

**CITY OF LOS BANOS  
TREE COMMISSION MEETING MINUTES  
MAY 8, 2019**

**ACTION MINUTES – These minutes are prepared to depict  
action taken for agenda items presented to the  
Tree Commission.**

**CALL TO ORDER:** Chairperson Latham called the Tree Commission Meeting to order at 5:00 p.m. Prior to meeting, the following Tree Commission Members received the oath of office: Steve Creighton and Tom Kaljian.

**PLEDGE OF ALLEGIANCE:** Parks and Recreation Operations Manager Heim led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE TREE COMMISSION PRESENT:** Creighton, Kaljian, Latham, Menefee; Spevak absent.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Public Works Parks and Recreation Operations Manager Heim, Public Works Administrative Clerk II Nelson.

**NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2019:** Motion by Creighton, seconded by Kaljian to nominate Spevak to serve as Chairperson for 2019. After discussion, the motion to nominate Spevak as Chairperson for 2019 carried by the affirmative vote of all Tree Commission Members present; Spevak absent. Motion by Creighton, seconded by Kaljian to nominate Menefee to serve as Vice Chairperson for 2019. After discussion, the motion to nominate Menefee as Vice Chairperson for 2019 carried by the affirmative vote of all Tree Commission Members present; Spevak absent.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Latham, seconded by Creighton to approve the agenda as submitted. The motion carried by the affirmative vote of all Tree Commission Members present; Spevak absent.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE MEETING OF NOVEMBER 14, 2018:** Motion by Kaljian, seconded by Creighton to approve the minutes as submitted. The motion carried by the affirmative vote of all Tree Commission Members present; Spevak absent.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**DISCUSS "TREE INFORMATION" FOR THE WEBSITE REPORT:** Parks and Recreation Operations Manager Heim presented the tree information he has obtained to post on the City's website. Heim asked if the Commissioners could review and let him know if they have any suggestions before putting this information on the website. There were suggestions and discussions regarding updating the City Tree Lists, how to plant and water trees properly, how to get the residents to go onto the City's website, etc. Heim responded that the City has a Parks Facebook page, Arbor Day event, Parks and Recreation guide, and attending the Street Fairs.

**SEC. 9-3.2012 PARKING LOT SHADING STANDARDS AND MASTER PARKING LOT SHADE TREE LIST REPORT:** Public Works Director/City Engineer Fachin mentioned that we just discussed about updating the tree lists. Fachin explained his main concern is the five year issue pertaining to shade canopy which was changed by the Planning Department years ago with no input from the Public Works Department. Fachin explained many of the trees on the list don't have a five year canopy. After some discussion, Fachin asked if the Commissioners could please review and email Heim with any suggestions on adding or removing trees.

**31<sup>TH</sup> ANNUAL ARBOR DAY CELEBRATION AND 29<sup>TH</sup> TREE CITY USA PROGRAM REPORT:** Parks and Recreation Operations Manager Heim reported on his first Arbor Day which was held at Ranchwood Park under the Arbor located by the picnic area. Heim spoke on the different locations of planting trees which the Girl and Boy Scouts had fun doing. They're excited to attend next year's Arbor Day. He felt it was successful and thanked the Commissioners who were able to attend. Commissioner Latham commented it was well attended and the kids looked excited. She then suggested that before handing out the Tree Commission awards, there should be an explanation about how the businesses and residents are selected for the awards.

**PARKS & RECREATIONS REPORT:** Parks and Recreation Operations Manager Heim commented it's budget season and are trying to get more technical services for trees especially in the older areas of town. Heim is looking forward to working on future renovation of parks and applying for several grants.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT:** Public Works Director/City Engineer Fachin reported that at the next Council Meeting on May 15, 2019, Central California Irrigation District will be giving a water presentation that might be interesting to any Commissioners who would like to attend. John Spevak asked Mark Fachin how Measure H funds relate to new tree planting. Fachin explained that Measure H funding will be directed to hiring another full time recreation employee to help extend hours and more accessibility for programs to better service the community; it will also provide to refurbish playground equipment in all the City parks and some bigger projects in the future. Fachin continued that there is a portion going to the Police Department for programs to reach out to children who will be working with the Recreation Department by providing more teenage programs. There is a Regional Park fund which comes from developers paying into a park fund that will be used for master planning for Pacheco Park, tree planting guides throughout the city, and eventually to have a Park Master Plan. There was continued discussion on the City applying for different types of grants.

**COMMISSION MEMBER REPORTS:**

**CREIGHTON:** Creighton complimented on the Ortigalita Park on Cardoza Road is really looking good on all the work that is being done.

**KALJIAN:** Kaljian no comments.

**LATHAM:** Latham welcomes Tom Kaljian to the Tree Commission. She expressed her pleasure on having a new chairperson and Colleen as new vice chairperson.

**MENEFEE:** Menefee no comments.

**SPEVAK:** Absent.

**ADJOURNMENT:** The meeting was adjourned at the hour of 5:53 p.m.

APPROVED:

\_\_\_\_\_  
Colleen Menefee, Vice Chairperson

ATTEST:

\_\_\_\_\_  
Patricia Nelson, Secretary