018-2019 Department Detail

Personnel Services

SLESF - COPS Program - Fund 237
Police - Department 421
Special Services - Activity 170

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	1	100%	
Total Salaries (Including Overtime)			**$74,815**
Workmen's Compensation Insurance			$8,079
State Retirement (PERS)			$7,802
Social Security (FICA)			$5,723
Health Insurance			$8,763
OPEB			$6,500
Retirees Health Insurance			$0
Life Insurance			$126
Unemployment Insurance			$374
Dental & Optical			$875
Total Benefits:			**$38,243**
Total Personnel Services:			**$113,058**

City of Los Banos
SLESF-COPS Program
JAG Edward Byrne Grant
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	SLESF COPS PROGRAM				
237-421-170-101	Salaries	68,949	70,125	78,426	59,815
237-421-170-103	Overtime	22,815	11,487	2,500	15,000
237-421-170-120	Benefits	40,906	45,313	50,903	30,441
237-421-170-121	Benefits-PERS	26,454	28,309	31,333	7,802
	Personnel Services	159,124	155,234	163,162	113,058
	Total SLESF-COPS Program	$159,124	$155,234	$163,162	$113,058
	JAG Edward Byrne Grant				
240-421-180-267	General Materials & Supplies	8,667	2,542	0	0
	Supplies & Services	8,667	2,542	0	0
240-421-180-753	Specialized Equipment	0	9,099	0	0
	Capital Outlay	0	9,099	0	0
	Total JAG Edward Byrne Grant	$8,667	$11,641	$0	$0

City of Los Banos
Police Capital Improvement
Traffic Safety
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	PD CAPITAL IMPROVEMENT				
245-421-100-203	Equipment Repair & Maint	0	9,673	4,028	10,000
245-421-100-205	Facility Maintenance	0	0	0	0
245-421-100-231	Professional Services	0	0	0	200,000
	Supplies & Services	0	9,673	4,028	210,000
245-421-100-710	Land Purchase	0	0	0	1,400,548
245-421-100-720	Building & Structures	2,713	0	0	0
245-421-100-753	Specialized Equipment	0	16,845	0	0
	Capital Outlay	2,713	16,845	0	1,400,548
245-498-000-000	Transfer Out	0	2,500	0	0
	Transfer Out	0	2,500	0	0
	Total Police Capital Improvement	$2,713	$29,018	$4,028	$1,610,548
	TRAFFIC SAFETY				
	General Services				
246-421-100-267	General Materials & Supplies	2,573	0	3,005	5,000
	Supplies & Services	2,573	0	3,005	5,000
246-421-100-750	Vehicles	0	0	0	45,000
246-421-100-753	Specialized Equipment	0	0	0	60,000
	Capital Outlay	0	0	0	105,000
	Special Services				
246-421-170-103	Overtime	9,974	0	0	0
246-421-170-120	Benefits	763	0	0	0
	Personnel Services	10,737	0	0	0
246-421-170-257	Travel & Training	1,718	0	0	0
	Supplies & Services	1,718	0	0	0
246-421-170-750	Vehicles	0	23,958	0	0
	Capital Outlay	0	23,958	0	0
	Total Traffic Safety	$15,028	$23,958	$3,005	$110,000

Police Capital Improvement

SERVICE & SUPPLIES

231-PROFESSIONAL SERVICES: Funding for a feasibility study, a CEQA and other costs related to the design and construction of new Police Facility.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the purchase of land for the new Police Facility.

Traffic Safety

CAPITAL OUTLAY

750-VEHICLES: Funding for the purchase of a patrol vehicle.

753-SPECIALIZED EQUIPMENT: Expenses related to the initial purchase, installation and deployment of a City traffic monitoring/license plate reader camera surveillance system: $60,000.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos

CFD 2002-01 Public Safety Police

2018-2019 Department Detail

Personnel Services

CFD Public Safety Police - Fund 290
Police - Department 421
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Police Officer	3	100%	
Total Salaries (Including Overtime)			**$270,293**
Workmen's Compensation Insurance			$21,758
State Retirement (PERS)			$80,154
Social Security (FICA)			$20,677
Health Insurance			$88,362
OPEB			$19,500
Retirees Health Insurance			$0
Life Insurance			$378
Unemployment Insurance			$1,350
Dental & Optical			$2,629
Total Benefits:			**$234,809**
Total Personnel Services:			**$505,102**

City of Los Banos
Homeland Security Grant
Police Community Facilities District (CFD)
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	HOMELAND SECURITY GRANT				
248-421-150-267	General Material & Supplies	5,000	0	0	0
	Supplies & Services	5,000	0	0	0
248-421-150-753	Specialized Equipment	0	26,424	0	0
	Capital Outlay	0	26,424	0	0
	Total Homeland Security	$5,000	$26,424	$0	$0
	POLICE CFD 2002-01				
290-421-100-101	Salaries	198,950	204,630	223,919	229,293
290-421-100-103	Overtime	47,202	39,126	53,500	41,000
290-421-100-120	Benefits	122,756	132,969	152,763	154,655
290-421-100-121	Benefits-PERS	63,593	68,267	74,609	80,154
	Personnel Services	432,501	444,992	504,791	505,102
290-421-100-231	Professional Services	1,598	1,650	2,000	2,000
290-421-100-257	Travel & Training	0	0	0	3,000
290-421-100-262	Uniforms	0	0	0	1,260
	Supplies & Services	1,598	1,650	2,000	6,260
	Total Police CFD	$434,099	$446,642	$506,791	$511,362

Police Community Facilities District

(CFD) 2002-01

SERVICES & SUPPLIES

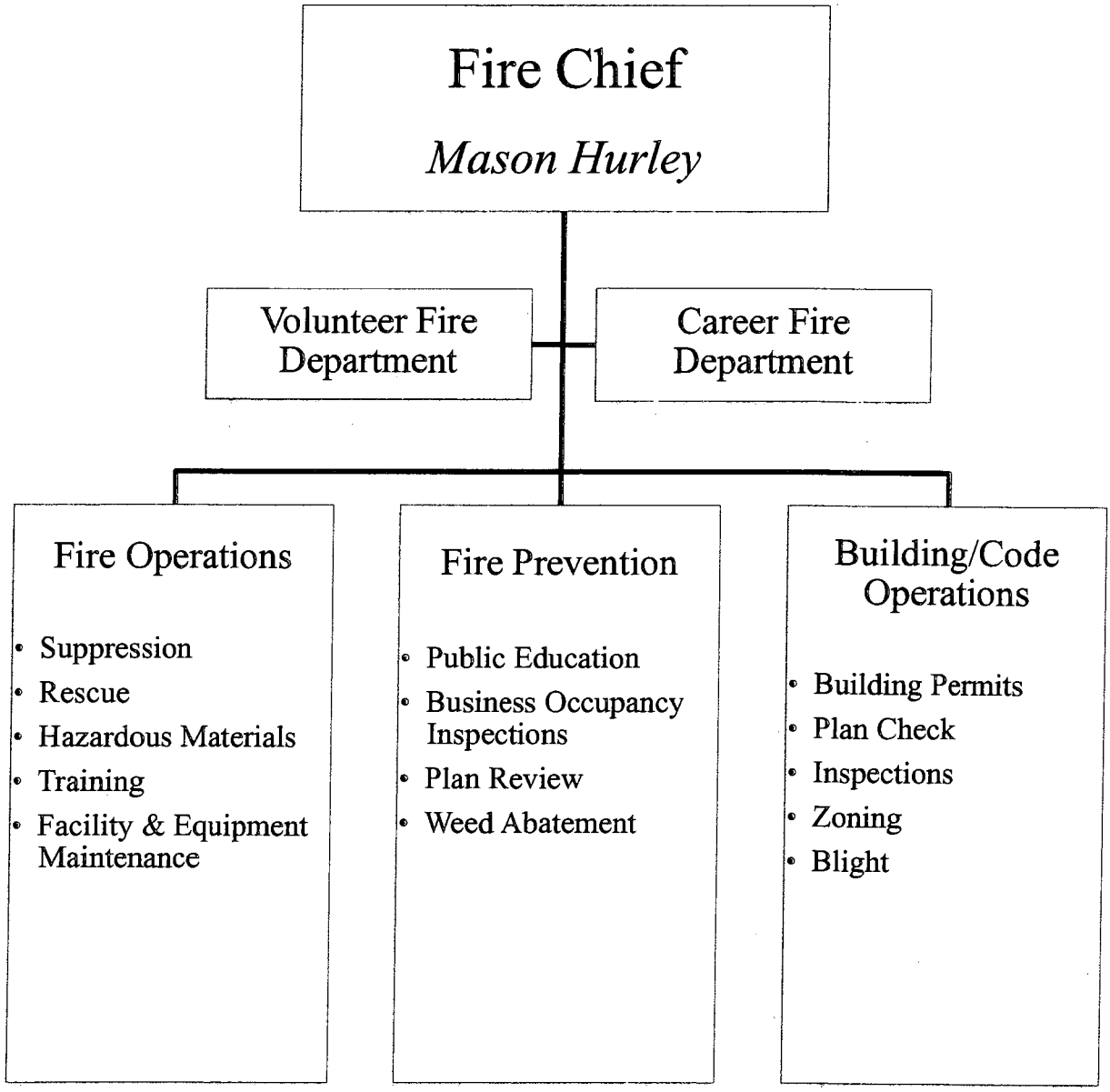
231-PROFESSIONAL SERVICES: For Goodwin Consulting Services for the administration of the CFD annual assessments. Reports, changes and adjustments to the County Auditor for the tax rolls.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Fire / Building

Fire/Building Department



Mission Statement

The primary mission of the Los Banos Fire Department and Volunteer Fire Department is to protect life and property for the citizens of the City of Los Banos, California, from the effect of fires, medical emergencies, vehicle accidents, exposure to hazardous materials, earthquakes, floods, disasters and dangerous conditions.

The life, safety and property protection mission is accomplished through a wide range of programs which include fire protection, fire prevention, planning, fire prevention education, fire inspections, code enforcement, fire suppression and training.

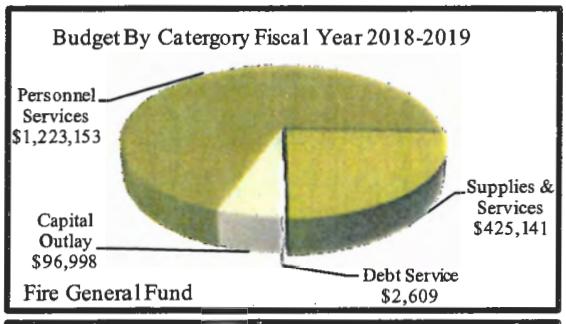
To provide first responder and EMTs for the delivery of emergency medical services, to include auto extrication, trench and building collapse rescue as well as controlling hazardous material emergency incidents.

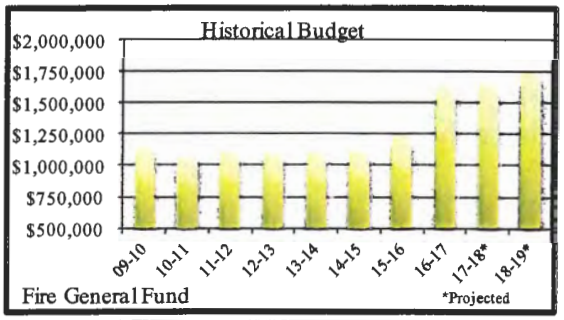
The Los Banos Fire Department also provides mutual aid for fire/rescue and EMS services to other local agencies in Merced County, and participates in the statewide Master Mutual Aid plan.

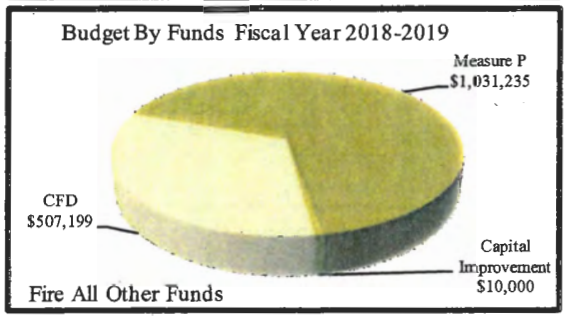
Overview of Services and Programs

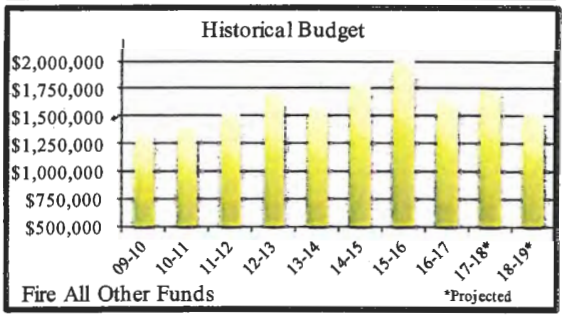
The City of Los Banos Fire Department proudly protects approximately 41,000 people living in an area of 12 square miles. The Fire Department currently has two stations serving its residents. Station No. 1 is located at 333 7th Street and Station No. 2 located at 1150 West "I" Street. Both stations operate on a 24-hour basis with 16 Career and 26 Volunteer firefighters.

Budget Summaries









Goals and Objectives

The goal of the Los Banos Fire Department and Volunteer Fire Department is to continue to provide cost effective fire protection and emergency services to the citizens of Los Banos, improve operational efficiency and accountability, continue moving in a positive direction providing the best possible service to the community, continue to foster the Volunteer Fire Department providing training, camaraderie and pride in their department, and to support the goals, objectives and mission of the City of Los Banos.

Objectives:

- To continue to foster the addition of new career fire fighters, and to increase the number of volunteer fire fighters.
- To continue to provide quality training to enhance the proficiency, quality and safety for career and volunteer fire fighters.
- To continue the replacement of older apparatus and equipment. To improve preventive maintenance and operator training. To stay abreast of new changes in the fire service through training and communications.
- To continue to foster good relationships between the career fire fighters and the volunteer fire fighters. To continue to recruit volunteer fire fighters, and maintain a pool of qualified fire fighters for career positions as needed.
- To continue to pursue alternative ways to improve the level of fire protection and services within the City of Los Banos.
- To assist city administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of fire protection and services.
- To continue to improve services to achieve a lower fire insurance rating (ISO) Insurance Services Office. To provide lower cost for fire insurance in the community. Currently the City has a 3 rating.

Major Accomplishments/Service Efforts

Promotions from within the organization – After the retirement of Fire Chief Marrison, the Los Banos Fire Department promoted from within the organization a new Fire Chief, Assistant Fire Chief, Fire Captain, and Fire Engineer.

Repairs to equipment and facilities – The Fire Department continued the focus on needed repairs to equipment and facilities. This included a major engine overhaul, pump repairs and the replacement of out dated and damaged engine bay doors.

Replacement of Mobile Display Computers – The Fire Department used Measure P funding to replace the Mobile Display Computers (MDC) that are located within our Fire Engines and Command Vehicles. These MDC's were originally installed with Measure P funding in 2008.

Volunteer Firefighter Recruitment – We continue to recruit new Volunteer Firefighters to replace those who have left the Department. We currently have 26 active Volunteer Firefighters.

Major Accomplishments/Service Efforts (continued)

Continued Education – Succession training and preparing personnel for the future. Multiple Task Books have been opened and completed to improve knowledge, skill, and abilities, along with improving their CICCS Qualifications. There are three paid staff members currently working diligently on the completion of their Bachelor's Degree.

Volunteer Firefighter Training – We have been able to invest in formal Volunteer Firefighter training during the 2017/2018 budget year. This has allowed the Fire Department to fund a number of Volunteer Firefighters through the Firefighter 1 Academy and EMT 1 College Courses. We currently have three Volunteers in the Merced College Firefighter 1 Academy and one in the Merced College EMT 1 Course. We look forward to continuing this practice in the future.

Safety Classes – The Kids Fire Safety House Trailer continues to be an outstanding addition to school age fire safety classes. The Department continues to provide First Aid, CPR, Fire Safety, and Fire Extinguishing training to the public.

Community Functions - Throughout the year, the Fire Department is involved in a number of community social functions: Sober Graduation, Police Activities League, Community Christmas Dinner, Boy Scout Day Camp, and Fire Fighter's Burn Institute – Fill the Boot, Valley Children's Hospital Kids Day, Salute to Seniors, Farm Ag Day and many more.

Future Outlook

- The Fire Department is looking forward to working closely with other City Administrative staff and a consultant to develop a comprehensive five year strategic plan for the future of our department. This Strategic Plan will provide the Fire Department a detailed understanding of the organizational capabilities and challenges, goals and objectives for maintaining and improving services, and continued development of performance measures to quantify progress.

- The Fire Department is looking to continue with the installation of concrete and lighting to the rear of Fire Station #1. This will provide a secure location to conduct day or night training events and provide an excellent location to install the canopy to cover the Public Safety Fueling facility.

- There is a high level of excitement regarding the possible acquisition of left over RDA property on Gilbert Gonzales Jr. Drive. This location is the absolute perfect location for Fire Station #3 and future fire training tower.

- The City of Los Banos is hopeful that with the increase in new development, improvement to property tax revenue and greater Community Facility District (CFD) participation, the future will produce better economical opportunities to address our fire service capabilities.

- Disaster Preparedness – Continued Emergency Operations Center training. This training is essential to our response capabilities during a local disaster.

Future Outlook (continued)

- Structure Fire Simulator – The Northtree Fire International fire simulation provides extremely valuable training on structural firefighting techniques in a controlled environment. Due to the simulation trailer being serviced, it was unable to be scheduled in the 2017/18 budget year.

- One of our priorities for the upcoming fiscal year is to continue to invest a significant amount of time into Volunteer Firefighter recruitment and retention. The Volunteer Firefighters are our most valuable resources that allow us to provide fire related services to the City of Los Banos.

- The City of Los Banos must continue to invest in the Fire Department's staffing and facilities to address the tremendous increase in call volume and extended travel distances on the South/East corner of town.

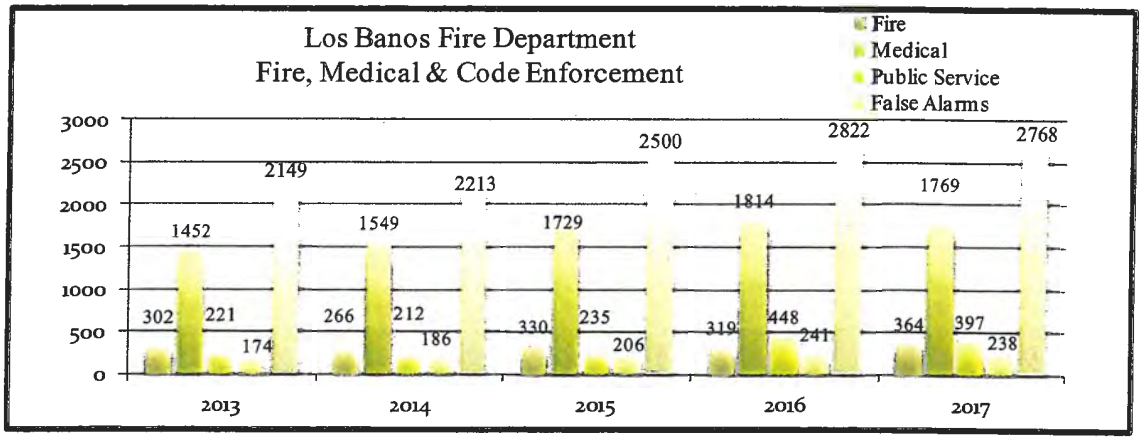
Performance Measures

Inspections – The Los Banos Fire Department dedicates hundreds of hours each year to fire prevention activities. These activities include weed abatement, fire related code enforcement and occupancy inspections. In 2017 the Fire Department logged **822** inspections. These inspections include annual occupancy inspections of businesses, inspections of new businesses and large family day care inspections.

Plan Reviews – The Fire Department is also responsible for the plan review of all new commercial buildings, fire alarm systems and fire sprinkler systems. The Fire Department completed **88** plan reviews in 2017.

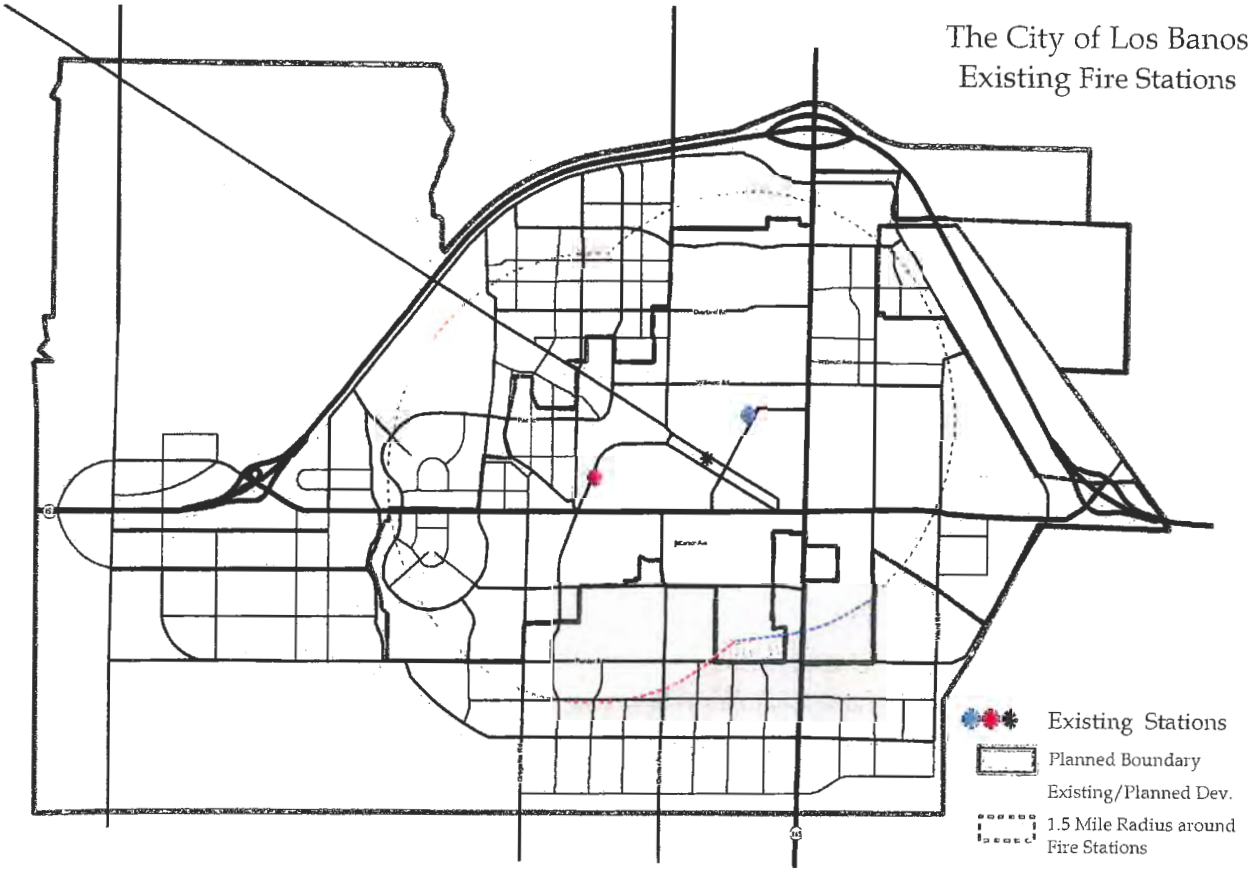
Training – The Fire Department is continually training in an effort to assure that our Firefighters are prepared to handle any emergency incidents that may occur in the City of Los Banos. Volunteer and Career Firefighters are required to participate in hundreds of hours of training that include specialized training in structure fires, emergency medical services, wildland fire suppression, hazardous materials, confined space rescue, trench rescue and many other topics. In 2017 our department logged **4,490** hours of training.

Calls for service



Performance Measures

Existing Fire Stations 1 & 2
Coverage Areas



General Fund - Fund 100
Fire - Department 422
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Chief	1	90%	Building
Assistant Fire Chief	1	100%	
Fire Captain	2	100%	
Fire Engineer	1	100%	
Fire Fighter	1	100%	
Administrative Coordinator	1	100%	
Admin Clerk I	1	50%	Public Safety Augmentation-Fire
Part-time		100%	
			$636,748
Total Salaries (Including Overtime)			
			$49,915
Workmen's Compensation Insurance			$193,659
State Retirement (PERS)			$48,711
Social Security (FICA)			$190,404
Health Insurance			$48,100
OPEB			$45,017
Retirees Health Insurance			$932
Life Insurance			$3,185
Unemployment Insurance			$6,482
Dental & Optical			
			$586,405
Total Benefits:			
			$1,223,153
Total Personnel Services:			

City of Los Banos
Fire
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-422-100-101	Salaries	462,758	578,071	568,408	604,248
100-422-100-102	Part Time	8,873	16,089	10,145	2,500
100-422-100-103	Overtime	39,337	48,871	85,000	30,000
100-422-100-120	Benefits	279,205	332,700	355,600	392,746
100-422-100-121	Benefits-PERS	133,852	202,305	210,162	193,659
	Personnel Services	924,024	1,178,036	1,229,315	1,223,153
100-422-100-201	Grounds Maintenance	1,294	988	2,200	2,200
100-422-100-202	Fleet Repair & Maintenance	21,794	11,039	10,000	12,000
100-422-100-203	Equipment Repair & Maintenan(	14,961	17,071	17,000	17,000
100-422-100-205	Facility Maintenance	21,391	14,883	14,000	15,000
100-422-100-216	Vehicle Repair & Maintenance	43,942	29,439	52,000	40,000
100-422-100-231	Professional Services	7,229	12,035	13,000	45,000
100-422-100-236	Medical Services	4,885	5,500	4,000	4,000
100-422-100-237	Recruitment	500	0	500	500
100-422-100-238	Technical Services	13,759	10,984	20,000	20,000
100-422-100-240	I.T. Services	36,853	47,671	64,789	50,937
100-422-100-250	Insurance	45,665	55,422	60,398	60,854
100-422-100-252	Communications	7,058	7,464	7,500	7,850
100-422-100-257	Travel & Training	5,730	4,857	6,300	9,500
100-422-100-259	Community Promotion	2,000	1,494	1,500	2,000
100-422-100-260	Office Supplies	4,995	4,994	5,000	5,000
100-422-100-262	Uniform Expenses	5,976	5,657	5,525	3,800
100-422-100-264	Electricity & Gas	35,605	33,229	35,871	38,500
100-422-100-265	Gasoline & Oil	17,326	19,670	28,000	28,000
100-422-100-267	General Materials & Supplies	2,210	2,489	3,000	3,000
100-422-100-270	Special Programs	24,000	29,000	29,000	29,000
100-422-100-273	Special Departmental Exp.	11,283	17,465	18,000	20,000
100-422-100-274	Special Activities	10,853	9,978	11,000	11,000
100-422-100-275	Bad Debt Expense	(11,681)	4,977	0	0
	Supplies & Services	327,628	346,305	408,583	425,141
100-422-100-720	Building & Structures	0	15,112	0	47,000
100-422-100-750	Vehicles	0	53,625	0	0
100-422-100-752	Communication Equipment	0	3,846	0	26,998
100-422-100-753	Specialized Equipment	0	20,506	22,063	23,000
100-422-100-770	Computer Equipment	0	816	0	0
	Capital Outlay	0	93,906	22,063	96,998
100-422-100-881	Interest - Leases/Loans	3,571	3,256	2,942	2,609
	Interest - Debt Service	3,571	3,256	2,942	2,609
	Total Fire	$1,255,223	$1,621,503	$1,662,903	$1,747,901

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Expenses related to repairs of Fire Department vehicles. These repairs include lubricants, oil filters, light bulbs, primer pumps, batteries, specialized test tools, wiper blades, apparatus mounted chargers, vehicle mounted communication systems and vehicle mounted safety equipment.

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Purchase and repair of fire hose and the inspection of Fire Apparatus ground ladders and Aerial Truck ladder.

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

231-PROFESSIONAL SERVICES: Expenses relating to updating fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations, fire policy maintenance, and a Strategic Plan estimated at $30,000.

237-RECRUITMENT: Funding is used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

238-TECHNICAL SERVICES: Expenditures related to weed abatement cleanup.

259-COMMUNITY PROMOTIONS: Funding of all disaster preparedness pamphlets, fire preparedness guides, home fire safety, fire extinguisher and smoke detector booklets. Also includes child fire safety publications including coloring books, plastic helmets, pencils etc. Funding is also used for fire safety related community events.

270-SPECIAL PROGRAMS: Funding is used for Volunteer training, meetings, dinners, special training and operations.

273-SPECIAL DEPARTMENT EXPENSES: Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products, coffee service and longevity recognition awards.

274-SPECIAL ACTIVITIES: Funding is used to pay for disability insurance & Volunteer Firefighters' Length of Service Award Program, all books and periodicals, NFPA Membership dues, annual fire and life safety code updates, including subscriptions to Merced County Assessor's Office for annual updates.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Install new ADA compliant concrete access, railing and signage at Station #1 & #2, which will be utilizing assigned funds.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Funding for the purchase of turnouts and equipment for career and volunteer firefighters.

DEBT SERVICE

881-INTEREST-LEASES/LOANS: Interest payment on City Hall/Fire Station COP refinanced as an inter-fund loan from the Water Fund.

Building

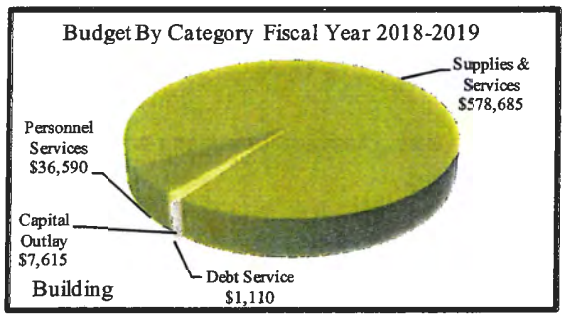
Mission Statement

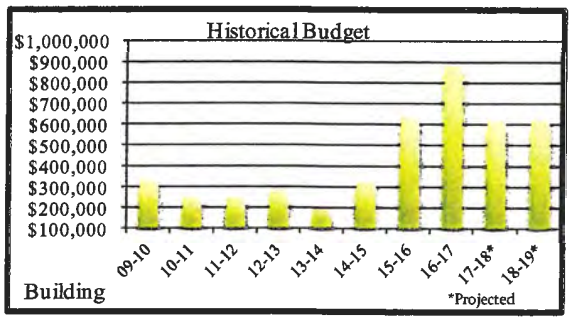
The Los Banos Building Department combines dedication, integrity, and quality leadership to provide building, engineering, and community development support services for the citizens of Los Banos. We develop and foster cooperative working relationships with the citizens of Los Banos and our development community. Our goal is to provide the highest quality of service to our citizens to assure safe living and working environments during and after construction projects.

Overview of Services and Programs

The Los Banos Building Department provides a wide range of services to the citizens of Los Banos. These services include: field inspections of all new commercial and residential buildings, inspections of all commercial and residential tenant improvements, plan review of all new construction and tenant improvement projects and participation with a variety of code enforcement safety inspections. All of these services are supported by office staff that schedule all inspections, as well as assist the public with daily questions pertaining to permit issuances and code compliance.

Budget Summaries





Major Accomplishments/Service Efforts

- Final inspection and occupancy of Fresh Fill Fuel Station Highway 152 and Ward Rd.
- Final inspection and occupancy of Prime Shine Car Wash.
- Final inspection and occupancy of Overland Courts Senior Living Facility – Rockport Drive.
- Final inspection of two suite commercial building to be occupied by Blaze Pizza and Habit Burger Grill.
- Final inspection and occupancy of Blaze Pizza and Habit Burger Grill.
- Final inspection of large expansion facility at Kagome Foods.
- Final inspection of large solar project at Kagome Foods Inc.
- The Building Department has seen a significant increase to new Residential & Commercial construction.
- Plan review and ongoing inspections of O'Reilly Auto Parts New Construction Highway 152 and 6th Street.

Performance Measures

	15/16	16/17	17/18
Permits Issued	983	1586	1272
Single Family Dwellings Permits Issued	116	359	225
New Homes Built	41	183	258
New Business Built	13	9	5
Inspections	3016	12,031	10,689
Renew Permit/Expired Permit/SFH	0	0	0

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

The Building Department is predicting that we will continue to experience an increase in new residential dwelling building permits and final inspections in 2018/2019. We also expect to see a steady increase in commercial occupancy tenant improvements, as well as new commercial construction projects. Listed below are a few building projects that we expect to be completed within the 2018/2019 budget cycle.

- Ross Dress for Less New Construction Project located at New Save Mart Shopping Center.
- Paradise Kitchen Warehouse expansion project located at 149 W G Street.
- New Construction project for Merced College CTE Welding Class.
- La Michoacana Restaurant expansion.
- New construction of a multi-tenant strip at The Market Place shopping center 1420 Pacheco Blvd.
- New construction of Sonic Drive-In Restaurant.
- New construction of O'Reilly Auto Parts.

City of Los Banos

Building

2018-2019 Department Detail

Personnel Services

General Fund - Fund 100
Building - Department 424
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Chief	1	10%	Fire

Total Salaries (Including Overtime)	**$13,403**
Workmen's Compensation Insurance	$1,048
State Retirement (PERS)	$4,685
Social Security (FICA)	$1,025
Health Insurance	$2,265
OPEB	$650
Retirees Health Insurance	13,346
Life Insurance	$13
Unemployment Insurance	$68
Dental & Optical	$87
Total Benefits:	**$23,187**
Total Personnel Services:	**$36,590**

City of Los Banos
Building
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-424-100-101	Salaries	11,681	13,866	13,597	13,403
100-424-100-120	Benefits	15,763	16,801	17,678	18,502
100-424-100-121	Benefits-PERS	4,481	5,115	5,685	4,685
	Personnel Services	31,925	35,782	36,960	36,590
100-424-100-231	Professional Services	2,467	2,090	14,500	14,500
100-424-100-238	Technical Services	595,775	841,848	563,000	563,000
100-424-100-250	Insurance	201	227	247	235
100-424-100-252	Communications	213	218	250	250
100-424-100-260	Office Supplies	105	115	1,204	200
100-424-100-274	Books & Periodicals	290	1,456	300	500
	Supplies & Services	599,051	845,955	579,501	578,685
100-424-100-752	Communication Equipment	0	0	0	7,615
	Capital Outlay	0	0	0	7,615
100-424-100-881	Interest - Leases/Loans	1,520	1,386	1,252	1,110
	Interest - Debt Service	1,520	1,386	1,252	1,110
	Total Building	$632,496	$883,123	$617,713	$624,000

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding is for legal services to assist with Building codes and a contract with CSG to scan paper construction plans to electronic files.

238-TECHNICAL SERVICES: Funding is for CSG a contracted consultant who will perform building inspections and plan checks.

274-BOOKS & PERIODICALS: Funding for new code publications. (Title 19 & Building Code updates)

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on City Hall/Fire Station C.O.P. refinanced as an inter-fund loan from the Water Fund.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Public Safety Augmentation-Fire - Fund 238
Fire - Department 422
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Engineer	3	100%	
Fire Fighter	4	100%	
Admin Clerk I	1	50%	Fire
Total Salaries (Including Overtime)			**$535,956**
Workmen's Compensation Insurance			$42,426
State Retirement (PERS)			$130,319
Social Security (FICA)			$41,001
Health Insurance			$159,885
Health Savings			$2,100
OPEB			$48,750
Retirees Health Insurance			$0
Life Insurance			$945
Unemployment Insurance			$2,680
Dental & Optical			$6,570
Total Benefits:			**$434,675**
Total Personnel Services:			**$970,631**

City of Los Banos
Public Safety Augmentation Fire
Fire Capital Improvement
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
PUBLIC SAFETY AUGMENTATION FIRE					
238-422-100-101	Salaries	439,552	450,539	455,144	485,956
238-422-100-102	Part Time	482	0	0	0
238-422-100-103	Overtime	87,699	90,488	177,000	50,000
238-422-100-120	Benefits	273,454	278,095	299,600	304,356
238-422-100-121	Benefits-PERS	174,205	152,269	152,711	130,319
	Personnel Services	975,392	971,391	1,084,455	970,631
238-422-100-203	Equipment Repair & Maintenance	3,184	1,996	0	4,000
238-422-100-205	Facility Maintenance	1,863	1,919	0	2,000
238-422-100-231	Professional Services	10,648	516	2,500	2,500
238-422-100-237	Recruitment	0	0	1,500	0
238-422-100-240	IT Services	7,731	12,103	26,543	15,604
238-422-100-257	Travel & Training	4,685	6,418	7,000	10,000
238-422-100-262	Uniform Expenses	7,000	4,965	7,000	7,000
238-422-100-267	General Materials & Supplies	4,440	4,094	2,500	4,500
238-422-100-270	Special Programs	11,572	11,620	11,000	15,000
238-422-100-273	Special Departmental Expenses	0	0	153	0
	Supplies & Services	51,123	43,630	58,196	60,604
238-422-100-720	Building & Structures	0	4,147	0	0
238-422-100-753	Specialized Equipment	0	16,845	0	0
238-422-100-770	Computer Equipment	0	544	70,500	0
	Capital Outlay	0	21,536	70,500	0
Special Services					
238-422-180-101	Salaries	77,518	0	0	0
238-422-180-103	Overtime	20,365	0	0	0
238-422-180-120	Benefits	39,045	0	0	0
238-422-180-121	Benefits-PERS	28,478	0	0	0
	Personnel Services	165,406	0	0	0
	Total Pub Safety Augmentation	$1,191,921	$1,036,557	$1,213,151	$1,031,235
FIRE CAPITAL IMPROVEMENT					
243-422-100-216	Vehicle Repair & Maintenance	10,052	9,719	10,000	10,000
	Supplies & Services	10,052	9,719	10,000	10,000
243-422-100-720	Building & Structures	43,092	0	0	0
243-422-100-740	Miscellaneous Equipment	5,137	0	0	0
243-422-100-750	Vehicles	286,658	0	0	0
	Capital Outlay	334,887	0	0	0
	Total Fire Capital Improvement	$344,939	$9,719	$10,000	$10,000

Fire Public Safety Augmentation

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear, portable hand held radios and pagers. Purchase and repair of fire hose and the inspection of Fire Apparatus ground ladders and Aerial Truck ladder.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

270-SPECIAL PROGRAMS: For special training and operations. Maintaining MDC (Mobile Display Computers) and upgrades to system.

Fire Capital Improvement

SERVICE & SUPPLIES

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

CFD 2002-01 Public Safety Fire - Fund 291
Fire - Department 422
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Fire Captain	1	100%	
Fire Engineer	2	100%	
Part Time		100%	
Total Salaries (Including Overtime)			**$266,021**
Workmen's Compensation Insurance			$19,898
State Retirement (PERS)			$84,854
Social Security (FICA)			$20,351
Health Insurance			$86,539
OPEB			$19,500
Retirees Health Insurance			$0
Life Insurance			$378
Unemployment Insurance			$1,331
Dental & Optical			$2,628
Total Benefits:			**$235,478**
Total Personnel Services:			**$501,499**

City of Los Banos
Fire Homeland Security Grant
Fire Community Facilities District (CFD)
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	FIRE HOMELAND SECURITY				
248-422-100-273	Special Departmental Expense	972	0	0	0
	Supplies & Services	972	0	0	0
248-422-100-753	Specialized Equipment	13,055	130,863		
	Capital Outlay	13,055	130,863	0	0
	Total Fire Homeland Security	$14,027	$130,863	$0	$0
	FIRE CFD 2002-01				
291-422-100-101	Salaries	207,690	219,181	229,282	237,022
291-422-100-102	Part Time	0	0	0	13,599
291-422-100-103	Overtime	42,625	28,278	55,000	15,400
291-422-100-120	Benefits	123,004	130,698	148,958	150,624
291-422-100-121	Benefits-PERS	81,638	90,637	94,155	84,854
	Personnel Services	454,957	468,794	527,395	501,499
291-422-100-231	Professional Services	1,598	1,650	1,917	2,000
291-422-100-236	Medical Services	0	0	0	1,000
291-422-100-257	Travel & Training	0	0	0	500
291-422-100-262	Uniform Expense	0	0	0	2,200
	Supplies & Services	1,598	1,650	1,917	5,700
	Total Fire CFD	$456,555	$470,444	$529,312	$507,199

Fire Community Facilities District

(CFD) 2002-01

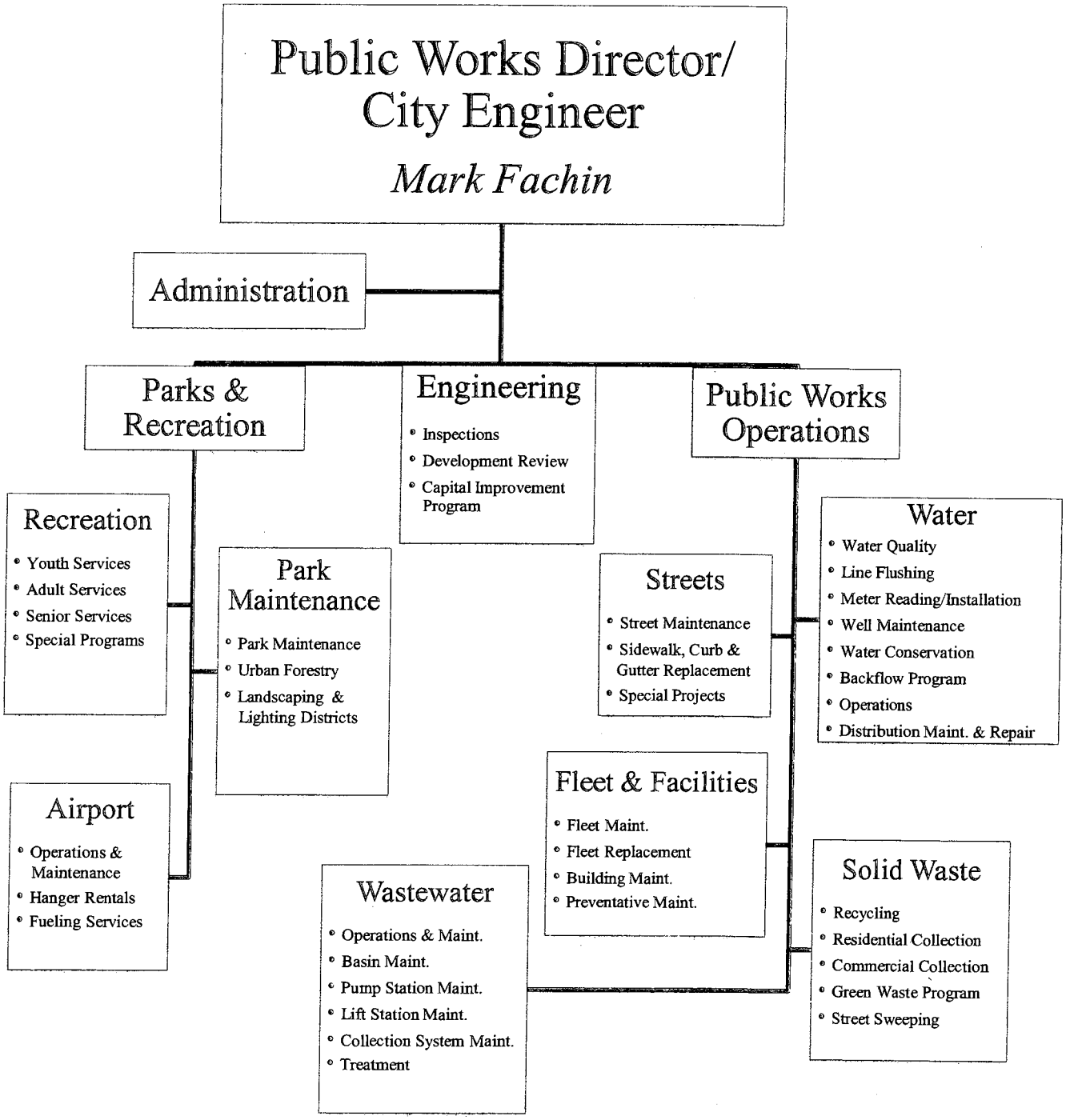
SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: For Goodwin consulting services for the administration of the CFD annual Assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Public Works

Public Works Department



CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Engineering Servies

Engineering

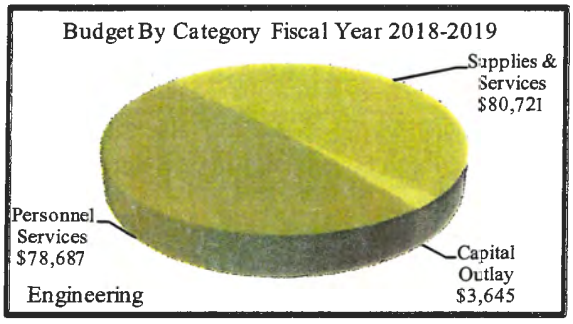
Mission Statement

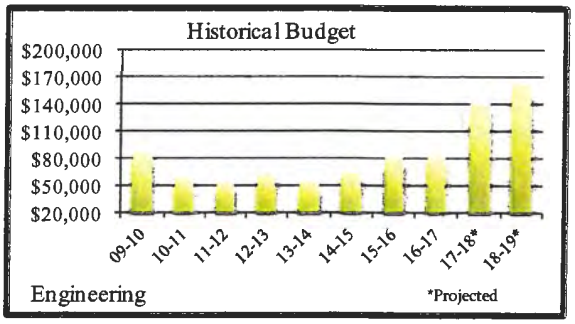
The City of Los Banos Public Works Department, through the Engineering Division, is committed to providing quality engineering direction, decisions and technical support to all City Departments.

Overview of Services and Programs

A major component of the Engineering Division is the infrastructure plan check and inspection of both private and public projects and to insure that the City Standards and Specifications are being met. This Division also monitors State permits and prepares all required annual reports related to these permits.

Budget Summaries





Major Accomplishments/Service Efforts

- Reviewed plan checks for parcel maps, parcel lot line adjustments, and various developmental projects.
- Updated the five year capital plan for infrastructure incorporating the programmed capital projects in the utility master plans.
- Coordinating with necessary regulatory agencies responsible for oversight on the landfill closure project. Completed the CEQA process.
- Oversee applications of permits for the installing, destroying, or monitoring of drinking water and irrigation water wells within the City limits.
- Worked with engineering consultants on the design of several Infrastructure Utility Master Plan Improvement projects for construction in the summer and fall of 2017.
- Continue the technical management of the Municipal Separate Storm Sewer System (MS4).
- Implemented the California water conservation measures associated with the statewide drought conditions.
- Reviewed traffic safety concerns as a member of the Traffic Safety Committee.
- Staff support for the Commissions of the Airport, Tree, and Parks & Recreation.
- Participate as a member of the MCAG's Technical Planning Committee.
- Updating the City's Utility Base Maps.
- Continued a water valve replacement program for defective valves using the valve insertion method.

Major Accomplishments/Service Efforts (continued)

- Repairing manholes on the main sewer trunk line to the Sewer Treatment Plant.
- A Groundwater Sustainability Agency was formed and the work on the Groundwater Sustainability Plan has begun.
- Begun the work on the WWTP headworks project.
- Worked with MCAG and the Community Development Department to prepare the Pedestrian and Bicycle Plan for the City.
- Participated with MCAG on the development of a pavement condition survey and supporting software for the management of the City's Streets and Roads infrastructure.
- Developed a capital list of our area for the Regional Transportation Program funding associated with the passage of Measure V.
- Developed and incorporated the rehabilitation, repair, and maintenance list of local Arterial and Collector streets for the use of Senate Bill 1 funding for our City.

Future Outlook

- Study the alternatives for supplying quality municipal drinking water for the community. Continue the preparation for meeting the newest drinking water standards implemented by our State.
- Support the Planning Department in the technical review of area plans, tentative maps and site plans.
- Update the City's Improvement Standards.
- Implement the construction of the improvements within the City using PG&E's Rule 20A program.
- Update the design of the first phase of the airport overlay improvements.
- Design and construct the scheduled Utility Master Plan projects programmed for the summer and fall of 2018. Additional projects are planned for the spring of 2019.
- Secure land to construct a storm drain basin near the Nantes Storm Pumps.

Engineering - Fund 100
Engineering - Department 426
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Inspector I	1	55%	Water, WW Collection, Streets, Maintenance

Total Salaries (Including Overtime)	**$40,834**
Workmen's Compensation Insurance	$3,110
State Retirement (PERS)	$12,551
Social Security (FICA)	$3,124
Health Insurance	$14,737
OPEB	3,575
Retirees Health Insurance	$0
Life Insurance	$69
Unemployment Insurance	$205
Dental & Optical	$482
Total Benefits:	**$37,853**
Total Personnel Services:	**$78,687**

City of Los Banos
Engineering
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-426-100-101	Salaries	32,327	33,937	34,955	35,834
100-426-100-103	Overtime	1,655	4,234	7,147	5,000
100-426-100-120	Benefits	20,156	21,234	24,773	25,302
100-426-100-121	Benefits-PERS	9,165	10,503	11,175	12,551
	Personnel Services	63,303	69,908	78,050	78,687
100-426-100-231	Professional Services	15,913	9,699	60,000	75,000
100-426-100-240	IT Services	1,674	1,665	2,241	2,377
100-426-100-250	Insurance	1,105	1,248	1,249	1,294
100-426-100-253	Advertising	0	282	0	300
100-426-100-257	Travel & Training	0	0	0	300
100-426-100-260	Office Supplies	0	456	400	650
100-426-100-267	General Materials & Supplies	0	0	20	800
	Supplies & Services	18,693	13,349	63,910	80,721
100-426-100-752	Communication Equipment	0	0	0	3,645
	Capital Outlay	0	0	0	3,645
	Total Engineering	$81,995	$83,256	$141,960	$163,053

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Consulting services provided by outside engineering firms. Work performed for the City by the City's legal representation and other professional services.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Streets

Mission Statement

To maintain the multitude of City streets, sidewalks, street lights, and signage in a timely and cost effective manner. To ensure the safe movement of motorists, bicyclists, and pedestrians throughout the City. To develop an aesthetically pleasing access to the City.

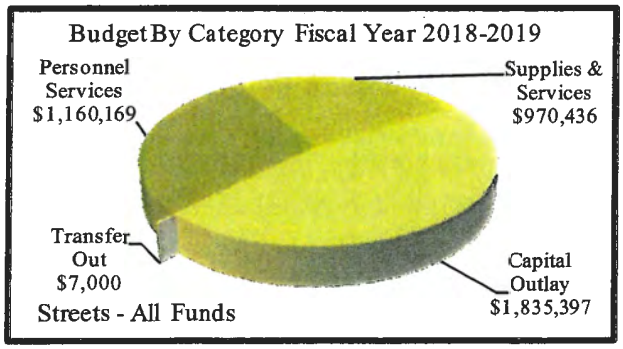
Overview of Services and Programs

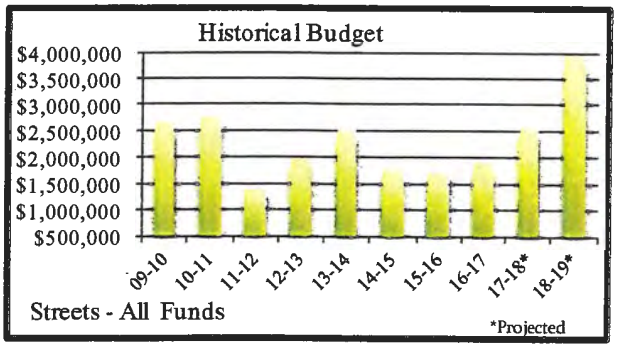
The Street Services of Public Works is responsible for the maintenance, repair, and improvements of the City's 123 miles of streets, 5 miles of alleys, 227 miles of curb & gutter, and 216 miles of sidewalks. Streets accomplishes a wide range of duties that include pavement management, concrete improvements, sidewalk maintenance, painting street markings and curb markings, traffic signs and signals, bridges, minor construction, flood control, and traffic surveys.

Major Accomplishments/Service Efforts

- Repainted 3.5 miles of curb markings; repainted 15 miles of centerline, edge lines and crosswalks; repainted 147 STOP and Bike Lane wording.
- Repaired approximately 548 street potholes using about 32 tons of EZ Street asphalt mix, and 15 gallons of SS1h (tack oil).
- Made over 5,000 sand bags in preparation and use for the winter storms.
- Conducted a street light survey throughout the entire city to identify street lights in need of repair. Created a repair inventory list to initiate repairs.
- Invested 20 man hours per week dedicated to the removal of graffiti throughout the City.
- Installed 265 new High Intensity signs throughout the City to comply with Federal Highway Administration (FHWA) retrofit plan that is projected to be completed by January 2020.
- Removed and replaced 2,500 SF of sidewalk, 730 LF of curb & gutter, 4 driveway approaches, & 16 ADA accessible street/sidewalk corners.
- Installed speed cushions on 3 streets.
- Continued with ongoing repairs of street lights within the City.
- Installed 2, 4-way Stops at Vineyard Dr & Stonewood Dr, Cabernet St & Birchwood Dr.

Budget Summaries





Performance Measures

FY 2014-2015 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	$ 44,311.23	$ 40,497.82	$ 81,686.43	$ 166,495.48
Fog Sealing Total	$ 119,342.18	$ 76,791.60	$ 62,699.25	$ 258,833.03
Patching Total	$ 6,805.81	$ 5,895.57	$ 280.97	$ 12,982.35
Crack Filling Total	$ 2,559.88	$ 6,571.44	$ 359.60	$ 9,490.92
Concrete Total	$ 199,881.56	$ 158,482.62	$ 32,536.32	$ 390,900.50
Other Total	$ 252,380.40	$ 240,072.27	$ 18,171.05	$ 510,623.72
FY 2015-2016 Project/Job Costs	**Labor**	**Equipment**	**Material**	**Total Cost**
Overlays Total	$ 27,029.61	$ 17,599.57	$ 37,616.26	$ 82,245.44
Fog Sealing Total	$ 1,641.39	$ 704.10	$ 0.00	$ 2,345.49
Patching Total	$ 70,725.24	$ 59,516.68	$ 15,620.25	$ 145,862.17
Crack Filling Total	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Concrete Total	$ 145,772.73	$ 108,323.84	$ 13,320.87	$ 267,417.44
Other Total	$ 308,872.71	$ 234,147.26	$ 31,125.30	$ 574,145.27
FY 2016-2017 Project/Job Costs	**Labor**	**Equipment**	**Material**	**Total Cost**
Overlays Total	$ 7,668.86	$ 6,930.72	$ 1,697.89	$ 16,297.47
Fog Sealing Total	$ 113,837.60	$ 62,820.09	$ 37,833.30	$ 214,490.99
Patching Total	$ 54,551.55	$ 45,560.05	$ 12,480.14	$ 112,591.74
Crack Filling Total	$ 37,905.56	$ 34,568.37	$ 13,254.00	$ 85,727.93
Concrete Total	$ 106,729.06	$ 90,718.98	$ 15,950.90	$ 213,398.94
Other Total	$ 311,087.46	$ 155,687.28	$ 27,197.01	$ 493,971.75

Future Outlook

- Repair damaged curbs & gutters, sidewalks, storm-drains, approaches, and install 10 ADA corners in various locations throughout the City.
- Continue reflective road markers replacement campaign throughout the City on collector and arterial streets.
- Continue to coordinate the Street Maintenance Program to maintain the City's asset.
- Continue upgrading signs throughout the City to comply with FHWA requirements.
- Continue the development and implementation of a Sign Inventory Management Program in the Carte-graph System.
- Develop and implement an ADA corner replacement plan.
- Evaluate streets for asphalt rehabilitation using new pavement management software and laser pavement assessment.

Future Outlook (continued)

- Conduct street light surveys to ensure proper operation.
- Continue investigating an LED streetlight conversion plan to reduce costs and the City's carbon footprint.
- Increase bicycle and pedestrian access throughout the City.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

General Fund - Fund 100
Streets - Department 431
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	10%	Water, Wastewater Collection & Treatment, Solid Waste, Recreation, Maintenance, Fleet
Assistant Public Works Director	1	10%	Water, Wastewater Collection & Treatment, Maintenance, Fleet, Solid Waste
Public Works Operations Manager	1	10%	Solid Waste-Refuse, Water, Fleet, Wastewater Collection & Treatment
Administrative Coordinator	1	10%	Maintenance, Water, Solid Waste, Wastewater Collection & Treatment, Recreation, Fleet
Administrative Assistant	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Administrative Assistant	1	25%	Water, Wastewater Collection, Solid Waste
Administrative Clerk II	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Foreman	1	90%	Water, Wastewater Collection
Inspector I	1	10%	Engineering, Water, Wastewater Collection, Maintenance
Maintenance Worker III	2	90%	Water, Wastewater Collection
Maintenance Worker II	2	90%	Water, Wastewater Collection
Maintenance Worker I	3	90%	Water, Wastewater Collection
Maintenance Worker I	3	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$583,221**
Workmen's Compensation Insurance	$45,645
State Retirement (PERS)	$136,092
Social Security (FICA)	$44,617
Health Insurance	$194,839
Health Savings	$2,330
OPEB	$71,825
Retirees Health Insurance	$67,598
Life Insurance	$1,405
Unemployment Insurance	$2,909
Dental & Optical	$9,687
Total Benefits:	**$576,948**
Total Personnel Services:	**$1,160,169**

City of Los Banos
Streets
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-431-210-101	Salaries	402,047	436,883	504,127	558,221
100-431-210-102	Part Time	14,082	23,747	0	0
100-431-210-103	Overtime	10,231	15,336	30,000	25,000
100-431-210-120	Benefits	323,499	355,313	469,760	440,856
100-431-210-121	Benefits-PERS	94,473	103,084	112,335	136,092
	Personnel Services	844,333	934,364	1,116,222	1,160,169
100-431-210-201	Grounds Maintenance	478	473	500	500
100-431-210-202	Fleet Repair & Maintenance	39,797	50,100	47,535	47,311
100-431-210-203	Equipment Repair & Maintena	6,983	5,649	6,000	6,000
100-431-210-204	Fleet Services	32,678	41,705	44,322	45,987
100-431-210-205	Facility Maintenance	7,251	3,363	5,000	5,000
100-431-210-208	Rental - Vehicles & Equipmen	60,876	54,783	60,000	58,000
100-431-210-210	Sidewalk Gutter Curb Mnt.	26,234	23,333	20,000	15,000
100-431-210-211	Street Repair	122,331	137,576	160,000	250,000
100-431-210-231	Professional Services	19,213	19,966	61,000	40,000
100-431-210-236	Medical Services	1,342	2,194	1,500	1,500
100-431-210-237	Recruitment	610	2,899	0	1,500
100-431-210-238	Technical Services	95	242	500	500
100-431-210-240	I.T. Services	6,696	6,661	8,963	8,010
100-431-210-250	Insurance	20,440	25,892	31,494	33,865
100-431-210-251	Memberships & Dues	490	449	464	1,000
100-431-210-252	Communications	2,448	2,897	3,000	3,000
100-431-210-256	Permits, Fees & Charges	474	486	4,500	500
100-431-210-257	Travel & Training	1,850	1,893	3,000	5,000
100-431-210-260	Office Supplies	2,234	1,660	3,000	7,000
100-431-210-262	Uniform Expenses	7,062	8,627	8,000	8,000
100-431-210-263	Street Light Maintenance	157,374	170,504	160,000	160,000
100-431-210-264	Electricity & Gas	4,896	6,811	7,010	7,500
100-431-210-265	Gasoline & Oil	32,760	27,861	29,263	36,763
100-431-210-267	General Materials & Supplies	58,021	55,180	58,000	58,000
100-431-210-273	Special Departmental Exp.	29,976	29,780	30,000	30,000
	Supplies & Services	642,608	680,983	753,051	829,936
100-431-210-716	Street Improvement	0	0	0	504,000
100-431-210-750	Vehicles	0	0	45,303	0
100-431-210-752	Communication Equipment	0	0	0	3,645
100-431-210-753	Specialized Equipment	16,943	220,063	295,300	270,000
	Capital Outlay	16,943	220,063	340,603	777,645
100-431-210-825	Street Charge-Out	(1,503,884)	(1,835,409)	(2,209,876)	(2,767,750)
	Charge Ins - Outs	(1,503,884)	(1,835,409)	(2,209,876)	(2,767,750)
	Total Streets	$0	$0	$0	$0

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of small, gas powered equipment that is completed by either City garage staff or outside vendors. These repairs include repairs and maintenance of tractor implements used for mowing, disking, and lot cleanup.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

210-SIDEWALK CURB & GUTTER REPAIR: Costs having to do with the repair and/or replacement of sidewalks, curbs & gutters. The costs include concrete materials, form lumber, surface patch materials and adhesives.

211-STREET REPAIR: For purchase of materials used for minor repair, rehabilitation, and replacement of existing streets. Materials include fabric matting, asphalt mix, sub base mixes, crack filling, emulsions, and sand.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete street related projects and provide updated revisions to the City's Improvement Standards. Services may include design, drawings, and project management. The annual support services agreement with Carte-Graph. Costs associated with the proper disposal of hazardous waste materials. Costs include all other miscellaneous professional services which may be required.

238-TECHNICAL SERVICES: Expenditures for the electrical, plumbing, A/C, and other trade services that may be required to complete scheduled projects during the year.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan review at the "F" Street operations yard.

263-STREET LIGHT MAINTENANCE: Expenditures for the repair, maintenance, and replacement of street lights throughout the city. The costs for utility billing are for street lights not in the Landscaping & Lighting Districts. Additional costs for the maintenance and repair of the City's signalized lights and controllers.

267-GENERAL MATERIALS & SUPPLIES: Cost of items used to support the repair, maintenance, and improvement of city streets, sidewalks, right-of-ways, parking lots, buildings/structures, signs and road markings, bridges, and other miscellaneous areas within the city limits. Specific items include asphalt mixes for patches and overlay's, asphalt emulsion and re-clamite for the ongoing fog sealing maintenance program, aggregate base and sand for street/sidewalk use, concrete replacement and upgrades to meet ADA requirements at street corners and around city buildings. Other items include replacement of hand tools, asphalt and concrete grinding wheels, asphalt and concrete cutting blades, shovels, rakes, and barricades.

273-SPECIAL DEPARTMENTAL EXPENSES: Expenditures for the maintenance, repair, and replacement of city signs and street markings performed by outside vendors and/or City staff. These costs to include the painting of curb markings, reflective devices, dead end barriers, and miscellaneous safety gear, miscellaneous signs and markings throughout the city. Costs associated with providing employee longevity awards.

CAPITAL OUTLAY

716-STREET IMPROVEMENTS: Repair of an abutment on the West I Street Bridge which crosses the CCID irrigation canal. Caltrans performs inspections on City bridges bi-annually. The Caltrans report has identified erosion behind the abutment. The repairs are estimated at $55,000. Construction of street improvements and repair of failing street sections on Place Road between Pacheco Blvd/State Route 152 and College Greens Drive. Construction costs are estimated at $816,000. LTF funding estimated at $367,752 will be combined with Transportation funding to complete the project. Work will improve bicycle and pedestrian access in the area.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase 33000 GVWR Truck Chassis estimated at $150,000. Purchase of Skid Steer with a rotary brush/debris tray attachment estimated at $120,000.

CHARGE-OUTS

825-CHARGE-OUT: Street charge-outs to RSTP, Solid Waste Refuse Vehicle Impact, and Gas Tax (includes SB1 allocations).

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos
RSTP Exchange
Transportation Expenditure Plan
Gas Tax
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	RSTP EXCHANGE				
207-430-210-820	Charge-In	16,943	1,200,000	1,500,000	627,420
	Charge Ins-Outs	16,943	1,200,000	1,500,000	627,420
207-498-000-000	Transfer Out	59,479	0	0	7,000
	Transfer Out	59,479	0	0	7,000
	Total RSTP	$76,422	$1,200,000	$1,500,000	$634,420
	TRANSPORTATION EXPENDITURE PLAN				
214-430-220-715	Street & Road Impr Overlay	0	0	0	75,000
214-430-220-730	Alternative Street Impr	0	0	250,000	615,000
	Capital Outlay	0	0	250,000	690,000
	Total Trans Expend Plan	$0	$0	$250,000	$690,000
	GAS TAX				
215-430-210-264	Electricity & Gas	72,064	64,455	60,000	65,000
	Supplies & Services	72,064	64,455	60,000	65,000
215-430-220-819	Street Charge In-SB1 Projects	0	0	226,000	750,000
215-430-220-820	Street Charge-In	1,105,849	251,262	96,650	1,000,000
	Charge Ins - Outs	1,105,849	251,262	322,650	1,750,000
	Total Gas Tax	$1,177,913	$315,717	$382,650	$1,815,000

RSTP Exchange

CHARGE IN

820-CHARGE IN: Support Street Services maintenance, repair and rehabilitation of local roads.

TRANSFER OUT

000-TRANSFER OUT: Design of the Pedestrian Sidewalk In-Fills estimated at 64,000 ($7,000 from RSTP and $57,000 from CMAQ grant funding).

Transportation Expenditure Plan

CAPITAL OUTLAY

715-STREET & ROAD OVERLAYS: Design of the 2019 Street Rehabilitation Work for high traffic volume arterial and collector streets. The design costs are estimated at $75,000.

730-ALTERNATIVE STREET IMPROVEMENTS: Sidewalk improvements, ADA pedestrian ramps, storm drain catch basins, fire hydrants and water meter relocations in the area of Colorado Ballpark on Maryland Avenue, Pennsylvania Avenue, Vermont Avenue, Pine Street and Colorado Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at $825,000 for design and construction (Measure V-alternative $615,000, Water 126,000, and Collections $84,000).

Gas Tax

CHARGE IN

819-CHARGE IN- SB1 PROJECTS: Funding for varies SB1 street projects and work throughout the city.

820-CHARGE IN: Support Street Services maintenance, repair and rehabilitation of local roads.

City of Los Banos
Local Transportation Fund
Traffic Impact Fee
CMAQ Grant
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	LOCAL TRANSPORTATION FUND				
220-430-210-231	Professional Services	0	0	50,000	0
	Supplies & Services	0	0	50,000	0
220-430-210-715	Street & Road Impr. Overlay	0	0	0	367,752
	Capital Outlay	0	0	0	367,752
	Total Local Transportation Fund	$0	$0	$50,000	$367,752
	TRAFFIC IMPACT FEE				
230-430-220-231	Professional Services	0	0	15,000	11,500
	Supplies & Services	0	0	15,000	11,500
	Total Traffic Impact	$0	$0	$15,000	$11,500
	CMAQ GRANT				
249-430-210-231	Professional Services	0	0	0	64,000
	Supplies & Services	0	0	0	64,000
249-430-210-753	Specialized Equipment	108,863	0	0	0
	Capital Outlay	108,863	0	0	0
	Total CMAQ Grant	$108,863	$0	$0	$64,000

Local Transportation Fund

CAPITAL OUTLAY

715-STREET/ROAD IMPROVEMENTS: Construction of street improvements and repair of failing street sections on Place Road between Pacheco Blvd/State Route 152 and College Greens Drive. Construction costs are estimated at $816,000. LTF funding estimated at $367,752 will be combined with Transportation funding to complete the project. Work will improve bicycle and pedestrian access in the area.

Traffic Impact Fee

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete traffic related projects, development impact studies, traffic studies, traffic master plans, and other traffic related issues. Service may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

CMAQ

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Design of the Pedestrian Sidewalk In-Fills estimated at $64,000 ($7,000 from RSTP and $57,000 from CMAQ grant funding).

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Maintenance

Maintenance

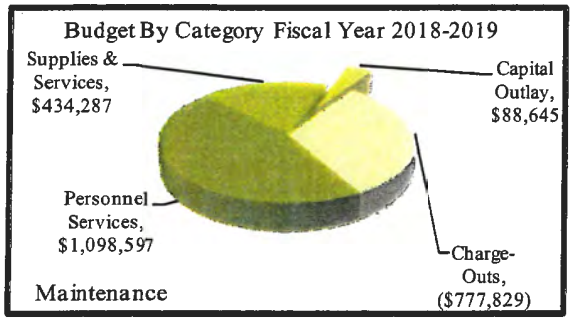
Mission

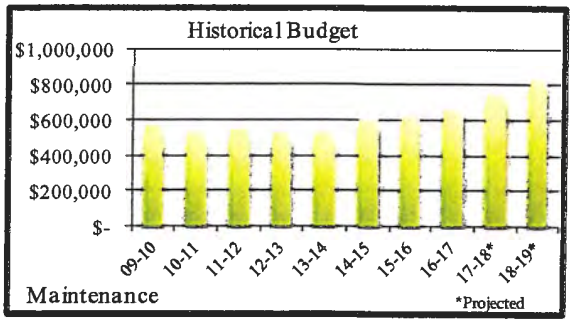
To provide the citizens of Los Banos safe and adequate facilities that meet the needs of various neighborhoods to include parks and open space, ranging from small Tot Lots to larger regional facilities designed to serve the entire community. In addition, the Maintenance Division of the Public Works Department strives to ensure that adequate open space is preserved throughout the community to preserve the regions unique aesthetics and environmental assets.

Overview of Services and Programs

The Maintenance Division hosts a multitude of services for neighborhoods and plays both an active and passive role in the quality of life for the community. The Maintenance Division maintains and operates the City's approximately 200+ acres of parks, open space, and landscape areas. The division is charged with the task of maintaining and improving the City's Urban Forestry Program. This includes the maintenance of designated City owned street trees and park trees. The City of Los Banos promotes the planting of trees in our community. As a result, Los Banos is a proud member of the Tree City USA Program.

Budget Summaries





Major Accomplishments/Service Efforts

We are proud of the fact that Los Banos has many well-maintained parks with new playground structures for our children. This is the result of an ongoing program to replace the older playground equipment with new modern structures that meet the latest safety guidelines. We take the safety of our playgrounds seriously, and have in place a safety inspection program to ensure that our playgrounds remain the safe areas that they are.

Performance Measures

	15/16	16/17	*17/18
Trees planted	123	200	300
Graffiti cleaned up	1,118	1500	2220
Playground bark replaced	1100 Cubic Feet	1100 Cubic Feet	1400 Cubic Feet
Playground park equipment replaced	11	6	12
Emergency calls , trees, wind storms, etc	72	150	175

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Graffiti cleanup turnaround of 48 hours after call in.
- Maintain parks and green space while adhering to watering restrictions.
- Repair vandalized park restrooms.
- Build permanent shade structures at many of our parks.
- Renovation of Ag Sports Complex
- Completion of Oliviera Park Soccer Fields

General Fund - Fund 100
Maintenance - Department 452
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste
Parks & Recreation Operations Manager	1	50%	Recreation
Administrative Coordinator	1	10%	Streets, Water, Solid Waste, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Inspector I	1	5%	Engineering, Water, Street, WW Collection
Maintenance III	1	100%	
Maintenance II	3	100%	
Maintenance I	2	100%	
Custodian	1	25%	Water, WW, SW, Water Admin, WW Admin, SW Admin
Part Time		100%	

Total Salaries (Including Overtime)	**$464,126**
Workmen's Compensation Insurance	$38,036
State Retirement (PERS)	$108,790
Social Security (FICA)	$35,506
Health Insurance	$147,466
Health Savings	$1,650
OPEB	$52,325
Retirees Health Insurance	$46,514
Life Insurance	$1,014
Unemployment Insurance	$14,000
Dental & Optical	$7,052
Total Benefits:	**$452,353**
Total Personnel Services:	**$916,479**

2018-2019 Department Detail

Personnel Services

General Fund - Fund 100
Maintenance - Department 452
Park Maintenance - Activity 200

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Maintenance I	2	100%	

Total Salaries (Including Overtime)	**$84,665**
Workmen's Compensation Insurance	$6,756
State Retirement (PERS)	$18,852
Social Security (FICA)	$6,477
Health Insurance	$49,341
Health Savings	$600
OPEB	$13,000
Retirees Health Insurance	$0
Life Insurance	$252
Unemployment Insurance	$423
Dental & Optical	$1,752
Total Benefits:	**$97,453**
Total Personnel Services:	**$182,118**

City of Los Banos
Maintenance
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-452-100-101	Salaries	363,812	380,489	433,300	433,126
100-452-100-102	Part Time	61,720	54,797	20,000	23,000
100-452-100-103	Overtime	5,162	7,751	8,000	8,000
100-452-100-104	Part Time-LLD's	0	7,409	0	0
100-452-100-120	Benefits	240,559	285,197	342,546	343,563
100-452-100-121	Benefits-PERS	99,402	103,370	105,261	108,790
	Personnel Services	770,656	839,012	909,107	916,479
100-452-100-202	Fleet Repair & Maintenance	8,194	10,295	9,829	8,129
100-452-100-203	Equipment Repair & Maintenanc	59	5	500	500
100-452-100-204	Fleet Services	2,348	2,594	2,757	2,860
100-452-100-205	Facility Maintenance	36,173	36,367	42,000	42,000
100-452-100-213	Water Sewerage & Disposal	17,888	17,639	19,500	19,500
100-452-100-231	Professional Services	134,251	134,251	134,300	134,300
100-452-100-236	Medical Services	1,453	2,093	1,000	1,000
100-452-100-237	Recruitment	2,026	2,520	900	900
100-452-100-238	Technical Services	0	42,564	55,000	55,000
100-452-100-240	I.T. Services	10,043	9,991	13,445	11,764
100-452-100-250	Insurance	20,216	22,275	28,000	31,389
100-452-100-252	Communications	5,383	5,242	5,000	5,000
100-452-100-257	Travel & Training	105	160	1,000	1,000
100-452-100-260	Office Supplies	2,669	1,501	2,000	2,000
100-452-100-262	Uniform Expenses	4,091	4,811	6,000	6,000
100-452-100-264	Electricity & Gas	39,366	36,194	38,000	40,660
100-452-100-265	Gasoline & Oil	7,038	5,986	6,285	6,285
100-452-100-267	General Materials & Supplies	44,567	18,082	27,000	27,000
100-452-100-273	Special Departmental Exp.	10,387	12,339	39,000	39,000
	Supplies & Services	346,257	364,908	431,516	434,287
100-452-100-720	Building & Structures	8,181	0	0	20,000
100-452-100-752	Communication Equipment	0	0	0	3,645
100-452-100-753	Specialized Equipment	0	0	0	65,000
	Capital Outlay	8,181	0	0	88,645
100-452-100-825	Charge-Out	(494,601)	(543,981)	(733,392)	(777,829)
	Charge Ins - Outs	(494,601)	(543,981)	(733,392)	(777,829)

City of Los Banos
Maintenance
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
Special Services					
100-452-200-101	Salaries	0	1,420	72,158	83,665
100-452-200-103	Overtime	0	0	500	1,000
100-452-200-120	Benefits	0	570	54,478	78,601
100-452-200-121	Benefits-PERS	0	91	15,336	18,852
	Personnel Services	0	2,081	142,472	182,118
	Total Maintenance	$630,494	$662,020	$749,703	$843,700

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided under Ronny's Landscaping contract for the maintenance of non-assessment city parks and landscape areas. Service includes irrigation system maintenance.

238-TECHNICAL SERVICES: Services and supplies provided for park maintenance that is in addition to contracted services.

273-SPECIAL DEPARMENTAL EXPENSES: Funds for employee longevity awards, legal services, graffiti abatement and Park activities and maintenance. Also includes replacing and additions of surfacing materials and playground equipment required by safety standards.

CAPITAL OUTLAY

720-BUILDINGS & STRUCTURES: Remodeling of Scout Hut building to meet the current standards for ADA compliance estimated at $20,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of a Wood Chipping Trailer Mounted Machine to replace the machine taken out of service for age, safety, and serviceability. Presently, the Parks Services are borrowing and sharing a machine purchased for the Solid Waste Division. The estimated cost for a new machine is $65,000.

CHARGE OUT

825-CHARGE OUT: Charge out to the Assessment Districts for services provided by City personnel.

City of Los Banos
Los Banos Park Fund
Mission Village North Park Fund
Regency Park Estates Park Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	LOS BANOS PARK FUND				
250-454-200-231	Professional Services	0	0	0	0
250-454-220-253	Advertising	0	235	0	0
	Supplies & Services	0	235	0	0
250-454-220-717	Landscape & Irrigation	0	7,500	300,000	65,000
	Capital Outlay	0	7,500	300,000	65,000
	Total Los Banos Park Fund	$0	$7,735	$300,000	$65,000
	MISSION VILLAGE NORTH PARK FUND				
251-454-220-238	Technical Services	0	145,776	0	0
	Supplies & Services	0	145,776	0	0
	Total Mission Village North	$0	$145,776	$0	$0
	REGENCY PARK ESTATES PARK FUND				
253-454-220-238	Technical Services	50,138	104,940	0	0
	Supplies & Services	50,138	104,940	0	0
	Total Regency Park Estates	$50,138	$104,940	$0	$0

Los Banos Park Development Fund

CAPITAL OUTLAY

717-LANDSCAPE & IRRIGATION: Complete the final and retention payments for the Oliviera Park Rehabilitation project estimated at $30,000. Design of a Dog Park estimated at $35,000.

City of Los Banos
Meadowlands Park Fund
Stonecreek Park Fund
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
MEADOWLANDS PARK FUND					
256-454-200-238	Technical Services	0	0	372,598	372,598
	Supplies & Services	0	0	372,598	372,598
	Total Meadowlands Park Fund	$0	$0	$372,598	$372,598
STONECREEK PARK FUND					
258-454-220-238	Technical Services	182,246	327,664	0	0
	Supplies & Services	182,246	327,664	0	0
	Total Stonecreek Park Fund	$182,246	$327,664	$0	$0

SERVICE & SUPPLIES

238-TECHINAL SERVICES: Cost for reimbursement for park improvements as per development agreement.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Recreation

Recreation

Mission Statement

Recreation strives to create community through activity. Achieving community is a service to the residents of Los Banos where recreational, cultural, and educational programs engage the human spirit. We aspire to provide an exciting, rewarding, and fulfilling recreational experience where we can enhance a community of relationships. Age appropriate activities promote health and wellness in an effort to attract residents to experience the Los Banos culture while developing one's potential within Central California.

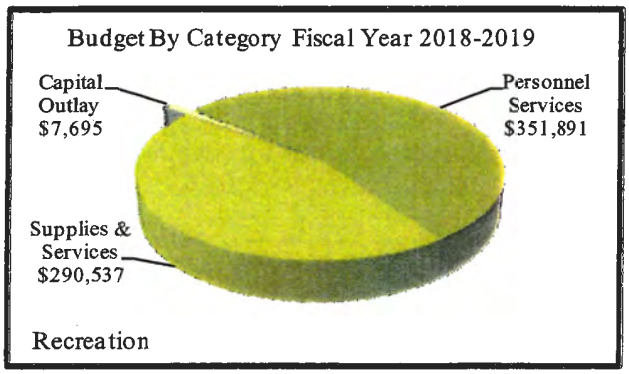
Vision

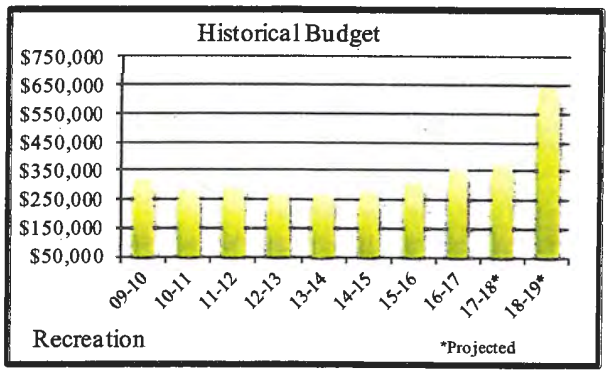
BUILDING CHARACTER INTO LIFE, CREATING RELATIONSHIPS FOR LIFE

Overview of Services and Programs

Recreation in Los Banos has, at its core, the Community Center. The Center is a hub of activity with multiple uses and functions. The Center provides a Grand Room for social gatherings, weddings, class reunions, meetings, and fundraisers. There is a multi-purpose room designed to host gatherings on a slightly smaller scale. The multi-purpose room doubles as an area for physical fitness with a junior high school sized gymnasium that can accommodate volleyball, basketball, and pickle ball games. Other physical fitness programs can be conducted in the multi-purpose room where a large amount of space is needed. Several classrooms are available which have been designed to promote creativity, education and physical fitness. There's a craft room, game room, computer lab and fitness room. From the Community Center, outdoor minded people can venture out into the acres of parks in the community. The parks throughout the City include playgrounds for toddlers and the young at heart. Many of the parks have BBQ picnic areas, basketball courts, and large grass areas for sports like soccer and baseball. Los Banos has many organized sports activities for all ages, such as: Soccer, Softball, T-Ball, Basketball, or running by participating in the Zombie Run. Other engaging leisure activities around the community are Tennis, Pickle Ball, Volleyball, Bocce Ball, Horseshoes, Frisbee, and Skateboarding. When relaxation is the activity, one can choose to enjoy a good book under a shade tree. Shade trees are in abundance since Los Banos has been recognized, for many years, as a Tree City USA for its effort to promote the tree population and green space around the City.

Budget Summaries





Fiscal Year 2018-2019 is now a combination of Recreation, Seniors and Community Center.

Recreation
All Age Groups

Adult Softball Leagues	Aikido Martial Arts	Arbor Day Celebration
Brazilian Jiu-jitsu	Breakfast w/ Santa	British Soccer Camp
Computer Access	Movie Night	Open Gym Basketball
Play-Well Lego Class	Shotakan Karate	Summer Camps
T-Ball/Pee Wee Ball	Youth Basketball	Youth Soccer
Fitness Classes	Zombie Run	Champion Youth

Activities for Seniors

Arts and Crafts	Monday & Wednesday
Bingo	Thursday
Cards	Wednesday
HICAP	By Appointment
Legal Services	By Appointment
Lunch Program	Monday thru Friday
Macho	Tuesday
Pickle Ball	Monday, Wednesday & Friday
Salute to Senior Fair	Last Friday in September
Tai Chi Class	Monday & Wednesday
Walking Class	Monday, Wednesday & Friday

Performance Measures

	15/16		16/17		17/18 *	
Program	**Enrolled**	**Revenue**	**Enrolled**	**Revenue**	**Enrolled**	**Revenue**
Youth Soccer	490	$37,200	540	$45,140	562	$52,900
Youth Basketball	452	$28,476	463	$33,629	510	$39,475
Youth T-Ball	260	$14,300	197	$12,710	223	$13,050
Adult Softball	37	$15,850	29	$13,050	29	$13,050

Community Center Rentals	**FY 15/16**	**FY 16/17**	**FY 17/18 ***
Grand Room Rentals	87	89	93
Multi Purpose Room Rentals	0	2	2
Meeting Room Rentals	25	33	19
Other Rentals	4	3	11

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Research methods for reaching age appropriate target groups for services provided
- Develop creative ways to inform community of recreational opportunities
- Offer cultural activities beyond the local independent organizations
- Work with the Boys and Girls Club to offer annual programs for youth
- Expand the schedule for seniors with diverse programs, which enhance activity
- Offer pertinent informational classes and seminars that are relevant to senior life
- Work to improve the Community Center by giving the building attention, such as refreshing the paint and additional cleanups
- Construct additional parking at the Community Center and increase outdoor lighting
- Upgrade the Community Center with additional energy efficient lights and install solar
- Plan for a Regional Sports Complex
- Design summer water feature
- Revitalize Pacheco Park to enhance everyday use and promote special functions similar to Mother's Day in the Park

General Fund - Fund 100
Recreation - Department 451
Recreational Services - Activity 240

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	2%	Water, Streets, Fleet, Solid Waste, Maintenance,WW Collection & Treatment
Parks & Recreation Operations Manager	1	50%	Maintenance
Administrative Coordinator	1	2%	Streets, Maintenance, Water, WW Collection & Treatment, Fleet, Solid Waste
Recreation Coordinator II	1	100%	
Part Time		100%	
Total Salaries (Including Overtime)			**$238,073**
Workmen's Compensation Insurance			$8,394
State Retirement (PERS)			$25,546
Social Security (FICA)			$18,212
Health Insurance			$42,206
OPEB			$10,010
Retirees Health Insurance			$4,846
Life Insurance			$194
Unemployment Insurance			$3,061
Dental & Optical			$1,349
Total Benefits:			**$113,818**
Total Personnel Services:			**$351,891**

City of Los Banos
Recreation
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
RECREATION GENERAL SERVICES					
100-451-240-101	Salaries	63,486	66,655	67,682	95,073
100-451-240-102	Part Time	39,545	38,893	44,500	138,500
100-451-240-103	Overtime	1,671	1,789	4,500	4,500
100-451-240-120	Benefits	47,257	54,972	62,929	88,272
100-451-240-121	Benefits-PERS	18,424	21,251	21,700	25,546
	Personnel Services	170,384	183,560	201,311	351,891
100-451-240-205	Facility Maintenance	5,512	7,125	7,500	34,700
100-451-240-213	Water Sewerage & Disp	1,708	3,368	3,000	3,000
100-451-240-231	Professional Services	21,290	19,953	25,100	26,500
100-451-240-232	Credit Card Fees	0	0	10,250	15,250
100-451-240-236	Medical Services	0	0	0	250
100-451-240-237	Recruitment	214	2,554	1,000	1,500
100-451-240-238	Technical Services	25,935	19,759	20,000	26,250
100-451-240-240	I.T. Services	6,696	6,661	8,963	29,161
100-451-240-250	Insurance	3,965	4,191	4,565	18,576
100-451-240-252	Communications	1,963	2,410	2,200	7,500
100-451-240-260	Office Supplies	8,127	9,121	8,500	18,450
100-451-240-264	Electricity & Gas	2,569	3,287	3,800	27,200
100-451-240-267	General Materials & Supplies	40,359	39,332	43,000	52,500
100-451-240-268	Building Maintenance	0	0	0	15,500
100-451-240-270	Special Programs	3,851	4,851	6,229	9,000
100-451-240-273	Special Departmental Expense	1,629	218	3,100	5,200
	Supplies & Services	123,817	122,830	147,207	290,537
100-451-240-720	Buildings & Structures	0	27,645	10,000	0
100-451-240-752	Communication Equipment	0	0	0	7,695
	Capital Outlay	0	27,645	10,000	7,695
	Total Recreation Gen Serv	$294,201	$334,034	$358,518	$650,123
SENIOR CITIZENS					
100-453-260-102	Part Time	11,722	11,757	10,000	0
100-453-260-120	Benefits	897	900	750	0
100-453-260-121	Benefits-PERS	0	0	410	0
	Personnel Services	12,618	12,657	11,160	0

City of Los Banos
Recreation
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
100-453-260-260	Office Supplies	2,031	2,074	1,750	0
100-453-260-267	General Materials & Supplies	4,562	4,031	5,050	0
	Supplies & Services	6,593	6,105	6,800	0
	Total Senior Citizens	$19,211	$18,762	$17,960	$0
	Total Recreation	$313,412	$352,796	$376,478	$650,123

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Expenses for maintenance in City building and facilities for costs associated with electrical, plumbing, janitorial, heating & cooling, and pest control.

231-PROFESSIONAL SERVICES: Expenses related to adult sports and youth soccer officiating.

232-CREDIT CARD FEES: Credit card and transaction fees entered in Active Net Program, associated with taking payments for programs, rentals and deposits.

238-TECHNICAL SERVICES: Expenses related to contracted classes provided by the division and the operation and support of servicing the Boys & Girls Club organizational activities at the Center.

267-GENERAL SUPPLIES AND MATERIAL: Expenses related to adult softball league registrations, insurance for adult softball leagues, and membership with CPRS. To pay for maintenance provided when Pacheco High School Gym is used for Youth sports equipment, team uniforms and awards. Expenses associated with Salute to Seniors.

268-BUILDING MAINTENANCE: Expenses related to upkeep of the building, air conditioning, electrical, landscaping, pest control, security system, etc.

270-SPECIAL PROGRAMS/ACTIVITIES: Youth sports benefits, Downtown Special Events, Arbor Day Celebration, Breakfast with Santa and other community service organization events.

273-SPECIAL DEPARTMENTAL EXPENSE: Expenses related to advertising, licensing fees, live scans provided to volunteer coaches in the division, employee longevity awards and to Pacheco High Varsity Basketball for referee services.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

City of Los Banos
Community Center
Community Center Fee
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	COMMUNITY CENTER				
100-481-100-102	Part Time	50,955	55,774	53,800	0
100-481-100-120	Benefits	5,697	5,549	4,500	0
100-481-100-121	Benefits-PERS	609	700	400	0
	Personnel Services	57,261	62,023	58,700	0
100-481-100-205	Facility Maintenance	28,668	28,668	28,700	0
100-481-100-232	Credit Card Fees	0	0	4,450	0
100-481-100-236	Medical Services	112	40	100	0
100-481-100-237	Recruitment	0	0	650	0
100-481-100-238	Technical Services	0	0	6,250	0
100-481-100-240	IT Services	18,413	18,317	24,649	0
100-481-100-250	Insurance	11,602	11,085	12,194	0
100-481-100-252	Communications	3,686	4,212	5,000	0
100-481-100-260	Office Supplies	5,277	6,205	6,700	0
100-481-100-264	Electricity & Gas	17,776	17,751	21,000	0
100-481-100-267	General Materials & Supplies	5,875	5,608	4,000	0
100-481-100-268	Building Maintenance	16,549	14,054	15,294	0
100-481-100-273	Special Departmental Exp.	1,298	1,524	1,717	0
	Supplies & Services	109,256	107,464	130,704	0
	Total Community Center	$166,517	$169,487	$189,404	$0
	COMMUNITY CENTER FEE				
244-410-100-720	Building & Structures	12,496	0	0	500,000
	Capital Outlay	12,496	0	0	500,000
	Total Community Center Fee	$12,496	$0	$0	$500,000

CAPITAL OUTLAY

720-BUILDINGS & STRUCTURES: Design and construct additional parking at the Community Center estimated at $500,000.

City of Los Banos
Child Development Center
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
CHILD DEVELOPMENT CENTER					
324-452-100-213	Water Sewerage & Disposal	1,325	1,288	1,100	1,200
324-452-100-250	Insurance	1,698	1,608	1,735	2,019
324-452-100-268	Building Maintenance	17,202	18,165	27,000	19,000
	Supplies & Services	20,225	21,061	29,835	22,219
324-452-100-753	Specialized Equipment	0	0	11,525	0
	Capital Outlay	0	0	11,525	0
	Total Child Dev Center	$20,225	$21,061	$41,360	$22,219

SUPPLIES & SERVICES

268–BUILDING MAINTENANCE: Maintenance costs associated with the Child Development Center, such as landscape maintenance, pest control, janitorial services and security system.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Assessment Districts

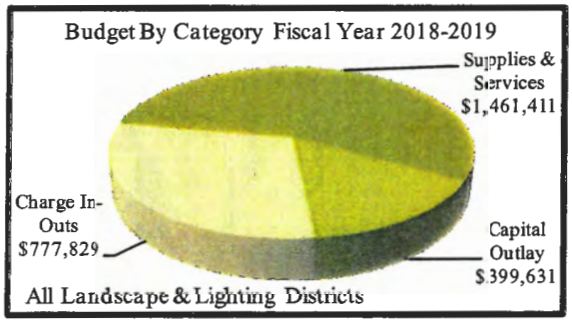
Landscape & Lighting Assessment Districts

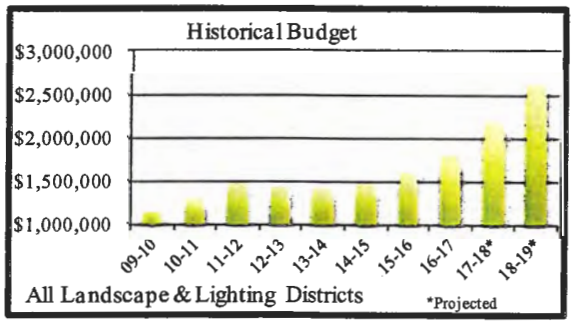
The City maintains 18 districts:

#1 Ranchwood Estates
#2 Cresthills
#3 Los Banos Gardens
#4 College Green Estates
#5 Orchard Terrace
#6 St. Francis Estates
#7 Valley Meadows & Bedford
#9 Jo-Lin Manor & Rancho De Amigos
#10 Los Banos Creek Shopping Center
#11 Meadowlands
#12 Verona/Mission Estates
#13 Somerset Park
#14 Northgate @ Regency Park
#15 Magnolia Grove
#16 Senior Homes Villages
#17 Stonecreek Villages
#18 Rail Road Corridor
#19 Talbott Park Storm Basin

These assessments cover the maintenance for sidewalks, landscaping, parks, street signs, street lights, trees, fences, storm drains and professional services needs.

Budget Summaries

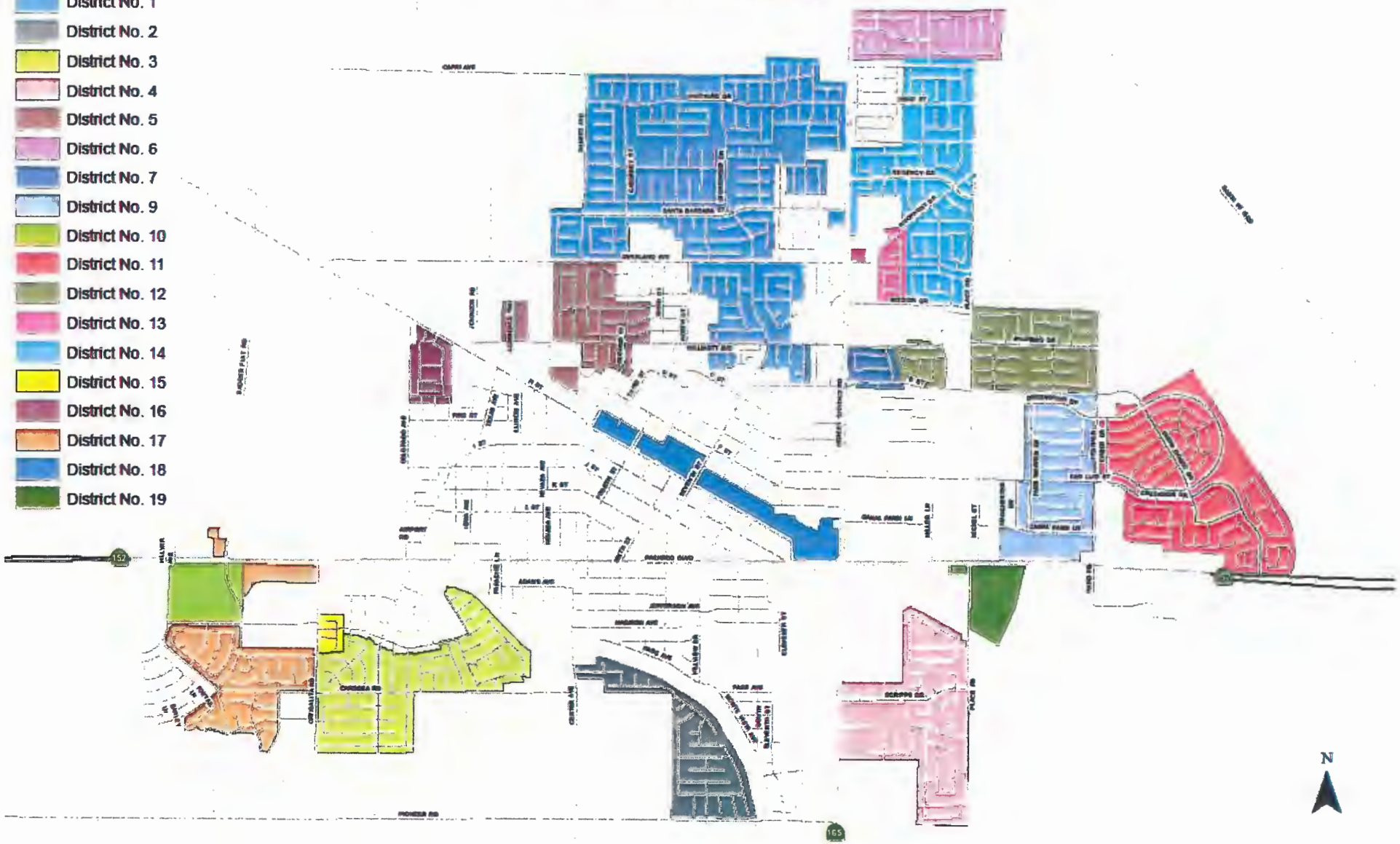




Future Outlook

- Build a picnic arbor in District #2
- Replace playground equipment in Citrus II park in District #5
- Upgrade irrigation and replace landscaping at various stations in District #9
- Replace perimeter fencing at the Verona Storm Station in District #12
- Storm Drain Improvements to receive runoff in District #17
- Upgrade irrigation and replace landscaping at various stations in District #17
- Replace vandalized playground equipment at the Neighborhood Park in District #17
- Upgrade irrigation and replace landscaping at various stations in District #18

CITY OF LOS BANOS
LANDSCAPE AND LIGHTING DISTRICTS



City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	RANCHWOOD EST AD #1				
271-458-200-202	Fleet Repair & Maintenance	2,465	2,465	2,330	1,873
271-458-200-204	Fleet Services	1,878	1,878	2,143	2,224
271-458-200-210	Sidewalk Maintenance	0	568	600	600
271-458-200-213	Water Sewerage & Disposal	44,991	63,196	70,774	71,000
271-458-200-220	Landscape Maintenance	10,015	10,015	10,015	10,015
271-458-200-221	Park Maintenance	27,149	41,740	69,000	70,000
271-458-200-223	Storm Drain Maintenance	0	4,268	0	200
271-458-200-224	Street Sign Maintenance	2,500	3,000	2,300	3,000
271-458-200-225	Street Tree Maintenance	500	2,000	2,000	2,000
271-458-200-226	Fence Maintenance	0	734	500	500
271-458-200-230	Administrative Services	18,802	18,362	22,237	23,027
271-458-200-231	Professional Services	53,049	53,049	53,049	53,049
271-458-200-263	Street Light Maintenance	2,335	3,710	5,600	5,000
271-458-200-264	Electricity & Gas	37,039	46,303	49,000	52,500
271-458-200-265	Gasoline & Oil	4,199	3,618	2,810	2,810
	Supplies & Services	204,921	254,906	292,358	297,798
271-458-200-714	Storm Drain Improvements	6,100	0	0	0
271-458-200-720	Building & Structures	0	10,525	0	0
271-458-200-747	Park & Playground Equipment	66,520	0	0	0
	Capital Outlay	72,620	10,525	0	0
271-458-200-820	Charge In	135,699	149,248	198,016	210,014
	Charge Ins - Outs	135,699	149,248	198,016	210,014
	Total Ranchwwod AD #1	$413,240	$414,678	$490,374	$507,812
	CRESTHILLS AD #2				
272-458-200-202	Fleet Repair & Maintenance	616	616	582	468
272-458-200-204	Fleet Services	470	470	535	556
272-458-200-210	Sidewalk Maintenance	0	967	500	500
272-458-200-213	Water Sewerage & Disposal	1,372	1,276	1,360	1,400
272-458-200-220	Landscape Maintenance	44	44	44	44
272-458-200-221	Park Maintenance	8,790	9,977	11,500	17,000
272-458-200-223	Storm Drain Maintenance	1,151	3,000	140	200
272-458-200-224	Street Sign Maintenance	1,000	1,466	1,500	1,500
272-458-200-225	Street Tree Maintenance	1,466	1,500	1,500	500
272-458-200-226	Fence Maintenance	0	12	0	0
272-458-200-230	Administrative Services	2,261	2,618	3,007	3,334
272-458-200-231	Professional Services	6,706	6,706	6,706	6,706
272-458-200-263	Street Light Maintenance	0	0	500	500
272-458-200-264	Electricity & Gas	6,214	7,720	8,400	9,000
272-458-200-265	Gasoline & Oil	741	638	702	702
	Supplies & Services	30,830	37,011	36,976	42,410
272-458-200-720	Buildings & Structures	0	0	16,000	244,000
	Capital Outlay	0	0	16,000	244,000
272-458-200-820	Charge In	18,719	20,587	29,336	31,113
	Charge Ins - Outs	18,719	20,587	29,336	31,113
	Total Cresthills AD #2	$49,549	$57,598	$82,312	$317,523

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	LOS BANOS GARDENS AD #3				
273-458-200-202	Fleet Repair & Maintenance	1,078	1,078	1,019	820
273-458-200-204	Fleet Services	822	822	938	973
273-458-200-210	Sidewalk Maintenance	0	0	200	200
273-458-200-213	Water Sewerage & Disposal	18,427	22,553	23,800	23,800
273-458-200-220	Landscape Maintenance	2,414	2,414	2,415	2,415
273-458-200-221	Park Maintenance	5,862	5,073	13,000	19,000
273-458-200-224	Street Sign Maintenance	0	0	0	1,000
273-458-200-225	Street Tree Maintenance	0	0	0	1,250
273-458-200-226	Fence Maintenance	0	0	0	200
273-458-200-230	Administrative Services	4,343	4,685	5,378	5,884
273-458-200-231	Professional Services	32,874	32,874	32,874	32,874
273-458-200-263	Street Light Maintenance	555	835	500	500
273-458-200-264	Electricity & Gas	5,816	7,845	7,900	8,500
273-458-200-265	Gasoline & Oil	1,976	1,702	1,229	1,229
	Supplies & Services	74,167	79,880	89,253	98,645
273-458-200-820	Charge In	20,974	23,068	29,336	31,113
	Charge Ins - Outs	20,974	23,068	29,336	31,113
	Total LB Gardens AD #3	$95,141	$102,948	$118,589	$129,758
	COLLEGE GREEN EST AD #4				
274-458-200-202	Fleet Repair & Maintenance	770	770	728	586
274-458-200-204	Fleet Services	587	587	670	695
274-458-200-210	Sidewalk Maintenance	0	368	1,000	1,000
274-458-200-213	Water Sewerage & Disposal	953	1,146	1,300	1,300
274-458-200-220	Landscape Maintenance	57	57	58	58
274-458-200-221	Park Maintenance	17,377	29,491	32,000	37,000
274-458-200-223	Storm Drain Maintenance	1,324	1,975	11	200
274-458-200-224	Street Sign Maintenance	2,700	2,212	2,000	2,000
274-458-200-225	Street Tree Maintenance	14,500	13,990	15,000	15,000
274-458-200-226	Fence Maintenance	0	1,800	600	1,500
274-458-200-230	Administrative Services	4,379	5,240	5,820	6,300
274-458-200-231	Professional Services	9,956	9,956	9,956	9,956
274-458-200-263	Street Light Maintenance	584	271	1,000	1,500
274-458-200-264	Electricity & Gas	11,261	12,906	13,300	14,300
274-458-200-265	Gasoline & Oil	1,235	1,064	878	878
	Supplies & Services	65,683	81,833	84,321	92,273
274-458-200-820	Charge In	30,447	33,487	44,003	46,670
	Charge Ins - Outs	30,447	33,487	44,003	46,670
	Total College Green AD #4	$96,130	$115,320	$128,324	$138,943

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	ORCHARD TERRACE AD #5				
275-458-200-202	Fleet Repair & Maintenance	462	462	437	351
275-458-200-204	Fleet Services	352	352	402	417
275-458-200-210	Sidewalk Maintenance	0	500	0	500
275-458-200-213	Water Sewerage & Disposal	7,852	11,938	11,800	12,000
275-458-200-220	Landscape Maintenance	1,905	1,905	1,905	1,905
275-458-200-221	Park Maintenance	5,088	6,947	14,000	16,000
275-458-200-224	Street Sign Maintenance	300	300	0	300
275-458-200-225	Street Tree Maintenance	0	500	500	500
275-458-200-226	Fence Maintenance	0	0	250	250
275-458-200-230	Administrative Services	1,781	2,238	2,848	3,058
275-458-200-231	Professional Services	6,762	6,762	6,762	6,762
275-458-200-263	Street Light Maintenance	20	378	500	500
275-458-200-264	Electricity & Gas	6,120	7,821	8,200	8,800
275-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	31,134	40,529	48,131	51,870
275-458-200-820	Charge In	7,939	8,732	14,668	15,557
	Charge Ins - Outs	7,939	8,732	14,668	15,557
	Total Orchard Terrace AD #5	$39,073	$49,260	$62,799	$67,427
	ST. FRANCIS ESTATES AD #6				
276-458-200-202	Fleet Repair & Maintenance	462	462	437	351
276-458-200-204	Fleet Services	352	352	402	417
276-458-200-210	Sidewalk Maintenance	0	400	500	1,000
276-458-200-220	Landscape Maintenance	2,344	2,344	2,345	2,345
276-458-200-221	Park Maintenance	1,304	2,095	8,000	8,000
276-458-200-223	Storm Drain Maintenance	0	4,195	602	200
276-458-200-224	Street Sign Maintenance	1,000	1,000	1,000	500
276-458-200-225	Street Tree Maintenance	1,166	1,200	1,200	500
276-458-200-226	Fence Maintenance	0	11	300	500
276-458-200-230	Administrative Services	973	1,320	1,757	1,795
276-458-200-263	Street Light Maintenance	278	345	500	1,000
276-458-200-264	Electricity & Gas	4,956	6,132	6,500	6,900
276-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	13,330	20,282	24,070	24,035
276-458-200-820	Charge In	7,939	8,732	14,668	15,557
	Charge Ins - Outs	7,939	8,732	14,668	15,557
	Total St. Francis AD #6	$21,269	$29,014	$38,738	$39,592

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	VALLEY MEADOWS AD #7				
277-458-200-202	Fleet Repair & Maintenance	462	462	437	351
277-458-200-204	Fleet Services	352	352	402	417
277-458-200-210	Sidewalk Maintenance	0	349	350	300
277-458-200-213	Water Sewerage & Disposal	865	880	2,000	2,100
277-458-200-220	Landscape Maintenance	603	603	604	604
277-458-200-221	Park Maintenance	1,211	2,245	2,500	6,000
277-458-200-224	Street Sign Maintenance	500	500	500	300
277-458-200-225	Street Tree Maintenance	2,166	2,200	1,200	1,300
277-458-200-226	Fence Maintenance	0	132	150	500
277-458-200-230	Administrative Services	398	478	638	843
277-458-200-263	Street Light Maintenance	200	0	300	600
277-458-200-264	Electricity & Gas	387	776	800	860
277-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	7,639	9,402	10,408	14,702
277-458-200-717	Landscape & Irrigation	0	0	5,000	0
	Capital Outlay	0	0	5,000	0
277-458-200-820	Charge In	948	1,043	3,667	3,889
	Charge Ins - Outs	948	1,043	3,667	3,889
	Total Valley Meadows AD #7	$8,586	$10,445	$19,075	$18,591
	JO-LIN MANOR/RANCH AD #9				
279-458-200-202	Fleet Repair & Maintenance	616	616	582	468
279-458-200-204	Fleet Services	470	470	535	556
279-458-200-210	Sidewalk Maintenance	0	1,498	1,000	1,000
279-458-200-213	Water Sewerage & Disposal	4,184	4,147	4,500	4,700
279-458-200-220	Landscape Maintenance	2,681	2,681	2,682	2,682
279-458-200-221	Park Maintenance	9,267	14,887	26,000	35,000
279-458-200-223	Storm Drain Maintenance	0	1,771	1,239	200
279-458-200-224	Street Sign Maintenance	1,000	932	1,000	1,000
279-458-200-225	Street Tree Maintenance	1,166	1,200	1,200	1,500
279-458-200-226	Fence Maintenance	0	1,572	300	500
279-458-200-230	Administrative Services	3,212	3,892	4,868	5,439
279-458-200-231	Professional Services	6,931	6,931	6,932	6,932
279-458-200-263	Street Light Maintenance	113	757	1,000	1,000
279-458-200-264	Electricity & Gas	9,564	10,138	10,800	11,600
279-458-200-265	Gasoline & Oil	988	851	702	702
	Supplies & Services	40,192	52,343	63,340	73,279
279-458-200-717	Landscape & Irrigation	0	0	10,000	15,000
	Capital Outlay	0	0	10,000	15,000
279-458-200-820	Charge In	30,282	33,305	44,003	46,670
	Charge Ins - Outs	30,282	33,305	44,003	46,670
	Total Jo-Lin Manor AD #9	$70,473	$85,648	$117,343	$134,949

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
LB CREEK SHOP CENTR AD #10					
280-458-200-202	Fleet Repair & Maintenance	462	462	437	351
280-458-200-204	Fleet Services	352	352	402	417
280-458-200-210	Sidewalk Maintenance	0	499	500	500
280-458-200-220	Landscape Maintenance	4,273	7,972	7,972	7,972
280-458-200-221	Park Maintenance	2,095	4,966	11,000	15,000
280-458-200-223	Storm Drain Maintenance	0	1,611	45	200
280-458-200-224	Street Sign Maintenance	400	558	600	500
280-458-200-225	Street Tree Maintenance	200	1,000	1,000	1,000
280-458-200-230	Administrative Services	893	1,470	1,917	2,170
280-458-200-263	Street Light Maintenance	251	1,022	500	750
280-458-200-264	Electricity & Gas	1,169	2,265	2,700	2,900
280-458-200-265	Gasoline & Oil	741	638	527	527
	Supplies & Services	10,837	22,815	27,600	32,287
280-458-200-820	Charge In	8,615	9,475	14,668	15,557
	Charge Ins - Outs	8,615	9,475	14,668	15,557
	Total LB Creek Shop Center AD #10	$19,452	$32,291	$42,268	$47,844
MEADOWLANDS AD #11					
281-458-200-202	Fleet Repair & Maintenance	1,849	1,849	1,747	1,406
281-458-200-204	Fleet Services	1,409	1,409	1,607	1,668
281-458-200-213	Water Sewerage & Disposal	32,344	39,646	44,000	44,000
281-458-200-220	Landscape Maintenance	15,194	15,194	15,195	15,195
281-458-200-221	Park Maintenance	15,193	19,559	24,500	30,000
281-458-200-224	Street Sign Maintenance	0	1,000	1,000	1,000
281-458-200-225	Street Tree Maintenance	0	900	880	1,200
281-458-200-226	Fence Maintenance	0	972	450	1,000
281-458-200-230	Administrative Services	9,410	9,805	10,282	10,770
281-458-200-231	Professional Services	63,042	63,042	63,042	63,042
281-458-200-263	Street Light Maintenance	4,627	15,000	9,000	10,000
281-458-200-264	Electricity & Gas	16,665	20,909	23,600	25,000
281-458-200-265	Gasoline & Oil	3,705	3,192	2,107	2,107
	Supplies & Services	163,437	192,478	197,410	206,388
281-458-200-753	Specialized Equipment	21,966	0	0	0
	Capital Outlay	21,966	0	0	0
281-458-200-820	Charge In	20,974	23,068	29,336	31,113
	Charge Ins - Outs	20,974	23,068	29,336	31,113
	Total Meadowlands AD #11	$206,378	$215,546	$226,746	$237,501

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	MISSION ESTATES AD #12				
282-458-200-202	Fleet Repair & Maintenance	616	616	582	468
282-458-200-204	Fleet Services	470	470	535	556
282-458-200-210	Sidewalk Maintenance	0	68	200	0
282-458-200-213	Water Sewerage & Disposal	4,627	5,079	7,300	7,300
282-458-200-220	Landscape Maintenance	2,297	2,297	2,297	2,297
282-458-200-221	Park Maintenance	2,471	10,634	18,500	17,000
282-458-200-223	Storm Drain Maintenance	1,200	2,870	0	0
282-458-200-224	Street Sign Maintenance	500	1,000	500	0
282-458-200-225	Street Tree Maintenance	5,000	2,000	1,680	0
282-458-200-230	Administrative Services	4,210	4,703	5,889	5,884
282-458-200-231	Professional Services	12,116	12,116	12,117	12,117
282-458-200-263	Street Light Maintenance	2,408	790	2,000	1,000
282-458-200-264	Electricity & Gas	17,197	17,781	18,900	20,200
282-458-200-265	Gasoline & Oil	988	851	702	702
	Supplies & Services	54,100	61,276	71,202	67,524
282-458-200-720	Building & Structures	0	0	0	10,000
	Capital Outlay	0	0	0	10,000
282-458-200-820	Charge In	38,411	42,245	58,671	62,226
	Charge Ins - Outs	38,411	42,245	58,671	62,226
	Total Mission Estates AD #12	$92,511	$103,521	$129,873	$139,750
	SOMERSET PARK AD #13				
283-458-200-202	Fleet Repair & Maintenance	462	462	437	351
283-458-200-204	Fleet Services	352	352	402	417
283-458-200-210	Sidewalk Maintenance	0	0	600	500
283-458-200-213	Water Sewerage & Disposal	1,100	1,416	1,350	1,400
283-458-200-220	Landscape Maintenance	703	703	704	704
283-458-200-221	Park Maintenance	1,599	4,041	3,000	8,000
283-458-200-223	Storm Drain Maintenance	0	230	45	0
283-458-200-224	Street Sign Maintenance	1,500	1,257	1,000	1,000
283-458-200-225	Street Tree Maintenance	600	1,000	1,000	1,000
283-458-200-226	Fence Maintenance	0	333	400	400
283-458-200-230	Administrative Services	865	1,051	1,036	1,386
283-458-200-263	Street Light Maintenance	510	186	700	2,500
283-458-200-264	Electricity & Gas	3,684	3,944	4,300	4,600
283-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	11,869	15,400	15,501	22,785
283-458-200-717	Landscape & Irrigation	0	0	25,000	0
	Capital Outlay	0	0	25,000	0
283-458-200-820	Charge In	6,991	7,689	7,334	7,778
	Charge Ins - Outs	6,991	7,689	7,334	7,778
	Total Somerset Park AD #13	$18,860	$23,089	$47,835	$30,563

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
NORTHGATE @ REGENCY AD #14					
284-458-200-202	Fleet Repair & Maintenance	1,540	1,540	1,456	1,171
284-458-200-204	Fleet Services	1,174	1,174	1,340	1,390
284-458-200-210	Sidewalk Maintenance	0	500	0	500
284-458-200-213	Water Sewerage & Disposal	16,310	21,659	25,500	25,500
284-458-200-220	Landscape Maintenance	11,773	11,773	11,774	11,774
284-458-200-221	Park Maintenance	11,421	13,046	27,000	27,000
284-458-200-223	Storm Drain Maintenance	0	583	0	200
284-458-200-224	Street Sign Maintenance	1,500	1,500	1,000	1,000
284-458-200-226	Fence Maintenance	0	484	500	500
284-458-200-230	Administrative Services	9,051	9,866	12,183	12,595
284-458-200-231	Professional Services	20,851	20,851	20,852	20,852
284-458-200-263	Street Light Maintenance	3,180	1,179	3,800	2,000
284-458-200-264	Electricity & Gas	27,598	29,915	29,500	31,500
284-458-200-265	Gasoline & Oil	2,964	2,554	1,756	1,756
	Supplies & Services	107,362	116,625	136,661	137,738
284-458-200-820	Charge In	91,289	100,403	132,010	140,009
	Charge Ins - Outs	91,289	100,403	132,010	140,009
	Total Northgate @ Regency AD #14	$198,651	$217,028	$268,671	$277,747
MAGNOLIA GROVE AD #15					
285-458-200-202	Fleet Repair & Maintenance	462	462	437	351
285-458-200-204	Fleet Services	352	352	402	417
285-458-200-210	Sidewalk Maintenance	0	31	0	100
285-458-200-213	Water Sewerage & Disposal	918	1,681	1,950	1,950
285-458-200-220	Landscape Maintenance	403	403	404	404
285-458-200-221	Park Maintenance	510	124	900	1,000
285-458-200-223	Storm Drain Maintenance	0	100	0	0
285-458-200-224	Street Sign Maintenance	0	50	0	100
285-458-200-230	Administrative Services	193	230	281	299
285-458-200-263	Street Light Maintenance	0	0	100	150
285-458-200-264	Electricity & Gas	723	1,130	1,200	1,300
285-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	4,055	4,990	6,201	6,598
	Total Magnolia Grove AD #15	$4,055	$4,990	$6,201	$6,598

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	SENIOR VILLAGES AD #16				
286-458-200-202	Fleet Repair & Maintenance	462	462	437	351
286-458-200-204	Fleet Services	352	352	402	417
286-458-200-210	Sidewalk Maintenance	0	31	0	0
286-458-200-220	Landscape Maintenance	1,196	1,196	1,197	1,197
286-458-200-221	Park Maintenance	510	1,897	2,000	2,000
286-458-200-223	Storm Drain Maintenance	0	100	0	0
286-458-200-224	Street Sign Maintenance	0	50	0	0
286-458-200-225	Street Tree Maintenance	1,466	500	500	500
286-458-200-226	Fence Maintenance	0	0	0	50
286-458-200-230	Administrative Services	302	362	481	519
286-458-200-263	Street Light Maintenance	250	0	0	500
286-458-200-264	Electricity & Gas	293	1,255	1,400	1,500
286-458-200-265	Gasoline & Oil	494	426	527	527
	Supplies & Services	5,326	6,630	6,944	7,561
286-458-200-820	Charge In	1,149	1,264	3,667	3,889
	Charge Ins - Outs	1,149	1,264	3,667	3,889
	Total Senior Villages Ad #16	$6,475	$7,894	$10,611	$11,450
	STONECREEK AD #17				
287-458-200-202	Fleet Repair & Maintenance	925	925	874	703
287-458-200-204	Fleet Services	704	704	804	834
287-458-200-210	Sidewalk Maintenance	0	998	0	2,000
287-458-200-213	Water Sewerage & Disposal	32,717	42,162	50,100	50,000
287-458-200-220	Landscape Maintenance	12,872	15,006	15,006	15,006
287-458-200-221	Park Maintenance	4,737	10,979	17,000	20,000
287-458-200-223	Storm Drain Maintenance	0	1,323	0	200
287-458-200-224	Street Sign Maintenance	0	1,100	750	1,000
287-458-200-225	Street Tree Maintenance	0	0	0	2,000
287-458-200-226	Fence Maintenance	0	0	200	1,000
287-458-200-230	Administrative Services	6,510	8,193	8,205	8,719
287-458-200-231	Professional Services	15,779	15,779	15,779	15,779
287-458-200-250	Insurance	0	0	0	81
287-458-200-263	Street Light Maintenance	5,762	32,233	12,000	11,000
287-458-200-264	Electricity & Gas	16,864	21,906	22,500	24,000
287-458-200-265	Gasoline & Oil	1,482	1,277	1,054	1,054
	Supplies & Services	98,353	152,584	144,272	153,376
287-458-200-714	Storm Drain Improvements	0	0	0	20,000
287-458-200-717	Landscape & Irrigation	0	0	35,000	40,000
287-458-200-747	Park & Playground Equipment	0	0	0	70,631
287-458-200-753	Specialized Equipment	19,434	0	0	0
	Capital Outlay	19,434	0	35,000	130,631
287-458-200-820	Charge In	25,287	27,812	36,670	38,891
	Charge Ins - Outs	25,287	27,812	36,670	38,891
	Total Stonecreek AD #17	$143,074	$180,396	$215,942	$322,898

City of Los Banos
Assessment Districts
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
	RAIL TRAIL CORRIDOR AD #18				
288-458-200-202	Fleet Repair & Maintenance	925	925	874	703
288-458-200-204	Fleet Services	704	704	804	834
288-458-200-210	Sidewalk Maintenance	0	300	0	1,200
288-458-200-213	Water Sewerage & Disposal	6,700	8,371	11,300	11,000
288-458-200-220	Landscape Maintenance	10,502	10,502	10,503	10,503
288-458-200-221	Park Maintenance	8,361	14,544	25,500	30,000
288-458-200-225	Street Tree Maintenance	2,000	0	2,500	3,800
288-458-200-230	Administrative Services	3,109	3,595	5,000	5,580
288-458-200-263	Street Light Maintenance	556	1,737	1,500	4,000
288-458-200-264	Electricity & Gas	5,767	6,287	7,200	7,700
288-458-200-265	Gasoline & Oil	1,482	1,277	1,054	1,054
	Supplies & Services	40,105	48,242	66,235	76,374
288-458-200-717	Landscape & Irrigation	0	20,000	10,000	0
	Capital Outlay	0	20,000	10,000	0
288-458-200-820	Charge In	27,965	30,757	44,003	46,670
	Charge Ins - Outs	27,965	30,757	44,003	46,670
	Total Rail Trail AD #18	$68,070	$98,999	$120,238	$123,044
	TALBOTT PARK AD #19				
289-458-200-202	Fleet Repair & Maintenance	771	771	728	586
289-458-200-204	Fleet Services	587	587	670	695
289-458-200-213	Water Sewerage & Disposal	15,284	17,136	21,800	21,800
289-458-200-221	Park Maintenance	4,627	5,772	5,750	6,000
289-458-200-230	Administrative Services	3,065	3,296	3,835	3,940
289-458-200-231	Professional Services	16,819	16,819	16,819	16,819
289-458-200-263	Street Light Maintenance	1,068	1,130	1,250	1,350
289-458-200-264	Electricity & Gas	2,745	2,822	3,500	3,700
289-458-200-265	Gasoline & Oil	1,235	1,064	878	878
	Supplies & Services	46,200	49,398	55,230	55,768
289-458-200-820	Charge In	20,974	23,068	29,336	31,113
	Charge Ins - Outs	20,974	23,068	29,336	31,113
	Total Talbott Park AD #19	$67,174	$72,466	$84,566	$86,881

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Repair and Maintenance.

204-FLEET SERVICES: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Services.

210-SIDEWALK MAINTENANCE: Repair and replacement of damaged pedestrian sidewalk located in the public right-of-ways within the assessment district.

213-WATER SEWERAGE & DISPOSAL: Expense for water used in the irrigation of parks, park strips, and landscaped street medians within the assessment district.

220-LANDSCAPE MAINTENANCE: Expenses paid to the landscaping contractor for the services indentified in the contract within the assessment district for landscaping street medians and right-of-ways located in the assessment district.

221-PARK MAINTENANCE: Service/maintenance of parks and related facilities in the assessment district either by contracted labor or City staff. Expenses include parts and labor.

223-STORM DRAIN MAINTENANCE: Repair and replacement of storm drainage facilities in the assessment district.

224-STREET SIGNS MAINTENANCE: Repair and replacement of street signs in the assessment district.

225-STREET TREE MAINTENANCE: Trimming and shaping trees, replacement of dead trees, fertilizing and treatment of trees to remove or prevent tree from insect infestation within the assessment district.

226-FENCE MAINTENANCE: Repair and painting of barriers, walls, and fences within the assessment district. Additional expenses for removal of graffiti within the district.

230-ADMINISTRATIVE SERVICES: Overhead administrative expenses related to services rendered by City staff.

231-PROFESSIONAL SERVICES: Expenses paid to Ronny's Landscaping for the services indentified in the landscaping contract within the assessment district for parks.

263-STREETLIGHT MAINTENANCE: Maintenance of street lighting in the assessment district except for electric costs.

264-ELECTRICITY & GAS: Expenses for electricity used in the assessment districts to run sprinklers, pumps and street lights.

265-GASOLINE & OIL: Expenditures for gasoline, diesel fuel, and lubricating oils purchased in bulk or from commercial service stations.

CAPITAL OUTLAY

714-STORM DRAIN IMPROVEMENTS: Install weir to properly filter sediment from entering storm drain system in District #17 estimated at $20,000.

717-LANDSCAPE & IRRIGATION: Repair irrigation and replace landscaping District #9 estimated at $15,000, and repair irrigation and replace landscaping District #17 estimated at $40,000.

720-BUILDINGS & STRUCTURES: Construct picnic arbor in the Cresthills Park District #2 estimated at $244,000. Replace worn wrought iron fence at the Verona Storm Drain Station District #12 estimated at $10,000.

747-PARK & PLAYGROUND EQUIPMENT: Replace damaged playground structure in Neighborhood Park District #17. The total cost is estimated at $70,631. City insurance will cover $60,631 and the City's deductible portion is estimated at $10,000.

CHARGE IN

820-CHARGE IN: Labor charges for City staff services in the districts.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Water

Water

Mission Statement

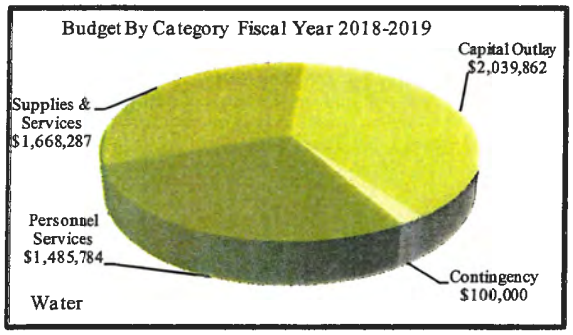
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality water services.

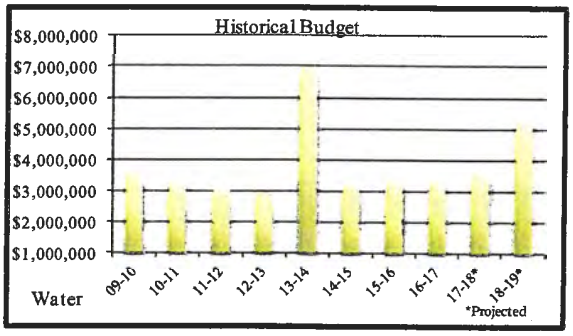
Overview of Services and Programs

The Public Works Department operates and maintains the water services for the City of Los Banos. There are 13 operating wells online. Through stringent monitoring of water quality standards, Water Production Services remains committed to the health and well being of the residents of the City of Los Banos.

Water Production staff annually visits local elementary school classrooms to share information about water and its value as one of our most precious natural resources. Staff has also developed, implemented and annually monitors the City's Water Conservation Program.

Budget Summaries





Major Accomplishments/Service Efforts

- Rehabilitation of Well #1 located at 411 Madison Ave.
- Installation of Variable Frequency Drive (VFD) at Well #9 located at 909 Willmott Ave.
- Completed 135 leak audits for high consumption, leaks, and general complaints
- Completed 44 water complaints for taste, odor, color, hardness, and other quality issues.
- Delivered 2,415.3 MG of water this year.
- North American Hoganas completed Chrome 6 Pilot testing at Well #14 located at 470 Birchwood Ave.
- Replaced roll-up doors at Wells #9 and #10.
- Replaced epoxy coating on roof at Well #7.

Major Accomplishments/Service Efforts (continued)

- Installed 261 New Meters and Endpoints.
- Implemented water conservation measures initiated by the Rain Totals currently in California.
- Repaired water main valves in specific locations using the Valve Insertion Method.

Performance Measures

Water Delivered	2,415.3 million gallons
# of Water Wells	13 - Continually exploring for new well sites throughout the year
# of Water Connections	12,021
# of Backflows replaced	2
# of Water Service Repairs	33
Elevated Water Storage	100,000 gallons at one site
Surface Water Storage	5,000,000 gallons at one site
Miles of Water lines	170 +
# of Water valves	+/- 1984 (crews repair or replace about 7 valves per year)
# of Fire Hydrants	1,510 (on an average, crews replace 5 hydrants and repair another 33)
# of Fire Hydrants flushed	1,510 (required to be flushed annually for hydrant and system maintenance)

Future Outlook

- Continue to monitor constituents of water supply to provide the highest quality of water to the community.
- Conduct the periodic water quality testing as prescribed by State law.
- Rehabilitate Well # 14.
- Develop a municipal drinking well on the west side of Los Banos for improving the service demands on the system.
- Complete water main replacements prescribed by the Water Master Plan.

Water - Fund 501
Water - Department 461
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	25%	WW Collection & Treatment, Solid Waste, Streets, Maintenance, Fleet, Recreation
Assistant Public Works Director	1	25%	WW Collection & Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	WW Collection & Treatment, Fleet, Solid Waste, Streets
Water Quality Specialist	1	75%	Wastewater Collection
Foreman	1	50%	Wastewater Collection
Foreman	1	5%	Wastewater Collection, Streets
Administrative Coordinator	1	25%	Solid Waste, Maintenance, Streets, WW Collection & Treatment, Fleet, Recreation
Engineer Technician	1	34%	WW Collection, Solid Waste
Administrative Assistant	1	30%	WW Collection & Treatment, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, WW Collection, Solid Waste
Administrative Clerk II	1	30%	WW Collection & Treatment, Solid Waste, Streets
Inspector I	1	15%	WW Collection, Streets, Maint, Engineering
Utility Maintenance III	1	100%	
Utility Maintenance III	1	50%	Wastewater Collection
Utility Maintenance II	2	100%	
Utility Maintenance II	1	20%	Wastewater Collection
Utility Maintenance I	4	70%	Wastewater Collection
Utility Maintenance I	1	100%	
Maintenance Worker III	2	5%	Wastewater Collection, Streets
Maintenance Worker II	2	5%	Wastewater Collection, Streets
Maintenance Worker I	3	5%	Wastewater Collection, Streets
Custodian	1	31.675%	Maintenance, WW, SW, Admin, Water Admin, WW Admin, SW Admin
Part Time		100%	
Total Salaries (Including Overtime)			**$734,325**
Workmen's Compensation Insurance			$55,151
State Retirement (PERS)			$198,650
Social Security (FICA)			$56,175
Health Insurance			$266,066
Health Savings			$350
OPEB			$76,479
Retirees Health Insurance			$83,110
Life Insurance			$1,507
Unemployment Insurance			$3,658
Dental & Optical			$10,314
Total Benefits:			**$751,459**
Total Personnel Services:			**$1,485,784**

City of Los Banos
Water
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
501-461-100-101	Salaries	563,573	579,281	624,185	675,365
501-461-100-102	Part Time	34,524	31,472	25,500	35,460
501-461-100-103	Overtime	19,370	18,849	21,500	23,500
501-461-100-120	Benefits	436,314	437,791	520,448	552,809
501-461-100-121	Benefits-PERS	158,440	164,253	177,144	198,650
	Personnel Services	1,212,222	1,231,646	1,368,777	1,485,784
501-461-100-201	Grounds Maintenance	1,425	2,662	2,650	3,000
501-461-100-202	Fleet Repair & Maintenance	20,695	27,200	25,896	25,896
501-461-100-203	Equipment Repair & Maintenance	6,093	4,973	7,500	7,500
501-461-100-204	Fleet Services	47,830	60,761	64,575	67,000
501-461-100-205	Facility Maintenance	13,775	11,127	16,890	4,000
501-461-100-206	Property Lease	256,311	256,311	256,311	256,311
501-461-100-208	Rental - Vehicles & Equipment	18,628	18,194	17,000	20,000
501-461-100-212	Well Repair & Maintenance	13,809	151,406	61,380	100,000
501-461-100-213	Water Sewerage & Disposal	222	0	0	0
501-461-100-231	Professional Services	3,712	4,667	23,289	30,000
501-461-100-236	Medical Services	1,422	2,389	865	1,500
501-461-100-237	Recruitment	40	1,026	940	2,000
501-461-100-238	Technical Services	55,463	39,943	48,088	85,000
501-461-100-240	I.T. Services	6,696	6,661	8,963	8,010
501-461-100-250	Insurance	37,512	40,157	42,776	46,493
501-461-100-251	Memberships & Dues	5,431	5,313	6,000	7,000
501-461-100-252	Communications	6,837	6,834	6,500	8,000
501-461-100-253	Advertising	0	305	0	250
501-461-100-256	Permits, Fees & Charges	17,867	44,743	39,027	44,000
501-461-100-257	Travel & Training	1,139	2,139	4,000	4,000
501-461-100-259	Community Promotion	15,393	13,680	7,107	7,000
501-461-100-260	Office Supplies	7,822	6,633	6,900	7,000
501-461-100-262	Uniform Expenses	10,193	10,773	11,000	12,000
501-461-100-264	Electricity & Gas	605,235	613,422	681,750	730,000
501-461-100-265	Gasoline & Oil	23,878	20,308	21,327	28,827
501-461-100-267	General Materials & Supplies	128,518	131,535	148,000	160,000
501-461-100-273	Special Departmental Exp.	1,070	805	2,000	3,000
501-461-100-274	Books & Periodicals	589	143	105	500
501-461-100-275	Bad Debt Expense	465	746	0	0
	Supplies & Services	1,308,071	1,484,853	1,510,839	1,668,287
501-461-100-735	Master Plan	43,312	0	0	0

City of Los Banos
Water
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
501-461-100-737	Meters	47,872	158,662	100,000	130,000
501-461-100-738	Wells	59,893	48,158	5,000	0
501-461-100-739	Water Master Plan Improve	691,666	387,435	382,000	1,531,000
501-461-100-750	Vehicles	0	40,061	77,908	110,000
501-461-100-752	Communication Equipment	0	1,133	0	3,862
501-461-100-753	Specialized Equipment	0	0	130,168	265,000
501-461-100-770	Computer Equipment	0	407	0	0
	Capital Outlay	842,743	635,856	695,076	2,039,862
501-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Water	$3,363,036	$3,352,355	$3,574,692	$5,293,933

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment performed by the City forces or outside sources, including parts and labor. Maintenance includes natural gas and diesel auxiliary engines in the wells sites.

205-FACILITY REPAIR & MAINTENANCE: Materials, parts, and services for the maintenance of all water production facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Water Production services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

212-WELL REPAIR & MAINTENANCE: Preventive well maintenance program whereby one well a year receives major maintenance. This program would seek to minimize the likelihood of well operational failures and correct loss of efficiency. Generally, major maintenance may include any or all of the following steps: identification of well which would benefit most, removal of pump and motor for routine service, correction of any problems identified, reinstallation of the pump/motor, and well redevelopment. In addition to forestalling potential failures, such maintenance may reduce electrical costs through increased overall efficiency.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete water production related projects. Costs associated with revising Improvement Standards, Base Utility Maps, and development impact studies. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Charges for drinking water quality testing provided by commercial certified laboratories, including routine, repeat replacement, and special analyses. Costs associated with electrician's services for the maintenance and repair of well and water system equipment. Includes Cross-Connection Control repairs/fees. Additional testing required by EPA/CDHS for lead & copper, and the Title 22 requirements (tested every 3 years). Charges for the periodic cleaning of the surface water storage tank and the elevated water storage tank. Sensus meter reading technical support and service. Monitoring of Chromium 6 Maximum Contaminate Level.

256-PERMIT FEES & CHARGES: Estimated amount of AB 2158 Large Water System Fees payable to the State Department of Health Services, Office of Drinking Water. Fees are based on the actual time employees of the Office of Drinking Water spend in the regulation of the City's water system. Cost of permits for new well installations. Cost of HMBP permits.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of water quality, health, and conservation issues. Cost includes mailing of annual water quality report, elementary school water awareness programs, promotional literature, and other promotional items.

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies utilized by Operations personnel for the general water distribution materials and supplies including pipes, valves, fittings, service lines, meters, meter boxes, etc. Water production materials and supplies including chemicals (fluoride and chlorine), field water quality analysis supplies, materials used at the City laboratory for water quality analysis, and repair parts for pumps and electric motors for the wells & chemical feed equipment. Asphalt repair following repair of underground distribution facilities.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

274-BOOKS & PERIODICALS: Expenditures for books, textbooks, periodicals, reference books, and workbooks. Books to include purchase of pertinent volumes of the Federal Code of Regulations, subscription to environmental compliance guide, State Water Code, and miscellaneous books.

CAPITAL OUTLAY

737-METERS: Purchase of water meters for new construction service accounts estimated at $130,000.

739-WATER MASTER PLAN IMPROVEMENTS: Groundwater Sustainability Agency estimated at $150,000; Construction of the G Street Water Line project (P2 & P3) estimated at $675,000; Iowa Water Line (P9) finish construction estimated at $50,000; Idaho Water Line (P10) design and construction estimated at $420,000; C D North Water Line project design estimated at $60,000; and Valve Replacements (valve insertion method) estimated at $50,000. Fire hydrants and water meters to be relocated and replaced with the sidewalk improvements, ADA pedestrian ramps, and storm drain catch basins in the area of Colorado Ballpark on Maryland Avenue, Pennsylvania Avenue, Vermont Avenue, Pine Street and Colorado Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at $825,000 for design and construction (Measure V-alternative $615,000, Water $126,000, and Collections $84,000).

750-VEHICLES: Purchase of 1 ton service body pickup truck estimated at $120,000 (cost shared between Collections $60,000 and Water $60,000); Purchase of ¾ ton utility pickup truck estimated at $50,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of Combination Sewer/Hydro Excavation Truck estimated at $530,000 (cost shared between Collections $265,000 and Water $265,000).

CONTINGENCY

900-CONTINGENCY: For unexpected and unforeseen costs associated with Water activities.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Wastewater

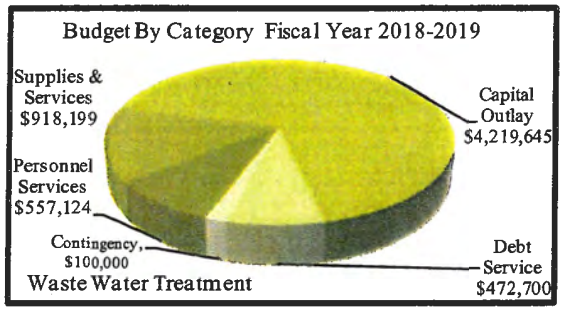
Mission Statement

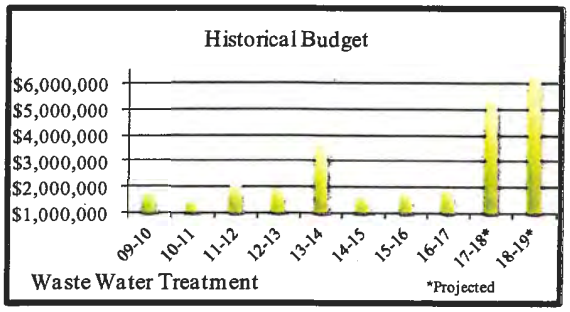
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality collection and management of wastewater services.

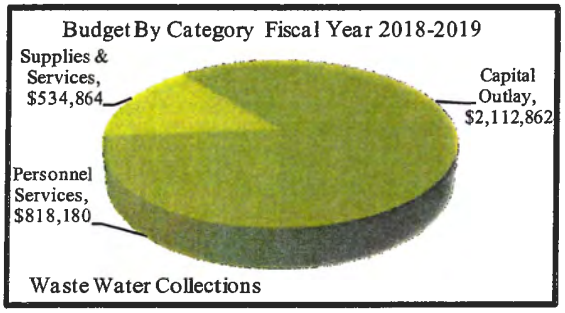
Overview of Services and Programs

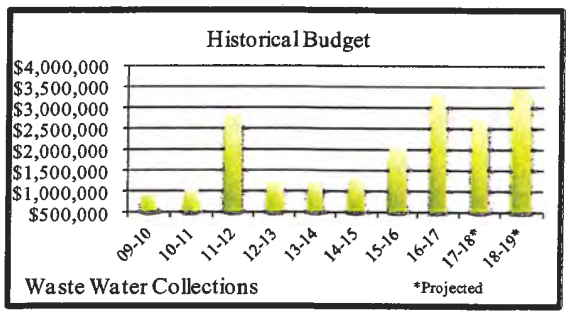
The Public Works Department operates and maintains the wastewater and storm drain infrastructure for the City of Los Banos. This includes 20 storm drain lift stations, hundreds of miles of pipelines and a wastewater treatment plant consisting of over 1,000 acres. Through vigilant maintenance of our miles of utility service lines, wastewater services remains committed to the health and well being of the residents of the City of Los Banos.

Budget Summaries









Major Accomplishments/Service Efforts

- Continued service agreement with Solar Bee to maintain the Wastewater Treatment Plant (WWTP) pond Solar Bee mixers.
- Annual Sewer System Management Plan review and audit report.
- Ongoing Municipal Separate Storm Sewer System (MS4) Plan to meet the ongoing permit requirements.
- Conducted Best Management Practices (BMP) training with the Public Works crew.
- Conducted BMP inspections of Public Works corporation yards.
- Construct K Street storm line from Pacheco Boulevard on California Avenue to K Street and on K Street from 3rd Street to Iowa Avenue.

Major Accomplishments/Service Efforts (continued)

- Began construction of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station).
- Replacement of portable sewer pump, to meet current air board requirements.
- Replaced Wastewater Treatment plant tailwater pump and engine.
- Upgraded Northgate sewer lift station (added third pump for greater capacity and pump redundancy)
- Environmental Control Specialist trainee finished training, and is a Grade 1 certified Wastewater plant operator.

Performance Measures

Wastewater Collections	Maintained sewer mains: Approximately 131 miles
	Lift Stations: 13
	Sewer Manholes: 1,273
	Sewer Clean Outs: 241
Wastewater Treatment	Ponds: 7 ponds totaling 512 acres
	Agricultural ground maintained: approximately 600 acres of pasture, 185 acres alfalfa
	Influent: 2.7 million gallons per day
Storm Drainage	Maintained storm drain lines: over 84 miles
	Storm Drain Manholes: 356
	Storm Pump Stations: 20 stations, 49 pumps
	Storm Basins: 16

Future Outlook

- Continue Sewer and Storm System Management Plan training.
- Continue the solar-powered mixer (Solar Bee) pilot test program.
- Replace/repair several manhole upper cone and covers near the plant.
- Finish construction of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station).
- Conduct a comprehensive ground water study to meet the requirements of the Regional Water Board.
- Revise Improvement Standards and Base Maps.
- Design of Nantes storm basin.
- Manhole repair/replacement as needed.
- Pave entry road to treatment plant with cold mix.

Wastewater - Fund 502
Wastewater Collections - Department 432
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	17.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Treatment, Fleet, Solid Waste, Streets
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, Fleet, WW Treatment, Streets, Water, Recreation
Supervisor (Wastewater)	1	10%	Wastewater Treatment
Water Quality Specialist	1	25%	Water
Engineer Technician	1	33%	Water, Solid Waste
Foreman	1	5%	Water, Streets
Foreman	1	50%	Water
Inspector I	1	15%	Engineering, Water, Streets, Maintenance
Administrative Assistant	1	25%	WW Treatment, Water, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, Water, Solid Waste
Administrative Clerk II	1	25%	WW Treatment, Water, Streets, Solid Waste
Environmental Control Specialist I	1	10%	Wastewater Treatment
Utility Maintenance III	1	50%	Water
Utility Maintenance II	1	80%	Water
Utility Maintenance I	1	100%	
Utility Maintenance I	4	30%	Water
Maintenance Worker III	2	5%	Water, Streets
Maintenance Worker II	2	5%	Water, Streets
Maintenance Worker I	3	5%	Water, Streets

Total Salaries (Including Overtime)	**$419,728**
Workmen's Compensation Insurance	$33,051
State Retirement (PERS)	$109,324
Social Security (FICA)	$32,109
Health Insurance	$122,365
Health Savings	$160
OPEB	$44,558
Retirees Health Insurance	$47,892
Life Insurance	$889
Unemployment Insurance	$2,085
Dental & Optical	$6,020
Total Benefits:	**$398,452**
Total Personnel Services:	**$818,180**

City of Los Banos
Wastewater Collections
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
502-432-100-101	Salaries	343,816	361,784	366,130	401,728
502-432-100-102	Part Time	2,602	2,114	0	0
502-432-100-103	Overtime	14,001	12,906	10,000	18,000
502-432-100-120	Benefits	229,601	237,095	271,215	289,128
502-432-100-121	Benefits-PERS	93,805	97,208	98,353	109,324
	Personnel Services	683,826	711,106	745,698	818,180
502-432-100-202	Fleet Repair & Maintenance	19,899	31,200	29,677	29,677
502-432-100-203	Equipment Repair & Maintenance	14,560	18,964	18,000	16,000
502-432-100-204	Fleet Services	30,904	39,211	41,671	43,237
502-432-100-205	Facility Maintenance	1,184	1,167	1,000	1,500
502-432-100-206	Property Lease	2,946	2,946	3,000	3,000
502-432-100-208	Rental - Vehicles & Equipment	23,382	24,673	25,000	22,000
502-432-100-231	Professional Services	68,585	91,305	99,000	120,000
502-432-100-236	Medical Services	1,387	1,177	1,000	1,500
502-432-100-237	Recruitment	8	434	0	2,000
502-432-100-238	Technical Services	4,887	3,491	2,500	4,000
502-432-100-240	I.T.Services	6,696	6,661	8,963	8,010
502-432-100-250	Insurance	15,772	17,864	18,835	19,755
502-432-100-251	Memberships & Dues	0	249	900	1,000
502-432-100-252	Communications	1,121	1,094	1,200	1,400
502-432-100-253	Advertising	0	0	0	100
502-432-100-256	Permits, Fees & Charges	44,014	128,592	130,000	135,000
502-432-100-257	Travel & Training	412	995	2,300	2,000
502-432-100-259	Community Promotion	500	391	500	500
502-432-100-260	Office Supplies	1,058	953	1,100	1,000
502-432-100-262	Uniform Expenses	2,998	1,794	2,000	2,000
502-432-100-264	Electricity & Gas	56,353	62,975	65,500	70,000
502-432-100-265	Gasoline & Oil	13,531	11,508	12,085	12,085
502-432-100-267	General Materials & Supplies	39,647	33,994	38,000	38,000
502-432-100-273	Special Departmental Exp.	0	0	59	1,100
	Supplies & Services	349,843	481,639	502,290	534,864
502-432-100-710	Land Purchase	0	0	1,036	1,300,000
502-432-100-714	Storm Drain Improvement	0	0	0	84,000
502-432-100-739	Master Plan	1,034,439	2,045,841	1,528,887	350,000
502-432-100-750	Vehicles	0	0	0	110,000
502-432-100-752	Communication Equipment	0	1,133	0	3,862
502-432-100-753	Specialized Equipment	0	58,026	0	265,000
502-432-100-770	Computer Equipment	0	407	0	0
	Capital Outlay	1,034,439	2,105,407	1,529,923	2,112,862
	Total Wastewater Collections	$2,068,109	$3,298,152	$2,777,911	$3,465,906

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Payment of the City's portion of maintenance costs of irrigation ditches and participation in maintenance districts, including PMA 39 and Grassland-Owned ditches. Maintenance of buildings, structures and enclosures within the sewer collection and storm water collection system.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Collection services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater collection related projects including MS4. Costs associated with revising Improvement Standards and Base Utility Maps, and development impact studies. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Services of electricians and other technical services related to lift station maintenance and repair.

251-MEMBERSHIP & DUES: Wastewater Collection Certificate renewals.

256-PERMIT FEES & CHARGES: Expenses associated with the collection of storm water and wastewater. Costs to be incurred related directly to the CCID, PMA, Grasslands maintenance agreements and MS-4 permit.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of storm water and wastewater collection, health, and safety. Includes mailing of reports, elementary school programs, promotional literature, and other promotional items.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

CAPITAL OUTLAY

710-LAND PURCHASE: Nantes Storm Basin land purchase estimated at $1,300,000 (1/2 restricted funds).

714-STORM DRAIN IMPROVEMENTS: Storm drain catch basins to be upgraded with the sidewalk improvements, ADA pedestrian ramps, fire hydrants and water meter relocations in the area of Colorado Ballpark on Maryland Avenue, Pennsylvania Avenue, Vermont Avenue, Pine Street and Colorado Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at $825,000 for design and construction (Measure V-alternative $615,000, Water 126,000, and Collections $84,000).

739-WASTEWATER MASTER PLAN IMPROVEMENTS: Finish construction on Sixth Street K Storm Line project (CC-6) estimated at $320,000; Rehabilitate manholes on trunk line from Hwy 165 to the Plant estimated at $30,000 (restricted funds).

750-VEHICLES: Purchase of 1 ton service body pickup truck estimated at $120,000 (cost shared between Collections $60,000 and Water $60,000); Purchase of ¾ ton utility pickup truck estimated at $50,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase of Combination Sewer/Hydro Excavation Truck estimated at $530,000 (cost shared between Collections $265,000 and Water $265,000).

Wastewater - Fund 502
Wastewater Treatment - Department 433
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	17.5%	Water, WW Collection, Streets, Maintenance, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Collection, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Collection, Fleet, Solid Waste, Streets
Supervisor (Wastewater)	1	90%	Wastewater Collection
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, WW Collection, Streets, Water, Fleet, Recreation
Administrative Assistant	1	20%	WW Collection, Water, Streets, Solid Waste
Administrative Clerk II	1	20%	WW Collection, Water, Streets, Solid Waste
Environmental Control Specialist I	1	90%	
Environmental Control Specialist I	1	100%	Wastewater Collection
Custodian	1	6.675%	Maintenance. Water. SW, Admin, Water Admin, WW Admin, SW Admin

Total Salaries (Including Overtime)	**$282,769**
Workmen's Compensation Insurance	$21,962
State Retirement (PERS)	$91,187
Social Security (FICA)	$21,608
Health Insurance	$84,917
Health Savings	$140
OPEB	$26,271
Retirees Health Insurance	$22,781
Life Insurance	$534
Unemployment Insurance	$1,398
Dental & Optical	$3,555
Total Benefits:	**$274,354**
Total Personnel Services:	**$557,124**

City of Los Banos
Wastewater Treatment
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
502-433-100-101	Salaries	230,462	239,004	249,962	274,769
502-433-100-102	Part Time	0	543	0	0
502-433-100-103	Overtime	11,985	4,742	8,000	8,000
502-433-100-120	Benefits	142,727	153,607	174,445	183,168
502-433-100-121	Benefits-PERS	56,063	72,975	72,157	91,187
	Personnel Services	441,237	470,870	504,564	557,124
502-433-100-201	Grounds Maintenance	5,540	5,499	6,000	6,000
502-433-100-202	Fleet Repair & Maintenance	10,347	13,200	12,570	12,570
502-433-100-203	Equipment Repair & Maintenance	27,053	35,356	35,000	35,000
502-433-100-204	Fleet Services	28,228	35,985	38,243	39,679
502-433-100-205	Facility Maintenance	6,014	4,857	6,000	6,000
502-433-100-206	Property Lease	427,857	427,857	427,857	427,857
502-433-100-208	Rental - Vehicles & Equipment	216	216	500	500
502-433-100-231	Professional Services	0	704	500	1,000
502-433-100-236	Medical Services	638	258	500	700
502-433-100-237	Recruitment	0	82	0	2,000
502-433-100-238	Technical Services	62,264	63,480	70,000	150,000
502-433-100-240	I.T. Services	6,696	6,661	8,963	8,010
502-433-100-250	Insurance	13,945	15,172	15,986	17,431
502-433-100-251	Memberships & Dues	1,984	1,440	556	600
502-433-100-252	Communications	1,342	1,872	1,300	1,500
502-433-100-256	Permits, Fees & Charges	27,544	26,361	28,000	30,000
502-433-100-257	Travel & Training	1,210	624	500	500
502-433-100-260	Office Supplies	1,319	1,867	1,820	2,000
502-433-100-262	Uniform Expenses	2,487	1,990	2,100	2,400
502-433-100-264	Electricity & Gas	88,536	90,823	100,283	110,500
502-433-100-265	Gasoline & Oil	11,143	9,477	9,952	9,952
502-433-100-267	General Materials & Supplies	17,619	19,852	20,000	22,000
502-433-100-273	Special Departmental Exp.	30,011	30,550	31,000	32,000
	Supplies & Services	771,994	794,183	817,630	918,199
502-433-100-716	Street & Road Improvements	0	0	0	150,000
502-433-100-735	Master Plan	69,920	99,337	3,500,000	4,000,000
502-433-100-740	Miscellaneous Equipment	35,360	0	0	0
502-433-100-750	Vehicles	0	0	58,963	50,000
502-433-100-752	Communication Equipment	0	0	0	3,645
502-433-100-753	Specialized Equipment	0	110,301	27,381	16,000
	Capital Outlay	105,280	209,638	3,586,344	4,219,645

City of Los Banos
Wastewater Treatment
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
502-433-100-822	Principal:93,97,03 Cop	390,000	405,000	425,000	440,000
502-433-100-882	Interest Debt Service	80,115	63,929	48,085	29,700
502-433-100-885	Debt Related Fees	2,099	2,099	2,099	3,000
	Interest - Debt Service	472,214	471,028	475,184	472,700
502-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Wastewater Treatment	$1,790,725	$1,945,718	$5,383,722	$6,267,668

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Costs of purchasing and applying weed killer and ground sterilent around treatment ponds and buildings. The maintenance includes miscellaneous landscaping items and costs associated with the agricultural operations.

205-FACILITY MAINTENANCE: Maintenance of the buildings, bridges, and structures at the plant, including the levees, performed by either City maintenance staff or outside sources.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Treatment services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Rental of welding gas tanks, short-term equipment rental, and other miscellaneous rental expenditures.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater treatment related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Electrician's services for maintenance of motors, generators, and operational controls. Cathodic protection services for installed piping. Cost of computer maintenance contract. Conduct third party influent testing. Renewal of the service agreement contract for the Solar Bees system. Services for the aerial application of chemicals to the treatment ponds and Ag/pasture land.

251-MEMBERSHIPS & DUES: Membership dues to the Water Environment Federation, California Water Pollution Control Association, and renewal costs for Wastewater Treatment Plant Operator certificates.

256-PERMIT FEES & CHARGES: Annual fees payable to the California Regional Water Quality Control Board and the Division of Safety of Dams for the operation of the wastewater treatment plant.

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies for treatment plant facilities maintenance and repair performed by City forces. Includes materials/supplies related to plant equipment, pastures, and pond levees. Also includes materials and supplies for water quality testing performed in the City laboratory.

273-SPECIAL DEPARTMENTAL EXPENSES: Property tax owed to Merced County for Wastewater Treatment Plant land (former Nemethi property) outside of the City limits. Miscellaneous safety equipment. Employee longevity awards.

CAPITAL OUTLAY

716-STREET/ROAD IMPROVEMENTS: Construction of a cold mix overlay on the existing unpaved access road to the City's Wastewater Treatment Plant. Costs associated with the construction are for materials only estimated at $150,000. Work to be performed by City staff.

735-MASTER PLAN: Remainder of the Wastewater Treatment Plant Headworks (influent pumping and receiving station) construction and project management $4,000,000 (1/2 restricted funds).

750-VEHICLES: Purchase ¾ Ton Utility Pickup Truck estimated at $50,000.

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase a nine foot pull disc estimated at $16,000.

DEBT SERVICE

822-PRINCIPAL DEBT SERVICE: Principal cost for the 2003 Certificate of Participation.

882-INTEREST DEBT SERVICE: Interest costs for the 2003 Certificate of Participation.

885-DEBT RELATED FEES: Fees associated with the 2003 Certificate of Participation.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Wastewater activities.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Airport

Mission Statement

The mission of the Los Banos Airport is to provide the general aviation public, as well as the aviation business user, with a safe and adequate operating environment that promotes the economic well being of our community and enhances the State of California's aviation system.

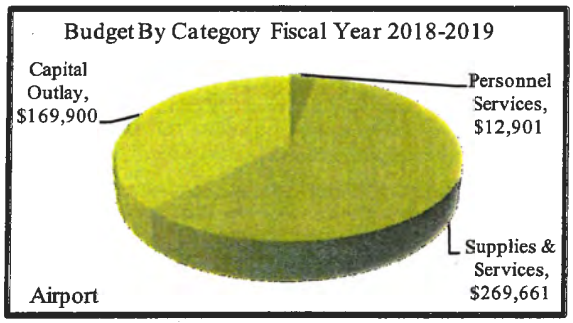
Overview of Services and Programs

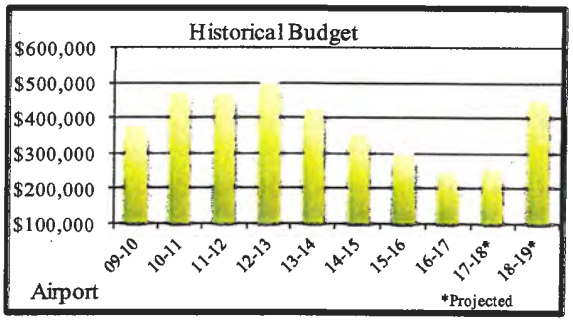
The Los Banos Airport is a General Aviation Airport with a 3,800' X 75' runway with a full return taxiway. Included at the airport, for their convenience, is a pilot's lounge that offers a refrigerator, microwave, and sofa. There are currently 20 based aircrafts at the Airport.

An upgraded FAA approved (AWOS I) All Weather Observation System has been recently installed, providing current altimeter settings, density altitude, temperature, dew point, and wind speed, direction, and gust, which is available for pilots and public safety.

The Airport is operational on a 24-hour basis with automated fuel service available around the clock. Available fuel types are 100LL and Jet-A.

Budget Summaries





Major Accomplishments/Service Efforts

- Upgraded the AWOS system.
- Repaired base rock shoulder along the runway.
- Improved the use of the card lock system.
- Performing a wind study for a site specific location to relocate the airport.

Performance Measures

Fee Type	Fee/Cost	Number Available	Actual Occupied
Regular T-Hanger	$250.00/month	14	13
New T-Hanger	$325.00/month	9	5
Office Space	$325.00/month	1	1
Telles Hanger	$607.75/month	1	1
Main Hanger	$895.00/month	1	1
Land Lease	By project type	2	2

Performance Measures

Fuel Type	FY 15/16 Gallons Sold	FY 15/16 Gross Revenue	FY 16/17 Gallons Sold	FY 16/17 Gross Revenue	*FY 17/18 Gallons Sold	*FY 17/18 Revenue Gross
Jet Fuel	49,640	$199,006	32,829.63	124,739.71	28,837	$108,139
Low Lead Fuel	25,926	$118,214	20,047.46	84,843.54	34,144	$144,186

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Update the design of the Central and South Aprons rehabilitation and new pavement markings.
- Update the design for the overlay of Runway 14-32 and striping.
- Update the design of the Parallel Taxiway overlay and pavement markings.
- Construction of the Central Apron, Runway 14-32, and Parallel Taxiway with new pavement markings in the summer of 2019.
- Construction of the South Apron with new pavement markings in the spring of 2020.
- Design and construct the extension of the internal access road with drainage. Construction is expected to begin in the spring of 2021.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos
Airport
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
505-435-100-102	Part Time	7,890	9,085	7,000	11,500
505-435-100-103	Overtime	0	0	0	0
505-435-100-120	Benefits	604	1,089	535	1,401
	Personnel Services	8,494	10,174	7,535	12,901
505-435-100-201	Ground Maintenance	4,967	4,671	5,000	6,000
505-435-100-205	Facilily Maintenance	8,010	14,340	9,500	10,000
505-435-100-231	Professional Services	0	6,110	0	10,000
505-435-100-238	Technical Services	9,015	10,334	10,000	11,000
505-435-100-250	Insurance	10,916	11,016	11,860	12,211
505-435-100-252	Communications	967	974	900	900
505-435-100-260	Office Supplies	668	417	250	250
505-435-100-264	Electricity & Gas	18,116	16,843	18,000	19,300
505-435-100-265	Gasoline & Oil	205,145	152,038	200,000	200,000
	Supplies & Services	257,804	216,743	255,510	269,661
505-435-100-725	Airport Improvements	9,913	10,000	0	157,900
505-435-100-770	Computer Equipment	0	0	0	12,000
	Capital Outlay	9,913	10,000	0	169,900
505-435-100-821	Principal - Lease/Loans	25,433	14,347	0	0
505-435-100-881	Interest - Leases/Loans	2,239	807	0	0
	Interest - Debt Service	27,672	15,154	0	0
	Total Airport	$303,882	$252,072	$263,045	$452,462

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Payment of legal services involving hangar rental/leases and land rental/leases and any required tank engineering inspections.

238-TECHNICAL SERVICES: Storm water permit fees, operating permit fees, SJVAPCD annual fees and State and County operation fees.

265-GASOLINE & OIL: Purchase of Low Lead Fuel and Jet Fuel for resale.

CAPITAL OUTLAY

725-AIRPORT IMPROVEMENTS: Design overlay of runway estimated at $157,900.

770-COMPUTER EQUIPMENT: Purchase replacement of the airport fueling station Fastpay Kiosk system estimated at $12,000.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

Solid Waste & Street Sweeping

Solid Waste & Street Sweeping

Mission Statement

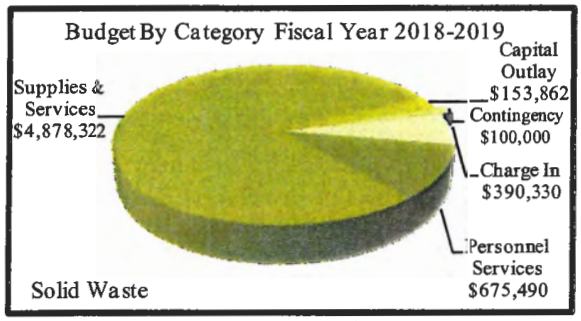
To provide cost effective municipal Solid Waste management for the collection of solid waste, green waste and recyclables. The goal is to develop a program that will assist in achieving the maximum waste diversion rates (as may be economically feasible) and provide quality services throughout the entire city for the sweeping of local streets and roads in a manner that promotes community pride.

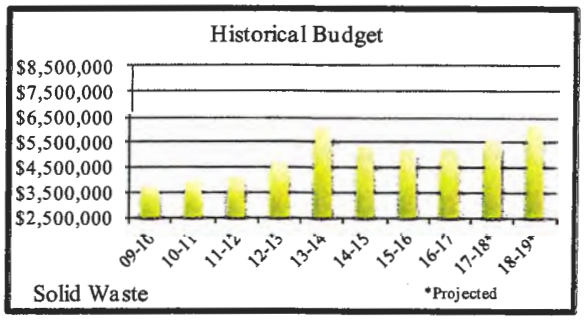
Overview of Services and Programs

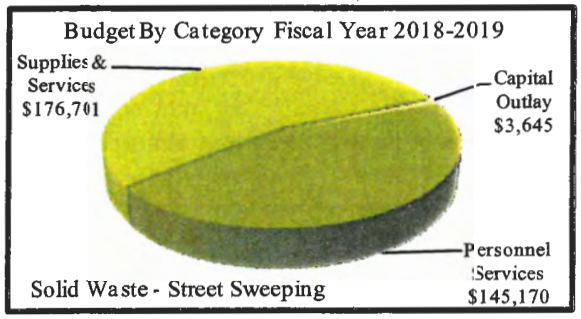
The City contracts with Republic Services for its solid waste garbage, green waste, and recyclable collection. Collection is provided weekly for residential customers. Weekly to daily pick-up is available for commercial accounts. Basic residential service consists of one 64 gallon gray plastic tote for garbage, one 96 gallon blue plastic tote for recyclables, and one 96 gallon green plastic tote for green waste. These containers have two wheels and have a perfect center of balance so they are easy to navigate.

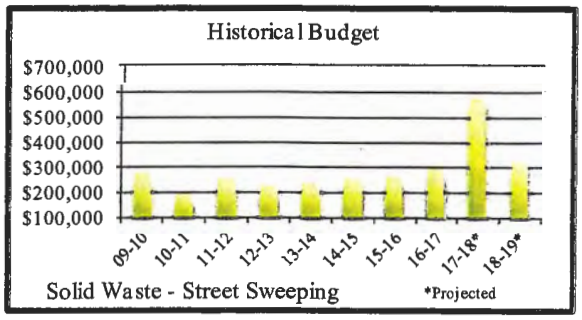
Solid Waste Services are responsible for the street sweeping operation in the City. The City is currently divided into 5 sections and swept on a weekly rotational basis. The downtown is swept on Mondays, Wednesdays and Fridays. State Highway 152 is swept on Tuesdays and State Highway 165 is swept on Thursdays. The sweeping operation supports the fog-sealing program in the summer and the leaf removal pickup in the fall. Other sweeping duties include alleys and the airport.

Budget Summaries









Solid Waste & Street Sweeping *(continued)*

Major Accomplishments/Service Efforts

- 4,016 tons of waste has been diverted in the form of green waste during the year
- 3,684 tons of waste has been diverted in the form of co-mingled recyclables during the year
- Manage the old landfill for the continued maintenance of the facility pending a final clean closure
- Perform citywide weed abatement activities
- Maintain aggressive maintenance of City right of ways
- Maintain 4.8 miles of alley ways, 57 miles of tree lined parkways, and 15 miles of undeveloped parkways
- Removed and hauled to Billy Wright Landfill 399 tons of leaves during the fall
- Service 46 dead end barriers
- Street sweeping service provides professional management of the City's public right-of-ways
- Sweeping services in the City have potentially protected the natural waterways in our region from over 844 tons of silt and debris from going down the drain and entering into our streams and rivers
- Ongoing Cal-Recycle activities to collect and redeem recycle revenue
- Purchased hook lift truck chassis for fall leaf removal and other activities
- Purchased a new regenerative air street sweeper

Performance Measures

	13/14	14/15	15/16	16/17	17/18*
# Of Residential Garbage Pick-Up (per month)	10,175	10,193	10,365	10,560	10,801
# Of Residential Green Waste Pick-Up (per month)	10,188	10,205	10,378	10,574	10,822
# Of Residential Recycling Pick-Up (per month)	10,188	10,205	10,372	10,564	10,807
Miles of Street Sweeping (annually)	23,704	22,576	23,661	21,225	22,163

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Build an environment within our community where residents and businesses actively participate in reducing the ever growing impact in landfills.
- Work with responsible agencies in the preparation for a successful "Clean Closure" of the City's old municipal landfill.
- Make every effort to keep Los Banos aesthetically pleasing for our community by efficiently maintaining public right-of-ways which promotes a welcome atmosphere.
- Revise Improvement Standards.
- Comply with Cal Recycle organic waste recycling program pursuant to AB 1826.
- Purchase a hook lift truck that has the ability to swap other beds for multiple uses.

Solid Waste - Fund 510
Waste Management - Department 490
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/ City Engineer	1	15%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance, Recreation
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance
Public Works Operations Manager	1	20%	Streets, Water, Fleet, WW Collection & Treatment
Administrative Coordinator	1	15%	Maintenance, Streets, Water, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Engineering Technician	1	33%	Water, Wastewater Collection
Administrative Assistant	1	20%	Water, WW Collection & Treatment, Streets
Administrative Assistant	1	25%	Streets, Water, WW Collection
Administrative Clerk II	1	20%	Water, WW Collection & Treatment, Streets
Maintenance Worker II	1	100%	
Maintenance Worker I	2	100%	
Custodian	1	6.65%	Maintenance, Water, WW, Admin, Water Admin, WW Admin, SW Admin

Total Salaries (Including Overtime)	**$333,955**
Workmen's Compensation Insurance	$26,210
State Retirement (PERS)	$97,536
Social Security (FICA)	$25,547
Health Insurance	$117,943
Health Savings	$40
OPEB	$36,702
Retirees Health Insurance	$13,356
Life Insurance	$711
Unemployment Insurance	$5,640
Dental & Optical	$4,947
Total Benefits:	**$328,633**
Total Personnel Services:	**$662,589**

City of Los Banos
Solid Waste
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
510-490-100-101	Salaries	232,314	260,056	302,665	326,955
510-490-100-102	Part Time	29,527	34,844	0	0
510-490-100-103	Overtime	4,550	8,459	7,000	7,000
510-490-100-120	Benefits	155,617	175,380	234,624	231,098
510-490-100-121	Benefits-PERS	62,998	73,989	84,393	97,536
	Personnel Services	485,006	552,727	628,682	662,589
510-490-100-201	Grounds Maintenance	1,494	1,276	1,500	1,500
510-490-100-202	Fleet Repair & Maintenance	19,342	24,400	23,250	23,250
510-490-100-203	Equipment Repair & Maintenar	1,179	1,902	2,000	5,000
510-490-100-204	Fleet Services	16,844	21,551	22,903	23,764
510-490-100-205	Facility Maintenance	7,477	7,399	10,000	6,000
510-490-100-206	Property Lease	56,280	56,280	56,280	56,280
510-490-100-208	Rental - Vehicles & Equipment	30,031	30,784	30,451	25,000
510-490-100-209	Alley Maintenance/Repair	2,941	2,888	3,000	3,000
510-490-100-231	Professional Services	0	0	264	85,000
510-490-100-236	Medical Services	1,153	1,872	1,000	1,600
510-490-100-237	Recruitment	258	1,390	138	1,000
510-490-100-238	Technical Services	2,979,120	3,061,716	3,415,000	3,512,000
510-490-100-240	I.T. Services	6,696	6,661	8,963	8,010
510-490-100-250	Insurance	9,335	10,769	14,490	15,135
510-490-100-252	Communications	680	717	800	900
510-490-100-253	Advertising	65	0	0	300
510-490-100-255	Solid Waste Dumping Fees	920,232	941,444	943,000	962,000
510-490-100-256	Permits, Fees & Charges	211	0	250	300
510-490-100-257	Travel & Training	0	0	0	600
510-490-100-260	Office Supplies	1,314	1,347	1,330	1,400
510-490-100-262	Uniform Expenses	2,914	3,039	3,500	3,500
510-490-100-264	Electricity & Gas	1,400	1,061	3,313	3,545
510-490-100-265	Gasoline & Oil	24,674	20,985	22,038	32,038
510-490-100-267	General Materials & Supplies	4,388	9,047	5,000	5,000
510-490-100-272	Landfill Closure	120,323	77,872	41,000	100,000
510-490-100-273	Special Departmental Exp.	1,985	1,966	2,000	2,200
510-490-100-274	Books & Periodicals	0	0	0	0
510-490-100-275	Bad Debt Expense	0	0	0	0
	Supplies & Services	4,210,336	4,286,365	4,611,470	4,878,322
510-490-100-752	Communication Equipment	0	1,133	0	3,862
510-490-100-753	Specialized Equipment	187,223	56,900	100,126	150,000
510-490-100-770	Computer Equipment	0	407	0	0
	Capital Outlay	187,223	58,440	100,126	153,862

City of Los Banos
Solid Waste
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
510-490-100-820	Charge In	381,092	384,147	387,226	390,330
	Charge Ins - Outs	381,092	384,147	387,226	390,330
CalRecycle Grant					
510-490-170-102	Part Time	19,950	19,684	10,500	11,500
510-490-170-120	Benefits	1,315	1,506	855	1,401
	Personnel Services	21,265	21,190	11,355	12,901
510-490-170-267	General Materials & Supplies	579	577	0	0
	Supplies & Services	579	577	0	0
510-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Solid Waste	$5,285,501	$5,303,447	$5,738,859	$6,198,004

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for maintenance of "F" street operations yard and other Solid Waste facilities. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at Solid Waste yards.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

209-ALLEY MAINTENANCE/REPAIR: For purchase of materials used to repair the city alleys. Includes additional maintenance costs for cleanup and weed control in alleys throughout the city.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete Solid Waste related projects. Costs associated with revising rates to include the separation and collection of organic waste. Services may include design, drawings, and project management, as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Costs associated with the solid waste disposal contractor Republic Services. The current contract pricing with Republic Services was effective March 1st 2008. Annual increases will result due to CPI adjustments as per contract. Also additional fees are paid to contractor due to increase in number of residences requiring service.

255-SOLID WASTE DUMPING FEES: Costs associated both with the solid waste disposal contract with Republic Services, and dumping costs incurred through street sweeping and other operations. Costs reflect the dumping fees charged by Merced County Solid Waste Division. Total includes dumping fees for the annual spring and fall cleanup.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

272-LANDFILL CLOSURE: Expenses related to the clean closure of the City's old landfill that is required to be fully cleaned per State regulations by 2018 (closure of landfill is pending review of revised Water Quality Protection Standard study). Annual costs for maintenance, groundwater quality monitoring, and start of closure design.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase 33000 GVWR Truck Chassis estimated at $150,000.

CHARGE IN

820-CHARGE IN: Costs associated with the impact Solid Waste activities have on city streets.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Solid Waste activities.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos

Solid Waste-Street Sweeping

2018-2019 Department Detail

Personnel Services

Solid Waste-Street Sweeping - Fund 510
Waste Management - Department 490
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation	
Sweeper Operator I	2	100%		
Total Salaries (Including Overtime)				**$82,756**
Workmen's Compensation Insurance				$6,608
State Retirement (PERS)				$6,006
Social Security (FICA)				$6,331
Health Insurance				$27,451
Health Savings				$600
OPEB				$13,000
Retirees Health Insurance				$0
Life Insurance				$252
Unemployment Insurance				$414
Dental & Optical				$1,753
Total Benefits:				**$62,415**
Total Personnel Services:				**$145,170**

City of Los Banos
Solid Waste - Street Sweeping
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
510-490-210-101	Salaries	80,285	86,639	65,913	81,756
510-490-210-103	Overtime	192	0	0	1,000
510-490-210-120	Benefits	26,222	30,769	41,002	56,408
510-490-210-121	Benefits-PERS	22,826	26,916	5,000	6,006
	Personnel Services	129,525	144,324	111,915	145,170
510-490-210-201	Grounds Maintenance	1,442	1,311	1,500	1,500
510-490-210-202	Fleet Repair & Maintenance	40,593	51,100	57,747	55,523
510-490-210-203	Equipment Repair & Maintenanc	1,979	1,778	1,924	5,130
510-490-210-204	Fleet Services	39,011	49,354	52,451	54,422
510-490-210-205	Facility Maintenance	3,337	2,990	3,000	3,000
510-490-210-209	Alley Maintenance & Repair	1,450	1,377	1,500	1,500
510-490-210-240	I.T. Services	6,696	6,661	8,963	8,010
510-490-210-250	Insurance	6,741	7,591	8,105	8,748
510-490-210-252	Communications	213	213	450	500
510-490-210-256	Permits, Fees & Charges	0	0	420	450
510-490-210-257	Travel & Training	339	0	250	250
510-490-210-260	Office Supplies	811	1,176	1,237	1,000
510-490-210-262	Uniform Expenses	2,145	2,082	2,000	2,000
510-490-210-265	Gasoline & Oil	34,226	29,108	30,568	30,568
510-490-210-267	General Materials & Supplies	2,085	2,195	2,180	2,500
510-490-210-273	Special Departmental Exp.	1,588	1,576	1,600	1,600
	Supplies & Services	142,656	158,512	173,895	176,701
510-490-210-752	Communication Equipment	0	0	0	3,645
510-490-210-753	Specialized Equipment	0	0	293,800	0
	Capital Outlay	0	0	293,800	3,645
	Total Solid Waste Sweeping	$272,182	$302,836	$579,610	$325,516

Solid Waste-Street Sweeping

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for Solid Waste's portion of the maintenance of "F" Street operations yard maintenance. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at solid waste maintenance facilities.

209-ALLEY REPAIR & MAINTENANCE: For purchase of materials used to repair the city alleys. These costs include additional maintenance costs for cleanup and weed control in alleys throughout the city.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan and hazardous materials related costs at the "F" Street Operations Yard.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment and employee longevity awards.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Internal Services

Fleet

Fleet Maintenance

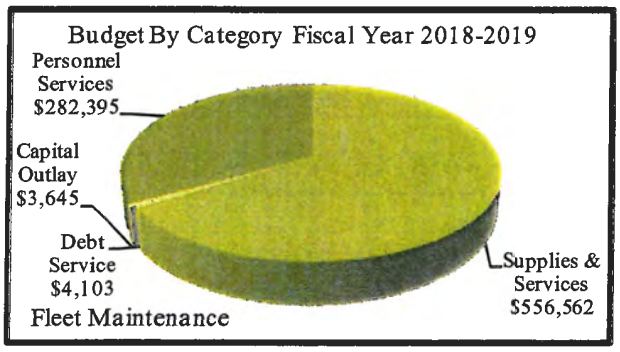
Mission Statement

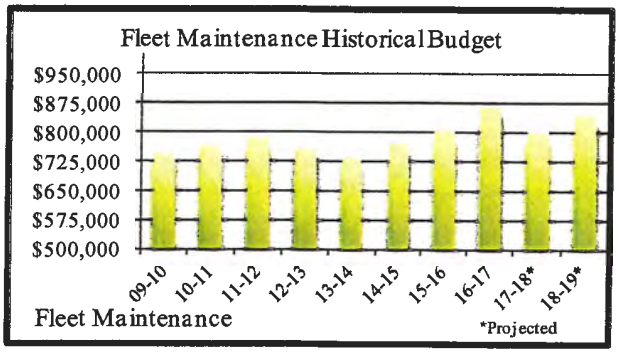
Fleet Maintenance is committed to maintaining the City's fleet of vehicles and equipment in a manner that provides available, presentable, and dependable vehicles for the City staff to complete their assigned duties in a timely and safe manner while meeting regulatory requirements.

Overview of Services and Programs

Fleet Maintenance is responsible for the maintenance, service, and repairs of the City's inventory for the following departments: Administration, Information Technology, Park Maintenance, Police, Water, Wastewater, Solid Waste, and Streets. The City's inventory consists of approximately 136 vehicles, 138 motorized pieces of equipment/tools and 5 electric vehicles. Services include routine Preventive Maintenance Inspections (PMI), repairs, smog testing, smoke check, and Basic Inspections of Terminal (BIT). Other services include accident repairs, use modification, and any other services as required in supporting City staff in keeping pace with changes to meet their needs. Fleet Maintenance is also responsible for writing and researching vehicle/equipment procurement, preparation for service of the vehicles/equipment, and disposal of surplus inventory.

Budget Summaries





Major Accomplishments/Service Efforts

- Continued organizing and updating Fleet Maintenance to accommodate new technology in order to accomplish more diagnostic and repair activities in-house.
- Involved with weekly safety meetings to help Public Works maintenance personnel keep safety at the fore front of their minds and daily activities. Areas covered are equipment operating safety, driving safety, general work, and personal protective equipment practices.

Major Accomplishments/Service Efforts (continued)

- In fiscal year 2017-2018 Fleet Maintenance gathered specifications, prepared request for proposals, and submitted purchase orders for the following vehicles and equipment:
  - Asphalt paving machine for the Streets Department for $147,738.
  - Paint and stencil truck for the Streets Department for $115,999.00.
  - Backhoe jack hammer attachment for the Streets Department for $29,834.
  - Utility truck for the Streets Department for $45,278.
  - Street sweeper for the Solid Waste Department for $293,513.
  - 33,000 GVWR truck chassis for the Solid Waste Department for $100,126.
  - Utility truck for the Water Department for $44,238.
  - SUV for the Water Department for $33,569.
  - Side dump truck for the Water Department for $130,092.
  - Utility truck for the Wastewater Treatment Department for $58,984.
  - Rotary mower for the Wastewater Collection Department for $6,196.
  - Tail water pump engine Wastewater Collection Department for $7,176.
- Fleet Maintenance has been able to manage maintenance costs and the escalating cost of fuel allowing services to be managed within budget projections.
- Auctioned 10 vehicles and equipment on Publicsurplus.com.
- Fleet serviced approximately 733 work requests in fiscal year 2017-2018. In addition, managed 21 BIT vehicle inspections and related repairs, 31 smog inspections, 30 smoke tests, and about 205 PMI (oil changes and brake checks) inspections.
- Fleet will continue to monitor and manage our VMR's (Value Managed Relationship) with local vendors.

Performance Measures

	15/16	16/17	17/18
Vehicles Maintained	122	135	136
Equipment Maintained	123	140	138
Work Requests Completed	622	834	733
Vehicles Auctioned	10	6	8
Equipment Auctioned	22	12	2
Amount Received from Auction Items	$ 26,424	$ 33,038	$ 24,147
Vehicles Repaired from Accidents	6	17	9
Annual Gallons of Fuel	91,952	92,914	57,463
Fleet Budget per capita	$ 21.72	$ 22.02	$ 20.08

*Estimates are used for Fiscal Year 2017-2018

Future Outlook

- Manage vehicle acquisition, maintenance, repairs and disposal, while following all pertinent laws, regulations and policies.
- Provide cost effective and efficient maintenance services to ensure vehicles and equipment are serviced, safe, and reliable. These efforts protect the value of the assets.
- Pursue grant funding opportunities for all types of vehicles and equipment, including alternative fueled vehicles and equipment.
- Purchase in fiscal year 2018-2019 the following vehicles and equipment:
    - 33000 GVWR Truck Chassis or the Streets Department.
    - Skid Steer w/rotary brush pickup for the Streets Department.
    - 33000 GVWR Truck Chassis for the Solid Waste Department.
    - ¾ Ton Utility Pickup for the Water Department.
    - Combination Sewer/Hydro Excavation Truck for the Water/Wastewater Collections Department.
    - 1 Ton service Truck for the Water/Wastewater Collections Department.
    - Disc for the Wastewater Treatment Department.
    - ¾ Ton Utility Pickup for the Wastewater Treatment Department.
    - ¾ Ton Utility Pickup for the Wastewater Collections Department.
    - Wood chipper for the Parks Department.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

City of Los Banos

Fleet Maintenance

2018-2019 Department Detail

Personnel Services

Fleet Maintenance - Fund 601
Fleet Maintenance - Department 480
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	3%	Water, WW Collection & Treatment, Solid Waste, Streets, Maint, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Maintenance, Streets, Solid Waste
Public Works Operations Manager	1	10%	Water, WW Collections & Treatment, Solid Waste, Streets
Administrative Coordinator	1	3%	Maintenance, Streets, Water, WW Collection, WW Treatment , Recreation, Solid Waste
Fleet Coordinator	1	100%	
Mechanic I	1	100%	
Part Time		100%	

Total Salaries (Including Overtime)	**$156,910**
Workmen's Compensation Insurance	$10,478
State Retirement (PERS)	$33,026
Social Security (FICA)	$12,004
Health Insurance	$50,397
Health Savings	$650
OPEB	$14,365
Retirees Health Insurance	$1,553
Life Insurance	$291
Unemployment Insurance	$778
Dental & Optical	$1,943
Total Benefits:	**$125,485**
Total Personnel Services:	**$282,395**

City of Los Banos
Fleet Maintenance
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
601-480-210-101	Salaries	96,144	118,470	123,743	132,410
601-480-210-102	Part Time	11,674	22,568	17,034	23,500
601-480-210-103	Overtime	366	653	500	1,000
601-480-210-120	Benefits	56,485	82,355	92,564	92,459
601-480-210-121	Benefits-PERS	58,514	38,659	30,493	33,026
	Personnel Services	223,183	262,705	264,334	282,395
601-480-210-202	Fleet Repair & Maintenance	286,360	297,874	300,000	303,000
601-480-210-205	Facility Maintenance	5,567	5,714	6,000	6,000
601-480-210-231	Professional Services	0	0	0	7,000
601-480-210-236	Medical Services	968	847	1,000	1,000
601-480-210-237	Recruitment	0	0	0	250
601-480-210-240	I.T. Services	6,696	6,661	8,963	8,010
601-480-210-250	Insurance	4,454	5,027	5,031	5,212
601-480-210-252	Communications	1,568	793	1,000	1,000
601-480-210-257	Travel & Training	0	550	1,000	1,000
601-480-210-260	Office Supplies	2,416	2,412	2,200	2,000
601-480-210-262	Uniform Expenses	1,798	2,150	2,500	2,500
601-480-210-264	Electricity & Gas	13,372	12,329	14,000	14,980
601-480-210-265	Gasoline & Oil	223,016	234,768	160,000	175,000
601-480-210-267	General Materials & Supplies	19,202	18,948	19,000	19,000
601-480-210-273	Special Departmental Exp.	2,396	2,485	9,500	10,610
	Supplies & Services	567,812	590,557	530,194	556,562
601-480-210-752	Communication Equipment	0	0	0	3,645
	Capital Outlay	0	0	0	3,645
601-480-210-882	Interest Debt Service	15,679	13,120	8,636	4,103
	Interest - Debt Service	15,679	13,120	8,636	4,103
	Total Fleet Maintenance	$806,674	$866,382	$803,164	$846,705

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Repair and maintenance of all City vehicles (except for Fire Department) performed by City forces and outside sources, including parts and labor.

231-PROFESSIONAL SERVICES: Services provide regular updates of vehicle information, offer technical support for diagnostic solutions, and provide resources to service, repair, and maintain the fleet. Services include Mitchell on Demand Diagnostics, John Deere Link, Fleet Maintenance Pro, Cummins West, and Genesis Vehicle Diagnostic Machine.

265-GASOLINE & OIL: Expenditures for gasoline and oil used for the operation of all City vehicles (except for the Fire and Police Departments).

273-SPECIAL DEPARTMENTAL EXPENSES: Costs for tools and other equipment used for service, repair, and maintenance of the fleet. Safety supplies, equipment, longevity awards, and other miscellaneous items.

CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

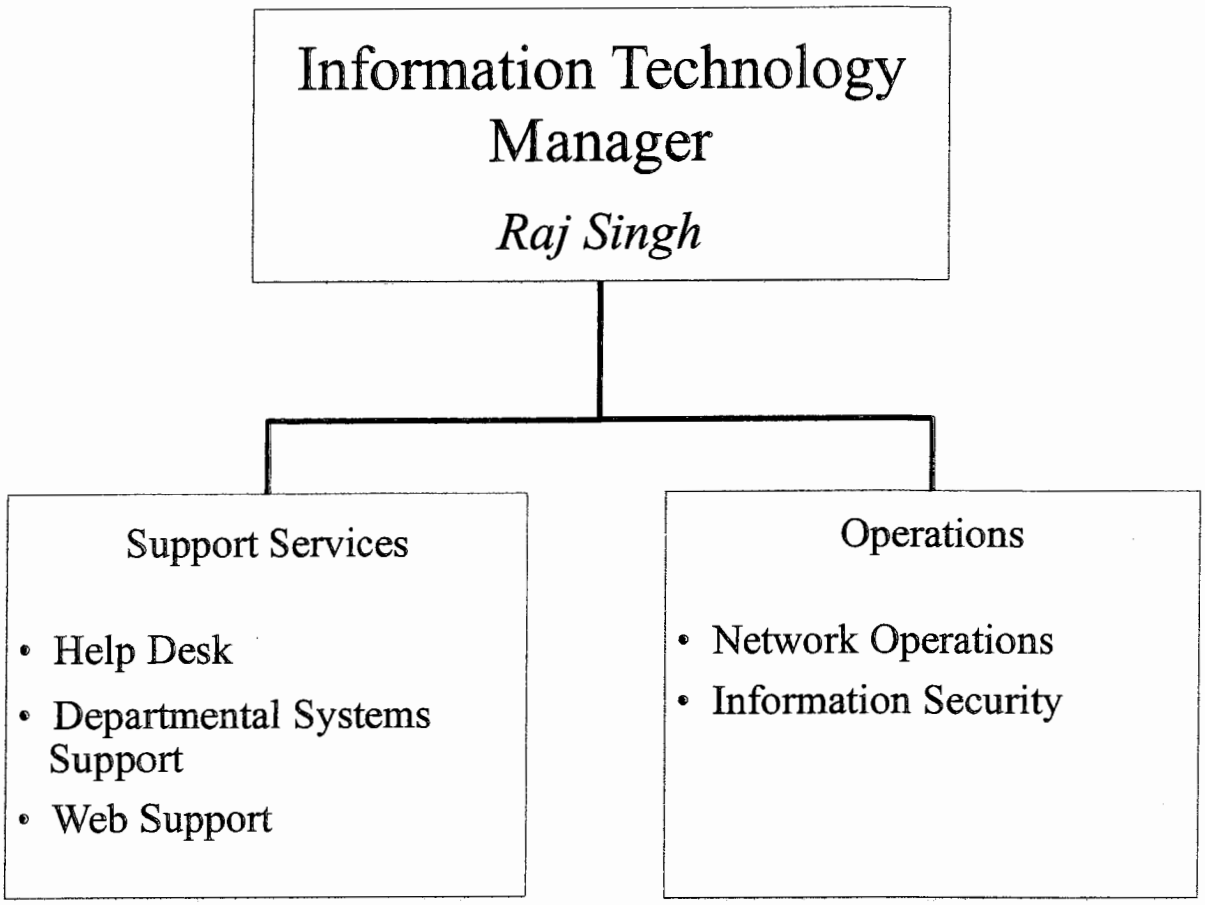
DEBT SERVICE

882-INTEREST DEBT SERVICE: Interest costs relating to two lease agreements with Ford Motor Credit Company. One is for five vehicles with installments ending in fiscal year 2018-2019; and another for four vehicles with installments ending in fiscal year 2020-2021.

CITY OF LOS BANOS
ADOPTED BUDGET 2018-2019

IT Services

Information Technology Department



Information Technology

Mission Statement

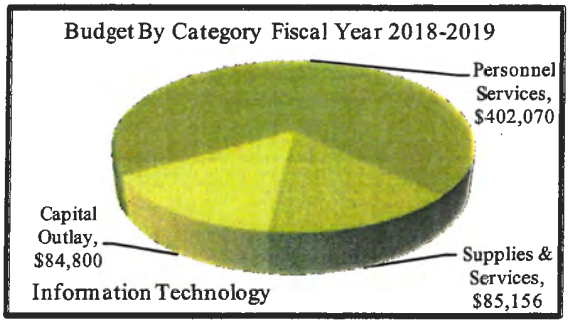
Support, maintain, and enhance the City's information technology hardware, software and communications infrastructure in a responsive and professional manner. Provide information technology tools and resources needed to realize the City's mission of providing the finest service to, and enhancing the quality of life of the Citizens of Los Banos.

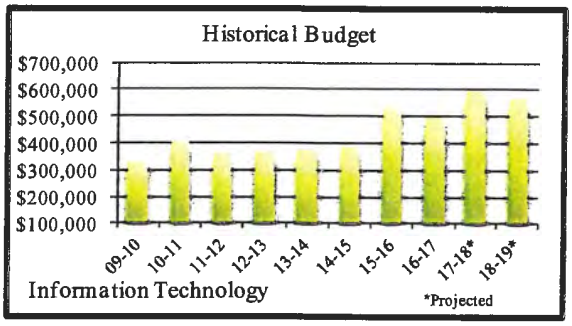
Overview of Services

- Desktop/Laptop Computer Support
  - PC replacement/rotation
  - Troubleshooting equipment/software problems
  - User education and training
  - Virus/Spam protection
  - Web site content filtering
- Server Support
  - Server replacement
  - Virtualized server/storage environment maintenance and management
  - File storage, file security, permissions
  - User account maintenance – creation, deletion, access rights
  - City data backups
  - Troubleshooting and monitoring
- Internal Application Support
  - Over 30 applications (departmental, shared, public-facing, etc.)
  - Support ranges from vendor coordination to total support of the software and/or equipment
- Network Support
  - Network equipment support and maintenance
  - Compliance with security-related regulations and/or best practices
  - Ensure reliable connectivity between City sites
- Wireless connectivity
  - Surveillance cameras
  - Wireless access to the Internet at Community Center and City Hall for the public
  - Public Safety vehicles (Mobile Data Computers)
- Public-facing services
  - Web Site
    - Repository of Council and Commission agendas, packets, minutes, Council Meeting video files
    - Information about services offered to residents
    - On-line services
  - Government Channel (Comcast Channel 96, U-verse Channel 99, YouTube Channel, broadcast over Web site)
    - Broadcast, taping, replay of Council meetings, School Board meetings, Board of Supervisors meetings, etc.
    - Government programming, bulletin board

Information Technology *(continued)*

Budget Summaries





Major Accomplishments/Service Efforts

- Upgraded the City Hall Council Chambers Audio-Visual system.
- Upgrade Microsoft Windows client licenses and Microsoft Office applications to enhance the functionality of users' computers.
- Replaced 26 outdated and obsolete computers throughout City offices.
- Continued providing support for IT infrastructure – including computers, servers, network devices, etc. – to allow users to effectively and efficiently make use of IT equipment.
- Upgraded equipment for the City Hall WiFi Network.
- Hired a consultant to complete a Citywide five year Strategic Plan of the Information Technology Investments & Innovation.
- Continued to assist the Fire Department with the deployment of new Mobile Data Computer equipment in vehicles.
- Provided IT support associated with the deployment of the Police 911 Radio System Upgrade.
- Upgraded and enhanced the City's mission critical server hardware and network switching hardware.
- Completed an assessment of the City's phone system needs.

Performance Measures

Department	Number of IT Tickets (2017 Calendar Year)
Administration	61
Finance	49
Fire	55
Community and Economic Development	40
Police	238
Police MDC	75
Public Works	177
Other	44
Total	739

Number of City Council meetings filmed and recorded	28
Number of School Board meetings filmed and recorded	12
Number of Council and Commission agenda items posted to Web site (including those posted by staff in City departments other than IT)	175
Other Web site updates completed by IT staff	121

Future Outlook

- Continue the project to upgrade legacy phone equipment at City Hall, the Police Station and Annex, Fire Stations 1 and 2, the F Street Yard, the Community Center, and the Public Works offices on Madison Avenue.
- Proactively replace 15 outdated and obsolete desktop and laptop computers & peripherals in City offices.
- Proactively replace outdated network router and switching equipment at City facilities.
- Upgrade the City's email system and related hardware.
- Design a high speed wireless backbone as the City's new data network and mission critical communication needs of public safety.
- Institute an implementation strategy based on the new five year Information Technology Plan.
- Upgrade City's Internet Bandwidth & City Hall Wifi.

Information Technology - Fund 610
Administration - Department 410
General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Information Technology Manager	1	100%	
Information Technology Technician	2	100%	
Total Salaries (Including Overtime)			**$222,409**
Workmen's Compensation Insurance			$17,443
State Retirement (PERS)			$51,830
Social Security (FICA)			$17,014
Health Insurance			$57,885
Health Savings			$600
OPEB			$19,500
Retirees Health Insurance			$11,270
Life Insurance			$378
Unemployment Insurance			$1,112
Dental & Optical			$2,628
Total Benefits:			**$179,661**
Total Personnel Services:			**$402,070**

City of Los Banos
Information Technology
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
610-410-100-101	Salaries	211,049	229,710	222,819	219,909
610-410-100-103	Overtime	704	0	1,500	2,500
610-410-100-120	Benefits	84,006	89,173	100,566	127,831
610-410-100-121	Benefits-PERS	159,718	87,262	69,411	51,830
	Personnel Services	455,477	406,145	394,296	402,070
610-410-100-202	Fleet Repair & Maintenance	478	600	567	567
610-410-100-204	Fleet Services	1,173	1,173	1,343	1,394
610-410-100-231	Professional Services	0	0	24,950	20,000
610-410-100-236	Medical Services	0	120	0	270
610-410-100-237	Recruitment	0	0	3,700	0
610-410-100-238	Technical Services	22,144	49,223	42,583	48,300
610-410-100-250	Insurance	6,036	6,813	6,820	7,065
610-410-100-251	Memberships & Dues	420	420	420	450
610-410-100-257	Travel & Training	1,324	330	3,000	4,500
610-410-100-260	Office Supplies	2,963	3,274	2,214	2,325
610-410-100-265	Gasoline & Oil	318	271	285	285
610-410-100-273	Special Departmental Expense	0	0	300	0
	Supplies & Services	34,857	62,225	86,182	85,156
610-410-100-770	Computer Equipment	47,049	27,396	116,827	84,800
	Capital Outlay	47,049	27,396	116,827	84,800
	Total Information Technology	$537,383	$495,765	$597,305	$572,026

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICE: Professional Services to Upgrade the Email System & Design Services for the Future High Speed Wireless Network: $20,000.00

238-TECHNICAL SERVICES: City Hall and Police Internet Service Provider: $11,600, Email Security & Monitoring: $4,300, Maintenance Renewal on network equipment: $3,000, IT Ticket and Time-tracking software support renewal: $600, Network security equipment maintenance: $19,000, Server virtualization & Storage Maintenance: $7,000, Website hosting, Remote Connectivity & PD Antenna Licenses: $350, City Hall generator (power backup) service: $650, Email phish/malware user education: $1,800

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Replacement of old desktop and laptop computers & peripherals: $21,300, replacement of legacy network equipment, servers, server cabinets and purchase of networking equipment: $25,000, backup Server and Storage Hardware & Software for Police: $30,000, and City Hall Wi-Fi deployment and camera installation: $8,500.

City of Los Banos
Peg Franchise Fee
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
212-410-100-203	Equip Repair & Maintenance	849	3,906	0	6,000
212-410-100-203	Special Departmental Exp	0	0	0	4,000
	Supplies & Services	849	3,906	0	10,000
212-410-100-752	Communication Equipment	0	0	147,346	0
	Capital Outlay	0	0	147,346	0
	Total Peg Franchise Fee	$849	$3,906	$147,346	$10,000

PEG Franchise Fee

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Funding is for the maintenance contract for the AV Upgrade.

273-SPECIAL DEPARTMENTAL EXPENSES: Expenses related to additional equipment or programming needs.

CITY OF LOS BANOS

ADOPTED BUDGET 2018-2019

Retiree Health Benefits

City of Los Banos
Retirees' Medical Health
2018-2019

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Estimated	2018-2019 Adopted
656-415-530-125	Retired Employee Benefits	1,214,251	1,213,005	1,847,085	1,883,561
	Personnel Services	1,214,251	1,213,005	1,847,085	1,883,561
	Total Retirees' Medical Health	$1,214,251	$1,213,005	$1,847,085	$1,883,561

Retirees' Medical Health

PERSONNEL SERVICES

125-RETIRED EMPLOYEE BENEFITS: Funding provided in this category is used for payment of the City retirees' medical health benefits and to provide for the City's obligation to provide for retirees' health insurance in the future.

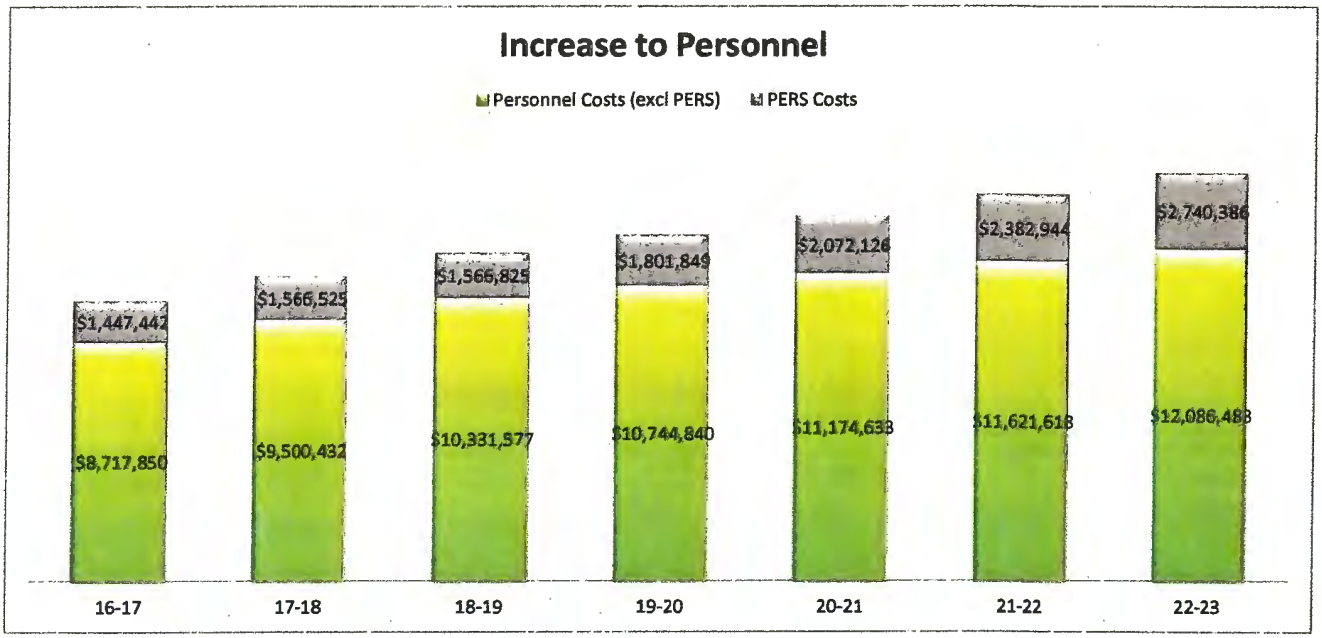
Appendix

	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted	Debt Balance
CERTIFICATE OF PARTICIPATION							
2003 Wastewater Certificate Of Participation - (2003 - 2019) *							
Principal: Debt Service	$360,000	$375,000	$390,000	$405,000	$425,000	$440,000	$460,000
Interest: Debt Service	110,680	96,528	81,416	65,313	48,085	29,700	$10,120
Debt Service	$470,680	$471,528	$471,416	$470,313	$473,085	$469,700	$470,120
***2003 REFUNDED 1993 CERTIFICATE OF PARTICIPATION**							
FUNDING SOURCE: Wastewater Fund							
1997 Wastewater Expansion Plant II Certificate of Participation - (1997 - 2019)			**Bond called on 8/1/2013**				
Principal: Debt Service	$1,820,000	$0	$0	$0	$0	$0	$0
Interest: Debt Service	85,375	0	0	0	0	0	0
Debt Service	$1,905,375	$0	$0	$0	$0	$0	$0
FUNDING SOURCE: Wastewater Fund							
2002 Water Certificate of Participation - (2002 - 2022)			**Bond called on 8/1/2013**				
Principal: Debt Service	$4,325,000	$0	$0	$0	$0	$0	$0
Interest: Debt Service	198,725	0	0	0	0	0	0
Debt Service	$4,523,725	$0	$0	$0	$0	$0	$0
FUNDING SOURCE: Water Fund							
NOTES PAYABLE							
Airport State Grant - (2001 - 2018)							
Principal: Leases / Loans	$23,356	$24,394	$25,433	$14,347	$0	$0	$0
Interest: Leases / Loans	4,926	3,612	2,239	807	0	0	0
Debt Service	$28,282	$28,006	$27,672	$15,154	$0	$0	$0
FUNDING SOURCE: Airport Fund							
CAPITAL LEASES							
Ford Motor Lease - 5 Trucks (February 2014 - January 2019)							
Principal: Leases / Loans	$18,210	$42,828	$45,109	$47,511	$50,042	$30,415	$0
Interest: Leases / Loans	3,892	10,216	7,935	5,533	3,002	527	$0
Debt Service	$22,102	$53,044	$53,044	$53,044	$53,044	$30,942	$0
FUNDING SOURCE: General Fund - Streets 52.1%, Wastewater Fund - Collection 17.3%, Solid Waste Fund 30.6%							
Ford Motor Lease - 3 Trucks, 1 Van (June 2015 - April 2020)							
Principal: Leases / Loans	$0	$0	$32,841	$36,688	$38,641	$40,699	$46,543
Interest: Leases / Loans	0	0	7,744	7,588	5,634	3,576	$1,422
Debt Service	$0	$0	$40,585	$44,275	$44,275	$44,275	$47,965
FUNDING SOURCE: General Fund - Streets 22%, Water Fund 14%, Wastewater Fund - Collection 35%, Solid Waste Fund 29%							

	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted	Debt Balance
CAPITAL LEASES (continued)							
Ford Motor Lease - Aerial Truck (September 2015 - August 2020)							
Principal: Leases / Loans	$0	$0	$9,828	$13,263	$13,865	$14,495	$19,050
Interest: Leases / Loans	0	0	1,943	2,432	1,829	1,200	$567
Debt Service	$0	$0	$11,771	$15,694	$15,694	$15,694	$19,618
FUNDING SOURCE: General Fund - Streets							
INTERFUND LOANS							
Loan from Wastewater Fund							
Principal: Leases / Loans	$660,000	$0	$0	$0	$0	$0	$0
Debt Service	$660,000	$0	$0	$0	$0	$0	$0
FUNDING SOURCE: General Fund - Administration							
Loan from Water Fund							
Principal: Leases / Loans	$80,000	$80,000	$85,000	$85,000	$90,000	$95,000	$610,000
Interest: Leases / Loans	11,250	10,450	9,650	8,800	7,950	7,050	$19,500
Debt Service	$91,250	$90,450	$94,650	$93,800	$97,950	$102,050	$629,500
FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%							

General Fund Five Year Forecast
2018-2019 Budget

	Actual 16-17	Estimated 17-18	Five - Year Forecast 18-19 Budgeted	19-20	20-21	21-22	22-23
Sales Tax	$ 4,012,401	$ 4,471,228	$ 4,568,848	$ 4,705,913	$ 4,847,091	$ 4,992,504	$ 5,142,279
Property Taxes	$ 3,197,237	$ 3,429,016	$ 3,618,900	$ 3,727,467	$ 3,839,291	$ 3,954,470	$ 4,073,104
Property Tax in Lieu of VLF	$ 2,478,450	$ 2,681,588	$ 2,836,449	$ 2,921,542	$ 3,009,189	$ 3,099,464	$ 3,192,448
Other Taxes	$ 595,119	$ 630,000	$ 634,650	$ 647,343	$ 660,290	$ 673,496	$ 686,966
Licenses & Permits	$ 1,123,244	$ 834,833	$ 859,512	$ 876,702	$ 894,236	$ 912,121	$ 930,363
Charges for Services	$ 1,854,807	$ 2,090,012	$ 1,852,598	$ 1,889,650	$ 1,927,443	$ 1,965,992	$ 2,005,312
Other Revenues	$ 1,617,865	$ 1,544,958	$ 1,400,863	$ 1,428,880	$ 1,457,458	$ 1,486,607	$ 1,516,339
TOTAL REVENUES	**$ 14,879,123**	**$ 15,681,635**	**$ 15,771,820**	**$ 16,197,498**	**$ 16,634,998**	**$ 17,084,653**	**$ 17,546,811**
Personnel Costs (excl PERS)	$ 8,717,850	$ 9,500,432	$ 10,331,577	$ 10,744,840	$ 11,174,633	$ 11,621,618	$ 12,086,483
PERS Costs	$ 1,447,442	$ 1,566,525	$ 1,566,825	$ 1,801,849	$ 2,072,126	$ 2,382,944	$ 2,740,386
All other Operating Expenses	$ 4,280,307	$ 3,824,889	$ 4,497,360	$ 4,633,180	$ 4,772,149	$ 4,915,287	$ 5,062,718
Subtotal : Operating Expenses	**$ 14,445,599**	**$ 14,891,846**	**$ 16,395,761**	**$ 17,179,869**	**$ 18,018,908**	**$ 18,919,849**	**$ 19,889,587**
Debt Services	$ 8,800	$ 7,950	$ 7,050	$ 6,200	$ 5,350	$ 4,500	$ 3,650
Transfer Out	$ 116,833	$ 31,129	$ 13,058	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Contingency	$ 21,628	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
TOTAL EXPENDITURES	**$ 14,592,860**	**$ 14,980,925**	**$ 16,465,869**	**$ 17,251,069**	**$ 18,089,258**	**$ 18,989,349**	**$ 19,958,237**
Revenue - (Expenditures)	$ 286,264	$ 700,711	$ (694,049)	$ (1,053,571)	$ (1,454,260)	$ (1,904,696)	$ (2,411,426)
Fund Balance - Unassigned	$ 6,811,862	$ 7,243,581	$ 8,233,292	$ 8,146,826	$ 7,593,255	$ 6,638,995	$ 5,234,299
Assigned/Committed/Restricted	$ 145,455	$ 289,000	$ 607,583	$ 500,000	$ 500,000	$ 500,000	$ 500,000
Ending Fund Balance - Unassigned	**$ 7,243,581**	**$ 8,233,292**	**$ 8,146,826**	**$ 7,593,255**	**$ 6,638,995**	**$ 5,234,299**	**$ 3,322,873**
Reserve @ 30% Operating Costs	$ 4,333,680	$ 4,467,554	$ 4,918,728	$ 5,153,961	$ 5,405,672	$ 5,675,955	$ 5,966,876
Reserve Over/(Under) Policy Level	$ 2,909,901	$ 3,765,738	$ 3,228,098	$ 2,439,295	$ 1,233,323	$ (441,656)	$ (2,644,003)

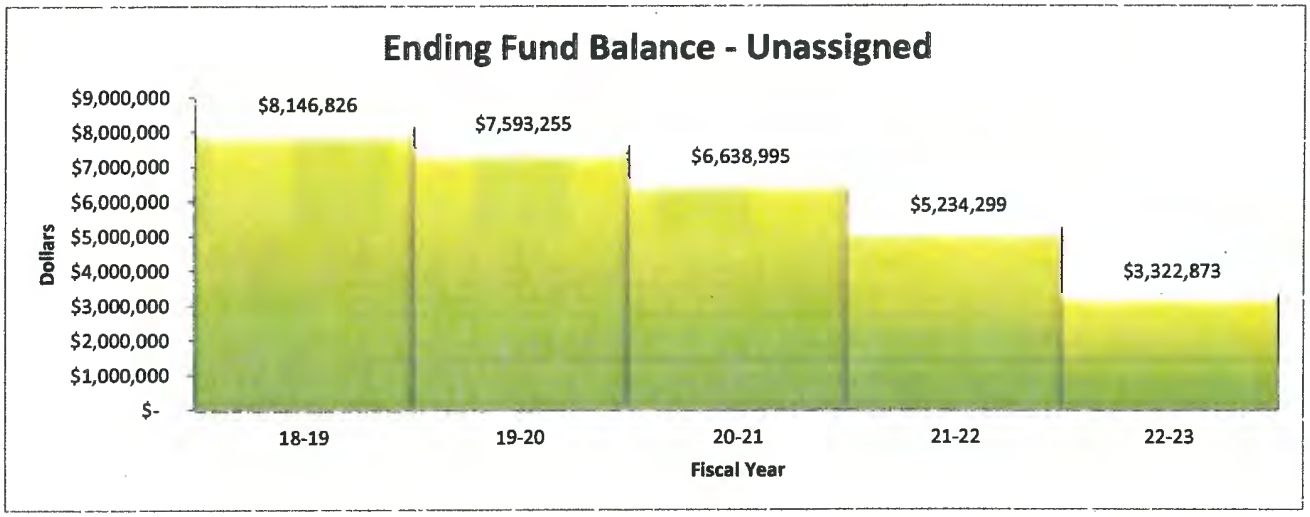


Revenues - Sales Tax increased by 3% . Property taxes increased by 3%. All other revenues estimated at a 2% growth.

Expenditures - Personnel costs are estimated at 4%, PERS increases are based on the estimated discount rate change, using highest value in range. All other operating expenditures are estimated to increase by 3%. Debt service is reduced according to current schedules. Contingency is to remain constant. Current projections do not allow for any major construction projects funded through the General Fund.

General Fund Five Year Forecast - by Function
2018-2019 Budget

	Five - Year Forecast				
	18-19	19-20	20-21	21-22	22-23
Estimated Population	40,986	41,806	43,060	44,352	45,682
Revenues:					
Sales Tax	$ 4,568,848	$ 4,705,913	$ 4,847,091	$ 4,992,504	$ 5,142,279
Property Taxes	$ 3,618,900	$ 3,727,467	$ 3,839,291	$ 3,954,470	$ 4,073,104
Property Tax in Lieu of VLF	$ 2,836,449	$ 2,921,542	$ 3,009,189	$ 3,099,464	$ 3,192,448
Other Taxes	$ 634,650	$ 647,343	$ 660,290	$ 673,496	$ 686,966
Licenses & Permits	$ 859,512	$ 876,702	$ 894,236	$ 912,121	$ 930,363
Charges for Services	$ 1,852,598	$ 1,889,650	$ 1,927,443	$ 1,965,992	$ 2,005,312
Other Revenues	$ 1,400,863	$ 1,428,880	$ 1,457,458	$ 1,486,607	$ 1,516,339
TOTAL REVENUES	$ 15,771,820	$ 16,197,498	$ 16,634,998	$ 17,084,653	$ 17,546,811
Revenues per capita	385	387	386	385	384
Expenditures:					
Administration	$ 1,522,879	$ 1,594,634	$ 1,672,386	$ 1,756,001	$ 1,844,487
Community & Economic Dev.	$ 1,070,092	$ 1,121,242	$ 1,176,183	$ 1,234,992	$ 1,297,977
Police	$ 9,336,034	$ 9,782,296	$ 10,261,629	$ 10,774,710	$ 11,329,608
Code Enforcement	$ 441,698	$ 462,811	$ 485,489	$ 509,763	$ 536,271
Fire	$ 1,745,292	$ 1,828,717	$ 1,918,324	$ 2,014,240	$ 2,116,966
Building	$ 622,890	$ 652,664	$ 683,992	$ 718,192	$ 754,819
Engineering	$ 163,053	$ 170,847	$ 179,048	$ 188,000	$ 197,588
Maintenance	$ 843,700	$ 884,029	$ 926,462	$ 972,785	$ 1,022,397
Recreation	$ 650,123	$ 682,629	$ 715,395	$ 751,165	$ 789,474
Debt Service	$ 7,050	$ 6,200	$ 5,350	$ 4,500	$ 3,650
Transfer Out	$ 13,058	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Contingency	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
TOTAL EXPENDITURES	$ 16,465,869	$ 17,251,069	$ 18,089,258	$ 18,989,349	$ 19,958,237
Expenditures per capita	402	413	420	428	437
Revenue - Expenditures	$ (694,049)	$ (1,053,571)	$ (1,454,260)	$ (1,904,696)	$ (2,411,426)
Fund Balance - Unassigned	$ 8,233,292	$ 8,146,826	$ 7,593,255	$ 6,638,995	$ 5,234,299
Committed/Assigned Funds	$ 607,583	$ 500,000	$ 500,000	$ 500,000	$ 500,000
Ending Fund Balance - Unassigned	$ 8,146,826	$ 7,593,255	$ 6,638,995	$ 5,234,299	$ 3,322,873



RESOLUTION NO. 5972

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS SETTING THE TAX RELATED APPROPRIATION LIMIT IN COMPLIANCE WITH PROPOSITION 4 AND PROPOSITION 111 FOR 2018-2019 FISCAL YEAR

WHEREAS, there has been presented to the City Council of the City of Los Banos the Appropriation Limitation Analysis; and

WHEREAS, the City Council has selected the population and inflation factors used in the Appropriation Limitation Analysis; and

WHEREAS, a Public Hearing was duly held on June 20, 2018 providing an opportunity for City Council to review the Appropriation Limitation Analysis and to allow for public comment; and

WHEREAS, said Appropriation Analysis as presented has been reviewed, examined, and approved by the City Council of the City of Los Banos.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Banos that the annual adjusting factors of California Per Capita Personal Income at 1.0367% and City population at 1.0244% is hereby adopted.

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos that said Tax Related Appropriation Limit of $87,483,758 is hereby adopted by the City Council of the City of Los Banos, a copy of which is attached hereto as Exhibit "A".

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 20th day of June 2018, by Council Member Faria who moved its adoption, which motion was duly seconded by Council Member Lewis and the Resolution adopted by the following vote:

AYES:	Council Members Faria, Johnson-Santos, Lewis, Silveira, Mayor Villalta
NOES:	None
ABSENT:	None

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

RESOLUTION NO. 5973

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS ADOPTING THE 2018-2019 FISCAL YEAR BUDGET, INCLUDING EMPLOYEE SALARY SCHEDULE (DIVISION 4), PERSONNEL BENEFITS (DIVISION 5), AND EDUCATION INCENTIVE PAY (DIVISION 5-H) OF THE LOS BANOS POLICY AND PROCEDURE MANUAL AND CAPITAL IMPROVEMENT PLAN AND COMMIT FUNDS FOR PUBLIC SAFETY FLEET REPLACEMENT

WHEREAS, there has been presented to the City Council of the City of Los Banos a Proposed Budget for the 2018-2019 Fiscal Year; and

WHEREAS, the Proposed Budget for the City of Los Banos has been reviewed by the City Council at the City of Los Banos Budget Study Session held May 29, 2018; and

WHEREAS, a Public Hearing was duly held on June 20, 2018 providing an opportunity for City Council to review the Proposed Budget and to allow for public comment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Los Banos that the 2018-2019 Fiscal Year Budget, including the Employee Salary Schedule, Personnel Benefits, Education Incentive Pay, and Capital Improvement Plan, as approved by the City Council, is hereby adopted.

BE IT FURTHER RESOLVED that:

1) The City Council hereby commits funds in the amount of $100,000 for Police and $100,000 for Fire for future fleet replacement;

2) That Exhibit A - Summary of Fund Balance, Exhibit B - Employee Salary Schedule, Exhibit C – Personnel Benefits, Exhibit D – Education Incentive Pay and Exhibit E – Capital Improvement Plan Summary are attached and made a part of this Resolution. Within each fund in Exhibit A, the estimated revenues presented are recognized, the Transfers In and Transfers Out are authorized, and the proposed expenditures are appropriated;

3) The City Manager is hereby authorized to transfer, per occurrence, up to $100,000 in appropriations for the General Fund and $50,000 in appropriations for any other fund between accounts within other funds in Exhibit A as a budget adjustment to meet unforeseen events;

4) The City Council of the City of Los Banos may adjust the overall appropriation levels in each fund at any time during the 2018-2019 Fiscal Year by action to amend this budget;

5) The City Council hereby appropriates $12,000 for general homeless services subject to the discretion and further approval of the City Council.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 20th day of June 2018, by Council Member Faria who moved its adoption, which motion was duly seconded by Council Member Villalta and the Resolution adopted by the following vote:

AYES: Council Members Faria, Johnson-Santos, Lewis, Silveira, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

DIVISION 4
SALARY SCHEDULE
(Approved June 20, 2018 / Effective July 1, 2018)

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY

SECTION A - ADMINISTRATION
TOTAL POSITIONS AUTHORIZED (5)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
City Manager	(1)	13,202-16,917	*	*	*	*	*	*
Human Resources Director	(1)	7,839-10,009	*	*	*	*	*	*
Assistant City Clerk/HR Analyst	(1)	*	5,170	5,429	5,700	5,985	6,284	6,598
HR Technician I	(1)	*	3,468	3,641	3,823	4,014	4,215	4,426
Admin Clerk	(1)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Human Resources Dire with concurrence of the City Manager.

SECTION B - FINANCE
TOTAL POSITIONS AUTHORIZED (9)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Finance Director	(1)	8,941-11,416						
Accounting & Budget Supervisor	(1)	*	6,219	6,530	6,857	7,200	7,560	7,938
Accountant	(2)							
Accountant II	*	*	5,170	5,429	5,700	5,985	6,284	6,598
Accountant I	*	*	4,214	4,424	4,645	4,877	5,121	5,377
Accounting Technician	(1)	*	3,536	3,713	3,899	4,094	4,299	4,514
Accounting Clerk	(4)							
Accounting Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
Accounting Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305

* Comment: Promotions to skill levels within the Accountant and Accounting Clerk job classifications are made by the Finance Director with concurrence of the City Manager.

SECTION C - COMMUNITY & ECONOMIC DEVELOPMENT
TOTAL POSITIONS AUTHORIZED (3)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Community & Economic Development Director	(1)	7,839-10,009						
Planner	(1)							
Senior Planner	*	*	6,002	6,303	6,618	6,949	7,296	7,661
Associate Planner	*	*	5,170	5,429	5,700	5,985	6,284	6,598
Assistant Planner	*	*	4,214	4,424	4,645	4,877	5,121	5,377
Planning Technician	(1)	*	3,468	3,641	3,823	4,014	4,215	4,426

* Comment: Promotions to skill levels within the Planner job classifications are made by the Community & Economic Development Director with concurrence of the City Manager.

SECTION D - INFORMATION TECHNOLOGY
TOTAL POSITIONS AUTHORIZED (3)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Information Technology Manager	(1)	*	6,219	6,530	6,857	7,200	7,560	7,938
Information Technology Technician	(2)	*	4,036	4,238	4,450	4,673	4,907	5,152

SECTION E - PUBLIC WORKS
TOTAL POSITIONS AUTHORIZED (56)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Public Works Director/City Engineer	(1)	12,079-15,424						
Assistant Public Works Director	(1)	*	8,004	8,404	8,824	9,265	9,728	10,214
Public Works Operations Manager	(1)	*	6,219	6,530	6,857	7,200	7,560	7,938
Parks & Rec Operations Manager	(1)	*	5,812	6,102	6,407	6,727	7,063	7,416
Supervisor	(1)	*	4,667	4,900	5,145	5,402	5,672	5,956
Water Quality Specialist	(1)	*	4,576	4,804	5,044	5,296	5,561	5,839
Administrative Coordinator	(1)	*	4,380	4,599	4,829	5,070	5,324	5,590
Fleet Maintenance Coordinator	(1)	*	4,467	4,690	4,925	5,171	5,430	5,702
Foreman	(4)	*	4,380	4,599	4,829	5,070	5,324	5,590
Inspector I	(1)	*	4,254	4,466	4,689	4,923	5,169	5,427
Administrative Assistant	(2)	*	3,580	3,759	3,947	4,144	4,351	4,569
Engineering Technician	(1)	*	3,536	3,713	3,899	4,094	4,299	4,514
Recreation Coordinator II	(1)	*	3,278	3,442	3,614	3,795	3,985	4,184
Maintenance Mechanic I	(1)	*	2,997	3,147	3,304	3,469	3,642	3,824
Sweeper Operator I	(2)	*	2,997	3,147	3,304	3,469	3,642	3,824
Custodian	(1)	*	2,400	2,520	2,646	2,778	2,917	3,063
Environmental Control/Utilities Maintenance	(13)							
Environmental Control Specialist III	*	*	3,911	4,107	4,312	4,528	4,754	4,992
Environmental Control Specialist II	*	*	3,430	3,601	3,781	3,970	4,169	4,377
Environmental Control Specialist I	*	*	3,266	3,429	3,600	3,780	3,969	4,167
Environmental Control Specialist Trainee	*	*	3,110	3,265	3,428	3,599	3,779	3,968
Utilities Maintenance III	*	*	3,677	3,861	4,054	4,257	4,470	4,694
Utilities Maintenance II	*	*	3,343	3,510	3,686	3,870	4,064	4,267
Utilities Maintenance I	*	*	2,997	3,147	3,304	3,469	3,642	3,824
Maintenance	(21)							
Maintenance Worker III	*	*	3,668	3,852	4,045	4,247	4,459	4,682
Maintenance Worker II	*	*	3,321	3,487	3,661	3,844	4,036	4,238
Maintenance Worker I	*	*	2,997	3,147	3,304	3,469	3,642	3,824
Maintenance Worker Trainee	*	*	2,365	2,483	2,607	2,737	2,874	3,018
Admin Clerk	(1)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305

* Comment: Promotions to skill levels (Trainee, I, II, III) within the Envrironmental Control Specialist, Utilities Maintenanc Maintenance Worker and Admin Clerk job classifications are made by the Public Works Director/City Engineer with concurrence of the City Manager.

* Additionally, the Public Works Director/City Engineer with concurrence of the City Manager, may temporarily or permanently reassign certain employees in accordance with the following guidelines: 1) Supervisor level positions -- Employees serving in capacity of Supervisor may be reassigned to an equivalent pay grade within any of the Supervisor level positions; and 2) Maintenance -- Employees assigned to any one of these three broad employment classifications may be reassigned to an equivalent pay grade of one of the other two classifications.

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY-Continu

SECTION F - FIRE & BUILDING
TOTAL POSITIONS AUTHORIZED (18)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Fire Chief	(1)	10,500-13,403						
Asst Fire Chief	(1)	*	7,928	8,325	8,741	9,178	9,637	10,119
Fire Captain	(3)		5,278	5,542	5,819	6,110	6,415	6,576
Fire Engineer	(6)		5,028	5,179	5,334	5,494	5,659	5,801
Fire Fighter	(5)		4,135	4,342	4,559	4,787	5,026	5,152
Administrative Coordinator	(1)	*	4,380	4,599	4,829	5,070	5,324	5,590
Admin Clerk	(1)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Fire Chief with concurrence of the City Manager.

SECTION G - POLICE
TOTAL POSITIONS AUTHORIZED (70)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Police Chief	(1)	11,465-14,634						
Police Commander	(2)	*	8,617	9,048	9,500	9,975	10,474	10,998
Police Sergeant	(7)		6,488	6,813	7,154	7,511	7,887	8,084
Police Services Manager	(1)	*	5,997	6,297	6,612	6,943	7,290	7,655
Dispatch Supervisor	(1)	*	4,704	4,939	5,186	5,445	5,717	6,003
Code Enforcement Officer	(3)	*	3,957	4,154	4,362	4,580	4,809	5,049
Dispatcher	(10)		3,512	3,687	3,872	4,065	4,268	4,482
Crime Analyst	(1)	*	3,471	3,644	3,826	4,017	4,218	4,429
Property Evidence Technician	(1)	*	3,050	3,203	3,363	3,531	3,708	3,893
Community Services Officer	(7)		2,579	2,708	2,843	2,986	3,135	3,292
Public Safety Custodian	(1)	*	2,400	2,520	2,646	2,778	2,917	3,063
Police Officer	(31) [1]		4,863	5,106	5,362	5,630	5,911	6,059
Police Trainee	*	*	2,351	2,469	2,592	2,722	2,858	3,001
Admin Clerk	(4)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305

[1] The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Police Chief with concurrence of the City Manager.

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS

Public Works Department -- Hourly Salary

EMPLOYEE CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Admin Clerk		11.90	12.50	13.12	13.78	14.46	14.83
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***
Recreation Assistant		11.00	11.55	12.13	12.73	13.37	13.70
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS - Continued

Public Safety Department -- Hourly Salary

EMPLOYEE CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Maintenance Worker		11.00	11.55	12.13	12.73	13.37	13.70
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***
Police Officer		21.00	22.05	23.15	24.31	25.53	26.16
Code Enforcement Officer		18.00	18.90	19.85	20.84	21.88	22.43
Fire Fighter		15.11	15.87	16.66	17.49	18.37	18.83
Dispatcher		14.10	14.81	15.55	16.32	17.14	17.57
Admin Clerk		11.90	12.50	13.12	13.78	14.46	14.83
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***
Custodian		11.00	11.55	12.13	12.73	13.37	13.70
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***
Community Services Officer		11.00	11.55	12.13	12.73	13.37	13.70
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***

City Hall Division -- Hourly Salary

EMPLOYEE CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Admin Clerk		11.90	12.50	13.12	13.78	14.46	14.83
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***
Custodian		11.00	11.55	12.13	12.73	13.37	13.70
	Effective January 1, 2019	***12.00***	***12.60***	***13.23***	***13.89***	***14.59***	***14.95***

Elected Officials -- Monthly Salary

Mayor	400.00 monthly
Council Members	300.00 monthly
City Clerk	100.00 monthly
City Treasurer	100.00 monthly

Employee Benefits

The City offers a complete benefit package to all full-time employees. Benefits in this package include the following:

Medical Insurance Benefits: The City contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purchase of medical insurance will be equal to the minimum monthly employer contribution required under the Public Employees' Medical and Hospital Care Act (PEMHCA).

Cafeteria Plan: The City maintains a Cafeteria Plan, pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing employees with access to various health and welfare benefits. Benefits available through the Cafeteria Plan include, but are not limited to, medical, dental, vision, and life insurance benefits.

Life Insurance: City pays the full premium cost for $50,000 of coverage for each employee only with buy-up options available.

Dental and Vision Plans: City pays approved dental and vision insurance premiums for employee only and partial dependent costs.

CalPERS Retirement Program: City pays employer portion as follows:

Miscellaneous Employees

- Hired before January 1, 2011 - 2.7% at 55
- Hired after January 1, 2011 - 2% at 60
- Hired after January 1, 2013 - 2% at 62, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Public Safety Employees

- Hired before January 1, 2011 - 3% at 50
- Hired after January 1, 2011 - 3% at 55
- Hired after January 1, 2013 - 2.7% at 57, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

Retiree Health Insurance: The City provides medical insurance coverage for those employees who retire from employment with the City and who constitute "annuitants" as defined by the PEMHCA. The maximum monthly contribution for each eligible annuitant will be equal to the minimum employer contribution required under the PEMHCA.

Health Savings Plan (HSP): Employees hired on or after July 1, 2008, the City has established a program to which the City and Employees participate to save on a tax deferred basis, money to help pay the cost of healthcare once an individual retires. The HSP may be used for expenses as provided under the terms of the Plan.

Workers' Compensation Insurance: Workers' Compensation Insurance Benefits are provided in accordance with the requirements of State Law.

State Disability Insurance (SDI): The City allows for participation in SDI program for those employee groups who desire such an option.

Deferred Compensation: Option to participate in plans through Mass Mutual, Nationwide Solutions, or ICMA-RC.

Group Continuation of Health and Life Insurance: Federal Legislation requires agencies with twenty or more employees to continue health care coverage for terminated employees, widows, ex-spouses, and dependents of employees for eighteen months to thirty six months for certain qualifying events. These benefits are provided at the expense of the employee or entitled relative or dependent.

Tuition Reimbursement Plan: For continued education upon administrative approval. Maximum reimbursement amount of $3,000 is allowed per fiscal year.

Sick leave: Accrued at the rate of one day per month of service for all miscellaneous employees and Police Public Safety personnel. Certain Fire personnel receive 11.2 hours per month. No maximum accrual.

Vacation Leave: Two weeks paid after one full year, three weeks paid after five full years, and four weeks paid after fifteen full years.

Administrative Leave: Management employees receive ten days per fiscal year and Middle Management employees receive five days per fiscal year.

Holidays: Miscellaneous employees receive eleven paid holidays per calendar year. Police Officers, Dispatchers, and Community Service Officers receive 10 hours per month for 10 months. Police Sergeants receive a one-time payment of 100 hours in November each year. Firefighters, Fire Engineers, and Fire Captains receive 134.4 hours per year.

Compensatory Time Off (CTO): All eligible regular employees are entitled to be permitted to accrue CTO in lieu of receiving overtime pay for hours worked in excess of normal duty assignments.

Catastrophic Leave: Employees shall be permitted to receive a maximum of thirty days, 240 hours, of donated Catastrophic Leave during any single calendar year (January 1st to December 31st).

Education Incentive Pay: $100 per month for AA or AS Degree; $175 per month for BA or BS Degree; or $225 per month for MA or MS Degree.

Bilingual Pay: $50 per month for basic verbal skills; or $100 per month for comprehensive verbal skills; or $150 per month for verbal, written presentation skills.

Lateral Transfer Incentive Pay: Lateral transfer police officer applicants are entitled to receive an incentive for employment not to exceed $3,000 for employment with the Los Banos Police Department.

Certificate Pay Water/Wastewater Division Employees: Wastewater division receives $50 per month for Grade II and $25.00 per month for Grade I. Water division receives $25 per month for Grade II and $50 per month for Grade III. Compensation not to exceed $100 per month.

Applicator Certificate & License Pay: Parks & Streets Division employees receive $50 per month for Pesticide License, $25 per month for Qualified Applicator Certificate, and $25 per month for each additional category endorsements for a maximum of three categories. Compensation not to exceed $100 per month.

Arborist Certificate Pay: Certain Public Works employees shall receive $200 per month to hold an Arborist Certificate.

Notary Public Pay: Certain City Hall employees shall receive $100 per month to hold a Notary Public Certificate.

Certified Municipal Clerk Pay: Certain City Hall employees shall be entitled to receive $100 per month when awarded a Certified Municipal Clerk or Master Municipal Clerk Certificate.

Cell Phone Allowance: The Mayor and City Council Members receive a $75 monthly cell phone allowance.

The City of Los Banos Is An Equal Opportunity Employer

CITY OF LOS BANOS APPROVED STAFFING

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
ADMINISTRATION			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.40	0.40	0.40
HR Director/City Clerk	0.625	0.625	0.625
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.00	0.25	0.25
Asst City Clerk/HR Technician	0.625	0.00	0.00
Asst City Clerk/HR Analyst	0.00	0.625	0.625
Accountant II	0.25	0.00	0.00
Accountant I	0.50	0.50	0.50
Accounting Technician	0.50	0.40	0.40
HR Technician	0.25	0.25	0.25
Administrative Clerk I	0.25	0.25	0.25
Accounting Clerk II	0.70	0.00	0.00
Accounting Clerk I	0.00	0.25	0.25
Custodian	0.075	0.075	0.075
	5.68	5.13	5.13
WATER ADMINISTRATION			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.00	0.25	0.25
Asst City Clerk/HR Technician	0.125	0.00	0.00
Asst City Clerk/HR Analyst	0.00	0.125	0.125
Accountant II	0.25	0.00	0.00
Accountant I	0.50	0.50	0.50
Accounting Technician	0.20	0.20	0.20
HR Technician	0.25	0.25	0.25
Accounting Clerk II	0.44	0.34	0.34
Accounting Clerk I	0.68	0.93	0.93
Administrative Clerk I	0.25	0.25	0.25
Custodian	0.075	0.075	0.075
	4.60	4.75	4.75
WASTEWATER ADMINISTRATION			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.00	0.25	0.25
Asst City Clerk/HR Technician	0.125	0.00	0.00
Asst City Clerk/HR Analyst	0.00	0.125	0.125
Accountant II	0.25	0.00	0.00

CITY OF LOS BANOS APPROVED STAFFING

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
Accountant I	0.50	0.50	0.50
Accounting Technician	0.15	0.20	0.20
HR Technician	0.25	0.25	0.25
Accounting Clerk II	0.43	0.33	0.33
Accounting Clerk I	0.66	0.91	0.91
Administrative Clerk I	0.25	0.25	0.25
Custodian	0.075	0.075	0.075
	4.52	4.72	4.72
SOLID WASTE ADMINISTRATION			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.00	0.25	0.25
Asst City Clerk/HR Technician	0.125	0.00	0.00
Asst City Clerk/HR Analyst	0.00	0.125	0.125
Accountant II	0.25	0.00	0.00
Accountant I	0.50	0.50	0.50
Accounting Technician	0.15	0.20	0.20
HR Technician	0.25	0.25	0.25
Accounting Clerk II	0.43	0.33	0.33
Accounting Clerk I	0.66	0.91	0.91
Administrative Clerk I	0.25	0.25	0.25
Custodian	0.075	0.075	0.075
	4.52	4.72	4.72
COMM & ECON DEVELOPMENT			
Comm & Econ Development Director	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00
	3.00	3.00	3.00
POLICE			
Chief of Police	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00
Sergeant	7.00	7.00	7.00
Police Officer	23.00	24.00	24.00
Police Services Manager	1.00	1.00	1.00
Dispatch Supervisor	0.00	1.00	1.00
Dispatcher	11.00	10.00	10.00
Community Service Officer	4.00	5.00	5.00
Property Evidence Technician	1.00	1.00	1.00
Administrative Clerk I	3.00	3.00	3.00
Public Safety Custodian	1.00	1.00	1.00
	54.00	56.00	56.00

CITY OF LOS BANOS APPROVED STAFFING

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
CODE ENFORCEMENT			
Code Enforcement Officer	2.00	2.00	3.00
Admin Clerk II	0.50	0.50	0.50
Community Services Officer	0.00	0.00	1.00
	2.50	2.50	4.50
SLESF GRANT			
Police Officer	1.00	1.00	1.00
	1.00	1.00	1.00
PUBLIC SAFETY AUGMENTATION POLICE			
Police Officer	3.00	3.00	3.00
Community Services Officer	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Administrative Clerk I	0.50	0.50	0.50
	5.50	5.50	5.50
CFD-POLICE			
Police Officer	3.00	3.00	3.00
	3.00	3.00	3.00
FIRE			
Fire Chief	0.90	0.90	0.90
Assistant Fire Chief	1.00	1.00	1.00
Fire Captain	2.00	2.00	2.00
Fire Engineer	1.00	1.00	1.00
Fire Fighter	1.00	1.00	1.00
Administrative Coordinator	0.00	1.00	1.00
Administrative Assistant	1.00	0.00	0.00
Administrative Clerk I	0.50	0.50	0.50
	7.40	7.40	7.40
BUILDING			
Fire Chief	0.10	0.10	0.10
	0.10	0.10	0.10
PUBLIC SAFETY AUGMENTATION FIRE			
Fire Engineer	3.00	3.00	3.00
Fire Fighter	4.00	4.00	4.00
Administrative Clerk I	0.50	0.50	0.50
	7.50	7.50	7.50
CFD-FIRE			
Fire Captain	1.00	1.00	1.00
Fire Engineer	2.00	2.00	2.00
	3.00	3.00	3.00
ENGINEERING			
Inspector I	0.55	0.55	0.55
	0.55	0.55	0.55

CITY OF LOS BANOS APPROVED STAFFING

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
STREETS			
Public Works Director/City Engineer	0.10	0.10	0.10
Assistant Public Works Director	0.10	0.10	0.10
Public Works Operations Manager	0.10	0.10	0.10
Administrative Coordinator	0.10	0.10	0.10
Inspector I	0.10	0.10	0.10
Administrative Assistant	0.30	0.30	0.30
Administrative Clerk II	0.05	0.05	0.05
Foreman	0.90	0.90	0.90
Maintenance Worker III	1.80	1.80	1.80
Maintenance Worker II	1.80	1.80	1.80
Maintenance Worker I	5.70	5.70	5.70
	11.05	11.05	11.05
MAINTENANCE			
Public Works Director/City Engineer	0.10	0.10	0.10
Assistant Public Works Director	0.05	0.05	0.05
Parks & Recreation Operations Manager	0.85	0.85	0.50
Inspector I	0.05	0.05	0.05
Administraive Coordinator	0.10	0.10	0.10
Foreman	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	3.00
Maintenance Worker I	3.00	4.00	4.00
Custodian	0.25	0.25	0.25
	9.40	10.40	10.05
RECREATION			
Public Works Director/City Engineer	0.02	0.02	0.02
Parks & Recreation Operations Manager	0.15	0.15	0.50
Administraive Coordinator	0.02	0.02	0.02
Recreation Coordinator	1.00	1.00	1.00
	1.19	1.19	1.54
WATER			
Public Works Director/City Engineer	0.25	0.25	0.25
Assistant Public Works Director	0.25	0.25	0.25
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.25	0.25	0.25
Administrative Assistant	0.55	0.55	0.55
Engineering Technician	0.34	0.34	0.34
Administrative Clerk II	0.30	0.30	0.30
Water Quality Specialist	0.75	0.75	0.75
Inspector I	0.15	0.15	0.15
Foreman	0.55	0.55	0.55
Utilities Maintenance III	1.50	1.50	1.50

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
Utilities Maintenance II	3.20	2.20	2.20
Utilities Maintenance I	2.80	3.80	3.80
Maintenance Worker III	0.10	0.10	0.10
Maintenance Worker II	0.10	0.10	0.10
Maintenance Worker I	0.15	0.15	0.15
Custodian	0.31675	0.31675	0.31675
	11.76	11.76	11.76
WASTEWATER COLLECTIONS			
Public Works Director/City Engineer	0.175	0.175	0.175
Assistant Public Works Director	0.225	0.225	0.225
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.175	0.175	0.175
Wastewater Supervisor	0.10	0.10	0.10
Water Quality Specialist	0.25	0.25	0.25
Engineering Technican	0.33	0.33	0.33
Administrative Assistant	0.50	0.50	0.50
Administrative Clerk II	0.25	0.25	0.25
Foreman	0.55	0.55	0.55
Inspector I	0.15	0.15	0.15
Environmental Specialist III	0.10	0.00	0.00
Environmental Specialist I	0.00	0.10	0.10
Utilities Maintenance III	0.50	0.50	0.50
Utilities Maintenance II	0.80	0.80	0.80
Utilities Maintenance I	2.20	2.20	2.20
Maintenance Worker III	0.10	0.10	0.10
Maintenance Worker II	0.10	0.10	0.10
Maintenance Worker I	0.15	0.15	0.15
	6.86	6.86	6.86
WASTEWATER TREATMENT			
Public Works Director/City Engineer	0.175	0.175	0.175
Assistant Public Works Director	0.225	0.225	0.225
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.175	0.175	0.175
Wastewater Supervisor	0.90	0.90	0.90
Administrative Assistant	0.20	0.20	0.20
Administrative Clerk II	0.20	0.20	0.20
Environmental Specialist II	1.00	0.00	0.00
Environmental Specialist I	0.00	0.90	1.90
Environmental Specialist Trainee	0.90	1.00	0.00
Custodian	0.0675	0.0675	0.0675
	4.04	4.04	4.04

CITY OF LOS BANOS APPROVED STAFFING

	FTE 2016-2017	FTE 2017-2018	FTE 2018-2019
SOLID WASTE & STREET SWEEPING			
Public Works Director/City Engineer	0.15	0.15	0.15
Assistant Public Works Director	0.10	0.10	0.10
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.15	0.15	0.15
Engineering Technician	0.33	0.33	0.33
Administrative Assistant	0.45	0.45	0.45
Administrative Clerk II	0.20	0.20	0.20
Foreman	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00
Maintenance Worker I	2.00	2.00	2.00
Sweeper Operator I	2.00	2.00	2.00
Custodian	0.0665	0.0665	0.0665
	7.65	7.65	7.65
FLEET MAINTENANCE			
Public Works Director/City Engineer	0.03	0.03	0.03
Assistant Public Works Director	0.05	0.05	0.05
Public Works Operations Manager	0.10	0.10	0.10
Administrative Coordinator	0.03	0.03	0.03
Fleet Maintenance Coordinator	1.00	1.00	1.00
Mechanic I	1.00	1.00	1.00
	2.21	2.21	2.21
INFORMATION TECHNOLOGY			
IT Director	1.00	0.00	0.00
IT Manager	0.00	1.00	1.00
IT Technician	2.00	2.00	2.00
	3.00	3.00	3.00
Total Full Time Equivalent Employees	**164.00**	**167.00**	**169.00**

SALARIES & BENEFITS

101-SALARIES: Funding provided in this category is used for payment of the total base salary package.

102-PART TIME: Funding provided in this category is used for payment of part-time staff.

103-OVERTIME: Funding provided in this category is used for payment at the rate of one and one half of all department personnel for work performed in excess of normal duty hours.

120-BENEFITS: Funding provided in this category is used for payment of the total employee benefit package; which includes the City's cost for FICA, Health Insurance, Life Insurance, Unemployment Insurance, Workmen's Compensation Insurance, and Dental and Vision Insurance.

121-BENEFITS-PERS: Employer's share of CalPERS Retirement.

SERVICES & SUPPLIES

201-GROUND MAINTENANCE: Funding is used for maintenance of sprinklers, lawn, landscape, parking lots; replacement of plants; fertilizer and other needed repairs.

202-FLEET REPAIR & MAINTENANCE: Repairs and maintenance of vehicles performed by City forces and outside sources, including parts and labor.

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance on equipment.

204-FLEET SERVICES: Fleet maintenance internal service fund.

205-FACILITY MAINTENANCE: To cover the cost of City facility maintenance such as, A/C & heater maintenance, janitorial services, plumbing, electrical and pest control.

208-RENTAL VEHICLES & EQUIPMENT: Expenses related to leasing new vehicles; Expense of renting piece of equipment needed to complete a job or that are not currently in the City's inventory.

213-WATER SEWERAGE & DISPOSAL: Expenses related to water, sewerage and disposal usage billed by City.

235-CITY ENGINEER: Funding is used for engineering services provided by the City Engineer.

236-MEDICAL SERVICES: Cost for medical services directly related to departmental activities such as mandatory drug screening and physical examinations related to specific required driver license classes.

SERVICES & SUPPLIES *(continued)*

237-RECRUITMENT: Funding in this category would be used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

240-I.T. SERVICES: IT Services internal service fund. Funding for the monthly maintenance and upgrades to the departments computers, servers and network.

250-INSURANCE: Property, vehicles, and general liability insurance. Public Official Bond, Notary Bonds, and Error and Omissions for City staff.

251-MEMBERSHIPS & DUES: Membership and dues for City staff.

252-COMMUNICATIONS: Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages.

253-ADVERTISING: Costs for publishing required notifications of City business and activities.

257-TRAVEL & TRAINING: Staff travel and training costs associated with meetings and training, continued education and specific required certifications.

260-OFFICE SUPPLIES: Expenditures for office supplies, postage and materials.

262-UNIFORM EXPENSES: Funding is used for uniform cleaning and replacement.

264-ELECTRICITY & GAS: Expenditures for electricity and natural gas purchased from the utility company.

265-GASOLINE & OIL: Expenditures for gasoline and oil used for operation of City vehicles.

267-GENERAL MATERIALS & SUPPLIES: Expenditures for miscellaneous supplies and materials needed to support City operations.

274-BOOKS & PERIODICALS: Professional publications in support of City functions. Expenses incurred for manuals, textbooks, periodicals, reference books, and workbooks.

Budget Glossary

Accrual Basis
A method of accounting that recognizes the financial effect of transactions when they occur regardless of the timing of related cash flow.

Appropriation
A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation
A dollar value placed on real estate or other property by Merced County Assessor as a basis for levying property taxes.

Assessment District
A unit set up to manage specific resources within defined boundaries. It can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.

Audit
Performed by an independent certified public accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Bonds
A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, utility infrastructure, and bridges.

Budget
A process of putting together an operating plan for a specified period of time that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

Budget Amendments
The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts within departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget Deficit
The difference between operating revenues and operating expenditures, where expenditures exceed revenues.

Budget Surplus
The difference between operating revenues and operating expenditures, where revenues exceed expenditures.

CalPERS
The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Outlay
Fixed assets that have a value of $5,000.00 or more and have a useful economic lifetime of more than one year.

Charges In/Out
Amounts charged from one fund to another to account for the recipient fund's share of the expenditures.

Community Facilities District (CFD)
The Mello-Roos Community Facilities Act of 1982 allows a City to establish a special district to finance a variety of services. The Los Banos CFD 2002-01 was created to be used for public safety services within annexed areas.

Consumer Price Index (CPI)
A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency
A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Contracted Services
The object expenditure class for payments made for services rendered in support of City operations and activities by external parties.

COP
Certificate of Participation – A debt issue similar to issuing selling bonds, but less restrictive.

Debt Service
The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department
A major administrative function of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation
Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Designated Reserves
Reserves that have been designated by management to be used for a specified purpose. Designated reserves are still spendable resources.

Encumbrance
A legal obligation to expend funds for an expenditure that has not yet occurred.

Enterprise Funds
This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditure
The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Agent
A bank or other corporate fiduciary that performs the function of paying on behalf of the governmental unit or other debtor, interest on debt, or principal of debt when due.

Fiscal Policies
A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year
The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Full Time Equivalent (FTE)
A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee.

Fund
An accounting entity that records all financial transactions for specific activities or government functions.

Fund Balance
The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

GANN Limit (Proposition 4)
Under this article of the California Constitution, the City must compute an annual approporiation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund
The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Governmental Accounting Standards Board (GASB)
Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reprting for state and local governmental entities.

Grants
A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers
Movement of money from one fund to another within the City.

Intergovernmental Revenue
Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Investment Revenue
Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Long-term Debt
Any debt obligation which is not payable within one year.

Materials, Supplies & Services
Expendable materials and operating supplies and services necessary to conduct departmental operations.

Operating Budget
The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Ordinance
A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures
Statistical measures, which are collected to show the impact of dollars, spent on city services.

Reserve
An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution
A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue
Sources of income financing the operations of government.

Risk Management
All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

Supplemental Property Taxes
Supplemental taxes are additional secured taxes that are due when property undergoes a change in ownership or new construction. The additional tax is owed because the County Assessor is required to immediately adjust the January 1 value to reflect the new value of the property. Adjusted for the number of months left in the fiscal year, the supplemental tax bill represents the tax due on the difference between the old and new values.

Transfers In/Out
Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Abbreviations and Acronyms

AD	Assessment District
ADA	American Disabilities Act
APA	American Planning Association
ARB	Air Resources Board
ARRA	American Recovery & Reinvestment Act
CAD	Computer Aided Dispatch
CAFR	Consolidated Annual Financial Report
CALPERS	California Public Employees' Retirement System
CARB	California Air Resource Board
CEDS	Comprehensive Economic Development Strategy
CEQA	California Environmental Quality Act
CCID	Central California Irrigation District
CDA	California Downtown Association
CDBG	Community Development Block Grant
CFD	Community Facilities District
CIP	Capital Improvement Plan
CLETS	The California Law Enforcement Telecommunications Systems
CMAQ	Congestion Mitigation and Air Quality Improvement Program
COLA	Cost of Living Adjustment
COP	Certification of Participation
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CSJVRMA	Central San Joaquin Valley Risk Management Association
CSMFO	California Society of Municipal Finance Officer
CTO	Compensatory Time Off
DOF	Department of Finance
DOJ	Department of Justice
EDOTC	Economic Development Over the Counter Grant
EIR	Environmental Impact Report
EPA	Environmental Protection Agency
ERAF	Education Revenue Augmentation Fund
FAA	Federal Aviation Administration
FHWA	Federal Highway Administration
FTE	Full Time Equivalent (Employee)
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GIS	Geographic Information Systems
GFOA	Government Finance Officers Association
HCD	Housing and Community Development
HOME	Home Investment Partnership Program
HR	Human Resources
HSP	Health Savings Plan
ISF	Internal Service Fund

Abbreviations and Acronyms *(continued)*

IT	Information Technology
JAG	Justice Assistance Grant
L&L/LLD's	Landscape & Lighting Districts
LAFCO	Local Agency Formation Commissions
LAIF	Local Agency Investment Fund
LTF	Local Transportation Fund
MAGNET	Merced Area Gang & Narcotic Enforcement Team
MCAG	Merced County Association of Governments
MCL	Maximum Contaminant Level
MDC	Mobile Display Computers
MOU	Memorandum of Understanding
NEPA	National Environmental Policy Act
NOFA	Notice of Funding Availability
NOI	Net Operating Income
NSP	Neighborhood Stabilization Program
OPEB	Other Post Employee Benefits
OTS	Office of Traffic Safety
PAL	Police Activities League
PEG	Public, Educational, and Governmental
PEMHCA	Public Employees' Medical and Hospital Care Act
PEPRA	Public Employees' Pension Reform Act
PERS	Public Employees' Retirement System
PI	Program Income
PTA	Planning and Technical Assistance
PTAF	Property Tax Administration Fee
RAN	Remote Access Network
RDA	Redevelopment Agency
RFP	Request for Proposal
RMS	Records Management System
RSTP	Regional Surface Transportation Program
RTIF	Regional Traffic Impact Fee
SB325	Senate Bill 325
SDI	State Disability Insurance
SERAF	Supplemental Educational Revenue Augmentation Fund
SHSGP	State Homeland Security Grant Program
SJAPCD	San Joaquin Valley Air Pollution Control District
SLESF	Supplemental Law Enforcement Services Fund
SOI	Sphere of Influence
SRTS	Safe Route to Schools Grant
SW	Solid Waste
TOT	Transient Occupancy Tax
UAL	Unfunded Accrued Liability
VITAL	Volunteers Interacting to Advance Law Enforcement
VLF	Motor Vehicle in Lieu Fees
WW	Wastewater
WWTP	Wastewater Treatment Plant

Capital Improvement Plan

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) enables the City to plan, schedule, and finance capital projects to ensure cost effectiveness and conformance with established plans and policies. The City's budget process guides the priorities through available funding, Council goal setting, Measure P priorities, and City goals as defined by the City Staff.

The City's CIP includes all infrastructure projects and equipment purchases over the next five years. The first year of the five-year CIP is, if approved by Council, funded and scheduled for completion. The last four years serve as the framework for future Financial Plans. The plan represents a phased approach to fund the projects needed to maintain the City's infrastructure and major building facility assets over the entire five-year period. The plan also identifies equipment replacement needs in the different areas throughout the City.

Capital project construction and purchases represent one of the fundamental functions of local government. Many of these projects extend the life of existing city assets like streets, parks, water and sewer lines and plants. Other projects replace aging facilities and equipment. Finally, some projects, representing community desires and council priorities, are new projects intended to enhance the overall quality of life for residents and visitors.

The recommended capital improvement projects and equipment purchases total $14,557,019 for the 2018-2019 Fiscal Year.

CIP EXPENDITURE SUMMARIES

The Capital Improvement Plan is shown as Summary Schedules by department/function and an overall Summary Schedule by Fund. The Summary Schedules includes a project description, overall cost, funding source (multiple if applicable), and project years.

Also included are Descriptions for each project recommended for funding approval for FY 2018-2019.

A brief overview of major projects within each Fund is outlined below.

GENERAL FUND PROJECTS

The City has committed itself to dedicating the necessary long-term capital funding needed to improve the quality of life in Los Banos. Within the General Fund, the current year budget requests reflect an effort to provide funding for high priority projects. Funding is allocated to the following projects:

- Police Station Land Acquisition
- Installation of Restrooms on PAL Field
- Fleet Replacement Program Funding
- General Plan Update

PARKS AND RECREATION PROJECTS

The Los Banos Park Development Fund will finance the park rehabilitation project, with funds that have been accruing over the past year. The following project is recommended for FY 2018-2019:

- Oliveria Park Soccer Fields Completion
- Dog Park Design

STREET PROJECTS

In November of 2016, the voters passed a County-wide Measure to help improve the streets; a portion of the funding generated from this measure is allocated to local jurisdictions, including a mandate on spending funds for Alternative Modes of Transportation. This year the funds will be allocated to the following projects:

- Street Rehabilitation Work
- States Sidewalk Project

Other street projects are paid with funding from RSTP and Gas Tax. Those projects include:

- Place Road Construction
- West I Bridge Abutment

UTILITIES

The Public Works Department plans to utilize available funding for the following major projects and equipment purchases:

WATER PROJECTS/EQUIPMENT

- Water Line Replacements
- Water Valve Replacement
- Fleet Replacement
- Combination Sewer Hydro Excavation Truck

WASTEWATER PROJECTS/EQUIPMENT

- Replacement of Headworks Influent Pump Station
- Replacement of Storm Lines
- Replacement/rehab of Sewer Manholes
- Land purchase for Future Storm Basin Site
- Combination Sewer Hydro Excavation Truck

SOLID WASTE PROJECTS/EQUIPMENT

- Clean Closure of Landfill Site

INFORMATION TECHNOLOGY PROJECTS

IT projects are funded by various City departments based on the allocation of IT services and the project usage. The following is a list of projects for the current year:

- City-wide Phone System Replacement
- Network/Server Replacement Program
- Desktop/Laptop Replacement Program
- City Hall Wi-Fi Upgrade

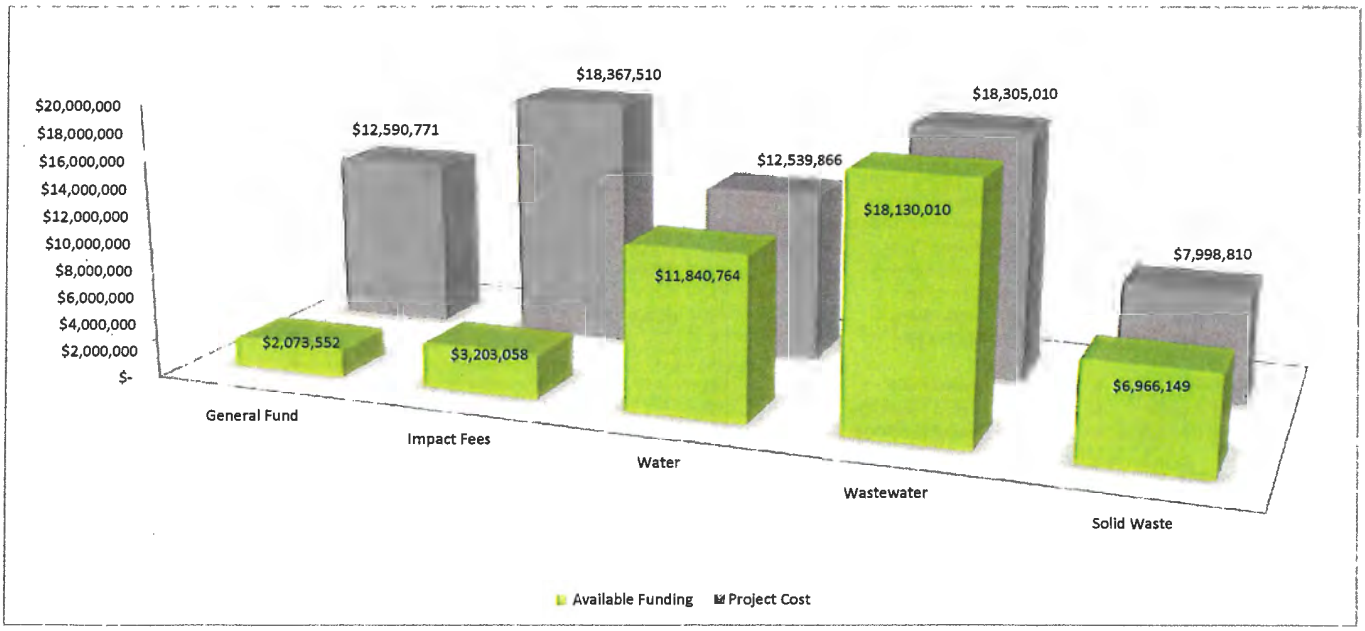
The CIP budget document produced for the fiscal year 2018-2019 will be presented under separate cover and will be made available for viewing at www.losbanos.org

City of Los Banos
At the Crossroads of California

CAPITAL IMPROVEMENT PLAN

Summary by Fund

Project Type	Total Project Cost	Prior Year Expenditures	Fiscal Year 2019	2020	2021	2022	2023	Available Funding
General Fund	$ 12,590,771	$ 744,211	$ 1,102,490	$ 181,851	$ 15,000	$ 15,000	$ 15,000	$ 2,073,552
Impact Fees - City Hall	$ 480,010	$ 280,010	$ -					$ 280,010
Water Administration	$ 191,371	$ 4,117	$ 12,254	$ -	$ -	$ -	$ -	$ 16,371
Wastewater Administration	$ 191,370	$ 4,117	$ 12,253	$ -	$ -	$ -	$ -	$ 16,370
Solid Waste Administration	$ 191,370	$ 4,117	$ 12,253	$ -	$ -	$ -	$ -	$ 16,370
Measure P - Police	$ 14,945,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Measure P - Fire	$ 2,261,526	$ -	$ -	$ 686,526	$ 125,000	$ -	$ -	$ 811,526
Impact Fees - Police	$ 14,970,000	$ -	$ 1,600,548	$ -	$ -	$ -	$ -	$ 1,600,548
Impact Fees - Fire	$ 1,595,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Traffic Safety	$ 125,000	$ -	$ 105,000	$ -	$ 20,000	$ -	$ -	$ 125,000
Streets - Charge Out	$ 2,242,046	$ 45,303	$ 1,205,000	$ 546,743	$ 225,000	$ 60,000	$ 160,000	$ 2,242,046
Measure V	$ 3,840,000	$ -	$ 690,000	$ 1,550,000	$ 75,000	$ 1,450,000	$ 75,000	$ 3,840,000
Impact Fees - Traffic	$ 200,000	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
Impact Fees - Community Ce	$ 500,000	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
Water	$ 12,348,495	$ 522,031	$ 2,064,862	$ 2,626,000	$ 4,301,500	$ 1,532,000	$ 778,000	$ 11,824,393
Wastewater - Collections	$ 9,608,995	$ 46,133	$ 2,162,862	$ 3,745,000	$ 2,271,000	$ 50,000	$ 1,334,000	$ 9,608,995
Wastewater - Treatment	$ 8,504,645	$ 2,540,000	$ 4,169,645	$ 1,520,000	$ 45,000	$ -	$ 230,000	$ 8,504,645
Solid Waste	$ 6,939,995	$ 120,005	$ 253,862	$ 2,007,780	$ 3,640,687	$ -	$ 60,000	$ 6,082,334
Solid Waste - Street Sweepi	$ 867,445	$ 293,800	$ 3,645	$ 285,000	$ -	$ 285,000	$ -	$ 867,445
Airport	$ 2,907,900	$ -	$ 169,900	$ 1,600,000	$ 350,000	$ 630,000	$ 158,000	$ 2,907,900
Fleet	$ 3,645	$ -	$ 3,645	$ -	$ -	$ -	$ -	$ 3,645
LB Park Development	$ 622,500	$ 307,500	$ 65,000	$ 250,000	$ -	$ -	$ -	$ 622,500
Assessment Districts	$ 1,140,000	$ 61,000	$ 339,000	$ 95,000	$ 145,000	$ 200,000	$ 300,000	$ 1,140,000
IT Services	$ 484,067	$ 143,267	$ 84,800	$ 83,000	$ 93,000	$ -	$ -	$ 404,067
Total New Projects	$ 97,751,151	$ 5,115,611	$ 14,557,019	$ 15,376,900	$ 11,306,187	$ 4,222,000	$ 3,110,000	$ 53,687,717



CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Administration Department

Project Title	Total Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
PAL-Restrooms	$ 300,000	General Fund	$ -	$ 300,000	$ -	$ -	$ -	$ -	
City Hall Expansion	$ 280,010	City Hall Impact Fees	$ 280,010	$ -	$ -	$ -	$ -	$ -	
City Hall Rehab	$ 200,000	City Hall Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	Projected for FY 2019
Finance Software Replaceme	$ 700,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	Researching Software Opt
		Water Admin	$ -	$ -	$ -	$ -	$ -	$ -	25% to each fund
		Wastewater Admin	$ -	$ -	$ -	$ -	$ -	$ -	
		Solid Waste Admin	$ -	$ -	$ -	$ -	$ -	$ -	
Vehicle Replacement	$ 60,000	General Fund	$ -	$ -	$ 40,000	$ -	$ -	$ -	Projected for FY 2019 - Utilize assigned Funds
Total New Projects	$ 1,540,010		$ 280,010	$ 300,000	$ 40,000	$ -	$ -	$ -	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Community and Economic Development

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
General Plan Update	$ 669,393	General Fund	$ 196,959	$ 345,583	$ 126,851	$ -	$ -	$ -	Committed Funds
Welcome Entrance Signs	$ 15,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Downtown Pavers	$ 1,800,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Renovation of Downtown Pa	$ 1,200,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Total New Projects	$ 3,684,393		$ 196,959	$ 345,583	$ 126,851	$ -	$ -	$ -	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Police Department

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
RMS iRIMS access	$ 10,000	General Fund	$ 3,100	$ 6,185	$ -	$ -	$ -	$ -	
Police Station	$ 30,000,000	General Fund/Measu	$ 100,000	$ 1,610,548	$ -	$ -	$ -	$ -	
Fleet Replacement Schedule	$ 1,200,000	General Fund	$ 428,496	$ 115,000	$ -	$ -	$ -	$ -	Funds Committed
Traffic Patrol Vehicle	$ 45,000	Traffic Safety	$ -	$ 45,000	$ -	$ -	$ -	$ -	
Fueling Station Canopy/Con	$ 25,000	Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	Portion paid by Fire
License Plate Reader	$ 60,000	Traffic Safety	$ -	$ 60,000	$ -	$ -	$ -	$ -	
Radar Speed Trailer	$ 20,000	Traffic Safety	$ -	$ -	$ -	$ 20,000	$ -	$ -	
			$ -	$ -	$ -	$ -	$ -	$ -	
Range Classroom	$ 300,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Animal Shelter Upgrade	$ 750,000	General Fund/Other	$ -	$ -	$ -	$ -	$ -	$ -	
Animal Control Fleet Replac	$ 70,000	General Fund/Other	$ -	$ -	$ -	$ -	$ -	$ -	
Total New Projects	$ 32,480,000		$ 531,596	$ 1,836,733	$ -	$ 20,000	$ -	$ -	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Fire Department

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
Turnouts	$ 83,000	General Fund	$ -	$ 23,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	Annual Expenditure
Station Upgrade ADA Compli:	$ 47,000	General Fund	$ -	$ 47,000	$ -	$ -	$ -	$ -	paid using assigned funds
Fueling Station Canopy Projec	$ 200,000	Measure P	$ -	$ -	$ -	$ -	$ -	$ -	Project for FY 2019
Training Tower Concrete	$ 345,000	Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	Project for FY 2019
Purchase Ladder Truck	$ 1,100,000	General Fund/Othe	$ -	$ -	$ -	$ -	$ -	$ -	$200,000 Funds Committed
Purchase Type 1 Fire Engine	$ 600,000	General Fund/Othe	$ -	$ -	$ -	$ -	$ -	$ -	
Station #3	$ 2,500,000	Measure P	$ -	$ -	$ -	$ -	$ -	$ -	50% allocated to each fund
		Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	
Training Tower	$ 686,526	Measure P	$ -	$ -	$ 686,526	$ -	$ -	$ -	
Rescue Unit	$ 600,000	General Fund/Othe	$ -	$ -	$ -	$ -	$ -	$ -	
Command Vehicle	$ 60,000	General Fund/Othe	$ -	$ -	$ -	$ -	$ -	$ -	
SCBA Replacement	$ 125,000	Measure P	$ -	$ -	$ -	$ 125,000	$ -	$ -	
		AFG Grant							
Total New Projects	$ 6,346,526		$ -	$ 70,000	$ 701,526	$ 140,000	$ 15,000	$ 15,000	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Public Works

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
Chipper	$ 65,000	General Fund	$ -	$ 65,000	$ -	$ -	$ -	$ -	
Community Scout Hut	$ 20,000	General Fund	$ -	$ 20,000	$ -	$ -	$ -	$ -	
(4) Storage Containers	$ 20,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Ball Field Groomer	$ 20,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Catholic Park Landscaping	$ 30,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Leaf Machine	$ 30,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Gardens Park Landscaping	$ 40,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Airport Park Landscaping	$ 50,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Aquatics Facility Design	$ 50,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Little Page Park Landscaping	$ 50,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Skylark Park Landscaping	$ 50,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Wolfens Park Landscaping	$ 50,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Davis Park Landscaping	$ 75,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Flagpole Park Landscaping	$ 75,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Tractor W/bucket attachment	$ 85,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Big Page Park Reconstruction	$ 125,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
(3) 3/4 Ton Utility Pickup	$ 150,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
City Park	$ 150,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Aerial Boom Truck	$ 200,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Colorado Ball Park Reconstruc	$ 350,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Ag Sports Reconstruction	$ 670,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Pacheco Park Reconstruction	$ 900,000	General Fund	$ -	$ -	$ -	$ -	$ -	$ -	
Skid Steer	$ 120,000	Streets - Charge Ou	$ -	$ 120,000	$ -	$ -	$ -	$ -	
CMAQ Pedestrian In-Fills	$ 360,743	Streets - Charge Ou	$ -	$ 64,000	$ 296,743	$ -	$ -	$ -	
West I Bridge Abutment	$ 55,000	Streets - Charge Ou	$ -	$ 55,000	$ -	$ -	$ -	$ -	
Crack Filling Machine	$ 100,000	Streets - Charge Ou	$ -	$ -	$ 100,000	$ -	$ -	$ -	
(2) 33000 GVWR Truck Chas:	$ 300,000	Streets - Charge Ou	$ -	$ 150,000	$ 150,000	$ -	$ -	$ -	
Stake & Form Truck	$ 60,000	Streets - Charge Ou	$ -	$ -	$ -	$ 60,000	$ -	$ -	
(2) 1 Ton Utility Pickup Truck	$ 120,000	Streets - Charge Ou	$ -	$ -	$ -	$ -	$ 60,000	$ 60,000	
Fleet Replacement	$ 145,303	Streets - Charge Ou	$ 45,303	$ -	$ -	$ -	$ -	$ 100,000	
Backhoe	$ 165,000	Streets - Charge Ou	$ -	$ -	$ -	$ 165,000	$ -	$ -	
G - Seventh Water Line	$ 715,000	Water	$ 40,000	$ 675,000	$ -	$ -	$ -	$ -	
Idaho Water Line	$ 420,000	Water	$ -	$ 420,000	$ -	$ -	$ -	$ -	
Groundwater Sustainability Ag	$ 1,000,000	Water	$ 19,690	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	
Water Meters - New Construct	$ 1,000,000	Water	$ 258,662	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	
C-D North Street Water Line	$ 680,000	Water	$ -	$ 60,000	$ 620,000	$ -	$ -	$ -	
Water Valve Replacement	$ 300,000	Water	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	
SUB-TOTAL New Projects	$ 8,796,046		$ 413,655	$ 1,959,000	$ 1,496,743	$ 555,000	$ 390,000	$ 490,000	

Public Works - Continued

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
Iowa Water Line	$ 240,000	Water	$ -	$ 50,000	$ -	$ -	$ -	$ -	
Well 16	$ 2,000,000	Water	$ -	$ -	$ 900,000	$ 1,100,000	$ -	$ -	
G-Mercey Springs Water Line	$ 426,000	Water	$ -	$ -	$ 426,000	$ -	$ -	$ -	
Cr6 Testing, Drill Test Wells &	$ 1,390,000	Water	$ 152,546	$ 25,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	
M Street Alley Water Line	$ 69,000	Water	$ -	$ -	$ -	$ -	$ 69,000	$ -	
Adams Water Line	$ 83,000	Water	$ -	$ -	$ -	$ -	$ -	$ 83,000	
Center Lane Water Line	$ 83,000	Water	$ -	$ -	$ -	$ -	$ 83,000	$ -	
Water Master Plan	$ 150,000	Water	$ -	$ -	$ -	$ 150,000	$ -	$ -	
H Street Water Line	$ 179,000	Water	$ -	$ -	$ -	$ 179,000	$ -	$ -	
Monroe - Sixth Water Line	$ 222,000	Water	$ -	$ -	$ -	$ -	$ 222,000	$ -	
Fourth Street Water Line	$ 468,000	Water	$ -	$ -	$ -	$ -	$ 468,000	$ -	
C-F Third Street Water Line	$ 637,500	Water	$ -	$ -	$ -	$ 637,500	$ -	$ -	
Well Rehabilitation	$ 1,560,000	Water	$ -	$ -	$ -	$ 1,560,000	$ -	$ -	
Forklift	$ 45,000	Water	$ -	$ -	$ -	$ 45,000	$ -	$ -	
K Street Storm Line - CC-6	$ 365,000	WW - Collection	$ 45,000	$ 320,000	$ -	$ -	$ -	$ -	
Nantes Storm Basin	$ 1,795,000	WW - Collection	$ -	$ 1,300,000	$ 495,000	$ -	$ -	$ -	50% restricted funds
165 - Plant Manholes	$ 30,000	WW - Collection	$ -	$ 30,000	$ -	$ -	$ -	$ -	
Central City Subbasin	$ 2,390,000	WW - Collection	$ -	$ -	$ 1,500,000	$ 890,000	$ -	$ -	50% restricted funds
B Street Storm Line	$ 1,230,000	WW - Collection	$ -	$ -	$ 1,230,000	$ -	$ -	$ -	50% restricted funds
Pump Station Rehab	$ 350,000	WW - Collection	$ -	$ -	$ 350,000	$ -	$ -	$ -	
Citrus Second Storm Line	$ 100,000	WW - Collection	$ -	$ -	$ -	$ -	$ -	$ 100,000	
Wastewater Collection Master]	$ 150,000	WW - Collection	$ -	$ -	$ -	$ 150,000	$ -	$ -	
Murrieta Storm Line	$ 161,000	WW - Collection	$ -	$ -	$ -	$ 161,000	$ -	$ -	
H - Illinois Storm Line	$ 286,000	WW - Collection	$ -	$ -	$ -	$ -	$ -	$ 286,000	
H-Nevada Storm Line	$ 286,000	WW - Collection	$ -	$ -	$ -	$ -	$ -	$ 286,000	
Jo-Line Park Manor Pump Stor	$ 312,000	WW - Collection	$ -	$ -	$ -	$ -	$ -	$ 312,000	
Cresthills Pump Station Rehab	$ 350,000	WW - Collection	$ -	$ -	$ -	$ -	$ -	$ 350,000	
Pacheco Storm Line	$ 453,000	WW - Collection	$ -	$ -	$ -	$ 453,000	$ -	$ -	
Jefferson Storm Line	$ 567,000	WW - Collection	$ -	$ -	$ -	$ 567,000	$ -	$ -	
Dump Truck	$ 120,000	WW - Collection	$ -	$ -	$ 120,000	$ -	$ -	$ -	
WWTP Headworks	$ 6,540,000	WW - Treatment	$ 2,540,000	$ 4,000,000	$ -	$ -	$ -	$ -	50% restricted funds
WWTP - Cold Mix Overlay	$ 150,000	WW - Treatment	$ -	$ 150,000	$ -	$ -	$ -	$ -	
WWTP - Sludge Removal	$ 250,000	WW - Treatment	$ -	$ -	$ 250,000	$ -	$ -	$ -	
Potable Water Line to WWTP	$ 200,000	WW - Treatment	$ -	$ -	$ 200,000	$ -	$ -	$ -	
Ground Water Study	$ 70,000	WW - Treatment	$ -	$ -	$ 70,000	$ -	$ -	$ -	
Lab Roof Replacement	$ 15,000	WW - Treatment	$ -	$ -	$ -	$ 15,000	$ -	$ -	
Nine Foot Pull Disc	$ 16,000	WW - Treatment	$ -	$ 16,000	$ -	$ -	$ -	$ -	
Solar Bee Additions	$ 1,000,000	WW - Treatment	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	50% restricted funds
Tail Water Pump Engine	$ 30,000	WW - Treatment	$ -	$ -	$ -	$ 30,000	$ -	$ -	
Backhoe	$ 165,000	WW - Treatment	$ -	$ -	$ -	$ -	$ -	$ 165,000	
Landfill Closure	$ 6,330,000	Solid Waste	$ 118,872	$ 100,000	$ 1,842,780	$ 3,410,687	$ -	$ -	
(3) Street Sweeper	$ 863,800	SW - Street Sweepi	$ 293,800	$ -	$ 285,000	$ -	$ 285,000	$ -	
Backhoe	$ 165,000	Solid Waste	$ -	$ -	$ 165,000	$ -	$ -	$ -	
(2) Leaf Machines	$ 105,000	Solid Waste	$ -	$ -	$ -	$ 105,000	$ -	$ -	
Tractor	$ 125,000	Solid Waste	$ -	$ -	$ -	$ 125,000	$ -	$ -	
(1) 33000 GVWR Truck Chass	$ 150,000	Solid Waste	$ -	$ 150,000	$ -	$ -	$ -	$ -	
Place Road Construction	$ 816,000	Streets - Charge Ou	$ -	$ 448,248	$ -	$ -	$ -	$ -	
	$ -	Local Transporatior	$ -	$ 367,752	$ -	$ -	$ -	$ -	
26000 GVWR Dump Truck	$ 130,000	Water	$ -	$ -	$ -	$ -	$ -	$ 65,000	
26000 GVWR Dump Truck	$ -	WW - Treatment	$ -	$ -	$ -	$ -	$ -	$ 65,000	
Combination Sewer/Hydro Exc	$ 530,000	Water	$ -	$ 265,000	$ -	$ -	$ -	$ -	
Combination Sewer/Hydro Exc	$ -	WW - Collection	$ -	$ 265,000	$ -	$ -	$ -	$ -	
Fleet Replacement	$ 590,000	Wastewater	$ -	$ 160,000	$ 50,000	$ 50,000	$ 50,000	$ -	
Fleet Replacement	$ -	Water	$ -	$ 110,000	$ 50,000	$ -	$ 60,000	$ -	
Fleet Replacement	$ -	Solid Waste	$ -	$ -	$ -	$ -	$ -	$ 60,000	
States Sidewalk Project	$ 825,000	Measure V	$ -	$ 615,000	$ -	$ -	$ -	$ -	
States Sidewalk Project	$ -	Water	$ -	$ 126,000	$ -	$ -	$ -	$ -	
States Sidewalk Project	$ -	WW - Collection	$ -	$ 84,000	$ -	$ -	$ -	$ -	
Street Rehabilitations	$ 3,225,000	Measure V/TIF	$ -	$ 75,000	$ 1,550,000	$ 75,000	$ 1,450,000	$ 75,000	
Traffic Master Plan	$ 200,000	Traffic Impact	$ -	$ -	$ 200,000	$ -	$ -	$ -	
Community Center Parking	$ 500,000	Impact Fees - Comı	$ -	$ 500,000	$ -	$ -	$ -	$ -	
Airport Improvements	$ 2,895,900	Airport	$ -	$ 157,900	$ 1,600,000	$ 350,000	$ 630,000	$ 158,000	10% Match Requirement
Fast Pay Kiosk	$ 12,000	Airport	$ -	$ 12,000	$ -	$ -	$ -	$ -	
SUB-TOTAL New Projects	$ 42,396,200		$ 3,150,218	$ 9,326,900	$ 12,583,780	$ 10,353,187	$ 3,617,000	$ 2,305,000	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Public Works Continued

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
Dog Park	$ 135,000	LB Park Developm	$ -	$ 35,000	$ 100,000	$ -	$ -	$ -	
Oliveria Park Rehab	$ 337,500	LB Park Developm	$ 307,500	$ 30,000	$ -	$ -	$ -	$ -	
Park Master Plan	$ 150,000	LB Park Developm	$ -	$ -	$ 150,000	$ -	$ -	$ -	
Cresthills Park Picnic Arbor	$ 260,000	Assessment District	$ 16,000	$ 244,000	$ -	$ -	$ -	$ -	
Stonecreek Landscape/Irrigatio	$ 125,000	Assessment District	$ 35,000	$ 40,000	$ -	$ 50,000	$ -	$ -	
Stonecreek Storm Drain Impro	$ 20,000	Assessment District	$ -	$ 20,000	$ -	$ -	$ -	$ -	
Jo-Lin Manor Landscape/Irriga	$ 75,000	Assessment District	$ 10,000	$ 15,000	$ 25,000	$ 25,000	$ -	$ -	
Mission Estates Landscape/Irri	$ 10,000	Assessment District	$ -	$ 10,000	$ -	$ -	$ -	$ -	
Mission Estates/Verona Storm	$ 10,000	Assessment District	$ -	$ 10,000	$ -	$ -	$ -	$ -	
Veterans Park Lighting	$ 70,000	Assessment District	$ -	$ -	$ 70,000	$ -	$ -	$ -	
Citrus II Park Playground	$ 70,000	Assessment District	$ -	$ -	$ -	$ 70,000	$ -	$ -	
Meadowlands Landscape/Irriga	$ 200,000	Assessment District	$ -	$ -	$ -	$ -	$ -	$ 200,000	
Ranchwood Landscape/Irrigati	$ 300,000	Assessment District	$ -	$ -	$ -	$ -	$ 200,000	$ 100,000	
SUB-TOTAL New Projects	$ 1,762,500		$ 368,500	$ 404,000	$ 345,000	$ 145,000	$ 200,000	$ 300,000	
Total All PW New Projects	$ 52,954,746		$ 3,932,373	$ 11,689,900	$ 14,425,523	$ 11,053,187	$ 4,207,000	$ 3,095,000	

CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN FIVE YEAR PLAN - FY 18-19 THROUGH FY 22-23

Information Technology

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding Fiscal Year 2019	2020	2021	2022	2023	Comments
Desktop/Laptop Replacement	$ 150,103	IT Services	$ 52,803	$ 21,300	$ 33,000	$ 43,000	$ -	$ -	funded if available
Network/Server Replacement S	$ 245,464	IT Services	$ 90,464	$ 55,000	$ 50,000	$ 50,000	$ -	$ -	funded if available
Phone System Replacement	$ 261,409	General Fund	$ 15,656	$ 170,722	$ -	$ -	$ -	$ -	
		Water	$ 5,250	$ 16,116	$ -	$ -	$ -	$ -	
		WW - Collections	$ 5,250	$ 16,115	$ -	$ -	$ -	$ -	
		WW - Treatment	$ -	$ 3,645	$ -	$ -	$ -	$ -	
		Solid Waste	$ 5,250	$ 16,115	$ -	$ -	$ -	$ -	
		SW - Street Sweepi	$ -	$ 3,645	$ -	$ -	$ -	$ -	
		Fleet	$ -	$ 3,645	$ -	$ -	$ -	$ -	
Website Design	$ 80,000	IT Services	$ -	$ -	$ -	$ -	$ -	$ -	
City Hall WiFi Network Replac	$ 8,500	IT Services	$ -	$ 8,500	$ -	$ -	$ -	$ -	
Total New Projects	$ 745,476		$ 174,673	$ 314,803	$ 83,000	$ 93,000	$ -	$ -	

CIP – Funded Project Descriptions

ADMINISTRATION DEPARTMENT

PAL – RESTROOMS
Public restrooms have been considered in order to offer portable or permanent facilities to be used by both the County and the City. The restrooms are planned to be located on the County Fairgrounds between the grandstands arena and baseball fields used by PAL. Access to the restrooms would be from Seventh Street and/or E Street.

City General Funds and County funding will be utilized in the construction of the project. Project management is yet to be determined. Once built, the maintenance of the facilities would be the responsibility of the City, as stated in the current lease agreement, for the duration of the current lease agreement.

COMMUNITY AND ECONOMIC DEVELOPMENT

GENERAL PLAN UPDATE
The General Plan serves as the guiding framework for all future development in the City. It is the City's most important planning document. The update includes an economic development strategy, downtown strategic plan, business park master plan, and associated environmental impact report. The last General Plan update was adopted in 2009 and since that time the City has experienced significant growth. A new General Plan update is necessary to refine the concepts that have become outdated, and respond to new legislative requirements.

POLICE DEPARTMENT

RMS IRIMS ACCESS
The iRIMS is an additional component of the Police Departments upgraded Records Management System (RMS). The iRIMS platform will allow for full integration to the Police Departments RMS on to all IOS and Android devices. iRIMS will allow portable devices deployed in the field to access and enter data into RMS.

POLICE STATION
The current funding included in the budget will be used for the purchase of land located on G Street. The land is approximately 3.16 acres. Other included funding will be utilized for a needs assessment, CEQA and other consulting services in relation to the purchase of the property. The current facility is over 40 years old and is no longer an efficient working facility for staff. The new facility is estimated to cost $30,000,000 and the design will take into consideration the future growth of PD staffing.

FLEET REPLACEMENT SCHEDULE/TRAFFIC PATROL VEHICLE
PD fleet has a number of older vehicles with mileage in excess of 100,000 miles. The intent is to purchase a minimum of three vehicles on an annual basis. Additional vehicles will be replaced if further funding is available. Depending on the type of assignment, vehicle estimates costs range from $40,000 to $45,000 for sworn assigned vehicles and $30,000 to $35,000 for non-sworn. Any additional funding made available would be utilized to increase and/or replace the number of vehicles in PD's Fleet. In FY 2019 Police will also purchase a patrol vehicle utilizing Traffic Safety Funds.

LICENSE PLATE READER
The Department will be purchasing a license plate reader which will either be fixed or mounted onto a police vehicle. The new technology will be deployed to further assist the department in reducing the occurrence of stolen vehicles. The device will also be utilized to recover stolen vehicles.

FIRE DEPARTMENT

TURNOUTS
This year's requested budget includes the purchase of 10 sets of structure fire turnouts for both volunteer and career firefighters. Current turnouts are damaged or exceed the NFPA 10 year garment life span. Each year gear is damaged and/or the life span of the gear expires. This expenditure should be funded on an annual basis.

UPGRADE ADA COMPLIANT
Funds will be used to create an ADA compliant parking and front door access to both fire stations. This will include pouring a new parking area at station #1 and replacing walkway concrete to both stations. The parking area and walkways are currently not ADA compliant.

FLEET REPLACEMENT SCHEDULE – FIRE
In FY 2019, Council will be asked to commit $100,000 to be used specifically for the purchase of fire fleet. Fire has requested the replacement of both a Ladder Truck and a Type 1 Fire Engine in the upcoming years. Staff will set aside Strike Team Vehicle funding and General Funds that may become available in order to replace outdated fleet. Council previously committed $100,960 in FY 2018 for fleet replacement purposes.

PUBLIC WORKS DEPARTMENT

WOOD CHIPPER
The purchase of a wood chipping trailer mounted machine to replace the machine taken out of service for safety and serviceability purposes.

COMMUNITY SCOUT HUT
The facility is located in Pacheco Park and is primarily used by the Boy Scouts of America. This project allows for the City to upgrade the facility making it ADA compliant.

SKID STEER
This is a versatile compact tractor that utilizes quick disconnect capabilities. The quick disconnect enables the use of interchangeable attachments. Public Works currently has a number of attachments in its inventory. The new purchase will replace the 2001 model unity #4611. The new purchase will include one additional function of a road debris pick up broom and tray.

CMAQ PEDESTRIAN IN-FILLS
Gaps in the sidewalks at various locations within the City have been identified for infill. Installing sidewalks not previously included in the development of an area improves the continuity for residents who prefer to walk. The preliminary engineering phase and design for the sidewalk additions are funded partly with CMAQ funding. The City also contributes to the funding of the project.

WEST I BRIDGE ABUTEMENT
Repair of the bridge abutment on West I Street, just south of Highway 152. The abutment ends of the bridge have been undermined by the scouring effect of the flowing water and require repair. Past bridge inspections, by Caltrans, have identified this condition. A recent Caltrans inspection report requires this repair to be done within the next two years. The repair activity will require coordination with CCID to lower or drain the canal to prepare and pour reinforcements to the abutment.

33000 GVWR TRUCK CHASSIS
Replacement of two (2) 33000 Gross Vehicle Weight Rating (GVWR) truck chassis is needed in order to meet Air Resource Board (ARB) requirements.

G-SEVENTH WATER LINE
Replacement of the water line on G Street, from 7th Street to 10th Street. This is to replace the current 6" line with a new 8" line. This will provide for the required fire flows and meet the necessary water supply criteria.

IDAHO WATER LINE
Replacement of the water line on Idaho Avenue, from J Street to I Street. This is part of the Water Distribution System Master Plan. This replaces the current 4" line with an 8" line and will provide for the required fire flows and meet the necessary water supply criteria.

GROUNDWATER SUSTAINABILITY AGENCY
This is the formation of the City of Los Banos as a Groundwater Sustainability Agency (GSA). Recent legislation, under the Sustainable Groundwater Management Act, requires local agencies, such as Los Banos, to form a GSA by June 30, 2017. The City resides within the Delta Mendota Sub-basin. The San Luis and Delta Mendota Water Authority are taking the lead on the GSA development. They have divided the basin into three working groups. The City of Los Banos falls within the eastern group. The San Joaquin River Exchange Contractor Water Authority and the communities they encompass will be included in the eastern group. The goal is to develop a Groundwater Sustainability Plan by 2020 and to manage the use of groundwater in a manner that it can be maintained.

WATER METERS – NEW CONSTRUCTION
Residential and Commercial properties water usage is metered by the City to recover the cost of providing water services. The purchase of additional water meters is to ensure there is available inventory for new development projects in addition to replacing damaged or aged meters.

C-D NORTH STREET WATER LINE
This project includes replacement of water lines on C Street, North Street, and D Street. Replacement includes removing the 4" and 6" line and replacing them with new 8" line. This will provide for the required fire flows and meet the necessary water supply criteria. This project is included in the Water Distribution System Master Plan.

WATER VALVE REPLACEMENT
The City's water system consists of hundreds of miles of water mains, made of various materials. The system also has hundreds of valves for turning off sections as needed for repair and service. Many of these valves are old and in need of replacement. Some of the older areas of the system lack the ability to turn off water, to sections or fire hydrants, without disruption of large areas of the community.

This equipment will allow for the addition or replacement of valves with little or no disruption to the system. This newer technology equipment will allow the needed replacement and repairs to the system with less inconvenience and disruption to the community.

IOWA WATER LINE
Replacement of the water line on Iowa Avenue, from K Street to J Street. This is part of the Water Distribution System Master Plan. This replaces the current 4" line with an 8" line and will provide for the required fire flows and meet the necessary water supply criteria.

K STREET STORM LINE CC-6
This is for a new 18" storm line along 6th Street, from the alley north of Pacheco Boulevard to K Street then southeast to 7th Street. This is item CC-6 of the Storm Drainage System Master Plan. This project is to eliminate storm cross connection flows from the collection system south of M Street from entering the sewer system.

NANTES STORM BASIN
This is for the purchase of land and engineering in FY 2018 for a new storm basin. The Nantes storm pump station services a large area of the City and currently pumps from piping. A failure of this station would cause flooding in the area north of Highway 152 and west of 3rd Street. A basin will allow water to be delivered to and stored prior to pumping and will provide storage in the event of a temporary pump failure. This basin will also allow for the collection and return of any illicit discharge to the system and will provide for a future testing site if required.

165 – PLANT MANHOLES
Replacement/rehabilitation of the sewer manholes on the main trunk lines from Hwy 165 to the Wastewater Treatment Plant. This is to replace several manholes that have been identified as deteriorating. These are some of the oldest manholes in the system and service the main trunk line which carries the total combined sewers to the plant. Many of these manholes are constructed of brick and some have crumbling concrete. A few of these manholes are located on levee roads, next to canals owned by others. The City has two parallel main trunk lines which should allow for the work to be done without disruption to the system.

WWTP HEADWORKS
Headworks influent pumping station replacement, located at the Wastewater Treatment Plant. This will include new pumps, an automatic bar screen debris removal device, emergency generator and supporting infrastructure, structures, and electrical. This item has been in the planning stage for many years. Plans have been drawn up but need to be revised due to an emergency replacement of the main trunk line which was part of the project. The new Headworks will replace the existing aged equipment, increase the pumping capacity of the plant, and bring our emergency generator up to current air board requirements.

WWTP COLD MIX OVERLAY
The Wastewater Treatment Plant currently has a gravel entrance road. It is routinely re-graded to remove ruts, potholes and wash-boarding. The improved asphalt surface will reduce maintenance costs, improve safety and enhance air quality. The project work will be completed by city staff.

NINE FOOT PULL DISC
The disc is pulled behind a tractor and is used to till soil around the wastewater treatment plan. The main use is for weed control and to create fire breaks. This purchase will replace the current nine foot disc in operation.

LANDFILL CLOSURE
Activities related to the construction and clean closure of the Old Los Banos Disposal Site located north of the City and east of Hwy 165. The City operated a burn dump at this site from about 1955 to about 1973 and accepted inert waste until 1994. Waste Discharge Requirement Order 5-01-163, adopted by the Central Valley Water Board on June 14, 2001, prescribes requirements for closure of the landfill. The City is currently meeting the ongoing requirements and has plans to achieve a clean closure in 2019. This action is required by the Water Board. The land will have future uses as a City facility or may be sold.

PLACE ROAD CONSTRUCTION
Several subsections over the storm line in the north bound lane will be repaired. The street section directly adjacent to the Rail Trail will be lowered approximately 12 inches. Sidewalk, curb and gutter will extend on the west side of the street to connect to the rail trail. Curb and gutter will be installed on the west side of the street between the rail trail and well #14.

COMBINATION SEWER/HYDRO TRUCK
This truck is used for storm and sewer pipe cleaning to reduce the amount of plugged lines, cleaning of drain inlets, unplugging backed up sewers and also aids in repairing water lines. The purchase of a new high pressure vacuum truck will replace the 2007 truck and will meet ARB compliance requirements. The purchase will be equally funded from the water and wastewater collection funds.

FLEET REPLACEMENT
Fleet replacement for FY 2018/19 includes the purchase of a 1 ton service body pickup truck. To be split evenly between the water and wastewater collection funds. The purchase of three (3) ¾ ton utility pickup trucks, each funded in full by water, wastewater collection and wastewater treatment.

STATES SIDEWALK PROJECT
This project includes the streets named after US States in the area commonly referred to as the Colorado area. The area currently is without sidewalks for pedestrian access. Improvements in this area include installing sidewalks, repairing curb and gutter sections, installing ADA ramps, and new drain inlets. The project also includes removing and replacing trees impacting the right-of-way.

STREET REHABILITATION PROJECTS
Over the next several years pavement section throughout the City have been identified for repairs and rehabilitation which will receive the necessary maintenance due in part to Measure V. Preventative maintenance treatments such as fog sealing and the restriping of traffic markings will be completed.

COMMUNITY CENTER PARKING
The area west of the Community Center was set aside for future development. Although the area is not paved, it is currently being used for additional parking. The funding will allow for design and build of a permanent parking lot with landscape and parking lights.

AIRPORT IMPROVEMENTS
Airport improvements are programmed for safety and FAA requirements. The Airport was built in the early 1930's. The runway was resurfaced nine years ago. Plans are to resurface and repaint markings on the central apron, the entire runway, and parallel taxiway. Current plans are to rehabilitate and repaint the south apron. Future year's plans include building an extension of the internal access road with drainage, and design and construction of new hanger taxiway.

FAST PAY KIOSK
This purchase is to upgrade the outdated credit card payment system currently used at the airport. Current payment options are limited and occasionally require additional staff support. This will make the system more efficient in regards to customer service.

DOG PARK
The community of Los Banos has wanted a park for their pets to play and get exercise in a controlled environment. The funding included in the budget is to design a run and play area for dogs. Future funding may include land acquisition, engineering and construction.

OLIVEIRA PARK REHABILITATION
Oliveira Park is located on Cardoza Road. This park was built in 2007. Approximately eight years ago reseeding was done to both soccer fields at a cost of $10,000. The plan is to remove field grasses, broadleaf weeds, fine grade and then hydro-seed the field. The 2017 budget included design costs for the project. Upgrading the facility will create a safer landscape for youth to participate in sports activities.

CRESTHILLS PARK PICNIC ARBOR
Cresthill Park is located on Pioneer Road. A shade structure for the playground area is needed. This park is regularly used for parties and functions. A shade structure will enhance the atmosphere for these types of activities.

STONECREEK LANDSCAPE/IRRIGATION
Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

STONECREEK STORM DRAIN IMPROVEMENTS
The storm drainage system was stubbed out at the end of the existing development. Area farming operations were intended to discharge into the City Storm Drain system until development extended to the west. Farming tail water continues to use the City system. The plan is to construct a suitable weir to prevent silt from the farming operation to enter the City's storm water system until such a time as development resumes.

JO-LIN MANOR LANDSCAPE/IRRIGATION
Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

MISSION ESTATES LANDSCAPE/IRRIGATION
Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping. Various gaps of insufficient landscaping have been identified.

MISSION ESTATES STORM DRAIN IMPROVEMENTS
The storm drain is protected by a perimeter fence. The existing fence has deteriorated. The fence surrounding the storm drain will be rebuilt.

INFORMATION TECHNOLOGY DEPARTMENT

DESKTOP/LAPTOP REPLACEMENT
This is a continuous project that involves replacing all general-use desktop and laptop computers throughout City facilities. There are currently 138 computers included in this replacement schedule. "General-use" computers are those used daily by City staff for regular business purposes. It does not include computers that are used infrequently (i.e. Council Member computers, Siteminder for Airport), computers funded through special funding sources (Mobile Data Computers), and surplus equipment that is only used for testing or seldom used at all.

NETWORK/SERVER REPLACEMENT
This is a continuation of the project to replace all network and server equipment that supports the general use of the City network throughout City facilities. "General-use" network and server equipment supports the City's regular business purposes. It does not include equipment that supports department-specific functions (i.e. Police MDC cameras and Surveillance), other than when the server runs in a virtual environment, or specialized equipment supported by an external vendor

PHONE SYSTEM REPLACEMENT
The current City-wide phone system has been in use for more than ten years. While the equipment has been reliable and functional, replacement components are no longer produced and must be acquired through "after market" channels. Replacement parts are mostly acquired from hardware taken out of use when replaced elsewhere and sold as surplus equipment. AT&T has advised that the analog phone service they provide will no longer be available, which is the only phone service compatible with our legacy equipment, therefore making this the appropriate time to consider replacing our legacy phone systems.

CITY HALL ENTERPRISE WIFI DEPLOYMENT
The existing Wi-Fi environment at City Hall is comprised of two access points, which are intended to provide Wi-Fi coverage to the council chambers, conference rooms and other work areas. The existing access points do not allow for an effective bandwidth throttling mechanism to support this entire area. The upgrade will allow for connectivity to expand working areas toward the rear of the building.