

CITY OF LOS BANOS
MEASURE P COMMITTEE MEETING MINUTES
December 6, 2018

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Measure P Committee. For greater detail of this meeting refer to the electronic media (cd and/or audio) kept as a permanent record.

CALL TO ORDER: Fire Chief Hurley called the Measure P Committee Meeting to order at the hour of 5:30 p.m. at Los Banos Fire Station No. 1, 333 7th Street, Los Banos, CA.

PLEDGE OF ALLEGIANCE: Police Chief Brizzee led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE MEASURE P COMMITTEE PRESENT: Oversight Committee Members Mark Bodley, Gerald Giesel, Tim McNally, Tom Neeb, Richard Stewart. Absent: DJ Barcellos and Diana Thurston.

STAFF MEMBERS PRESENT: Fire Chief Hurley, Police Chief Brizzee, City Treasurer/Accounting & Budget Supervisor Tomas, Administrative Coordinator Gilardi.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE MEASURE P COMMITTEE MEMBERS ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE COMMITTEE; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. No one came forward to speak and the public forum was closed.

REVIEW OF FISCAL YEAR 2017/2018 PRELIMINARY FOURTH QUARTER MEASURE P REPORT AND FISCAL YEAR 2018/2019 FIRST QUARTER MEASURE P REPORT. City Treasurer/Accounting & Budget Supervisor Tomas presented the staff report. She explained that the City is still undergoing the City Audit; that is why there is no final Fourth Quarter Report. She doesn't anticipate anything changing. Revenues have outperformed for Police and Fire. Expenditures came in under budget. Tomas went over the cash and fund balance for each department.

Tomas explained that the miscellaneous revenues for Fire are for Strike Team Reimbursement. She believed that the Police Department's miscellaneous revenues were for a reimbursement.

Tomas then reviewed the First Quarter Measure P Report. She explained that revenues are really low. Payments are still coming in for the last fiscal year in the first few months of the current fiscal year. She also stated that expenditures were on target. Tomas also pointed out that the cash and fund balance increased. Ending 18/19 Fiscal Year, the Police Department should be at \$3.4 million and Fire just over \$1 million.

Motion by Bodley, seconded by McNally to approve the 2017/18 Preliminary Fourth Quarter Financial Report and 2018/19 First Quarter Financial Report as submitted by staff. The motion carried by the affirmative action of all Committee Members present.

REVIEW OF 1/2 CENT SALES TAX - MEASURE H & MEASURE P. City Treasurer/Accounting & Budget Supervisor Tomas presented the staff report. Tomas reported on how the City is going to proceed. She advised that the elections results were certified at the December 5th City Council Meeting, resolution for the establishment of the committee is scheduled for the December 19th Council Meeting, and applications for the committee will go out after December 19th. She also stated that applications for Measure H Committee Members will be due by January 30th and then the applicants will be interviewed and appointed sometime in February. This Measure is for 15 years.

It was inquired as to when Measure H would go into effect. It was believed that Measure H would begin on April 1st. Chief Brizzee's plans are to hopefully start filling positions soon after July 1st. It was asked if the process could begin sooner. Chief Brizzee indicated that they are working with Finance to see if the hiring process could begin sooner.

There was some concern about Measure P and Measure H funds being co-mingled. It was confirmed that they are two separate funds. Measure H will have it's own accounting for their funds. Chief Brizzee explained that Measure H will report that breaks down the percentages used for each department and what the money is actually used for.

It was inquired if anyone can apply to serve on the Measure H Committee. It was also asked if you can serve on both Measure H and Measure P Committee or if that would pose a conflict of interest. Chief Brizzee indicated that the City is currently checking on that to see whether you can be a member to multiple commissions at the same time. Members will be interviewed by City Council.

STAFF MEMBER REPORTS:

FIRE CHIEF HURLEY: Chief Hurley advised that our crews are extremely busy; we should do over 3000 calls for service this year. We have performed over 800 local business inspections. Our staff is working on a new on-line training program. We've been on multiple strike teams this year, including the Camp Fire for 19 days. We are currently looking at the needs assessment that was performed and we're getting ready to get training tower started as originally planned. Chief Hurley is happy to see that the Measure P funds are performing well; we will need to replace SCBAs soon. He also stated that in the strategic plan, it mentioned something about relocating Station 2 in order to cover our areas better.

POLICE CHIEF BRIZZEE: Chief Brizzee advised that their department is currently in the needs assessment process for a new police facility near the new courthouse. The

plan is to move the animal shelter and build everything at one location. The City received first set of numbers from architect - talk about sticker shock. Chief Brizzee stated that this would not be possible if we didn't have Measure P. We had two cadets in the Fresno Police Academy, but due to personnel reasons, one was separated from employment, so we are currently recruiting for another officer, as well as CSO, Code Enforcement Officer and a Crime Analyst. Brizzee stated that Measure H will help us to get back to where we were in 2008 before the recession. Committee Members asked the status of the two officers that were involved in that police shooting over a year ago. Chief Brizzee gave update.

MEASURE P COMMITTEE MEMBER REPORTS:

MARK BODLEY: Nothing to report.

TIM McNALLY: Nothing to report.

TOM NEEB: Nothing to report.

GERRY GIESEL: Committee Member Giesel inquired as to why red curbs aren't painted around the City near the Fire Hydrants.

RICHARD STEWART: Nothing to report.

ADJOURNMENT:

There being no further business, Fire Chief Hurley adjourned the meeting at 6:12 p.m.

Respectfully submitted,



Mary Lou Gilardi
Administrative Coordinator