



City of
Los Banos
At the Crossroads of California

AGENDA

MEASURE H CITIZENS' OVERSIGHT COMMITTEE MEETING

Community Center - Lounge
 645 7th Street
 Los Banos, California

MAY 28, 2019

If you require special assistance to attend or participate in this meeting, please call the Finance Office @ (209) 827-2422 at least 48 hours prior to the meeting.

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La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the Measure H Committee regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

Cualquier escritura o los documentos proporcionaron a una mayoría del Comité de la Medida H respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina de la Secretaria de la ciudad en City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la ciudad en www.losbanos.org.

1. CALL TO ORDER. **5:00 PM**
2. ROLL CALL: (Committee Members)
 Amabile ____, Ballard ____, Cates ____, Roelofs ____, Spada ____
3. CONSIDERATION OF APPROVAL OF AGENDA.
4. PUBLIC FORUM. (Members of the public may address the Committee Members on any item of public interest that is within the jurisdiction of the committee; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a three (3) minute presentation.

5. CONSIDERATION OF APPROVAL OF MINUTES.

a. Minutes for the March 21, 2019 Measure H Committee Meeting.

6. MEASURE H BUDGET RECOMMENDATIONS

7. COMMITTEE MEMBER REPORTS.

8. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.


Sonya Williams, Finance Director

Dated this 23rd day of May 2019

**CITY OF LOS BANOS
MEASURE H CITIZENS' OVERSIGHT COMMITTEE MEETING - MINUTES
MARCH 21, 2019**

CALL TO ORDER: Committee Chair Amabile called the Committee Meeting to order at 5:01 am

ROLL CALL – MEMBERS OF THE COMMITTEE PRESENT:

Mike Amabile, Kathy Ballard, John Cates, Jim Roelofs, Tom Spada;
Absent: None

STAFF MEMBERS PRESENT: City Manager Terrazas, Finance Director Williams, Police Chief Brizzee, Fire Chief Hurley, Public Works Director Fachin, and Parks & Rec Operations Manager Heim.

CONSIDERATION OF APPROVAL OF AGENDA. Motion by Jim Roelofs and seconded by Tome Spada to approve the Committee Meeting Agenda. The motion carried by the affirmative action of all Committee Members present.

PUBLIC FORUM. (Members of the public may address the Committee Members on any item of public interest that is within the jurisdiction of the committee; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a three (3) minute presentation. Committee Chair Amabile opened the public forum.

TOM BALLATI, Los Banos spoke regarding his support for Measure H and supporting funding for Police and Fire. He stated that he would like to see the Measure provide funding to both recreation and parks. He has been disappointed on the way things have gone with the parks. He also mentioned that he is involved in the pickle ball movement. He asked the Committee to look and see what needs to be done regarding both facilities and programs for recreation and parks. LORI BALLATI, Los Banos spoke regarding her support for Measure H. She stated she was at the meeting because we hope you will consider using funds to build pickle ball courts. She stated that pickle ball is the fastest growing sport. It is both an active and social sport for all ages. She stated that she has talked to City officials and they are aware of the sport and are very supportive. She would like to see the City use the funding to add more City Amenities that would. BOB ZAVALA, Los Banos, inquired about spending priority percentages. He stated that he felt like the priorities duplicated services and by doing this there was nothing left in for the parks. He wanted to know how the percentages were set and whether or not they could be changed. PAULINE YOUNG, Los Banos Arts Council Representative, stated that as other funds become available the City should support the arts in Los Banos. COLLEEN MENEFEE, Los Banos, stated the Arts Council could really use help. She stated that the City does not have art. She would like to see the electrical boxes painted like in Coastal Cities. She stated that hopefully money can be generated for the arts. She also mentioned that there used to be a parade of trucks through town and it would be fun to bring it back. CYNDI ROELOFS, Los Banos Arts Council and pickle ball addict. Stated that we need it all and that the City does not

support the art's council. She stated that she was looking for cooperation and money towards the arts. SUSIE ROBERTS, Los Banos, stated yes to everything everyone has said, yes to pickle ball. She stated that kids who are involved in boy scouts, sports and arts will not be involved in gangs. She thinks that it is beneficial to think about the big picture. She spoke on the need for a community golf course, kid programs and a community swimming pool. JIM COELHO, Los Banos, mentioned that he has to go out of town to play pickle ball. He further stated that pickle ball is the fastest growing sport, and that the City can put more effort into our program

REVIEW MEASURE H CITIZENS' OVERSIGHT COMMITTEE BYLAWS. Finance Director Sonya Williams presented the Citizens Oversight Committee Bylaws to the members. There were questions from the Committee regarding the specific duties of the committee, the expiration of the measure and when the tax collection would begin,

Information item only, no action taken.

COMMITTEE MEMBER TERM SELECTION.

Members drew numbers to select their initial terms. Numbers were chosen as follows: John Cates – 2 Years, Mike Amabile – 2 years, Kathy Ballard – 1 year, Tom Spada – 1 year, Jim Roelofs – 2 Years.

STAFF PRESENTATIONS – Spending Priorities.

City Staff made presentations to the committee regarding the spending priorities, which included a PowerPoint presentation.

Finance Director Sonya Williams presented the breakdown of the spending priorities adopted by Council on July 18, 2018.

Police Chief Gary Brizzee presented needs of the Police Department. Tom Spada asked how does this tie in with the new police station, and whether or not we would be using money from H for the station. Chief Brizzee responded that it does not at this time. If it did in the future it would be brought to committee.

Ballard – Questioned whether or not Measure P should be paying for cars for Police Officers instead of Measure H. She also asked if the Boys and Girls Club previously funded through the general fund, Brizzee replied that it was a onetime summer program and that we are hoping to reach a much broader net with a year around.

Fire Chief Mason Hurley presented the needs of the Fire Department. John Cates asked with current staffing what kind of gap is there to immediately hire. Chief Hurley stated two positions were needed. John Cates questioned whether or not anyone was retiring in the coming year. Mason mentioned there were a few that were eligible, but none that have come forward.

Tom Spada mentioned that in the last five months he called twice, your staff is amazing, fast and efficient.

Public Works Director Mark Fachin presented the needs of Parks and Recreation. He mention future pickle courts in new park and introduced Joe Heim, the Park and Recreation Operation Manager.

Chief Brizzee made a recommendation to move forward with a recruitment plan for bodies previously mentioned, and paid for from Measure H. He would like to advertise the positions in a different capacity, Cates move to recommend recruitment, Spada seconded the motion.

COMMITTEE MEMBER REPORTS.

TOM SPADA – Stated that he was grateful for the opportunity to help.

KATHY BALLARD – nothing to report

JIM ROELOFS – nothing to report

VICE CHAIR JOHN CATES - Stated that it was an honor and privilege to be on this committee. He stated that he looks forward to helping on both sides, at that it was a privilege to be nominated Vice Chair.

CHAIR MIKE AMABILE – Thanked the Council for putting him on the committee and stated that he looks forward to working with you all again. The committee is all about transparency, he liked everything he heard and he truly believes this will make Los Banos better

ADJOURNMENT. The meeting was adjourned at 6:13pm

APPROVED:

MICHAEL AMABILE, COMMITTEE CHAIR

ATTEST:

SONYA WILLIAMS, FINANCE DIRECTOR



City of
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Agenda Staff Report

TO: Measure H Citizen Committee Members
FROM: Sonya Williams, Finance Director
DATE: May 28, 2019
SUBJECT: Fiscal Year 2019/2020 Measure H expenditure recommendations

Recommendation:

Recommend to the City Council the use of Measure H funds for the capital and operating expenditures as referenced in this report.

Background:

The City's budget planning process is well underway. One aspect of the budget planning process is the allocation of the General Fund revenues received from the Measure H add-on tax.

Based upon feedback from the community, in addition to the spending priorities established by the City Council, staff assembled the proposed 2019/2020 Measure H expenditures. Departments submitted request for personnel, services, programming, equipment and infrastructure needs. These requests were then reviewed for final recommendation by the City Manager.

Based on the Measure H ordinance the role of the Committee is to review, comment and make recommendations for the use of Measure H funds to the Council prior to the adoption of the budget. The recommendations of the Committee will be presented to the Council, by the Finance Director, at the budget workshop on May 30th.

Discussion:

Overall, Measure H revenues are projected to gross \$2.5 million. The revenue projections are based on trends in other revenue sources for the City. The

forecast of revenues will change over time, will be updated periodically and presented to the committee on an annual basis.

The current revenue projections for Fiscal Year 2019/2020 are as follows:

<i>Department</i>	<i>Revenue</i>
Police/Dispatch	\$1,375,000
Code Enforcement	\$125,000
Fire	\$375,000
Recreation/Prevention Programs	\$500,000
Fiscal Stability	\$125,000
<i>Total Revenues</i>	<i>\$2,500,000</i>

Expenditures are broken into the following categories developed from the spending priorities:

<i>Department</i>	<i>Expenditures</i>	<i>Est. YE Fund Balance</i>
Police/Dispatch	\$1,298,249	\$76,751
Code Enforcement	\$104,887	\$20,113
Fire	\$365,216	\$9,784
Recreation/Prevention Programs	\$292,474	\$207,526
Fiscal Stability	-	\$125,000
<i>Total</i>	<i>\$2,060,826</i>	<i>\$439,174</i>

A detailed list of the personnel, supplies and services, and capital outlay is included in Exhibit A. Specific highlights include hiring 6 police officers, 1 dispatcher, 1 community service officer, 1 code enforcement officer, 2 firefighters, and 1 recreation coordinator. Additionally, Measure H will fund the purchase of 6 police department vehicles, a handgun replacement program, and iRims project for dispatch services. Further purchases for the Fire Department include the purchase of Self Contained Breathing Apparatus (SCBAs), and a specialized washer and dryer for their personal protective equipment. Recreation will be adding programs including youth volleyball, youth pickle ball, and 4-H programming.

The Fund Balance is assigned specifically to Measure H needs and will be carried forward for personnel, supplies and services, and future capital outlay.

The Measure H oversight committee plays an important oversight role to the City Council and the community by reviewing, reporting and making recommendations on

the use of Measure H funds. The committee input helps represent to the Council how the community envisions use of the Measure H funding and ensures accountability and transparency.

Fiscal Impact:

The 2019-2020 Measure H budget is fiscally responsible, and indicates the efforts of both the community and the council by maintaining police patrols and preventing crime; protecting and maintaining 911 response times; maintaining parks and add programming to support youth; and improving fire and medical response times.

The fund balance at year end is estimated to be \$439,174. The fund balance will be spent on future Measure H operations and capital outlay according the Spending Priorities of the council and as recommended by the committee.

Reviewed by:



Alex Terrazas, City Manager

Attachments:

Exhibit A – Budget recommendations

Exhibit A - Budget Recommendations

Measure H - Police/Dispatch

Account Number	Description	19-20 Requested
100-421-290-101	Salaries	328,914
100-421-290-103	Overtime	50,000
100-421-290-120	Benefits	344,546
100-421-290-121	Benefits-PERS	40,635
100-421-290-231	Professional Services	5,700
100-421-290-237	Recruitment	39,500
100-421-290-250	Insurance	24,924
100-421-290-257	Travel & Training	13,805
100-421-290-260	Office Supplies	2,000
100-421-290-262	Uniform Expenses	10,650
100-421-290-267	General Material & Supplies	59,390
100-421-290-750	Vehicles	330,000
100-421-290-753	Specialized Equipment	30,000
100-421-290-770	Computer Equipment	18,185
		<hr/> 1,298,249

Exhibit A - Budget Recommendations

Measure H - Code Enforcement

Account Number	Description	19-20 Requested
100-429-290-101	Salaries	48,909
100-429-290-103	Overtime	2,000
100-429-290-120	Benefits	41,132
100-429-290-121	Benefits-PERS	3,609
100-429-290-237	Recruitment	2,600
100-429-290-250	Insurance	2,437
100-429-290-257	Travel & Training	1,600
100-429-290-262	Uniform Expense	1,600
100-429-290-262	General Material & Supplies	1,000
		<u>104,887</u>

Exhibit A - Budget Recommendations

Measure H - FIRE

Account Number	Description	19-20 Requested
100-422-290-101	Salaries	112,698
100-422-290-103	Overtime	10,000
100-422-290-120	Benefits	85,658
100-422-290-121	Benefits-PERS	16,108
100-422-290-231	Professional Services	1,000
100-422-290-236	Medical Services	1,200
100-422-290-237	Recruitment	1,000
100-422-290-250	Insurance	4,972
100-422-290-252	Communication	80
100-422-290-257	Travel & Training	1,500
100-422-290-262	Uniform Expenses	3,000
100-422-290-267	General Material & Supplies	1,000
100-422-290-273	Special Dept Expense	10,000
100-422-290-753	Specialized Equipment	117,000
		<u>365,216</u>

Exhibit A - Budget Recommendations

Measure H - Recreation/Prevention Programming

Account Number	Description	19-20 Requested
100-451-290-101	Salaries	32,000
100-451-290-103	Overtime	2,000
100-451-290-120	Benefits	38,407
100-451-290-121	Benefits-PERS	3,708
100-451-290-205	Facility Maintenance	8,500
100-451-290-237	Recruitment	500
100-451-290-250	Insurance	2,359
100-451-290-257	Travel & Training	3,000
100-451-290-260	Office Supplies	4,000
100-451-290-267	General Material & Supplies	8,000
100-451-290-270	Special Programs	149,000
100-451-290-273	Special Dept. Expense	15,500
100-451-290-753	Specialized Equipment	20,000
100-451-290-770	Computer Equipment	5,500
		<hr/> 292,474