

# City of Los Banos

Fiscal Year  
2019-2020

Proposed Budget



[www.losbanos.org](http://www.losbanos.org)



City of  
**Los Banos**  
*At the Crossroads of California*

***2019-2020 Proposed Budget***

**City Council**

Mayor..... Michael Villalta  
Mayor Pro Tem..... Daronica Johnson-Santos  
Council Member..... Brett Jones  
Council Member..... Tom Faria  
Council Member..... Deborah Lewis

**City Manager**

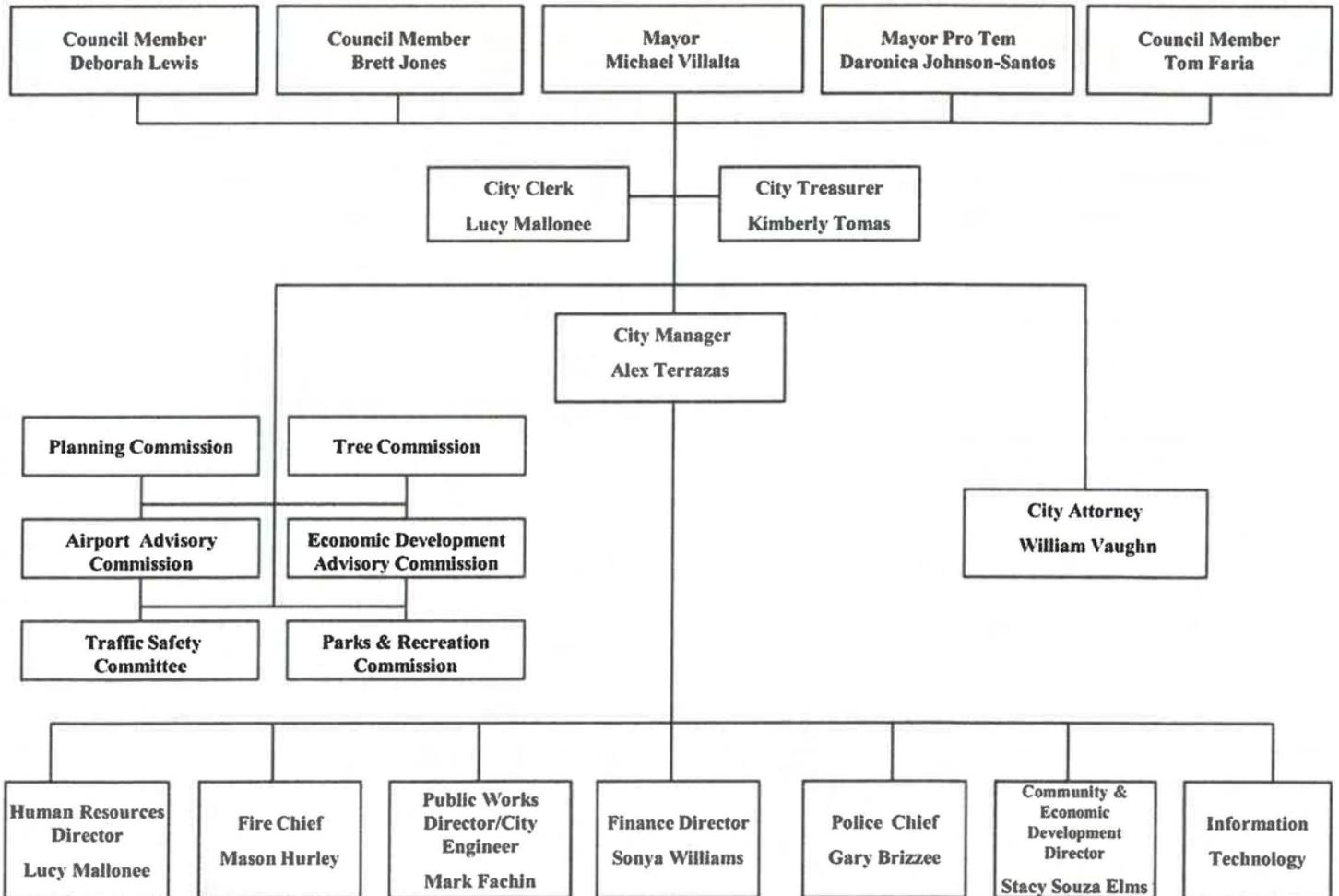
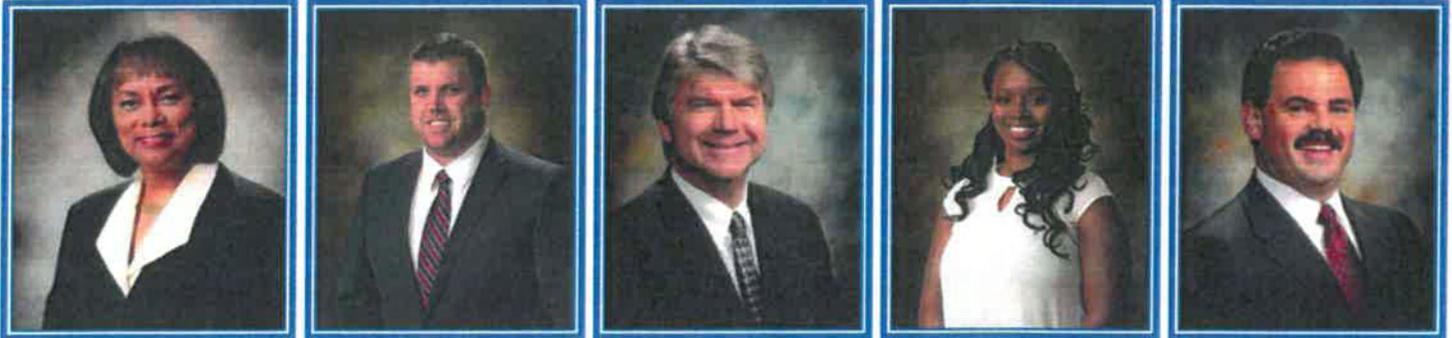
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Prepared By: Finance Department

# ***CITY OF LOS BANOS ORGANIZATION CHART***

Citizens of Los Banos



City of Los Banos  
2019-2020 Proposed Budget  
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# **Introduction**



# City of Los Banos

At the Crossroads of California

June 19, 2019

Honorable Mayor and Members of the City Council

**SUBJECT:** Proposed Budget for 2019-2020 Fiscal Year

Honorable Mayor and Members of the City Council:

I am pleased to present the 2019-2020 Proposed Budget for the City of Los Banos. This budget has been developed after engaging in an extensive review process in conjunction with Department Heads and City Staff.

The budget supports both the goals of Council and the community by engaging in a transparent, responsible and community-responsive process. The City conducted a Council budget study session on May 30, 2019 at 5:00 p.m. A public hearing was held on June 19, 2019. This budget reflects the City's determination to be responsible in spending tax payer dollars on the public's priorities, while maintaining the City's long-term financial stability.

## Budget Overview

I am delighted to report that the City's revenues are expected to continue to trend slightly upward, or at a minimum remain static, during the Fiscal Year 2019-2020. The increase we see over last year is due to the addition of Measure H. Measure H is estimated to bring in an additional 13% in General Fund revenue. The City has experienced a conservative increase in property tax and sales tax revenue as well as an increase in building projects throughout the City.

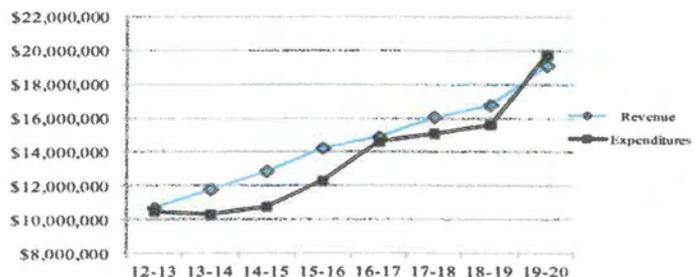
The combined budget for all City funds totals \$59.1 million for fiscal year 2019-2020 which includes a General Fund operating budget of \$19.1 million. The General Fund estimated revenues are \$19.1 million, while maintaining an operating reserve of \$9.8 million. The General Fund proposed budget is balanced, with the use of its reserves.

The graph below displays a history of General Fund revenues and expenditures from fiscal years 2012-2013 to 2019-20:

General Fund Revenues vs Expenditures

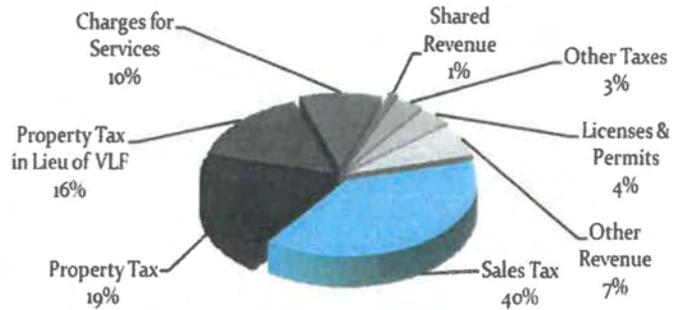
FY	Revenue	Expenditures
12-13	\$10,670,000	\$10,473,958 *
13-14	\$11,774,025	\$10,286,174
14-15	\$12,853,903	\$10,765,174
15-16	\$14,211,588	\$12,281,692
16-17	\$14,879,121	\$14,592,860
17-18	\$16,050,053	\$15,085,214
18-19	\$16,762,093	\$15,609,511
19-20	\$19,094,124	\$19,732,351

\* FY 12-13 Expenditures do not include payoff of debt for the 1993 COP and 2002 Land Lease Bond.



**FY 2019-2020 General Fund Revenues**

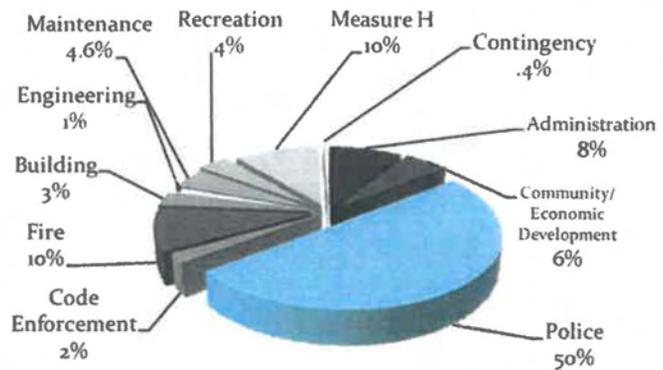
Sales Tax	\$7,530,202
Property Tax	\$3,693,986
Property Tax in Lieu of VLF	\$2,979,118
Charges for Services	\$1,926,774
Shared Revenue	\$194,863
Other Taxes	\$647,275
Licenses & Permits	\$770,112
Other Revenue	\$1,351,794
<b>TOTAL</b>	<b>\$19,094,124</b>



Revenue projections are estimated using historical information, data collected from the State and/or County, and consultants. Sales tax and property tax continue to be the largest General Fund revenue indicators of recovery and the staying power for our local economy. However, City staff continues to stringently monitor these revenues. 78% of the City’s General Fund revenues consist of sales, property, and other taxes. Sales tax is the City’s largest source of revenue representing 40% of the General Fund. During the most recent four quarters, statewide sales tax receipts increased 4.9%; where the City saw an increase of 8.5%. Sales tax not including Measure H is anticipated to increase by 1.55%. The second largest revenue is property tax which makes up 19% of the General Fund. Property tax revenues are expected to increase by 1.9% in 2019-2020. During the 2018-2019 fiscal year, twelve new commercial building permits were issued; Sprint, Electrical Car Charging Station, Western Dental, Golden Bear Physical Therapy, Village Liquor, O’Reilly Auto Parts, Merced College Welding Program, Round Table Pizza, Papa Murphy’s, Ross, Boot Barn and Armed Forces Recruiting Offices. There were over 150 new residential permits issued and 221 were finalized. The City has experienced a significant increase in building permits over the past few fiscal years, but is anticipating building permit revenue to remain the same in fiscal year 2019-2020 as 2018-2019.

**FY 2019-2020 General Fund Expenditures**

Administration	\$1,771,771
Community/Economic Development	\$1,086,772
Police	\$9,930,811
Code Enforcement	\$442,434
Fire	\$1,905,920
Building	\$569,107
Engineering	\$271,649
Maintenance	\$889,096
Recreation	\$753,965
Measure H	\$2,060,826
Contingency	\$50,000
<b>TOTAL</b>	<b>\$19,732,351</b>



The General Fund represents 33% of the City’s operating budget. Public Safety accounts for the largest portion of the General Fund. General Fund expenditures of \$19.7 million are up from \$15 million the previous year. Included in these expenditures are a total of \$160,500 in assigned funds of which \$98,500 will be utilized for various economic development projects, \$62,000 for the acquisition of vehicles for City Hall. Also included are committed funds in the amount of \$120,905 for Police fleet replacement and \$347,433 for the General Plan Update.

The following highlights expenditures for the 2019-2020 budget:

**Administration**

- PAL Field Restrooms (\$450,000)
- Vehicle Replacement (\$102,000)

**Community and Economic Development Department**

- General Plan Update (\$347,433)

**Police Department**

- Camera Pilot Program (\$15,000)
- Vehicle Replacement (\$180,9053)

**Fire Department**

- ADA compliance projects (\$86,000)
- Phase 2 Security at both Stations (\$13,000)
- Turnouts (\$15,000)
- Rescue Equipment and Hose (\$10,000)

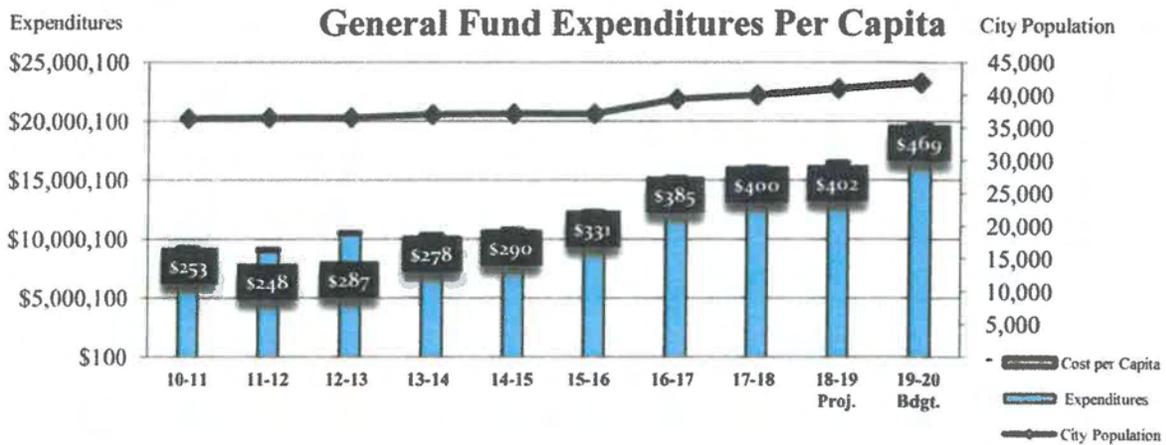
**Measure H**

- Purchase of six (6) Vehicles for Police (\$330,000)
- Purchase of duty Pistols for Police (\$30,000)
- Purchase of Self Contained Breathing Apparatus safety equipment for Fire (\$100,000)
- Purchase of Specialty washer/dryer for Fire Turnout Gear (\$17,000)
- Purchase of ball-field groomer for Recreation (\$20,000)

Increases in health, workers' compensation, and liability insurance costs continue to have a substantial impact on our budget. Health insurance rates are anticipated to increase 10% effective January 1, 2019. Self-insurance costs through the Central San Joaquin Valley Risk Management Association (CSJVRMA) increased in workers' compensation and liability insurance by 13% and 5% respectively.

Retirement rates with CalPERS continue to be volatile and play a significant role in the City's budget. Several changes that CalPERS has made in recent years, include changing demographic assumptions, reducing the discount rate, and decreasing the amortization period from 30 to 20 years for the Unfunded Accrued Liability (UAL). All of these factors will affect employer rates in the coming years. The City continues to work diligently to account for these potential increases in employer contributions and is implementing a mitigation plan to help minimize the impact these rates will have on future City budgets.

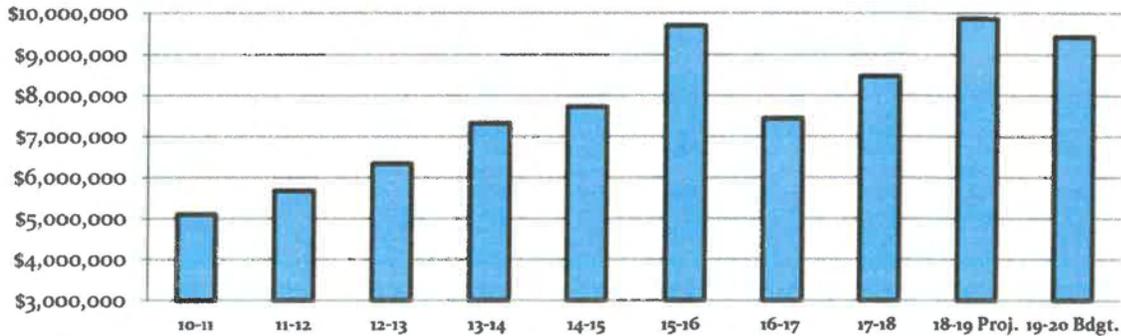
As illustrated in the chart below, General Fund expenditures have steadily grown in the last few years, this is reflective of the City's focus on aging infrastructure and core services. For fiscal year 2019-2020 the per capita cost as budgeted is at \$469. As the City grows the dedication to our citizens and their quality of life is evident in the level of service being provided.



To be fiscally sustainable, the City’s on-going revenues need to meet or exceed expenditures on an annual basis. Continued monitoring is essential so the City can curb excess expenditures and procure additional revenues. One time spending has contributed to deficit spending; however we have been able to utilize our fund balance to meet those needs.

### Operating Reserves

### General Fund - Fund Balance

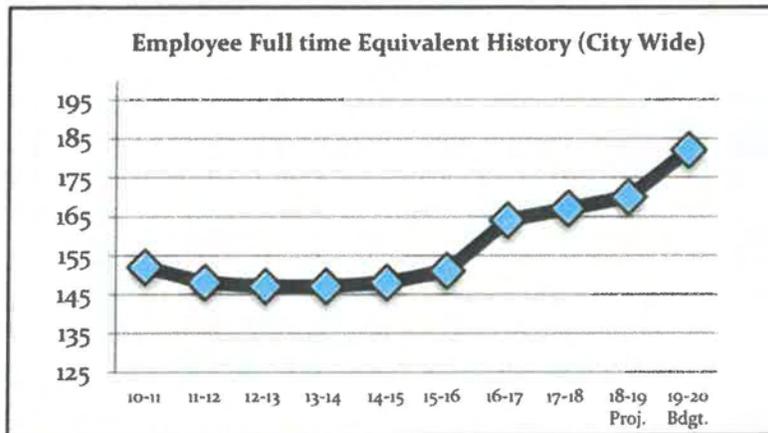


The City increased its General Fund balance in 2019 to \$9.8 million from \$8.4 million in 2018. The General Fund’s ending fund balance at June 30, 2019 is estimated to be \$9.4 million. As we plan for the future, this financial position aids the City in maintaining core municipal services and addresses aging infrastructure and equipment needs. The City will continue to reform its approach to PERS by paying down the Unfunded Accrued Liability (UAL) and prepare for changes to the amortization schedule. It will give the City an opportunity to greatly utilize its limited resources while keeping us in compliance with our 30% General Fund operating reserve mandate.

The General Fund operating reserve is targeted at 30% of operating expenditures to safeguard the City and maintain adequate levels of core services, such as Police and Fire protection, 911 response, and programs that keep all generations of residents – including our youth and children safe and healthy.

## Personnel

The graph below identifies a history of positions employed by the City. Full time positions added to this year's budget are all due to Measure H, they include: three (3) Police Officers, three (3) Police Officer Trainees, one (1) Community Services Officer, one (1) Dispatcher, one (1) Code enforcement Officer, two (2) Firefighters and one (1) Recreation Coordinator I.



FY	Full time Employees
2011	152
2012	148
2013	147
2014	147
2015	148
2016	151
2017	164
2018	167
2019	170
2020	182

## Measure P

- In November 2004, Los Banos' Measure P for 9-1-1, Fire protection, and Police services was approved by 77.9% of local citizens. This measure provides a 0.5% sales tax for public safety in the City. Measure P is equally split into two funds, one for Police and one for Fire.
- Measure P has an expenditure plan in place that outlines funding for public safety infrastructure and personnel.
- Measure P revenues are also expected to increase conservatively at 1.15%.

## Measure H

- In November 2018, Measure H, a general sales tax measure was approved by 66.64% of local citizens. This measure provides a 0.5% sales tax for public safety and Recreation Programs within the City.
- Measure H has spending priorities identified, for Public Safety, Recreation and Administration fiscal stability.

## Community Facilities District (CFD)

Revenues received from the Community Facilities District (CFD) pay for additional Police and Fire personnel due to the impact of new development. The 2019-2020 fiscal year assessed amount, which is billed through homeowner's property tax, is \$375.92 per unit and is a 1.02% increase from the prior year.

The CFD funds are split into two funds between Police and Fire. A transfer from the General Fund will not be needed in fiscal year 2019-2020 as the CFD assessments received are able to sustain current personnel costs.

### **Assessment Districts**

The City has maintained residential subdivision landscape and lighting districts since 1988. Currently the City maintains 18 districts which contain 70% of the City's homes. These assessments cover the maintenance of sidewalks, landscaping, parks, street signs, street lights, and storm drains. Revenues received are assessed on the homeowner's annual property tax. 65% of park maintenance personnel, equipment, and vehicle usage costs are charged to the districts while the remaining 35% is for non-district City parks and street lighting. Three districts are operating with a negative fund balance due to the limitations to increase fees associated with the districts, however only one of the three is budgeted to deficit spend. Two districts have no proposed increases, one has a 5% increase, one has a 10% increase, while the remaining fourteen have proposed CPI increases of 3.5% for the 2019-2020 fiscal year.

### **Enterprise Funds (Business-Type Funds)**

The City maintains four business-type enterprise funds: Water, Wastewater, Airport and Solid Waste. The goal of the City is for business-type funds to be self-sufficient.

Utility rates will increase for CPI on July 1, 2019 with a minimum utility bill of \$89.54 for residents. The enterprise funds are continuing to replace and repair infrastructure and equipment needs as set forth in the rate study conducted in FY 2011-2012.

The following is an overview of Capital expenditures for the 2019-2020 budget in the Utility Funds:

#### **Water Fund**

- Ground water Sustainability Agency (\$150,000)
- Replacement of water lines (\$630,000)
- Purchase land for new well (#16) (\$900,000)
- Install new Sensus tower in the Northeast area (\$50,000)
- Purchase of two ¾ ton Utility Trucks (\$100,000)
- Sidewalk improvements in the Colorado Ballpark area (\$126,000)

#### **Wastewater Fund**

- Nantes Storm Basin land purchase & engineering (\$1,300,000)
- Sidewalk improvements in the Colorado Ballpark area (\$84,000)
- Rehab West I Street storm Lift station (\$20,000)
- Design for replacement or rehab of the Orchard Terrace sewer lift station (\$35,000)
- Design plans for delivering potable water from near St. Frances to WWTP (\$200,000)
- Purchase of 1 ¾ ton Utility Trucks (\$50,000)
- Purchase of a 33000 GVWR Truck Chassis (\$130,000)
- Purchase of a 6,000lb Forklift (\$45,000)
- Purchase a Portable Air Compressor (\$25,000)

#### **Solid Waste Fund**

- Purchase of 2 Leaf Machines (\$160,000)
- Purchase of a new Street Sweeper (\$375,000)

## Internal Service Funds

The City has three internal service funds: Fleet Maintenance, Information Technology, and Retirees' Medical Health.

Fleet Maintenance is responsible for the maintenance, service, and repairs for the City's fleet inventory. This fiscal year, 2019-2020, Fleet Maintenance added the Fire Department making the division responsible for all city departments' fleet needs. The City's inventory consists of approximately 149 vehicles, 138 motorized pieces of equipment/tools and 5 fire engines. Fleet Maintenance is also responsible for writing and researching vehicle/equipment procurement, preparing for service of the vehicles/equipment, and disposing of surplus inventory.

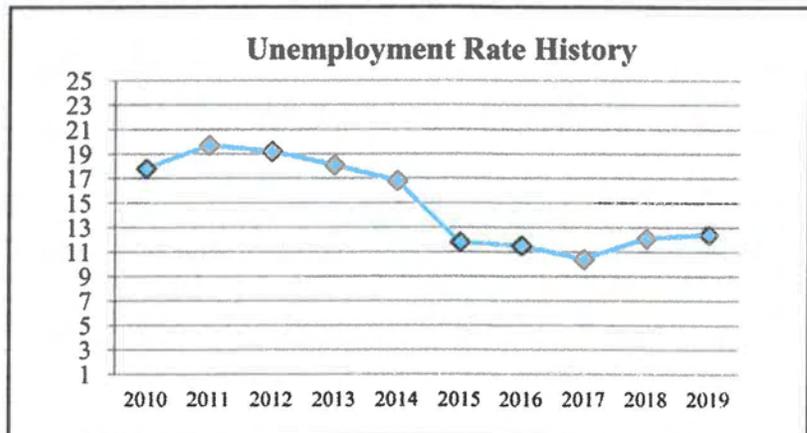
Information Technology (IT) is maintained by City staff. This department is funded by all City departments based on their use of IT services during the prior calendar year. A highlight of IT projects include: replacement of 25 desktop and laptop computers and replacement of general use network and server equipment, City Hall Wi-Fi deployment and camera installation, replacement of backup system software and hardware. The IT department will also continue working on the City-wide phone replacement project Phase II for off site locations at Fire Stations 1 and 2, the F Street Yard, the Community Center, and the Public Works offices on Madison Avenue.

The Retirees' Medical Health fund is another internal service fund that addresses the Government Accounting Standards Board (GASB) 45. We have worked with our new consultant and have received a new OPEB actuarial report that is required to be completed every two years. We are implementing new OPEB forecasting software to help project future retiree health benefit costs and the impact on future City budgets.

## The Economy

The local economy has presented significant challenges in previous fiscal years for the City of Los Banos, with a subdued economic growth as the current prediction. While the Nation as a whole has seen a slight decrease to unemployment, California's unemployment rate remains steady at 4.3%. Locally we are experiencing a 12.4% unemployment rate. Employment is a vital component to our economy. Our continued partnership with Buxton Company is enabling the City to have a more proactive approach in attracting national retailers and major businesses to our community. To date there is a signed lease for Marshalls Stores which will be open for business in this coming fiscal year. City staff is also working with Chabin Concepts for industrial and business recruitment. New businesses will help create jobs and provide an increase in Sales and Property tax revenue.

Year	Unemployment Rates
2010	17.8
2011	19.7
2012	19.2
2013	18.1
2014	16.8
2015	11.8
2016	11.5
2017	10.4
2018	12.1
2019	12.4



According to the Department of Finance (DOF), our population grew by 2.49% for a total of 41,898 citizens as of January 2019. The consumer price index for 2019 is 3.5% based on the San Jose/San Francisco/Oakland index.

### **Strategic Plan**

Managing revenues and controlling expenditures still remain an important task for the City. The City continues to prepare a conservative budget while remaining hopeful for future economic growth. With future growth comes an increase in need for City services. The City must be steadfast in preserving core services and strive to keep up with the growing needs of our citizens. Maintaining fiscal stability is also a top priority and in order to remain viable the City must continue to identify local sources of revenue that keep tax dollars within the City and help address community priorities such as Police and Fire services, local street repairs, and clean drinking water.

### **Conclusion**

Previous City budgets have faced difficulties but management has been able to overcome those challenges and safeguard operating reserves for future use. With economic growth opportunities on the horizon, the City looks forward to stability and is working to revitalize and expand our community. The City is optimistic for the future and is excited for economic vitality.

I would like to express my gratitude to City Staff for their continued dedication to our community and its citizens. I am also grateful for the City Council's leadership, support, and devotion to our City. It remains my top priority to continue working with City Council and Staff to make our City a remarkable place to live, work and grow. Protecting and preserving public resources is vital to providing City services and programs responsibly and the City will continue the effort to maintain fiscal sustainability. As always, the City of Los Banos is committed to providing excellent services that enhance the community's quality life.

Respectfully submitted,



Alex Terrazas  
City Manager

# *Mission Statement*

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## City of **Los Banos** *At the Crossroads of California*

*The City of Los Banos is dedicated to partnering with our community to deliver excellent service and plans for the future while preserving, protecting and enhancing the quality of life.*

### **FUTURE GOALS**

**Fiscal sustainability & responsibility**

**Preserve public safety for all citizens**

**Promote downtown vitality**

**Focus on neighborhood revitalization**

# California Society of Municipal Finance Officers

*Certificate of Award*

***Excellence Award for  
Fiscal Year 2018-2019 Operating Budget***

*Presented to the*

***City of Los Banos***

For meeting the criteria established to achieve the CSMFO Excellence Award for Budgeting.

***December 19, 2018***



*Margaret Moggia*

**Margaret Moggia  
CSMFO President**

*Sara J. Roush*

**Sara Roush, Chair  
Recognition Committee**

***Dedicated Excellence in Municipal Financial Reporting***

## *Gann Appropriation Limit*

In November 1979, the California voters passed Proposition 4 (Article XIII B - "Gann Limit"), which placed a spending limit on the State and local governments. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting.

This year is the fortieth year in which the appropriation limit has been in effect. The City's actual budget subject to limitation is \$19.32 million. This means that the City has an additional \$38.49 million which could legally be appropriated. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth.

The provisions provide for the California per-capita personal income growth (a 1.0385% increase) or growth in non-residential property assessed valuation, whichever is higher. Non-residential construction for Merced County is not currently available.

Cities can choose to use the rate of "change in population" either within the City (a 1.0249% increase for the City of Los Banos) or the County (a 1.0128% increase for the County of Merced), whichever is higher.

### Revenue

Article XIII B defines proceeds of taxes to include (1) tax revenues, (2) investment earnings on tax proceeds, and (3) fees and charges in excess of the cost of providing the specific service for which they are intended and/or imposed. Appropriations financed by other forms of revenues--such as charges, licenses, fees, proceeds of asset sales, and settlement funds--are not subject to the limit. Below illustrates the revenues the City receives:

Resources:	2019-20 FY Appropriation Limitation		
	Total	Appropriations: Not Subject	Subject
<b>Proceeds of Taxes:</b>			
Property Tax	3,693,986		3,693,986
Property Tax in lieu of VLF & Sales	2,979,118		2,979,118
Sales Tax	7,530,202		7,530,202
Special Taxes -PS Augmentation	2,736,382		2,736,382
Special Tax - CFD 2002-01	1,175,750		1,175,750
State Subventions (VLF, HOPTR)	44,500		44,500
Documentary Stamp Tax	165,000		165,000
Transient Occupancy Tax TOT	482,275		482,275
Franchise Fees	515,000		515,000
<b>Total Proceeds of Taxes:</b>	<b>19,322,213</b>	<b>-</b>	<b>19,322,213</b>
<b>Non-proceeds of Taxes:</b>			
General fund not tax proceeds	3,684,043	3,684,043	
Special Revenue Funds	8,656,760	8,656,760	
Capital Project Funds	198,191	198,191	
Debt Service Funds			
Enterprise Funds	22,448,345	22,448,345	
Internal Service Funds	3,498,171	3,498,171	
<b>Total Proceeds of Non-Taxes:</b>	<b>38,485,510</b>	<b>38,485,510</b>	<b>-</b>
<b>Total of All Resources:</b>	<b>57,807,723</b>	<b>38,485,510</b>	<b>19,322,213</b>
Maximum Allowable appropriations subject to limitations 2019-20 FY			93,117,712
Balance Under Article XIII B Limit:			73,795,499

Currently the City is only at 21% of its limitation and therefore will not be impacted by the appropriation limit.

*City of Los Banos*  
**GANN APPROPRIATION LIMITATION**  
 Fiscal Year 2019-2020

<b>FY 2018-2019 Appropriation Limit</b>	<b>\$87,483,758</b>
A. Change in California Per Capita Personal Income (converted to a ratio)	1.0385
B. Greater of the Change in population (converted to a ratio)	
City of Los Banos	1.0249
County of Merced	1.0128
	1.0249
Adjustment factor (A multiplied by B)	1.0644
<b>FY 2019-2020 Appropriations Limit</b>	<b>\$93,117,712</b>

City of Los Banos Tax Appropriation Limit - 10 Years		
FY	City Population	Limit
2019-2020	41,898	\$93,117,712
2018-2019	40,986	\$87,483,758
2017-2018	39,993	\$82,376,420
2016-2017	39,359	\$78,178,248
2015-2016	37,145	\$72,893,471
2014-2015	37,168	\$69,774,549
2013-2014	37,017	\$69,268,886
2012-2013	36,546	\$65,286,415
2011-2012	36,525	\$62,570,841
2010-2011	36,421	\$60,014,235

# *Fiscal Policies*

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## **1. REVENUE**

- A. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.
- B. The City will estimate revenues using an objective, analytical process; in the case of uncertainty, conservative projections will be utilized.
- C. The City will fund all current expenditures from current revenues and available fund balance, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
- D. Development process costs and related administrative expenses will be offset by development fees.
- E. City staff will provide monthly reports to the City Council which compare and analyze year-to-date actual revenues and expenditures to budget.

## **2. RESERVES & DESIGNATIONS**

### **Purpose**

- A. The City of Los Banos commits to target the minimum level necessary to maintain the City's credit worthiness and to adequately provide for economic uncertainties, local disasters or catastrophes, future debt or capital obligations, cash flow requirements and legal requirements.
- B. The City shall maintain unappropriated fund balance or working capital in the General Fund, Water, Wastewater, and Solid Waste operating funds.

### **Policy**

- C. General Fund – The City shall make every effort to keep a minimum reserve level of 30% of the General Fund projected expenditures for the current year. The 30% minimum reserve level includes non-recurring emergencies and economic uncertainty.
- D. Measure H – The City shall assign those funds designated for Measure H related expenditures.
- E. Water, Wastewater, and Solid Waste Operating Funds - The City shall make every effort to keep a minimum reserve of the appropriated operating budget for each of these enterprise operating funds.
- F. Liability Program – The City shall make every effort to minimize its risk. The City is a member of Central San Joaquin Valley Risk Management Authority which maintains a pooled coverage program for workers' compensation, liability, auto-physical damage, property, and errors and omissions insurance. Under the pooled liability program, expected claims are actuarially determined and deposited with the Authority along with all estimated operating costs.
- G. Other reserves; such as for cash flow needs or anticipated costs for service enhancements, will be established each fiscal year as needed.

# *Fiscal Policies (continued)*

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## **3. CASH MANAGEMENT**

- A. Investments and cash management will be the responsibility of the Finance Department.
- B. In accordance with Section 53646 of the Government Code, the City Council will review and update annually, a specific investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: 1) safety, 2) liquidity, and 3) yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and criteria used to determine qualified depositories/dealers.
- C. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
- D. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
- E. The City Treasurer will generate a quarterly report to the City Council in conformance with all State laws and City investment policy requirements.
- F. The City's independent auditors, in conjunction with their annual audit, will audit cash and investment balances in conformance with generally accepted accounting principles.

## **4. BUDGET**

- A. The City of Los Banos's Budget will be developed on an annual basis. Appropriations for each year will be approved by the City Council.
- B. The City's Budget Document will work towards developing selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.
- C. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
- D. The legal level of control is established as follows: The City Manager has the authority to transfer between line items within an activity to facilitate the functions of the activity in accordance with the directions, goals and policies of the City Council. A transfer of appropriations between activities, additional appropriations, new programs, or new appropriations requires the authorization of the City Council.
- E. A mid-year budget report will be presented to Council in March each fiscal year.
- F. Budget Adjustments will be presented to Council throughout the year as necessary.

# *Fiscal Policies (continued)*

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## **5. COST ACCOUNTING**

When feasible, costs will be charged directly to the appropriate fund and department. Employee labor costs are charged directly to the fund based on a percentage of which their job duties pertain. Labor costs for the Assessment Districts are charged out of Maintenance and into the various districts based on time spent in each district. Street activities are charged out to Solid Waste for the impact waste vehicles have on City streets, RSTP, and Gas Tax funds based on those related projects. Costs for internal services such as vehicle maintenance, technology, and retiree health will be charged to the end user using the most appropriate allocation method (number of vehicles, computers, employees, etc.). To ensure that appropriate fees for services and cost recovery level goals are being met, the City will conduct cost of services review on a regular basis.

## **6. ACCOUNTING BASIS**

The City of Los Banos utilizes a modified accrual basis of accounting for its General Fund and other governmental-type funds. Revenues are recognized when they are available to finance expenditures of the current period and that expenditures are recognized when the payment is due. The accrual type accounting is utilized for the City's proprietary funds. Under this method, revenues are recognized when earned and expenditures are recorded at the time liabilities are incurred.

## **7. DEBT**

### **Purpose**

- A. To define the role of debt in the City's total financial strategy and to avoid using debt in a way that weakens other parts of the financial structure of the City.
- B. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
- C. To maintain the best possible credit rating.

### **Policy**

- D. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- E. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- F. The City shall not use long-term debt for current operations.
- G. The City will maintain good communications about its financial condition with credit rating agencies.
- H. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- I. Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
- J. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

# ***Budget Preparation Process***

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The budget represents the 2019-2020 financial plan for the City of Los Banos. This document concludes an ongoing process involving input from everyone in the community. Budget development is a process, which begins in February and continues until the official budget is adopted by the City Council in June. Participation at all levels is evident in this ongoing process.

## **Review of Goals**

There are several goals associated with the preparation and development of the City's budget document. First, the budget is a financial plan and management tool. The document should assist staff in monitoring revenues and expenditures and in evaluating the effectiveness of City activities and services. Second, the budget serves as an important reference document. It should provide staff, City Council and the general public with extensive information on the nature and scope of the municipal operations and services.

## **Department Budget Requests**

The Finance Department issues revenue and expenditure budget sheets listing the prior year actual expenditures, current year appropriation amounts and space to input budget requests for the upcoming year. The departments fill out the forms with particular attention given to providing sufficient justification for budget requests. Individual business plans are required for significant operating budget increases. All business plan requests are returned to the Finance Department in preparation for the City Manager review.

## **Budget Review and Analysis**

Departmental review sessions are scheduled with the City Manager, Finance Director, and the Department Heads. The objectives of this phase are to ensure that the intent of all budget requests is understood and complete. Various analytical techniques are utilized in evaluating departmental budget requests. Some of these include: evaluation of historical expenditure patterns as well as review of departmental operations. Spending priorities are based on the City's financial policies and mandated requirements, focusing on service levels, covering insurance and bond requirements, and the balancing of manpower, supplies and equipment. After these reviews, the management staff makes their final adjustments and recommendations for presentation to City Council.

## **City Council Adoption**

In May the proposed budget is printed and distributed and City Council study sessions are held. A public hearing of the budget is conducted at the second Council meeting in June and the budget is adopted. In July the final adopted budget is published and final distribution is made.

# *Description of Funds*

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The basic accounting and reporting mode for a City is a fund. A fund is “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary, and fiduciary. Governmental funds include activities usually associated with a typical state or local government’s operations (public safety, general government activities, etc). Proprietary funds are used in governments to account for activities often found in the private sector. Fiduciary funds account for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other government agencies. The various funds are grouped in fund types and categories as follows:

## **GOVERNMENTAL FUNDS**

Includes activities usually associated with the governmental entities’ operations (police, fire and general government functions).

## **GENERAL FUND**

The General Fund is a governmental fund used to account for the day-to-day operations of the City. All financial activity that is not required to be accounted for in another fund is included in the General Fund. Major revenue sources are all general taxes, such as property taxes, sales taxes and transient occupancy taxes, licenses and permits, funding from other government agencies such as vehicle-in-lieu fees, fines and penalties. Government Administration, Public Safety, Community & Economic Development, Building, Street, Engineering, Code Enforcement, Recreation, and Public Works Maintenance are funded from the General Fund.

## **SPECIAL REVENUE FUND**

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- **Transportation Expenditure Plan Fund (214)** – ½ cent transportation sales tax to fund local street related projects.
- **Gas Tax Fund (215)** – Was established to account for the construction and maintenance of the street system in Los Banos. Financing is provided by the City’s share of state gasoline taxes.
- **Traffic Impact Fees (230,233,234)** – Fees received from developers to be expended on new streets, traffic signals, and improvements of existing streets where they are impacted by new development.
- **Storm Drain Fee Fund (232)** - Fees received from developers to be expended on maintenance and improvements of existing storm drains where they are impacted by new development.

# *Description of Funds (continued)*

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## **SPECIAL REVENUE FUND** *(continued)*

- **Fire Capital Improvement Fund (243)** – Developer fees that are charged to pay for fire capital improvement items such as equipment and vehicles.
- **Community Center Fee (244)** - Developer fees that are charged to pay for improvements and expansion of the community center.
- **Police Capital Improvement Fund (245)** – Developers fees that are charged to pay for police capital improvement items such as equipment and vehicles.
- **Traffic Safety Fund (246)** – Revenue received is the cities share of vehicle code fines collected within the City and it must be spent on traffic safety (police) expenditures.
- **Park Development Fees (250-259)** – Fees are received from developers to be used for the design, development and construction of new parks within the City.
- **Assessment Districts (271-289)** – Fees are charged to residents in the Assessment Districts through their property tax bills and funds are used to maintain landscaping and lighting.

## **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

- **City Hall Impact Fee (304)** – Established to account for construction and/or improvements to City Hall.
- **Corporation Yard (306)** – Established to account for construction and/or acquisition of a corporate yard.
- **Child Development Center (324)**-Established to account for the building maintenance of the Child Development Center located at 1620 San Luis Street.

## **PROPRIETARY FUNDS**

### **BUSINESS – TYPE FUNDS**

Business-Type Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

- **Water Fund (501)** – Established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

# *Description of Funds (continued)*

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## **BUSINESS – TYPE FUNDS** *(continued)*

- **Wastewater Fund (502)** – Established to provide sewer collection and treatment services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, financing and related debt service, billing and collection.
- **Airport Fund (505)** – Established to account for the operations of the City Airport.
- **Solid Waste Fund (510)** - Established to provide garbage services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

## **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole. The city maintains three Internal Service Funds: **(601) Fleet Maintenance, (610) Information Technology (656) Retirees' Medical Health.**

# **Community Profile**

# History of the City

## Time line

1805 to 1817 – The gallant Gabriel Moraga, with his troop of Spanish Calvary from the Presidio of San Francisco came riding through the Pacheco Pass under orders from the Spanish Governor of California to explore the San Joaquin Valley. This jaunty leader and his party intent on reaching the floor of the valley cantered right across the area where the City of Los Banos now stands. These explorers were astonished to note the great wealth of natural life everywhere. Gazing in every direction they saw ducks, geese, cranes, herons, pelicans, curlew, antelope, deer, elk and grizzly bears all living their lives undisturbed. Prior to their visit only the local Indians had ventured into the area.



San Joaquin valley  
Exploration



Historical Land marker # 550  
"El Arroyo de Los Banos del  
Padre Arroyo"

1805 to 1833 – On his missionary visits to the Indians Padre Felipe Arroyo de la Cuesta a Franciscan Monk stationed at Mission San Juan Bautista, discovered pools of water in the rocks at the summit of the mountains in a little creek bed that flowed down into the San Joaquin Valley. At these baths or pools he camped overnight with his band of friendly Indians from the Mission. Reports of these baths led to the local ranchers naming the creek "El Arroyo de Los Banos del Padre Arroyo." pools of water that flowed into the San Joaquin Valley. The creek bed later became known as "Los Banos Crick"

1850 – Henry Miller arrived in San Francisco with \$6.00 in his pocket. After working as a butcher he became aware of the need for a better grade of cattle than that which was available at that time in California. He came to the San Joaquin Valley and began his land acquisitions and cattle empire. He acquired land on both sides of the San Joaquin River ultimately owning that land for a distance of 120 miles.

That same year California becomes the 31st state.

1855 – Merced County is formed from parts of Mariposa County.



Henry Miller

## *History of the City (continued)*

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1857 – Henry Miller secured options for all the cattle north of the Tehachapi Mountains, and partnered with fellow German butcher, Charles Lux to create the Miller & Lux Corporation.

1871 – Henry Miller formed the San Joaquin and Kings River Canal and Irrigation Company. He is credited with being the first to introduce the crops of cotton, rice and alfalfa to the valley.

1873 – Gus Kreyenhagen a pioneer to the area, ran a trading post near Los Banos Creek. The Post Office Department decided to establish a Post Office at the trading post and named it after the creek, hence the name "Los Banos."

1889 – The town of Los Banos was established at its present site. Henry Miller is credited with being the founder of Los Banos. He planted hundreds of shade trees and improved the streets. He also built several brick buildings to house his banks, stores and hotel, of which are still standing in the downtown area. Miller made a great effort to get the railroad to extend through the West Side and that eventually determined the present day location of Los Banos. Agriculture remains the number one industry in and around Los Banos and this is due mainly to the early success of Henry Miller.

1890 – The first May Day Celebration was held by Henry Miller. Each year in May after that first celebration, he would host a picnic for the town and some of the biggest parades in the state were held back then.

1907 – City of Los Banos was Incorporated.



Los Banos Train Depot



May Day Picnic



Los Banos 1890



Los Banos 1904

# Location

The City of Los Banos is located near the geographical center of California in the San Joaquin Valley.

Los Banos is about a 2 hour drive from San Francisco, Oakland and Sacramento. The Monterey Peninsula is less than a 1 1/2 hour trip as is San Jose.

The world famous natural wonder, Yosemite National Park can also be reached within 2 hours.

The Crossroads of California describes Los Banos because State Highways 33, 165 and 152 all pass through the city and Interstate 5 is six miles to the west. U.S. Highway 99 is 30 minutes to the east and the City of Fresno is 67 miles away.

Los Banos is famous for its agricultural products, including melons, almonds, walnuts, apricots, cotton, tomatoes and dairy products.



## San Luis Reservoir State Recreation Area

The three lakes of the San Luis Project are known for their boating, board sailing, camping, picnicking and most notably for their fishing. San Luis Reservoir and the O'Neill Forebay are famous for their world record striped bass. The area has four boat ramps and two sandy beaches (North Beach is designated for swimmers only).



## Los Banos Wildlife Area

Lush Button Willow Lake teams with the stunning pageantry of 300,000 waterfowl escaping the ranges of an Arctic winter. Activities include nature observation, hunting, waterfowl, fishing boating and dog trails.



## San Luis Refuge

Composed of 7,430 acres of marsh, grass upland and wooded sloughs and streams. Wildlife observation, photography, hunting and fishing are all attractions on this refuge that lies about eight miles north of Los Banos off State highway 165. A special attraction of the San Luis Wildlife Refuge is a large, fenced enclosure housing a colony of tule elk.



## Grasslands Water District Refuge

For sightseeing and hunting, this is a privately owned refuge of 52,000 acres Northeast and South of Los Banos and is managed by the Grasslands Water District. County roads wind through the district where the public can observe waterfowl, fish in the canal and hunt ducks in season.



# City of Los Banos - General Information

General City Profile	
Date of Incorporation	1907
Population	41,898
Form of Government	Council/Manager
Employees	182
Median Age	30.8
Median Household Income	\$46,994
Per Capita Income	\$19,613
Labor Force	16,900

Public Safety		
Fire	Stations	2
	Sworn Personnel	18
	Emergency Response Units	17
Police	Stations	1
	Sworn Personnel	44
	Patrol Units	18
	Motorcycles	2
	Canine Officers	2

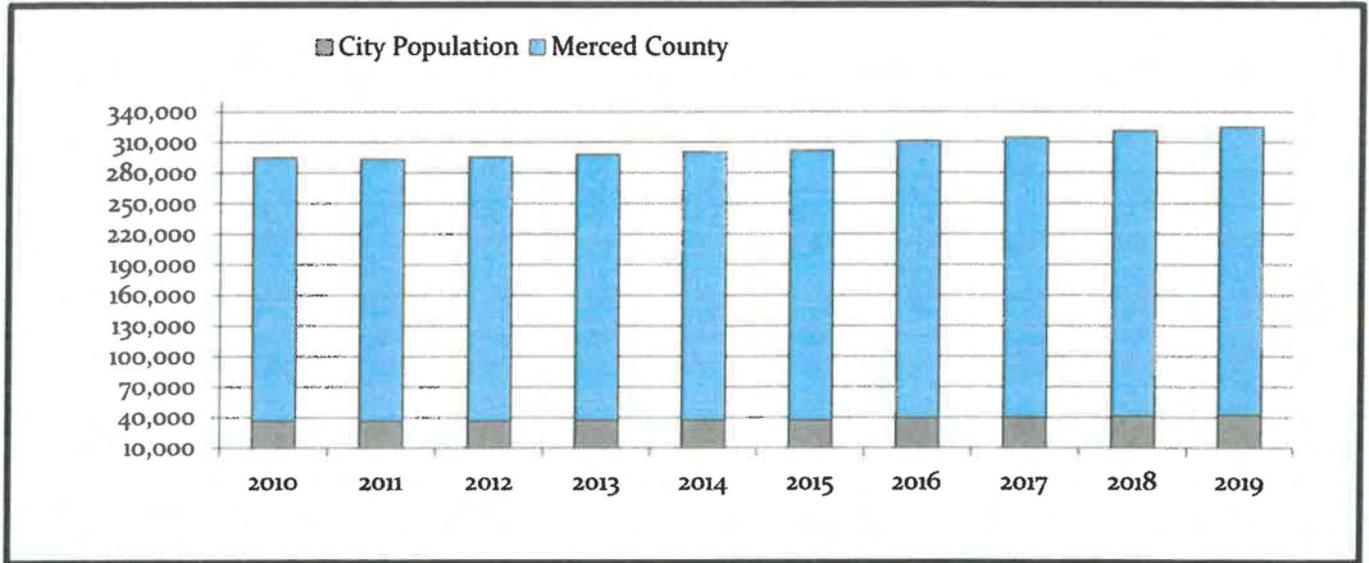
Public Services	
City Parks	39
Skate Park	1
Baseball Fields	6
Soccer Fields	6
Basket Ball Courts	13
Tennis Courts	1
Senior Citizen Centers	1
Airport	1
Child Development Center	1
Community Center	1

Public Works		
Water	Water Delivered (millions)	2495.5 gal
	Water Connection	12,229
	Storage Capacity (millions)	5,100 gal
Sewer	Average Daily Flow (mgd)	2.5
	Miles of Sewer	131
Solid Waste	Street Sweeping	
	Miles per Year	21,013
	Street Sweepers	2
Streets	Miles	123

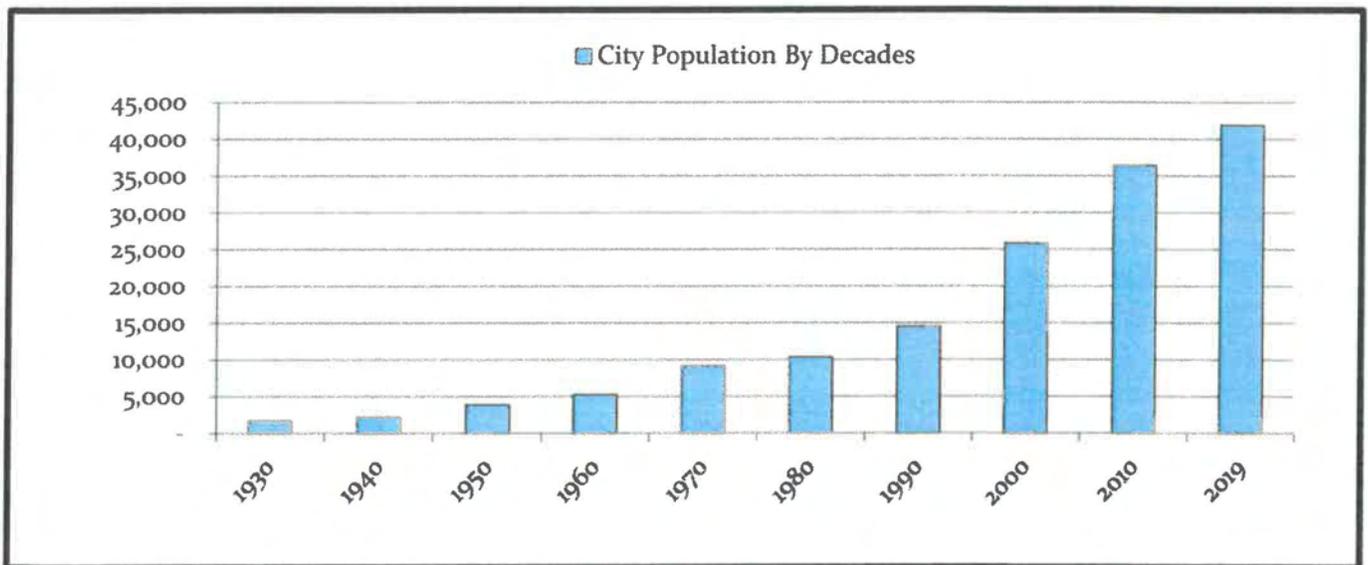
Facilities and Services not included in Reporting Entity	
Hospital	1
County Library	1
Fair Grounds	1
School Enrollment	11,075
<b>Education</b>	
Elementary Schools	8
Junior High Schools	2
High Schools	2
Continuation Schools	2
Private Schools	2
Community College	1

City Growth		
Year	Population	Assessed Value
2009	36,198	1,814,335
2010	36,421	1,687,376
2011	36,525	1,743,715
2012	36,546	1,749,273
2013	37,017	1,842,142
2014	37,168	2,124,093
2015	37,145	2,267,153
2016	39,359	2,418,558
2017	39,993	2,617,538
2018	40,986	2,858,797

# Population History



The City of Los Banos is an incorporated city within the County of Merced located in California's San Joaquin Valley. The City's current population is estimated at 41,898. The City strives to maintain the small town charm which is a characteristic of so many rural, farming communities. With an average temperature of 72 degrees, a comfortable, affordable way of life can be found here.



Source: US Census Bureau

# **Budget Summaries**

City of Los Banos  
Summary of Fund Balance  
2019-2020

Fund #	Fund	Estimated Beginning Balance	2019-20 Proposed Revenues	2019-20 Transfer In	2019-20 Proposed Expenditures	2019-20 Transfer Out	Estimated Ending Balance
<b><u>General Fund</u></b>							
100	General Fund-Unassigned	9,859,787	16,594,124	0	17,042,686	0	9,411,225
100	General Fund -Measure H Assigned	0	2,500,000	0	2,060,826	0	439,174
<b><u>Special Revenue Funds</u></b>							
200	Movie Night	3,904	0	0	0	0	3,904
202	City Hall Admin	384,888	42,410	0	5,000	0	422,298
204	Prevention Underage Drinking	6,891	500	0	1,000	0	6,391
207	RSTP Exchange	1,393,378	474,833	0	638,944	34,377	1,194,890
210	Plant a Tree	566	0	0	0	0	566
212	PEG Franchise Fee	42,474	24,000	0	9,500	0	56,974
214	Transportation Expenditure Plan	1,550,022	853,714	0	2,401,000	0	2,736
215	Gas Tax	922,522	1,710,909	0	1,470,000		1,163,431
220	Local Transportation Fund	217,824	91,987	0	0	0	309,811
229	Regional Transportation Impact Fee	828,998	185,913	0	210,000	0	804,911
230	Traffic Impact Fee	6,336,616	1,242,682	0	710,000	0	6,869,298
232	Storm Drain Fee	45,337	0	0	0	0	45,337
233	Lamoglia Traffic Impact	826,057	0	0	0	0	826,057
234	Meadowlands Traffic Impact	131,946	0	0	0	0	131,946
235	Asset Forfeiture	29,800	3,900	0	11,000	0	22,700
236	Police Public Safety Augmentation	3,625,625	1,378,191	0	754,953	0	4,248,863
237	SLESF COPS Program	54,488	100,500	0	138,185	0	16,803
238	Fire Public Safety Augmentation	1,110,785	1,358,191	0	1,870,335	0	598,641
243	Fire Capital Improvement	1,406,563	96,239	0	0	0	1,502,802
244	Community Center Fee	549,713	43,913	0	557,500	0	36,126
245	Police Capital Improvement	3,340,937	305,900	0	1,550,345	0	2,096,492
246	Traffic Safety	146,907	16,000	0	105,000	0	57,907
249	CMAQ Grant	0	262,366	34,377	296,743	0	0
250	Los Banos Park Development Fee	3,695,559	775,100	0	340,000	0	4,130,659
251	Mission Village North Dev Fee	130,219	0	0	0	0	130,219
252	Public Facilities	23,084	962	0	0	0	24,046
253	Regency Estates Park Dev Fee	139,035	0	0	0	0	139,035
255	Vineyard Park Dev Fee	16,169	0	0	0	0	16,169
256	Meadowland Park Dev Fee	1,048,030	0	0	0	0	1,048,030
257	Mission Estates Park	301,023	0	0	0	0	301,023
258	Stonecreek Park Fund	88,806	0	0	0	0	88,806
259	Orchard Terrace Park	5,874	0	0	0	0	5,874
262	CDBG Microenterprise Prog Inc	(189)	0	0	200	0	(389)
271	Ranchwood Estates AD #1	162,938	502,264	0	577,865	0	87,337
272	Cresthills AD #2	28,509	96,156	0	106,734	0	17,931
273	Los Banos Gardens AD #3	14,954	152,285	0	149,835	0	17,404
274	College Green Estates AD #4	128,805	108,014	0	140,639	0	96,180
275	Orchard Terrace AD #5	80,656	72,530	0	140,490	0	12,696
276	St. Francis Estates AD #6	35,504	31,852	0	40,561	0	26,795
277	Valley Meadows AD #7	20,699	18,571	0	18,177	0	21,093
279	Jo-Lin Manor/Ranch AD #9	84,048	124,081	0	175,979	0	32,150
280	LB Creek Shopping Center AD #10	34,239	44,537	0	47,241	0	31,535
281	Meadowlands AD #11	(452,352)	215,803	0	259,728	0	(496,277)
282	Mission Estates AD #12	52,845	119,250	0	131,555	0	40,540

City of Los Banos  
Summary of Fund Balance  
2019-2020

Fund #	Fund	Estimated Beginning Balance	2019-20 Proposed Revenues	2019-20 Transfer In	2019-20 Proposed Expenditures	2019-20 Transfer Out	Estimated Ending Balance
283	Somerset Park AD #13	48,628	31,217	0	51,993	0	27,852
284	Northgate @ Regency AD #14	34,244	264,466	0	276,714	0	21,996
285	Magnolia Grove AD #15	(11,430)	11,672	0	5,649	0	(5,407)
286	Senior Home Villages AD #16	10,468	13,861	0	18,099	0	6,230
287	Stonecreek Villages AD #17	9,133	332,577	0	320,583	0	21,127
288	Rail Trail Corridor AD #18	81,911	117,740	0	128,541	0	71,110
289	Talbott Park AD #19	(147,161)	66,979	0	65,700	0	(145,882)
290	Police CFD	84,453	587,875	0	544,750	0	127,578
291	Fire CFD	164,453	587,875	0	557,733	0	194,595
293	HOME PI Housing Rehab	168,137	0	0	0	0	168,137
294	NSP Program Income	9,884	60,700	0	70,000	0	584
295	Repair & Demolition	15,327	0	0	0	0	15,327
296	USDA Rural Business Dev Grant	0	6,000	0	6,000	0	0
<b><u>Capital Projects Funds</u></b>							
303	Traffic Mitigation	148,471	0	0	0	0	148,471
304	City Hall	1,031,439	108,576	0	500,000	0	640,015
306	Corporation Yard	494,262	39,615	0	0	0	533,877
324	Child Development Center	(784,876)	50,000	0	15,455	0	(750,331)
<b><u>Business Type Funds</u></b>							
501	Water	21,340,884	6,706,000	0	6,345,564	0	21,701,320
502	Wastewater	5,736,115	6,975,525	0	6,102,225	0	6,609,415
505	Airport	570,891	458,400	0	510,282	0	519,009
510	Solid Waste & Street Sweeping	7,110,860	8,308,420	0	8,252,584	0	7,166,696
<b><u>Internal Service Funds</u></b>							
601	Fleet Maintenance	7,184	926,053	0	932,050	0	1,187
610	Information Technology	49,326	607,622	0	612,816	0	44,132
656	Retirees' Medical Health	223,678	1,964,496	0	1,955,496	0	232,678
		<b>\$74,850,764</b>	<b>\$57,773,346</b>	<b>\$34,377</b>	<b>\$59,234,255</b>	<b>\$34,377</b>	<b>\$73,389,855</b>

Estimated beginning fund balances are based on an accrual basis except for the Business type funds  
which are based on an available unrestricted cash basis.

City of Los Banos  
General Fund  
Assigned Fund Balance

Description	Date	Comm/Econ Development	General Capital	Public Safety Capital	PERS	Total
Assigned by Council	6/4/2014	500,000	0	0	0	500,000
Actual Expenditures 14-15	6/30/2015	(70,244)	0	0	0	(70,244)
Assigned by Council	5/20/2015	250,000	500,000	1,000,000	0	1,750,000
Actual Expenditures 15-16	6/30/2016	(31,204)	0	0	0	(31,204)
Actual Expenditures 16-17	6/30/2017	(145,455)	0	0	0	(145,455)
Assigned by Council	3/7/2018	0	1,000,000	0	1,000,000	2,000,000
Actual Expenditures 17-18	6/30/2018	(107,403)	0	(77,488)	0	(184,891)
Estimated Expenditures 18-19	6/30/2019	(90,000)	0	(19,800)	0	(109,800)
Requested Expenditures 19-20	6/30/2020	(\$98,500)	(\$62,000)	0	0	(\$160,500)
Estimated Ending Fund Balance		\$207,194	\$1,438,000	\$902,712	\$1,000,000	\$3,547,906
		A	B	C	D	

- (A) Projects include relocation of the municipal airport, development of an industrial park & other misc projects
- (B) Various one time expenditures for equipment & capital improvements
- (C) Various one time expenditures for Public Safety capital needs
- (D) Costs associated with increases to CalPERS employer contribution rates

City of Los Banos  
 General Fund  
 Committed Fund Balance

Description	Date	Police Fleet Replacement	Fire Fleet Replacement	General Plan Update	Total
Committed by Council	6/21/2017	100,000	100,960	0	200,960
Committed by Council	3/7/2018	0	0	472,433	472,433
Actual Expenditures 17-18	6/30/2018	(79,095)	0	0	(79,095)
Request to Commit by Council	7/1/2018	100,000	100,000	0	200,000
Estimated Expenditures 18-19	6/30/2019	0	0	(125,000)	(125,000)
Requested Expenditures 19-20	6/30/2020	(120,905)		(347,433)	(468,338)
Estimated Ending Fund Balance		\$0	\$200,960	\$0	\$200,960

City of Los Banos  
Proposed Expenditures  
2019-2020

Fund	Dept	Description	Proposed
<b><u>GENERAL FUND</u></b>			
<b>Administration</b>			
100	410	Personnel Services	768,634
100	410	Supplies & Services	439,164
100	410	Capital Outlay	561,091
100	410	Interest - Debt Service	2,882
100	495	Contingency	50,000
		<b>Total</b>	<b>\$1,821,771</b>
<b>Community &amp; Economic Development</b>			
100	419	Personnel Services	471,014
100	419	Supplies & Services	610,563
100	419	Capital Outlay	5,195
		<b>Total</b>	<b>\$1,086,772</b>
<b>Police</b>			
100	421	Personnel Services	9,342,239
100	421	Supplies & Services	1,264,759
100	421	Capital Outlay	622,062
		<b>Total</b>	<b>\$11,229,060</b>
<b>Fire</b>			
100	422	Personnel Services	1,534,552
100	422	Supplies & Services	479,019
100	422	Capital Outlay	255,308
100	422	Interest - Debt Service	2,257
		<b>Total</b>	<b>\$2,271,136</b>
<b>Building</b>			
100	424	Personnel Services	39,324
100	424	Supplies & Services	524,786
100	424	Capital Outlay	4,036
100	424	Interest - Debt Service	961
		<b>Total</b>	<b>\$569,107</b>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b>Engineering</b>			
100	426	Personnel Services	88,852
100	426	Supplies & Services	180,865
100	426	Capital Outlay	1,932
		<b>Total</b>	<u>\$271,649</u>
<b>Code Enforcement</b>			
100	429	Personnel Services	486,118
100	429	Supplies & Services	61,203
		<b>Total</b>	<u>\$547,321</u>
<b>Streets</b>			
100	431	Personnel Services	1,181,882
100	431	Supplies & Services	827,895
100	431	Capital Outlay	406,932
100	431	Interest - Debt Service	15,694
100	431	Charge Ins - Outs	(2,432,403)
		<b>Total</b>	<u>\$0</u>
<b>Recreation</b>			
100	451	Personnel Services	498,922
100	451	Supplies & Services	517,976
100	451	Capital Outlay	29,541
		<b>Total</b>	<u>\$1,046,439</u>
<b>Maintenance</b>			
100	452	Personnel Services	1,115,625
100	452	Supplies & Services	475,656
100	452	Capital Outlay	89,732
100	452	Charge Ins - Outs	(791,917)
		<b>Total</b>	<u>\$889,096</u>
<b>TOTAL GENERAL FUND</b>			<u><b>\$19,732,351</b></u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>			
<b>Admin City Hall Service Charge</b>			
202	410	Supplies & Services	5,000
		<b>Total</b>	<u>\$5,000</u>
<b>Prevention Underage Drinking</b>			
204	421	Supplies & Services	1,000
		<b>Total</b>	<u>\$1,000</u>
<b>RSTP Exchange</b>			
207	430	Charge Ins - Outs	638,944
207	498	Transfer Out	34,377
		<b>Total</b>	<u>\$673,321</u>
<b>Peg Franchise Fee</b>			
212	410	Supplies & Services	9,500
		<b>Total</b>	<u>\$9,500</u>
<b>Transportation Expenditure Plan</b>			
214	430	Supplies & Services	81,000
214	430	Capital Outlay	2,320,000
		<b>Total</b>	<u>\$2,401,000</u>
<b>Gas Tax</b>			
215	430	Supplies & Services	70,000
215	430	Charge Ins - Outs	1,400,000
		<b>Total</b>	<u>\$1,470,000</u>
<b>Regional Transportation Impact Fee</b>			
229	430	Supplies & Services	210,000
		<b>Total</b>	<u>\$210,000</u>
<b>Traffic Impact</b>			
230	430	Supplies & Services	210,000
230	430	Capital Outlay	500,000
		<b>Total</b>	<u>\$710,000</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b>Asset Forfeiture</b>			
235	421	Supplies & Services	11,000
		<b>Total</b>	<u>\$11,000</u>
<b>Police Augmentation</b>			
236	421	Personnel Services	592,840
236	421	Supplies & Services	162,113
		<b>Total</b>	<u>\$754,953</u>
<b>SLESF COPS Program</b>			
237	421	Personnel Services	138,185
		<b>Total</b>	<u>\$138,185</u>
<b>Fire Augmentation</b>			
238	422	Personnel Services	1,028,816
238	422	Supplies & Services	75,519
238	422	Capital Outlay	766,000
		<b>Total</b>	<u>\$1,870,335</u>
<b>Community Center Fee</b>			
244	410	Capital Outlay	557,500
		<b>Total</b>	<u>\$557,500</u>
<b>Police Capital Improvement</b>			
245	421	Supplies & Services	150,000
245	421	Capital Outlay	1,400,345
		<b>Total</b>	<u>\$1,550,345</u>
<b>Traffic Safety</b>			
246	421	Capital Outlay	105,000
		<b>Total</b>	<u>\$105,000</u>
<b>CMAQ Grant</b>			
249	430	Supplies & Services	296,743
		<b>Total</b>	<u>\$296,743</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<u>Fund</u>	<u>Dept</u>	<u>Description</u>	<u>Proposed</u>
<b>Los Banos Park Development</b>			
250	454	Supplies & Services	150,000
250	454	Capital Outlay	190,000
		<b>Total</b>	<u>\$340,000</u>
<b>CDBG Micro Enterprise Program Income</b>			
262	463	Supplies & Services	200
		<b>Total</b>	<u>\$200</u>
<b>Ranchwood AD#1</b>			
271	458	Supplies & Services	303,643
271	458	Capital Outlay	100,000
271	458	Charge Ins - Outs	174,222
		<b>Total</b>	<u>\$577,865</u>
<b>Cresthills AD#2</b>			
272	458	Supplies & Services	42,814
272	458	Capital Outlay	32,243
272	458	Charge Ins - Outs	31,677
		<b>Total</b>	<u>\$106,734</u>
<b>Los Banos Gardens AD#3</b>			
273	458	Supplies & Services	118,158
273	458	Charge Ins - Outs	31,677
		<b>Total</b>	<u>\$149,835</u>
<b>College Green AD#4</b>			
274	458	Supplies & Services	93,124
274	458	Charge Ins - Outs	47,515
		<b>Total</b>	<u>\$140,639</u>
<b>Orchard Terrace AD#5</b>			
275	458	Supplies & Services	54,652
275	458	Capital Outlay	70,000
275	458	Charge Ins - Outs	15,838
		<b>Total</b>	<u>\$140,490</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b>ST. Francis AD#6</b>			
276	458	Supplies & Services	24,723
276	458	Charge Ins - Outs	15,838
		<b>Total</b>	<u>\$40,561</u>
<b>Valley Meadows AD#7</b>			
277	458	Supplies & Services	14,217
277	458	Charge Ins - Outs	3,960
		<b>Total</b>	<u>\$18,177</u>
<b>Jo-Lin Manor AD#9</b>			
279	458	Supplies & Services	72,626
279	458	Capital Outlay	40,000
279	458	Charge Ins - Outs	63,353
		<b>Total</b>	<u>\$175,979</u>
<b>LB Creek Shopping Center AD#10</b>			
280	458	Supplies & Services	31,403
280	458	Charge Ins - Outs	15,838
		<b>Total</b>	<u>\$47,241</u>
<b>Meadowlands AD#11</b>			
281	458	Supplies & Services	216,173
281	458	Charge Ins - Outs	43,555
		<b>Total</b>	<u>\$259,728</u>
<b>Mission Estates AD#12</b>			
282	458	Supplies & Services	71,959
282	458	Capital Outlay	20,000
282	458	Charge Ins - Outs	39,596
		<b>Total</b>	<u>\$131,555</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b>Somerset Park AD#13</b>			
283	458	Supplies & Services	20,114
283	458	Capital Outlay	20,000
283	458	Charge Ins - Outs	11,879
		<b>Total</b>	<u>\$51,993</u>
<b>Northgate @ Regency AD#14</b>			
284	458	Supplies & Services	142,088
284	458	Charge Ins - Outs	134,626
		<b>Total</b>	<u>\$276,714</u>
<b>Magnolia Grove AD#15</b>			
285	458	Supplies & Services	5,649
		<b>Total</b>	<u>\$5,649</u>
<b>Senior Villages AD#16</b>			
286	458	Supplies & Services	7,139
286	458	Capital Outlay	7,000
286	458	Charge Ins - Outs	3,960
		<b>Total</b>	<u>\$18,099</u>
<b>Stonecreek Village AD#17</b>			
287	458	Supplies & Services	160,957
287	458	Capital Outlay	25,000
287	458	Charge Ins - Outs	134,626
		<b>Total</b>	<u>\$320,583</u>
<b>Rail Trail Corridor AD#18</b>			
288	458	Supplies & Services	92,703
288	458	Capital Outlay	20,000
288	458	Charge Ins - Outs	15,838
		<b>Total</b>	<u>\$128,541</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>Proposed</b>
<b>Talbott Park AD#19</b>			
289	458	Supplies & Services	57,781
289	458	Charge Ins - Outs	7,919
		<b>Total</b>	<u>\$65,700</u>
<b>Police CFD</b>			
290	421	Personnel Services	530,298
290	421	Supplies & Services	14,452
		<b>Total</b>	<u>\$544,750</u>
<b>Fire CFD</b>			
291	422	Personnel Services	536,391
291	422	Supplies & Services	21,342
		<b>Total</b>	<u>\$557,733</u>
<b>NSP Program Income</b>			
294	463	Supplies & Services	70,000
		<b>Total</b>	<u>\$70,000</u>
<b>USDA Rural Business Development Grant</b>			
296	463	Supplies & Services	6,000
		<b>Total</b>	<u>\$6,000</u>
<b><u>CAPITAL PROJECT FUNDS</u></b>			
<b>City Hall</b>			
304	410	Supplies & Services	10,000
304	410	Capital Outlay	490,000
		<b>Total</b>	<u>\$500,000</u>
<b>Child Development Center</b>			
324	452	Supplies & Services	15,455
		<b>Total</b>	<u>\$15,455</u>

City of Los Banos  
Proposed Expenditures  
2019-2020

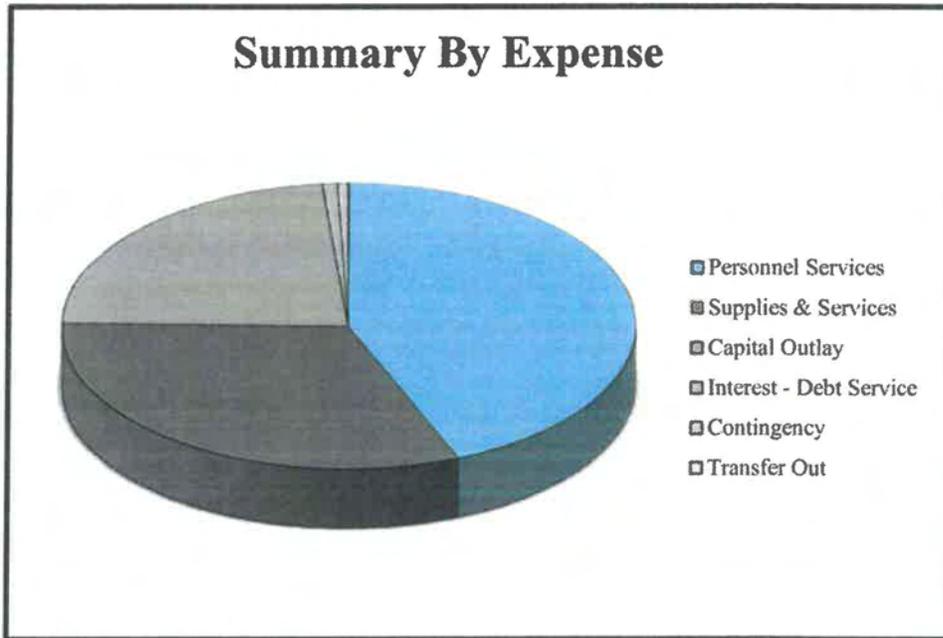
Fund	Dept	Description	Proposed
<b><u>BUSINESS TYPE FUNDS</u></b>			
<b>Water</b>			
501	410	Personnel Services	469,110
501	410	Supplies & Services	247,732
501	410	Capital Outlay	6,494
		<b>Total Water Administration</b>	<b>\$723,336</b>
501	461	Personnel Services	1,486,828
501	461	Supplies & Services	1,653,814
501	461	Capital Outlay	2,381,586
501	495	Contingency	100,000
		<b>Total Water</b>	<b>\$5,622,228</b>
		<b>Total Water Fund</b>	<b>\$6,345,564</b>
<b>Wastewater</b>			
502	410	Personnel Services	467,020
502	410	Supplies & Services	248,461
502	410	Capital Outlay	6,494
		<b>Total Wastewater Administration</b>	<b>\$721,975</b>
502	432	Personnel Services	864,272
502	432	Supplies & Services	497,404
502	432	Capital Outlay	1,604,586
502	432	<b>Total Wastewater Collection</b>	<b>\$2,966,262</b>
502	433	Personnel Services	568,031
502	433	Supplies & Services	871,805
502	433	Capital Outlay	401,932
502	433	Interest - Debt Service	472,220
502	433	<b>Total Wastewater Treatment</b>	<b>\$2,313,988</b>
502	495	Contingency	100,000
		<b>Total Wastewater Fund</b>	<b>\$6,102,225</b>

City of Los Banos  
Proposed Expenditures  
2019-2020

Fund	Dept	Description	Proposed
<b>Airport</b>			
505	435	Personnel Services	14,023
505	435	Supplies & Services	323,359
505	435	Capital Outlay	172,900
		<b>Total</b>	<u>\$510,282</u>
<b>Solid Waste &amp; Street Sweeping</b>			
510	410	Personnel Services	467,460
510	410	Supplies & Services	247,660
510	410	Capital Outlay	6,494
		<b>Total Solid Waste Administration</b>	<u>\$721,614</u>
510	490	Personnel Services	843,091
510	490	Supplies & Services	5,655,441
510	490	Capital Outlay	538,979
510	490	Charge Ins - Outs	393,459
510	490	<b>Total Solid Waste Management</b>	<u>\$7,430,970</u>
510	495	Contingency	100,000
		<b>Total Solid Waste Fund</b>	<u>\$8,252,584</u>
<b><u>INTERNAL SERVICE FUNDS</u></b>			
<b>Fleet Maintenance</b>			
601	480	Personnel Services	291,349
601	480	Supplies & Services	627,661
601	480	Capital Outlay	11,632
601	480	Interest - Debt Service	1,408
		<b>Total</b>	<u>\$932,050</u>
<b>Information Technology</b>			
610	410	Personnel Services	413,047
610	410	Supplies & Services	98,822
610	410	Capital Outlay	100,947
		<b>Total</b>	<u>\$612,816</u>
<b>Retirees' Medical Health</b>			
656	415	Personnel Services	1,955,496
		<b>Total</b>	<u>\$1,955,496</u>
<b>TOTAL ALL FUNDS</b>			<u><u>\$59,852,471</u></u>

City of Los Banos  
Proposed Expenditures  
2019-2020

<b>Fund Dept</b>	<b>Description</b>	<b>Proposed</b>
	<b><u>Summary All Funds</u></b>	
	Personnel Services	26,193,419
	Supplies & Services	18,953,292
	Capital Outlay	13,870,961
	Interest - Debt Service	495,422
	Contingency	350,000
	Transfer Out	34,377
	<b>TOTAL</b>	<b><u><u>\$59,897,471</u></u></b>

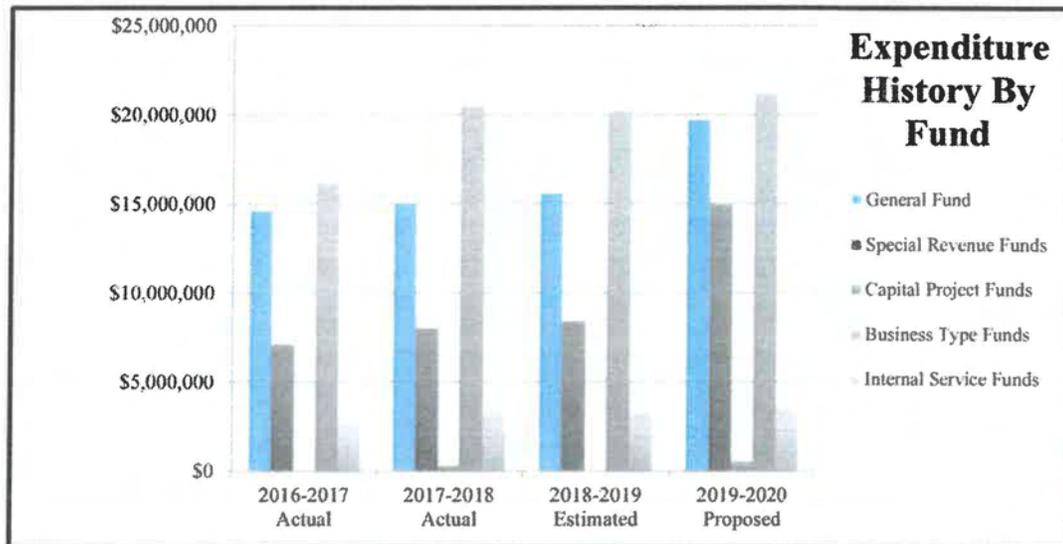


City of Los Banos  
Expenditure History by Fund  
2019-2020

Fund	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100	GENERAL FUND	\$14,592,860	\$15,085,214	\$15,609,511	\$19,732,351
	<b>Special Revenue Funds</b>				
202	CITY HALL ADMIN FUND	0	42,660	5,540	5,000
204	PREVENTION UNDERAGE DRINKING	1,602	51	500	1,000
207	RSTP EXCHANGE FUND	1,200,000	1,336,919	313,466	673,321
212	PEG FRANCHISE FUND	3,906	147,346	7,035	9,500
214	TRANSPORTATION EXPEND PLAN	0	250,000	90,250	2,401,000
215	GAS TAX 2105 FUND	315,718	519,535	1,765,000	1,470,000
220	LOCAL TRANSPORTATION FUNDS	0	47,983	365,000	0
229	REGIONAL TRANS IMPACT FUND	0	0	20,000	210,000
230	TRAFFIC IMPACT FUND	0	13,842	53,460	710,000
235	ASSET FORFEITURE FUND	10,458	10,825	12,000	11,000
236	POLICE AUGMENTATION FUND	577,653	662,666	635,274	754,953
237	SLESF COPS PROGRAM FUND	155,234	157,861	94,722	138,185
238	FIRE AUGMENTATION FUND	1,036,557	1,205,143	1,143,619	1,870,335
240	JAG EDWARD BYRNE GRANT	11,641	0	0	0
243	FIRE CAPITAL IMPROVE FUND	9,719	9,448	10,000	0
244	COMMUNITY CENTER FEE FUND	0	0	42,000	557,500
245	PD CAPITAL IMPROVEMENT FUND	29,018	4,028	127,211	1,550,345
246	TRAFFIC SAFETY FUND	23,958	0	5,000	105,000
248	HOMELAND SECURITY GRANT	157,287	0	0	0
249	CMAQ/SR2S/SJVAPCD/CARB GRANT	0	0	64,000	296,743
250	LB PARK IMPACT FUND	7,735	298,632	20,140	340,000
251	MISSION VILLAGE NORTH FUND	145,776	0	0	0
253	REGENCY PARK ESTATES FUND	104,940	0	0	0
258	STONE CREEK PARK FUND	327,664	0	0	0
262	CDBG MICRO ENTERP PI FUND	168,040	189,714	28,747	200
269	FIRST TIME HOME BUYER FUND	0	45,600	0	0
271	RANCHWOOD EST AD#1 FUND	414,678	452,465	480,826	577,865
272	CRESTHILLS AD#2 FUND	57,598	78,600	300,168	106,734
273	LOS BANOS GARDENS AD#3 FUND	102,948	116,792	135,202	149,835
274	COLLEGE GREEN EST AD#4 FUND	115,320	119,207	129,450	140,639
275	ORCHARD TERRACE AD#5 FUND	49,260	58,524	65,388	140,490
276	ST. FRANCIS ESTATES AD#6 FUND	29,014	30,766	45,004	40,561
277	VALLEY MEADOWS AD#7 FUND	10,445	11,705	15,500	18,177
279	JO-LIN MANOR/RNCH AD #9 FUND	85,648	84,452	127,495	175,979
280	LB CREEK SHP CNTR AD#10 FUND	32,291	31,656	44,883	47,241
281	MEADOWLANDS AD#11 FUND	215,546	224,907	240,401	259,728
282	MISSION ESTATES AD#12 FUND	103,521	117,814	143,968	131,555
283	SOMERSET PARK AD#13 FUND	23,089	18,586	27,973	51,993
284	NORTHGATE @ REGENCY AD#14 FUND	217,028	247,361	255,269	276,714
285	MAGNOLIA GROVE AD#15 FUND	4,990	4,660	5,341	5,649
286	SENIOR VILLAGES AD#16 FUND	7,894	7,632	10,286	18,099
287	STONE CREEK VLLGE AD#17 FUND	180,396	214,058	318,864	320,583
288	RAIL TRAIL CORDOR AD#18 FUND	98,999	89,970	117,036	128,541
289	TALBOTT PARK AD#19 FUND	72,466	82,146	89,847	65,700
290	POLICE CFD 2002-01 FUND	446,643	504,204	477,226	544,750
291	FIRE CFD 2002-01 FUND	470,444	518,408	483,443	557,733
293	HOME PI HOUSING REHAB FUND	525	0	0	0

City of Los Banos  
Expenditure History by Fund  
2019-2020

Fund	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
294	NSP PROGRAM INCOME FUND	76,598	59,464	55,000	70,000
296	USDA RURAL BUSINESS DEV GRANT	0	0	30,000	6,000
<b>Total Special Revenue Funds</b>		<b>\$7,102,245</b>	<b>\$8,015,632</b>	<b>\$8,401,534</b>	<b>\$14,938,648</b>
<b>Capital Project Funds</b>					
304	CITY HALL FUND	23,510	265,202	0	500,000
324	CHILD DEVELOP CENTER FUND	21,062	37,132	27,665	15,455
<b>Total Capital Project Funds</b>		<b>\$44,572</b>	<b>\$302,334</b>	<b>\$27,665</b>	<b>\$515,455</b>
<b>Business Type Funds</b>					
501	WATER FUND	3,860,404	4,365,094	5,080,256	6,345,564
502	WASTEWATER FUND	5,844,308	8,789,165	7,839,182	6,102,225
505	AIRPORT FUND	252,072	246,714	258,083	510,282
510	SOLID WASTE FUND	6,258,599	7,089,466	7,039,584	8,252,584
<b>Total Business Type Funds</b>		<b>\$16,215,383</b>	<b>\$20,490,440</b>	<b>\$20,217,105</b>	<b>\$21,210,655</b>
<b>Internal Service Funds</b>					
601	FLEET MAINTENANCE FUND	866,382	812,265	840,374	932,050
610	INFORMATION TECH FUND	495,765	587,273	529,813	612,816
656	RETIREE MEDICAL HEALTH FUND	1,213,005	1,847,085	1,883,561	1,955,496
<b>Total Internal Service Funds</b>		<b>\$2,575,152</b>	<b>\$3,246,623</b>	<b>\$3,253,748</b>	<b>\$3,500,362</b>
<b>TOTAL ALL FUNDS</b>		<b>\$40,530,211</b>	<b>\$47,140,243</b>	<b>\$47,509,563</b>	<b>\$59,897,471</b>



City of Los Banos  
Expenditure History by Department  
2019-2020

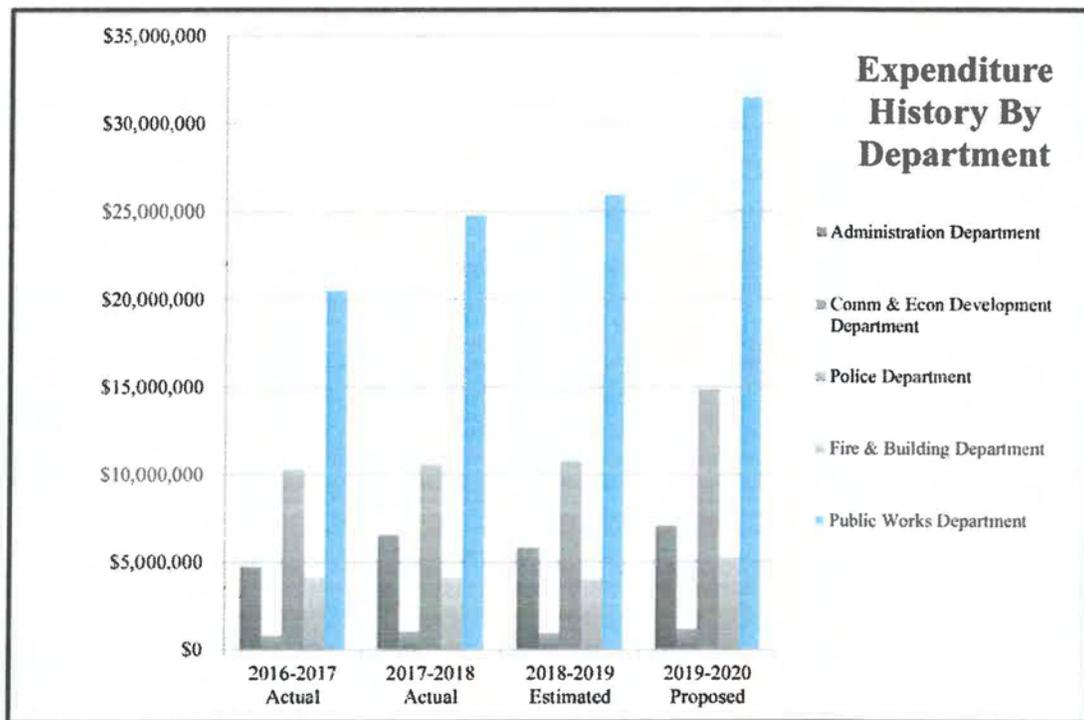
Fund Dept	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>Administration Department</b>					
100 410	GENERAL FUND	1,097,454	1,184,011	1,247,460	1,771,771
100 495	CONTINGENCY	21,628	49,348	50,000	50,000
100 498	TRANSFER OUT	116,833	23,559	0	0
202 410	CITY HALL ADMIN	0	42,660	5,540	5,000
212 410	PEG FRANCHISE	3,906	147,346	7,035	9,500
304 410	CITY HALL	23,510	265,202	0	500,000
501 410	WATER	508,049	858,405	695,545	723,336
502 410	WASTEWATER	600,438	786,553	694,690	721,975
510 410	SOLID WASTE	631,136	765,192	697,213	721,614
610 410	INFORMATION TECH	495,765	587,273	529,813	612,816
656 415	RETIREEES' MEDICAL HEALTH	1,213,005	1,847,085	1,883,561	1,955,496
<b>Total Administration Department</b>		<b>\$4,711,724</b>	<b>\$6,556,632</b>	<b>\$5,810,857</b>	<b>\$7,071,508</b>
<b>Comm &amp; Econ Development Department</b>					
100 419	COMM & ECON DEVELOPMENT	556,815	744,172	808,278	1,086,772
262 429	CDBG MICRO ENTERP PI	160,142	186,072	28,747	0
262 463	CDBG MICRO ENTERP PI	239	176	0	200
262 498	CDBG MICRO ENTER TRANSFER OUT	7,659	3,466	0	0
269 498	FTHB TRANSFER OUT	0	45,600	0	0
293 463	HOME PI HOUSING REHAB	525	0	0	0
294 463	NSP PROGRAM INCOME	76,598	59,464	55,000	70,000
296 463	USDA RURAL BUSINESS DEV GRANT	0	0	30,000	6,000
<b>Total Comm &amp; Econ Development Dept</b>		<b>\$801,977</b>	<b>\$1,038,951</b>	<b>\$922,025</b>	<b>\$1,162,972</b>
<b>Police Department</b>					
100 421	GENERAL FUND	8,769,012	8,989,803	9,020,376	11,229,060
100 429	CODE ENFORCEMENT	258,933	255,446	415,757	547,321
204 421	PREVENTION UNDERAGE DRINKING	1,602	51	500	1,000
235 421	ASSET FORFEITURE FUND	10,458	10,825	12,000	11,000
236 421	POLICE AUGMENTATION FUND	577,653	662,666	635,274	754,953
237 421	SLESF COPS PROGRAM FUND	155,234	157,861	94,722	138,185
240 421	JAG EDWARD BYRNE GRANT	11,641	0	0	0
245 421	PD CAPITAL IMPROVEMENT FUND	26,518	4,028	127,211	1,550,345
245 495	PD CAP IMPR CONTINGENCY	2,500	0	0	0
246 421	TRAFFIC SAFETY FUND	23,958	0	5,000	105,000
248 421	HOMELAND SECURITY GRANT	26,424	0	0	0
290 421	POLICE CFD 2002-01 FUND	446,643	504,204	477,226	544,750
<b>Total Police Department</b>		<b>\$10,310,576</b>	<b>\$10,584,885</b>	<b>\$10,788,066</b>	<b>\$14,881,614</b>
<b>Fire &amp; Building Department</b>					
100 422	GENERAL FUND	1,621,503	1,672,806	1,829,012	2,271,136
238 422	FIRE AUGMENTATION FUND	1,036,557	1,205,143	1,143,619	1,870,335
243 422	FIRE CAPITAL IMPROVE FUND	9,719	9,448	10,000	0
248 422	HOMELAND SECURITY GRANT	130,863	0	0	0
291 422	FIRE CFD 2002-01 FUND	470,444	518,408	483,443	557,733
100 424	GENERAL FUND	883,123	739,589	562,045	569,107
<b>Total Fire &amp; Building Department</b>		<b>\$4,152,209</b>	<b>\$4,145,395</b>	<b>\$4,028,119</b>	<b>\$5,268,311</b>

City of Los Banos  
Expenditure History by Department  
2019-2020

Fund Dept	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>Public Works Department</b>					
<b>Streets &amp; Roads</b>					
100 426	ENGINEERING	83,256	166,261	244,819	271,649
100 431	STREETS	0	0	0	0
207 430	RSTP EXCHANGE	1,200,000	1,336,919	306,466	638,944
207 498	RSTP EXCHANGE	0	0	7,000	34,377
214 430	TRANSPORTATION EXPEND PLAN	0	250,000	90,250	2,401,000
215 430	GAS TAX 2105	315,718	519,535	1,765,000	1,470,000
220 430	LOCAL TRANSPORTATION FUND	0	47,983	365,000	0
229 430	REGIONAL TRANSPORTATION IMPACT	0	0	20,000	210,000
230 430	TRAFFIC IMPACT	0	13,842	53,460	710,000
249 430	CMAQ GRANT	0	0	64,000	296,743
308 498	PROP 1B	0	0	0	0
<b>Maintenance &amp; Recreation</b>					
100 451	RECREATION	334,034	345,187	624,888	1,046,439
100 452	MAINTENANCE	662,020	709,723	806,876	889,096
100 453	SENIORS	18,762	17,964	0	0
100 481	COMMUNITY CENTER	169,487	187,344	0	0
244 410	COMMUNITY CENTER FEE	0	0	42,000	557,500
250 454	LB PARK IMPACT	7,735	298,632	20,140	340,000
251 454	MISSION VILLAGE NORTH	145,776	0	0	0
253 454	REGENCY PARK ESTATES	104,940	0	0	0
258 454	STONECREEK PARK	327,664	0	0	0
324 452	CHILD DEVELOP CENTER	21,062	37,132	27,665	15,455
<b>Assessment Districts</b>					
271 458	RANCHWOOD EST AD#1	414,678	452,465	480,826	577,865
272 458	CRESTHILLS AD#2	57,598	78,600	300,168	106,734
273 458	LOS BANOS GARDENS AD#3	102,948	116,792	135,202	149,835
274 458	COLLEGE GREEN EST AD#4	115,320	119,207	129,450	140,639
275 458	ORCHARD TERRACE AD#5	49,260	58,524	65,388	140,490
276 458	ST. FRANCIS ESTATES AD#6	29,014	30,766	45,004	40,561
277 458	VALLEY MEADOWS AD#7	10,445	11,705	15,500	18,177
279 458	JO-LIN MANOR/RNCH AD #9	85,648	84,452	127,495	175,979
280 458	LB CREEK SHP CNTR AD#10	32,291	31,656	44,883	47,241
281 458	MEADOWLANDS AD#11	215,546	224,907	240,401	259,728
282 458	MISSION ESTATES AD#12	103,521	117,814	143,968	131,555
283 458	SOMERSET PARK AD#13	23,089	18,586	27,973	51,993
284 458	NORTHGATE @ REGENCY AD#14	217,028	247,361	255,269	276,714
285 458	MAGNOLIA GROVE AD#15	4,990	4,660	5,341	5,649
286 458	SENIOR VILLAGES AD#16	7,894	7,632	10,286	18,099
287 458	STONE CREEK VLLGE AD#17	180,396	214,058	318,864	320,583
288 458	RAIL TRAIL CORDOR AD#18	98,999	89,970	117,036	128,541
289 458	TALBOTT PARK AD#19	72,466	82,146	89,847	65,700
<b>Water</b>					
501 461	WATER	3,352,355	3,506,690	4,284,711	5,522,228
501 495	WATER CONTINGENCY	0	0	100,000	100,000
<b>Wastewater</b>					
502 432	WASTEWATER COLLECTION	3,298,152	2,784,030	1,843,135	2,966,262

City of Los Banos  
Expenditure History by Department  
2019-2020

Fund Dept	Description	2016-2017	2017-2018	2018-2019	2019-2020
		Actual	Actual	Estimated	Proposed
502 433	WASTEWATER TREATMENT	1,945,718	5,218,583	5,301,357	2,313,988
502 495	WASTEWATER CONTINGENCY	0	0	0	100,000
<b>Airport</b>					
505 435	AIRPORT	252,072	246,714	258,083	510,282
<b>Solid Waste &amp; Street Sweeping</b>					
510 490	SOLID WASTE	5,606,283	6,253,454	6,342,371	7,430,970
510 495	SOLID WASTE CONTINGENCY	0	0	0	100,000
510 495	SOLID WASTE CHANGE IN ESTIMATE	21,180	70,820	0	0
<b>Fleet Maintenance</b>					
601 480	FLEET MAINTENANCE	866,382	812,265	840,374	932,050
		<b>\$20,553,725</b>	<b>\$24,814,380</b>	<b>\$25,960,496</b>	<b>\$31,513,066</b>
<b>TOTAL ALL FUNDS</b>		<b>\$40,530,211</b>	<b>\$47,140,243</b>	<b>\$47,509,563</b>	<b>\$59,897,471</b>



City of Los Banos  
Interfund Transfers  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-000-499-000	Transfer In	7,659	3,466	0	0
235-000-499-000	Transfer In	2,500	0	0	0
237-000-499-000	Transfer In	25,344	18,159	0	0
246-000-499-000	Transfer In	23,958	0	0	0
248-000-499-000	Transfer In	273	0	0	0
249-000-499-000	Transfer In	0	0	7,000	34,377
290-000-499-000	Transfer In	31,809	5,400	0	0
291-000-499-000	Transfer In	35,450	0	0	0
293-000-499-000	Transfer In	0	45,600	0	0
		<u>\$126,992</u>	<u>\$72,624</u>	<u>\$7,000</u>	<u>\$34,377</u>
100-498-000-000	Transfer Out	116,833	23,559	0	0
207-498-000-000	Transfer Out	0	0	7,000	34,377
245-498-000-000	Transfer Out	2,500	0	0	0
262-498-000-000	Transfer Out	7,659	3,466	0	0
269-498-000-000	Transfer Out	0	45,600	0	0
		<u>\$126,992</u>	<u>\$72,624</u>	<u>\$7,000</u>	<u>\$34,377</u>

# Revenues

City of Los Banos  
Revenue History by Fund  
2019-2020

Fund	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100	<b>GENERAL FUND</b>	<b>\$14,879,121</b>	<b>\$16,050,053</b>	<b>\$16,762,093</b>	<b>\$19,094,124</b>
	<u>Special Revenue Funds</u>				
200	MOVIE NIGHT	18	29	0	0
202	CITY HALL ADMIN	111,618	105,829	79,454	42,410
204	PREVENTION UNDERAGE DRINKING	1,531	(453)	605	500
207	RSTP EXCHANGE	418,669	446,980	418,600	474,833
210	PLANT-A-TREE	252	4	0	0
212	PEG FRANCHISE	22,709	22,390	24,020	24,000
214	TRANSPORTATION EXPEND PLAN	151,670	931,436	807,167	853,714
215	GAS TAX	714,309	1,047,686	1,493,483	1,710,909
220	LOCAL TRANSPORTATION	292,878	182,651	155,278	91,987
229	REGIONAL TRANS IMPACT FEE	0	0	848,998	185,913
230	TRAFFIC IMPACT	1,016,455	1,055,299	1,163,403	1,242,682
232	STORM DRAIN IMPACT	17,611	7,181	0	0
233	LAMOGLIA IMPACT	19,961	6,122	0	0
234	MEADOWLANDS IMPACT	602	978	0	0
235	ASSET FORFEITURE	2,695	4,585	4,648	3,900
236	POLICE AUGMENTATION	1,155,537	1,288,647	1,374,783	1,378,191
237	SLESF COPS PROGRAM	155,234	157,988	149,083	100,500
238	FIRE AUGMENTATION	1,188,786	1,338,356	1,427,451	1,358,191
240	JAG EDWARD BYRNE GRANT	11,879	0	0	0
243	FIRE CAPITAL IMPROVEMENT	231,245	291,144	211,063	96,239
244	COMMUNITY CENTER FEE	126,924	120,602	90,455	43,913
245	POLICE CAPITAL IMPROVEMENT	589,275	767,581	583,076	305,900
246	TRAFFIC SAFETY	43,508	17,221	18,845	16,000
248	HOMELAND SECURITY GRANT	157,287	0	0	0
249	CMAQ GRANT	0	0	64,000	296,743
250	LB PARK IMPACT FUND	774,685	1,503,038	1,297,489	775,100
251	MISSION VILLAGE NORTH	205,818	965	0	0
252	PUBLIC FACILITIES	1,552	1,870	1,585	962
253	REGENCY PARK ESTATES	105,579	1,030	0	0
255	VINEYARD PARK	74	120	0	0
256	MEADOWLANDS PARK	284,765	482,572	97,571	0
257	MISSION ESTATES PARK	692	150,667	0	0
258	STONECREEK PARK	328,146	658	0	0
259	ORCHARD TERRACE PARK	27	44	0	0
262	CDBG MICRO ENTERPRISE PI	115,279	174,424	43,874	0
269	FIRST TIME HOME BUYER	45,300	0	0	0
271	RANCHWOOD EST AD#1	411,965	441,093	485,807	502,264
272	CRESTHILLS AD#2	72,778	73,522	77,156	96,156
273	LOS BANOS GARDENS AD#3	130,553	143,719	147,250	152,285
274	COLLEGE GREEN EST AD#4	101,726	102,149	105,479	108,014
275	ORCHARD TERRACE AD#5	62,001	68,414	70,628	72,530
276	ST. FRANCIS ESTATES AD#6	25,525	28,208	31,437	31,852
277	VALLEY MEADOWS AD#7	14,801	16,347	18,223	18,571

City of Los Banos  
Revenue History by Fund  
2019-2020

Fund	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
279	JO-LIN MANOR/RANCH AD #9	115,428	115,728	120,448	124,081
280	LB CREEK SHP CNTR AD#10	38,159	39,119	43,253	44,537
281	MEADOWLANDS AD#11	186,150	195,517	205,635	215,803
282	MISSION ESTATES AD#12	101,725	107,008	115,459	119,250
283	SOMERSET PARK AD#13	25,265	31,124	31,642	31,217
284	NORTHGATE @ REGENCY AD#14	211,150	232,299	225,636	264,466
285	MAGNOLIA GROVE AD#15	10,326	11,367	11,681	11,672
286	SENIOR VILLAGES AD#16	10,979	12,113	13,461	13,861
287	STONECREEK VLLGE AD#17	281,652	342,989	282,382	332,577
288	RAIL TRAIL CORRIDOR AD#18	108,500	111,119	115,717	117,740
289	TALBOTT PARK AD#19	41,790	55,397	60,909	66,979
290	POLICE CFD 2002-01	446,643	504,781	561,103	587,875
291	FIRE CFD 2002-01	470,465	570,211	596,071	587,875
293	HOME PI HOUSING REHAB	239	116,163	0	0
294	NSP PROGRAM INCOME	74,020	60,944	60,725	60,700
295	REPAIR & DEMOLITION	70	114	0	0
296	USDA RURAL BUSINESS DEV GRANT	0	0	30,000	6,000
<b>Total Special Revenue Funds</b>		<b>\$11,234,478</b>	<b>\$13,487,085</b>	<b>\$13,765,033</b>	<b>\$12,568,892</b>
<b><u>Capital Projects Funds</u></b>					
303	TRAFFIC MITIGATION	678	1,100	0	0
304	CITY HALL	306,124	288,377	213,770	108,576
306	CORPORATION YARD	107,866	102,003	81,297	39,615
324	CHILD DEVELOPMENT CENTER	49,454	49,595	50,400	50,000
<b>Total Capital Projects Funds</b>		<b>\$464,121</b>	<b>\$441,076</b>	<b>\$345,467</b>	<b>\$198,191</b>
<b><u>Business Type Funds</u></b>					
501	WATER	6,479,931	6,940,509	6,583,464	6,706,000
502	WASTEWATER	6,989,526	7,536,769	6,896,386	6,975,525
505	AIRPORT	316,201	332,436	295,200	458,400
510	SOLID WASTE	7,422,700	8,683,900	8,063,611	8,308,420
<b>Total Business Type Funds</b>		<b>\$21,208,358</b>	<b>\$23,493,614</b>	<b>\$21,838,661</b>	<b>\$22,448,345</b>
<b><u>Internal Service Funds</u></b>					
601	FLEET MAINTENANCE	955,224	814,629	846,332	926,053
610	INFORMATION TECHNOLOGY	479,345	610,211	536,154	607,622
656	RETIREE MEDICAL HEALTH	1,199,585	1,849,439	1,903,791	1,964,496
<b>Total Internal Service Funds</b>		<b>\$2,634,153</b>	<b>\$3,274,280</b>	<b>\$3,286,277</b>	<b>\$3,498,171</b>
<b>TOTAL ALL FUNDS</b>		<b>\$50,420,231</b>	<b>\$56,746,107</b>	<b>\$55,997,531</b>	<b>\$57,807,723</b>

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>GENERAL FUND</b>					
100-000-311-010	Property Taxes - Sec/Cur	2,942,777	3,260,488	3,349,583	3,417,986
100-000-311-011	Sb 813 Supplemental Taxes	50,593	56,042	46,000	46,000
100-000-311-015	Property Taxes-Unsecured	203,867	220,482	230,834	230,000
100-000-311-035	Property Tax In Lieu Vlf	2,478,450	2,663,636	2,920,704	2,979,118
100-000-312-010	Transient Occupancy	445,909	483,584	477,500	482,275
100-000-313-010	Sales & Use Tax	3,875,817	4,470,586	4,805,772	4,880,202
100-000-313-011	Sales Tax Measure H	0	0	0	2,500,000
100-000-313-020	Sales & Use Tax-Prop 172	136,584	142,993	147,650	150,000
100-000-317-010	Documentary Stamp Tax	149,210	169,306	165,000	165,000
	<b>Taxes</b>	10,283,208	11,467,118	12,143,043	14,850,581
100-000-321-010	Business Licenses	133,703	133,751	140,000	140,000
100-000-321-015	Bus. Lic. Transfer/Duplic	695	670	670	600
100-000-322-010	Permits	965,827	849,741	605,000	600,000
100-000-322-012	Encroachment Fees	8,272	6,768	4,650	5,000
100-000-322-060	Animal Licenses	6,045	6,571	5,300	5,000
100-000-322-065	Animal Spay/Neuter Fees	8,690	9,290	9,500	9,500
100-000-322-070	Bicycle License	12	12	4	12
100-000-322-075	False Alarm Fee	0	5,954	13,000	10,000
	<b>Licenses &amp; Permits</b>	1,123,244	1,012,757	778,124	770,112
100-000-331-010	Federal Grant	10,006	14,271	10,000	10,000
100-000-334-010	State Grant	66,141	0	0	100,000
100-000-334-011	State Funded Police Training	0	491	11,089	10,000
100-000-334-012	Fire Fighting Reimbursed	71,615	103,795	122,431	10,000
100-000-334-018	State Mandate Reimbursement	1,114	15,227	12,623	20,363
100-000-335-010	Hoptr Home Owners Property	28,523	28,846	26,000	26,000
100-000-335-050	Motor Vehicle In Lieu Tax	17,632	21,052	19,673	18,500
100-000-337-010	County Grants	2,757	0	0	0
100-000-339-010	Other Grants	2,500	7,500	2,250	0
	<b>Shared Revenues</b>	200,288	191,181	204,066	194,863
100-000-318-020	Franchise Fee	523,986	541,633	512,808	515,000
100-000-341-010	Administration Serv Charg	81,404	88,072	101,541	101,500
100-000-341-011	Business License Admin Fee	56,795	58,587	58,000	58,000
100-000-341-016	Workman's Comp Receipts	1,932	157,391	63,700	30,000
100-000-341-025	Notary Fees	575	1,005	525	500
100-000-341-031	Subdiv Eng Review Inspection	120,820	183,360	390,000	200,000
100-000-341-032	Zoning & Planning	81,833	81,243	85,000	30,000
100-000-341-035	Building Plan Check Fees	309,989	197,635	190,000	190,000

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-000-341-036	Plan Admin Fees	25,000	24,520	24,000	24,000
100-000-341-038	Hazard Mitigation Fee	7,200	0	0	0
100-000-341-039	General Plan Maint Fee	68,046	70,740	57,000	60,000
100-000-341-040	Xerox Copies	21	21	5	20
100-000-342-010	Special Police Services	19,571	15,215	94,378	107,344
100-000-342-015	Animal Impound Fee	13,030	23,380	23,700	23,000
100-000-342-016	Police Dept Report Fee	12,790	10,302	10,000	10,000
100-000-342-017	Live Scan Fee	15,261	21,626	16,250	16,250
100-000-342-020	Prisoner Care	4,795	3,325	0	0
100-000-342-030	Fire Inspection Fees	11,916	6,164	4,000	4,000
100-000-342-040	First Responder Fee	8,135	9,209	8,000	8,000
100-000-342-060	School Police Grants	308,292	310,220	352,253	381,460
100-000-346-016	Return Check Fee	490	245	350	300
100-000-347-011	Recreation Programs	148,661	151,309	150,000	150,000
100-000-347-013	Senior Citizen Activities	7,870	6,445	6,000	6,000
100-000-347-015	Special Rec Functions	6,461	6,915	4,000	4,000
100-000-348-010	Weed Abatement	12,542	6,845	4,400	5,000
100-000-348-027	Tree Inspection	7,392	7,094	2,942	2,400
	<b>Charges for Services</b>	1,854,806	1,982,501	2,158,852	1,926,774
100-000-342-050	Booking Fees	3,485	1,796	1,200	1,200
100-000-351-010	Parking Fees	39,063	27,795	14,000	14,000
100-000-351-011	Admin Cit Fees	106,391	87,057	97,000	97,000
100-000-351-012	Fees, Fines & Forfeitures	64,129	67,496	50,000	50,000
	<b>Fines &amp; Fees</b>	213,068	184,143	162,200	162,200
100-000-361-010	Interest Earnings	92,751	119,964	142,950	150,000
100-000-362-010	Gain/Value on Investment GASB	(38,409)	(35,002)	3,244	0
100-000-363-010	Rentals - Buildings	72,735	80,204	79,000	79,000
100-000-363-011	Recreation Rentals	65,920	61,176	60,000	60,000
100-000-363-015	Rental - Land	743,394	743,394	743,394	743,394
100-000-363-020	Comm Center Grand Room Rental	73,015	85,893	73,000	70,000
100-000-363-030	Comm Cntr Multi Purpose Rental	400	0	0	0
100-000-363-050	Comm Center Meeting Rm Rental	3,055	8,195	2,500	2,000
100-000-363-070	Digital Sign Advertising	7,300	7,000	6,500	6,500
100-000-363-090	Comm Cntr Other Rentals	550	7,300	1,750	200
100-000-365-010	Contributions & Donations	2,200	525	600	0
100-000-365-012	Recreation Contributions	18,600	1,140	8,400	500
	<b>Interest &amp; Income</b>	1,041,510	1,079,788	1,121,338	1,111,594

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-000-390-010	Misc Revenues	115,751	104,690	179,800	70,000
100-000-390-020	Refunds	21,603	11,014	13,200	8,000
100-000-392-010	Sale-General Fixed Assets	17,984	13,396	1,470	0
	<b>Miscellaneous</b>	<u>155,338</u>	<u>129,100</u>	<u>194,470</u>	<u>78,000</u>
100-000-499-000	Transfer In	7,659	3,466	0	0
	<b>Transfer Ins</b>	<u>7,659</u>	<u>3,466</u>	<u>0</u>	<u>0</u>
	<b>TOTAL GENERAL FUND</b>	<u>\$14,879,121</u>	<u>\$16,050,053</u>	<u>\$16,762,093</u>	<u>\$19,094,124</u>
<b>MOVIE NIGHT</b>					
200-000-361-010	Interest Earnings	32	41	0	0
200-000-362-010	Gain/Value on Investment GASB	(14)	(12)	0	0
200-000-365-010	Contributions & Donations	0	0	0	0
	<b>Total</b>	<u>18</u>	<u>29</u>	<u>0</u>	<u>0</u>
<b>CITY HALL ADMIN</b>					
202-000-348-010	Admin Service Charge	110,688	103,719	73,254	36,410
202-000-361-010	Interest Earnings	1,706	3,002	6,000	6,000
202-000-362-010	Gain/Value on Investment GASB	(776)	(892)	200	0
	<b>Total</b>	<u>111,618</u>	<u>105,829</u>	<u>79,454</u>	<u>42,410</u>
<b>PREVENTION UNDERAGE DRINKING</b>					
204-000-342-060	Underage Drinking Fines	1,500	(500)	500	500
204-000-361-010	Interest Earnings	55	66	100	0
204-000-362-010	Gain/Value on Investment GASB	(24)	(19)	5	0
	<b>Total</b>	<u>1,531</u>	<u>(453)</u>	<u>605</u>	<u>500</u>
<b>RSTP EXCHANGE</b>					
207-000-334-010	State Grant	408,388	437,595	400,000	464,833
207-000-361-010	Interest Earnings	18,401	12,426	18,000	10,000
207-000-362-010	Gain/Value on Investment GASB	(8,119)	(3,041)	600	0
	<b>Total</b>	<u>418,669</u>	<u>446,980</u>	<u>418,600</u>	<u>474,833</u>
<b>PLANT-A-TREE</b>					
210-000-361-010	Interest Earnings	4	6	0	0
210-000-362-010	Gain/Value on Investment GASB	(2)	(2)	0	0
210-000-365-010	Donations - Plant A Tree	250	0	0	0
	<b>Total</b>	<u>252</u>	<u>4</u>	<u>0</u>	<u>0</u>

City of Los Banos  
Revenue Detail by Fund  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>PEG FRANCHISE</b>					
212-000-318-025	PEG Franchise Fee	22,075	21,978	23,500	23,500
212-000-361-010	Interest Earnings	1,142	484	500	500
212-000-362-010	Gain/Value on Investment GASB	(508)	(72)	20	0
	<b>Total</b>	22,709	22,390	24,020	24,000
<b>TRANSPORTATION EXPEND PLAN</b>					
214-000-335-010	Local Trans Funds	121,336	743,066	630,814	615,772
214-000-335-011	Trans Exp Funds-20% Set Aside	30,334	185,766	157,703	153,942
214-000-335-012	Regional Project Revenue	0	0	0	81,000
214-000-361-010	Interest Earnings	0	3,992	18,000	3,000
214-000-362-010	Gain/Value on Investment GASB	0	(1,389)	650	0
	<b>Total</b>	151,670	931,436	807,167	853,714
<b>GAS TAX</b>					
215-000-335-013	Motor Veh Fuel Tax-2103	105,051	155,742	150,332	353,005
215-000-335-015	Motor Veh Fuel Tax-2105	221,155	217,029	227,645	227,625
215-000-335-016	Motor Veh Fuel Tax-2106	99,392	99,856	101,771	101,763
215-000-335-017	Motor Veh Fuel Tax-2107	280,389	282,450	297,323	297,296
215-000-335-018	Motor Veh Fuel Tax-2107.5	6,000	6,000	6,000	6,000
215-000-335-019	Motor Veh Fuel Tax-Loan Repymt	0	45,465	46,220	46,220
215-000-335-020	Motor Veh Fuel Tax-Road Maint	0	234,341	648,297	673,600
215-000-361-010	Interest Earnings	3,389	9,412	15,000	5,000
215-000-362-010	Gain/Value on Investment GASB	(1,427)	(2,957)	575	0
215-000-390-010	Misc Revenues	360	347	320	400
	<b>Total</b>	714,309	1,047,686	1,493,483	1,710,909
<b>LOCAL TRANSPORTATION FUNDS</b>					
220-000-335-010	Local Trans Funds	292,217	179,811	150,078	91,987
220-000-361-010	Interest Earnings	1,013	4,128	5,000	0
220-000-362-010	Gain/Value on Investment GASB	(352)	(1,288)	200	0
	<b>Total</b>	292,878	182,651	155,278	91,987
<b>REGIONAL TRANSPORTATION IMPACT FEE</b>					
229-000-334-010	State Grant	0	0	17,706	185,913
229-000-349-020	Traffic Impact Fee	0	0	831,292	0
	<b>Total</b>	0	0	848,998	185,913

City of Los Banos  
Revenue Detail by Fund  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>TRAFFIC IMPACT</b>					
230-000-334-010	State Grant	0	0	35,412	185,193
230-000-349-020	Traffic Impact Fee	985,703	1,019,541	1,054,991	1,007,489
230-000-349-030	Traffic Impact Sup Regenc	13,476	0	0	0
230-000-361-010	Interest Earnings	31,073	51,048	70,000	50,000
230-000-362-010	Gain/Value on Investment GASB	(13,797)	(15,290)	3,000	0
	<b>Total</b>	<u>1,016,455</u>	<u>1,055,299</u>	<u>1,163,403</u>	<u>1,242,682</u>
<b>STORM DRAIN IMPACT</b>					
232-000-349-030	Storm Drain Fees	17,468	6,869	0	0
232-000-361-010	Interest Earnings	268	445	0	0
232-000-362-010	Gain/Value on Investment GASB	(125)	(132)	0	0
	<b>Total</b>	<u>17,611</u>	<u>7,181</u>	<u>0</u>	<u>0</u>
<b>LAMOGLIA IMPACT</b>					
233-000-349-020	Traffic Impact Fee	16,200	0	0	0
233-000-361-010	Interest Earnings	6,759	8,643	0	0
233-000-362-010	Gain/Value on Investment GASB	(2,998)	(2,521)	0	0
	<b>Total</b>	<u>19,961</u>	<u>6,122</u>	<u>0</u>	<u>0</u>
<b>MEADOWLANDS IMPACT</b>					
234-000-361-010	Interest Earnings	1,082	1,296	0	0
234-000-362-010	Gain/Value on Investment GASB	(479)	(318)	0	0
	<b>Total</b>	<u>602</u>	<u>978</u>	<u>0</u>	<u>0</u>
<b>ASSET FORFEITURE</b>					
235-000-331-010	Federal Grant	0	4,308	4,233	3,500
235-000-361-010	Interest Earnings	346	391	400	400
235-000-362-010	Gain/Value on Investment GASB	(151)	(114)	15	0
235-000-499-000	Transfer In	2,500	0	0	0
	<b>Total</b>	<u>2,695</u>	<u>4,585</u>	<u>4,648</u>	<u>3,900</u>
<b>POLICE AUGMENTATION</b>					
236-000-313-050	Sales Tax-Measure P	1,147,022	1,266,606	1,337,783	1,353,191
236-000-361-010	Interest Earnings	15,301	25,755	35,000	25,000
236-000-362-010	Gain/Value on Investment GASB	(6,786)	(7,764)	2,000	0
236-000-390-010	Misc. Revenues	0	4,049	0	0
	<b>Total</b>	<u>1,155,537</u>	<u>1,288,647</u>	<u>1,374,783</u>	<u>1,378,191</u>

City of Los Banos  
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2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>SLESF COPS PROGRAM FUND</b>					
237-000-334-010	State Grant	129,750	139,558	148,558	100,000
237-000-361-010	Interest Earnings	205	481	500	500
237-000-362-010	Gain/Value on Investment GASB	(65)	(210)	25	0
237-000-499-000	Transfer In	25,344	18,159	0	0
	<b>Total</b>	<u>155,234</u>	<u>157,988</u>	<u>149,083</u>	<u>100,500</u>
<b>FIRE AUGMENTATION FUND</b>					
238-000-313-050	Sales Tax-Measure P	1,147,022	1,266,606	1,337,783	1,353,191
238-000-361-010	Interest Earnings	3,793	5,517	10,000	5,000
238-000-362-010	Gain/Value on Investment GASB	(1,656)	(1,642)	500	0
238-000-390-010	Misc Revenues	39,627	67,875	79,168	0
	<b>Total</b>	<u>1,188,786</u>	<u>1,338,356</u>	<u>1,427,451</u>	<u>1,358,191</u>
<b>JAG EDWARD BYRNE GRANT</b>					
240-000-331-010	Federal Grant	11,879	0	0	0
	<b>Total</b>	<u>11,879</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FIRE CAPITAL IMPROVEMENT</b>					
243-000-342-035	Fire Capital Improvement	227,403	283,032	190,063	91,239
243-000-361-010	Interest Earnings	6,931	11,590	20,000	5,000
243-000-362-010	Gain/Value on Investment GASB	(3,089)	(3,478)	1,000	0
	<b>Total</b>	<u>231,245</u>	<u>291,144</u>	<u>211,063</u>	<u>96,239</u>
<b>COMMUNITY CENTER FEE</b>					
244-000-349-020	Community Center Fee	125,411	116,941	84,155	39,913
244-000-361-010	Interest Earnings	2,753	4,777	6,000	4,000
244-000-362-010	Gain/Value on Investment GASB	(1,240)	(1,115)	300	0
	<b>Total</b>	<u>126,924</u>	<u>120,602</u>	<u>90,455</u>	<u>43,913</u>
<b>POLICE CAPITAL IMPROVEMENT</b>					
245-000-342-025	Police Capital Improvement	580,625	746,036	531,076	255,900
245-000-361-010	Interest Earnings	15,623	27,182	50,000	50,000
245-000-362-010	Gain/Value on Investment GASB	(6,973)	(8,212)	2,000	0
245-000-392-010	Sale of Fixed Assets	0	2,574	0	0
	<b>Total</b>	<u>589,275</u>	<u>767,581</u>	<u>583,076</u>	<u>305,900</u>

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>TRAFFIC SAFETY</b>					
246-000-342-018	Auto Impound Fee	16,763	13,224	15,000	15,000
246-000-361-010	Interest Earnings	757	1,283	2,250	1,000
246-000-362-010	Gain/Value on Investment GASB	(323)	(397)	100	0
246-000-392-010	Sale-General Fixed Assets	2,353	3,111	1,495	0
246-000-499-000	Transfer In	23,958	0	0	0
	<b>Total</b>	43,508	17,221	18,845	16,000
<b>HOMELAND SECURITY GRANT</b>					
248-000-331-010	Federal Grant	157,014	0	0	0
248-000-499-000	Transfer In	273	0	0	0
	<b>Total</b>	157,287	0	0	0
<b>CMAQ GRANT</b>					
249-000-331-010	Federal Grant	0	0	57,000	262,366
249-000-499-000	Transfer In	0	0	7,000	34,377
	<b>Total</b>	0	0	64,000	296,743
<b>LB PARK DEVELOPMENT FEE</b>					
250-000-347-080	Park Development Fees	703,431	1,382,593	1,155,616	693,300
250-000-347-085	Land Dedication Fees	67,562	106,967	89,873	51,800
250-000-361-010	Interest Earnings	6,659	19,608	50,000	30,000
250-000-362-010	Gain/Value on Investment GASB	(2,967)	(6,130)	2,000	0
	<b>Total</b>	774,685	1,503,038	1,297,489	775,100
<b>MISSION VILLAGE NORTH</b>					
251-000-347-080	Park Development Fees	190,864	0	0	0
251-000-347-085	Land Dedication Fees	14,504	0	0	0
251-000-361-010	Interest Earnings	775	1,363	0	0
251-000-362-010	Gain/Value on Investment GASB	(325)	(398)	0	0
	<b>Total</b>	205,818	965	0	0
<b>PUBLIC FACILITIES</b>					
252-000-349-020	Public Facility Impact Fe	1,465	1,716	1,171	562
252-000-361-010	Interest Earnings	156	218	400	400
252-000-362-010	Gain/Value on Investment GASB	(69)	(64)	14	0
	<b>Total</b>	1,552	1,870	1,585	962

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>REGENCY PARK ESTATES</b>					
253-000-347-080	Park Development Fees	58,320	0	0	0
253-000-347-085	Land Dedication Fees	46,620	0	0	0
253-000-361-010	Interest Earnings	1,145	1,455	0	0
253-000-362-010	Gain/Value on Investment GASB	(506)	(424)	0	0
	<b>Total</b>	105,579	1,030	0	0
<b>VINEYARD PARK</b>					
255-000-361-010	Interest Earnings	133	169	0	0
255-000-362-010	Gain/Value on Investment GASB	(59)	(49)	0	0
	<b>Total</b>	74	120	0	0
<b>MEADOWLANDS PARK</b>					
256-000-347-080	Park Development Fees	263,490	443,773	76,273	0
256-000-347-085	Land Dedication Fees	19,684	33,152	5,698	0
256-000-361-010	Interest Earnings	2,976	8,221	15,000	0
256-000-362-010	Gain/Value on Investment GASB	(1,385)	(2,574)	600	0
	<b>Total</b>	284,765	482,572	97,571	0
<b>MISSION ESTATES PARK</b>					
257-000-347-080	Park Development Fees	0	138,679	0	0
257-000-347-085	Land Dedication Fees	0	10,360	0	0
257-000-361-010	Interest Earnings	1,242	2,403	0	0
257-000-362-010	Gain/Value on Investment GASB	(550)	(775)	0	0
	<b>Total</b>	692	150,667	0	0
<b>STONECREEK PARK</b>					
258-000-347-080	Park Development Fees	305,094	0	0	0
258-000-347-085	Land Dedication Fees	22,570	0	0	0
258-000-361-010	Interest Earnings	909	928	0	0
258-000-362-010	Gain/Value on Investment GASB	(427)	(271)	0	0
	<b>Total</b>	328,146	658	0	0
<b>ORCHARD TERRACE PARK</b>					
259-000-361-010	Interest Earnings	48	61	0	0
259-000-362-010	Gain/Value on Investment GASB	(21)	(18)	0	0
	<b>Total</b>	27	44	0	0

City of Los Banos  
Revenue Detail by Fund  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>CDBG MICRO ENTERPRISE PI</b>					
262-000-331-010	Federal Grant	107,668	148,458	43,874	0
262-000-361-010	Interest Earnings	292	54	0	0
262-000-362-010	Gain/Value on Investment GASB	(73)	(3)	0	0
262-000-390-010	Misc Revenues	7,392	25,915	0	0
	<b>Total</b>	<u>115,279</u>	<u>174,424</u>	<u>43,874</u>	<u>0</u>
<b>FIRST TIME HOME BUYER</b>					
269-000-390-010	Misc Revenues	45,000	0	0	0
269-000-390-020	Refunds	300	0	0	0
	<b>Total</b>	<u>45,300</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>RANCHWOOD AD#1</b>					
271-000-355-020	Landscape & Lighting Assessment	411,160	439,932	484,797	501,764
271-000-361-010	Interest Earnings	1,037	1,497	1,000	500
271-000-362-010	Gain/Value on Investment GASB	(231)	(337)	10	0
	<b>Total</b>	<u>411,965</u>	<u>441,093</u>	<u>485,807</u>	<u>502,264</u>
<b>CRESTHILLS AD#2</b>					
272-000-355-020	Landscape & Lighting Assessment	71,604	71,604	73,406	95,156
272-000-361-010	Interest Earnings	2,025	2,675	3,600	1,000
272-000-362-010	Gain/Value on Investment GASB	(851)	(756)	150	0
	<b>Total</b>	<u>72,778</u>	<u>73,522</u>	<u>77,156</u>	<u>96,156</u>
<b>LOS BANOS GARDENS AD#3</b>					
273-000-355-020	Landscape & Lighting Assessment	130,455	143,527	147,050	152,185
273-000-361-010	Interest Earnings	99	209	200	100
273-000-362-010	Gain/Value on Investment GASB	0	(17)	0	0
	<b>Total</b>	<u>130,553</u>	<u>143,719</u>	<u>147,250</u>	<u>152,285</u>
<b>COLLEGE GREEN AD#4</b>					
274-000-355-020	Landscape & Lighting Assessmen	100,863	100,863	103,404	107,014
274-000-361-010	Interest Earnings	1,432	1,773	2,000	1,000
274-000-362-010	Gain/Value on Investment GASB	(569)	(487)	75	0
	<b>Total</b>	<u>101,726</u>	<u>102,149</u>	<u>105,479</u>	<u>108,014</u>
<b>ORCHARD TERRACE AD#5</b>					
275-000-355-020	Landscape & Lighting Assessmen	61,713	67,897	69,598	72,030
275-000-361-010	Interest Earnings	449	713	1,000	500
275-000-362-010	Gain/Value on Investment GASB	(161)	(195)	30	0
	<b>Total</b>	<u>62,001</u>	<u>68,414</u>	<u>70,628</u>	<u>72,530</u>

City of Los Banos  
Revenue Detail by Fund  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>ST. FRANCIS ESTATES AD#6</b>					
276-000-355-020	Landscape & Lighting Assessmen	25,275	27,819	30,777	31,852
276-000-361-010	Interest Earnings	421	508	640	0
276-000-362-010	Gain/Value on Investment GASB	(172)	(141)	20	0
276-000-390-010	Misc Revenues	0	21	0	0
	<b>Total</b>	<b>25,525</b>	<b>28,208</b>	<b>31,437</b>	<b>31,852</b>
<b>VALLEY MEADOWS AD#7</b>					
277-000-355-020	Landscape & Lighting Assessmen	14,750	16,232	17,943	18,571
277-000-361-010	Interest Earnings	77	159	270	0
277-000-362-010	Gain/Value on Investment GASB	(25)	(44)	10	0
	<b>Total</b>	<b>14,801</b>	<b>16,347</b>	<b>18,223</b>	<b>18,571</b>
<b>JO-LIN MANOR/RANCH AD #9</b>					
279-000-355-020	Landscape & Lighting Assessmen	115,190	115,190	119,408	123,581
279-000-361-010	Interest Earnings	316	731	1,000	500
279-000-362-010	Gain/Value on Investment GASB	(77)	(193)	40	0
	<b>Total</b>	<b>115,428</b>	<b>115,728</b>	<b>120,448</b>	<b>124,081</b>
<b>LB CREEK SHOP CENTER AD#10</b>					
280-000-355-020	Landscape & Lighting Assessmen	38,034	38,891	42,838	44,337
280-000-361-010	Interest Earnings	187	316	400	200
280-000-362-010	Gain/Value on Investment GASB	(62)	(88)	15	0
	<b>Total</b>	<b>38,159</b>	<b>39,119</b>	<b>43,253</b>	<b>44,537</b>
<b>MEADOWLANDS AD#11</b>					
281-000-355-020	Landscape & Lighting Assessmen	185,975	195,280	205,435	215,703
281-000-361-010	Interest Earnings	175	237	200	100
	<b>Total</b>	<b>186,150</b>	<b>195,517</b>	<b>205,635</b>	<b>215,803</b>
<b>MISSION ESTATES AD#12</b>					
282-000-355-020	Landscape & Lighting Assessmen	101,295	106,369	114,739	118,750
282-000-361-010	Interest Earnings	645	857	700	500
282-000-362-010	Gain/Value on Investment GASB	(215)	(218)	20	0
	<b>Total</b>	<b>101,725</b>	<b>107,008</b>	<b>115,459</b>	<b>119,250</b>
<b>SOMERSET PARK AD#13</b>					
283-000-355-020	Landscape & Lighting Assessmen	25,119	30,839	30,917	30,917
283-000-361-010	Interest Earnings	239	396	700	300
283-000-362-010	Gain/Value on Investment GASB	(93)	(112)	25	0
	<b>Total</b>	<b>25,265</b>	<b>31,124</b>	<b>31,642</b>	<b>31,217</b>

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>NORTHGATE @ REGENCY AD#14</b>					
284-000-355-020	Landscape & Lighting Assessmen	210,695	231,794	225,336	264,266
284-000-361-010	Interest Earnings	440	610	300	200
284-000-362-010	Gain/Value on Investment GASB	(82)	(105)	0	0
284-000-390-010	Misc Revenues	97	0	0	0
	<b>Total</b>	211,150	232,299	225,636	264,466
<b>MAGNOLIA GROVE AD#15</b>					
285-000-355-020	Landscape & Lighting Assessmen	10,317	11,355	11,671	11,672
285-000-361-010	Interest Earnings	9	12	10	0
	<b>Total</b>	10,326	11,367	11,681	11,672
<b>SENIOR VILLAGES AD#16</b>					
286-000-355-020	Landscape & Lighting Assessmen	10,966	12,072	13,391	13,861
286-000-361-010	Interest Earnings	15	57	70	0
286-000-362-010	Gain/Value on Investment GASB	(2)	(17)	0	0
	<b>Total</b>	10,979	12,113	13,461	13,861
<b>STONECREEK VILLAGE AD#17</b>					
287-000-355-020	Landscape & Lighting Assessmen	281,185	281,871	282,132	332,427
287-000-361-010	Interest Earnings	467	527	250	150
287-000-362-010	Gain/Value on Investment GASB	0	(40)	0	0
287-000-390-010	Misc Revenues	0	60,631	0	0
	<b>Total</b>	281,652	342,989	282,382	332,577
<b>RAIL TRAIL CORRIDOR AD#18</b>					
288-000-355-020	Landscape & Lighting Assessmen	108,286	110,622	114,677	117,040
288-000-361-010	Interest Earnings	302	683	1,000	700
288-000-362-010	Gain/Value on Investment GASB	(89)	(185)	40	0
	<b>Total</b>	108,500	111,119	115,717	117,740
<b>TALBOTT PARK AD#19</b>					
289-000-355-020	Landscape & Lighting Assessmen	41,771	55,300	60,889	66,979
289-000-361-010	Interest Earnings	20	96	20	0
	<b>Total</b>	41,790	55,397	60,909	66,979

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>POLICE CFD 2002-01</b>					
290-000-319-010	Public Safety Prop Tax	414,498	498,802	560,403	587,375
290-000-361-010	Interest Earnings	342	579	700	500
290-000-362-010	Gain/Value on Investment GASB	(7)	0	0	0
290-000-499-000	Transfer In	31,809	5,400	0	0
	<b>Total</b>	<u>446,643</u>	<u>504,781</u>	<u>561,103</u>	<u>587,875</u>
<b>FIRE CFD 2002-01</b>					
291-000-319-010	Public Safety Prop Tax	414,498	498,802	560,403	587,375
291-000-361-010	Interest Earnings	328	651	700	500
291-000-362-010	Gain/Value on Invest.GASB	0	(29)	0	0
291-000-390-010	Misc Revenues	20,190	70,787	34,968	0
291-000-499-000	Transfer In	35,450	0	0	0
	<b>Total</b>	<u>470,465</u>	<u>570,211</u>	<u>596,071</u>	<u>587,875</u>
<b>HOME PI HOUSING REHAB</b>					
293-000-331-011	Program Income	0	69,945	0	0
293-000-361-010	Interest Earnings	430	931	0	0
293-000-362-010	Gain/Value on Invest.GASB	(190)	(313)	0	0
293-000-499-000	Transfer In	0	45,600	0	0
	<b>Total</b>	<u>239</u>	<u>116,163</u>	<u>0</u>	<u>0</u>
<b>NSP PROGRAM INCOME</b>					
294-000-331-011	Program Income	72,299	59,094	59,100	59,100
294-000-361-010	Interest Earnings	149	152	120	100
294-000-362-010	Gain/Value on Investment GASB	(74)	(45)	5	0
294-000-390-010	Misc Revenues	1,645	1,744	1,500	1,500
	<b>Total</b>	<u>74,020</u>	<u>60,944</u>	<u>60,725</u>	<u>60,700</u>
<b>REPAIR &amp; DEMOLITION</b>					
295-000-361-010	Interest Earnings	126	160	0	0
295-000-362-010	Gain/Value on Investment GASB	(56)	(47)	0	0
	<b>Total</b>	<u>70</u>	<u>114</u>	<u>0</u>	<u>0</u>
<b>USDA RURAL BUSINESS DEV GRANT</b>					
296-000-331-010	Federal Grant	0	0	30,000	6,000
	<b>Total</b>	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>6,000</u>

**City of Los Banos**  
**Revenue Detail by Fund**  
**2019-2020**

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>TRAFFIC MITIGATION</b>					
303-000-361-010	Interest Earnings	1,217	1,553	0	0
303-000-362-010	Gain/Value on Investment GASB	(539)	(453)	0	0
	<b>Total</b>	678	1,100	0	0
<b>CITY HALL</b>					
304-000-348-020	City Hall Impact Fee	302,945	282,174	199,170	98,576
304-000-361-010	Interest Earnings	5,806	8,727	14,000	10,000
304-000-362-010	Gain/Value on Investment GASB	(2,627)	(2,524)	600	0
	<b>Total</b>	306,124	288,377	213,770	108,576
<b>CORPORATION YARD</b>					
306-000-348-030	Corporation Yard Impact	106,638	99,266	72,997	34,615
306-000-361-010	Interest Earnings	2,238	3,918	8,000	5,000
306-000-362-010	Gain/Value on Investment GASB	(1,010)	(1,181)	300	0
	<b>Total</b>	107,866	102,003	81,297	39,615
<b>CHILD DEVELOPMENT CENTER</b>					
324-000-363-010	Rentals-Buildings	42,000	42,000	42,000	42,000
324-000-390-010	Misc Revenues	7,454	7,595	8,400	8,000
	<b>Total</b>	49,454	49,595	50,400	50,000
<b>WATER</b>					
501-000-343-010	Water Fees Collected	5,056,224	5,378,171	5,300,000	5,589,000
501-000-343-015	Penalties	167,647	172,062	170,000	170,000
501-000-343-025	Water Connection Fee	1,000,327	954,714	700,000	700,000
501-000-351-011	Water Admn Cit Fees	8,270	345	1,200	500
501-000-361-010	Interest Earnings	200,290	283,271	300,000	150,000
501-000-362-010	Gain/Value on Investment GASB	(85,005)	(81,402)	9,000	0
501-000-365-050	Devlop. Contrib. Infrastr	0	78,414	0	0
501-000-390-010	Misc Revenues	116,959	149,104	90,000	90,000
501-000-390-020	Refunds	1,250	543	1,022	0
501-000-390-030	Reimbursement - Chromium 6	0	1,512	0	0
501-000-392-010	Sale-Fixed Assets	8,274	0	5,742	0
501-000-499-000	Transfer In	5,696	3,776	6,500	6,500
	<b>Total</b>	6,479,931	6,940,509	6,583,464	6,706,000
<b>WASTEWATER</b>					
502-000-343-015	Penalties	181,176	180,353	180,000	180,000
502-000-344-010	Sewer Collection Fee	3,257,548	3,329,878	3,365,000	3,519,000
502-000-344-015	Sewer Treatment Fee	2,104,360	2,126,725	2,015,000	2,106,225

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
502-000-344-025	Sewer Connection Fee	1,342,150	1,626,406	1,150,000	1,000,000
502-000-361-010	Interest Earnings	103,939	142,687	100,000	75,000
502-000-362-010	Gain/Value on Investment GASB	(45,485)	(41,268)	3,500	0
502-000-363-014	Rental Of Pasture	34,550	34,550	34,550	34,550
502-000-363-017	Ag Farming Income	8,212	46,187	40,000	60,000
502-000-365-050	Devlop. Contrib. Infrastr	0	80,884	0	0
502-000-390-010	Misc Revenues	2,527	1,896	750	750
502-000-390-020	Refunds	0	543	272	0
502-000-392-010	Sale-Fixed Assets	0	3,712	2,314	0
502-000-396-030	Fiscal Agent-Restricted Earnin	550	4,215	5,000	0
	<b>Total</b>	<b>6,989,526</b>	<b>7,536,769</b>	<b>6,896,386</b>	<b>6,975,525</b>
<b>AIRPORT</b>					
505-000-311-015	Property Tax Unsecured	8,454	3,860	3,800	3,800
505-000-331-010	Federal Grant	0	0	0	150,000
505-000-334-010	State Grant	10,000	10,000	10,000	10,000
505-000-346-010	Airport Tie Down Fees	715	738	600	600
505-000-346-020	Aviation Fuel	202,514	224,783	180,000	200,000
505-000-361-010	Interest Earnings	3,489	5,160	8,600	4,000
505-000-362-010	Gain/Value on Investment GASB	(1,524)	(1,539)	200	0
505-000-363-014	Rental - Land & Buildings	92,552	89,434	92,000	90,000
	<b>Total</b>	<b>316,201</b>	<b>332,436</b>	<b>295,200</b>	<b>458,400</b>
<b>SOLID WASTE</b>					
510-000-318-020	Roll Off Fee	90,398	77,903	80,000	75,000
510-000-334-010	State Grant	19,818	10,208	10,219	10,000
510-000-343-015	Penalties	254,496	254,149	250,000	250,000
510-000-344-030	Solid Waste Fees	7,026,459	7,235,739	7,285,000	7,607,250
510-000-344-035	Recycle Revenue	1,686	6,709	3,000	1,500
510-000-344-040	Landfill Closure Fees	0	1,042,553	319,150	319,150
510-000-349-010	Highway Cleaning	4,770	7,155	4,770	4,770
510-000-361-010	Interest Earnings	40,438	69,255	70,000	40,000
510-000-362-010	Gain/Value on Investment GASB	(17,900)	(21,137)	2,400	0
510-000-390-010	Misc Revenues	1,372	823	750	750
510-000-390-020	Refunds	0	543	405	0
510-000-392-010	Sale-Fixed Assets	1,163	0	37,917	0
	<b>Total</b>	<b>7,422,700</b>	<b>8,683,900</b>	<b>8,063,611</b>	<b>8,308,420</b>

City of Los Banos  
Revenue Detail by Fund  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b>FLEET MAINTENANCE</b>					
601-000-341-060	Fleet Maint. Service Chge	952,292	810,762	839,532	923,053
601-000-361-010	Interest Earnings	3,687	4,052	6,500	3,000
601-000-362-010	Gain/Value on Investment GASB	(1,615)	(841)	300	0
601-000-390-010	Misc Revenues	860	5	0	0
601-000-390-020	Refunds	0	652	0	0
	<b>Total</b>	955,224	814,629	846,332	926,053
<b>INFORMATION TECHNOLOGY</b>					
610-000-341-060	It Service Charges	476,188	606,412	528,504	603,122
610-000-361-010	Interest Earnings	1,727	2,602	5,500	3,000
610-000-362-010	Gain/Value on Invest.GASB	(753)	(553)	250	0
610-000-390-010	Miscellaneous	2,182	1,750	1,900	1,500
	<b>Total</b>	479,345	610,211	536,154	607,622
<b>RETIREE MEDICAL HEALTH</b>					
656-000-341-012	Payroll Assessments	1,197,766	1,847,085	1,883,561	1,955,496
656-000-361-010	Interest Earnings	3,204	3,278	9,400	9,000
656-000-362-010	Gain/Value on Investment GASB	(1,384)	(924)	400	0
656-000-390-020	Refunds	0	0	10,430	0
	<b>Total</b>	1,199,585	1,849,439	1,903,791	1,964,496
<b>TOTAL ALL FUNDS</b>		\$50,420,231	\$56,746,107	\$55,997,531	\$57,807,723

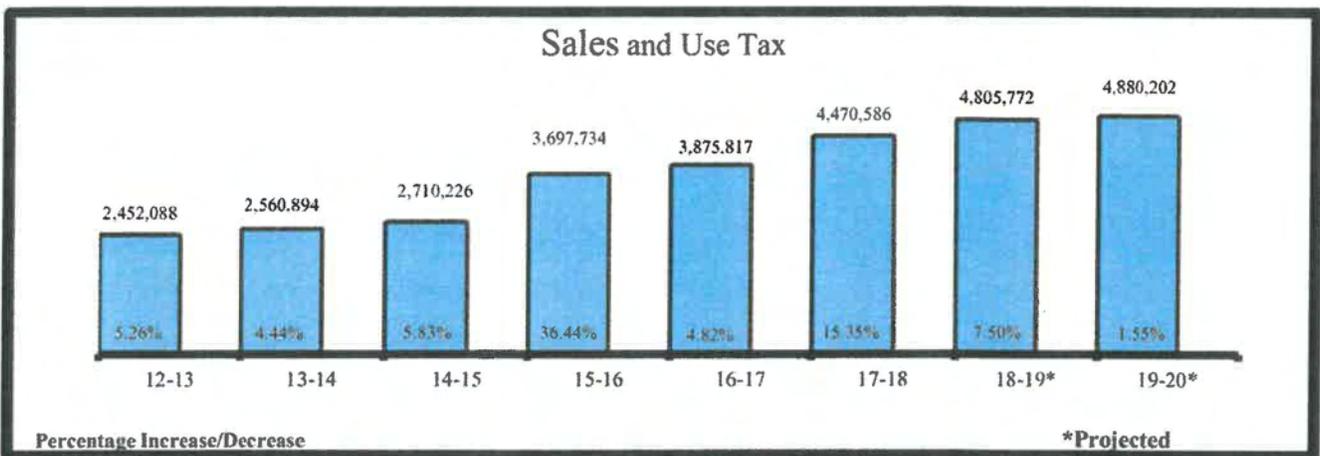
# Major Revenue Assumptions

## GENERAL FUND

### Sales and Use Tax - \$4,880,202

#### Account 100-000-313-010

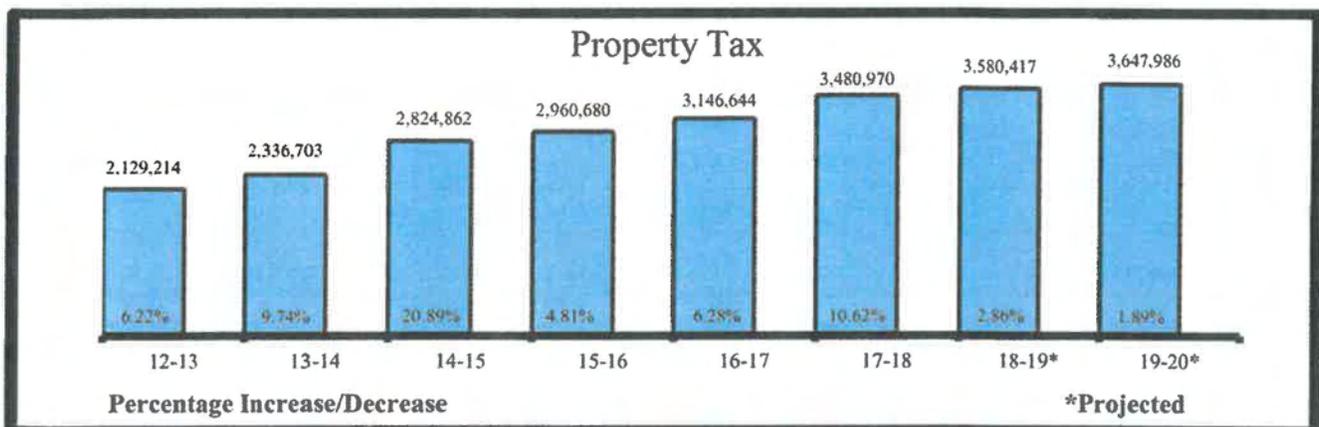
This tax is administered by the State Board of Equalization. The tax is based on the sale price of any taxable transaction of tangible personal property. The total tax rate is 8.75% of which the City is directly entitled to .95% and the County retains .05%. Per Measure P, Public Safety receives .5% of sales tax and Measure H, our new general sales tax measure, receives .5% of sales tax. The Sales and Use Tax represents Los Banos' single largest revenue source at \$4,880,202 or 26% of the total General Fund revenues projected for FY 19-20. This is a 1.55% increase from last year. This tax revenue is estimated based on information received from Muniservices/Avenu Insights & Analytics.



### Property Tax - \$3,647,986

#### Accounts 100-000-311-010 & 100-000-311-015

The City's property tax is levied based on 100% of the fair market value of all real and personal property located within the city, except for property owned by federal, state, and local governments. Assessed values are determined by the Merced County Assessor, collected by the County Tax Collector and distributed by the County Auditor. The tax rate for real property is 1% of the property value, which is allocated to counties, schools and cities. Los Banos's share of the 1% is equivalent to 14 cents on each \$1.00 collected from property taxes. Property tax represents the General Fund's second largest revenue source, projected at \$3,647,986 or 19% of the total General Fund revenue for FY 19-20.

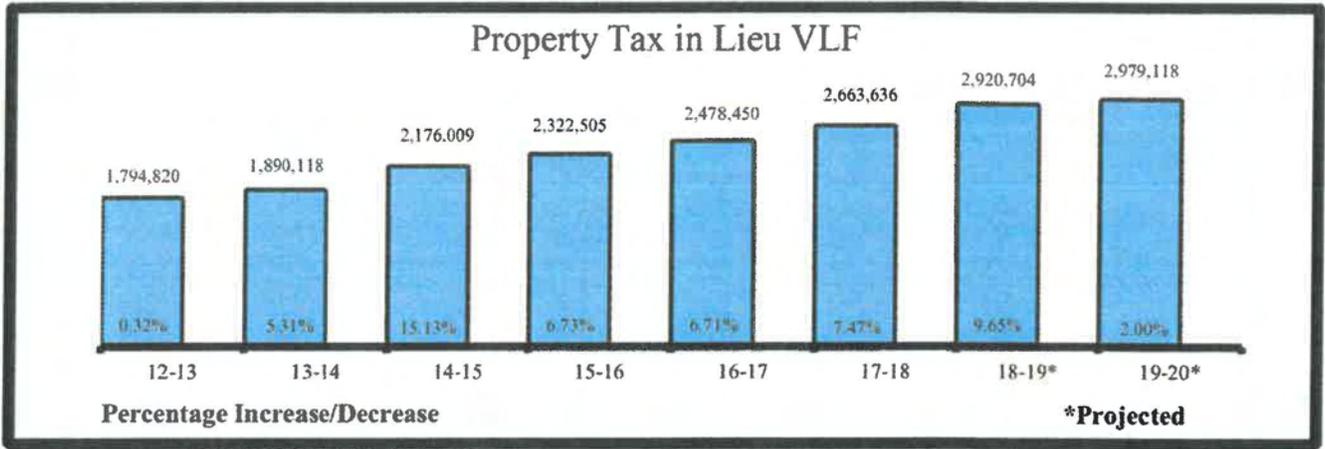


# Major Revenue Assumptions (continued)

## Property Taxes in Lieu VLF- \$2,979,118

### Account 100-000-311-035

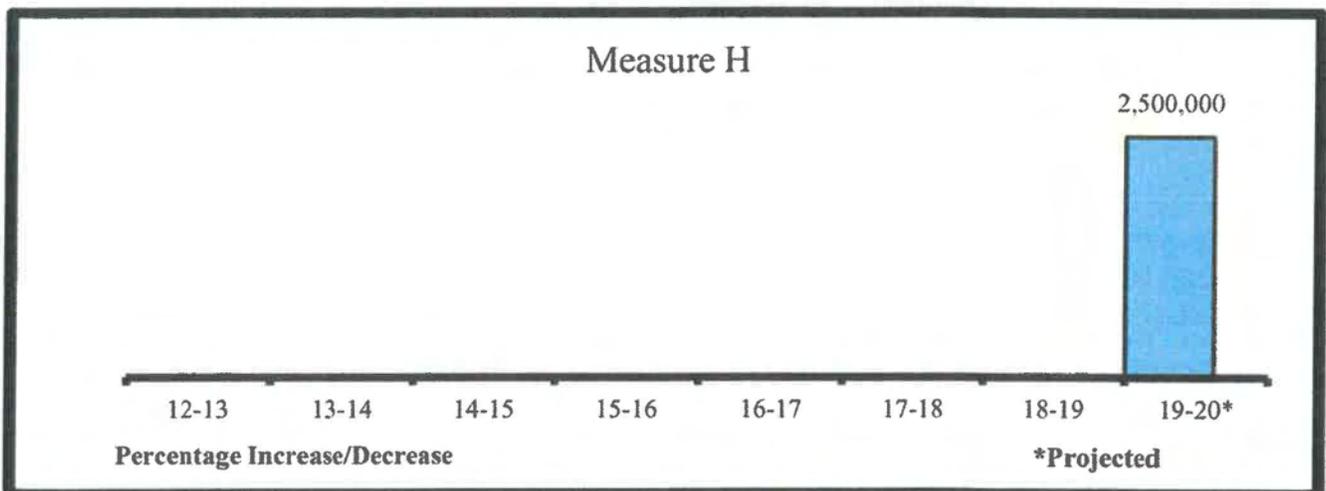
In 2004 the State adopted a Vehicle License Fee for Property Tax swap as part of a state budget agreement. The swap consists of a permanent reduction of the VLF rate from 2.0% to .65%, and an elimination of the VLF backfill to cities and counties from the state budget. Property Tax in lieu of VLF amount for FY 19-20 is projected to be \$2,979,118, this is a 2% increase from FY 18-19.



## Measure H - \$2,500,000

### 100-000-313-011

In November 2018, Los Banos Voters approved by 66.64% Measure H for Fire protection, Police services and Recreation programs. This measure provides a .5% sales tax for the City. Measure H went into effect on April 1, 2019.

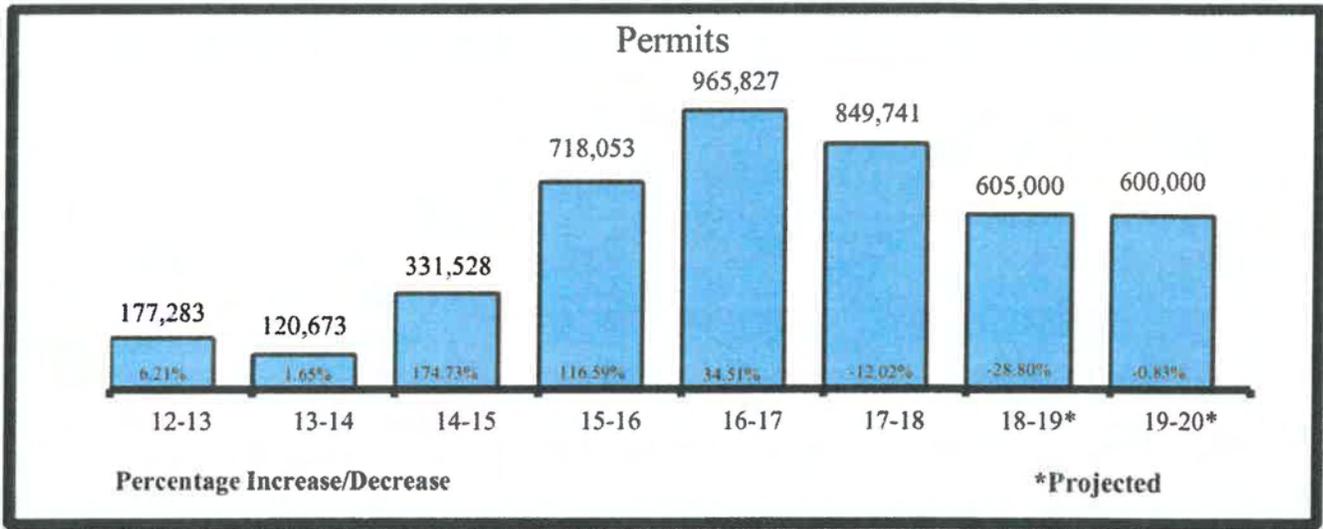


# Major Revenue Assumptions (continued)

## Building Permits – \$600,000

### Account 100-000-322-010

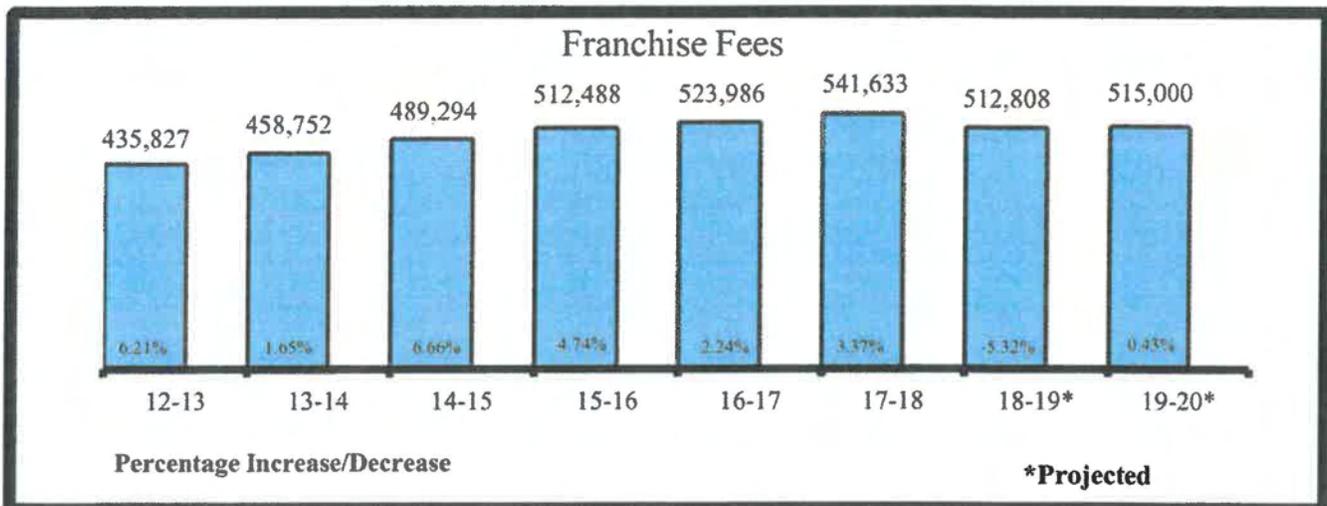
Building permits are required to build, alter, repair or demolish any structure. This includes re-roofing projects, water heater and window replacements, electrical work, plumbing work, mechanical work and other similar projects. The building department uses building permits to manage building inspections and related applicable fees. These are required to insure that the project is in compliance with applicable building codes and regulations. Revenue is estimated to decrease .83% from FY 18-19.



## Franchise Fees – \$515,000

### Account 100-000-318-020

This tax is administered by the City and is applied to utilities operating within the city limits. The City receives from PG&E 2% of their gross receipts on distribution of their services and Comcast Cable Company pays 5% of their gross receipts. Revenues are expected to slightly increase for FY 19-20. Franchise Fees represent 2.7% of General Fund revenues for FY 19-20. These taxes are estimated on prior year's revenues.

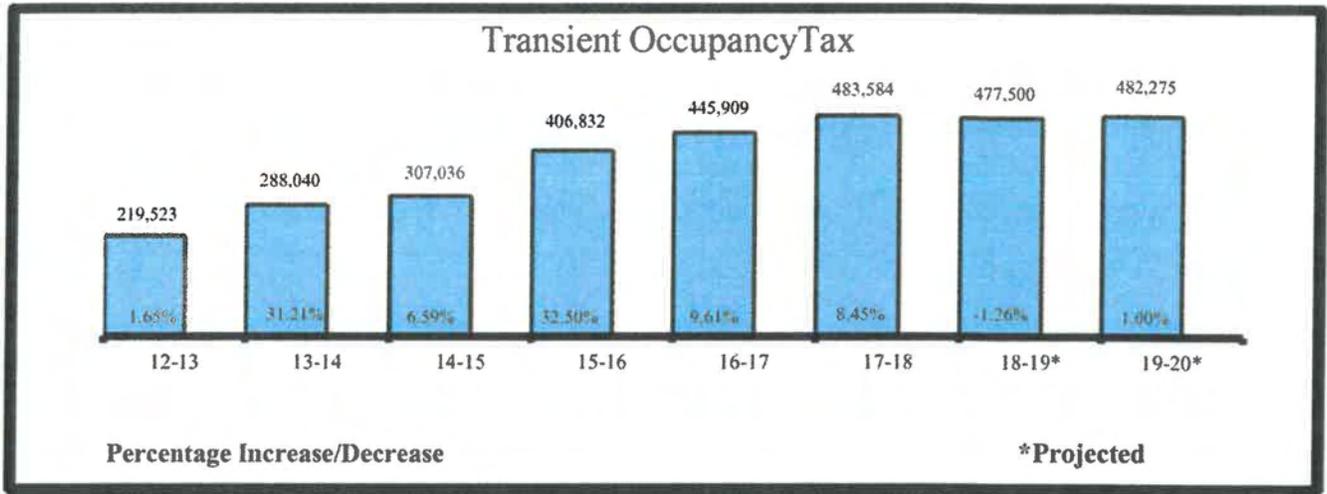


# *Major Revenue Assumptions (continued)*

## Transient Occupancy Tax (TOT) - \$482,275

### Account 100-000-312-010

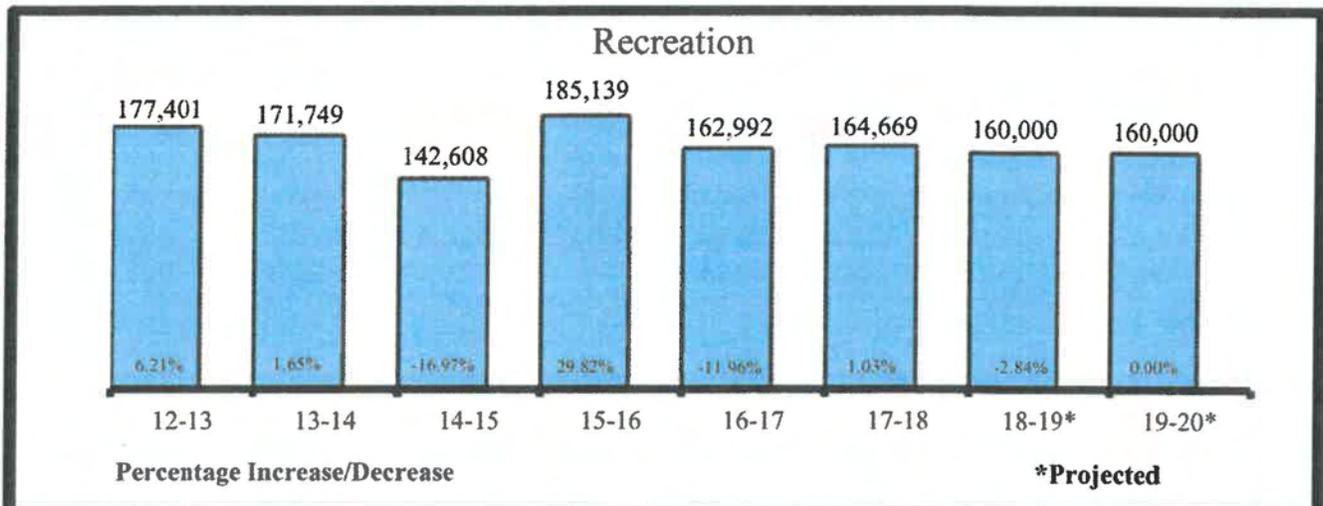
This tax is imposed on persons staying 30 days or less in a local hotel or motel. The tax is collected by the hotel or motel and submitted to the City on a quarterly basis. The City's current rate is 10%. TOT revenue is projected at \$482,275 for FY 19-20. It is expected that TOT revenues will slightly increase for FY 19-20 by 1%.



## Recreation - \$160,000

### Accounts 100-000-347-011, 100-000-347-013 & 100-000-347-015

Recreation Programs offer activities for the citizens of Los Banos such as Soccer, Tee Ball, Basketball, Martial Arts Classes, Adult Softball and Senior Activities. Funds that help operate these programs are donations and user fees from citizens. Revenues are projected to remain the same for FY 19-20. Estimates are based on trend analysis and costs to run the programs.

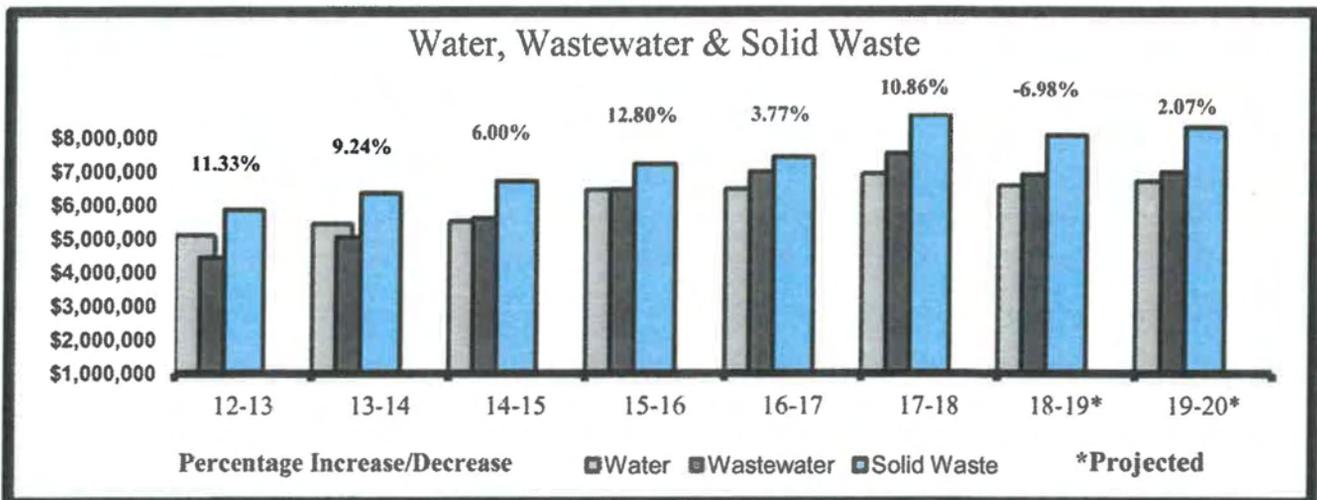


# Major Revenue Assumptions (continued)

## BUSINESS TYPE FUNDS

### Water, Wastewater & Solid Waste - \$21,989,945

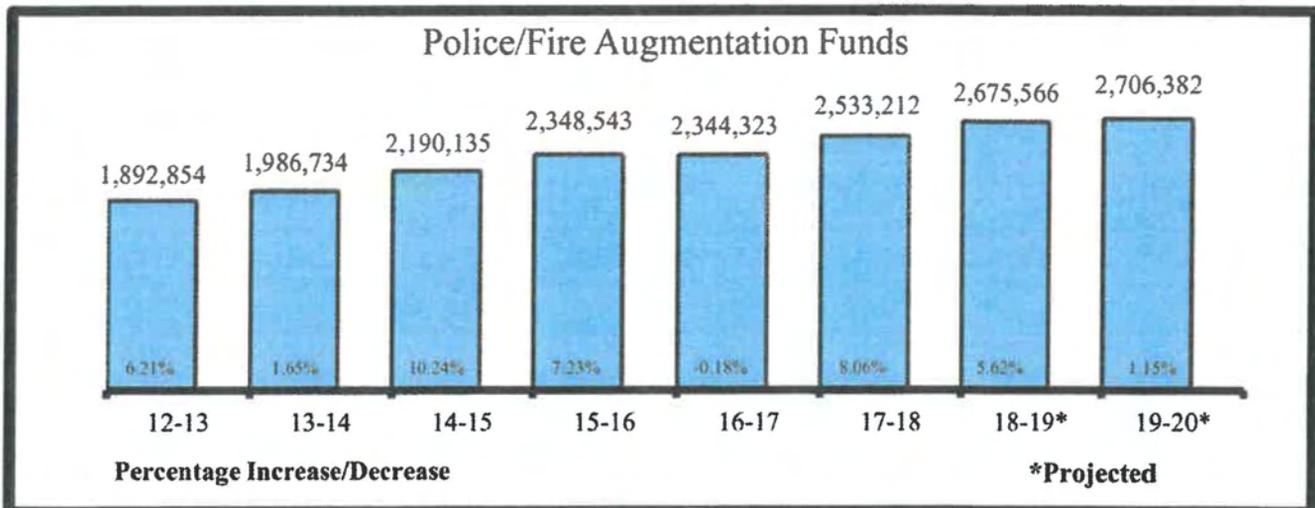
The City of Los Banos is committed to serving the needs of residents by providing quality Water, Wastewater and Solid Waste services. The city has 15 water wells, of which 13 are operating water wells servicing approximately 12,229 connections. Fees are based on the cost to maintain and operate each system and are charged monthly. As of July 1, 2019 the minimum bill per residential customer is \$89.54.



## SPECIAL REVENUE FUNDS

### Police/Fire Augmentation Funds - \$2,706,382

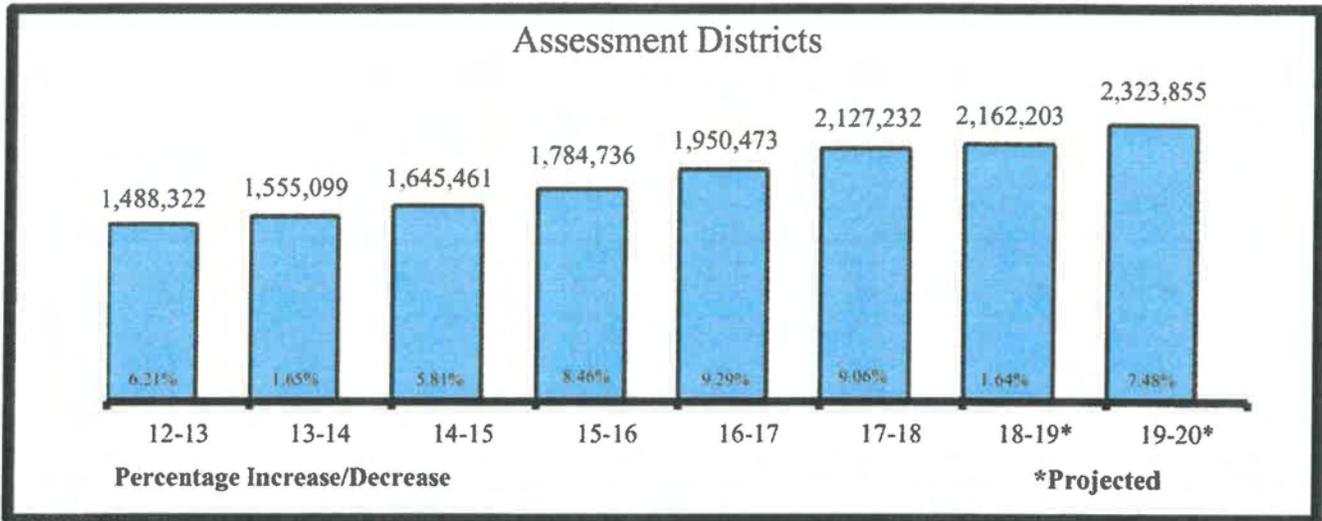
In November 2004, Los Banos Voters approved by 77.9% Measure P for 9-1-1, Fire protection, and Police services. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. An increase of 1.15% is projected for FY 19-20



# Major Revenue Assumptions (continued)

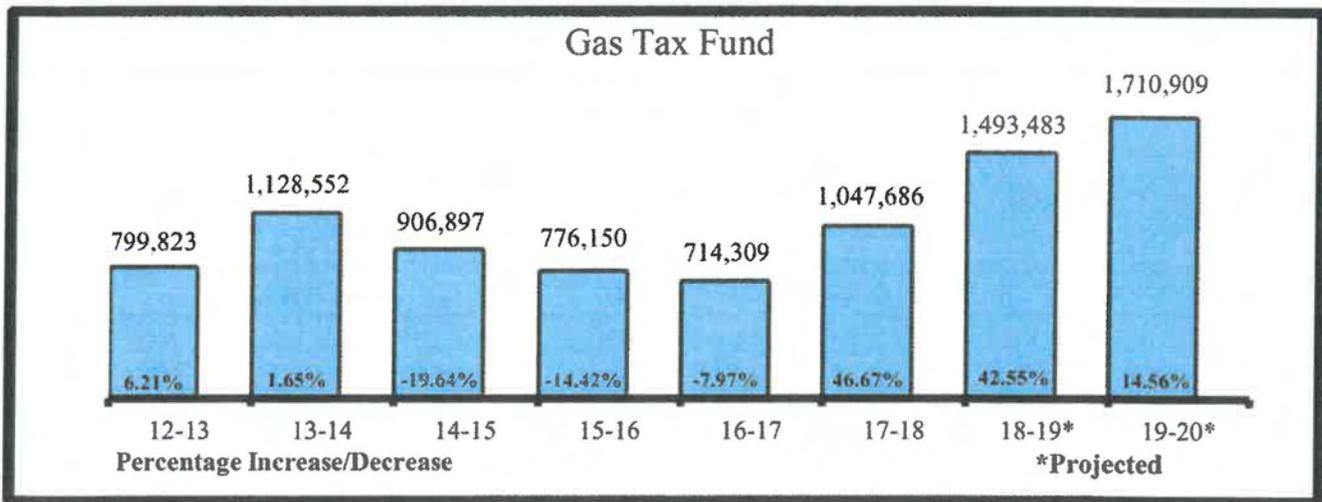
## Assessment Districts – \$2,323,855

Assessment District funds are established to permit the City to construct and maintain improvements in new developments. Property assessments are collected from property owners within the assessment district for a proportional share of the improvements. Revenue projections are estimated by the City Engineer based on the needs of the assessment district, divided by the number of parcels not to exceed the maximum increase amount to homeowners per year. Revenues are projected to increase by 7.48% for FY 19-20.



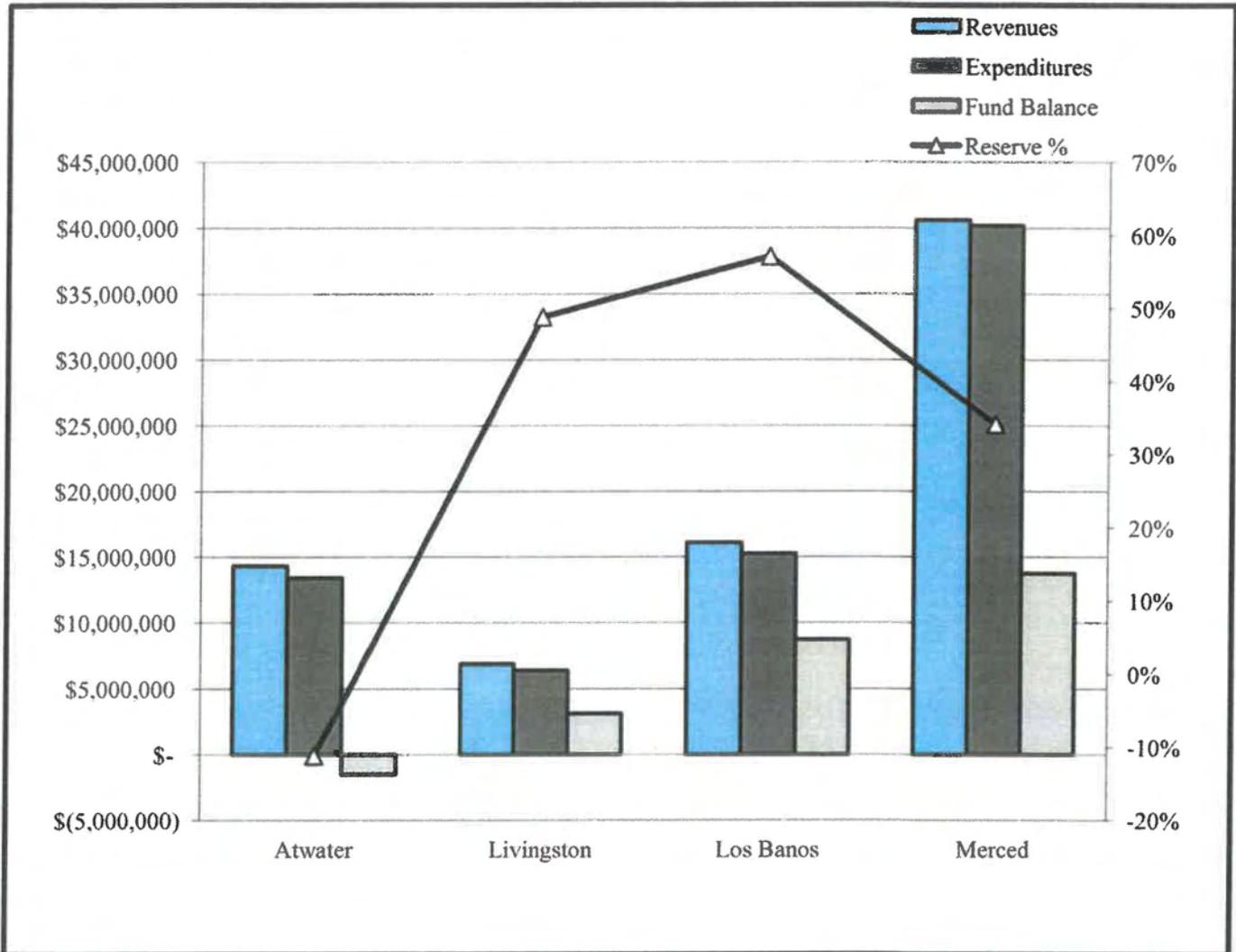
## Gas Tax Funds - \$1,710,909

Gas tax is imposed on fuel. This tax is authorized under the Motor Vehicle Fuel License Tax Law, Use Fuel Tax Law, Diesel Fuel Tax Law, and various sections of the Revenue and Taxation Code. Gas Tax revenue will increase by about \$217,426 for FY 19-20, which is an overall projected increase of 14.56%.



## Comparison of Merced County Cities

### General Fund Revenues, Expenditures, and Fund Balance June 30, 2018



General Fund	Atwater	Livingston	Los Banos	Merced
Revenues	\$ 14,325,358	\$ 6,882,102	\$ 16,080,476	\$ 40,626,141
Expenditures	\$ 13,421,742	\$ 6,415,157	\$ 15,240,556	\$ 40,203,425
Fund Balance	\$ (1,497,015)	\$ 3,134,116	\$ 8,709,292	\$ 13,754,553
<b>Reserve %</b>	<b>-11%</b>	<b>49%</b>	<b>57%</b>	<b>34%</b>

Source: (1)Balance Sheet - Governmental Funds

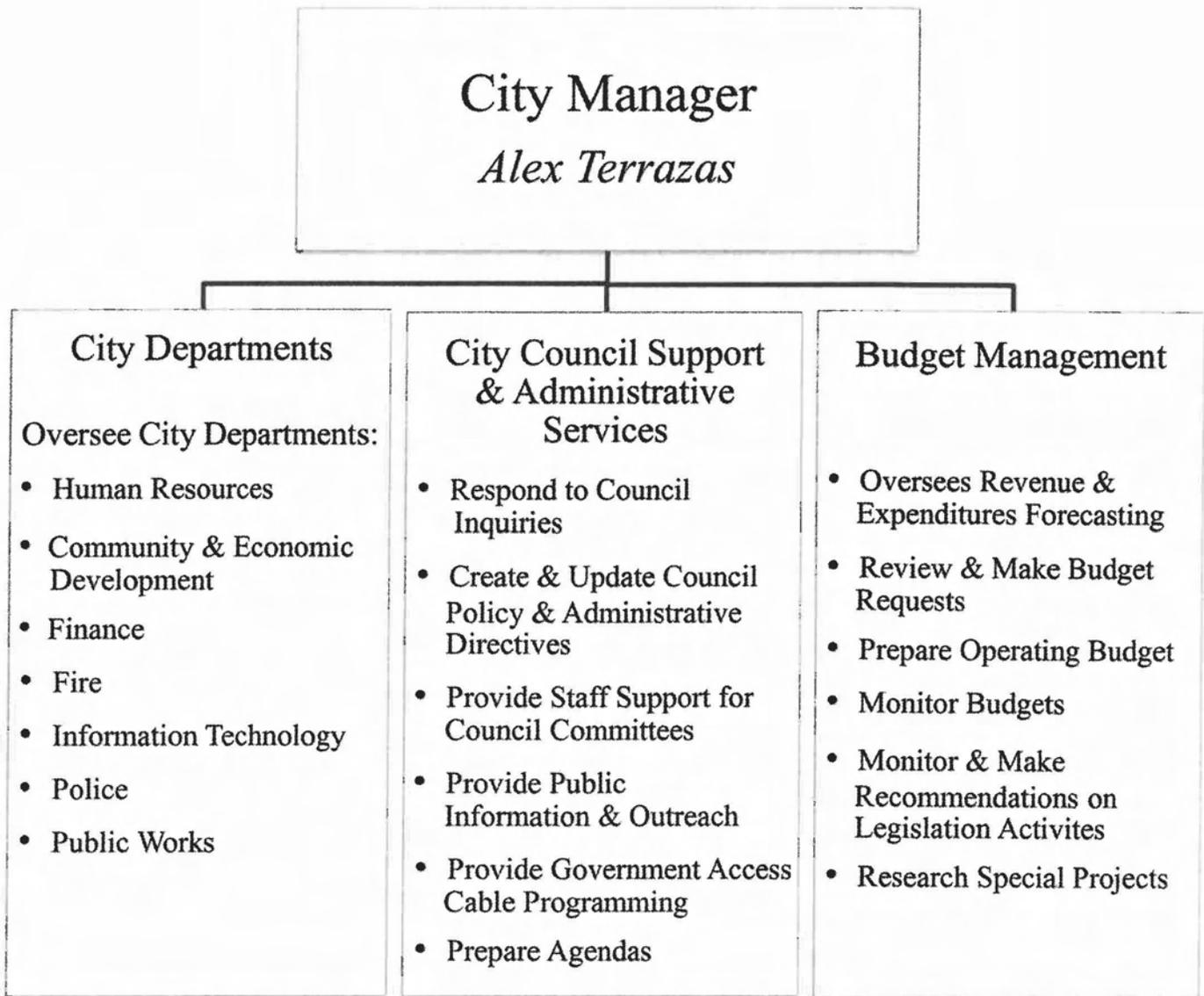
(2)Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Note: Information not available for the City of Dos Palos and the City of Gustine

# **Administration**

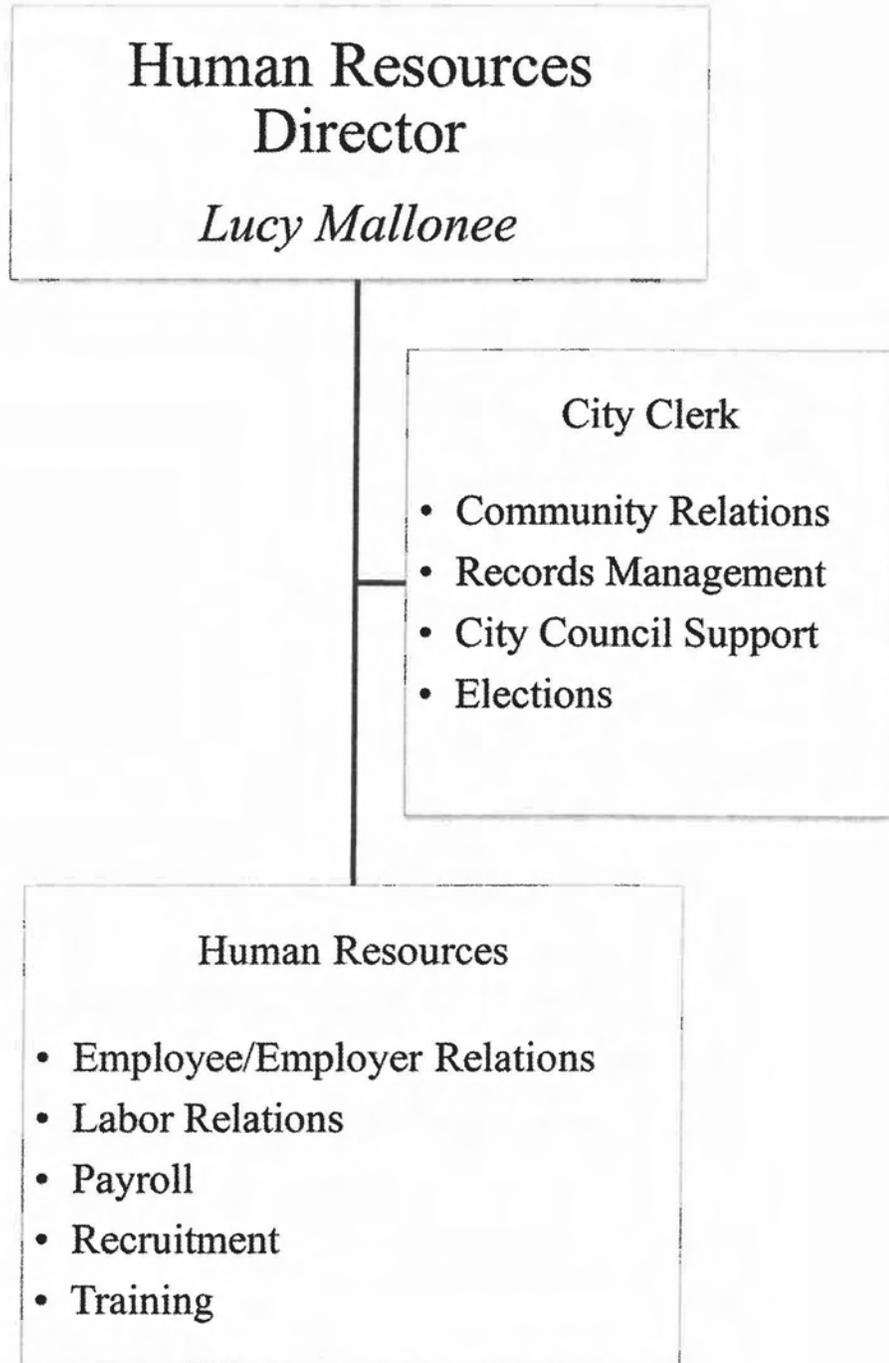
# Administration Department

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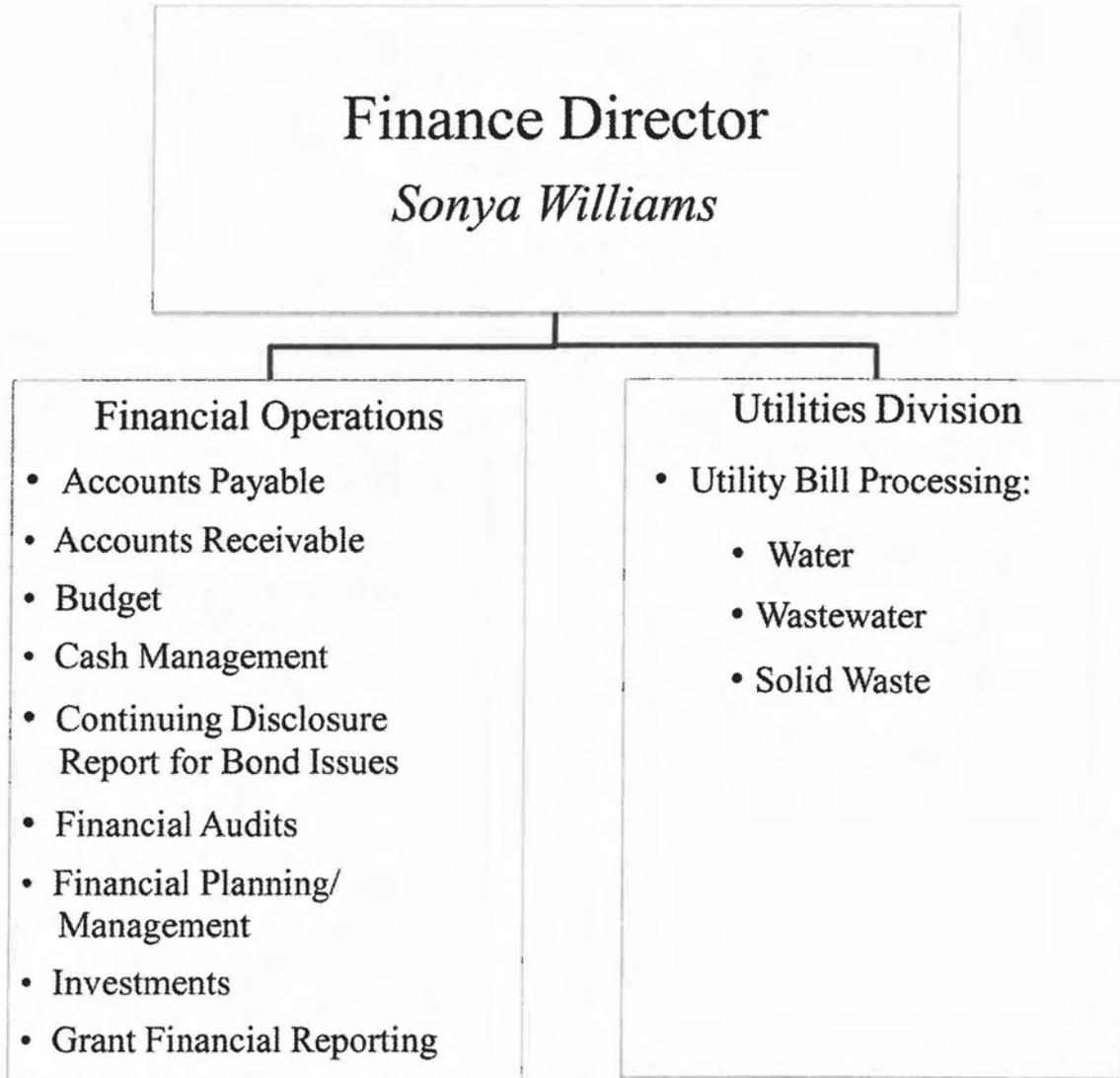
# *Human Resources Department*

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# *Finance Department*

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# Administration

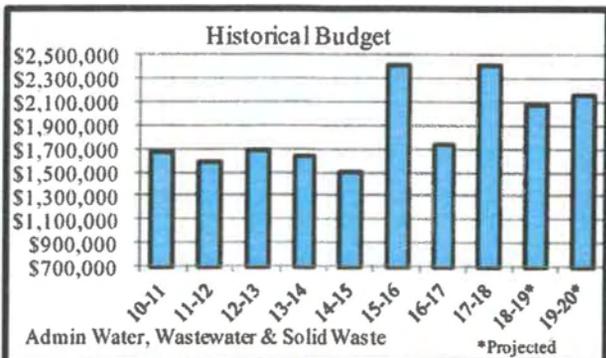
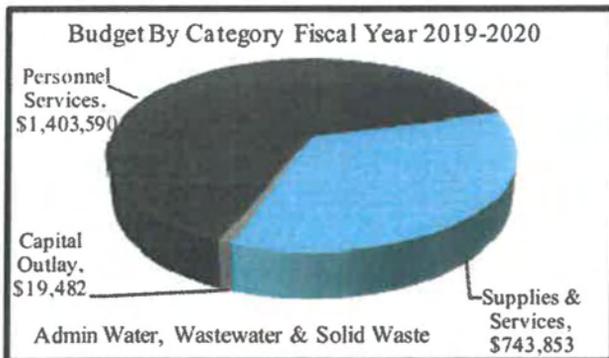
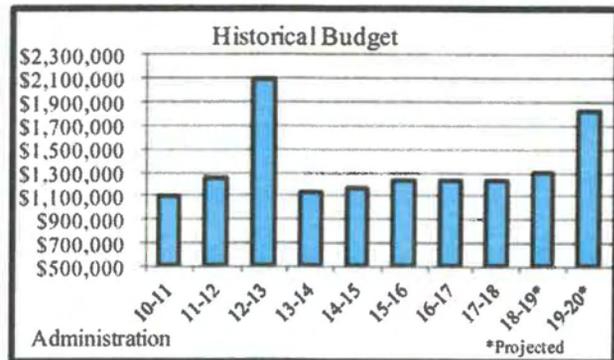
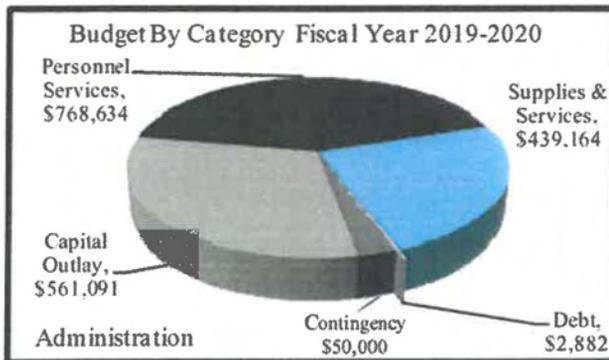
## Mission Statement

To serve the community with an emphasis on service and accountability by ensuring prompt and reliable service while also providing timely and accurate information to City Departments and the citizens of Los Banos; and to be sensitive and responsive to community needs and issues which affect the quality of life.

## Overview of Services and Programs

The City of Los Banos Administration Department is located in City Hall and consists of the offices for the City Manager, City Attorney, City Clerk, City Treasurer, Human Resources and Finance Department. The City Manager's goal is to provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, businesses, community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City records. The Administration Department provides support for all City departments and is proud to serve the public and answer any questions they may have.

## Budget Summaries



# *Administration (continued)*

## Service Efforts and Accomplishments

### City Manager:

- Providing exceptional, personal and dedicated service and assistance for the City of Los Banos in a caring and efficient manner to both internal and external customers.
- Taking ownership of community issues and questions by researching the issues, problem solving, offering alternatives, and making contacts for the citizens.
- Developing relationships within City departments to work together as a team.
- Providing direction and assistance to departments with special projects.

### City Attorney:

- Provides general legal advice and representation on all matters affecting the City when requested by City Council, City Manager, Commissioners, Department Heads and other staff personnel as appropriate.
- Monitors and advises the City Council and staff of significant legislation and case law affecting the City.
- Reviews and approves as to legal form all ordinances, resolutions, agreements, contracts, and other documents of a legal nature as requested by the City Manager, City Council, or Department Heads.
- Renders opinions concerning City policies and procedures based on interpretation of State, County and City laws, and pursues limitation of City liability exposure.
- Reviews City's Development Agreements for accuracy to ensure appropriate fees are properly collected.

### City Clerk:

- Ensures compliance with proper Federal, State and Local statutes and regulations.
- Records minutes for the City Council.
- Ensures proper agenda posting, public hearing notification and publication of all legal notices pertaining to the City Council.
- Prepares City Council Resolutions, Ordinances and Agreements for proper signatures and distribution.
- Updates and maintains the Los Banos Municipal Code and rosters for Boards and Commissions.
- Coordinates local elections along with Merced County Office of Elections.
- Administers Oaths of Office.
- Acts as custodian of City records and Official City Seal.
- Provides clerical support for the City Manager, City Attorney, Mayor and City Council.
- Ensures that all City departments follow Records Retention Policy.

## Performance Measures

City Clerk	Fiscal Year 16/17	Fiscal Year 17/18	Fiscal Year 18/19*
Resolutions processed	118	104	100
Ordinances processed	13	13	15

\*Estimates are used for Fiscal Year 2018-2019

# *Administration (continued)*

**City Treasurer:**

- Maintains the cash management system of the City of Los Banos.
- Accurately monitors and forecasts expenditures and revenues in order to ensure City monies are invested to the fullest extent while maintaining safety and liquidity.
- Invests City Funds in such a manner that will provide the highest interest yield within the confines, policies, and legal statutes governing the City.
- Provides quarterly investment reports updating the City Council and the public on the activity of the City’s current investments.

**Human Resources:**

- Coordinates informative workshops for City Employees in order to provide employees with an understanding of City benefits.
- Maintains and distributes updates to the City’s Policy & Procedures manual.
- Maintenance and security of master personnel files for all City employees.
- Coordinates and handles labor negotiations for the Los Banos Police Officers Association, the Los Banos Police Sergeants Association, the Los Banos Dispatcher and Community Services Officers Association, and the Los Banos Fire Fighters Association.
- Recruits and retains a skilled and diverse workforce within the City.
- Assures compliance with employment related laws, regulations and court decisions.
- Works diligently with Department Heads to monitor and track employee performance evaluations.
- Responsible for processing the City’s payroll and reporting payroll information to various agencies.
- Responsible for Risk Management.
- Responsible for the reporting of the Affordable Care Act.
- Updated job descriptions for all classifications.
- Updated the pre-employment physical process (Occu-Med).

## Performance Measures

Human Resources	Fiscal Year 16/17	Fiscal Year 17/18	Fiscal Year 18/19*
Full-time employees hired	20	15	16
Part-Time employees hired	6	11	17
Total Recruitments Conducted	22	26	24
Checks/Direct Deposits Ran (per month)	381	383	361

\*Estimates are used for Fiscal Year 2018-2019

**Finance:**

- Maintains the City’s official accounting records, manages the City’s financial system, monitors budgets, prepares cost analyses, and provides financial information to Department Heads to assist them with managing their department’s operations.
- Administers the risk financing and insurance placement for the City.
- Responsible for Accounts Receivable which includes the billing and collecting of monies owed to the City while establishing and practicing proper cash handling procedures.

# *Administration (continued)*

**Finance (continued):**

- Responsible for Accounts Payable which includes reviewing all invoices submitted to the City for authorization and validity and making sure those invoices are paid accurately and timely.
- Responsible for the Utility Billing Process which includes billing for the City’s water, wastewater, and solid waste services, assisting customers in setting up utility accounts, and generating garbage service requests.
- Establishes collection procedures for all past due accounts and works to ensure the complete collection of all unpaid monies owed to the City.
- Provides customer service, answers questions, and assists the general public with requests for information.
- Monitors the City’s grant funding and provides financial information for reporting purposes.
- Maintains fiscal accountability in the preparation of the City’s annual budget which is the guiding factor in monitoring the revenues and expenditures needed for the City’s operations.
- Participates in the City’s annual audit process which ensures the accuracy and transparency of the City’s financial reporting as required by the Governmental Accounting Standards Board (GASB).
- Responsible for all financial reporting related to the City which includes, but not limited to, Comprehensive Annual Financial Report (CAFR), Single Audit Report, State Controller’s Reports, Annual AB 1600 Report, Annual Continuing Disclosure Report, and any other financial reports deemed necessary.
- Worked with all City Departments to compile a 5 year Capital Improvement Plan to address all City capital infrastructure, vehicle, and equipment needs.
- Received the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for the FY 2016-2017.
- Received the California Society of Municipal Finance Officers (CSMFO) Excellence in Operating Budget Award for 2018-2019.

## **Performance Measures**

<b>Utility Accounts</b>	<b>Fiscal Year 16/17</b>	<b>Fiscal Year 17/18</b>	<b>Fiscal Year 18/19*</b>
In House Credit Card Payments (per month)	826	908	926
Work Orders Taken (per month)	3,624	3,587	3,747
Auto Bill Payments (per month)	845	875	900
Utility Accounts Billed (per month)	11,676	11,954	12,205
On Line Credit Card Payments (per month)	3,390	3,781	4,242
<b>Accounts Payable</b>	<b>Fiscal Year 16/17</b>	<b>Fiscal Year 17/18</b>	<b>Fiscal Year 18/19*</b>
Checks Ran (per Year)	6,025	5329	5204
Vendors Paid (per Year)	2,020	1892	2089

\*Estimates are used for Fiscal Year 2018-2019

# *Administration (continued)*

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## **Future Outlook**

- Purchasing Ordinance – Review City-wide purchasing requirements and procedures.
- Review and update City Personnel Rules.
- Conduct labor negotiations with all bargaining groups for contracts expiring June 2020.
  - Los Banos Fire Fighters Association
  - Los Banos Police Officers Association
  - Los Banos Police Sergeants Association
  - Los Banos Police Dispatchers/Community Service Officers Association
- Conduct labor negotiations with the new Public Works bargaining group for initial contracts.
- Developing a Comprehensive User Fee Study and Full Cost Allocation Plan.
- Develop a plan to mitigate the changes to the CalPERS retirement plan.

# City of Los Banos

## Administration

### 2019-2020 Department Detail

### Personnel Services

#### General Fund - Fund 100

#### Administration - Department 410

#### General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Water Admin, WW Admin, SW Admin
City Manager	1	40%	Water Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	62.5%	Water Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	62.5%	Water Admin, WW Admin, SW Admin
HR Technician	2	25%	Water Admin, WW Admin, SW Admin
Finance Director	1	25%	Water Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Water Admin, WW Admin, SW Admin
Accountant I	2	25%	Water Admin, WW Admin, SW Admin
Accounting Technician	1	40%	Water Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Water Admin WW Admin, SW Admin

#### Total Salaries (Including Overtime)

\$368,962

Workmen's Compensation Insurance

\$29,615

State Retirement (PERS)

\$86,110

Social Security (FICA)

\$28,226

Health Insurance

\$101,704

Health Savings

\$1,425

Health Insurance Reimb

\$2,825

OPEB

\$33,313

Retirees Health Insurance

\$109,503

Life Insurance

\$646

Unemployment Insurance

\$1,816

Dental & Optical

\$4,490

#### Total Benefits:

\$399,672

#### Total Personnel Services:

\$768,634

City of Los Banos  
Administration  
2019-2020

Description		2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-410-100-101	Salaries	323,093	333,415	335,687	368,712
100-410-100-103	Overtime	6	770	50	250
100-410-100-120	Benefits	327,814	330,546	303,615	313,562
100-410-100-121	Benefits-PERS	72,914	72,156	83,000	86,110
	<b>Personnel Services</b>	723,828	736,888	722,352	768,634
100-410-100-203	Equipment Repair & Maint	9,734	10,104	10,009	11,028
100-410-100-205	Facility Maintenance	4,138	2,344	3,900	3,900
100-410-100-231	Professional Services	164,598	159,630	171,000	165,000
100-410-100-232	Service Charges	0	23,721	29,000	30,100
100-410-100-233	Consulting Services	0	13,541	15,900	16,590
100-410-100-236	Medical Services	0	35	0	55
100-410-100-237	Recruitment	5,254	745	300	500
100-410-100-238	Technical Services	0	66,870	44,015	0
100-410-100-239	Elections	4,586	0	15,440	0
100-410-100-240	I.T. Services	23,311	31,172	30,001	34,633
100-410-100-250	Insurance	16,002	14,899	17,567	16,523
100-410-100-251	Memberships & Dues	37,853	42,102	50,319	54,530
100-410-100-252	Communications	1,164	1,302	1,825	2,750
100-410-100-253	Advertising	1,612	1,233	1,700	1,700
100-410-100-257	Travel & Training	14,803	13,674	16,000	18,190
100-410-100-259	Meetings & Events	756	5,071	5,600	5,725
100-410-100-260	Office Supplies	31,261	25,815	27,000	29,000
100-410-100-262	Uniform Expenses	0	55	30	50
100-410-100-264	Electricity & Gas	24,400	25,992	29,500	31,565
100-410-100-270	Special Programs	18,587	109	0	12,000
100-410-100-273	Special Departmental Exp.	4,485	4,247	10,283	4,825
100-410-100-274	Books & Periodicals	281	421	500	500
100-410-100-300	Cash Over/Under	(2)	109	0	0
	<b>Supplies &amp; Services</b>	362,824	443,192	479,889	439,164
100-410-100-720	Building & Structures	0	0	34,000	450,000
100-410-100-750	Vehicles	0	0	0	102,000
100-410-100-752	Communication Equipment	5,764	175	7,888	9,091
100-410-100-770	Computer Equipment	881	0	0	0
	<b>Capital Outlay</b>	6,645	175	41,888	561,091

City of Los Banos  
Administration  
2019-2020

Description		2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-410-100-881	Interest - Leases/Loans	4,158	3,756	3,331	2,882
	<b>Interest - Debt Service</b>	4,158	3,756	3,331	2,882
100-495-100-900	Contingency	21,628	49,348	50,000	50,000
	<b>Contingency</b>	21,628	49,348	50,000	50,000
100-498-000-000	Transfer Out	116,833	23,559	0	0
	<b>Transfer Out</b>	116,833	23,559	0	0
	<b>Total Administration</b>	<u>\$1,235,915</u>	<u>\$1,256,918</u>	<u>\$1,297,460</u>	<u>\$1,821,771</u>

# *Administration*

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## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Expenses related to Accela software maintenance and City Hall phone system maintenance for Telcion and Cisco.

**231-PROFESSIONAL SERVICES:** Expenses for independent auditors, contracted legal services, California Municipal Statistics, Employee Relations, labor law posters, admin citation hearings, NeoGov, Ted Gaebler and other miscellaneous professional services.

**232-SERVICE CHARGES:** Expenses for bank fees, credit card fees, credit card machine lease and Brinks services.

**233-CONSULTING SERVICES:** Expenses related to consultant for legislative representation services.

**251-MEMBERSHIP & DUES:** Expenses related to cost of memberships for CSMFO, GFOA, International Institute of Municipal Clerks (IIMC), Local Agency Formation Commission (LAFCO), League of California Cities, Liebert Cassidy Whitmore (LCW) Central Valley Consortium, City Clerk Association of California (CCAC), Grant Registry Sam, California Public Employers Labor Relations Association (CALPELRA), International Council of Shopping Centers (ICSC), CCMF and Merced County Association of Governments (MCAG).

**252-COMMUNICATIONS:** Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages. Service related to social media archiving.

**259-MEETINGS/EVENTS:** Expenses for City related business meetings and events, Employee Appreciation Event, 2 Employee meeting events and Park Site Chats.

**270-SPECIAL PROGRAMS:** Funds to be used for general homeless services upon approval by City Council in the amount \$12,000.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Budget and CAFR award applications, GASB CalPERS reports, GovInvest and Employee Longevity Awards.

## **CAPITAL OUTLAY**

**720-BUILDING & STRUCTURES:** Expenses related to project at the PAL Fields located on 7<sup>th</sup> Street. Project is to include: the purchase of restroom structure, contracted construction, electrical, materials for utilities and sidewalks, and to be ADA compliant.

**750-VEHICLES:** Funds assigned for the expenditures related to the purchase of three vehicles. Two of the vehicles are being purchased through a grant that has matching fund requirements. The vehicles will be utilized by all departments located in City Hall, as well as the IT Department.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# *Administration (continued)*

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## DEBT SERVICE

**881-INTEREST LEASE/LOANS:** Interest payment on the refinance of the City Hall/Fire Station C.O.P. & 2002 Land Lease Bond as an inter-fund loan from the Water Fund.

## CONTINGENCY

**900-CONTINGENCY:** Unexpected and unforeseen costs associated with Administration.

City of Los Banos  
City Hall Admin Fee  
City Hall Impact Fee  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>CITY HALL ADMIN FEE</u></b>					
202-410-100-231	Professional Services	0	42,660	5,540	5,000
	Supplies & Services	0	42,660	5,540	5,000
	<b>Total City Hall Admin Fee</b>	<b>\$0</b>	<b>\$42,660</b>	<b>\$5,540</b>	<b>\$5,000</b>
<b><u>CITY HALL IMPACT FEE</u></b>					
304-410-100-231	Professional Services	1,910	0	0	10,000
	Supplies & Services	1,910	0	0	10,000
304-410-100-720	Building & Structures	21,600	228,647	0	450,000
304-410-100-722	Furniture & Fixtures	0	36,555	0	40,000
	<b>Capital Outlay</b>	<b>21,600</b>	<b>265,202</b>	<b>0</b>	<b>490,000</b>
	<b>Total City Hall Impact Fee</b>	<b>\$23,510</b>	<b>\$265,202</b>	<b>\$0</b>	<b>\$500,000</b>

# *City Hall Admin Fee*

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## SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses related to Development Impact Fee Study.

# *City Hall Impact Fee*

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## SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses related to City Hall Restoration.

720-BUILDING & STRUCTURES: Expenses related to City Hall Restoration, including cubicles, carpet, conference rooms and other related project costs.

722-FURNITURE & FIXTURES: Expenses related to City Hall Restoration.

# City of Los Banos

## Water Administration 2019-2020 Department Detail Personnel Services

**Water Admin - Fund 501  
Administration - Department 410  
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, WW Admin, SW Admin
City Manager	1	20%	Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, WW Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, WW Admin, SW Admin
HR Technician	2	25%	Admin, WW Admin, SW Admin
Finance Director	1	25%	Admin, WW Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, WW Admin, SW Admin
Accountant I	2	25%	Admin, WW Admin, SW Admin
Accounting Technician	1	20%	Admin, WW Admin, SW Admin
Accounting Clerk I	1	25%	WW Admin, SW Admin
Accounting Clerk I	3	34%	WW Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin, WW Admin, SW Admin

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$251,107</u></u></b>
Workmen's Compensation Insurance	\$20,194
State Retirement (PERS)	\$49,493
Social Security (FICA)	\$19,210
Health Insurance	\$81,556
Health Savings	\$1,797
Health Insurance Reimb.	\$4,457
OPEB	\$30,843
Retirees Health Insurance	\$4,472
Life Insurance	\$598
Unemployment Insurance	\$1,227
Dental & Optical	<u>\$4,157</u>
<b>Total Benefits:</b>	<b><u><u>\$218,003</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$469,110</u></u></b>

City of Los Banos  
Water Administration  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
501-410-100-101	Salaries	203,050	214,248	223,850	250,607
501-410-100-102	Part Time	3,074	429	0	0
501-410-100-103	Overtime	6	1,020	100	500
501-410-100-120	Benefits	136,493	148,693	160,500	168,510
501-410-100-121	Benefits-PERS	(78,404)	258,464	46,425	49,493
	<b>Personnel Services</b>	<b>264,219</b>	<b>622,854</b>	<b>430,875</b>	<b>469,110</b>
501-410-100-202	Fleet Repair & Maintenance	1,000	945	945	945
501-410-100-203	Equipment Repair & Maintenance	17,639	18,504	18,830	20,458
501-410-100-204	Fleet Services	1,463	1,115	1,613	1,641
501-410-100-205	Facility Maintenance	4,027	1,942	3,200	3,400
501-410-100-207	Rental - Land & Buildings	23,441	23,755	24,000	24,000
501-410-100-231	Professional Services	55,861	51,816	65,000	59,200
501-410-100-232	Service Charges	0	52,092	58,000	60,700
501-410-100-233	Consulting Services	0	2,961	3,291	3,400
501-410-100-236	Medical Services	0	35	0	50
501-410-100-237	Recruitment	3,399	373	250	500
501-410-100-238	Technical Services	0	8,317	0	0
501-410-100-239	Elections	4,376	0	5,015	0
501-410-100-240	I.T. Services	23,315	25,286	27,871	29,293
501-410-100-250	Insurance	10,254	10,825	13,041	11,596
501-410-100-251	Membership & Dues	251	249	258	258
501-410-100-252	Communications	893	980	1,507	1,275
501-410-100-253	Advertising	178	47	100	200
501-410-100-257	Travel & Training	7,651	7,952	10,000	10,000
501-410-100-259	Meetings & Events	0	417	635	760
501-410-100-260	Office Supplies	74,443	14,872	18,000	18,000
501-410-100-262	Uniform Expenses	0	54	30	50
501-410-100-265	Gasoline & Oil	203	212	212	446
501-410-100-273	Special Departmental Expenses	0	155	7,237	1,560
501-410-100-275	Bad Debt Expense	11,175	12,523	0	0
	<b>Supplies &amp; Services</b>	<b>239,569</b>	<b>235,426</b>	<b>259,035</b>	<b>247,732</b>
501-410-100-752	Communication Equipment	4,117	125	5,635	6,494
501-410-100-770	Computer Equipment	144	0	0	0
	<b>Capital Outlay</b>	<b>4,261</b>	<b>125</b>	<b>5,635</b>	<b>6,494</b>
	<b>Total Water Administration</b>	<b>\$508,049</b>	<b>\$858,405</b>	<b>\$695,545</b>	<b>\$723,336</b>

# *Water Administration*

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## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Expenses related to Accela software maintenance and City Hall phone system maintenance for Telcion and Cisco.

**207-RENTAL – LAND & BUILDINGS:** Expense related to Enterprise fund renting City Hall.

**231-PROFESSIONAL SERVICES:** Expenses of independent auditor, contract legal services, Ted Gaebler and other miscellaneous professional services.

**232-SERVICE CHARGES:** Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

**233-CONSULTING SERVICES:** Expenses related to consultant for legislative representation services.

**251-MEMBERSHIP & DUES:** Expenses related to cost of memberships for CSMFO, GFOA, and International Council of Shopping Centers.

**259-MEETINGS/EVENTS:** Expenses for City related business meetings and events, Employee Appreciation Event, 2 Employee meeting events and Park Site Chats.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Employee Longevity Awards and GovInvest.

## **CAPITAL OUTLAY**

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# City of Los Banos

## Wastewater Administration

### 2019-2020 Department Detail

#### Personnel Services

**Wastewater Admin - Fund 502  
Administration - Department 410  
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, SW Admin
City Manager	1	20%	Admin, Water Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, SW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, SW Admin
HR Technician	2	25%	Admin, Water Admin, SW Admin
Finance Director	1	25%	Admin, Water Admin, SW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, SW Admin
Accountant I	2	25%	Admin, Water Admin, SW Admin
Accounting Technician	1	20%	Admin, Water Admin, SW Admin
Accounting Clerk I	1	25%	Water Admin, SW Admin
Accounting Clerk I	3	33%	Water Admin, SW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin, Water Admin, SW Admin

**Total Salaries (Including Overtime)**

**\$249,963**

Workmen's Compensation Insurance

\$20,098

State Retirement (PERS)

\$49,410

Social Security (FICA)

\$19,122

Health Insurance

\$81,173

Health Savings

\$1,779

Health Insurance Reimb.

\$4,409

OPEB

\$30,648

Retirees Health Insurance

\$4,472

Life Insurance

\$594

Unemployment Insurance

\$1,221

Dental & Optical

\$4,130

**Total Benefits:**

**\$217,057**

**Total Personnel Services:**

**\$467,020**

City of Los Banos  
Wastewater Administration  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
502-410-100-101	Salaries	200,391	212,748	223,000	249,463
502-410-100-102	Part Time	2,984	416	0	0
502-410-100-103	Overtime	6	1,002	100	500
502-410-100-120	Benefits	134,067	119,352	160,000	167,647
502-410-100-121	Benefits-PERS	19,736	219,917	47,000	49,410
	<b>Personnel Services</b>	<b>357,183</b>	<b>553,436</b>	<b>430,100</b>	<b>467,020</b>
502-410-100-202	Fleet Repair & Maintenance	1,000	945	945	945
502-410-100-203	Equipment Repair & Maintenance	17,639	18,504	18,829	20,458
502-410-100-204	Fleet Services	1,463	1,115	1,613	1,641
502-410-100-205	Facility Maintenance	4,027	1,942	3,200	3,400
502-410-100-207	Rental - Land & Buildings	23,441	23,755	24,000	24,000
502-410-100-231	Professional Services	55,732	51,803	65,000	60,000
502-410-100-232	Service Charges	0	52,092	58,000	60,700
502-410-100-233	Consulting Services	0	2,961	3,291	3,400
502-410-100-236	Medical Services	0	35	0	50
502-410-100-237	Recruitment	3,391	373	250	500
502-410-100-238	Technical Services	0	8,317	0	0
502-410-100-239	Elections	4,376	0	5,015	0
502-410-100-240	I.T. Services	23,315	25,286	27,871	29,293
502-410-100-250	Insurance	10,072	10,756	12,962	11,525
502-410-100-251	Membership & Dues	251	249	258	258
502-410-100-252	Communications	893	980	1,507	1,275
502-410-100-253	Advertising	56	47	100	200
502-410-100-257	Travel & Training	7,643	7,950	10,000	10,000
502-410-100-259	Meetings & Events	0	417	635	760
502-410-100-260	Office Supplies	74,442	14,872	18,000	18,000
502-410-100-262	Uniform Expenses	0	54	30	50
502-410-100-265	Gasoline & Oil	203	212	212	446
502-410-100-273	Special Departmental Expenses	0	155	7,237	1,560
502-410-100-275	Bad Debt Expense	11,048	10,174	0	0
	<b>Supplies &amp; Services</b>	<b>238,994</b>	<b>232,992</b>	<b>258,955</b>	<b>248,461</b>
502-410-100-752	Communication Equipment	4,117	125	5,635	6,494
502-410-100-770	Computer Equipment	144	0	0	0
	<b>Capital Outlay</b>	<b>4,261</b>	<b>125</b>	<b>5,635</b>	<b>6,494</b>
	<b>Total Wastewater Administration</b>	<b>\$600,438</b>	<b>\$786,553</b>	<b>\$694,690</b>	<b>\$721,975</b>

# *Wastewater Administration*

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## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Expenses related to Accela software maintenance and City Hall phone system maintenance for Telcion and Cisco.

**207-RENTAL – LAND & BUILDINGS:** Expense related to Enterprise fund renting City Hall.

**231-PROFESSIONAL SERVICES:** Expenses of independent auditor, contract legal services, Ted Gaebler and other miscellaneous professional services.

**232-SERVICE CHARGES:** Expenses for bank fees, credit card fees, credit card machine lease, Brinks services, Accela online payment transaction fees and Infosend printing charges.

**233-CONSULTING SERVICES:** Expenses related to consultant for legislative representation services.

**251-MEMBERSHIP & DUES:** Expenses related to cost of memberships for CSMFO, GFOA, and International Council of Shopping Centers.

**259-MEETINGS/EVENTS:** Expenses for City related business meetings and events, Employee Appreciation Event, 2 Employee meeting events and Park Site Chats.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Employee Longevity Awards and GovInvest.

## **CAPITAL OUTLAY**

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# City of Los Banos

## Solid Waste Administration

### 2019-2020 Department Detail

### Personnel Services

#### Solid Waste - Fund 510

#### Administration - Department 410

#### General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, WW Admin
City Manager	1	20%	Admin, Water Admin, WW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, WW Admin
Assistant City Clerk/HR Analyst	1	12.5%	Admin, Water Admin, WW Admin
HR Technician	2	25%	Admin, Water Admin, WW Admin
Finance Director	1	25%	Admin, Water Admin, WW Admin
Accounting & Budget Supervisor	1	25%	Admin, Water Admin, WW Admin
Accountant I	2	25%	Admin, Water Admin, WW Admin
Accounting Technician	1	20%	Admin, Water Admin, WW Admin
Accounting Clerk I	1	25%	Water Admin, WW Admin
Accounting Clerk I	3	33%	Water Admin, WW Admin
Custodian	1	7.5%	Maint, Water, WW, SW, Admin Water Admin, WW Admin

#### Total Salaries (Including Overtime)

\$249,956

Workmen's Compensation Insurance

\$20,097

State Retirement (PERS)

\$49,408

Social Security (FICA)

\$19,122

Health Insurance

\$81,173

Health Savings

\$2,229

Health Insurance Reimb.

\$4,409

OPEB

\$30,648

Retirees Health Insurance

\$4,472

Life Insurance

\$594

Unemployment Insurance

\$1,221

Dental & Optical

\$4,130

#### Total Benefits:

\$217,504

#### Total Personnel Services:

\$467,460

City of Los Banos  
Solid Waste Administration  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
510-410-100-101	Salaries	200,389	212,747	225,000	249,456
510-410-100-102	Part Time	2,984	416	0	0
510-410-100-103	Overtime	6	1,002	100	500
510-410-100-120	Benefits	134,107	245,533	160,500	168,096
510-410-100-121	Benefits-PERS	41,546	63,820	47,000	49,408
	<b>Personnel Services</b>	<b>379,032</b>	<b>523,518</b>	<b>432,600</b>	<b>467,460</b>
510-410-100-202	Fleet Repair & Maintenance	1,000	945	945	945
510-410-100-203	Equipment Repair & Maintenance	17,639	18,504	18,829	20,458
510-410-100-204	Fleet Services	1,463	1,115	1,613	1,641
510-410-100-205	Facility Maintenance	4,027	1,942	3,200	3,400
510-410-100-207	Rental - Land & Buildings	23,441	23,755	24,000	24,000
510-410-100-231	Professional Services	57,307	55,583	65,000	59,200
510-410-100-232	Service Charges	0	52,092	58,000	60,700
510-410-100-233	Consulting Services	0	2,956	3,291	3,400
510-410-100-236	Medical Services	0	35	0	50
510-410-100-237	Recruitment	3,391	373	250	500
510-410-100-238	Technical Services	0	8,317	0	0
510-410-100-239	Elections	4,376	0	5,015	0
510-410-100-240	I.T. Services	23,315	25,286	27,871	29,292
510-410-100-250	Insurance	10,072	10,756	12,985	11,525
510-410-100-251	Membership & Dues	251	249	258	258
510-410-100-252	Communications	893	980	1,507	1,275
510-410-100-253	Advertising	56	47	100	200
510-410-100-257	Travel & Training	7,643	7,950	10,000	10,000
510-410-100-259	Meetings & Events	0	417	635	760
510-410-100-260	Office Supplies	74,442	14,872	18,000	18,000
510-410-100-262	Uniform Expenses	0	54	30	50
510-410-100-265	Gasoline & Oil	203	212	212	446
510-410-100-273	Special Departmental Exp.	0	155	7,237	1,560
510-410-100-275	Bad Debt Expense	18,323	14,956	0	0
	<b>Supplies &amp; Services</b>	<b>247,844</b>	<b>241,549</b>	<b>258,978</b>	<b>247,660</b>
510-410-100-752	Communication Equipment	4,117	125	5,635	6,494
510-410-100-770	Computer Equipment	144	0	0	0
	<b>Capital Outlay</b>	<b>4,261</b>	<b>125</b>	<b>5,635</b>	<b>6,494</b>
	<b>Total Solid Waste Administration</b>	<b>\$631,136</b>	<b>\$765,192</b>	<b>\$697,213</b>	<b>\$721,614</b>

# *Solid Waste Administration*

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## SERVICES & SUPPLIES

**203-EQUIPMENT REPAIR & MAINTENANCE:** Expenses related to Accela software maintenance and City Hall phone system maintenance for Telcion and Cisco.

**207-RENTAL – LAND & BUILDINGS:** Expense related to Enterprise fund renting City Hall.

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**259-MEETINGS/EVENTS:** Expenses for City related business meetings and events, Employee Appreciation Event, 2 Employee meeting events and Park Site Chats.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Employee Longevity Awards and GovInvest.

## CAPITAL OUTLAY

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**Community &  
Economic  
Development**

# *Community & Economic Development Department*

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## Community & Economic Development Director

*Stacy Souza Elms*

### Planning

- Subdivision Review
- Annexations
- Area Plans
- Final Development Plans
- Site Plan Review
- Use Permits
- Variances
- Zoning
- General Plan
- Housing Element
- GIS
- Census
- Environmental Review/CEQA
- Business License

### Grant Programs

- First Time Homebuyers Program
- Housing Rehab Program
- Neighborhood Stabilization Program
- Microenterprise
- Code Enforcement

### Economic Development

- Retail & Industrial Recruitment
- Business Retention and Expansion
- Marketing
- Downtown Revitalization

# Community and Economic Development

## Mission Statement

The mission of the Los Banos Community and Economic Development Department is to enhance the community's safety, welfare, economic opportunities, and ensure a dynamic framework for quality growth and development.

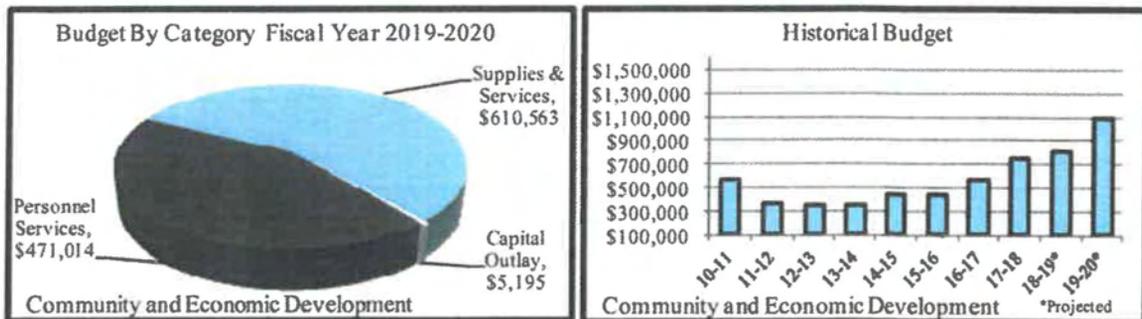
## Overview of Services and Programs

The Community and Economic Development Department regulates all land use and facilitates economic development within the city. Its staff advises the City Manager, Planning Commission, City Council, Economic Development Advisory Commission and general public on matters affecting physical land use and economic development in the City.

Proposed general plan amendments, zone changes, annexations, conditional use permits, Housing Element updates and changes to zoning or subdivision regulations and maps are prepared or reviewed by the department as are all environmental documents. The Community and Economic Development Department also conducts studies and develops ordinances to govern land use, distributes and archives existing land use data, maintains the City's GIS database and maintains and administers the City's Zoning Ordinance and General Plan policies. The department processes over 1,800 business licenses annually and has implemented OpenCounter software to provide information and interactive tools related to land use regulations, economic development incentives, and industry-specific local permits for business owners.

The Community and Economic Development Department is working with Economic Development practitioners in Merced County to provide assistance to prospective developers, local businesses, and site selectors by providing demographic data and other marketing information. The department provides assistance to local and outside businesses for expansion and sustainability, as well as new start ups. In addition, the department is responsible for operating the digital sign at Pacheco Blvd and I Street.

## Budget Summaries



# *Community and Economic Development*

*(continued)*

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## Major Accomplishments/Service Efforts

The Community and Economic Development Department is focusing its service efforts on working with project proponents, business owners and citizens and is currently administering a number of current, long-range, development and economic development projects.

The following activities will be worked on and/or completed:

- General Plan Update 2040
- Los Banos History Mural Program
- Administer CDBG and HOME grant programs and re-use programs to assist businesses and citizens
- Administer CDBG grant funding for Code Enforcement Services
- Process development applications and permits
- Preparation of multiple environmental documents for both applicant initiated and City projects
- Business Park Master Plan
- Airport Relocation
- New Medical Complex
- Zoning Code Updates
- Downtown Strategic Plan
- Downtown Farmers Market
- Retail and Industrial Recruitment
- Developed Accessory Buildings and Structures Ordinance
- Developed Residential Parking and Lot Coverage Ordinance
- Updated Accessory Dwelling Unit Ordinance
- Developed Sidewalk Vending Ordinance

## Performance Measures

	16/17	17/18	18/19*
<b>Residential plan checks</b>	844	832	800
<b>Commercial/Industrial plan checks</b>	84	78	82
<b>Conditional Use Permits Completed</b>	9	11	11
<b>Final Development Plans Completed</b>	3	1	0
<b>General Plan Amendments Completed</b>	1	2	2
<b>Sign Reviews Completed</b>	49	46	25
<b>Site Plan Reviews Completed</b>	11	1	5
<b>Special Event Permits Processed</b>	24	27	27
<b>Temporary Use Permit Processed</b>	17	19	10
<b>Tentative Parcel Maps Completed</b>	0	0	1
<b>Tentative Tract Maps Completed</b>	4	3	2
<b>Zone Change Completed</b>	1	0	2

\*Estimates are used for Fiscal Year 2018-2019

# *Community and Economic Development*

*(continued)*

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## **Future Outlook**

Population growth is expected to continue to increase in 2019-2020 with the construction of new homes. There are currently 12 subdivisions under construction, with 8 more subdivisions ready for activity in the future. The City is currently issuing approximately 4 new single-family residential permits a week. Existing residential tentative maps are being finalized and existing infill areas are being mapped. Additionally, State and local incentive and grant programs will facilitate the rehabilitation of the existing housing stock and will provide housing opportunities for families. The Regional Housing Needs Allocation Plan dictates the types of housing that are most needed within the community.

The City is developing a Downtown Strategic Plan to serve as a blueprint for the future of Los Banos' downtown development. The Plan will include the study area of the Rail Corridor. The City will be looking for support from a steering committee of community leaders, which will involve significant discussion and dialogue with key stakeholders and the community.

The development of the Comprehensive Economic Development Strategy (CEDS) will play a key role in the economic growth of the community. The Plan will provide tools and strategies for the community to grow economically, create a competitive advantage, and attract more business and employment in Los Banos. The CEDS process has identified the importance of an Industrial Park on the Westside of Merced County, which the City is working with Merced County and land owners near Highway 152/Interstate-5. The City is exploring the option of relocating the Municipal Airport to a location outside of the City's growth area and working to attract a hospital to build a regional medical complex in the former location of the airport. The City is seeing a steady rise in its commercial growth and there are several new ground up projects being built with more that are in the entitlement stages.

Economic Development has been positive in the community with vacant buildings being occupied by regional retailers and industrial warehouse expansions. Staff has been working with a Retail Recruiter to attract various industries to locate in the City and to build a stronger and diverse economic base. In addition, the Community and Economic Development Department is developing an Industrial Recruitment Strategy to promote Los Banos as an attractive location for industrial development. The plan will identify what industries the City should be targeting and will develop a strategy to target those specific industries.

# City of Los Banos

## Community & Economic Development

### 2019-2020 Department Detail

#### Personnel Services

**General Fund - Fund 100**

**Community & Economic Development - Department 419**

**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Community & Econ Dev Director	1	100%	
Associate Planner	1	100%	
Planning Technician	1	100%	
Part Time		100%	
<b>Total Salaries (Including Overtime)</b>			<b><u><u>\$259,197</u></u></b>
Workmen's Compensation Insurance			\$19,905
State Retirement (PERS)			\$61,565
Social Security (FICA)			\$19,829
Health Insurance			\$79,754
Health Savings			\$600
OPEB			\$19,500
Retirees Health Insurance			\$6,363
Life Insurance			\$378
Unemployment Insurance			\$1,296
Dental & Optical			\$2,628
<b>Total Benefits:</b>			<b><u><u>\$211,817</u></u></b>
<b>Total Personnel Services:</b>			<b><u><u>\$471,014</u></u></b>

City of Los Banos  
Community & Economic Development  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-419-100-101	Salaries	129,452	210,683	224,600	243,197
100-419-100-102	Part Time	0	0	0	12,500
100-419-100-103	Overtime	1,465	1,335	2,500	3,500
100-419-100-120	Benefits	92,523	132,300	142,000	150,252
100-419-100-121	Benefits-PERS	40,005	55,422	59,914	61,565
	<b>Personnel Services</b>	<b>263,445</b>	<b>399,740</b>	<b>429,014</b>	<b>471,014</b>
100-419-100-203	Equipment Repair & Maintenance	0	0	0	1,089
100-419-100-231	Professional Services	81,630	69,200	100,000	100,000
100-419-100-237	Recruitment	282	0	0	500
100-419-100-238	Technical Services	8,517	102,743	125,000	347,433
100-419-100-240	I.T. Services	11,493	16,024	12,812	13,677
100-419-100-250	Insurance	4,537	6,844	8,199	7,746
100-419-100-251	Memberships & Dues	1,260	1,311	1,200	1,325
100-419-100-252	Communications	1,242	1,220	1,470	2,420
100-419-100-253	Advertising	6,795	6,785	8,500	8,500
100-419-100-257	Travel & Training	10,402	8,920	9,300	10,000
100-419-100-259	Downtown Promotions	9,410	14,452	9,240	9,490
100-419-100-260	Office Supplies	3,844	5,638	5,400	5,100
100-419-100-269	Econ Dev Projects	145,455	107,403	90,000	98,500
100-419-100-270	Special Programs	1,321	0	0	788
100-419-100-273	Special Departmental Exp.	1,260	1,100	1,210	1,320
100-419-100-274	Books & Periodicals	123	210	150	175
100-419-100-278	Digital Sign	2,451	2,484	2,275	2,500
	<b>Supplies &amp; Services</b>	<b>290,022</b>	<b>344,332</b>	<b>374,756</b>	<b>610,563</b>
100-419-100-752	Communication Equipment	3,294	100	4,508	5,195
100-419-100-770	Computer Equipment	54	0	0	0
	<b>Capital Outlay</b>	<b>3,348</b>	<b>100</b>	<b>4,508</b>	<b>5,195</b>
	<b>Total Comm Econ Development</b>	<b>\$556,815</b>	<b>\$744,172</b>	<b>\$808,278</b>	<b>\$1,086,772</b>

# *Community and Economic Development*

## SERVICES & SUPPLIES

**203-EQUIPMENT REPAIR & MAINTENANCE:** Expenses related to City Hall phone system maintenance for Telcion and Cisco.

**231-PROFESSIONAL SERVICES:** Outside professional support for planning services, architectural services, City Attorney, contract land use attorney, contract planning consultant, and other miscellaneous professional services.

**238-TECHNICAL SERVICES:** General Plan Update.

**252-COMMUNICATIONS:** Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages. Service related to social media archiving.

**259-DOWNTOWN PROMOTIONS:** Costs associated with downtown street banners.

**269-ECONOMIC DEVELOPMENT PROJECTS:** Expenses related to Retail Recruitment, Industrial Recruitment, and OpenCounter software, which will be utilizing assigned funds.

**270-SPECIAL PROGRAMS:** Costs associated with the mural program.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Costs associated with rental of a storage unit for Community & Economic Development records.

**278-DIGITAL SIGN:** Costs associated with the digital sign on Pacheco Blvd. and I Street.

## CAPITAL OUTLAY

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

City of Los Banos  
 CDBG Micro Enterprise  
 First Time Home Buyer  
 Home Housing PI Rehab  
 Neighborhood Stabilization Program  
 USDA Rural Business Development Grant  
 2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>CDBG MICRO ENTERPRISE PI</u></b>					
262-429-140-238	Technical Services	160,142	186,072	28,747	0
	Supplies & Services	160,142	186,072	28,747	0
262-463-100-238	Technical Services	239	176	0	200
	Supplies & Services	239	176	0	200
262-498-000-000	Transfer Out	7,659	3,466	0	0
	Transfer Out	7,659	3,466	0	0
	<b>Total CDBG Micro Enterprise PI</b>	<b>\$168,040</b>	<b>\$189,714</b>	<b>\$28,747</b>	<b>\$200</b>
<b><u>FIRST TIME HOME BUYER</u></b>					
269-498-000-000	Transfer Out	0	45,600	0	0
	Transfer Out	0	45,600	0	0
	<b>Total First Time Home Buyer</b>	<b>\$0</b>	<b>\$45,600</b>	<b>\$0</b>	<b>\$0</b>
<b><u>HOME PI HOUSING REHAB</u></b>					
293-463-100-238	Technical Services	525	0	0	0
	Supplies & Services	525	0	0	0
	<b>Total Home PI Housing Rehab</b>	<b>\$525</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>NEIGHBORHOOD STABILIZATION PI</u></b>					
294-463-100-238	Technical Services	76,598	59,464	55,000	70,000
	Supplies & Services	76,598	59,464	55,000	70,000
	<b>Total NSP Program Income</b>	<b>\$76,598</b>	<b>\$59,464</b>	<b>\$55,000</b>	<b>\$70,000</b>
<b><u>USDA RURAL BUSINESS DEVELOPMENT GRANT</u></b>					
296-463-100-231	Professional Services	0	0	30,000	6,000
	Supplies & Services	0	0	30,000	6,000
	<b>Total USDA Rural Business Dev Grant</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$6,000</b>

# *CDBG Microenterprise Program Income (Community Development Block Grant)*

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## SERVICES & SUPPLIES

**238-TECHNICAL SERVICES:** Funding is for expenses related to CDGB programs.

# *Neighborhood Stabilization Program Income (NSP)*

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## SERVICES & SUPPLIES

**238-TECHNICAL SERVICES:** Funding that is returned to the State on a quarterly basis that is generated from program income received from home loans and soft second loans.

# *USDA Rural Business Dev Grant*

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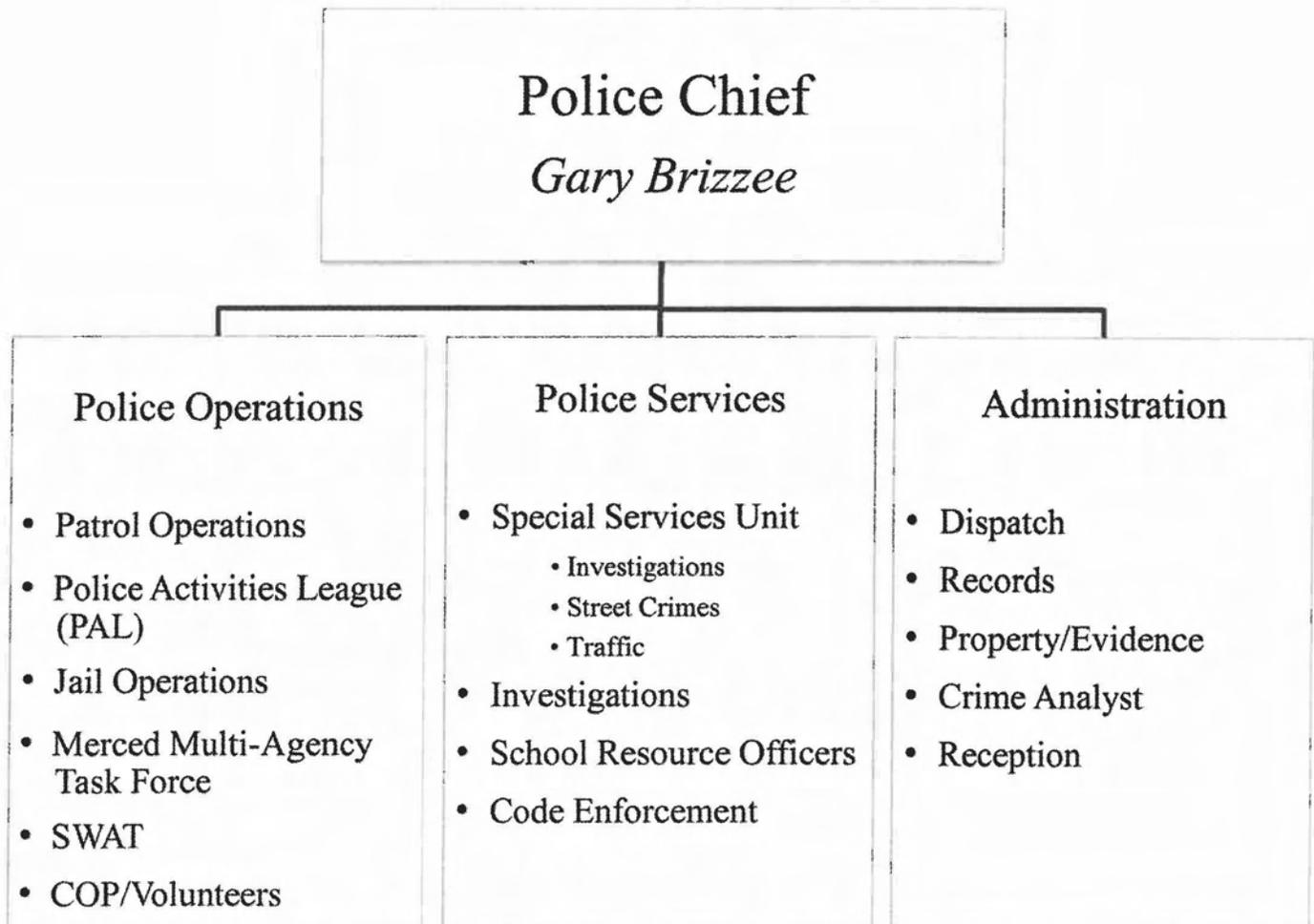
## SERVICES & SUPPLIES

**231-PROFESSIONAL SERVICES:** Funding related to USDA Rural Business Development Grant for Downtown Los Banos.

**Police**

# *Police Department*

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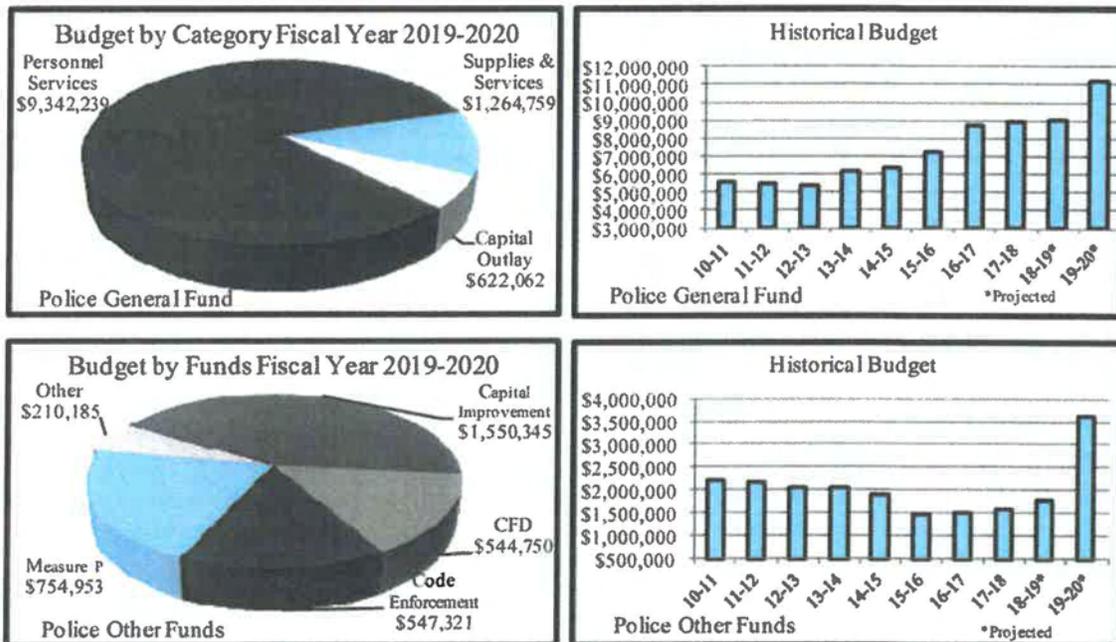
## Overview of Services and Programs

The Los Banos Police Department is comprised of a strong team of dedicated men and women who pride themselves in serving the residents of Los Banos, subscribing to the Department's motto: We have pride in the service we provide to everyone, and integrity in all our actions; otherwise known as "Pride in Service, Integrity in Action." This motto guides our decision making, our work ethic, and is our litmus test when making decisions that will affect our community.

The staff members of the Los Banos Police Department are trained and ready to respond to emergencies 24 hours a day, 7 days a week. The services we provide include: Police patrols, dispatch services, crime prevention, traffic safety, school resource officers, jail operations, code enforcement, animal control, police investigations, police training, property and evidence, maintenance of records, crime analysis, police activities league, social media, UAS drone operations, community problem solving; and our favorite, community outreach and interaction through our various programs and efforts.

We are committed to maintaining a strong community partnership and that commitment is emphasized at every level.

## Budget Summaries



## Major Accomplishments/Service Efforts

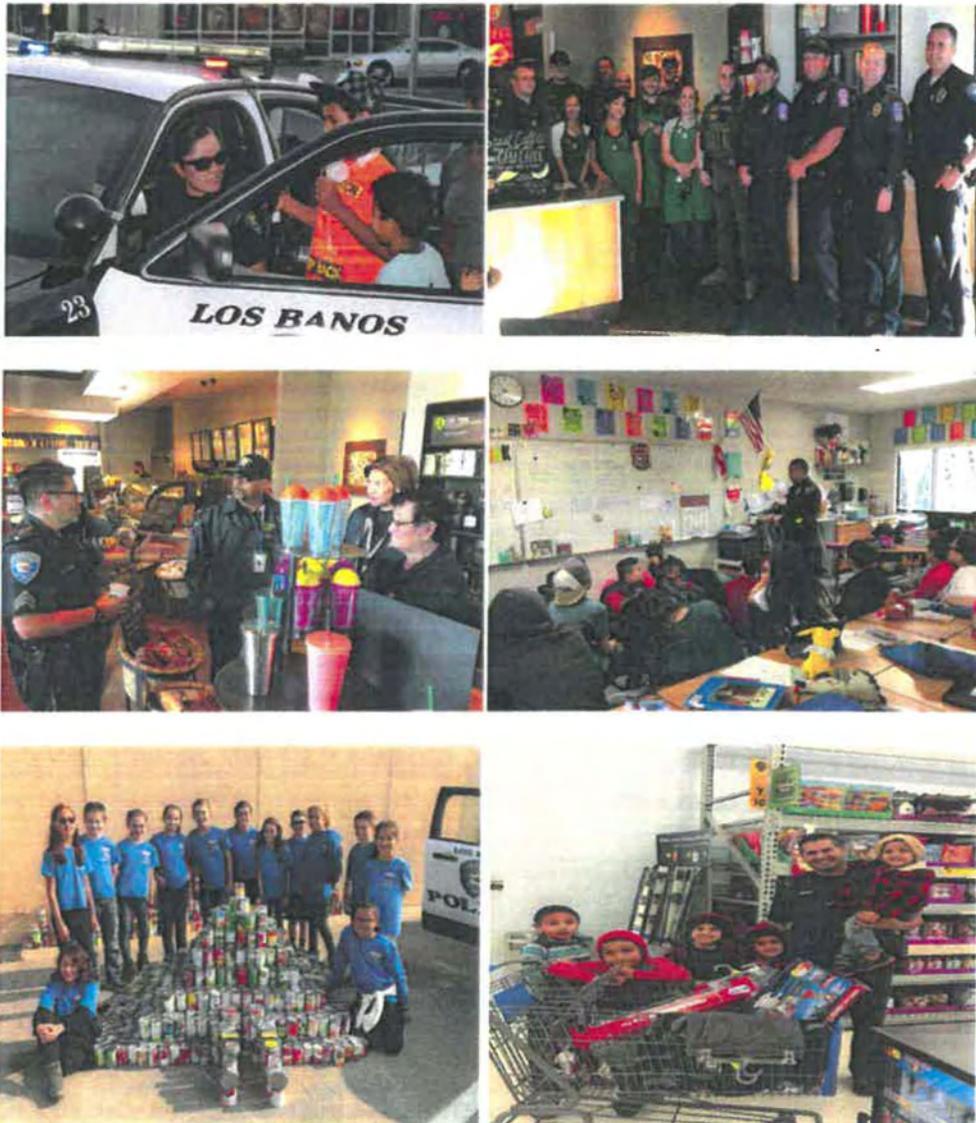
In 2004, the residents of Los Banos passed Measure P, a half cent special sales tax. A portion of the proceeds from this measure are set aside to assist in the construction of a new police facility. Unfortunately, due to the economic downturn of the late 2000's, plans for a facility were put on hold. We are proud to report that the City of Los Banos is in the midst of a needs assessment and land acquisition for our future police facility. The staff at the Police Department could not be

## *Police (continued)*

more excited about the prospect of a new facility and we wish to thank the citizens of Los Banos for their overwhelming support and partnership. We look forward to our future police facility.

In 2018, the residents of Los Banos passed a half cent general sales tax, which will fund 7-new Police Officer positions, 2- new Public Safety Dispatchers, 1-new Code Enforcement Officer, and 1-new Community Services Officer. In addition, this measure will provide annual funding that will allow the Police Department to increase its efforts to prevent youth gang and drug involvement and provide needed equipment such as police vehicles, training equipment, and other police safety equipment. The Police Department would like to thank the residents of Los Banos for passing this measure and investing in our public safety.

During the year, the Police Department hosted a variety of public events which included National Night Out, Shop with a Cop, KOPs for Kids, our Annual canned food drive, Coffee with a Cop, Heroes of Tomorrow, and many others. These events allowed Department staff to reach out to thousands of Los Banos residents.



## *Police (continued)*

Policing in today's day and age has dramatically changed with the passage of various laws. Nevertheless, the Police Department continues to work at combating and decreasing criminal activity in our community and reducing our Part 1 major crimes. Crime statistics for calendar year 2018 show an overall decrease from 2017 numbers, by 1%.

<b>Part 1 Crimes</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>Homicide</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>
<b>Rape</b>	<b>3</b>	<b>5</b>	<b>11</b>	<b>6</b>	<b>7</b>
<b>Robbery</b>	<b>29</b>	<b>39</b>	<b>35</b>	<b>41</b>	<b>36</b>
<b>Aggravated Assault</b>	<b>91</b>	<b>88</b>	<b>74</b>	<b>89</b>	<b>99</b>
<b>Burglary</b>	<b>207</b>	<b>309</b>	<b>253</b>	<b>220</b>	<b>242</b>
<b>Larceny</b>	<b>607</b>	<b>815</b>	<b>733</b>	<b>699</b>	<b>658</b>
<b>Motor Vehicle Theft</b>	<b>87</b>	<b>243</b>	<b>175</b>	<b>162</b>	<b>168</b>
<b>Grand Totals</b>	<b>1025</b>	<b>1501</b>	<b>1282</b>	<b>1219</b>	<b>1211</b>

### **Patrol Division**

Our uniformed patrol staff consist of highly trained officers who work 10-12 hour shifts and respond to calls for service at all hours of the day and night. Patrol staff investigates a wide variety of criminal, civil, municipal, and traffic related offenses. They also implement crime prevention strategies and provide other public safety related services as directed. Patrol incidents increased at a rate of 21.9% from calendar year 2017 to 2018.

	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>Incidents</b>	<b>26,216</b>	<b>28,876</b>	<b>30,250</b>	<b>35,508</b>	<b>43,294</b>
<b>Total Citations</b>	<b>4,176</b>	<b>4,132</b>	<b>5,352</b>	<b>4,588</b>	<b>2,197</b>
<b>Total Arrests</b>	<b>2,322</b>	<b>2,352</b>	<b>2,755</b>	<b>2,638</b>	<b>2,205</b>

# *Police (continued)*

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## **Investigations Division**

The Investigations Division conducts both self-initiated and follow-up investigations related to crime, coordinates the prosecution of crimes through the court system, and performs special operations and enforcement.

Officers assigned as a Detective spend the majority of their time on cases that require in-depth investigation, which includes identification of crime trends and patterns, suspect identifications and apprehensions, and outreach to victims. During 2018, the Investigations Division investigated 837 cases, served 67 search warrants, and conducted 40 tactical operations.

Our Investigations Division has a Detective on-call 24 hours a day to investigate serious crimes as they occur.

## **Code Enforcement Division**

The Code Enforcement Division includes two separate functions that are both overseen by the Police Administrative Sergeant:

1. Community Preservation
2. Animal Control

The Community Preservation function of Code Enforcement is staffed by three Code Enforcement Officers, and an Administrative Clerk. The mission of the Community Preservation program is to work in partnership with residents and business to beautify and maintain a safe and desirable living and working environment. The mission is met by administering a fair enforcement program following the motto of "voluntary compliance," which means we first attempt to educate citizens on violations and provide solutions before resorting to punitive action.

**Abandoned Vehicles  
Cited:  
427**

**Total Administrative  
Citations:  
475**

**Code Enforcement  
Complaints Closed:  
1355**

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## **Animal Control**

The Animal Control division of Code Enforcement is staffed by a Code Enforcement Officer, and a Community Service Officer. The Animal Shelter is also staffed by the numerous volunteers who are part of the Los Banos Volunteers for Animals.

The Code Enforcement Officer responds to calls of unleashed, stray, injured and deceased animals. In addition, he also investigates noise complaints, inhumane treatment, animal bites, and hoarding of animals. There were 2,653 animal calls for service in 2018. The Animal Control Division, in assistance with the volunteer group, had an 87% save rate at the Animal Shelter in 2018.

**Sent to Rescue – 1,006**

**Adopted/Fostered – 208**

**Claimed by Owner - 337**

## *Police (continued)*

The following table shows the comparison of animals impounded over the last several years; and we are proud to report that in 2018 we impounded fewer animals than we have in a decade!

Year	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Animals</b>	2,301	2,190	2,192	2,378	2,237	2,406	2,398	2,446	2,347	2,102	1,914

### **Police Activities League**

The Los Banos Police Activities League is in its 29<sup>th</sup> year of providing youth engagement programs to the Los Banos community. The program is helmed by Officer Noah Jones with administrative support provided by volunteer Rosemarie Santos. The Police Activities League organizes several programs for the youth of Los Banos:

- Girls Softball – 247 participants and 171 volunteers
- Junior Giants – 400 players and 118 volunteers
- Sober Graduation – 293 students and 17 volunteers
- Flag Football – 132 participants and 36 volunteers
- Kops for Kids – Toys provided for 217 families

### **Jail / Community Services Officers**

The Los Banos Police Department maintains a Type-1 jail facility that allows the Department to house twenty inmates for up to 96 hours, excluding holidays and weekends. Community Service Officers are responsible for the intake and care of the inmates. Their duties include booking, photographing, and fingerprinting all inmates. They are also tasked with providing three meals a day for the inmates, conducting hourly jail checks, identifying health related issues that may require medical or mental health services, and ordering facility supplies.

Maintenance of the jail is a stringent and rigid process that is subject to thorough County and State inspections. The California Board of State and Community Corrections also performs bi-annual facility inspections.

<b>2018</b>	<b>2018</b>	<b>2018</b>
<b>Male Inmate Bookings:</b>	<b>Female Inmate Bookings:</b>	<b>Total Bookings:</b>
<b>1,038</b>	<b>201</b>	<b>1,239</b>

# *Police (continued)*

## Communications Center

The Los Banos Police Department Communications Center handles the vast majority of all incoming phone calls to the Department on a daily basis. Answering emergency 9-1-1 calls for service is of significant importance to public safety. In addition to answering these incoming calls, Dispatchers are responsible for assigning the appropriate Police or Fire personnel to the incident or transferring the call to another jurisdiction if needed. The Communications Center functions as the central point of contact for all Department personnel as well as emergency and routine needs of the community.

The Communications Center is supervised by the Police Services Manager and the Dispatch Supervisor. There are ten Dispatchers who staff the Center 24 hours a day; 7 days a week.

	2014	2015	2016	2017	2018
<b>Total 9-1-1 Calls</b>	<b>16,115</b>	<b>17,504</b>	<b>18,308</b>	<b>19,047</b>	<b>18,688</b>

## Records Division

The Records Division serves as a repository for all police records. The division is responsible for the accurate data entry, review, and maintenance of police activity in all systems including the in-house records management system. The Records Division is staffed by three full-time and one part-time Admin Clerks and supervised by the Police Services Manager. The Records Division serves as a primary point of contact for the public and the Admin Clerks are required to maintain a high degree of professionalism and customer service. Admin Clerks provide general information to the public on police-related matters and manage the release of public information.

<b>2018 Live Scans:</b>	<b>2018 Citations Processed:</b>	<b>2018 Cases/Supplements Reviewed:</b>
<b>590</b>	<b>2,197</b>	<b>5,805</b>

## Property / Evidence

The Property/Evidence Division is staffed by one Property/Evidence Technician and supervised by the Police Services Manager. The technician is responsible for the intake and management of all property and evidence that comes into the Department. This includes three distinct functions; receiving, storage, and disposition of the items.

<b>2018 Firearms Collected:</b>	<b>2018 Illegal Substances:</b>	<b>2018 Total Items Processed:</b>
<b>76</b>	<b>216</b>	<b>3,128</b>

# *Police (continued)*

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## **Volunteer Program**

Volunteerism is a big part of the Police Department's mission and our two outstanding programs continue to provide a number of services for the residents of Los Banos.

Volunteers Interacting to Advance Law enforcement (V.I.T.A.L.) is made up of 27 volunteers who routinely assist with events such as: the annual down town Christmas parade, the Los Banos High School Homecoming Parades, school evacuation drills, the fall street fair, the Veterans Day Parade, traffic control, finger printing booths, abandoned vehicle abatement, holiday patrol events, and many more parade events and services. In 2018, volunteers assigned to the Police Department logged over 1,000 hours volunteering at community and Department events. V.I.T.A.L. members also hold monthly meetings, training events, and are ready to assist police staff at a moment's notice.

During 2018, the Animal Shelter Volunteers, Los Banos Volunteers for Animals (L.B.V.F.A.), volunteered over 4,000 hours of service to ensure the Animal Shelter is open to the public on Saturdays from 12 p.m. to 4 p.m. The volunteers also donate their time during the week to maintain the shelter and take care of the animals that are temporarily housed there. Their work helps to contribute to the 87% save rate for Animal Control Services. L.B.V.F.A. members also hold monthly meetings and maintain great working relationships with other organizations throughout the state to bring even more services to our community and to find homes for the animals that find their way to our shelter.

The Los Banos Police Department is honored to have such great volunteer groups and we appreciate all of the hard work, time, and effort our member puts in each day.

## **Goals for Fiscal Year 2019-2020**

Our mission continues to be the safety of those who live, work and visit the City of Los Banos. The Police Department continues to work at finding new ways to reduce criminal activity, educate the public to better protect themselves and reduce their likelihood of being victimized, and in lowering our Part I (Major) Crimes. The Department continues to focus on reducing incidents of gang, drug and alcohol crimes through enforcement, intervention and prevention techniques. Fortunately with the passage of Measure H, the residents of Los Banos will begin to see additional police personnel, and over time we will be in a better position to provide additional services.

- Increase Police staffing numbers
- In partnership with our community, make significant progress on the new police facility
- Continue to provide a strong social media presence
- Maintain Community Partnerships
- Provide additional Code Enforcement Services to our community
- Increase directed enforcement to suppress and prevent crime

## *Police (continued)*

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- Reduce incidents of traffic related injuries and fatalities through enforcement efforts and data analysis
- Continue the Animal Control Education Program
- Continue to focus on professional training opportunities for staff to meet Department training needs, state standards and community expectations

### **Future Outlook**

- Continue to work with staff and county agencies on strategies to address chronic homelessness in our community.
- Continue to work with City staff, develop plans, and finalize the land purchase for a new Police Department facility.
- Complete Advanced Correctional Training for Jail staff to include firearms and transportation standards, while moving from a Type-1 facility to a temporary hold model.
- Continue to recruit talented employees, volunteers and Reserve Police Officers. Work with staff to develop effective recruitment programs that highlight the many benefits of working and volunteering in the City of Los Banos.
- Continue to use best practice strategy, enforcement, training, and crime analysis to reduce incidents of violent crime.
- Continue to host a variety of community oriented events throughout the year that provide residents and students opportunities to better engage with our staff, while building trust and friendships.

# City of Los Banos

Police  
2019-2020 Department Detail  
Personnel Services

General Fund - Fund 100  
Police - Department 421  
Police Services - Activity 140

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Chief	1	100%	
Commander	2	100%	
Sergeant	7	100%	
Police Officer	24	100%	
Police Services Manager	1	100%	
Dispatch Supervisor	1	100%	
Dispatcher	10	100%	
Community Service Officer	4	100%	
Public Safety Custodian	1	100%	
Property Evidence Technician	1	100%	
Admin Clerk I	3	100%	
Part-time		100%	

<b>Total Salaries ( Including Overtime)</b>	<b><u>\$4,612,901</u></b>
Workmen's Compensation Insurance	\$377,799
State Retirement (PERS)	\$1,225,739
Social Security (FICA)	\$352,887
Health Insurance	\$1,143,601
Health Savings	\$16,800
OPEB	\$357,500
Retirees Health Insurance	\$290,650
Life Insurance	\$6,930
Unemployment Insurance	\$22,894
Dental & Optical	<u>\$48,180</u>
<b>Total Benefits:</b>	<b><u>\$3,842,980</u></b>
<b>Total Personnel Services:</b>	<b><u>\$8,455,881</u></b>

# City of Los Banos

**Police-RAN**  
**2019-2020 Department Detail**  
**Personnel Services**

**General Fund - Fund 100**  
**Police - Department 421**  
**Special Services - RAN - Activity 160**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Community Service Officer	1	100%	

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$47,752</u></u></b>
Workmen's Compensation Insurance	\$3,995
State Retirement (PERS)	\$2,786
Social Security (FICA)	\$3,653
Health Insurance	\$25,736
Health Savings	\$600
OPEB	\$6,500
Retirees Health Insurance	\$0
Life Insurance	\$126
Unemployment Insurance	\$239
Dental & Optical	<u>\$876</u>
<b>Total Benefits:</b>	<b><u><u>\$44,511</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$92,263</u></u></b>

City of Los Banos  
Police  
2019-2020

Account Number	Description	2016-2017	2017-2018	2018-2019	2019-2020
		Actual	Actual	Estimated	Proposed
100-421-140-101	Salaries	3,358,999	3,606,499	3,608,521	4,200,401
100-421-140-102	Part-Time	16,541	10,490	12,000	12,500
100-421-140-103	Overtime	492,890	621,088	708,300	400,000
100-421-140-120	Benefits	2,095,336	2,341,112	2,520,637	2,617,241
100-421-140-121	Benefits-PERS	1,018,598	1,116,122	972,000	1,225,739
	<b>Personnel Services</b>	<b>6,982,363</b>	<b>7,695,310</b>	<b>7,821,458</b>	<b>8,455,881</b>
100-421-140-201	Grounds Maintenance	1,090	3,713	6,000	6,000
100-421-140-202	Fleet Repair & Maintenance	75,000	85,533	85,533	84,033
100-421-140-203	Equipment Repair & Maintenance	41,016	38,743	37,040	38,200
100-421-140-204	Fleet Services	65,011	48,128	69,641	82,034
100-421-140-205	Facility Maintenance	10,823	9,830	8,500	10,000
100-421-140-231	Professional Services	28,704	46,875	38,000	38,000
100-421-140-237	Recruitment	7,092	12,298	13,000	10,000
100-421-140-238	Technical Services	17,626	19,717	15,000	12,000
100-421-140-240	I.T. Services	178,789	208,208	215,357	220,436
100-421-140-250	Insurance	151,547	154,450	184,709	172,837
100-421-140-252	Communications	12,824	14,546	17,000	27,500
100-421-140-257	Travel & Training	54,001	76,312	57,000	50,000
100-421-140-259	Meetings & Events	0	0	0	5,500
100-421-140-260	Office Supplies	49,110	41,924	48,500	45,000
100-421-140-262	Uniform Expenses	21,286	20,691	30,050	27,000
100-421-140-264	Electricity & Gas	58,476	67,735	65,000	69,550
100-421-140-265	Gasoline & Oil	77,168	110,980	110,881	111,000
100-421-140-267	General Materials & Supplies	5,933	20,000	9,000	9,000
100-421-140-269	Canine Expenses	0	3,889	8,300	8,000
100-421-140-270	Special Programs	10,994	8,923	10,500	11,700
100-421-140-271	Parking Fees	12,660	7,982	5,000	5,000
100-421-140-273	Special Departmental Exp.	19,866	18,126	25,787	23,000
	<b>Supplies &amp; Services</b>	<b>899,015</b>	<b>1,018,604</b>	<b>1,059,798</b>	<b>1,065,790</b>
100-421-140-710	Land Purchase	0	77,488	800	0
100-421-140-740	Miscellaneous Equipment	0	0	0	15,000
100-421-140-750	Vehicles	343,496	79,095	0	180,905
100-421-140-751	Radio Equipment	0	66,657	0	0
100-421-140-752	Communication Equipment	2,752	924	41,626	47,972
100-421-140-753	Specialized Equipment	6,012	0	0	0
100-421-140-754	Police Canine	15,144	0	0	0
100-421-140-770	Computer Equipment	455,195	3,095	0	0
	<b>Capital Outlay</b>	<b>822,598</b>	<b>227,258</b>	<b>42,426</b>	<b>243,877</b>

City of Los Banos  
Police  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>Special Services</u></b>					
100-421-150-103	Overtime	0	0	0	15,000
	<b>Personnel Services</b>	0	0	0	15,000
100-421-150-267	General Material & Supplies	3,327	19,739	0	30,000
	<b>Supplies &amp; Services</b>	3,327	19,739	0	30,000
100-421-160-101	Salaries	0	3,138	34,608	37,752
100-421-160-102	Part Time	8,910	0	0	0
100-421-160-103	Overtime	0	115	10,000	10,000
100-421-160-120	Benefits	682	(344)	32,086	41,725
100-421-160-121	Benefits-PERS	617	217	2,486	2,786
	<b>Personnel Services</b>	10,208	3,125	79,180	92,263
100-421-160-252	Communications	9,361	11,496	13,000	13,000
	<b>Supplies &amp; Services</b>	9,361	11,496	13,000	13,000
100-421-170-103	Overtime	37,754	14,271	4,514	15,000
100-421-170-120	Benefits	1,011	0	0	0
	<b>Personnel Services</b>	38,765	14,271	4,514	15,000
100-421-180-103	Overtime	3,136	0	0	0
100-421-180-120	Benefits	240	0	0	0
	<b>Supplies &amp; Services</b>	3,376	0	0	0
	<b>Total Police</b>	<b>\$8,769,012</b>	<b>\$8,989,803</b>	<b>\$9,020,376</b>	<b>\$9,930,811</b>

## **SERVICES & SUPPLIES**

**201- GROUNDS MAINTENANCE:** Includes pest control service for Police facilities and Kingsview contract. Funding is also used to maintain police facility lots at the Police Department, Police Annex, and Firing Range.

**203-EQUIPMENT REPAIR & MAINTENANCE:** Funding provided in this category is used for maintenance and/or repair of equipment. Funding is also used for computer software maintenance/licensing including: Capture Tech, Coplogic, Critical Reach, West Publishing, GIS Mapping, RIMS, Copware and service related to social media archiving.

**231-PROFESSIONAL SERVICES:** Funding in this category is used to pay the police portion of City Attorney fees; sexual assault examinations, legal fees related to police policy maintenance and legal text, Nichols Consulting, and other legal fees.

**238-TECHNICAL SERVICES:** Funding provided in this category is used for laboratory fees for such items as drug analysis, evidence destruction services, employee drug testing and automated fingerprint analysis.

**257-TRAVEL & TRAINING:** Funding in this category is used to pay costs associated to tuition, transportation, meals, lodging, and related expenses for personnel assigned to attend formal training schools, seminars, trials, hearings or local business meetings. These funds are also used to pay tuition reimbursement for approved school expenses as authorized; and payment of membership dues in approved professional organizations for selected personnel. Funding may also be used to purchase training equipment and ammunition.

**259- MEETINGS & EVENTS:** Funding is for the 2020 Merced County Chief's Association training. Expenses include: venue meeting room rental, speaker fees, A/V tech equipment rental and other fees related to and reimbursable by POST for this training event.

**267-GENERAL MATERIALS & SUPPLIES:** Expenditures for miscellaneous supplies and materials needed to support City operations.

**269-CANINE EXPENSES:** Funding in this category is used to cover training, veterinary care, and other expenses related to the police canine program.

**270-SPECIAL PROGRAMS & ACTIVITIES:** Funding in this category is to provide support of the Explorer Post for training and purchase of special equipment and related expenses. These funds also support VITAL volunteer program activities and community outreach by providing Heroes of Tomorrow (HOT) lunch program and other related items.

**271-PARKING FEE:** State mandated surcharges assessed against parking citation revenue.

## *Police (continued)*

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**273-SPECIAL DEPARTMENTAL EXPENSES:** Funding from this category includes the following: undercover operations (narcotic buy money, payment of informants, cost for informant transportation, meal, and lodging), community promotions, advertising, jail supplies (clothing, footwear, mattresses, bedding, cleaning materials, paper products, food and beverages, medical bills, and miscellaneous supplies for prisoners), Special Service Unit supplies and equipment, employee longevity awards, and a Wal-Mart Shop with a Cop grant.

### **CAPITAL OUTLAY**

**740-MISCELLANEOUS EQUIPMENT:** Expenses related to the purchase of cameras to be established in the downtown area to allow real-time streaming as well as storage of recorded data for later review.

**750-VEHICLES:** \$87,905 are funds committed for the purchase of police vehicles and equipment associated with police vehicles. \$93,000 is for three (3) clean air vehicles being purchased through a grant that has matching fund requirements.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# City of Los Banos

## Police Measure H 2019-2020 Department Detail Personnel Services

General Fund Police - Fund 100  
Police - Department 421  
Measure H - Activity 290

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	
Police Officer Trainee	3	100%	
Dispatcher	1	100%	
Community Services Officer	1	100%	

**Total Salaries (Including Overtime)**

**\$378,914**

Workmen's Compensation Insurance  
State Retirement (PERS)  
Social Security (FICA)  
Health Insurance  
OPEB  
Retirees Health Insurance  
Life Insurance  
Unemployment Insurance  
Dental & Optical

\$50,900  
\$40,635  
\$28,987  
\$202,748  
\$52,000  
\$0  
\$1,008  
\$1,895  
\$7,008

**Total Benefits:**

**\$385,181**

**Total Personnel Services:**

**\$764,095**

City of Los Banos  
Police Measure H  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-421-290-101	Salaries	0	0	0	328,914
100-421-290-103	Overtime	0	0	0	50,000
100-421-290-120	Benefits	0	0	0	344,546
100-421-290-121	Benefits-PERS	0	0	0	40,635
	<b>Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>764,095</b>
100-421-290-231	Professional Services	0	0	0	5,700
100-421-290-237	Recruitment	0	0	0	39,500
100-421-290-250	Insurance	0	0	0	24,924
100-421-290-257	Travel & Training	0	0	0	13,805
100-421-290-260	Office Supplies	0	0	0	2,000
100-421-290-262	Uniform Expenses	0	0	0	10,650
100-421-290-267	General Material & Supplies	0	0	0	59,390
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>155,969</b>
100-421-290-750	Vehicles	0	0	0	330,000
100-421-290-753	Specialized Equipment	0	0	0	30,000
100-421-290-770	Computer Equipment	0	0	0	18,185
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>378,185</b>
	<b>Total Police Measure H</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,298,249</b>

# *Police Measure H*

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## **SERVICES & SUPPLIES**

**267-GENERAL MATERIALS & SUPPLIES:** Funds will be used to purchase Measure H supported personnel equipment including; firearms, rifles, uniform equipment and accessories and other associated material and supplies.

## **CAPITAL OUTLAY**

**750-VEHICLES:** Funds will be used to purchase six (6) police vehicles and related upfit equipment.

**753-SPECIALIZED EQUIPMENT:** Purchase of duty pistols for all current officers as well as future Measure H officers. The purchase will include holsters, ammunition pouches, and weapon lights.

**770-COMPUTER EQUIPMENT:** Expenses related to the purchase of the iRIMS platform that has been updated to allow for full integration to the Record Management System (RMS). iRIMS will allow portable devices to be deployed in the field to access and enter data into the RMS.

# City of Los Banos

## Code Enforcement 2019-2020 Department Detail Personnel Services

Code Enforcement - Fund 100  
Code Enforcement - Department 429  
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Code Enforcement Officer	1	100%	
Admin Clerk II	1	50%	Public Safety Augmentation Police
Community Services Officer	1	100%	

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$225,330</u></u></b>
Workmen's Compensation Insurance	\$18,204
State Retirement (PERS)	\$38,813
Social Security (FICA)	\$17,238
Health Insurance	\$50,426
Health Savings	\$1,800
OPEB	\$29,250
Retirees Health Insurance	3,772
Life Insurance	\$567
Unemployment Insurance	\$1,127
Dental & Optical	<u>\$3,942</u>
<b>Total Benefits:</b>	<b><u><u>\$165,138</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$390,468</u></u></b>

City of Los Banos  
Code Enforcement  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-429-100-101	Salaries	94,084	108,016	159,934	223,330
100-429-100-102	Part Time	5,228	10,606	0	0
100-429-100-103	Overtime	631	2,009	2,000	2,000
100-429-100-120	Benefits	57,149	72,297	149,452	126,325
100-429-100-121	Benefits-PERS	23,703	29,032	34,204	38,813
	<b>Personnel Services</b>	<b>180,794</b>	<b>221,960</b>	<b>345,590</b>	<b>390,468</b>
100-429-100-201	Grounds Maintenance	2,565	296	300	300
100-429-100-205	Facility Maintenance	1,933	2,839	2,150	2,150
100-429-100-231	Professional Services	7,532	7,953	4,000	6,500
100-429-100-236	Veterinary Services	524	511	900	900
100-429-100-237	Recruitment	1,779	0	2,000	2,000
100-429-100-238	Technical Services	2,299	774	1,000	1,000
100-429-100-250	Insurance	5,898	5,946	6,756	11,193
100-429-100-252	Communications	288	430	800	800
100-429-100-257	Travel & Training	50	1,043	2,000	3,000
100-429-100-260	Office Supplies	2,862	1,905	3,200	3,200
100-429-100-262	Uniform Expense	500	823	823	823
100-429-100-264	Electricity & Gas	5,607	5,700	6,003	6,423
100-429-100-267	General Materials & Supplies	616	605	1,177	1,177
100-429-100-270	Special Programs	443	84	500	500
100-429-100-273	Spay/Neuter Program	8,343	6,778	9,000	9,000
100-429-100-275	Bad Debt Expense	25,702	(2,633)	0	0
	<b>Supplies &amp; Services</b>	<b>66,939</b>	<b>33,054</b>	<b>40,609</b>	<b>48,966</b>
100-429-100-750	Vehicles	11,000	0	26,558	0
	<b>Capital Outlay</b>	<b>11,000</b>	<b>0</b>	<b>26,558</b>	<b>0</b>
<b>Special Services</b>					
100-429-170-231	Professional Services	0	0	2,500	2,500
100-429-170-260	Office Supplies	200	432	500	500
	<b>Supplies &amp; Services</b>	<b>200</b>	<b>432</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Code Enforcement</b>		<b>\$258,933</b>	<b>\$255,446</b>	<b>\$415,757</b>	<b>\$442,434</b>

# *Code Enforcement*

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## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICES:** Funding from this category is used for Attorney legal fees associated with code violations and costs associated with the abandoned vehicle abatement program.

**236-VETERINARY SERVICES:** Funding from this category is used for payment of veterinarian fees for treatment of sick or injured stray animals.

**238-TECHNICAL SERVICES:** Funding from this category is used for costs related to euthanasia and disposal of deceased animals. Funding from this category is also used for computer services and software maintenance agreements and technical services.

**270-SPECIAL PROGRAMS:** Funding from this category is used for payment of vaccine and veterinarian fees during the annual Dog Clinic and purchase of dog license tags. It is also used to support the activities of the Animal Control Volunteers.

**273-SPAY/NEUTER PROGRAM:** Funding from this category is used to continue the spay/neuter voucher program.

# City of Los Banos

## Code Enforcement Measure H

2019-2020 Department Detail

Personnel Services

Code Enforcement - Fund 100  
 Code Enforcement - Department 429  
 Measure H - Activity 290

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Code Enforcement Officer	1	100%	

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$50,909</u></u></b>
Workmen's Compensation Insurance	\$4,137
State Retirement (PERS)	\$3,609
Social Security (FICA)	\$3,895
Health Insurance	\$24,744
Health Savings	\$600
OPEB	\$6,500
Retirees Health Insurance	-
Life Insurance	\$126
Unemployment Insurance	\$255
Dental & Optical	<u>\$876</u>
<b>Total Benefits:</b>	<b><u><u>\$44,741</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$95,650</u></u></b>

City of Los Banos  
Code Enforcement Measure H  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-429-290-101	Salaries	0	0	0	48,909
100-429-290-103	Overtime	0	0	0	2,000
100-429-290-120	Benefits	0	0	0	41,132
100-429-290-121	Benefits-PERS	0	0	0	3,609
	<b>Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,650</b>
100-429-290-237	Recruitment	0	0	0	2,600
100-429-290-250	Insurance	0	0	0	2,437
100-429-290-257	Travel & Training	0	0	0	1,600
100-429-290-262	Uniform Expense	0	0	0	1,600
100-429-290-267	General Materials & Supplies	0	0	0	1,000
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,237</b>
	<b>Total Code Enforcement Meas H</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,887</b>

# City of Los Banos

## Public Safety Augmentation-Police

2019-2020 Department Detail

Personnel Services

Public Safety Augmentation-Police - Fund 236

Police - Department 421

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	
Community Service Officer	1	100%	
Crime Analyst	1	100%	
Admin Clerk II	1	50%	Code Enforcement

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$338,154</u></u></b>
Workmen's Compensation Insurance	\$27,637
State Retirement (PERS)	\$60,586
Social Security (FICA)	\$25,869
Health Insurance	\$95,242
Health Savings	\$2,400
OPEB	\$35,750
Retirees Health Insurance	\$0
Life Insurance	\$693
Unemployment Insurance	\$1,691
Dental & Optical	<u>\$4,818</u>
<b>Total Benefits:</b>	<b><u><u>\$254,686</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$592,840</u></u></b>

City of Los Banos  
Prevention Underage Drinking  
Asset Forfeiture  
Public Safety Augmentation  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>PREVENTION UNDERAGE DRINKING</u></b>					
204-421-140-270	Special Programs	1,000	500	500	1,000
204-421-140-275	Bad Debt Expense	602	(449)	0	0
	<b>Supplies &amp; Services</b>	<u>1,602</u>	<u>51</u>	<u>500</u>	<u>1,000</u>
	<b>Total Prevention Underage Drinking</b>	<u>\$1,602</u>	<u>\$51</u>	<u>\$500</u>	<u>\$1,000</u>
<b><u>ASSET FORFEITURE</u></b>					
235-421-170-267	General Materials & Supplies	8,493	10,825	12,000	11,000
	<b>Supplies &amp; Services</b>	<u>8,493</u>	<u>10,825</u>	<u>12,000</u>	<u>11,000</u>
235-421-170-750	Vehicles	1,966	0	0	0
	<b>Capital Outlay</b>	<u>1,966</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Asset Forfeiture</b>	<u>\$10,458</u>	<u>\$10,825</u>	<u>\$12,000</u>	<u>\$11,000</u>
<b><u>PUBLIC SAFETY AUGMENTATION</u></b>					
236-421-100-101	Salaries	238,746	278,018	249,900	323,154
236-421-100-103	Overtime	18,297	27,922	30,711	15,000
236-421-100-120	Benefits	165,162	201,458	190,115	194,100
236-421-100-121	Benefits-PERS	47,912	60,143	45,382	60,586
	<b>Personnel Services</b>	<u>470,118</u>	<u>567,540</u>	<u>516,108</u>	<u>592,840</u>
236-421-100-240	IT Services	49,615	76,686	60,386	63,333
236-421-100-257	Travel & Training	3,000	0	7,000	7,000
236-421-100-262	Uniform Expenses	0	0	1,680	1,680
236-421-100-270	Special Equipment	21,130	18,440	50,000	90,000
236-421-100-273	Special Departmental Expense	0	0	100	100
	<b>Supplies &amp; Services</b>	<u>73,745</u>	<u>95,126</u>	<u>119,166</u>	<u>162,113</u>
236-421-100-753	Specialized Equipment	22,672	0	0	0
236-421-100-770	Computer Equipment	11,117	0	0	0
	<b>Capital Outlay</b>	<u>33,789</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Public Safety Augmentation</b>	<u>\$577,653</u>	<u>\$662,666</u>	<u>\$635,274</u>	<u>\$754,953</u>

# *Prevention Underage Drinking*

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## SERVICES & SUPPLIES

**270-SPECIAL PROGRAMS:** Funding in this category is used for prevention of underage drinking, such as sober grad, enforcement operations, national night out, and other educational/preventative strategies.

# *Asset Forfeiture*

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## SERVICES & SUPPLIES

**267-GENERAL MATERIALS & SUPPLIES:** Funding will be used to purchase bullet proof vests, ammunition, tasers, taser cartridges and other miscellaneous equipment for front line police officers, as well as, drug prevention and intervention endeavors.

# *Police Public Safety Augmentation*

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## SERVICES & SUPPLIES

**270-SPECIAL EQUIPMENT:** Funding provided in this category is used to maintain CLETS/DOJ services, cellular/air card MDC communications, software licenses and computer purchases and repairs related to PD Mobile Data Computers.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Funding is for employee longevity awards.

# City of Los Banos

**SLESF - COPS Program**  
**2019-2020 Department Detail**  
**Personnel Services**

**SLESF - COPS Program - Fund 237**  
**Police - Department 421**  
**Special Services - Activity 170**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	1	100%	

<b>Total Salaries (Including Overtime)</b>			<b><u>\$75,772</u></b>
Workmen's Compensation Insurance			\$6,554
State Retirement (PERS)			\$9,157
Social Security (FICA)			\$5,797
Health Insurance			\$12,372
OPEB			\$6,500
Retirees Health Insurance			\$20,652
Life Insurance			\$126
Unemployment Insurance			\$379
Dental & Optical			\$876
<b>Total Benefits:</b>			<b><u>\$62,413</u></b>
<b>Total Personnel Services:</b>			<b><u>\$138,185</u></b>

City of Los Banos  
SLESF-COPS Program  
JAG Edward Byrne Grant  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>SLESF COPS PROGRAM</u></b>					
237-421-170-101	Salaries	70,125	79,042	50,708	65,772
237-421-170-103	Overtime	11,487	3,388	7,300	10,000
237-421-170-120	Benefits	45,313	46,183	30,914	53,256
237-421-170-121	Benefits-PERS	28,309	29,248	5,800	9,157
	<b>Personnel Services</b>	<u>155,234</u>	<u>157,861</u>	<u>94,722</u>	<u>138,185</u>
	<b>Total SLESF-COPS Program</b>	<u>\$155,234</u>	<u>\$157,861</u>	<u>\$94,722</u>	<u>\$138,185</u>
<b><u>JAG Edward Byrne Grant</u></b>					
240-421-180-267	General Materials & Supplies	2,542	0	0	0
	<b>Supplies &amp; Services</b>	<u>2,542</u>	<u>0</u>	<u>0</u>	<u>0</u>
240-421-180-753	Specialized Equipment	9,099	0	0	0
	<b>Capital Outlay</b>	<u>9,099</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total JAG Edward Bryne Grant</b>	<u>\$11,641</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

City of Los Banos  
Police Capital Improvement  
Traffic Safety  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>PD CAPITAL IMPROVEMENT</u></b>					
245-421-100-203	Equipment Repair & Maintenance	9,673	4,028	2,008	0
245-421-100-231	Professional Services	0	0	125,000	150,000
	<b>Supplies &amp; Services</b>	<b>9,673</b>	<b>4,028</b>	<b>127,008</b>	<b>150,000</b>
245-421-100-710	Land Purchase	0	0	203	1,400,345
245-421-100-753	Specialized Equipment	16,845	0	0	0
	<b>Capital Outlay</b>	<b>16,845</b>	<b>0</b>	<b>203</b>	<b>1,400,345</b>
245-498-000-000	Transfer Out	2,500	0	0	0
	<b>Transfer Out</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Police Capital Improvement</b>	<b>\$29,018</b>	<b>\$4,028</b>	<b>\$127,211</b>	<b>\$1,550,345</b>
<b><u>TRAFFIC SAFETY</u></b>					
<b><u>General Services</u></b>					
246-421-100-267	General Materials & Supplies	0	0	5,000	0
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>
246-421-100-750	Vehicles	0	0	0	45,000
246-421-100-753	Specialized Equipment	0	0	0	60,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105,000</b>
<b><u>Special Services</u></b>					
246-421-170-750	Vehicles	23,958	0	0	0
	<b>Capital Outlay</b>	<b>23,958</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Traffic Safety</b>	<b>\$23,958</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$105,000</b>

# *Police Capital Improvement*

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## SERVICE & SUPPLIES

**231-PROFESSIONAL SERVICES:** Funding for a feasibility study and other costs related to the design and construction of new Police Facility.

## CAPITAL OUTLAY

**710-LAND PURCHASE:** Expenses related to the purchase of land for the new Police Facility.

# *Traffic Safety*

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## CAPITAL OUTLAY

**753-SPECIALIZED EQUIPMENT:** Expenses related to the purchase of a license plate reader, which will be installed at a major local intersection to help identify stolen and/or other wanted vehicles.

# City of Los Banos

## CFD 2002-01 Public Safety Police

2019-2020 Department Detail

Personnel Services

CFD Public Safety Police - Fund 290  
 Police - Department 421  
 General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	

**Total Salaries (Including Overtime)**

\$286,085

Workmen's Compensation Insurance

\$23,692

State Retirement (PERS)

\$78,207

Social Security (FICA)

\$21,886

Health Insurance

\$96,492

OPEB

\$19,500

Retirees Health Insurance

\$0

Life Insurance

\$378

Unemployment Insurance

\$1,430

Dental & Optical

\$2,628

**Total Benefits:**

\$244,213

**Total Personnel Services:**

\$530,298

City of Los Banos  
Homeland Security Grant  
Police Community Facilities District (CFD)  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>HOMELAND SECURITY GRANT</u></b>					
248-421-150-753	Specialized Equipment	26,424	0	0	0
	Capital Outlay	26,424	0	0	0
	<b>Total Homeland Security</b>	<b>\$26,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>POLICE CFD 2002-01</u></b>					
290-421-100-101	Salaries	204,630	225,034	230,421	245,085
290-421-100-103	Overtime	39,126	52,683	27,000	41,000
290-421-100-120	Benefits	132,969	149,097	150,687	166,006
290-421-100-121	Benefits-PERS	68,267	75,128	66,444	78,207
	<b>Personnel Services</b>	<b>444,993</b>	<b>501,942</b>	<b>474,552</b>	<b>530,298</b>
290-421-100-231	Professional Services	1,650	2,262	2,000	2,000
290-421-100-250	Insurance	0	0	0	7,967
290-421-100-257	Travel & Training	0	0	0	3,000
290-421-100-262	Uniforms	0	0	674	1,260
290-421-100-273	Special Departmental Expense	0	0	0	225
	<b>Supplies &amp; Services</b>	<b>1,650</b>	<b>2,262</b>	<b>2,674</b>	<b>14,452</b>
	<b>Total Police CFD</b>	<b>\$446,643</b>	<b>\$504,204</b>	<b>\$477,226</b>	<b>\$544,750</b>

# *Police Community Facilities District*

*(CFD) 2002-01*

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## **SERVICES & SUPPLIES**

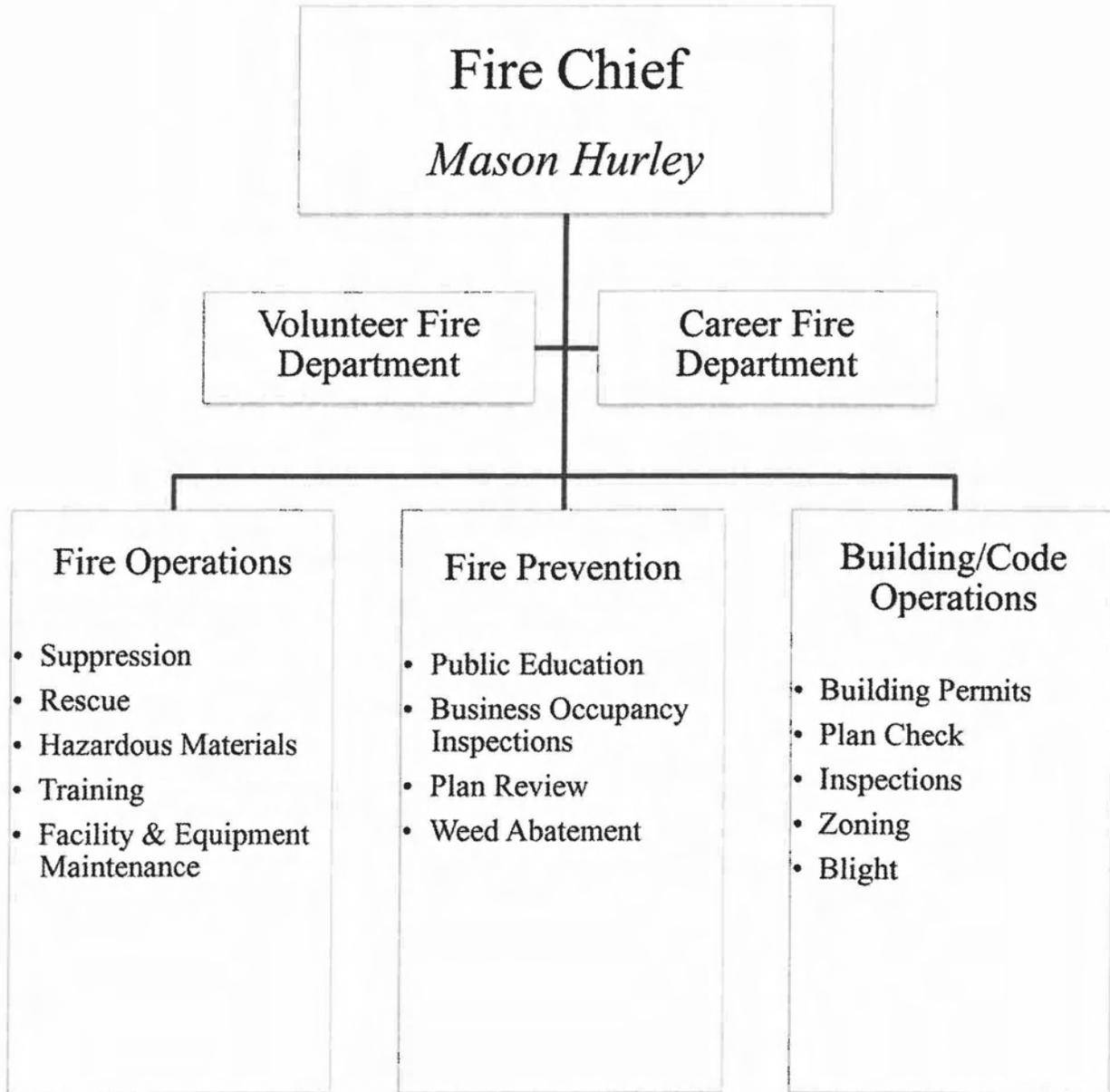
**231-PROFESSIONAL SERVICES:** For Goodwin Consulting Services for the administration of the CFD annual assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Expense related to Employee Longevity Awards.

# **Fire/Building**

# *Fire/Building Department*

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## Mission Statement

The primary mission of the Los Banos Fire Department and Volunteer Fire Department is to protect life and property for the citizens of the City of Los Banos, California, from the effect of fires, medical emergencies, vehicle accidents, exposure to hazardous materials, earthquakes, floods, disasters and dangerous conditions.

The life, safety and property protection mission is accomplished through a wide range of programs which include fire protection, fire prevention, planning, fire prevention education, fire inspections, code enforcement, fire suppression and training.

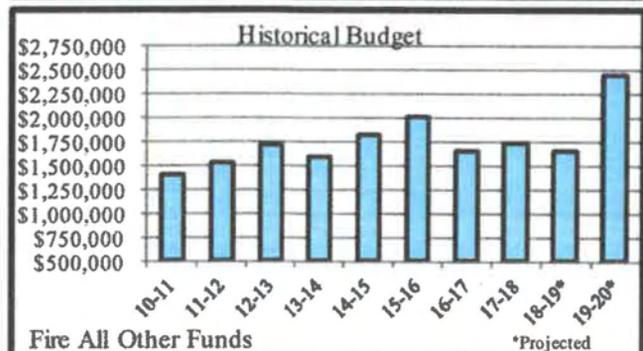
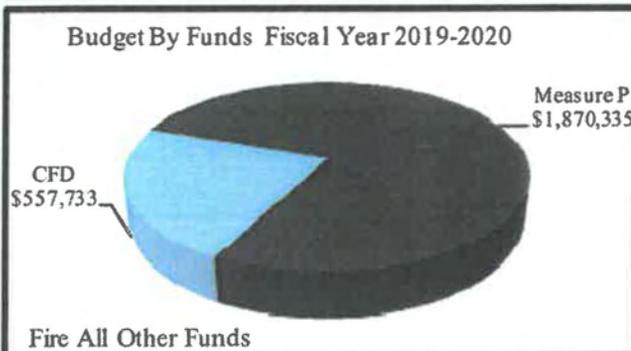
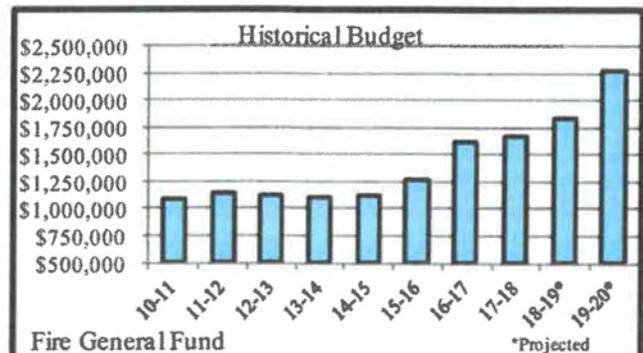
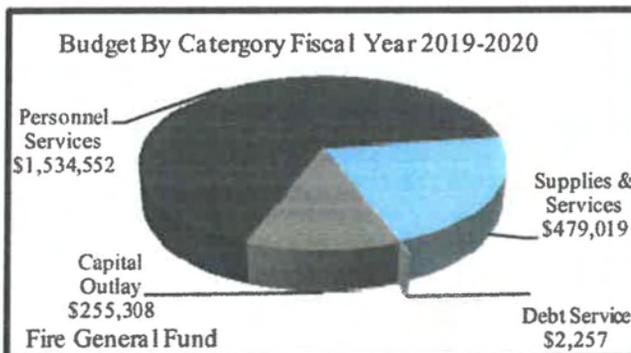
To provide first responder and EMTs for the delivery of emergency medical services, to include auto extrication, trench and building collapse rescue as well as controlling hazardous material emergency incidents.

The Los Banos Fire Department also provides mutual aid for fire/rescue and EMS services to other local agencies in Merced County, and participates in the statewide Master Mutual Aid plan.

## Overview of Services and Programs

The City of Los Banos Fire Department proudly protects approximately 41,000 people living in an area of 12 square miles. The Fire Department currently has two stations serving its residents. Station No. 1 is located at 333 7th Street and Station No. 2 located at 1150 West "I" Street. Both stations operate on a (3)- shift platoon system, working 48 hours on and 96 hours off. Staffing is composed of 14 Career Fire Personnel, 4 Administrative Staff, 1 Part-Time Firefighter and 22 Volunteer Firefighters.

## Budget Summaries



## **Goals and Objectives**

The goal of the Los Banos Fire Department and Volunteer Fire Department is to continue to provide cost effective fire protection and emergency services to the citizens of Los Banos, improve operational efficiency and accountability, continue moving in a positive direction providing the best possible service to the community, continue to foster the Volunteer Fire Department providing training, camaraderie and pride in their department, and to support the goals, objectives and mission of the City of Los Banos.

## **Objectives:**

- To continue to foster the addition of new career firefighters, and to increase the number of volunteer firefighters.
- To continue to provide quality training to enhance the proficiency, quality and safety for career and volunteer firefighters.
- To continue the replacement of older apparatus and equipment. To improve preventive maintenance and operator training. To stay abreast of new changes in the fire service through training and communications.
- To continue to foster good relationships between the career firefighters and the volunteer firefighters. To continue to recruit volunteer firefighters, and maintain a pool of qualified firefighters for career positions as needed.
- To continue to pursue alternative ways to improve the level of fire protection and services within the City of Los Banos.
- To assist city administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of fire protection and services.
- To continue to improve services to achieve a lower fire insurance rating (ISO) Insurance Services Office. To provide lower cost for fire insurance in the community. Currently the City has a 3 rating.

## **Major Accomplishments/Service Efforts**

**Addition of new personnel** – With the passage of Measure H in November 2018, the Los Banos Fire Department will be utilizing this funding source and adding two full time Firefighters to the department this fiscal year.

**Repairs to equipment and facilities** – The Fire Department continued the focus on needed repairs to equipment and facilities. This included a major engine overhaul and pump repair, needed roof repairs at Station #1, phase one of new station security entry system, and the planning and engineering stages of exterior ADA compliance improvements.

**Completion of Fire Department Strategic Plan** – The Fire Department has completed the first phases of developing a Strategic Plan that will assist in the development of strategies to improve overall Fire Department operations.

**Volunteer Firefighter Recruitment** – We continue to recruit new Volunteer Firefighters to replace those who have left the Department. We currently have 22 active Volunteer Firefighters.

## **Major Accomplishments/Service Efforts (continued)**

**Continued Education and Training**– Succession training and preparing personnel for the future. Multiple Task Books have been opened and completed to improve knowledge, skill, and abilities, along with improving their CICCIS Qualifications. There are four paid staff members currently working diligently on the completion of their Associates and Bachelor's Degrees. Los Banos Fire Department logged a total of 4,964 hours of training in 2018.

**Firefighter Training** – We have been able to invest in formal Volunteer Firefighter training during the 2018-2019 budget year. This has allowed the Fire Department to fund a number of Volunteer Firefighters through the Firefighter 1 Academy, EMT 1, Driver Operator, and other fire related college courses. The Fire Department has also invested in an online training program that is assisting in managing our training hours and keeping all personnel up to date with required training.

**Safety Classes** – The Kids Fire Safety House Trailer continues to be an outstanding addition to school age fire safety classes. The Department continues to provide First Aid, CPR, Fire Safety, and Fire Extinguishing training to the public.

**Community Functions** - Throughout the year, the Fire Department is involved in a number of community social functions: First annual Autism Awareness Day, Sober Graduation, Police Activities League, Community Christmas Dinner, Boy Scout Day Camp, Fire Fighter's Burn Institute – Fill the Boot, Valley Children's Hospital Kids Day, Salute to Seniors, May Day Fair, Farm Ag Day and many more.

## **Future Outlook**

- The Fire Department is looking forward to working closely with other City Administrative staff and a consultant to implement the comprehensive five year strategic plan for the future of our department. This Strategic Plan will provide the Fire Department a detailed understanding of the organizational capabilities and challenges, goals and objectives for maintaining and improving services, and continued development of performance measures to quantify progress.
- The Fire Department is moving forward with the construction of a training facility; which will include a four story training tower, capable of providing necessary training in fire suppression, rescue, and confined space operations. Within this project, The Fire Department will continue with the installation of concrete and lighting to the rear of Fire Station #1. This will provide a secure location to conduct day or night training events and provide an excellent location to install the canopy to cover the Public Safety Fueling facility.
- The City of Los Banos is hopeful that with the increase in new development, improvement to property tax revenue and greater Community Facility District (CFD) participation, the future will produce better economical opportunities to address our fire service capabilities.
- Disaster Preparedness – Continued Emergency Operations Center training. This training is essential to our response capabilities during a local disaster.

## Future Outlook (continued)

- One of our priorities for the upcoming fiscal year is to continue to invest a significant amount of time into Volunteer Firefighter recruitment and retention. The Volunteer Firefighters continue to be one of our most valuable resources that allow us to provide fire related services to the City of Los Banos.
- The City of Los Banos must continue to invest in the Fire Department’s staffing and facilities to address the tremendous increase in call volume and extended travel distances on the South/East corner of town.

## Performance Measures

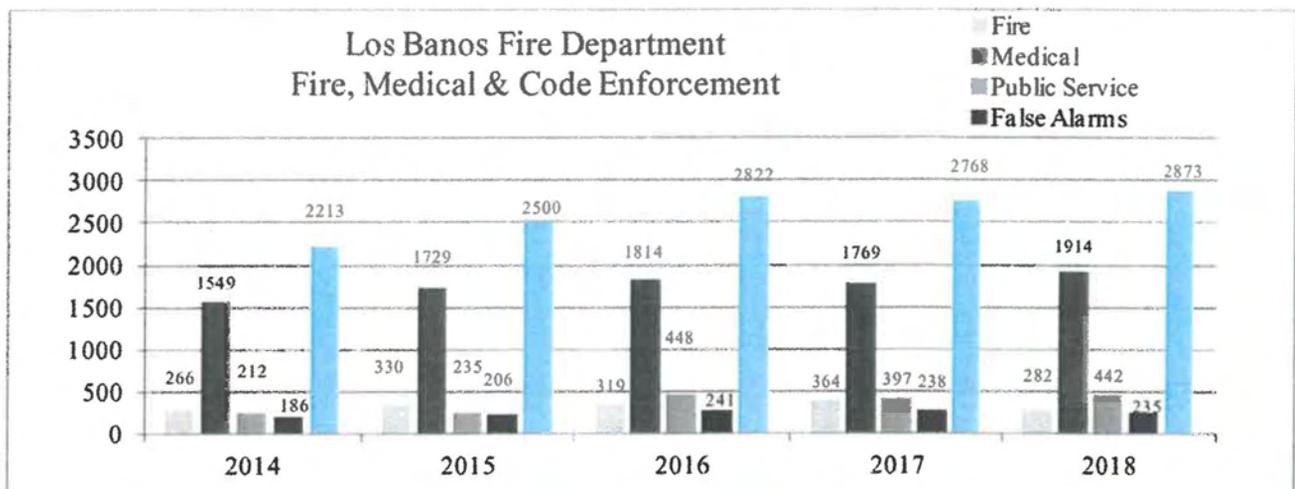
**Inspections** – The Los Banos Fire Department dedicates hundreds of hours each year to fire prevention activities. These activities include weed abatement, fire related code enforcement and occupancy inspections. In 2018 the Fire Department logged **848** inspections. These inspections include annual occupancy inspections of businesses, inspections of new businesses and large family day care inspections.

**Plan Reviews** – The Fire Department is also responsible for the plan review of all new commercial buildings, fire alarm systems and fire sprinkler systems. The Fire Department completed **69** plan reviews in 2018.

**Training** – The Fire Department is continually training in an effort to assure that our Firefighters are prepared to handle any emergency incidents that may occur in the City of Los Banos. Volunteer and Career Firefighters are required to participate in hundreds of hours of training that include specialized training in structure fires, emergency medical services, wild land fire suppression, hazardous materials, confined space rescue, trench rescue and many other topics. In 2018 Fire Department personnel logged 4,964 hours of training.

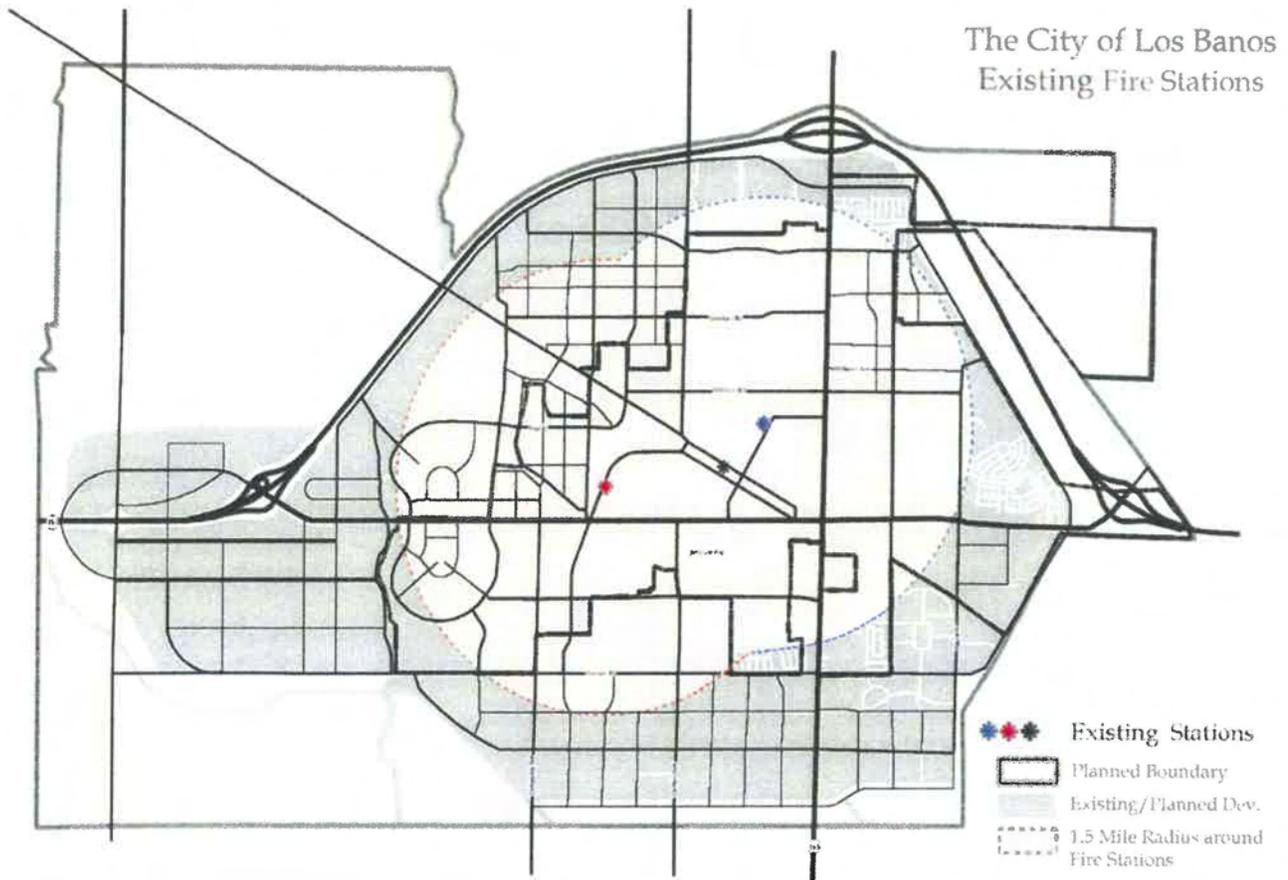
## Calls for Service

The Fire Department continues to increase its calls for service every year. In 2018, the Fire Department responded to a total of 2,873 calls. The calls consisted of: 282 fire related, 1,914 medical, 442 public assists and 235 false alarms. 339 of these calls were overlapping, where two or more incidents occurred at the same time. 364 of these calls required multiple units to respond to one incident.



## Performance Measures (continued)

Existing Fire Stations 1 & 2  
Coverage Areas



# City of Los Banos

Fire  
2019-2020 Department Detail  
Personnel Services

General Fund - Fund 100  
Fire - Department 422  
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	90%	Building
Assistant Fire Chief	1	100%	
Fire Captain	2	100%	
Fire Engineer	1	100%	
Fire Fighter	1	100%	
Administrative Coordinator	1	100%	
Admin Clerk I	1	50%	Public Safety Augmentation-Fire
Part-time		100%	
Volunteer Fire Fighters	20		

<b>Total Salaries (Including Overtime)</b>	<b><u>\$677,125</u></b>
Workmen's Compensation Insurance	\$54,252
State Retirement (PERS)	\$225,309
Social Security (FICA)	\$51,800
Health Insurance	\$196,373
OPEB	\$48,100
Retirees Health Insurance	\$46,329
Life Insurance	\$932
Unemployment Insurance	\$3,386
Dental & Optical	<u>\$6,482</u>
<b>Total Benefits:</b>	<b><u>\$632,963</u></b>
<b>Total Personnel Services:</b>	<b><u>\$1,310,088</u></b>

City of Los Banos  
Fire  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-422-100-101	Salaries	578,071	569,764	604,248	643,125
100-422-100-102	Part Time	16,089	12,774	25,767	4,000
100-422-100-103	Overtime	48,871	86,805	97,000	30,000
100-422-100-120	Benefits	332,700	346,372	392,000	407,654
100-422-100-121	Benefits-PERS	202,305	224,610	193,659	225,309
	<b>Personnel Services</b>	<b>1,178,036</b>	<b>1,240,325</b>	<b>1,312,674</b>	<b>1,310,088</b>
100-422-100-201	Grounds Maintenance	988	796	1,200	3,800
100-422-100-202	Fleet Repair & Maintenance	11,039	10,192	12,000	65,000
100-422-100-203	Equipment Repair & Maintenance	17,071	15,761	17,000	17,000
100-422-100-204	Fleet Services	0	0	0	29,844
100-422-100-205	Facility Maintenance	14,883	13,793	15,000	17,000
100-422-100-216	Vehicle Repair & Maintenance	29,439	55,513	70,000	0
100-422-100-231	Professional Services	12,035	24,866	45,000	20,000
100-422-100-236	Medical Services	5,500	5,243	4,000	4,000
100-422-100-237	Recruitment	0	456	0	500
100-422-100-238	Technical Services	10,984	6,559	15,000	15,000
100-422-100-240	I.T. Services	47,671	63,225	50,937	57,475
100-422-100-250	Insurance	55,422	57,700	63,027	62,198
100-422-100-252	Communications	7,464	7,387	7,850	8,850
100-422-100-257	Travel & Training	4,857	5,821	9,500	11,100
100-422-100-259	Community Promotion	1,494	1,500	2,000	3,000
100-422-100-260	Office Supplies	4,994	4,968	5,000	5,000
100-422-100-262	Uniform Expenses	5,657	5,850	4,800	5,000
100-422-100-264	Electricity & Gas	33,229	33,782	35,000	38,500
100-422-100-265	Gasoline & Oil	19,670	26,699	28,000	28,000
100-422-100-267	General Materials & Supplies	2,489	2,971	3,000	3,000
100-422-100-270	Special Programs	29,000	29,000	29,000	29,000
100-422-100-273	Special Departmental Exp.	17,465	17,698	20,000	20,000
100-422-100-274	Special Activities	9,978	9,502	11,000	12,000
100-422-100-275	Bad Debt Expense	4,977	7,920	0	0
	<b>Supplies &amp; Services</b>	<b>346,305</b>	<b>407,201</b>	<b>448,314</b>	<b>455,267</b>
100-422-100-720	Building & Structures	15,112	0	30,000	99,000
100-422-100-750	Vehicles	53,625	0	0	0
100-422-100-752	Communication Equipment	3,846	276	12,415	14,308
100-422-100-753	Specialized Equipment	20,506	22,063	23,000	25,000
100-422-100-770	Computer Equipment	816	0	0	0
	<b>Capital Outlay</b>	<b>93,906</b>	<b>22,338</b>	<b>65,415</b>	<b>138,308</b>
100-422-100-881	Interest - Leases/Loans	3,256	2,942	2,609	2,257
	<b>Interest - Debt Service</b>	<b>3,256</b>	<b>2,942</b>	<b>2,609</b>	<b>2,257</b>
	<b>Total Fire</b>	<b>\$1,621,503</b>	<b>\$1,672,806</b>	<b>\$1,829,012</b>	<b>\$1,905,920</b>

## SERVICES & SUPPLIES

**202-FLEET REPAIR & MAINTENANCE:** Expenses related to repairs of Fire Department vehicles. These repairs include lubricants, oil filters, light bulbs, primer pumps, batteries, specialized test tools, wiper blades, apparatus mounted chargers, vehicle mounted communication systems and vehicle mounted safety equipment.

**203-EQUIPMENT REPAIR & MAINT:** Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Purchase and repair of fire hose and the inspection of Fire Apparatus ground ladders and Aerial Truck ladder.

**205- FACILITY MAINTENANCE:** To cover the costs of City facility maintenance such as, A/C & heater maintenance, water softener, janitorial services, plumbing, electrical and pest control. Needed repairs to leaking storefront windows and doors at Station #1, estimated cost of \$4,938.

**231-PROFESSIONAL SERVICES:** Expenses relating to updating fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations, and fire policy maintenance.

**237-RECRUITMENT:** Funding is used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

**238-TECHNICAL SERVICES:** Expenditures related to weed abatement cleanup.

**259-COMMUNITY PROMOTIONS:** Funding of all disaster preparedness pamphlets, fire preparedness guides, home fire safety, fire extinguisher and smoke detector booklets. Also includes child fire safety publications including coloring books, plastic helmets, pencils etc. Funding is also used for fire safety related community events.

**270-SPECIAL PROGRAMS:** Funding is used for Volunteer training, meetings, dinners, special training and operations.

**273-SPECIAL DEPARTMENT EXPENSES:** Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products, coffee service and longevity recognition awards.

**274-SPECIAL ACTIVITIES:** Funding is used to pay for disability insurance & Volunteer Firefighters' Length of Service Award Program, all books and periodicals, NFPA Membership dues, annual fire and life safety code updates, including subscriptions to Merced County Assessor's Office for annual updates.

## *Fire (continued)*

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### **CAPITAL OUTLAY**

**720-BUILDING & STRUCTURES:** Install new ADA compliant parking and front door access to both stations. Electronic access and security hardware on all exterior man doors will be installed at both fire stations for Phase 2 of the Station Security Project.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**753-SPECIALIZED EQUIPMENT:** Funding for the purchase of turnouts and equipment for career and volunteer firefighters.

### **DEBT SERVICE**

**881-INTEREST-LEASES/LOANS:** Interest payment on City Hall/Fire Station COP refinanced as an inter-fund loan from the Water Fund.

# City of Los Banos

**Fire Measure H**  
**2019-2020 Department Detail**  
**Personnel Services**

**Fire Measure H - Fund 100**  
**Fire - Department 422**  
**Measure H - Activity 290**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Fighter	2	100%	

<b>Total Salaries ( Including Overtime)</b>	<b>\$122,698</b>
Workmen's Compensation Insurance	\$9,967
State Retirement (PERS)	\$16,108
Social Security (FICA)	\$9,386
Health Insurance	\$50,687
OPEB	\$13,000
Retirees Health Insurance	\$0
Life Insurance	\$252
Unemployment Insurance	\$613
Dental & Optical	\$1,752
<b>Total Benefits:</b>	<b>\$101,766</b>
<b>Total Personnel Services:</b>	<b>\$224,464</b>

City of Los Banos  
Fire Measure H  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-422-290-101	Salaries	0	0	0	112,698
100-422-290-103	Overtime	0	0	0	10,000
100-422-290-120	Benefits	0	0	0	85,658
100-422-290-121	Benefits-PERS	0	0	0	16,108
	<b>Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>224,464</b>
100-422-290-231	Professional Services	0	0	0	1,000
100-422-290-236	Medical Services	0	0	0	1,200
100-422-290-237	Recruitment	0	0	0	1,000
100-422-290-250	Insurance	0	0	0	4,972
100-422-290-252	Communications	0	0	0	80
100-422-290-257	Travel & Training	0	0	0	1,500
100-422-290-262	Uniform Expenses	0	0	0	3,000
100-422-290-267	General Material & Supplies	0	0	0	1,000
100-422-290-273	Special Dept Expense	0	0	0	10,000
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,752</b>
100-422-290-753	Specialized Equipment	0	0	0	117,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>117,000</b>
	<b>Total Fire Measure H</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,216</b>

# *Fire Measure H*

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## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICES:** Expenses relating to updating Fire Codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

**237- RECRUITMENT:** Funding is used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

**267-GENERAL MATERIAL & SUPPLIES:** Expenditures for miscellaneous supplies and materials needed to support City operations.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, radios, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products, coffee services and longevity recognition awards.

## **CAPITAL OUTLAY**

**753-SPECIALIZED EQUIPMENT:** \$100,000 is for the purchase of Self Contained Breathing Apparatus (SCBA) and equipment for career and volunteer firefighters. \$17,000 is for expenses related to the purchase of a washing machine and drying cabinet for the Personal Protective Equipment to meet the requirements of NFPA.

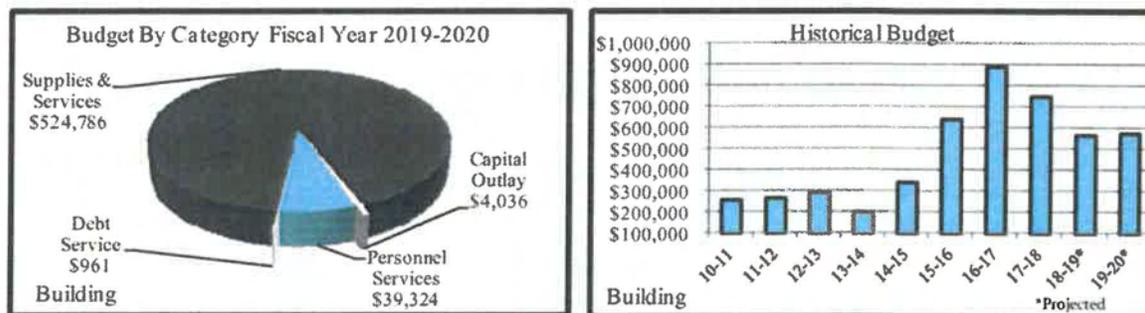
## Mission Statement

The Los Banos Building Department combines dedication, integrity, and quality leadership to provide building, engineering, and community development support services for the citizens of Los Banos. We develop and foster cooperative working relationships with the citizens of Los Banos and our development community. Our goal is to provide the highest quality of service to our citizens to assure safe living and working environments during and after construction projects.

## Overview of Services and Programs

The Los Banos Building Department provides a wide range of services to the citizens of Los Banos. These services include: field inspections of all new commercial and residential buildings, inspections of all commercial and residential tenant improvements, plan review of all new construction and tenant improvement projects and participation with a variety of code enforcement safety inspections. All of these services are supported by office staff that schedule all inspections, as well as assist the public with daily questions pertaining to permit issuances and code compliance.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Final inspection and occupancy of Tentative Improvement for Wienerschnitzel located at 911 West Pacheco Blvd.
- Final inspection and occupancy of O'Reilly Auto Parts.
- Final inspection and occupancy of addition to Posh A Boutique Salon located at 638 K Street.
- Final inspection of Tentative Improvements to new Round Table located at 1462 Mercy Springs Road.
- Commercial Final inspection and occupancy of Ross Dress For Less located at 1400 S. Mercy Springs Rd Ste. A.
- Final Tentative Improvement inspection for Boot Barn located at 1989 E Pacheco
- The Building Department has seen a significant increase to new Residential & Commercial construction.

# *Building (continued)*

## **Performance Measures**

	<b>16/17</b>	<b>17/18</b>	<b>18/19*</b>
Permits Issued	1,586	1586	1272
Single Family Dwellings Permits Issued	359	359	225
New Homes Built	183	183	258
New Business Built	9	9	5
Inspections	12,031	12,031	10,689
Renew Permit/Expired Permit/SFH	0	0	0

\*Estimates are used for Fiscal Year 2019-2020

## **Future Outlook**

The Building Department is predicting that we will continue to experience an increase in new residential dwelling building permits and final inspections in 2019-2020. We also expect to see a steady increase in commercial occupancy tenant improvements, as well as new commercial construction projects. Listed below are a few building projects that we expect to be completed within the 2019-2020 budget cycle.

- Marshall's Construction Project located at the Stonecreek Plaza.
- Paradise Kitchen Warehouse expansion project located at 149 W G Street.
- Halferty Development commercial development which will include 7-11.
- La Michoacana Restaurant expansion.
- New construction of a multi-tenant strip at The Orozco Group Market Place shopping center 1420 Pacheco Blvd.
- New construction of Sonic Drive-In Restaurant.
- New Construction of Mixed use development of the 600 Blk K Street

# City of Los Banos

**Building**  
**2019-2020 Department Detail**  
**Personnel Services**

**General Fund - Fund 100**  
**Building - Department 424**  
**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	10%	Fire

<b>Total Salaries (Including Overtime)</b>	<b><u>\$14,241</u></b>
Workmen's Compensation Insurance	\$1,142
State Retirement (PERS)	\$5,588
Social Security (FICA)	\$1,089
Health Insurance	\$2,474
OPEB	\$650
Retirees Health Insurance	13,968
Life Insurance	\$13
Unemployment Insurance	\$71
Dental & Optical	\$88
<b>Total Benefits:</b>	<b><u>\$25,083</u></b>
<b>Total Personnel Services:</b>	<b><u>\$39,324</u></b>

City of Los Banos  
Building  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-424-100-101	Salaries	13,866	13,565	13,403	14,241
100-424-100-120	Benefits	16,801	16,472	18,583	19,495
100-424-100-121	Benefits-PERS	5,115	6,784	4,685	5,588
	<b>Personnel Services</b>	<b>35,782</b>	<b>36,821</b>	<b>36,671</b>	<b>39,324</b>
100-424-100-231	Professional Services	2,090	14,775	0	2,500
100-424-100-238	Technical Services	841,848	684,611	520,000	520,000
100-424-100-250	Insurance	227	228	312	286
100-424-100-252	Communications	218	227	250	250
100-424-100-260	Office Supplies	115	1,204	200	200
100-424-100-274	Books & Periodicals	1,456	393	0	1,550
	<b>Supplies &amp; Services</b>	<b>845,955</b>	<b>701,439</b>	<b>520,762</b>	<b>524,786</b>
100-424-100-752	Communication Equipment	0	78	3,502	4,036
	<b>Capital Outlay</b>	<b>0</b>	<b>78</b>	<b>3,502</b>	<b>4,036</b>
100-424-100-881	Interest - Leases/Loans	1,386	1,252	1,110	961
	<b>Interest - Debt Service</b>	<b>1,386</b>	<b>1,252</b>	<b>1,110</b>	<b>961</b>
	<b>Total Building</b>	<b>\$883,123</b>	<b>\$739,589</b>	<b>\$562,045</b>	<b>\$569,107</b>

# *Building*

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## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICES:** Funding is for legal services to assist with Building codes.

**238-TECHNICAL SERVICES:** Funding is for CSG a contracted consultant who will perform building inspections and plan checks.

**274-BOOKS & PERIODICALS:** Funding for new code publications. (Title 19 & Building Code updates)

## **CAPITAL OUTLAY**

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

## **DEBT SERVICE**

**881-INTEREST LEASE/LOANS:** Interest payment on City Hall/Fire Station C.O.P. refinanced as an inter-fund loan from the Water Fund.

# City of Los Banos

## Public Safety Augmentation-Fire

2019-2020 Department Detail

Personnel Services

Public Safety Augmentation-Fire - Fund 238

Fire - Department 422

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Engineer	3	100%	
Fire Fighter	4	100%	
Admin Clerk I	1	50%	Fire

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$566,290</u></u></b>
Workmen's Compensation Insurance	\$45,759
State Retirement (PERS)	\$152,978
Social Security (FICA)	\$43,321
Health Insurance	\$159,272
Health Savings	\$2,100
OPEB	\$48,750
Retirees Health Insurance	\$0
Life Insurance	\$945
Unemployment Insurance	\$2,831
Dental & Optical	<u>\$6,570</u>
<b>Total Benefits:</b>	<b><u><u>\$462,526</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$1,028,816</u></u></b>

City of Los Banos  
Public Safety Augmentation Fire  
Fire Capital Improvement  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>PUBLIC SAFETY AUGMENTATION FIRE</u></b>					
238-422-100-101	Salaries	450,539	450,008	485,956	516,290
238-422-100-103	Overtime	90,488	191,537	157,000	50,000
238-422-100-120	Benefits	278,095	307,827	307,048	309,548
238-422-100-121	Benefits-PERS	152,269	137,611	130,319	152,978
	<b>Personnel Services</b>	<u>971,391</u>	<u>1,086,983</u>	<u>1,080,323</u>	<u>1,028,816</u>
238-422-100-203	Equipment Repair & Maintenance	1,996	(16)	4,000	4,000
238-422-100-205	Facility Maintenance	1,919	0	2,000	4,000
238-422-100-231	Professional Services	516	1,593	2,500	4,000
238-422-100-236	Medical Services	0	0	2,000	2,600
238-422-100-237	Recruitment	0	715	0	0
238-422-100-240	IT Services	12,103	25,902	15,604	18,219
238-422-100-250	Insurance	0	0	2,692	0
238-422-100-252	Communications	0	0	0	300
238-422-100-257	Travel & Training	6,418	4,700	8,000	15,800
238-422-100-262	Uniform Expenses	4,965	4,026	7,000	7,000
238-422-100-267	General Materials & Supplies	4,094	74	4,500	4,500
238-422-100-270	Special Programs	11,620	10,566	15,000	15,000
238-422-100-273	Special Departmental Expenses	0	153	0	100
	<b>Supplies &amp; Services</b>	<u>43,630</u>	<u>47,713</u>	<u>63,296</u>	<u>75,519</u>
238-422-100-720	Building & Structures	4,147	0	0	750,000
238-422-100-753	Specialized Equipment	16,845	0	0	6,000
238-422-100-770	Computer Equipment	544	70,447	0	10,000
	<b>Capital Outlay</b>	<u>21,536</u>	<u>70,447</u>	<u>0</u>	<u>766,000</u>
	<b>Total Pub Safety Augmentation</b>	<u>\$1,036,557</u>	<u>\$1,205,143</u>	<u>\$1,143,619</u>	<u>\$1,870,335</u>
<b><u>FIRE CAPITAL IMPROVEMENT</u></b>					
243-422-100-216	Vehicle Repair & Maintenance	9,719	9,448	0	0
	<b>Supplies &amp; Services</b>	<u>9,719</u>	<u>9,448</u>	<u>0</u>	<u>0</u>
243-422-100-720	Building & Structures	0	0	10,000	0
	<b>Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u>
	<b>Total Fire Capital Improvement</b>	<u>\$9,719</u>	<u>\$9,448</u>	<u>\$10,000</u>	<u>\$0</u>

# *Fire Public Safety Augmentation*

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## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear, portable hand held radios and pagers. Purchase and repair of fire hose and the inspection of Fire Apparatus ground ladders and Aerial Truck ladder.

**231-PROFESSIONAL SERVICES:** Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

**270-SPECIAL PROGRAMS:** For special training and operations. Maintaining MDC (Mobile Display Computers) and upgrades to system.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Expense related to Employee Longevity Awards.

## **CAPITAL OUTLAY**

**720-BUILDING AND STRUCTURES:** Funding for the construction of a four (4) story training tower. Cost includes concrete, foundation and training tower, estimated costs \$750,000.

**753-SPECIALIZED EQUIPMENT:** Funding for the purchase of turnouts and equipment for career firefighters.

**770-COMPUTER EQUIPMENT:** Expenses related to the purchase of MDC's/Tablets for emergency equipment.

# City of Los Banos

## CFD 2002-01 Public Safety Fire 2019-2020 Department Detail Personnel Services

CFD 2002-01 Public Safety Fire - Fund 291  
Fire - Department 422  
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Captain	1	100%	
Fire Engineer	2	100%	
Part Time		100%	

<b>Total Salaries ( Including Overtime)</b>	<b><u><u>\$274,959</u></u></b>
Workmen's Compensation Insurance	\$21,113
State Retirement (PERS)	\$98,454
Social Security (FICA)	\$21,034
Health Insurance	\$96,950
OPEB	\$19,500
Retirees Health Insurance	\$0
Life Insurance	\$378
Unemployment Insurance	\$1,375
Dental & Optical	<u>\$2,628</u>
<b>Total Benefits:</b>	<b><u><u>\$261,432</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$536,391</u></u></b>

City of Los Banos  
 Fire Homeland Security Grant  
 Fire Community Facilities District (CFD)  
 2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>FIRE HOMELAND SECURITY</u></b>					
248-422-100-753	Specialized Equipment	130,863	0	0	0
	<b>Capital Outlay</b>	130,863	0	0	0
	<b>Total Fire Homeland Security</b>	<b>\$130,863</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>FIRE CFD 2002-01</u></b>					
291-422-100-101	Salaries	219,181	218,962	204,387	245,960
291-422-100-102	Part Time	0	0	11,404	13,599
291-422-100-103	Overtime	28,278	59,006	37,000	15,400
291-422-100-120	Benefits	130,698	145,203	148,000	162,978
291-422-100-121	Benefits-PERS	90,637	92,975	73,356	98,454
	<b>Personnel Services</b>	468,794	516,146	474,147	536,391
291-422-100-231	Professional Services	1,650	2,262	4,000	4,000
291-422-100-236	Medical Services	0	0	1,200	1,000
291-422-100-250	Insurance	0	0	1,310	7,817
291-422-100-252	Communications	0	0	0	300
291-422-100-257	Travel & Training	0	0	632	4,000
291-422-100-262	Uniform Expense	0	0	2,154	4,000
291-422-100-273	Special Departmental Expense	0	0	0	225
	<b>Supplies &amp; Services</b>	1,650	2,262	9,296	21,342
	<b>Total Fire CFD</b>	<b>\$470,444</b>	<b>\$518,408</b>	<b>\$483,443</b>	<b>\$557,733</b>

# *Fire Community Facilities District*

*(CFD) 2002-01*

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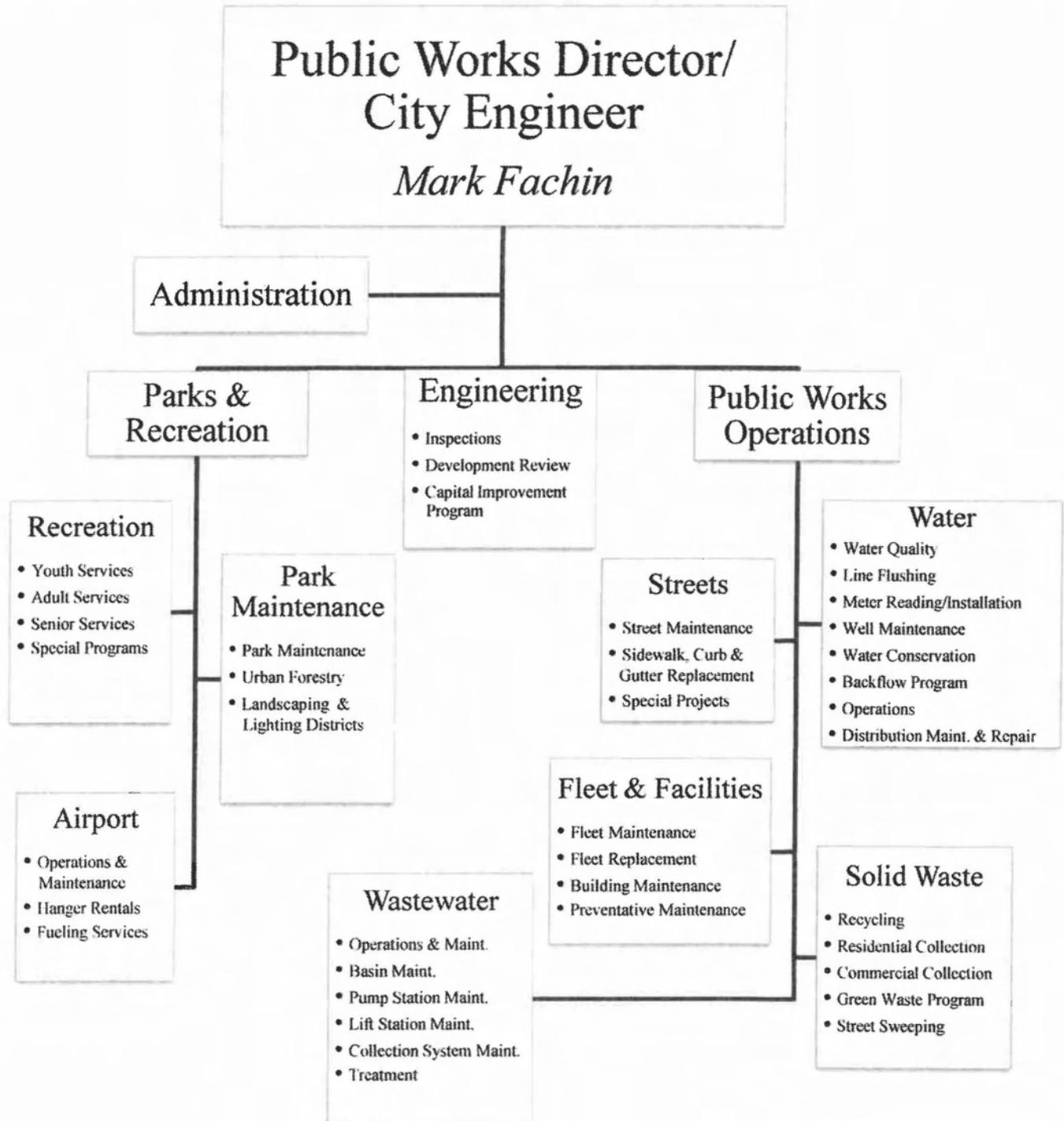
## SERVICES & SUPPLIES

**231-PROFESSIONAL SERVICES:** For Goodwin consulting services for the administration of the CFD annual Assessments. Reports changes and adjustments to the County Auditor for the tax rolls.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Expense related to Employee Longevity Awards.

# **Public Works**

# Public Works Department



# **Engineering**

# Engineering

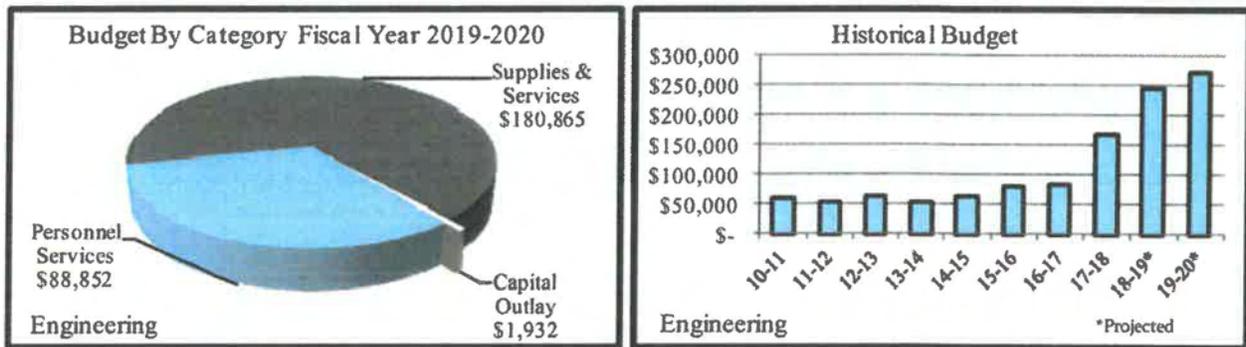
## Mission Statement

The City of Los Banos Public Works Department, through the Engineering Division, is committed to providing quality engineering direction, decisions and technical support to all City Departments.

## Overview of Services and Programs

A major component of the Engineering Division is the infrastructure plan check and inspection of both private and public projects and to insure that the City Standards and Specifications are being met. This Division also monitors State permits and prepares all required annual reports related to these permits.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Reviewed plan checks for parcel maps, parcel lot line adjustments, and various developmental projects.
- Updated the five year capital plan for infrastructure incorporating the programmed capital projects in the utility master plans.
- Coordinating with necessary regulatory agencies responsible for oversight on the landfill closure project. Completed the CEQA process.
- Oversee applications of permits for the installing, destroying, or monitoring of drinking water and irrigation water wells within the City limits.
- Worked with engineering consultants on the design of several Infrastructure Utility Master Plan Improvement projects for construction in the summer and fall of 2018.
- Continue the technical management of the Municipal Separate Storm Sewer System (MS4).
- Reviewed traffic safety concerns as a member of the Traffic Safety Committee.
- Staff support for the Commissions of the Airport, Tree, and Parks & Recreation.
- Participate as a member of the MCAG's Technical Planning Committee.
- Updated the City's Utility Base Maps.
- Continued a water valve replacement program for defective valves using the valve insertion method.

# *Engineering (continued)*

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## **Major Accomplishments/Service Efforts (continued)**

- Repairing manholes on the main sewer trunk line to the Sewer Treatment Plant.
- A Groundwater Sustainability Agency was formed and the work on the Groundwater Sustainability Plan has begun.
- Completed the work on the Wastewater Treatment Plant Headworks.
- Developed a capital list of our area for the Regional Transportation Program funding associated with the passage of Measure V.
- Developed and incorporated the rehabilitation, repair, and maintenance list of local Arterial and Collector streets for the use of Senate Bill 1 funding for our City.

## **Future Outlook**

- Study the alternatives for supplying quality municipal drinking water for the community. Continue the preparation for meeting the newest drinking water standards implemented by our State.
- Support the Planning Department in the technical review of area plans, tentative maps and site plans.
- Update the City's Improvement Standards.
- Update the design of the first phase of the airport overlay improvements.
- Design and construct the scheduled Utility Master Plan projects programmed for the summer and fall of 2019. Additional projects are planned for the spring of 2020.
- Secure land to construct a storm drain basin near the Nantes Storm Pumps.
- Identify prime location for another domestic drinking well and design.
- Develop a current Traffic Master Plan, Utility Master Plans, and create a Master Plan for Parks.

# City of Los Banos

**Engineering**  
**2019-2020 Department Detail**  
**Personnel Services**

**Engineering - Fund 100**  
**Engineering - Department 426**  
**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Inspector I	1	55%	Water, WW Collection, Streets, Maint

<b>Total Salaries (Including Overtime)</b>	<b><u><u>\$49,393</u></u></b>
Workmen's Compensation Insurance	\$3,390
State Retirement (PERS)	\$12,219
Social Security (FICA)	\$3,779
Health Insurance	\$15,698
OPEB	3,575
Retirees Health Insurance	\$0
Life Insurance	\$69
Unemployment Insurance	\$247
Dental & Optical	<u>\$482</u>
<b>Total Benefits:</b>	<b><u><u>\$39,459</u></u></b>
<b>Total Personnel Services:</b>	<b><u><u>\$88,852</u></u></b>

City of Los Banos  
Engineering  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-426-100-101	Salaries	33,937	34,960	35,834	36,893
100-426-100-103	Overtime	4,234	7,752	11,150	12,500
100-426-100-120	Benefits	21,234	23,451	25,500	27,240
100-426-100-121	Benefits-PERS	10,503	12,012	12,551	12,219
	<b>Personnel Services</b>	<b>69,908</b>	<b>78,175</b>	<b>85,035</b>	<b>88,852</b>
100-426-100-231	Professional Services	9,699	83,915	150,000	175,000
100-426-100-240	IT Services	1,665	2,187	2,377	2,110
100-426-100-250	Insurance	1,248	1,255	1,481	1,405
100-426-100-253	Advertising	282	0	1,000	1,200
100-426-100-257	Travel & Training	0	0	0	300
100-426-100-260	Office Supplies	456	672	3,150	600
100-426-100-262	Uniform Expenses	0	0	0	150
100-426-100-267	General Materials & Supplies	0	20	100	100
	<b>Supplies &amp; Services</b>	<b>13,349</b>	<b>88,049</b>	<b>158,108</b>	<b>180,865</b>
100-426-100-752	Communication Equipment	0	37	1,676	1,932
	<b>Capital Outlay</b>	<b>0</b>	<b>37</b>	<b>1,676</b>	<b>1,932</b>
	<b>Total Engineering</b>	<b>\$83,256</b>	<b>\$166,261</b>	<b>\$244,819</b>	<b>\$271,649</b>

# *Engineering*

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## SERVICES & SUPPLIES

**231-PROFESSIONAL SERVICES:** Consulting services provided by outside engineering firms. Work performed for the City by the City's legal representation and other professional services.

## CAPITAL OUTLAY

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# Streets

## Mission Statement

To maintain City streets, sidewalks, street lights, and signage to ensure the safe movement of motorists, bicyclists, and pedestrians throughout the City.

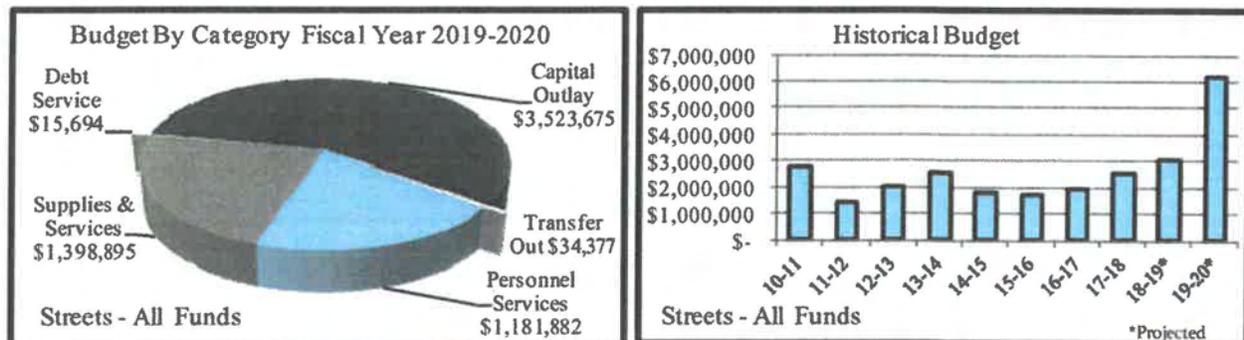
## Overview of Services and Programs

The Street Services of Public Works is responsible for the maintenance, repair, and improvements of the City's 123 miles of streets, 5 miles of alleys, 227 miles of curb & gutter, and 216 miles of sidewalks. Streets accomplishes a wide range of duties that include pavement management, concrete improvements, sidewalk maintenance, painting street markings and curb markings, traffic signs and signals, bridges, minor construction, flood control, and traffic surveys.

## Major Accomplishments/Service Efforts

- Repainted 2.1 miles of curb markings; repainted 30 miles of centerline, edge lines and crosswalks; repainted 172 STOP and Bike Lane wording.
- Repaired approximately 698 street potholes using about 52 tons of EZ Street asphalt mix, and 18 gallons of SS1h (tack oil).
- Made over 3,000 sand bags in preparation and use for the winter storms.
- Conducted a street light survey throughout the entire city to identify street lights in need of repair. Created a repair inventory list to initiate repairs.
- Invested 20 man hours per week dedicated to the removal of graffiti throughout the City.
- Installed 312 new High Intensity signs throughout the City to comply with Federal Highway Administration (FHWA) retrofit plan that is projected to be completed by January 2020.
- Removed and replaced 500 SF of sidewalk, 164 LF of curb & gutter, 2 driveway approaches, & 35 ADA accessible street/sidewalk corners.
- Installed speed cushions on 2 streets.
- Continued with ongoing repairs of street lights within the City.
- Installed 4-way Stop at North St & Mandarin Ave.
- Completed reconstruction of Place Road between Pacheco Blvd and College Greens Drive; improving bicycle and pedestrian access.
- Completed cold-mix overlay on Overland Road between Nantes and Johnson Road.

## Budget Summaries



## *Streets (continued)*

### Performance Measures

<b>FY 2015-2016 Project/Job Costs</b>	<b>Labor</b>	<b>Equipment</b>	<b>Material</b>	<b>Total Cost</b>
<b>Overlays Total</b>	\$ 27,029.61	\$ 17,599.57	\$ 37,616.26	\$ 82,245.44
<b>Fog Sealing Total</b>	\$ 1,641.39	\$ 704.10	\$ 0.00	\$ 2,345.49
<b>Patching Total</b>	\$ 70,725.24	\$ 59,516.68	\$ 15,620.25	\$ 145,862.17
<b>Crack Filling Total</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Concrete Total</b>	\$ 145,772.73	\$ 108,323.84	\$ 13,320.87	\$ 267,417.44
<b>Other Total</b>	\$ 308,872.71	\$ 234,147.26	\$ 31,125.30	\$ 574,145.27
<b>FY 2016-2017 Project/Job Costs</b>	<b>Labor</b>	<b>Equipment</b>	<b>Material</b>	<b>Total Cost</b>
<b>Overlays Total</b>	\$ 7,668.86	\$ 6,930.72	\$ 1,697.89	\$ 16,297.47
<b>Fog Sealing Total</b>	\$ 113,837.60	\$ 62,820.09	\$ 37,833.30	\$ 214,490.99
<b>Patching Total</b>	\$ 54,551.55	\$ 45,560.05	\$ 12,480.14	\$ 112,591.74
<b>Crack Filling Total</b>	\$ 37,905.56	\$ 34,568.37	\$ 13,254.00	\$ 85,727.93
<b>Concrete Total</b>	\$ 106,729.06	\$ 90,718.98	\$ 15,950.90	\$ 213,398.94
<b>Other Total</b>	\$ 311,087.46	\$ 155,687.28	\$ 27,197.01	\$ 493,971.75
<b>FY 2017-2018 Project/Job Costs</b>	<b>Labor</b>	<b>Equipment</b>	<b>Material</b>	<b>Total Cost</b>
<b>Overlays Total</b>	\$ 30,265.81	\$ 19,491.47	\$ 47,379.73	\$ 97,137.01
<b>Fog Sealing Total</b>	\$ 127,640.73	\$ 81,243.67	\$ 60,235.79	\$ 269,120.19
<b>Patching Total</b>	\$ 24,318.03	\$ 16,635.11	\$ 4,406.73	\$ 45,359.87
<b>Crack Filling Total</b>	\$ 110,107.23	\$ 114,387.83	\$ 32,090.50	\$ 256,585.56
<b>Concrete Total</b>	\$ 120,852.11	\$ 81,648.46	\$ 12,572.03	\$ 215,072.60
<b>Other Total</b>	\$ 425,613.47	\$ 213,017.53	\$ 60,637.67	\$ 699,268.67

### Future Outlook

- Repair damaged curbs & gutters, sidewalks, storm-drains, approaches, and install 8 ADA corners in various locations throughout the City.
- Develop and implement an annual sidewalk survey to identify needed repairs.
- Identify streets needing speed humps and install
- Continue reflective road markers replacement campaign throughout the City on collector and arterial streets.
- Continue to coordinate the Street Maintenance Program to maintain the City's asset.
- Continue upgrading signs throughout the City to comply with FHWA requirements.
- Continue the development and implementation of a Sign Inventory Management Program in the Carte-graph System.
- Develop and implement an ADA corner replacement plan.
- Evaluate streets for asphalt rehabilitation using new pavement management software and laser pavement assessment.

## *Streets (continued)*

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### **Future Outlook (continued)**

- Conduct street light surveys to ensure proper operation.
- Continue investigating an LED streetlight conversion plan to reduce costs and the City's carbon footprint.
- Increase bicycle and pedestrian access throughout the City.

# City of Los Banos

## Streets

### 2019-2020 Department Detail Personnel Services

**General Fund - Fund 100  
Streets - Department 431  
Maintenance - Activity 210**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, Wastewater Collection & Treatment, Solid Waste, Recreation, Maintenance, Fleet
Assistant Public Works Director	1	10%	Water, Wastewater Collection & Treatment,  Maintenance, Fleet, Solid Waste
Public Works Operations Manager	1	10%	Solid Waste-Refuse, Water, Fleet, Wastewater Collection & Treatment
Administrative Coordinator	1	10%	Maintenance, Water, Solid Waste, Wastewater Collection & Treatment, Recreation, Fleet
Administrative Assistant	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Administrative Assistant	1	25%	Water, Wastewater Collection, Solid Waste
Administrative Clerk II	1	5%	Water, Wastewater Collection & Treatment, Solid Waste
Foreman	1	90%	Water, Wastewater Collection
Inspector I	1	10%	Engineering, Water, Wastewater Collection, Maintenance
Maintenance Worker III	2	90%	Water, Wastewater Collection
Maintenance Worker II	2	90%	Water, Wastewater Collection
Maintenance Worker I	3	90%	Water, Wastewater Collection
Maintenance Worker I	3	100%	

**Total Salaries (Including Overtime)**

**\$602,801**

Workmen's Compensation Insurance

\$48,142

State Retirement (PERS)

\$134,323

Social Security (FICA)

\$46,114

Health Insurance

\$196,342

Health Savings

\$2,340

OPEB

\$71,825

Retirees Health Insurance

\$65,924

Life Insurance

\$1,392

Unemployment Insurance

\$3,014

Dental & Optical

\$9,665

**Total Benefits:**

**\$579,081**

**Total Personnel Services:**

**\$1,181,882**

City of Los Banos  
Streets  
2019-2020

Account Number	Description	2016-2017	2017-2018	2018-2019	2019-2020
		Actual	Actual	Estimated	Proposed
100-431-210-101	Salaries	436,883	513,164	532,009	567,801
100-431-210-102	Part Time	23,747	0	0	0
100-431-210-103	Overtime	15,336	29,959	35,000	35,000
100-431-210-120	Benefits	355,313	466,817	427,674	444,758
100-431-210-121	Benefits-PERS	103,084	118,205	129,862	134,323
	<b>Personnel Services</b>	<b>934,364</b>	<b>1,128,145</b>	<b>1,124,545</b>	<b>1,181,882</b>
100-431-210-201	Grounds Maintenance	473	500	500	500
100-431-210-202	Fleet Repair & Maintenance	50,100	47,535	47,311	46,311
100-431-210-203	Equipment Repair & Maintene	5,649	6,053	6,000	6,000
100-431-210-204	Fleet Services	41,705	31,782	45,987	43,050
100-431-210-205	Facility Maintenance	3,363	4,615	6,000	5,000
100-431-210-208	Rental - Vehicles & Equipmen	54,783	40,810	42,305	32,300
100-431-210-210	Sidewalk Gutter Curb Mnt.	23,333	19,501	15,000	35,000
100-431-210-211	Street Repair	137,576	156,909	240,000	240,000
100-431-210-231	Professional Services	19,966	62,282	20,000	50,000
100-431-210-236	Medical Services	2,194	1,198	1,500	2,000
100-431-210-237	Recruitment	2,899	28	600	1,500
100-431-210-238	Technical Services	242	355	500	500
100-431-210-240	I.T. Services	6,661	8,747	8,010	9,785
100-431-210-250	Insurance	25,892	31,614	36,240	36,113
100-431-210-251	Memberships & Dues	449	464	500	500
100-431-210-252	Communications	2,897	2,778	3,000	3,000
100-431-210-256	Permits, Fees & Charges	486	4,323	500	500
100-431-210-257	Travel & Training	1,893	2,427	5,000	5,000
100-431-210-260	Office Supplies	1,660	2,848	7,000	5,000
100-431-210-262	Uniform Expenses	8,627	8,687	8,000	9,000
100-431-210-263	Street Light Maintenance	170,504	129,783	160,000	160,000
100-431-210-264	Electricity & Gas	6,811	7,168	7,000	7,500
100-431-210-265	Gasoline & Oil	27,861	29,263	36,763	39,336
100-431-210-267	General Materials & Supplies	55,180	56,494	56,500	85,000
100-431-210-273	Special Departmental Exp.	29,780	29,798	30,000	5,000
	<b>Supplies &amp; Services</b>	<b>680,983</b>	<b>685,962</b>	<b>784,216</b>	<b>827,895</b>
100-431-210-715	Street & Road Imp-Overlay	0	0	0	50,000
100-431-210-716	Street Improvement	0	0	242,000	0
100-431-210-750	Vehicles	0	45,303	0	0
100-431-210-752	Communication Equipment	0	37	1,676	1,932
100-431-210-753	Specialized Equipment	220,063	303,750	228,661	355,000
	<b>Capital Outlay</b>	<b>220,063</b>	<b>349,091</b>	<b>472,337</b>	<b>406,932</b>
100-431-210-821	Principal - Lease/Loans	0	13,865	14,495	15,153
100-431-210-881	Interest - Leases/Loans	0	1,829	1,200	541
	<b>Interest - Debt Service</b>	<b>0</b>	<b>15,694</b>	<b>15,695</b>	<b>15,694</b>
100-431-210-825	Street Charge-Out	(1,835,409)	(2,178,891)	(2,396,793)	(2,432,403)
	<b>Charge Ins - Outs</b>	<b>(1,835,409)</b>	<b>(2,178,891)</b>	<b>(2,396,793)</b>	<b>(2,432,403)</b>
	<b>Total Streets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## SERVICES & SUPPLIES

**208-RENTAL VEHICLES & EQUIPMENT:** Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the City's inventory.

**210-SIDEWALK CURB & GUTTER REPAIR:** Costs having to do with the repair and/or replacement of sidewalks, curbs & gutters. The costs include concrete materials, form lumber, surface patch materials and adhesives.

**211-STREET REPAIR:** For purchase of materials used for minor repair, rehabilitation, and replacement of existing streets. Materials include fabric matting, asphalt mix, sub base mixes, crack filling, emulsions, and sand.

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering firms to complete street related projects and \$20,000 to provide updated revisions to the City's Improvement Standards. Services may include design, drawings, and project management. The annual support services agreement with Carte-Graph and PAVER. Costs associated with the proper disposal of hazardous waste materials. Costs include all other miscellaneous professional services which may be required.

**238-TECHNICAL SERVICES:** Expenditures for the electrical, plumbing, A/C, and other trade services that may be required to complete scheduled projects during the year.

**256-PERMIT FEES & CHARGES:** Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan review at the "F" Street operations yard.

**263-STREET LIGHT MAINTENANCE:** Expenditures for the repair, maintenance, and replacement of street lights throughout the city. The costs for utility billing are for street lights not in the Landscaping & Lighting Districts. Additional costs for the maintenance and repair of the City's signalized lights and controllers.

**273-SPECIAL DEPARTMENTAL EXPENSES:** Expenditures for miscellaneous safety gear and costs associated with providing employee longevity awards.

## CAPITAL OUTLAY

**715-STREET & ROAD IMP-OVERLAY:** Construction of the 2019 Street Rehabilitation Work estimated at \$1,550,000 (\$1,500,000 from TEP and \$50,000 from RSTP).

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

## *Streets (continued)*

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**753-SPECIALIZED EQUIPMENT:** Purchase 33000 GVWR Truck Chassis estimated at \$160,000; Crack Filling machine estimated at \$100,000; Asphalt Profiler attachment for a skid steer tractor estimated at \$50,000; Paint Striper estimated at \$35,000; 240 Hooklift system flatbed estimated at \$10,000.

### **DEBT SERVICES**

**821-PRINCIPAL LEASE/LOANS:** Principal payments relating to a lease agreement with Ford Motor Company for one (1) Aerial Truck.

**881-INTEREST LEASE/LOANS:** Interest payments relating to a lease agreement with Ford Motor Company for one (1) Aerial Truck.

### **CHARGE-OUTS**

**825-CHARGE-OUT:** Street charge-outs to RSTP, Solid Waste Refuse Vehicle Impact, and Gas Tax (includes SB1 allocations).

City of Los Banos  
RSTP Exchange  
Transportation Expenditure Plan  
Gas Tax  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>RSTP EXCHANGE</u></b>					
207-430-210-820	Charge-In	1,200,000	1,336,919	306,466	638,944
	<b>Charge Ins - Outs</b>	<b>1,200,000</b>	<b>1,336,919</b>	<b>306,466</b>	<b>638,944</b>
207-498-000-000	Transfer Out	0	0	7,000	34,377
	<b>Transfer Out</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>34,377</b>
	<b>Total RSTP</b>	<b>\$1,200,000</b>	<b>\$1,336,919</b>	<b>\$313,466</b>	<b>\$673,321</b>
<b><u>TRANSPORTATION EXPENDITURE PLAN</u></b>					
214-430-210-233	Consulting Services	0	0	0	81,000
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,000</b>
214-430-210-715	Street & Road Impr. Overlay	0	0	49,000	1,500,000
214-430-210-730	Alternative Street Impr	0	250,000	41,250	820,000
	<b>Capital Outlay</b>	<b>0</b>	<b>250,000</b>	<b>90,250</b>	<b>2,320,000</b>
	<b>Total Trans Expend Plan</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$90,250</b>	<b>\$2,401,000</b>
<b><u>GAS TAX</u></b>					
215-430-210-264	Electricity & Gas	64,455	64,789	65,000	70,000
	<b>Supplies &amp; Services</b>	<b>64,455</b>	<b>64,789</b>	<b>65,000</b>	<b>70,000</b>
215-430-220-819	Street Charge In-SB1 Projects	0	226,371	700,000	700,000
215-430-220-820	Street Charge-In	251,262	228,375	1,000,000	700,000
	<b>Charge Ins - Outs</b>	<b>251,262</b>	<b>454,746</b>	<b>1,700,000</b>	<b>1,400,000</b>
	<b>Total Gas Tax</b>	<b>\$315,718</b>	<b>\$519,535</b>	<b>\$1,765,000</b>	<b>\$1,470,000</b>

# *RSTP Exchange*

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## CHARGE IN

**820-CHARGE IN:** Support Street Services maintenance, repair and rehabilitation of local roads.

## TRANSFER OUT

**000-TRANSFER OUT:** Construction of the Pedestrian Sidewalk In-Fills estimated at \$296,743 (\$34,377 from RSTP and \$262,366 from CMAQ grant funding).

# *Transportation Expenditure Plan*

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## SERVICES & SUPPLIES

**233-CONSULTING SERVICES:** Charges for services to outside engineering firms to complete environmental, ROW, design, drawings, and project management of regional projects (Trail to the College); as well as other miscellaneous professional services, which may be required.

## CAPITAL OUTLAY

**715-STREET & ROAD OVERLAYS:** Construction of the 2019 Street Rehabilitation Work estimated at \$1,500,000 (Additional \$50,000 in RSTP).

**730-ALTERNATIVE STREET IMPROVEMENTS:** Sidewalk improvements, ADA pedestrian ramps, storm drain catch basins, fire hydrants and water meter relocations in the area of Colorado Ballpark on Maryland Avenue, Pennsylvania Avenue, Vermont Avenue, Pine Street and Colorado Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at \$1,010,000 for design and construction (Measure V-alternative \$820,000, Water 126,000, and Collections \$84,000).

# *Gas Tax*

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## CHARGE IN

**819-CHARGE IN- SB1 PROJECTS:** Funding for varies SB1 street projects and work throughout the city.

**820-CHARGE IN:** Support Street Services maintenance, repair and rehabilitation of local roads.

City of Los Banos  
Local Transportation Fund  
Regional Traffic Impact Fee  
Traffic Impact Fee  
CMAQ Grant  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>LOCAL TRANSPORTATION FUND</u></b>					
220-430-210-231	Professional Services	0	47,983	0	0
	Supplies & Services	0	47,983	0	0
220-430-210-715	Street & Road Impr. Overlay	0	0	365,000	0
	Capital Outlay	0	0	365,000	0
	<b>Total Local Transportation Fund</b>	<b>\$0</b>	<b>\$47,983</b>	<b>\$365,000</b>	<b>\$0</b>
<b><u>REGIONAL TRANSPORTATION IMPACT FEE</u></b>					
229-430-100-238	Technical Services	0	0	20,000	210,000
	Supplies & Services	0	0	20,000	210,000
	<b>Total RTIF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$210,000</b>
<b><u>TRAFFIC IMPACT FEE</u></b>					
230-430-220-231	Professional Services	0	13,842	53,460	210,000
	Supplies & Services	0	13,842	53,460	210,000
230-430-220-716	Street/Road Improvement	0	0	0	500,000
	Capital Outlay	0	0	0	500,000
	<b>Total Traffic Impact</b>	<b>\$0</b>	<b>\$13,842</b>	<b>\$53,460</b>	<b>\$710,000</b>
<b><u>CMAQ GRANT</u></b>					
249-430-210-231	Professional Services	0	0	64,000	0
	Supplies & Services	0	0	64,000	0
249-430-210-715	Street Improvements	0	0	0	296,743
	Capital Outlay	0	0	0	296,743
	<b>Total CMAQ Grant</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,000</b>	<b>\$296,743</b>

# *Regional Traffic Impact Fee*

---

## SERVICES & SUPPLIES

**238-TECHNICAL SERVICES:** Charges for services to outside engineering firms to complete traffic related projects (Pioneer Road Specific Plans), traffic studies, and other traffic related issues. Service may include design, drawings, and project management; as well as other miscellaneous professional services, which may be require

# *Traffic Impact Fee*

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## SERVICES & SUPPLIES

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering firms to complete traffic related projects (State Route 152 Specific Plans), development impact studies, traffic studies, traffic master plans, and other traffic related issues. Service may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

## CAPITAL OUTLAY

**716-STREET/ROAD IMPROVEMENTS:** Reimbursement to school district for public improvements to the streets adjacent to the new school near the intersection of Place Road and East B Street.

# *CMAQ Grant*

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## SERVICES & SUPPLIES

**715-STREET/ROAD IMPROVEMENTS:** Construction of the Pedestrian Sidewalk In-Fills estimated at \$296,743 (\$34,377 from RSTP and \$262,366 from CMAQ grant funding).

# Recreation

# Recreation

## Mission Statement

Creating community through people, parks and programs.

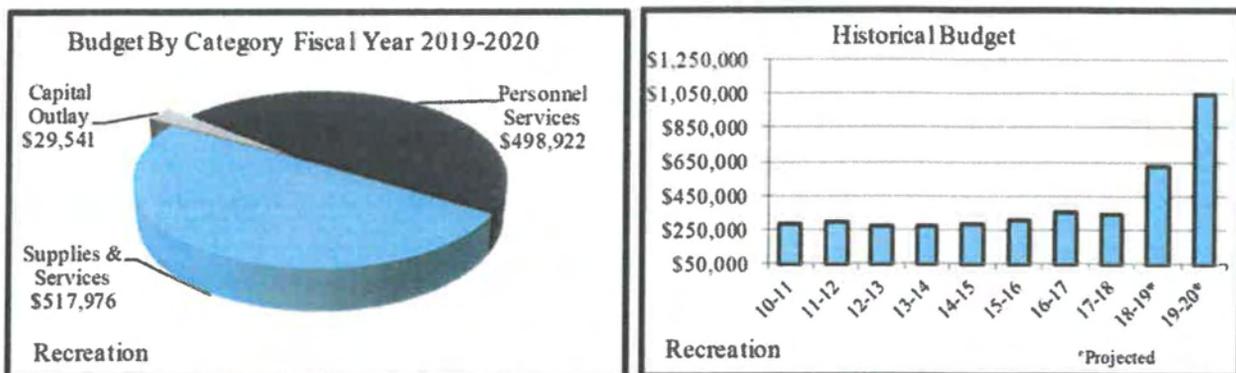
## Vision

*To create a happy and healthy community where residents can live, learn, work, and play.*

## Overview of Services and Programs

Los Banos Recreation provides a diverse array of offerings and opportunities for youth, adult and seniors in the Community. Los Banos Recreation provides several spaces for recreational activity including; buildings such as the Community Center, College Greens, Miller and Lux, Rec Hall, Ranchwood, sports fields at Oliveira Soccer Complex, AG Sports Complex and Colorado Ballfields and over 40 parks in the community. Recreation, hosted at the Community Center, provides administrative support for partner programs and services, rental opportunities, fundraisers, community events and City programs. The Community Center provides rooms such as the Grand Room that can host activities including weddings, class reunions, meetings, birthdays and anniversaries. The Community Center also provides a multi-purpose room and fitness room for physical activities. The arts and crafts room, computer lab and lounge provide space for educational and community programs. Throughout the City, residents and visitors can find parks featuring playgrounds, BBQ picnic areas, basketball courts, horseshoe pits, volleyball courts or enjoy a break under one of the City's many shade trees. Shade trees are in abundance since Los Banos has been recognized, for many years, as a Tree City USA for its effort to promote the tree population and green space around the City. Los Banos Recreation is constantly aiming to improve and expand services to create a stronger community. Los Banos Parks and Recreation is a registered member of the California Parks and Recreation Society and strives to meet industry standards for services. Visit the Recreation offices at the Community Center located at 645 7<sup>th</sup> Street or online through the City website or on Facebook through the Los Banos Parks and Recreation page.

## Budget Summaries



Fiscal Year 2019-2020 includes Measure H

## *Recreation (continued)*

### **Recreation All Age Groups**

Adult Softball	Aikido Martial Arts	Arbor Day Celebration
Brazilian Jiu-jitsu	Breakfast with Santa	Merced College for Kids
Indoor Youth Soccer	Movie Night	Open Gym Basketball
Interactive Science Event	Shotakan Karate	Open Gym Pickleball
T-Ball/Coach Pitch Baseball	Youth Basketball	Youth Soccer
3 v. 3 Youth Basketball	Fitness Classes	Hip Hop Dance Class

### **Activities for Seniors**

Arts and Crafts	Monday & Wednesday
Bingo	Thursday
Cards & Mexican Train	Wednesday
HICAP	By Appointment
Legal Services	By Appointment
Lunch Program	Monday thru Friday
Macho	Tuesday
Pickle Ball	Monday thru Friday
Salute to Senior Fair	Last Friday in September
Tai Chi Class	Monday, Wednesday & Friday
Walking Class	Monday, Wednesday & Friday

### **Performance Measures**

Program	16/17		17/18		18/19 *	
	Enrolled	Revenue	Enrolled	Revenue	Enrolled	Revenue
Youth Soccer	540	\$45,140	562	\$52,330	598	\$55,975
Youth Basketball	463	\$33,629	510	\$39,475	519	\$42,401
Youth T-Ball	197	\$12,710	213	\$13,605	235	\$15,365
Adult Softball	29	\$13,050	36	\$16,200	0	\$0

Community Center Rentals	16/17	17/18	FY 18/19 *
Grand Room Rentals	89	93	85
Multi Purpose Room Rentals	2	2	10
Meeting Room Rentals	33	33	43
Other Rentals	3	11	98

\*Estimates are used for Fiscal Year 2018-2019

# *Recreation (continued)*

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## **Future Outlook**

- Create new opportunity for seniors through activities, events and resources
- Increase involvement in community recognition of veterans
- Work with the Boys and Girls Club to offer annual program to support youth services
- Pursue the expansion of City sports offerings through Adult Soccer and Youth Volleyball
- Upgrade the Community Center with improved building features for security and public use such as automatically closing exit gates, ADA entry doors, FOB entry into the facility from lobby and investigate options relating to solar installation
- Research methods for reaching age appropriate target groups for services provided
- Develop creative ways to inform community of recreational opportunities
- Establish best practices for contracts, agreements and insurance requirements
- Pursue creative promotional opportunities for Recreation programs and services and expand sponsorship opportunities
- Improve the Community Center overflow parking area through the construction of lighting, walking paths, and landscaping
- Become recognized as a 'Better Sports for Kids' Quality Program Provider by the National Alliance for Youth Sports
- Pursue partnerships for the Fitness Room at the Community Center to expand aerobic and fitness class offerings
- Investigate the potential for initiating a youth council to advise Recreation services and identify community partners such as 4-H and Boys & Girls Club to assist with expanding youth services.
- Continue the ROP student worker program in partnership with the Los Banos Unified School District
- Provide increased after hours and weekend programming for all ages to expand youth and adult services
- Plan for a Regional Sports Complex

# City of Los Banos

**Recreation**  
**2019-2020 Department Detail**  
**Personnel Services**

**General Fund - Fund 100**

**Recreation - Department 451**

**Recreational Services - Activity 240**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	2%	Water, Streets, Fleet, Solid Waste, Maintenance, WW Collection & Treatment
Parks & Recreation Operations Manager	1	50%	Maintenance
Administrative Coordinator	1	2%	Streets, Maintenance, Water, WW Collection & Treatment, Fleet, Solid Waste
Recreation Coordinator II	1	100%	
Recreation Coordinator I	1	100%	
Part Time		100%	

**Total Salaries (Including Overtime)**

**\$272,104**

Workmen's Compensation Insurance

\$10,947

State Retirement (PERS)

\$25,505

Social Security (FICA)

\$20,816

Health Insurance

\$64,511

OPEB

\$16,510

Retirees Health Insurance

\$6,369

Life Insurance

\$320

Unemployment Insurance

\$3,500

Dental & Optical

\$2,225

**Total Benefits:**

**\$150,703**

**Total Personnel Services:**

**\$422,807**

City of Los Banos  
Recreation  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>RECREATION GENERAL SERVICES</u></b>					
100-451-240-101	Salaries	66,655	67,055	89,901	130,104
100-451-240-102	Part Time	38,893	47,081	119,066	137,500
100-451-240-103	Overtime	1,789	4,552	4,500	4,500
100-451-240-120	Benefits	54,972	59,790	69,202	125,198
100-451-240-121	Benefits-PERS	21,251	21,959	24,000	25,505
	<b>Personnel Services</b>	<b>183,560</b>	<b>200,437</b>	<b>306,669</b>	<b>422,807</b>
100-451-240-205	Facility Maintenance	7,125	5,758	28,668	28,668
100-451-240-213	Water Sewerage & Disp	3,368	3,482	3,700	4,100
100-451-240-231	Professional Services	19,953	23,169	26,500	30,520
100-451-240-232	Credit Card Fees	0	11,273	15,122	15,500
100-451-240-236	Medical Services	0	0	250	250
100-451-240-237	Recruitment	2,554	730	2,800	3,000
100-451-240-238	Technical Services	19,759	18,191	26,250	27,000
100-451-240-240	I.T. Services	6,661	8,747	29,161	30,770
100-451-240-250	Insurance	4,191	4,323	18,997	20,554
100-451-240-252	Communications	2,410	2,603	7,500	8,500
100-451-240-257	Travel & Training	0	0	870	1,800
100-451-240-260	Office Supplies	9,121	10,741	18,450	20,100
100-451-240-264	Electricity & Gas	3,287	3,420	26,500	28,355
100-451-240-267	General Materials & Supplies	39,332	42,911	56,680	56,000
100-451-240-268	Building Maintenance	0	0	33,532	30,000
100-451-240-270	Special Programs	4,851	6,251	11,500	13,000
100-451-240-273	Special Departmental Expense	218	3,073	8,200	9,000
	<b>Supplies &amp; Services</b>	<b>122,830</b>	<b>144,672</b>	<b>314,680</b>	<b>327,117</b>
100-451-240-720	Buildings & Structures	27,645	0	0	0
100-451-240-752	Communication Equipment	0	79	3,539	4,041
	<b>Capital Outlay</b>	<b>27,645</b>	<b>79</b>	<b>3,539</b>	<b>4,041</b>
	<b>Total Recreation Gen Services</b>	<b>\$334,034</b>	<b>\$345,187</b>	<b>\$624,888</b>	<b>\$753,965</b>
<b><u>SENIOR CITIZENS</u></b>					
100-453-260-102	Part Time	11,757	9,960	0	0
100-453-260-120	Benefits	900	762	0	0
100-453-260-121	Benefits-PERS	0	383	0	0
	<b>Personnel Services</b>	<b>12,657</b>	<b>11,105</b>	<b>0</b>	<b>0</b>

City of Los Banos  
Recreation  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-453-260-260	Office Supplies	2,074	1,649	0	0
100-453-260-267	General Materials & Supplies	4,031	5,210	0	0
	<b>Supplies &amp; Services</b>	<u>6,105</u>	<u>6,859</u>	0	0
	<b>Total Senior Citizens</b>	<u>\$18,762</u>	<u>\$17,964</u>	\$0	\$0
	<b>Total Recreation</b>	<u>\$352,796</u>	<u>\$363,151</u>	\$624,888	\$753,965

# Recreation

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## SERVICES & SUPPLIES

**205-FACILITY MAINTENANCE:** Expenses for maintenance janitorial services.

**231-PROFESSIONAL SERVICES:** Expenses related to adult sports and youth soccer officiating.

**232-CREDIT CARD FEES:** Credit card and transaction fees entered in Active Net Program, associated with taking payments for programs, rentals and deposits.

**238-TECHNICAL SERVICES:** Expenses related to contracted classes provided by the division.

**252-COMMUNICATIONS:** Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages. Service related to social media archiving.

**257-TRAVEL AND TRAINING:** Expenses related to Cardiopulmonary Resuscitation (CPR) certification, California Parks & Recreation Society (CPRS) conference and area training registrations.

**260-OFFICE SUPPLIES:** Expenses related to printing, including monthly Division newsletter, the production of the bi-annual recreation guide and general office supplies.

**267-GENERAL SUPPLIES AND MATERIAL:** Expenses related to youth sports, including equipment, team uniforms and awards. Costs associated with Pacheco High School rental gym. Expenses associated with adult softball. Expenses related to amenity purchases in recreation rental facilities.

**268-BUILDING MAINTENANCE:** Expenses for the upkeep of the Community Center, College Greens building and Ranchwood building. Expenses related to: air conditioning, electrical, landscaping, pest control, security system, etc.

**270-SPECIAL PROGRAMS/ACTIVITIES:** Funding is for youth sports benefits, downtown special events, Arbor Day Celebration, Breakfast with Santa, Salute to Seniors and other community service organization events.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Expenses related to advertising, licensing fees, live scans provided to volunteer coaches in the division, employee longevity awards and to Pacheco High Varsity Basketball for referee services. Expenses related to CPRS membership registration.

## CAPITAL OUTLAY

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

# City of Los Banos

## Recreation Measure H 2019-2020 Department Detail Personnel Services

General Fund - Fund 100

Recreation - Department 451

Measure H - Activity 290

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Recreation Coordinator I	1	100%	

<b>Total Salaries (Including Overtime)</b>	<b>\$34,000</b>
Workmen's Compensation Insurance	\$2,791
State Retirement (PERS)	\$3,708
Social Security (FICA)	\$2,601
Health Insurance	\$25,344
OPEB	\$6,500
Retirees Health Insurance	\$0
Life Insurance	\$126
Unemployment Insurance	\$170
Dental & Optical	\$876
<b>Total Benefits:</b>	<b>\$42,115</b>
<b>Total Personnel Services:</b>	<b>\$76,115</b>

City of Los Banos  
Recreation Measure H  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-451-290-101	Salaries	0	0	0	32,000
100-451-290-102	Part Time	0	0	0	0
100-451-290-103	Overtime	0	0	0	2,000
100-451-290-120	Benefits	0	0	0	38,407
100-451-290-121	Benefits-PERS	0	0	0	3,708
	<b>Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>76,115</b>
100-451-290-205	Facility Maintenance	0	0	0	8,500
100-451-290-237	Recruitment	0	0	0	500
100-451-290-250	Insurance	0	0	0	2,359
100-451-290-257	Travel & Training	0	0	0	3,000
100-451-290-260	Office Supplies	0	0	0	4,000
100-451-290-267	General Material & Supplies	0	0	0	8,000
100-451-290-270	Special Programs	0	0	0	149,000
100-451-290-273	Special Dept. Expense	0	0	0	15,500
	<b>Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190,859</b>
100-451-290-753	Specialized Equipment	0	0	0	20,000
100-451-290-770	Computer Equipment	0	0	0	5,500
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,500</b>
	<b>Total Recreation Measure H</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$292,474</b>

# *Recreation Measure H*

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## **SERVICES & SUPPLIES**

**205-FACILITY MAINTENANCE:** Expenses for maintenance and repairs at the Community Center and at City parks related to youth activities.

**270-SPECIAL PROGRAMS/ACTIVITIES:** Events to expand cultural appreciation, youth activities, and holiday celebrations.

**273-SPECIAL DEPARTMENTAL EXPENSE:** Increase amenities in local parks to provide group areas outlined for activities such as volleyball and pickleball. Provide matching funds for potential grant awards.

## **CAPITAL OUTLAY**

**753-SPECIALIZED EQUIPMENT:** Purchase of a ball-field groomer to replace the current ATV equipment. The estimated cost for the ball-field groomer is \$20,000.

**770-COMPUTER EQUIPMENT:** Expenses related to upgrading technology of staff work stations.

City of Los Banos  
Community Center  
Community Center Fee  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>COMMUNITY CENTER</u></b>					
100-481-100-102	Part Time	55,774	52,360	0	0
100-481-100-103	Overtime	0	0	0	0
100-481-100-120	Benefits	5,549	4,006	0	0
100-481-100-121	Benefits-PERS	700	383	0	0
	<b>Personnel Services</b>	<b>62,023</b>	<b>56,749</b>	<b>0</b>	<b>0</b>
100-481-100-205	Facility Maintenance	28,668	28,668	0	0
100-481-100-232	Credit Card Fees	0	4,483	0	0
100-481-100-236	Medical Services	40	40	0	0
100-481-100-237	Recruitment	0	756	0	0
100-481-100-238	Technical Services	0	6,250	0	0
100-481-100-240	IT Services	18,317	24,054	0	0
100-481-100-250	Insurance	11,085	11,963	0	0
100-481-100-252	Communications	4,212	4,657	0	0
100-481-100-260	Office Supplies	6,205	7,279	0	0
100-481-100-264	Electricity & Gas	17,751	19,413	0	0
100-481-100-267	General Materials & Supplies	5,608	4,482	0	0
100-481-100-268	Building Maintenance	14,054	16,834	0	0
100-481-100-273	Special Departmental Exp.	1,524	1,717	0	0
	<b>Supplies &amp; Services</b>	<b>107,464</b>	<b>130,595</b>	<b>0</b>	<b>0</b>
	<b>Total Community Center</b>	<b>\$169,487</b>	<b>\$187,344</b>	<b>\$0</b>	<b>\$0</b>
<b><u>COMMUNITY CENTER FEE</u></b>					
244-410-100-720	Building & Structures	0	0	42,000	557,500
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>42,000</b>	<b>557,500</b>
	<b>Total Community Center Fee</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,000</b>	<b>\$557,500</b>

# *Community Center Fee*

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## CAPITAL OUTLAY

**720-BUILDINGS & STRUCTURES:** Construction of walkways, lighting, and landscaping on the overflow parking area estimated at \$550,000. Installation of automatic gate closers providing increased security for seven Los Banos Community Center exit/entry gates to the courtyard estimated at \$7,500.

# **Maintenance**

# Maintenance

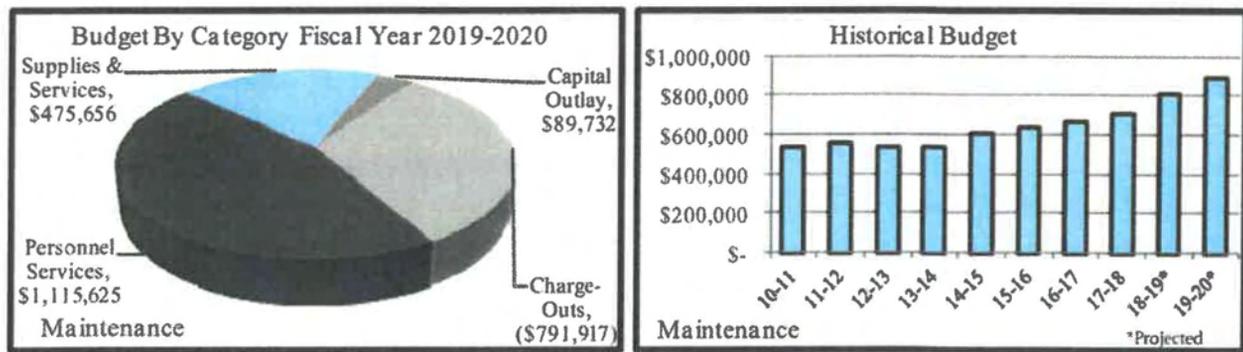
## Mission

Provide healthy, enjoyable and enriching environments for all.

## Overview of Services and Programs

Park Maintenance Services maintains and operates the City's approximately 200+ acres of park, open space and landscape areas. Maintenance also provides services and improvements for 14 park buildings and restroom facilities. Maintenance oversees the landscaping of City median and planters throughout the City. Maintenance is charged with the task of servicing and improving the City's Urban Forestry Program. This includes the maintenance of designated City owned street trees and park trees. The City of Los Banos promotes the planting of trees in our community. As a result, Los Banos is a proud member of the Tree City USA program. To reach the Los Banos Park Maintenance Services please visit the Los Banos Community Center, at 645 7<sup>th</sup> St or online at LosBanos.Org or on Facebook through the Los Banos Parks and Recreation page.

## Budget Summaries



## Major Accomplishments/Service Efforts

The City of Los Banos is proud to provide over 40 well maintained community parks. These parks include playground structures, athletic facilities and trails. Replacing aging playground structures with modern play amenities fulfills a program of meeting the latest safety guidelines and enriching the community with new play opportunities. In the 2018/2019 FY Park Maintenance Services completed renovation of the Oliveira Park Soccer Fields. The Park Maintenance Services added a Wood Chipping Trailer Mounted Machine to its assets to assist with storm callouts and maintaining the Urban Forestry Program. Staff submitted grants on behalf of the following park areas: Colorado Ballfields, Ag Sports Complex, Scout Hut, and the Trail to the College.

# *Maintenance (continued)*

## **Performance Measures**

	<b>16/17</b>	<b>17/18</b>	<b>18/19*</b>
<b>Trees planted</b>	200	200	550
<b>Graffiti cleaned up</b>	1,500	220	3,000
<b>Playground bark replaced</b>	1,100 Cubic Feet	1,400 Cubic Feet	1,600 Cubic Feet
<b>Playground park equipment replaced</b>	6	12	16
<b>Emergency calls , trees, wind storms, etc</b>	150	175	200

\*Estimates are used for Fiscal Year 2018-2019

### **Future Outlook**

- Graffiti cleanup turnaround of 48 hours after call in
- Increase shade structures and trees in parks and green spaces
- Install a dog park within the park system
- Create a Parks Maintenance Management Plan for efficient organization and inventory of assets
- Create a Parks Master Plan and Tree Master Plan
- Pursue green infrastructure grants and funding opportunities
- Maintain parks and green space while adhering to watering restrictions
- Renovation of Ag Sports Complex
- Submit grant for Park Revitalization of Pacheco Park through California State Parks and Recreation

# City of Los Banos

## Maintenance

### 2019-2020 Department Detail

### Personnel Services

#### General Fund - Fund 100

#### Maintenance - Department 452

#### General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Streets, Fleet, Solid Waste
Parks & Recreation Operations Manager	1	50%	Recreation
Administrative Coordinator	1	10%	Streets, Water, Solid Waste, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Inspector I	1	5%	Engineering, Water, Street, WW Collection
Maintenance III	1	100%	
Maintenance II	2	100%	
Maintenance I	3	100%	
Custodian	1	25%	Water, WW, SW, Water Admin, WW Admin, SW Admin
Part Time		100%	

#### Total Salaries (Including Overtime)

\$471,698

Workmen's Compensation Insurance

\$43,302

State Retirement (PERS)

\$90,810

Social Security (FICA)

\$36,085

Health Insurance

\$155,411

Health Savings

\$2,250

OPEB

\$52,325

Retirees Health Insurance

\$62,931

Life Insurance

\$1,014

Unemployment Insurance

\$2,000

Dental & Optical

\$7,052

#### Total Benefits:

\$453,181

#### Total Personnel Services:

\$924,879

# City of Los Banos

## Maintenance

### 2019-2020 Department Detail

#### Personnel Services

General Fund - Fund 100  
 Maintenance - Department 452  
 Park Maintenance - Activity 200

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Maintenance I	2	100%	

**Total Salaries (Including Overtime)**

**\$85,617**

Workmen's Compensation Insurance  
 State Retirement (PERS)  
 Social Security (FICA)  
 Health Insurance  
 Health Savings  
 OPEB  
 Retirees Health Insurance  
 Life Insurance  
 Unemployment Insurance  
 Dental & Optical

\$7,229  
 \$18,411  
 \$6,550  
 \$56,908  
 \$600  
 \$13,000  
 \$0  
 \$252  
 \$428  
\$1,752

**Total Benefits:**

**\$105,129**

**Total Personnel Services:**

**\$190,746**

City of Los Banos  
Maintenance  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
100-452-100-101	Salaries	380,489	408,490	404,240	438,698
100-452-100-102	Part Time	54,797	19,621	22,544	25,000
100-452-100-103	Overtime	7,751	11,069	11,545	8,000
100-452-100-104	Part Time-LLD's	7,409	0	0	0
100-452-100-120	Benefits	285,197	326,622	301,500	362,371
100-452-100-121	Benefits-PERS	103,370	103,099	89,000	90,810
	<b>Personnel Services</b>	<b>839,012</b>	<b>868,901</b>	<b>828,829</b>	<b>924,879</b>
100-452-100-202	Fleet Repair & Maintenance	10,295	9,829	8,129	8,129
100-452-100-203	Equipment Repair & Maintenance	5	112	0	500
100-452-100-204	Fleet Services	2,594	1,977	2,860	2,910
100-452-100-205	Facility Maintenance	36,367	38,525	37,000	42,000
100-452-100-213	Water Sewerage & Disposal	17,639	19,124	19,500	20,100
100-452-100-231	Professional Services	134,251	134,251	134,575	134,575
100-452-100-236	Medical Services	2,093	952	1,000	1,000
100-452-100-237	Recruitment	2,520	151	1,320	1,000
100-452-100-238	Technical Services	42,564	35,246	54,530	60,000
100-452-100-240	I.T. Services	9,991	13,120	11,764	12,369
100-452-100-250	Insurance	22,275	27,362	33,726	29,898
100-452-100-252	Communications	5,242	5,612	5,600	5,600
100-452-100-257	Travel & Training	160	1,068	2,450	2,250
100-452-100-260	Office Supplies	1,501	2,012	2,000	2,600
100-452-100-262	Uniform Expenses	4,811	5,383	6,000	6,000
100-452-100-264	Electricity & Gas	36,194	48,611	63,660	66,000
100-452-100-265	Gasoline & Oil	5,986	6,285	6,285	6,725
100-452-100-267	General Materials & Supplies	18,082	16,216	24,205	33,000
100-452-100-273	Special Departmental Exp.	12,339	39,367	37,000	41,000
	<b>Supplies &amp; Services</b>	<b>364,908</b>	<b>405,203</b>	<b>451,604</b>	<b>475,656</b>
100-452-100-747	Park/Playground Equipment	0	0	0	87,800
100-452-100-752	Communication Equipment	0	37	1,676	1,932
100-452-100-753	Specialized Equipment	0	0	63,506	0
	<b>Capital Outlay</b>	<b>0</b>	<b>37</b>	<b>65,182</b>	<b>89,732</b>
100-452-100-825	Charge-Out	(543,981)	(700,949)	(685,559)	(791,917)
	<b>Charge Ins - Outs</b>	<b>(543,981)</b>	<b>(700,949)</b>	<b>(685,559)</b>	<b>(791,917)</b>

City of Los Banos  
Maintenance  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>Special Services</u></b>					
100-452-200-101	Salaries	1,420	72,158	71,830	84,617
100-452-200-103	Overtime	0	519	2,000	1,000
100-452-200-120	Benefits	570	46,444	55,150	86,718
100-452-200-121	Benefits-PERS	91	17,411	17,840	18,411
	<b>Personnel Services</b>	<u>2,081</u>	<u>136,532</u>	<u>146,820</u>	<u>190,746</u>
	<b>Total Maintenance</b>	<u>\$662,020</u>	<u>\$709,723</u>	<u>\$806,876</u>	<u>\$889,096</u>

# Maintenance

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## SERVICES & SUPPLIES

**205-FACILITY MAINTENANCE:** Expenses related to services for pest control, security, elevator maintenance. Expenses related to the maintenance of structures in parks. Expenses related to portable restroom rentals.

**231-PROFESSIONAL SERVICES:** Services provided under Ronny's Landscaping contract for the maintenance of non-assessment city parks and landscape areas. Service includes irrigation system maintenance.

**238-TECHNICAL SERVICES:** Services and supplies provided for park maintenance that is in addition to contracted services.

**267-GENERAL MATERIALS AND SUPPLIES:** Funds for the concrete and tree renovation of Presidential Park to meet ADA standards. Expenses related to bird abatement and routine maintenance of Henry Miller Plaza.

**273-SPECIAL DEPARTMENTAL EXPENSES:** Funds for employee longevity awards, legal services, graffiti abatement and Park activities and maintenance. Also includes replacing and additions of surfacing materials and playground equipment required by safety standards.

## CAPITAL OUTLAY

**747-PARK/PLAYGROUND EQUIPMENT:** Replace the playground at Skylark Park; requires full replacement due to vandalism. An insurance claim for Skylark Park was filed and payment has been received. The estimated cost for playground replacement at Skylark Park is \$87,800.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

## CHARGE OUT

**825-CHARGE OUT:** Charge out to the Assessment Districts for services provided by City personnel.

City of Los Banos  
 Los Banos Park Fund  
 Mission Village North Park Fund  
 Regency Park Estates Park Fund  
 Stonecreek Park Fund  
 2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>LOS BANOS PARK FUND</u></b>					
250-454-220-231	Professional Services	0	0	0	150,000
250-454-220-253	Advertising	235	0	0	0
	<b>Supplies &amp; Services</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
250-454-220-717	Landscape & Irrigation	7,500	298,632	20,140	125,000
250-454-220-720	Building & Structures	0	0	0	35,000
250-454-220-747	Park & Playground Equipment	0	0	0	30,000
	<b>Capital Outlay</b>	<b>7,500</b>	<b>298,632</b>	<b>20,140</b>	<b>190,000</b>
	<b>Total Los Banos Park Fund</b>	<b>\$7,735</b>	<b>\$298,632</b>	<b>\$20,140</b>	<b>\$340,000</b>
<b><u>MISSION VILLAGE NORTH PARK FUND</u></b>					
251-454-220-238	Technical Services	145,776	0	0	0
	<b>Supplies &amp; Services</b>	<b>145,776</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Misson Village North</b>	<b>\$145,776</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>REGENCY PARK ESTATES PARK FUND</u></b>					
253-454-220-238	Technical Services	104,940	0	0	0
	<b>Supplies &amp; Services</b>	<b>104,940</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Regency Park Estates</b>	<b>\$104,940</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>STONECREEK PARK FUND</u></b>					
258-454-220-238	Technical Services	327,664	0	0	0
	<b>Supplies &amp; Services</b>	<b>327,664</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Stonecreek Park Fund</b>	<b>\$327,664</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# *Los Banos Park Development Fund*

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## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICES:** Consulting services provided by outside engineering firms. Prepare a master plan for parks. Work performed for the City by the City's legal representation and other professional services.

## **CAPITAL OUTLAY**

**717-LANDSCAPE & IRRIGATION:** The design and construction of a regional park for dogs. The cost for the design and construction of the Dog Park is estimated at \$125,000.

**720-BUILDINGS & STRUCTURES:** Remodeling of Scout Hut building to meet the current standards for ADA compliance estimated at \$35,000. Community grant funding is being sought for full funding of the project.

**747-PARK/PLAYGROUND EQUIPMENT:** The playground at Big Page Park requires replacement as parts for the existing playground have been discontinued. The estimated cost is \$30,000.

City of Los Banos  
 Child Development Center  
 2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
324-452-100-213	Water Sewerage & Disposal	1,288	2,263	4,400	4,620
324-452-100-250	Insurance	1,608	1,736	1,944	1,835
324-452-100-268	Building Maintenance	18,165	21,612	9,000	9,000
	<b>Supplies &amp; Services</b>	<b>21,062</b>	<b>25,611</b>	<b>15,344</b>	<b>15,455</b>
324-452-100-753	Specialized Equipment	0	11,521	12,321	0
	<b>Capital Outlay</b>	<b>0</b>	<b>11,521</b>	<b>12,321</b>	<b>0</b>
	<b>Total Child Dev Center</b>	<b>\$21,062</b>	<b>\$37,132</b>	<b>\$27,665</b>	<b>\$15,455</b>

# *Child Development Center*

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## **SUPPLIES & SERVICES**

**268-BUILDING MAINTENANCE:** Maintenance costs associated with the Child Development Center, such as landscape maintenance, pest control, janitorial services and security system.

# **Assessment Districts**

# *Landscape & Lighting Assessment Districts*

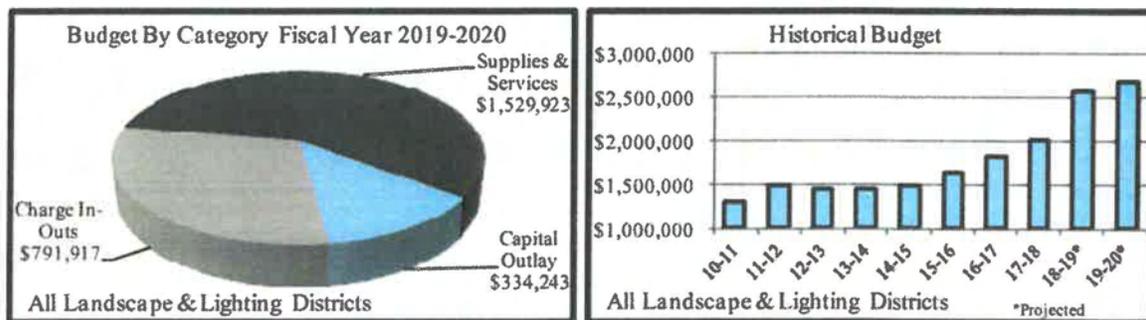
The City maintains 18 districts:

- #1 Ranchwood Estates
- #2 Cresthills
- #3 Los Banos Gardens
- #4 College Green Estates
- #5 Orchard Terrace
- #6 St. Francis Estates
- #7 Valley Meadows & Bedford
- #9 Jo-Lin Manor & Rancho De Amigos
- #10 Los Banos Creek Shopping Center

- #11 Meadowlands
- #12 Verona/Mission Estates
- #13 Somerset Park
- #14 Northgate @ Regency Park
- #15 Magnolia Grove
- #16 Senior Homes Villages
- #17 Stonecreek Villages
- #18 Rail Road Corridor
- #19 Talbott Park Storm Basin

These assessments cover the maintenance for sidewalks, landscaping, parks, street signs, street lights, trees, fences, storm drains and professional services needs.

## Budget Summaries



## Future Outlook

- Renovate median strips in District #1
- Replace swing-set and rehabilitate Pioneer Storm Station in District #2
- Provide playground repairs in District #3
- Repair, overlay and stripe parking lot in District #4
- Replace playground equipment in Citrus II park in District #5
- Renovate planter in District #6
- Renovate planter in District #7
- Repair playground equipment, renovate planter, and rehab Jo-Lin Storm in District #9
- Renovate planter and median in District #10
- Replace playground equipment in District #11
- Replace irrigation pump and rehab Verona Storm Station in District #12
- Renovate planter in District #13
- Replace playground equipment in District #14
- Extend irrigation in District #16
- Renovate planters and rehab Stonecreek Storm Station in District #17
- Provide tree work and upgrade signs in District #18



City of Los Banos  
Assessment Districts  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>RANCHWOOD EST AD #1</u></b>					
271-458-200-202	Fleet Repair & Maintenance	2,465	2,330	1,873	1,873
271-458-200-204	Fleet Services	1,878	1,537	2,224	2,262
271-458-200-210	Sidewalk Maintenance	568	600	250	250
271-458-200-213	Water Sewerage & Disposal	63,196	68,713	74,100	78,800
271-458-200-220	Landscape Maintenance	10,015	10,015	10,015	10,015
271-458-200-221	Park Maintenance	41,740	47,253	70,000	70,000
271-458-200-223	Storm Drain Maintenance	4,268	0	200	200
271-458-200-224	Street Sign Maintenance	3,000	3,000	3,000	3,000
271-458-200-225	Street Tree Maintenance	2,000	2,000	2,000	2,000
271-458-200-226	Fence Maintenance	734	469	500	500
271-458-200-230	Administrative Services	18,362	20,512	21,804	21,688
271-458-200-231	Professional Services	53,049	53,049	53,049	53,049
271-458-200-263	Street Light Maintenance	3,710	3,361	5,000	5,000
271-458-200-264	Electricity & Gas	46,303	47,557	48,900	52,000
271-458-200-265	Gasoline & Oil	3,618	2,810	2,810	3,006
	<b>Supplies &amp; Services</b>	<b>254,906</b>	<b>263,205</b>	<b>295,725</b>	<b>303,643</b>
271-458-200-717	Landscape & Irrigation	0	0	0	100,000
271-458-200-720	Building & Structures	10,525	0	0	0
	<b>Capital Outlay</b>	<b>10,525</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
271-458-200-820	Charge In	149,248	189,260	185,101	174,222
	<b>Charge Ins - Outs</b>	<b>149,248</b>	<b>189,260</b>	<b>185,101</b>	<b>174,222</b>
	<b>Total Ranchwood AD #1</b>	<b>\$414,678</b>	<b>\$452,465</b>	<b>\$480,826</b>	<b>\$577,865</b>
<b><u>CRESTHILLS AD #2</u></b>					
272-458-200-202	Fleet Repair & Maintenance	616	582	468	468
272-458-200-204	Fleet Services	470	384	556	566
272-458-200-210	Sidewalk Maintenance	967	0	500	500
272-458-200-213	Water Sewerage & Disposal	1,276	1,276	4,600	5,000
272-458-200-220	Landscape Maintenance	44	44	44	44
272-458-200-221	Park Maintenance	9,977	10,532	12,900	13,000
272-458-200-223	Storm Drain Maintenance	3,000	139	200	200
272-458-200-224	Street Sign Maintenance	1,466	1,500	644	1,500
272-458-200-225	Street Tree Maintenance	1,500	1,500	500	500
272-458-200-226	Fence Maintenance	12	0	0	0
272-458-200-230	Administrative Services	2,618	2,837	3,063	3,378
272-458-200-231	Professional Services	6,706	6,706	6,706	6,706
272-458-200-263	Street Light Maintenance	0	0	250	500
272-458-200-264	Electricity & Gas	7,720	8,364	9,000	9,700
272-458-200-265	Gasoline & Oil	638	702	702	752
	<b>Supplies &amp; Services</b>	<b>37,011</b>	<b>34,566</b>	<b>40,133</b>	<b>42,814</b>
272-458-200-714	Storm Drain Improvements	0	0	0	20,000
272-458-200-720	Buildings & Structures	0	16,000	232,613	12,243
	<b>Capital Outlay</b>	<b>0</b>	<b>16,000</b>	<b>232,613</b>	<b>32,243</b>
272-458-200-820	Charge In	20,587	28,034	27,422	31,677
	<b>Charge Ins - Outs</b>	<b>20,587</b>	<b>28,034</b>	<b>27,422</b>	<b>31,677</b>
	<b>Total Cresthills AD #2</b>	<b>\$57,598</b>	<b>\$78,600</b>	<b>\$300,168</b>	<b>\$106,734</b>

City of Los Banos  
Assessment Districts  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>LOS BANOS GARDENS AD #3</u></b>					
273-458-200-202	Fleet Repair & Maintenance	1,078	1,019	820	820
273-458-200-204	Fleet Services	822	673	973	990
273-458-200-210	Sidewalk Maintenance	0	200	200	1,500
273-458-200-213	Water Sewerage & Disposal	22,553	25,424	27,100	28,500
273-458-200-220	Landscape Maintenance	2,414	2,414	2,415	2,415
273-458-200-221	Park Maintenance	5,073	9,174	13,250	25,000
273-458-200-223	Storm Drain Maintenance	0	1,919	8,889	200
273-458-200-224	Street Sign Maintenance	0	0	1,000	1,000
273-458-200-225	Street Tree Maintenance	0	250	1,250	1,250
273-458-200-226	Fence Maintenance	0	0	200	200
273-458-200-230	Administrative Services	4,685	5,294	6,130	6,794
273-458-200-231	Professional Services	32,874	32,874	32,874	32,874
273-458-200-263	Street Light Maintenance	835	494	500	3,500
273-458-200-264	Electricity & Gas	7,845	7,795	10,950	11,800
273-458-200-265	Gasoline & Oil	1,702	1,229	1,229	1,315
	<b>Supplies &amp; Services</b>	<b>79,880</b>	<b>88,759</b>	<b>107,780</b>	<b>118,158</b>
273-458-200-820	Charge In	23,068	28,034	27,422	31,677
	<b>Charge Ins - Outs</b>	<b>23,068</b>	<b>28,034</b>	<b>27,422</b>	<b>31,677</b>
	<b>Total LB Gardens AD #3</b>	<b>\$102,948</b>	<b>\$116,792</b>	<b>\$135,202</b>	<b>\$149,835</b>
<b><u>COLLEGE GREEN EST AD #4</u></b>					
274-458-200-202	Fleet Repair & Maintenance	770	728	586	586
274-458-200-204	Fleet Services	587	480	695	707
274-458-200-210	Sidewalk Maintenance	368	211	2,500	2,500
274-458-200-213	Water Sewerage & Disposal	1,146	1,364	1,100	1,200
274-458-200-220	Landscape Maintenance	57	57	58	58
274-458-200-221	Park Maintenance	29,491	26,439	35,000	37,000
274-458-200-223	Storm Drain Maintenance	1,975	11	100	200
274-458-200-224	Street Sign Maintenance	2,212	2,500	2,000	2,000
274-458-200-225	Street Tree Maintenance	13,990	15,500	15,000	15,500
274-458-200-226	Fence Maintenance	1,800	685	300	600
274-458-200-230	Administrative Services	5,240	5,404	5,870	6,377
274-458-200-231	Professional Services	9,956	9,956	9,956	9,956
274-458-200-263	Street Light Maintenance	271	246	173	500
274-458-200-264	Electricity & Gas	12,906	12,691	14,100	15,000
274-458-200-265	Gasoline & Oil	1,064	878	878	940
	<b>Supplies &amp; Services</b>	<b>81,833</b>	<b>77,151</b>	<b>88,316</b>	<b>93,124</b>
274-458-200-820	Charge In	33,487	42,056	41,134	47,515
	<b>Charge Ins - Outs</b>	<b>33,487</b>	<b>42,056</b>	<b>41,134</b>	<b>47,515</b>
	<b>Total College Green AD #4</b>	<b>\$115,320</b>	<b>\$119,207</b>	<b>\$129,450</b>	<b>\$140,639</b>

City of Los Banos  
Assessment Districts  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>ORCHARD TERRACE AD #5</u></b>					
275-458-200-202	Fleet Repair & Maintenance	462	437	351	351
275-458-200-204	Fleet Services	352	288	417	424
275-458-200-210	Sidewalk Maintenance	500	0	500	500
275-458-200-213	Water Sewerage & Disposal	11,938	12,338	13,000	14,000
275-458-200-220	Landscape Maintenance	1,905	1,905	1,905	1,905
275-458-200-221	Park Maintenance	6,947	11,051	15,000	16,000
275-458-200-224	Street Sign Maintenance	300	0	300	300
275-458-200-225	Street Tree Maintenance	500	500	500	500
275-458-200-226	Fence Maintenance	0	249	150	250
275-458-200-230	Administrative Services	2,238	2,653	2,965	3,196
275-458-200-231	Professional Services	6,762	6,762	6,762	6,762
275-458-200-263	Street Light Maintenance	378	0	500	500
275-458-200-264	Electricity & Gas	7,821	7,792	8,800	9,400
275-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>40,529</b>	<b>44,502</b>	<b>51,677</b>	<b>54,652</b>
275-458-200-747	Park & Playground Equipment	0	0	0	70,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,000</b>
275-458-200-820	Charge In	8,732	14,023	13,711	15,838
	<b>Charge Ins - Outs</b>	<b>8,732</b>	<b>14,023</b>	<b>13,711</b>	<b>15,838</b>
	<b>Total Orchard Terrace AD #5</b>	<b>\$49,260</b>	<b>\$58,524</b>	<b>\$65,388</b>	<b>\$140,490</b>
<b><u>ST. FRANCIS ESTATES AD #6</u></b>					
276-458-200-202	Fleet Repair & Maintenance	462	437	351	351
276-458-200-204	Fleet Services	352	288	417	424
276-458-200-210	Sidewalk Maintenance	400	0	1,000	500
276-458-200-220	Landscape Maintenance	2,344	2,344	2,345	2,345
276-458-200-221	Park Maintenance	2,095	2,118	6,500	10,000
276-458-200-223	Storm Drain Maintenance	4,195	601	9,563	250
276-458-200-224	Street Sign Maintenance	1,000	1,000	1,300	500
276-458-200-225	Street Tree Maintenance	1,200	1,200	500	500
276-458-200-226	Fence Maintenance	11	381	250	250
276-458-200-230	Administrative Services	1,320	1,394	2,040	1,839
276-458-200-263	Street Light Maintenance	345	246	200	500
276-458-200-264	Electricity & Gas	6,132	6,207	6,300	6,700
276-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>20,282</b>	<b>16,743</b>	<b>31,293</b>	<b>24,723</b>
276-458-200-820	Charge In	8,732	14,023	13,711	15,838
	<b>Charge Ins - Outs</b>	<b>8,732</b>	<b>14,023</b>	<b>13,711</b>	<b>15,838</b>
	<b>Total St. Francis AD #6</b>	<b>\$29,014</b>	<b>\$30,766</b>	<b>\$45,004</b>	<b>\$40,561</b>

City of Los Banos  
Assessment Districts  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>VALLEY MEADOWS AD #7</u></b>					
277-458-200-202	Fleet Repair & Maintenance	462	437	351	351
277-458-200-204	Fleet Services	352	288	417	424
277-458-200-210	Sidewalk Maintenance	349	0	300	300
277-458-200-213	Water Sewerage & Disposal	880	1,895	1,200	1,300
277-458-200-220	Landscape Maintenance	603	603	604	604
277-458-200-221	Park Maintenance	2,245	1,067	5,100	7,000
277-458-200-224	Street Sign Maintenance	500	500	300	300
277-458-200-225	Street Tree Maintenance	2,200	1,200	1,300	1,300
277-458-200-226	Fence Maintenance	132	129	150	150
277-458-200-230	Administrative Services	478	530	703	824
277-458-200-263	Street Light Maintenance	0	246	300	200
277-458-200-264	Electricity & Gas	776	777	820	900
277-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>9,402</b>	<b>8,199</b>	<b>12,072</b>	<b>14,217</b>
277-458-200-820	Charge In	1,043	3,506	3,428	3,960
	<b>Charge Ins - Outs</b>	<b>1,043</b>	<b>3,506</b>	<b>3,428</b>	<b>3,960</b>
	<b>Total Valley Meadows AD #7</b>	<b>\$10,445</b>	<b>\$11,705</b>	<b>\$15,500</b>	<b>\$18,177</b>
<b><u>JO-LIN MANOR/RANCH AD #9</u></b>					
279-458-200-202	Fleet Repair & Maintenance	616	582	468	468
279-458-200-204	Fleet Services	470	384	556	566
279-458-200-210	Sidewalk Maintenance	1,498	0	500	300
279-458-200-213	Water Sewerage & Disposal	4,147	4,544	4,700	4,700
279-458-200-220	Landscape Maintenance	2,681	2,681	2,682	2,682
279-458-200-221	Park Maintenance	14,887	8,338	35,000	35,000
279-458-200-223	Storm Drain Maintenance	1,771	1,239	150	200
279-458-200-224	Street Sign Maintenance	932	1,000	1,000	500
279-458-200-225	Street Tree Maintenance	1,200	1,200	1,500	1,500
279-458-200-226	Fence Maintenance	1,572	257	250	250
279-458-200-230	Administrative Services	3,892	3,828	5,101	6,166
279-458-200-231	Professional Services	6,931	6,931	6,932	6,932
279-458-200-263	Street Light Maintenance	757	199	500	500
279-458-200-264	Electricity & Gas	10,138	10,510	11,320	12,110
279-458-200-265	Gasoline & Oil	851	702	702	752
	<b>Supplies &amp; Services</b>	<b>52,343</b>	<b>42,396</b>	<b>71,361</b>	<b>72,626</b>
279-458-200-714	Storm Drain Improvements	0	0	0	20,000
279-458-200-717	Landscape & Irrigation	0	0	15,000	20,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>40,000</b>
279-458-200-820	Charge In	33,305	42,056	41,134	63,353
	<b>Charge Ins - Outs</b>	<b>33,305</b>	<b>42,056</b>	<b>41,134</b>	<b>63,353</b>
	<b>Total Jo-Lin Manor AD #9</b>	<b>\$85,648</b>	<b>\$84,452</b>	<b>\$127,495</b>	<b>\$175,979</b>

City of Los Banos  
Assessment Districts  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>LB CREEK SHOP CENTR AD #10</u></b>					
280-458-200-202	Fleet Repair & Maintenance	462	437	351	351
280-458-200-204	Fleet Services	352	288	417	424
280-458-200-210	Sidewalk Maintenance	499	0	500	500
280-458-200-220	Landscape Maintenance	7,972	7,972	7,972	7,972
280-458-200-221	Park Maintenance	4,966	2,442	15,000	15,000
280-458-200-223	Storm Drain Maintenance	1,611	42	200	200
280-458-200-224	Street Sign Maintenance	558	600	500	500
280-458-200-225	Street Tree Maintenance	1,000	0	1,000	1,000
280-458-200-230	Administrative Services	1,470	1,434	2,035	2,142
280-458-200-263	Street Light Maintenance	1,022	485	250	250
280-458-200-264	Electricity & Gas	2,265	3,405	2,420	2,500
280-458-200-265	Gasoline & Oil	638	527	527	564
	<b>Supplies &amp; Services</b>	<b>22,815</b>	<b>17,633</b>	<b>31,172</b>	<b>31,403</b>
280-458-200-820	Charge In	9,475	14,023	13,711	15,838
	<b>Charge Ins - Outs</b>	<b>9,475</b>	<b>14,023</b>	<b>13,711</b>	<b>15,838</b>
	<b>Total LB Creek Shop Center AD #10</b>	<b>\$32,291</b>	<b>\$31,656</b>	<b>\$44,883</b>	<b>\$47,241</b>
<b><u>MEADOWLANDS AD #11</u></b>					
281-458-200-202	Fleet Repair & Maintenance	1,849	1,747	1,406	1,406
281-458-200-204	Fleet Services	1,409	1,152	1,668	1,697
281-458-200-213	Water Sewerage & Disposal	39,646	46,562	52,015	53,000
281-458-200-220	Landscape Maintenance	15,194	15,194	15,195	15,195
281-458-200-221	Park Maintenance	19,559	19,040	30,000	30,000
281-458-200-224	Street Sign Maintenance	1,000	1,000	1,000	500
281-458-200-225	Street Tree Maintenance	900	1,520	1,200	1,200
281-458-200-226	Fence Maintenance	972	462	750	750
281-458-200-230	Administrative Services	9,805	10,195	10,901	11,778
281-458-200-231	Professional Services	63,042	63,042	63,042	63,042
281-458-200-263	Street Light Maintenance	15,000	10,696	10,000	10,000
281-458-200-264	Electricity & Gas	20,909	24,157	23,695	25,350
281-458-200-265	Gasoline & Oil	3,192	2,107	2,107	2,255
	<b>Supplies &amp; Services</b>	<b>192,478</b>	<b>196,873</b>	<b>212,979</b>	<b>216,173</b>
281-458-200-820	Charge In	23,068	28,034	27,422	43,555
	<b>Charge Ins - Outs</b>	<b>23,068</b>	<b>28,034</b>	<b>27,422</b>	<b>43,555</b>
	<b>Total Meadowlands AD #11</b>	<b>\$215,546</b>	<b>\$224,907</b>	<b>\$240,401</b>	<b>\$259,728</b>

City of Los Banos  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>MISSION ESTATES AD #12</u></b>					
282-458-200-202	Fleet Repair & Maintenance	616	582	468	468
282-458-200-204	Fleet Services	470	384	556	566
282-458-200-210	Sidewalk Maintenance	68	0	0	0
282-458-200-213	Water Sewerage & Disposal	5,079	7,008	6,800	7,200
282-458-200-220	Landscape Maintenance	2,297	2,297	2,297	2,297
282-458-200-221	Park Maintenance	10,634	9,773	15,250	18,000
282-458-200-223	Storm Drain Maintenance	2,870	0	11,908	0
282-458-200-224	Street Sign Maintenance	1,000	1,000	0	500
282-458-200-225	Street Tree Maintenance	2,000	320	1,750	2,000
282-458-200-230	Administrative Services	4,703	5,341	6,075	5,059
282-458-200-231	Professional Services	12,116	12,116	12,117	12,117
282-458-200-263	Street Light Maintenance	790	3,623	1,000	1,000
282-458-200-264	Electricity & Gas	17,781	18,588	20,200	22,000
282-458-200-265	Gasoline & Oil	851	702	702	752
	<b>Supplies &amp; Services</b>	<b>61,276</b>	<b>61,735</b>	<b>79,123</b>	<b>71,959</b>
282-458-200-714	Storm Drain Improvements	0	0	0	20,000
282-458-200-720	Building & Structures	0	0	10,000	0
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>20,000</b>
282-458-200-820	Charge In	42,245	56,079	54,845	39,596
	<b>Charge Ins - Outs</b>	<b>42,245</b>	<b>56,079</b>	<b>54,845</b>	<b>39,596</b>
	<b>Total Mission Estates AD #12</b>	<b>\$103,521</b>	<b>\$117,814</b>	<b>\$143,968</b>	<b>\$131,555</b>
<b><u>SOMERSET PARK AD #13</u></b>					
283-458-200-202	Fleet Repair & Maintenance	462	437	351	351
283-458-200-204	Fleet Services	352	288	417	424
283-458-200-210	Sidewalk Maintenance	0	0	500	500
283-458-200-213	Water Sewerage & Disposal	1,416	1,146	1,400	1,500
283-458-200-220	Landscape Maintenance	703	703	704	704
283-458-200-221	Park Maintenance	4,041	435	7,000	8,000
283-458-200-223	Storm Drain Maintenance	230	42	0	200
283-458-200-224	Street Sign Maintenance	1,257	1,500	1,000	200
283-458-200-225	Street Tree Maintenance	1,000	1,000	1,000	1,000
283-458-200-226	Fence Maintenance	333	246	250	250
283-458-200-230	Administrative Services	1,051	842	1,268	1,451
283-458-200-263	Street Light Maintenance	186	376	2,500	500
283-458-200-264	Electricity & Gas	3,944	4,032	4,200	4,470
283-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>15,400</b>	<b>11,575</b>	<b>21,117</b>	<b>20,114</b>
283-458-200-717	Landscape & Irrigation	0	0	0	20,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
283-458-200-820	Charge In	7,689	7,011	6,856	11,879
	<b>Charge Ins - Outs</b>	<b>7,689</b>	<b>7,011</b>	<b>6,856</b>	<b>11,879</b>
	<b>Total Somerset Park AD #13</b>	<b>\$23,089</b>	<b>\$18,586</b>	<b>\$27,973</b>	<b>\$51,993</b>

City of Los Banos  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>NORTHGATE @ REGENCY AD #14</u></b>					
284-458-200-202	Fleet Repair & Maintenance	1,540	1,456	1,171	1,171
284-458-200-204	Fleet Services	1,174	961	1,390	1,414
284-458-200-210	Sidewalk Maintenance	500	0	500	5,000
284-458-200-213	Water Sewerage & Disposal	21,659	24,321	25,500	28,000
284-458-200-220	Landscape Maintenance	11,773	11,773	11,774	11,774
284-458-200-221	Park Maintenance	13,046	15,796	27,000	27,000
284-458-200-223	Storm Drain Maintenance	583	0	200	200
284-458-200-224	Street Sign Maintenance	1,500	1,500	1,000	500
284-458-200-225	Street Tree Maintenance	0	800	0	500
284-458-200-226	Fence Maintenance	484	482	150	250
284-458-200-230	Administrative Services	9,866	11,213	11,575	12,548
284-458-200-231	Professional Services	20,851	20,851	20,852	20,852
284-458-200-263	Street Light Maintenance	1,179	4,000	2,000	2,000
284-458-200-264	Electricity & Gas	29,915	26,282	27,000	29,000
284-458-200-265	Gasoline & Oil	2,554	1,756	1,756	1,879
	<b>Supplies &amp; Services</b>	<b>116,625</b>	<b>121,192</b>	<b>131,868</b>	<b>142,088</b>
284-458-200-820	Charge In	100,403	126,169	123,401	134,626
	<b>Charge Ins - Outs</b>	<b>100,403</b>	<b>126,169</b>	<b>123,401</b>	<b>134,626</b>
	<b>Total Northgate @ Regency AD #14</b>	<b>\$217,028</b>	<b>\$247,361</b>	<b>\$255,269</b>	<b>\$276,714</b>
<b><u>MAGNOLIA GROVE AD #15</u></b>					
285-458-200-202	Fleet Repair & Maintenance	462	437	351	351
285-458-200-204	Fleet Services	352	288	417	424
285-458-200-210	Sidewalk Maintenance	31	0	100	100
285-458-200-213	Water Sewerage & Disposal	1,681	1,581	900	1,000
285-458-200-220	Landscape Maintenance	403	403	404	404
285-458-200-221	Park Maintenance	124	72	1,000	1,000
285-458-200-223	Storm Drain Maintenance	100	0	0	0
285-458-200-224	Street Sign Maintenance	50	0	100	100
285-458-200-230	Administrative Services	230	210	242	256
285-458-200-263	Street Light Maintenance	0	0	100	150
285-458-200-264	Electricity & Gas	1,130	1,141	1,200	1,300
285-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>4,990</b>	<b>4,660</b>	<b>5,341</b>	<b>5,649</b>
	<b>Total Magnolia Grove AD #15</b>	<b>\$4,990</b>	<b>\$4,660</b>	<b>\$5,341</b>	<b>\$5,649</b>

City of Los Banos  
Assessment Districts  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>SENIOR VILLAGES AD #16</u></b>					
286-458-200-202	Fleet Repair & Maintenance	462	437	351	351
286-458-200-204	Fleet Services	352	288	417	424
286-458-200-210	Sidewalk Maintenance	31	0	0	0
286-458-200-220	Landscape Maintenance	1,196	1,196	1,197	1,197
286-458-200-221	Park Maintenance	1,897	64	2,000	2,000
286-458-200-223	Storm Drain Maintenance	100	0	0	0
286-458-200-224	Street Sign Maintenance	50	0	0	0
286-458-200-225	Street Tree Maintenance	500	0	500	500
286-458-200-226	Fence Maintenance	0	0	50	50
286-458-200-230	Administrative Services	362	345	466	503
286-458-200-263	Street Light Maintenance	0	0	0	100
286-458-200-264	Electricity & Gas	1,255	1,269	1,350	1,450
286-458-200-265	Gasoline & Oil	426	527	527	564
	<b>Supplies &amp; Services</b>	<b>6,630</b>	<b>4,126</b>	<b>6,858</b>	<b>7,139</b>
286-458-200-717	Landscape & Irrigation	0	0	0	7,000
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,000</b>
286-458-200-820	Charge In	1,264	3,506	3,428	3,960
	<b>Charge Ins - Outs</b>	<b>1,264</b>	<b>3,506</b>	<b>3,428</b>	<b>3,960</b>
	<b>Total Senior Villages AD #16</b>	<b>\$7,894</b>	<b>\$7,632</b>	<b>\$10,286</b>	<b>\$18,099</b>
<b><u>STONECREEK AD #17</u></b>					
287-458-200-202	Fleet Repair & Maintenance	925	874	703	703
287-458-200-204	Fleet Services	704	577	834	848
287-458-200-210	Sidewalk Maintenance	998	0	5,000	5,000
287-458-200-213	Water Sewerage & Disposal	42,162	56,240	59,000	60,000
287-458-200-220	Landscape Maintenance	15,006	15,006	15,006	15,006
287-458-200-221	Park Maintenance	10,979	18,997	20,000	20,000
287-458-200-223	Storm Drain Maintenance	1,323	0	200	200
287-458-200-224	Street Sign Maintenance	1,100	1,100	1,000	500
287-458-200-225	Street Tree Maintenance	0	0	2,000	2,000
287-458-200-226	Fence Maintenance	0	296	250	300
287-458-200-230	Administrative Services	8,193	8,239	8,748	13,404
287-458-200-231	Professional Services	15,779	15,779	15,779	15,779
287-458-200-250	Insurance	0	0	81	90
287-458-200-263	Street Light Maintenance	32,233	9,087	8,000	1,000
287-458-200-264	Electricity & Gas	21,906	19,436	21,000	25,000
287-458-200-265	Gasoline & Oil	1,277	1,054	1,054	1,127
	<b>Supplies &amp; Services</b>	<b>152,584</b>	<b>146,683</b>	<b>158,655</b>	<b>160,957</b>
287-458-200-714	Storm Drain Improvements	0	0	20,000	25,000
287-458-200-717	Landscape & Irrigation	0	32,330	40,000	0
287-458-200-747	Park & Playground Equipment	0	0	65,931	0
	<b>Capital Outlay</b>	<b>0</b>	<b>32,330</b>	<b>125,931</b>	<b>25,000</b>
287-458-200-820	Charge In	27,812	35,045	34,278	134,626
	<b>Charge Ins - Outs</b>	<b>27,812</b>	<b>35,045</b>	<b>34,278</b>	<b>134,626</b>
	<b>Total Stonecreek AD #17</b>	<b>\$180,396</b>	<b>\$214,058</b>	<b>\$318,864</b>	<b>\$320,583</b>

City of Los Banos  
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Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
<b><u>RAIL TRAIL CORRIDOR AD #18</u></b>					
288-458-200-202	Fleet Repair & Maintenance	925	874	703	703
288-458-200-204	Fleet Services	704	577	834	848
288-458-200-210	Sidewalk Maintenance	300	0	0	0
288-458-200-213	Water Sewerage & Disposal	8,371	13,008	12,000	12,600
288-458-200-220	Landscape Maintenance	10,502	10,502	10,503	10,503
288-458-200-221	Park Maintenance	14,544	9,567	20,000	30,000
288-458-200-224	Street Sign Maintenance	0	0	0	20,000
288-458-200-225	Street Tree Maintenance	0	2,000	3,800	5,000
288-458-200-230	Administrative Services	3,595	4,078	5,308	4,922
288-458-200-263	Street Light Maintenance	1,737	146	15,200	0
288-458-200-264	Electricity & Gas	6,287	6,107	6,500	7,000
288-458-200-265	Gasoline & Oil	1,277	1,054	1,054	1,127
	<b>Supplies &amp; Services</b>	<b>48,242</b>	<b>47,913</b>	<b>75,902</b>	<b>92,703</b>
288-458-200-717	Landscape & Irrigation	20,000	0	0	20,000
	<b>Capital Outlay</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
288-458-200-820	Charge In	30,757	42,056	41,134	15,838
	<b>Charge Ins - Outs</b>	<b>30,757</b>	<b>42,056</b>	<b>41,134</b>	<b>15,838</b>
	<b>Total Rail Trail AD #18</b>	<b>\$98,999</b>	<b>\$89,970</b>	<b>\$117,036</b>	<b>\$128,541</b>
<b><u>TALBOTT PARK AD #19</u></b>					
289-458-200-202	Fleet Repair & Maintenance	771	728	586	586
289-458-200-204	Fleet Services	587	480	695	707
289-458-200-213	Water Sewerage & Disposal	17,136	23,541	24,215	26,000
289-458-200-221	Park Maintenance	5,772	3,791	6,000	6,000
289-458-200-223	Storm Drain Maintenance	0	0	4,958	0
289-458-200-230	Administrative Services	3,296	3,723	4,074	2,979
289-458-200-231	Professional Services	16,819	16,819	16,819	16,819
289-458-200-263	Street Light Maintenance	1,130	1,209	1,000	250
289-458-200-264	Electricity & Gas	2,822	2,943	3,200	3,500
289-458-200-265	Gasoline & Oil	1,064	878	878	940
	<b>Supplies &amp; Services</b>	<b>49,398</b>	<b>54,112</b>	<b>62,425</b>	<b>57,781</b>
289-458-200-820	Charge In	23,068	28,034	27,422	7,919
	<b>Charge Ins - Outs</b>	<b>23,068</b>	<b>28,034</b>	<b>27,422</b>	<b>7,919</b>
	<b>Total Talbott Park AD #19</b>	<b>\$72,466</b>	<b>\$82,146</b>	<b>\$89,847</b>	<b>\$65,700</b>

# *Assessment Districts 1 - 7 & 9 - 19*

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## **SERVICES & SUPPLIES**

**202-FLEET REPAIR & MAINTENANCE:** Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Repair and Maintenance.

**204-FLEET SERVICES:** Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Services.

**210-SIDEWALK MAINTENANCE:** Repair and replacement of damaged pedestrian sidewalk located in the public right-of-ways within the assessment district.

**213-WATER SEWERAGE & DISPOSAL:** Expense for water used in the irrigation of parks, park strips, and landscaped street medians within the assessment district.

**220-LANDSCAPE MAINTENANCE:** Expenses paid to the landscaping contractor for the services indentified in the contract within the assessment district for landscaping street medians and right-of-ways located in the assessment district.

**221-PARK MAINTENANCE:** Service/maintenance of parks and related facilities in the assessment district either by contracted labor or City staff. Expenses include parts and labor.

**223-STORM DRAIN MAINTENANCE:** Repair and replacement of storm drainage facilities in the assessment district.

**224-STREET SIGNS MAINTENANCE:** Repair and replacement of street signs in the assessment district.

**225-STREET TREE MAINTENANCE:** Trimming and shaping trees, replacement of dead trees, fertilizing and treatment of trees to remove or prevent tree from insect infestation within the assessment district.

**226-FENCE MAINTENANCE:** Repair and painting of barriers, walls, and fences within the assessment district. Additional expenses for removal of graffiti within the district.

**230-ADMINISTRATIVE SERVICES:** Overhead administrative expenses related to services rendered by City staff.

**231-PROFESSIONAL SERVICES:** Expenses paid to Ronny's Landscaping for the services indentified in the landscaping contract within the assessment district for parks.

**263-STREETLIGHT MAINTENANCE:** Maintenance of street lighting in the assessment district except for electric costs.

**264-ELECTRICITY & GAS:** Expenses for electricity used in the assessment districts to run sprinklers, pumps and street lights.

**265-GASOLINE & OIL:** Expenditures for gasoline, diesel fuel, and lubricating oils purchased in bulk or from commercial service stations.

# ***Assessment Districts 1 - 7 & 9 - 19 (continued)***

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## **CAPITAL OUTLAY**

**714-STORM DRAIN IMPROVEMENTS:** Rehab Pioneer Storm Station in District #2 estimated at \$20,000, rehab Jo-Lin Storm Station in District #9 estimated at \$20,000, rehab Verona Storm Station in District #12 estimated at \$20,000, and rehab Stonecreek Storm Station in District #17 estimated at \$25,000.

**717-LANDSCAPE & IRRIGATION:** Repair irrigation and replace landscaping District #1 estimated at \$100,000, repair irrigation and replace landscaping District #9 estimated at \$20,000, repair irrigation and replace landscaping District #13 estimated at \$20,000, repair irrigation and replace landscaping District #16 estimated at \$7,000, and repair irrigation and replace landscaping District #18 estimated at \$20,000.

**720-BUILDINGS & STRUCTURES:** Picnic Arbor at District #2 retention \$12,243.

**747-PARK & PLAYGROUND EQUIPMENT:** Replace old playground structure in Citrus II Park District #5 estimated at \$70,000.

## **CHARGE IN**

**820-CHARGE IN:** Labor charges for City staff services in the districts.

**Water**

## Mission Statement

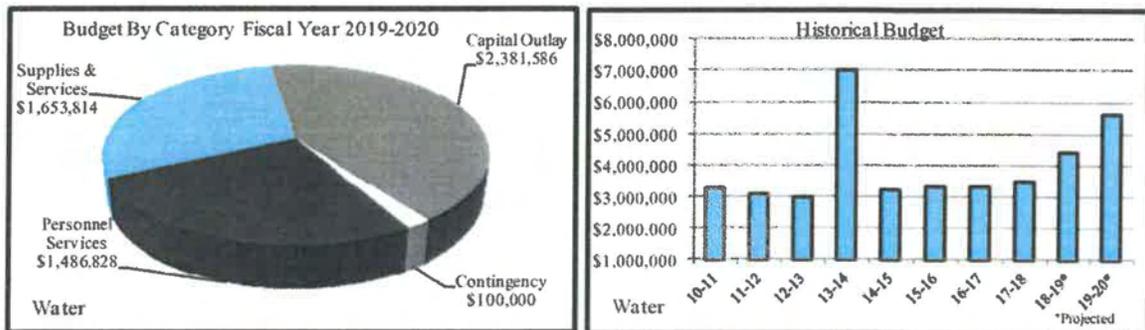
To preserve and secure the health and safety of residents by providing quality water services.

## Overview of Services and Programs

The Public Works Department operates and maintains the water services for the City of Los Banos. There are 13 operating wells online. Through stringent monitoring of water quality standards, Water Production Services remains committed to the health and well being of the residents of the City of Los Banos.

Water Production staff annually visits local elementary school classrooms to share information about water and its value as one of our most precious natural resources. Staff has also developed, implemented and annually monitors the City's Water Conservation Program.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Rehabilitation of Well #14 located at 470 Birchwood Ave
- Completed 143 leak audits for high consumption, leaks, and general complaints
- Completed 60 water complaints for taste, odor, color, hardness, and other quality issues
- Inspected and Cleaned 5MG Water Storage Tank
- Delivered 2,495.5 MG of water this year
- Installed 275 New Meters and Endpoints
- Continue to implement water conservation measures to conserve groundwater levels

# Water (continued)

## Major Accomplishments/Service Efforts (continued)

- Repaired 5 water main valves in specific locations using the Valve Insertion Method
- Conducted lead testing at each of the public schools within the City limits
- Upgraded water main on G Street between Seventh Street and Mercey Springs Road

## Performance Measures

Water Delivered	2,495.5 million gallons
# of Water Wells	13 - Continually exploring for new well sites throughout the year
# of Water Connections	12,229
# of Backflows replaced	2
# of Water Service Repairs	25
Elevated Water Storage	100,000 gallons at one site
Surface Water Storage	5,000,000 gallons at one site
Miles of Water lines	170 +
# of Water valves	+/- 1984 (crews repair or replace about 7 valves per year)
# of Fire Hydrants	1,510 (on an average, crews replace 5 hydrants and repair another 33)
# of Fire Hydrants flushed	1,510 (required to be flushed annually for hydrant and system maintenance)

## Future Outlook

- Continue to monitor constituents of water supply to provide the highest quality of water to the community
- Conduct the periodic water quality testing as prescribed by State law
- Rehabilitate Well # 5
- Develop a municipal drinking well on the west side of Los Banos for improving the service demands on the system
- Complete water main replacements prescribed by the Water Master Plan

# City of Los Banos

## Water 2019-2020 Department Detail Personnel Services

**Water - Fund 501**

**Water - Department 461**

**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	25%	WW Collection & Treatment, Solid Waste, Streets, Maintenance, Fleet, Recreation
Assistant Public Works Director	1	25%	WW Collection & Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	WW Collection & Treatment, Fleet, Solid Waste, Streets
Water Quality Specialist	1	75%	Wastewater Collection
Foreman	1	50%	Wastewater Collection
Foreman	1	5%	Wastewater Collection, Streets
Administrative Coordinator	1	25%	Solid Waste, Maintenance, Streets, WW Collection & Treatment, Fleet, Recreation
Engineer Technician	1	34%	WW Collection, Solid Waste
Administrative Assistant	1	30%	WW Collection & Treatment, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, WW Collection, Solid Waste
Administrative Clerk II	1	30%	WW Collection & Treatment, Solid Waste, Streets
Inspector I	1	15%	WW Collection, Streets, Maint, Engineering
Utility Maintenance III	1	100%	
Utility Maintenance III	1	50%	Wastewater Collection
Utility Maintenance II	2	100%	
Utility Maintenance II	1	20%	Wastewater Collection
Utility Maintenance I	3	70%	Wastewater Collection
Utility Maintenance I	1	100%	
Maintenance Worker III	3	5%	Wastewater Collection, Streets
Maintenance Worker II	2	5%	Wastewater Collection, Streets
Maintenance Worker I	2	5%	Wastewater Collection, Streets
Custodian	1	31.675%	Maintenance, WW, SW, Admin, Water Admin, WW Admin, SW Admin
Part Time		100%	
<b>Total Salaries (Including Overtime)</b>			<u>\$742,366</u>
Workmen's Compensation Insurance			\$57,113
State Retirement (PERS)			\$178,466
Social Security (FICA)			\$56,791
Health Insurance			\$278,249
Health Savings			\$370
OPEB			\$76,419
Retirees Health Insurance			\$79,453
Life Insurance			\$1,481
Unemployment Insurance			\$5,850
Dental & Optical			\$10,270
<b>Total Benefits:</b>			<u>\$744,462</u>
<b>Total Personnel Services:</b>			<u>\$1,486,828</u>

City of Los Banos  
Water  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
501-461-100-101	Salaries	579,281	640,729	611,378	681,136
501-461-100-102	Part Time	31,472	24,713	26,500	37,730
501-461-100-103	Overtime	18,849	22,211	21,000	23,500
501-461-100-120	Benefits	437,791	512,500	506,000	565,996
501-461-100-121	Benefits-PERS	164,253	182,363	173,500	178,466
	<b>Personnel Services</b>	<b>1,231,646</b>	<b>1,382,515</b>	<b>1,338,378</b>	<b>1,486,828</b>
501-461-100-201	Grounds Maintenance	2,662	2,748	3,000	3,000
501-461-100-202	Fleet Repair & Maintenance	27,200	25,896	25,896	15,896
501-461-100-203	Equipment Repair & Maintenance	4,973	6,818	10,500	7,500
501-461-100-204	Fleet Services	60,761	46,305	67,000	56,966
501-461-100-205	Facility Maintenance	11,127	16,920	4,000	11,000
501-461-100-206	Property Lease	256,311	256,311	256,311	256,311
501-461-100-208	Rental - Vehicles & Equipment	18,194	14,975	18,000	18,000
501-461-100-212	Well Repair & Maintenance	151,406	60,206	77,000	100,000
501-461-100-231	Professional Services	4,667	18,017	24,000	32,000
501-461-100-236	Medical Services	2,389	1,111	1,500	1,500
501-461-100-237	Recruitment	1,026	1,508	2,000	2,000
501-461-100-238	Technical Services	39,943	50,711	85,000	80,000
501-461-100-240	I.T. Services	6,661	8,747	8,010	9,471
501-461-100-250	Insurance	40,157	42,903	49,340	47,125
501-461-100-251	Memberships & Dues	5,313	6,066	6,500	7,000
501-461-100-252	Communications	6,834	6,672	7,000	7,000
501-461-100-253	Advertising	305	0	0	0
501-461-100-256	Permits, Fees & Charges	44,743	39,027	44,000	44,000
501-461-100-257	Travel & Training	2,139	4,300	4,000	5,000
501-461-100-259	Community Promotion	13,680	7,107	6,000	7,000
501-461-100-260	Office Supplies	6,633	6,729	7,000	7,000
501-461-100-262	Uniform Expenses	10,773	10,540	12,000	12,000
501-461-100-264	Electricity & Gas	613,422	688,879	698,000	730,000
501-461-100-265	Gasoline & Oil	20,308	21,327	28,827	30,845
501-461-100-267	General Materials & Supplies	131,535	150,775	152,000	160,000
501-461-100-273	Special Departmental Exp.	805	1,222	3,000	3,000
501-461-100-274	Books & Periodicals	143	69	100	200
501-461-100-275	Bad Debt Expense	746	(105)	0	0
	<b>Supplies &amp; Services</b>	<b>1,484,853</b>	<b>1,495,783</b>	<b>1,599,984</b>	<b>1,653,814</b>
501-461-100-737	Meters	158,662	97,806	130,000	150,000
501-461-100-738	Wells	48,158	2,924	24,000	125,000

City of Los Banos  
Water  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
501-461-100-739	Water Master Plan Improve	387,435	319,547	918,000	1,856,000
501-461-100-740	Miscellaneous Equipment	0	0	0	50,000
501-461-100-750	Vehicles	40,061	77,908	43,357	166,039
501-461-100-752	Communication Equipment	1,133	39	1,776	2,047
501-461-100-753	Specialized Equipment	0	130,168	229,216	32,500
501-461-100-770	Computer Equipment	407	0	0	0
	<b>Capital Outlay</b>	<b>635,856</b>	<b>628,392</b>	<b>1,346,349</b>	<b>2,381,586</b>
501-495-100-900	Contingency	0	0	100,000	100,000
	<b>Contingency</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
	<b>Total Water</b>	<b>\$3,352,355</b>	<b>\$3,506,690</b>	<b>\$4,384,711</b>	<b>\$5,622,228</b>

## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Repair and maintenance of equipment performed by the City forces or outside sources, including parts and labor. Maintenance includes natural gas and diesel auxiliary engines in the wells sites.

**205-FACILITY REPAIR & MAINTENANCE:** Materials, parts, and services for the maintenance of all water production facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

**206-PROPERTY LEASE:** Expenditures for leasing buildings, facilities, and maintenance yards to support the Water Production services to the City.

**212-WELL REPAIR & MAINTENANCE:** Preventive well maintenance program whereby one well a year receives major maintenance. This program would seek to minimize the likelihood of well operational failures and correct loss of efficiency. Generally, major maintenance may include any or all of the following steps: identification of well which would benefit most, removal of pump and motor for routine service, correction of any problems identified, reinstallation of the pump/motor, and well redevelopment. In addition to forestalling potential failures, such maintenance may reduce electrical costs through increased overall efficiency.

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering firms to complete water production related projects. Costs associated with revising Improvement Standards estimated at \$30,000 and development impact studies. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

**238-TECHNICAL SERVICES:** Charges for drinking water quality testing provided by commercial certified laboratories, including routine, repeat replacement, and special analyses. Costs associated with electrician's services for the maintenance and repair of well and water system equipment. Includes Cross-Connection Control repairs/fees. Additional testing required by EPA/SWRCB for lead & copper, and the Title 22 requirements (tested every 3 years). Charges for the periodic cleaning of the surface water storage tank and the elevated water storage tank. Sensus meter reading technical support and service. Monitoring of Chromium 6 Maximum Contaminate Level.

**256-PERMIT FEES & CHARGES:** Estimated amount of AB 2158 Large Water System Fees payable to the State Water Resources Control Board, Office of Drinking Water. Fees are based on the actual time employees of the Office of Drinking Water spend in the regulation of the City's water system. Cost of permits for new well installations. Cost of HMBP permits.

**259-COMMUNITY PROMOTION:** Public education and promotion expenditures in support of water quality, health, and conservation issues. Cost includes mailing of annual water quality report, elementary school water awareness programs, promotional literature, and other promotional items.

**267-GENERAL MATERIALS & SUPPLIES:** Materials and supplies utilized by Operations personnel for the general water distribution materials and supplies including pipes, valves, fittings, service lines, meters, meter boxes, etc. Water production materials and supplies including chemicals (fluoride and chlorine), field water quality analysis supplies, materials used at the City

# *Water (continued)*

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laboratory for water quality analysis, and repair parts for pumps and electric motors for the wells & chemical feed equipment. Asphalt repair following repair of underground distribution facilities.

**273-SPECIAL DEPARTMENTAL EXPENSES:** For miscellaneous safety equipment and employee longevity awards.

**274-BOOKS & PERIODICALS:** Expenditures for books, textbooks, periodicals, reference books, and workbooks. Books to include purchase of pertinent volumes of the Federal Code of Regulations, subscription to environmental compliance guide, State Water Code, and miscellaneous books.

## **CAPITAL OUTLAY**

**737-METERS:** Purchase of water meters for new construction service accounts estimated at \$150,000.

**738-WELLS:** Costs associated with meeting State of California Maximum Contaminant Levels (MCL) for Parts per Billion (PPB) of Chromium 6. These costs include studying cost effective solutions to treat City water and any litigation that may arise from Chromium 6 levels; total estimated cost \$125,000.

**739-WATER MASTER PLAN IMPROVEMENTS:** Groundwater Sustainability Agency estimated at \$150,000; Idaho Water Line (P10) finish construction estimated at \$180,000; 8<sup>th</sup> & 9<sup>th</sup> Water Line project construction estimated at \$450,000; and Valve Replacements (valve insertion method) estimated at \$50,000. Purchase land for new well (#16) estimated at \$900,000; Fire hydrants and water meters to be relocated and replaced with the sidewalk improvements, ADA pedestrian ramps, and storm drain catch basins in the area of Colorado Ballpark on Maryland Avenue, Pennsylvania Avenue, Vermont Avenue, Pine Street and Colorado Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at \$1,030,000 for the construction (Measure V-alternative \$820,000, Water \$126,000, and Collections \$84,000).

**740-MISCELLANEOUS EQUIPMENT:** Install new Sensus tower in the Northeast area of the City to improve communication estimated cost \$50,000.

**750-VEHICLES:** Purchase of two (2) ¾ ton utility pickup trucks estimated at \$50,000 each. Purchase of a one ton service body pickup truck at \$132,078 (cost shared between Water \$66,039 and Collections \$66,039).

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**753-SPECIALIZED EQUIPMENT:** Purchase of Programmable Message Board estimated at \$20,000; and a Portable Air Compressor (cost shared between Water \$12,500 and Collections \$12,500).

## **CONTINGENCY**

**900-CONTINGENCY:** For unexpected and unforeseen costs associated with Water activities.

# **Wastewater**

# Wastewater

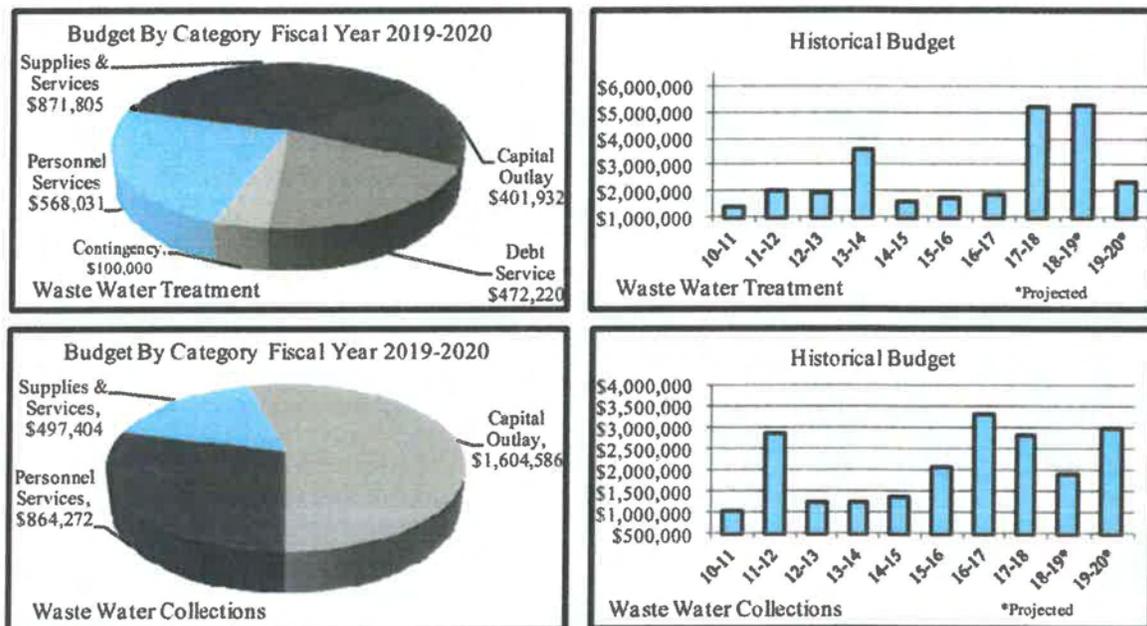
## Mission Statement

To preserve and protect the health and safety of residents by providing quality collection and management of wastewater services.

## Overview of Services and Programs

The Public Works Department operates and maintains the wastewater and storm drain infrastructure for the City of Los Banos. This includes 20 storm drain lift stations, hundreds of miles of pipelines and a wastewater treatment plant consisting of over 1,000 acres. Through vigilant maintenance of our miles of utility service lines, wastewater services remains committed to the health and well being of the residents of the City of Los Banos.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Continued service agreement with Solar Bee to maintain the Wastewater Treatment Plant (WWTP) pond Solar Bee mixers.
- Annual Sewer System Management Plan review and audit report.
- Ongoing Municipal Separate Storm Sewer System (MS4) Plan to meet the ongoing permit requirements.
- Conducted Best Management Practices (BMP) training with the Public Works crew.
- Conducted BMP inspections of Public Works corporation yards.
- Finished construction of a new upgraded Wastewater Treatment Plant Headworks (receiving, processing, and pumping station).
- Completed new Base Utility Maps.
- Completed design of storm drain improvements connected with the sidewalk and ADA corner improvements of the States project.

# Wastewater (continued)

## Performance Measures

<b>Wastewater Collections</b>	Maintained sewer mains: Approximately 131 miles
	Lift Stations: 13
	Sewer Manholes: 1,273
	Sewer Clean Outs: 228
<b>Wastewater Treatment</b>	Ponds: 7 ponds totaling 512 acres
	Agricultural ground maintained: approximately 600 acres of pasture, 185 acres alfalfa
	Influent: 2.5 million gallons per day
<b>Storm Drainage</b>	Maintained storm drain lines: over 84 miles
	Storm Drain Manholes: 356
	Storm Pump Stations: 20 stations, 49 pumps
	Storm Basins: 16

## Future Outlook

- Continue Sewer and Storm System Management Plan training.
- Add solar-powered mixers (Solar Bee) in remaining ponds.
- Revise Improvement Standards.
- Purchase land for the Nantes storm basin.
- Manhole repair/replacement as needed.
- Purchase land for the Storm Detention Basin to serve the Central City area (as described in the Storm Drainage Master Plan) to be located southeast of the B Street Pump Station or northeast of the Willmott Avenue and Mercey Springs Road intersection.
- Replacement/rehabilitation of the Orchard Terrace sewer lift station located at 100 Willmott Avenue.

# City of Los Banos

## Wastewater - Collection 2019-2020 Department Detail Personnel Services

**Wastewater - Fund 502**

**Wastewater Collection - Department 432**

**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	17.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Treatment, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Treatment, Fleet, Solid Waste, Streets
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, Fleet, WW Treatment, Streets, Water, Recreation
Supervisor (Wastewater)	1	10%	Wastewater Treatment
Water Quality Specialist	1	25%	Water
Engineer Technician	1	33%	Water, Solid Waste
Foreman	1	5%	Water, Streets
Foreman	1	50%	Water
Inspector I	1	15%	Engineering, Water, Streets, Maintenance
Administrative Assistant	1	25%	WW Treatment, Water, Streets, Solid Waste
Administrative Assistant	1	25%	Streets, Water, Solid Waste
Administrative Clerk II	1	25%	WW Treatment, Water, Streets, Solid Waste
Environmental Control Specialist I		10%	Wastewater Treatment
Utility Maintenance III	1	50%	Water
Utility Maintenance II	1	80%	Water
Utility Maintenance I	1	100%	
Utility Maintenance I	4	30%	Water
Maintenance Worker III	2	5%	Water, Streets
Maintenance Worker II	2	5%	Water, Streets
Maintenance Worker I	3	5%	Water, Streets

**Total Salaries (Including Overtime) \$432,165**

Workmen's Compensation Insurance	\$35,005
State Retirement (PERS)	\$105,867
Social Security (FICA)	\$33,061
Health Insurance	\$138,203
Health Savings	\$180
OPEB	\$44,558
Retirees Health Insurance	\$66,234
Life Insurance	\$864
Unemployment Insurance	\$2,161
Dental & Optical	<u>\$5,976</u>

**Total Benefits: \$432,107**

**Total Personnel Services: \$864,272**

City of Los Banos  
Wastewater Collections  
2019-2020

Account Number	Description	2016-2017	2017-2018	2018-2019	2019-2020
		Actual	Actual	Estimated	Proposed
502-432-100-101	Salaries	361,784	376,001	401,728	414,165
502-432-100-102	Part Time	2,114	0	0	0
502-432-100-103	Overtime	12,906	9,073	18,000	18,000
502-432-100-120	Benefits	237,095	266,917	291,402	326,240
502-432-100-121	Benefits-PERS	97,208	97,467	109,324	105,867
	<b>Personnel Services</b>	<b>711,106</b>	<b>749,458</b>	<b>820,454</b>	<b>864,272</b>
502-432-100-201	Grounds Maintenance	0	0	0	2,000
502-432-100-202	Fleet Repair & Maintenance	31,200	29,677	29,677	28,177
502-432-100-203	Equipment Repair & Maintenance	18,964	18,519	23,000	20,000
502-432-100-204	Fleet Services	39,211	29,881	43,237	25,331
502-432-100-205	Facility Maintenance	1,167	1,095	1,500	1,500
502-432-100-206	Property Lease	2,946	2,946	3,000	3,000
502-432-100-208	Rental - Vehicles & Equipment	24,673	24,673	22,000	17,000
502-432-100-231	Professional Services	91,305	119,269	85,000	90,000
502-432-100-236	Medical Services	1,177	1,144	1,500	1,500
502-432-100-237	Recruitment	434	362	2,000	2,000
502-432-100-238	Technical Services	3,491	2,435	3,000	3,000
502-432-100-240	I.T.Services	6,661	8,747	8,010	9,470
502-432-100-250	Insurance	17,864	18,909	21,646	21,224
502-432-100-251	Memberships & Dues	249	993	1,000	1,700
502-432-100-252	Communications	1,094	1,052	1,200	1,400
502-432-100-253	Advertising	0	0	100	200
502-432-100-256	Permits, Fees & Charges	128,592	127,021	130,000	135,000
502-432-100-257	Travel & Training	995	2,084	2,000	2,600
502-432-100-259	Community Promotion	391	0	500	500
502-432-100-260	Office Supplies	953	1,200	1,000	1,300
502-432-100-262	Uniform Expenses	1,794	2,404	3,550	5,000
502-432-100-264	Electricity & Gas	62,975	66,837	70,000	74,900
502-432-100-265	Gasoline & Oil	11,508	12,085	12,085	14,502
502-432-100-267	General Materials & Supplies	33,994	32,653	35,000	35,000
502-432-100-273	Special Departmental Exp.	0	594	1,100	1,100
	<b>Supplies &amp; Services</b>	<b>481,639</b>	<b>504,581</b>	<b>501,105</b>	<b>497,404</b>
502-432-100-710	Land Purchase	0	1,436	0	1,300,000
502-432-100-714	Storm Drain Improvement	0	0	5,500	104,000
502-432-100-739	Master Plan Improvements	2,045,841	1,528,516	249,000	35,000
502-432-100-750	Vehicles	0	0	43,357	116,039
502-432-100-752	Communication Equipment	1,133	39	1,776	2,047
502-432-100-753	Specialized Equipment	58,026	0	221,943	47,500
502-432-100-770	Computer Equipment	407	0	0	0
	<b>Capital Outlay</b>	<b>2,105,407</b>	<b>1,529,991</b>	<b>521,576</b>	<b>1,604,586</b>
	<b>Total Wastewater Collections</b>	<b>\$3,298,152</b>	<b>\$2,784,030</b>	<b>\$1,843,135</b>	<b>\$2,966,262</b>

# *Wastewater Collections*

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## **SERVICES & SUPPLIES**

**201-GROUNDS MAINTENANCE:** Costs of purchasing and applying weed killer and ground sterilent around storm drain pump.

**205-FACILITY MAINTENANCE:** Maintenance of buildings, structures and enclosures within the sewer collection and storm water collection system. Payment of maintenance agreements PMA 39 and Grasslands Water District.

**206-PROPERTY LEASE:** Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Collection services to the City.

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering firms to complete wastewater collection related projects including: MS4 estimated at \$50,000; City Improvement Standards estimated at \$30,000; services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

**238-TECHNICAL SERVICES:** Services of electricians and other technical services related to lift station maintenance and repair.

**251-MEMBERSHIP & DUES:** Wastewater Collection Certificate renewals; annual dues to the CVCWA (Central Valley Clean Water Association).

**256-PERMIT FEES & CHARGES:** Expenses associated with the collection of storm water and wastewater. Costs related directly to CCID, SJVAPCD, SWRCB, and CVCWA; Grasslands maintenance agreement and MS4 permit.

**259-COMMUNITY PROMOTION:** Public education and promotion expenditures in support of storm water and wastewater collection, health, and safety. Expenses include mailing of reports, elementary school programs, promotional literature, and other promotional items.

**273-SPECIAL DEPARTMENTAL EXPENSES:** For miscellaneous safety equipment and employee longevity awards.

## **CAPITAL OUTLAY**

**710-LAND PURCHASE:** Nantes Storm Basin land purchase estimated at \$1,300,000 (1/2 restricted funds).

**714-STORM DRAIN IMPROVEMENTS:** Rehabilitate West I Street storm lift station \$20,000. Storm drain catch basins to be upgraded with the sidewalk improvements, ADA pedestrian ramps, fire hydrants and water meter relocations in the area of US States Streets: Pine Street, Maryland Avenue, Vermont Avenue, Pennsylvania Avenue, and Colorado Avenue between West J Street and Watt Avenue. Construction costs will be shared accordingly with Measure V, Water, and Wastewater Collection funds. Costs are estimated at \$1,030,000 for construction (Measure V-alternative \$820,000, Water 126,000, and Collections \$84,000).

## *Wastewater Collections (continued)*

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**739-MASTER PLAN IMPROVEMENTS:** Design for the replacement or rehabilitation of the Orchard Terrace sewer lift station located at 100 Willmott Avenue estimated at \$35,000.

**750-VEHICLES:** Purchase of a ¼ ton utility pickup truck estimated at \$50,000. Purchase of a one ton service body pickup truck at \$132,078 (cost shared between Collections \$66,039 and Water \$66,039).

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**753-SPECIALIZED EQUIPMENT:** Purchase of a Programmable Message Board estimated at \$20,000; Portable Air Compressor (cost shared between Collections \$12,500 and Water \$12,500); Portable Light Tower \$15,000.

# City of Los Banos

## Wastewater - Treatment 2019-2020 Department Detail Personnel Services

**Wastewater - Fund 502**

**Wastewater Treatment - Department 433**

**General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	17.5%	Water, WW Collection, Streets, Maintenance, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Collection, Streets, Fleet, Solid Waste, Maintenance
Public Works Operations Manager	1	20%	Water, WW Collection, Fleet, Solid Waste, Streets
Supervisor (Wastewater)	1	90%	Wastewater Collection
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste, WW Collection, Streets, Water, Fleet, Recreation
Administrative Assistant	1	20%	WW Collection, Water, Streets, Solid Waste
Administrative Clerk II	1	20%	WW Collection, Water, Streets, Solid Waste
Environmental Control Specialist I	1	90%	
Environmental Control Specialist I	1	100%	Wastewater Collection
Custodian	1	6.675%	Maintenance, Water, SW, Admin, Water Admin, WW Admin, SW Admin

**Total Salaries (Including Overtime)**

**\$293,750**

Workmen's Compensation Insurance

\$23,498

State Retirement (PERS)

\$88,769

Social Security (FICA)

\$22,472

Health Insurance

\$82,325

Health Savings

\$160

OPEB

\$26,271

Retirees Health Insurance

\$25,296

Life Insurance

\$509

Unemployment Insurance

\$1,469

Dental & Optical

\$3,511

**Total Benefits:**

**\$274,281**

**Total Personnel Services:**

**\$568,031**

City of Los Banos  
Wastewater Treatment  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
502-433-100-101	Salaries	239,004	257,462	272,028	282,750
502-433-100-102	Part Time	543	0	0	0
502-433-100-103	Overtime	4,742	10,289	10,000	11,000
502-433-100-120	Benefits	153,607	174,807	177,008	185,512
502-433-100-121	Benefits-PERS	72,975	84,624	79,276	88,769
	<b>Personnel Services</b>	<b>470,870</b>	<b>527,183</b>	<b>538,312</b>	<b>568,031</b>
502-433-100-201	Grounds Maintenance	5,499	4,957	6,000	6,000
502-433-100-202	Fleet Repair & Maintenance	13,200	12,570	12,570	10,570
502-433-100-203	Equipment Repair & Maintenance	35,356	34,679	25,000	30,000
502-433-100-204	Fleet Services	35,985	27,423	39,679	36,634
502-433-100-205	Facility Maintenance	4,857	7,399	6,000	6,000
502-433-100-206	Property Lease	427,857	427,857	427,857	427,857
502-433-100-208	Rental - Vehicles & Equipment	216	473	250	500
502-433-100-231	Professional Services	704	356	90	40,500
502-433-100-236	Medical Services	258	667	620	700
502-433-100-237	Recruitment	82	56	10	1,500
502-433-100-238	Technical Services	63,480	69,907	65,000	70,000
502-433-100-240	I.T. Services	6,661	8,747	8,010	7,937
502-433-100-250	Insurance	15,172	16,029	18,595	18,265
502-433-100-251	Memberships & Dues	1,440	710	1,050	1,200
502-433-100-252	Communications	1,872	1,625	1,800	2,000
502-433-100-256	Permits, Fees & Charges	26,361	27,730	30,000	32,000
502-433-100-257	Travel & Training	624	763	1,000	1,800
502-433-100-260	Office Supplies	1,867	1,977	2,000	2,000
502-433-100-262	Uniform Expenses	1,990	2,122	2,000	2,400
502-433-100-264	Electricity & Gas	90,823	98,944	102,000	110,000
502-433-100-265	Gasoline & Oil	9,477	9,952	9,952	11,942
502-433-100-267	General Materials & Supplies	19,852	23,697	17,050	20,000
502-433-100-273	Special Departmental Exp.	30,550	30,488	32,000	32,000
	<b>Supplies &amp; Services</b>	<b>794,183</b>	<b>809,129</b>	<b>808,533</b>	<b>871,805</b>
502-433-100-716	Street & Road Improvements	0	0	150,000	0
502-433-100-735	Master Plan	99,337	3,330,040	3,275,000	200,000
502-433-100-750	Vehicles	0	59,009	41,969	0
502-433-100-752	Communication Equipment	0	37	1,676	1,932
502-433-100-753	Specialized Equipment	110,301	19,488	14,068	200,000
	<b>Capital Outlay</b>	<b>209,638</b>	<b>3,408,575</b>	<b>3,482,713</b>	<b>401,932</b>

City of Los Banos  
Wastewater Treatment  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
502-433-100-822	Principal:93,97,03 Cop	405,000	425,000	440,000	460,000
502-433-100-882	Interest Debt Service	63,929	46,598	29,700	10,120
502-433-100-885	Debt Related Fees	2,099	2,099	2,099	2,100
	<b>Interest - Debt Service</b>	<u>471,028</u>	<u>473,696</u>	<u>471,799</u>	<u>472,220</u>
502-495-100-900	Contingency	0	0	0	100,000
	<b>Contingency</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>
	<b>Total Wastewater Treatment</b>	<u>\$1,945,718</u>	<u>\$5,218,583</u>	<u>\$5,301,357</u>	<u>\$2,413,988</u>

# *Wastewater Treatment*

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## **SERVICES & SUPPLIES**

**201-GROUNDS MAINTENANCE:** Costs of purchasing and applying weed killer; and material to sterilize the ground around treatment ponds and buildings to prevent weeds altogether. Expenses include miscellaneous landscaping items and costs associated with the agricultural operations.

**205-FACILITY MAINTENANCE:** Maintenance of the buildings, bridges, and structures at the plant, including the levees, performed by either City maintenance staff or outside sources.

**206-PROPERTY LEASE:** Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Treatment services to the City.

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering firms to complete wastewater treatment related projects. Costs associated with engineering consultant to prepare application for WWTP WDR permit. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required. Costs associated with the proper disposal of hazardous waste materials.

**238-TECHNICAL SERVICES:** Electrician's services for maintenance of motors, generators, and operational controls. Cathodic protection services for installed piping. Cost of computer maintenance contract. Conduct third party influent testing. Expenses for service agreement contract renewal fee for the Solar Bees system. Services for the aerial application of chemicals to ponds at the plant and spraying of the agriculture pasture land.

**251-MEMBERSHIPS & DUES:** Membership dues to the Water Environment Federation, to the California Water Pollution Control Association, and renewal costs for Wastewater Treatment Plant Operator certificates.

**256-PERMIT FEES & CHARGES:** Annual fees payable to the California Regional Water Quality Control Board and the Division of Safety of Dams for the operation of the wastewater treatment plant.

**267-GENERAL MATERIALS & SUPPLIES:** Materials and supplies for treatment plant facilities maintenance and repair performed by City forces. Includes materials/supplies related to plant equipment, pastures, and pond levees. Also includes materials and supplies for water quality testing performed in the City laboratory.

**273-SPECIAL DEPARTMENTAL EXPENSES:** Property tax owed to Merced County for Wastewater Treatment Plant land (former Nemethi property) outside of the City limits. Costs associated with miscellaneous safety equipment; and employee longevity awards.

# *Wastewater Treatment* (continued)

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## CAPITAL OUTLAY

**735 – MASTER PLAN:** Design plans for delivering potable water from the City's water infrastructure, near Saint Frances subdivision to the Wastewater Treatment Plant.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**753-SPECIALIZED EQUIPMENT:** Purchase a 33000 GVWR Truck Chassis \$130,000; 6,000 lb Forklift \$45,000; Portable Air Compressor \$25,000.

## DEBT SERVICE

**822-PRINCIPAL DEBT SERVICE:** Principal cost for the 2003 Certificate of Participation.

**882-INTEREST DEBT SERVICE:** Interest costs for the 2003 Certificate of Participation.

**885-DEBT RELATED FEES:** Fees associated with the 2003 Certificate of Participation.

## CONTINGENCY

**900-CONTINGENCY:** Unexpected and unforeseen costs associated with Wastewater activities.

**Airport**

## Mission Statement

To provide the general aviation public, as well as the aviation business user, with a safe operating environment that promotes the economic well being of our community and enhances the State of California's aviation system.

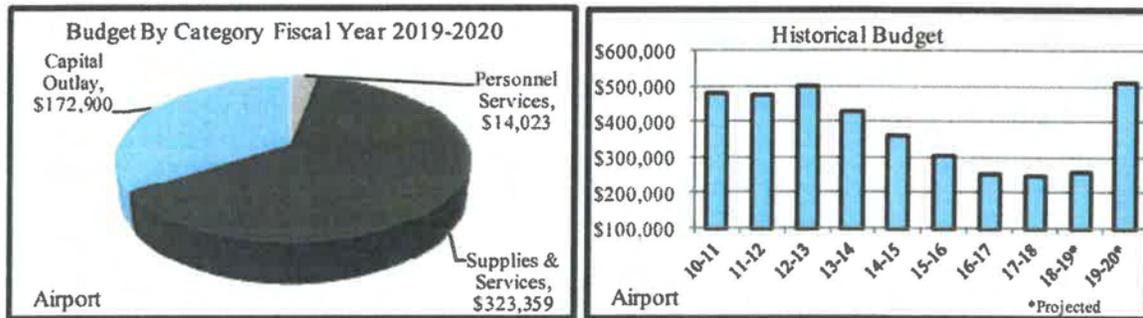
## Overview of Services and Programs

The Los Banos Airport is a General Aviation Airport with a 3,800' X 75' runway with a full return taxiway. Included at the airport, for their convenience, is a pilot's lounge that offers a refrigerator, microwave, and sofa. There are currently 20 based aircrafts at the Airport.

An upgraded FAA approved (AWOS I) All Weather Observation System has been recently installed, providing current altimeter settings, density altitude, temperature, dew point, and wind speed, direction, and gust, which is available for pilots and public safety.

The Airport is operational on a 24-hour basis with automated fuel service available around the clock. Available fuel types are 100LL and Jet-A.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Upgraded the AWOS system.
- Installed a new fuel kiosk system.
- Performing a wind study for a site specific location to relocate the airport.

## *Airport (continued)*

### Performance Measures

Fee Type	Fee/Cost	Number Available	Actual Occupied
T-Hanger	\$250.00/month	15	14
T-Hanger	\$325.00/month	8	6
T-Hanger	\$350.00/month	1	0
Office Space	\$325.00/month	1	1
Telles Hanger	\$607.75/month	1	1
Main Hanger	\$895.00/month	1	1
Land Lease	By project type	2	2

### Performance Measures

Fuel Type	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19*	FY 18/19*
	Gallons Sold	Gross Revenue	Gallons Sold	Revenue Gross	Gallons Sold	Revenue Gross
Jet Fuel	32,829.63	\$124,739.71	25,671.95	\$96,490.25	15,715.14	\$59,859.11
Low Lead Fuel	20,047.46	\$84,843.54	32,215.04	\$138,588.86	30,863.25	\$144,813.78

\*Estimates are used for Fiscal Year 2018-2019

### Future Outlook

- Install new Jet-A fuel filter system.
- Update the UHF Radio.
- Update the design of the Central and South Aprons rehabilitation and new pavement markings.
- Update the design for the overlay of Runway 14-32 and striping.
- Update the design of the Parallel Taxiway overlay and pavement markings.
- Construction of the Central Apron, Runway 14-32, and Parallel Taxiway with new pavement markings in the summer of 2021.
- Construction of the South Apron with new pavement markings in the spring of 2021.
- Design and construct the extension of the internal access road with drainage. Construction is expected to begin in the spring of 2022.

City of Los Banos  
Airport  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
505-435-100-102	Part Time	9,085	4,917	10,100	12,500
505-435-100-120	Benefits	1,089	376	1,401	1,523
	<b>Personnel Services</b>	<u>10,174</u>	<u>5,293</u>	<u>11,501</u>	<u>14,023</u>
505-435-100-201	Ground Maintenance	4,671	1,938	5,500	5,000
505-435-100-205	Facility Maintenance	14,340	7,641	10,000	10,000
505-435-100-231	Professional Services	6,110	0	9,840	60,000
505-435-100-238	Technical Services	10,334	10,635	12,500	14,000
505-435-100-250	Insurance	11,016	11,185	11,461	12,209
505-435-100-252	Communications	974	917	1,400	1,500
505-435-100-260	Office Supplies	417	225	280	350
505-435-100-264	Electricity & Gas	16,843	18,576	19,000	20,300
505-435-100-265	Gasoline & Oil	152,038	190,305	160,000	200,000
	<b>Supplies &amp; Services</b>	<u>216,743</u>	<u>241,421</u>	<u>229,981</u>	<u>323,359</u>
505-435-100-725	Airport Improvements	10,000	0	0	157,900
505-435-100-740	Miscellaneous Equipment	0	0	0	15,000
505-435-100-770	Computer Equipment	0	0	16,601	0
	<b>Capital Outlay</b>	<u>10,000</u>	<u>0</u>	<u>16,601</u>	<u>172,900</u>
505-435-100-821	Principal - Lease/Loans	14,347	0	0	0
505-435-100-881	Interest - Leases/Loans	807	0	0	0
	<b>Interest - Debt Service</b>	<u>15,154</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Airport</b>	<u><u>\$252,072</u></u>	<u><u>\$246,714</u></u>	<u><u>\$258,083</u></u>	<u><u>\$510,282</u></u>

## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICES:** Payment of legal services involving hangar rental/leases and land rental/leases and any required tank engineering inspections. Legal fees for relocation of Airport estimated at \$50,000.

**238-TECHNICAL SERVICES:** Storm water permit fees, operating permit fees. SJVAPCD annual fees and State and County operation fees. Includes the cost to upgrade UHF radio estimated at \$3,100.

**265-GASOLINE & OIL:** Purchase of Low Lead Fuel and Jet Fuel for resale.

## **CAPITAL OUTLAY**

**725-AIRPORT IMPROVEMENTS:** Design overlay of runway estimated at \$157,900.

**740-MISCELLANEOUS EQUIPMENT:** Purchase new Jet A fuel filter system estimated cost \$15,000.

# **Solid Waste & Street Sweeping**

# *Solid Waste & Street Sweeping*

## Mission Statement

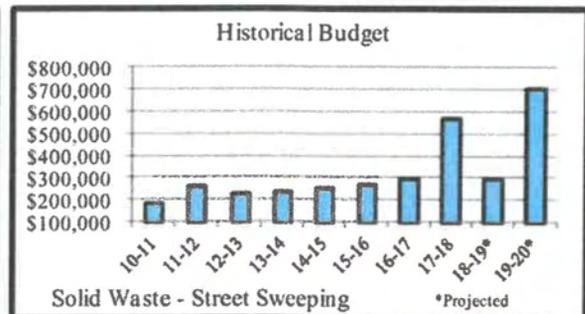
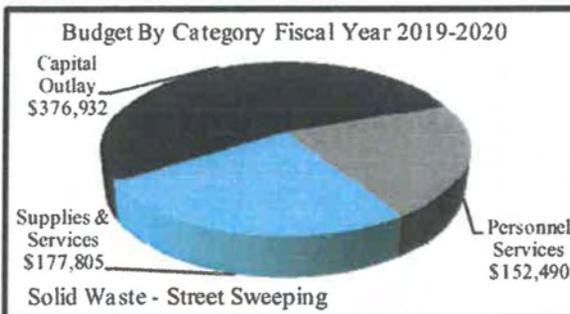
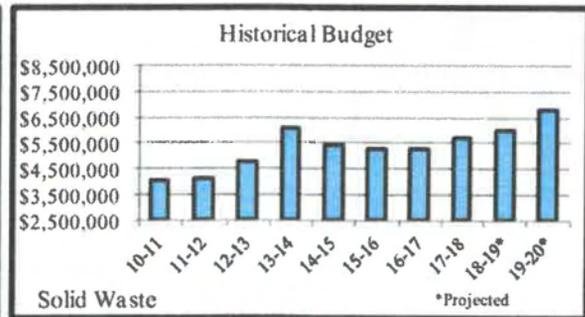
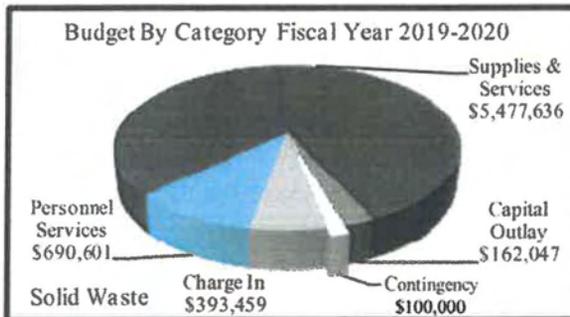
To provide cost effective municipal Solid Waste management for the collection of solid waste, green waste and recyclables and to provide quality services throughout the entire city for the sweeping of local streets and roads in a manner that promotes community pride.

## Overview of Services and Programs

The City contracts with Republic Services for its solid waste garbage, green waste, and recyclable collection. Collection is provided weekly for residential customers. Weekly to daily pick-up is available for commercial accounts. Basic residential service consists of one 64 gallon gray plastic tote for garbage, one 96 gallon blue plastic tote for recyclables, and one 96 gallon green plastic tote for green waste. These containers have two wheels and have a perfect center of balance so they are easy to navigate.

Solid Waste Services are responsible for the street sweeping operation in the City. The City is currently divided into 5 sections and swept on a weekly rotational basis. The downtown is swept on Monday, Wednesday and Friday. State Highway 152 is swept on Tuesday and State Highway 165 is swept on Thursday. The sweeping operation supports the fog-sealing program in the summer and the leaf removal pickup in the fall. Other sweeping duties include alleys and the airport.

## Budget Summaries



# ***Solid Waste & Street Sweeping*** *(continued)*

## **Major Accomplishments/Service Efforts**

- 4,941 tons of waste has been diverted in the form of green waste during the year
- 3,749 tons of waste has been diverted in the form of co-mingled recyclables during the year
- Manage the old landfill for the continued maintenance of the facility pending a final clean closure
- Perform citywide weed abatement activities
- Maintain aggressive maintenance of City right of ways
- Maintain 4.8 miles of alley ways, 57 miles of tree lined parkways, and 15 miles of undeveloped parkways
- Removed and hauled to Billy Wright Landfill 465 tons of leaves during the fall
- Service 39 dead end barriers
- Street sweeping service provides professional management of the City’s public right-of-ways
- Sweeping services in the City have potentially protected the natural waterways in our region from over 884 tons of silt and debris from going down the drain and entering into our streams and rivers
- Ongoing Cal-Recycle activities to collect and redeem recycle revenue
- Purchased hook lift truck chassis for fall leaf removal and other activities

## **Performance Measures**

	<b>14/15</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19*</b>
<b># Of Residential Garbage Pick-Up (per month)</b>	10,193	10,365	10,560	10,891	11,083
<b># Of Residential Green Waste Pick-Up (per month)</b>	10,205	10,378	10,574	10,912	11,106
<b># Of Residential Recycling Pick-Up (per month)</b>	10,205	10,372	10,564	10,897	11,090
<b>Miles of Street Sweeping (annually)</b>	22,576	23,661	21,225	20,588	21,013

\*Estimates are used for Fiscal Year 2018-2019

## **Future Outlook**

- Build an environment within our community where residents and businesses actively participate in reducing the ever growing impact on landfills.
- Work with responsible agencies in the preparation for a successful closure of the City’s old municipal landfill.
- Make every effort to keep Los Banos aesthetically pleasing for our community by efficiently maintaining public right-of-ways which promotes a welcome atmosphere.
- Revise Improvement Standards.
- Hire a consultant to conduct a Rate Study and develop organic waste recycling ordinance.
- Comply with Cal Recycle organic waste recycling program pursuant to AB 1826.
- Purchase a new street sweeper and two leaf removal machines.

# City of Los Banos

## Solid Waste 2019-2020 Department Detail Personnel Services

**Solid Waste - Fund 510  
Waste Management - Department 490  
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/ City Engineer	1	15%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance, Recreation
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Streets, Fleet, Maintenance
Public Works Operations Manager	1	20%	Streets, Water, Fleet, WW Collection & Treatment
Administrative Coordinator	1	15%	Maintenance, Streets, Water, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Engineering Technician	1	33%	Water, Wastewater Collection
Administrative Assistant	1	20%	Water, WW Collection & Treatment, Streets
Administrative Assistant	1	25%	Streets, Water, WW Collection
Administrative Clerk II	1	20%	Water, WW Collection & Treatment, Streets
Maintenance Worker II	1	100%	
Maintenance Worker I	2	100%	
Custodian	1	6.65%	Maintenance, Water, WW, Admin, Water Admin, WW Admin, SW Admin

<b>Total Salaries (Including Overtime)</b>	<b><u>\$344,417</u></b>
Workmen's Compensation Insurance	\$27,769
State Retirement (PERS)	\$90,896
Social Security (FICA)	\$26,348
Health Insurance	\$123,149
Health Savings	\$160
OPEB	\$36,702
Retirees Health Insurance	\$15,867
Life Insurance	\$711
Unemployment Insurance	\$5,640
Dental & Optical	<u>\$4,918</u>
<b>Total Benefits:</b>	<b><u>\$332,161</u></b>
<b>Total Personnel Services:</b>	<b><u>\$676,578</u></b>

City of Los Banos  
Solid Waste  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
510-490-100-101	Salaries	260,056	311,102	318,150	335,917
510-490-100-102	Part Time	34,844	0	0	0
510-490-100-103	Overtime	8,459	7,586	9,500	8,500
510-490-100-120	Benefits	175,380	225,110	232,989	241,265
510-490-100-121	Benefits-PERS	73,989	88,795	90,878	90,896
	<b>Personnel Services</b>	<b>552,727</b>	<b>632,593</b>	<b>651,517</b>	<b>676,578</b>
510-490-100-201	Grounds Maintenance	1,276	398	1,500	1,500
510-490-100-202	Fleet Repair & Maintenance	24,400	23,250	23,250	21,250
510-490-100-203	Equipment Repair & Maintenanar	1,902	1,918	5,000	5,000
510-490-100-204	Fleet Services	21,551	16,423	23,764	31,635
510-490-100-205	Facility Maintenance	7,399	9,962	6,000	6,000
510-490-100-206	Property Lease	56,280	56,280	56,280	56,280
510-490-100-207	Rental - Land & Buildings	0	0	0	0
510-490-100-208	Rental - Vehicles & Equipment	30,784	30,765	25,000	15,000
510-490-100-209	Alley Maintenance/Repair	2,888	2,612	3,000	5,000
510-490-100-231	Professional Services	0	264	10,000	120,000
510-490-100-236	Medical Services	1,872	1,480	1,400	1,600
510-490-100-237	Recruitment	1,390	194	300	1,500
510-490-100-238	Technical Services	3,061,716	3,414,106	3,600,000	3,750,000
510-490-100-240	I.T. Services	6,661	8,747	8,010	9,470
510-490-100-250	Insurance	10,769	14,552	16,746	18,521
510-490-100-252	Communications	717	707	900	900
510-490-100-253	Advertising	0	0	300	300
510-490-100-255	Solid Waste Dumping Fees	941,444	891,768	962,000	980,000
510-490-100-256	Permits, Fees & Charges	0	250	100	300
510-490-100-257	Travel & Training	0	83	400	2,000
510-490-100-260	Office Supplies	1,347	1,231	1,400	2,400
510-490-100-262	Uniform Expenses	3,039	3,183	3,500	3,500
510-490-100-264	Electricity & Gas	1,061	2,730	2,000	2,200
510-490-100-265	Gasoline & Oil	20,985	22,038	32,038	34,280
510-490-100-267	General Materials & Supplies	9,047	4,830	5,000	5,000
510-490-100-272	Landfill Closure	77,872	41,748	60,000	400,000
510-490-100-273	Special Departmental Exp.	1,966	1,975	2,200	4,000
	<b>Supplies &amp; Services</b>	<b>4,286,365</b>	<b>4,551,494</b>	<b>4,850,088</b>	<b>5,477,636</b>
510-490-100-752	Communication Equipment	1,133	39	1,776	2,047
510-490-100-753	Specialized Equipment	56,900	100,126	133,786	160,000
510-490-100-770	Computer Equipment	407	0	0	0
	<b>Capital Outlay</b>	<b>58,440</b>	<b>100,165</b>	<b>135,562</b>	<b>162,047</b>

City of Los Banos  
Solid Waste  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
510-490-100-820	Charge In	384,147	387,226	390,330	393,459
	<b>Charge Ins - Outs</b>	<b>384,147</b>	<b>387,226</b>	<b>390,330</b>	<b>393,459</b>
<u>CalRecycle Grant</u>					
510-490-170-102	Part Time	19,684	10,635	11,500	12,500
510-490-170-120	Benefits	1,506	814	1,401	1,523
	<b>Personnel Services</b>	<b>21,190</b>	<b>11,448</b>	<b>12,901</b>	<b>14,023</b>
510-490-170-267	General Materials & Supplies	577	0	0	0
	<b>Supplies &amp; Services</b>	<b>577</b>	<b>0</b>	<b>0</b>	<b>0</b>
510-495-100-900	Contingency	0	0	0	100,000
510-495-100-901	Change in Estimate	21,180	70,820	0	0
	<b>Contingency</b>	<b>21,180</b>	<b>70,820</b>	<b>0</b>	<b>100,000</b>
	<b>Total Solid Waste</b>	<b>\$5,324,627</b>	<b>\$5,753,746</b>	<b>\$6,040,398</b>	<b>\$6,823,743</b>

# *Solid Waste*

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## **SERVICES & SUPPLIES**

**201-GROUNDS MAINTENANCE:** Charges incurred for maintenance of "F" street operations yard and other Solid Waste facilities. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at Solid Waste yards.

**206-PROPERTY LEASE:** Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

**209-ALLEY MAINTENANCE/REPAIR:** For purchase of materials used to repair the city alleys. Expense includes additional maintenance for cleanup and weed control in alleys throughout the city.

**231-PROFESSIONAL SERVICES:** Charges for services to outside engineering/consulting firms to complete Solid Waste related projects. Costs associated with revising rates, updating ordinance to include the separation and collection of organic waste, and developing RFP for new Solid Waste contract estimated at \$100,000. Costs associated with updating City Improvement standards estimated at \$20,000. Services may include design, drawings, and project management, as well as other miscellaneous professional services, which may be required.

**238-TECHNICAL SERVICES:** Costs associated with the solid waste disposal contractor Republic Services. The current contract pricing with Republic Services was effective March 1<sup>st</sup> 2008. Annual increases will result due to CPI adjustments as per contract. Also additional fees are paid to contractor due to increase in number of residences requiring service.

**255-SOLID WASTE DUMPING FEES:** Costs associated both with the solid waste disposal contract with Republic Services, and dumping costs incurred through street sweeping and other operations. Costs reflect the dumping fees charged by Merced County Solid Waste Division. Total includes dumping fees for the annual spring and fall cleanup.

**256-PERMIT FEES & CHARGES:** Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

**272-LANDFILL CLOSURE:** Expenses related to the closure of the City's old landfill site. The Closure Plan will be revised with a design to isolate the top of the waste units with an approved cover. The Closure Plan and its design will be submitted to the CRWQCB (Board) seeking an amendment to the Waste Discharge Requirement (WDR) Order. Construction is tentatively being scheduled for the summer of 2020. Expenses include the annual maintenance and groundwater quality monitoring.

**273-SPECIAL DEPARTMENTAL EXPENSES:** For miscellaneous safety equipment and employee longevity awards.

## *Solid Waste (continued)*

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### CAPITAL OUTLAY

752-COMMUNICATION EQUIPMENT: Expenses related to Telephone System Replacement.

753-SPECIALIZED EQUIPMENT: Purchase a two (2) leaf machines estimated at \$160,000.

### CHARGE IN

820-CHARGE IN: Costs associated with the impact Solid Waste activities have on city streets.

### CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Solid Waste activities.

# City of Los Banos

## Solid Waste-Street Sweeping 2019-2020 Department Detail Personnel Services

Solid Waste-Street Sweeping - Fund 510  
Waste Management - Department 490  
Maintenance - Activity 210

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Sweeper Operator I	2	100%	

<b>Total Salaries (Including Overtime)</b>	<b>\$86,853</b>
Workmen's Compensation Insurance	\$7,075
State Retirement (PERS)	\$6,336
Social Security (FICA)	\$6,644
Health Insurance	\$29,544
Health Savings	\$600
OPEB	\$13,000
Retirees Health Insurance	\$0
Life Insurance	\$252
Unemployment Insurance	\$434
Dental & Optical	\$1,752
<b>Total Benefits:</b>	<b>\$65,637</b>
<b>Total Personnel Services:</b>	<b>\$152,490</b>

City of Los Banos  
Solid Waste - Street Sweeping  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
510-490-210-101	Salaries	86,639	67,509	72,644	85,853
510-490-210-103	Overtime	0	0	1,000	1,000
510-490-210-120	Benefits	30,769	47,248	45,500	59,301
510-490-210-121	Benefits-PERS	26,916	4,562	5,322	6,336
	<b>Personnel Services</b>	<b>144,324</b>	<b>119,320</b>	<b>124,466</b>	<b>152,490</b>
510-490-210-201	Grounds Maintenance	1,311	1,296	1,500	1,500
510-490-210-202	Fleet Repair & Maintenance	51,100	57,747	55,523	65,523
510-490-210-203	Equipment Repair & Maintenance	1,778	1,844	5,130	5,000
510-490-210-204	Fleet Services	49,354	37,611	54,422	44,169
510-490-210-205	Facility Maintenance	2,990	2,836	3,000	3,000
510-490-210-209	Alley Maintenance & Repair	1,377	1,153	1,500	2,000
510-490-210-236	Medical Services	0	0	1,000	1,000
510-490-210-237	Recruitment	0	0	32	0
510-490-210-240	I.T. Services	6,661	8,747	8,010	7,937
510-490-210-250	Insurance	7,591	8,127	8,946	7,519
510-490-210-252	Communications	213	213	250	500
510-490-210-256	Permits, Fees & Charges	0	420	0	450
510-490-210-257	Travel & Training	0	239	250	250
510-490-210-260	Office Supplies	1,176	1,258	1,000	2,000
510-490-210-262	Uniform Expenses	2,082	1,660	1,600	1,800
510-490-210-265	Gasoline & Oil	29,108	30,568	30,568	32,057
510-490-210-267	General Materials & Supplies	2,195	2,092	2,500	2,500
510-490-210-273	Special Departmental Exp.	1,576	1,561	600	600
	<b>Supplies &amp; Services</b>	<b>158,512</b>	<b>157,371</b>	<b>175,831</b>	<b>177,805</b>
510-490-210-752	Communication Equipment	0	37	1,676	1,932
510-490-210-753	Specialized Equipment	0	293,800	0	375,000
	<b>Capital Outlay</b>	<b>0</b>	<b>293,837</b>	<b>1,676</b>	<b>376,932</b>
	<b>Total Solid Waste Sweeping</b>	<b>\$302,836</b>	<b>\$570,528</b>	<b>\$301,973</b>	<b>\$707,227</b>

# *Solid Waste-Street Sweeping*

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## **SERVICES & SUPPLIES**

**201-GROUNDS MAINTENANCE:** Charges incurred for Solid Waste's portion of the maintenance of "F" Street operations yard maintenance. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at solid waste maintenance facilities.

**209-ALLEY REPAIR & MAINTENANCE:** For purchase of materials used to repair the city alleys. These costs include additional maintenance costs for cleanup and weed control in alleys throughout the city.

**256-PERMIT FEES & CHARGES:** Annual fees charged by the State and County for the Public Works Department's Spill Prevention Plan and hazardous materials related costs at the "F" Street Operations Yard.

**273-SPECIAL DEPARTMENTAL EXPENSES:** For miscellaneous safety equipment and employee longevity awards.

## **CAPITAL OUTLAY**

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

**753-SPECIALIZED EQUIPMENT:** Purchase of a new Street Sweeper, estimated at \$375,000.

# **Internal Services**

# **Fleet Maintenance**

# Fleet Maintenance

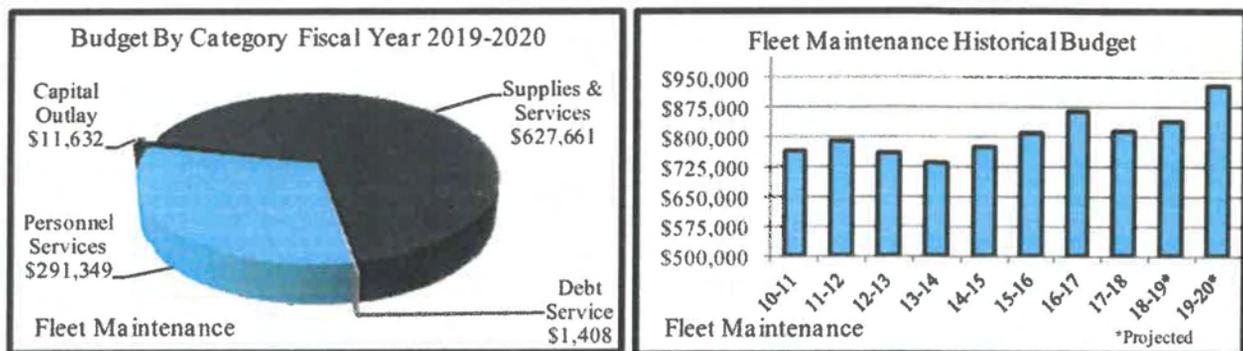
## Mission Statement

To maintain the City's fleet of vehicles and equipment in a manner that provides available, presentable, and dependable vehicles for City staff.

## Overview of Services and Programs

Fleet Maintenance is responsible for the maintenance, service, and repairs for the City's fleet inventory. This fiscal year, 2019-2020, Fleet Maintenance added the Fire Department making the division responsible for all city departments. The City's inventory consists of approximately 149 vehicles, 138 motorized pieces of equipment/tools and 5 fire engines. Services include routine Preventive Maintenance Inspections (PMI), repairs, smog testing, smoke check, and Basic Inspections of Terminal (BIT). Other services include accident repairs, use modification, and any other services as required in supporting City staff in keeping pace with changes to meet their needs. Fleet Maintenance is also responsible for writing and researching vehicle/equipment procurement, preparation for service of the vehicles/equipment, and disposal of surplus inventory.

## Budget Summaries



## Major Accomplishments/Service Efforts

- Continued attempt to organize and update Fleet Maintenance to accommodate new technology in order to accomplish more diagnostic and repair activities with minimal staff.
- Involved with weekly safety meetings to help Public Works maintenance personnel keep safety at the fore front of their minds and daily activities. Areas covered are equipment operating safety, driving safety, general work, and personal protective equipment practices.

# *Fleet Maintenance (continued)*

## Major Accomplishments/Service Efforts (continued)

- In fiscal year 2018-2019 Fleet Maintenance gathered specifications, prepared request for proposals, and submitted purchase orders for the following vehicles and equipment:
  - 33,000 GVWR truck chassis for Streets Services for \$105,957.
  - Skid steer w/rotary brush for Streets Services for \$108,628.
  - 33,000 GVWR truck chassis for Solid Waste Services for \$133,710.
  - Utility truck for Water Services for \$43,244.
  - One ton service truck for Water/collections Services for \$132,079.
  - Combo sewer/hydro excavation truck for Water/Collections Services for \$443,814.
  - Utility truck for Wastewater Collection Services for \$43,244.
  - 9 foot pull disc for Wastewater Treatment Services for \$14,068.
  - Utility truck for Wastewater Collection Services for \$41,250.
  - Brush chipper for Parks Services \$63,352.
- Fleet has been able to manage maintenance costs and the escalating cost of fuel allowing services to be managed within budget projections.
- Auctioned 10 vehicles and equipment on Publicsurplus.com.
- Fleet serviced approximately 1004 work requests in fiscal year 2018-2019. In addition, managed 31 BIT vehicle inspections and related repairs, 31 smog inspections, 30 smoke tests, and about 195 PMI (oil changes and brake checks) inspections.
- Fleet will continue to monitor and manage our VMR's (Value Managed Relationship) with local vendors.

## Performance Measures

	16/17	17/18	18/19*
<b>Vehicles Maintained</b>	135	131	138
<b>Equipment Maintained</b>	140	138	140
<b>Work Requests Completed</b>	834	1004	1204
<b>Vehicles Auctioned</b>	6	8	10
<b>Equipment Auctioned</b>	12	2	1
<b>Amount Received from Auction Items</b>	\$ 33,038	\$ 24,147	\$52,580
<b>Vehicles Repaired from Accidents</b>	17	12	2
<b>Annual Gallons of Fuel</b>	92,914	57,052	57,421
<b>Fleet Budget per capita</b>	\$ 22.02	\$20.31	\$20.58

\*Estimates are used for Fiscal Year 2018-2019

# *Fleet Maintenance (continued)*

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## **Future Outlook**

- Manage vehicle acquisition, maintenance, repairs and disposal, while following all pertinent laws, regulations and policies.
- Provide cost effective and efficient maintenance services to ensure vehicles and equipment are serviced, safe, and reliable. These efforts protect the value of the assets.
- Pursue grant funding opportunities for all types of vehicles and equipment, including alternative fueled vehicles and equipment.
- Purchase in fiscal year 2019-2020 the following vehicles and equipment:
  - 33000 GVWR Truck Chassis for Streets Services.
  - Crack filling machine for Streets Services.
  - Pavement profiler for Streets Services.
  - Paint striper for Streets Services.
  - 240 Hook lift flat bed for Streets Services.
  - (2) Leaf machines for Solid Waste Services.
  - Street Sweeper for Solid Waste Services.
  - (2) ¾ Ton Utility Truck for Water Services.
  - (2) Message board for Water/Wastewater Collections Services.
  - (1) ¾ ton Utility Truck for Wastewater Collections Services.
  - Portable air compressor for Water/Wastewater Collections Services.
  - Light Tower for Wastewater Collections Services
  - 6000 lb Forklift w/man lift cage for Wastewater Treatment Services.
  - Portable air compressor for Wastewater Treatment Services.
  - 33000 GVWR Truck Chassis for Wastewater Treatment Services.
  - Infield groomer for Parks Services.

# City of Los Banos

## Fleet Maintenance 2019-2020 Department Detail Personnel Services

**Fleet Maintenance - Fund 601**  
**Fleet Maintenance - Department 480**  
**Maintenance - Activity 210**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	3%	Water, WW Collection & Treatment, Solid Waste, Streets, Maint, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Maintenance, Streets, Solid Waste
Public Works Operations Manager	1	10%	Water, WW Collections & Treatment, Solid Waste, Streets
Administrative Coordinator	1	3%	Maintenance, Streets, Water, WW Collection, WW Treatment , Recreation, Solid Waste
Fleet Coordinator	1	100%	
Mechanic I	1	100%	
Part Time		100%	

**Total Salaries (Including Overtime)**

**\$162,579**

Workmen's Compensation Insurance  
State Retirement (PERS)  
Social Security (FICA)  
Health Insurance  
Health Savings  
OPEB  
Retirees Health Insurance  
Life Insurance  
Unemployment Insurance  
Dental & Optical

\$11,130  
\$31,877  
\$12,437  
\$52,493  
\$660  
\$14,365  
\$2,795  
\$278  
\$813  
\$1,921

**Total Benefits:**

**\$128,770**

**Total Personnel Services:**

**\$291,349**

City of Los Banos  
Fleet Maintenance  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
601-480-210-101	Salaries	118,470	125,428	132,410	136,579
601-480-210-102	Part Time	22,568	14,986	20,000	25,000
601-480-210-103	Overtime	653	230	500	1,000
601-480-210-120	Benefits	82,355	68,570	93,301	96,893
601-480-210-121	Benefits-PERS	38,659	73,500	33,026	31,877
	<b>Personnel Services</b>	<b>262,705</b>	<b>282,714</b>	<b>279,237</b>	<b>291,349</b>
601-480-210-202	Fleet Repair & Maintenance	297,874	283,799	293,000	360,000
601-480-210-205	Facility Maintenance	5,714	5,906	6,000	6,000
601-480-210-231	Professional Services	0	0	7,000	7,000
601-480-210-236	Medical Services	847	419	900	900
601-480-210-237	Recruitment	0	214	72	250
601-480-210-240	I.T. Services	6,661	8,747	8,010	8,152
601-480-210-250	Insurance	5,027	5,054	5,966	5,514
601-480-210-252	Communications	793	809	1,000	1,000
601-480-210-257	Travel & Training	550	907	1,000	1,600
601-480-210-260	Office Supplies	2,412	1,641	2,000	2,000
601-480-210-262	Uniform Expenses	2,150	1,998	2,300	2,500
601-480-210-264	Electricity & Gas	12,329	13,040	13,500	14,445
601-480-210-265	Gasoline & Oil	234,768	170,201	185,000	190,000
601-480-210-267	General Materials & Supplies	18,948	18,799	19,000	19,000
601-480-210-273	Special Departmental Exp.	2,485	9,342	10,610	9,300
	<b>Supplies &amp; Services</b>	<b>590,557</b>	<b>520,878</b>	<b>555,358</b>	<b>627,661</b>
601-480-210-743	Monitor/Detect/Test Equip	0	0	0	9,700
601-480-210-752	Communication Equipment	0	37	1,676	1,932
	<b>Capital Outlay</b>	<b>0</b>	<b>37</b>	<b>1,676</b>	<b>11,632</b>
601-480-210-882	Interest Debt Service	13,120	8,636	4,103	1,408
	<b>Interest - Debt Service</b>	<b>13,120</b>	<b>8,636</b>	<b>4,103</b>	<b>1,408</b>
	<b>Total Fleet Maintenance</b>	<b>\$866,382</b>	<b>\$812,265</b>	<b>\$840,374</b>	<b>\$932,050</b>

# *Fleet Maintenance*

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## **SERVICES & SUPPLIES**

**202-FLEET REPAIR & MAINTENANCE:** Repair and maintenance of all City vehicles performed by City forces and outside sources, including parts and labor.

**231-PROFESSIONAL SERVICES:** Services provide regular updates of vehicle information, offer technical support for diagnostic solutions, and provide resources to service, repair, and maintain the fleet. Services include Mitchell on Demand Diagnostics, John Deere Link, Fleet Maintenance Pro, Cummins West, and Genesis Vehicle Diagnostic Machine.

**265-GASOLINE & OIL:** Expenditures for gasoline and oil used for the operation of all City vehicles and equipment (except for the Fire and Police Departments); includes the purchase of propane utilized by equipment.

**273-SPECIAL DEPARTMENTAL EXPENSES:** Costs for tools and other equipment used for service, repair, and maintenance of the fleet. Safety supplies, equipment, longevity awards, and other miscellaneous items.

## **CAPITAL OUTLAY**

**743-MONITOR/DETECT/TEST EQUIPMENT:** Purchase of a Bosch diagnosis system for Fire and large trucks estimated at \$9,700.

**752-COMMUNICATION EQUIPMENT:** Expenses related to Telephone System Replacement.

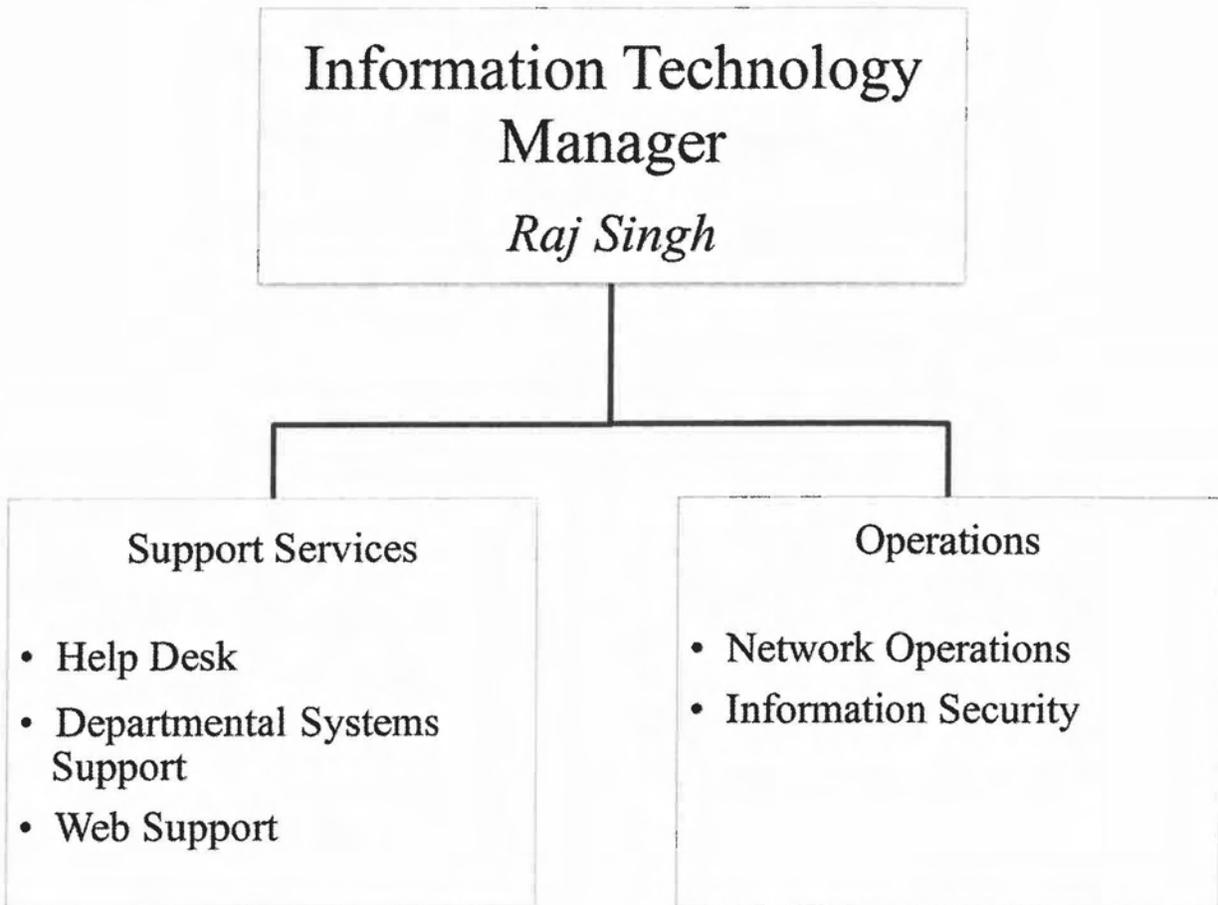
## **DEBT SERVICE**

**882-INTEREST DEBT SERVICE:** Interest costs relating to a lease agreement with Ford Motor Credit Company for four vehicles with installments ending in fiscal year 2020-2021.

# **Information Technology**

# *Information Technology Department*

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# *Information Technology*

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## **Mission Statement**

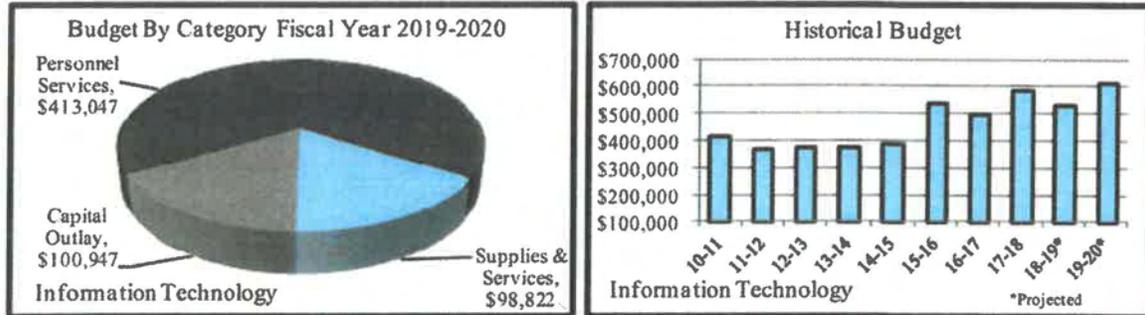
Support, maintain, and enhance the City's information technology hardware, software and communications infrastructure in a responsive and professional manner. Provide information technology tools and resources needed to realize the City's mission of providing the finest service to, and enhancing the quality of life of the Citizens of Los Banos.

## **Overview of Services**

- Desktop/Laptop Computer Support
  - PC replacement/rotation
  - Troubleshooting equipment/software problems
  - User education and training
  - Virus/Spam protection
  - Web site content filtering
- Server Support
  - Server replacement
  - Virtualized server/storage environment maintenance and management
  - File storage, file security, permissions
  - User account maintenance – creation, deletion, access rights
  - City data backups
  - Troubleshooting and monitoring
- Internal Application Support
  - Over 30 applications (departmental, shared, public-facing, etc.)
  - Support ranges from vendor coordination to total support of the software and/or equipment
- Network Support
  - Network equipment support and maintenance
  - Compliance with security-related regulations and/or best practices
  - Ensure reliable connectivity between City sites
- Wireless Connectivity
  - Surveillance cameras
  - Wireless access to the Internet at Community Center and City Hall for the public
  - Public Safety vehicles (Mobile Data Computers)
- Public-facing Services
  - Web Site
    - Repository of Council and Commission agendas, packets, minutes, Council Meeting video files
    - Information about services offered to residents
    - On-line services
  - Government Channel (Comcast Channel 96, U-verse Channel 99, YouTube Channel, broadcast over Web site)
    - Broadcast, taping, replay of Council meetings, School Board meetings, Board of Supervisors meetings, etc.
    - Government programming, bulletin board

# Information Technology (continued)

## Budget Summaries



## Major Accomplishments/Service Efforts

- Implemented Phase I of the Citywide VoIP phone system.
- Upgraded the City email systems.
- Replaced 13 outdated and obsolete computers throughout City offices.
- Continued providing support for IT infrastructure – including computers, servers, network devices, etc. – to allow users to effectively and efficiently make use of IT equipment.
- Upgraded equipment for the City Hall WiFi.
- Completed Citywide five year Strategic Plan of the Information Technology Investments & Innovation.
- Continued to assist the Fire Department with the deployment of new Mobile Data Computer equipment in vehicles.
- Provided IT support associated with the deployment of the Police 911 Radio System Upgrade.
- Continued upgrades of the City's mission critical server hardware and network switching hardware.

# *Information Technology* (continued)

## Performance Measures

Department	Number of IT Tickets (2018 Calendar Year)
Administration	91
Finance	54
Fire	67
Community and Economic Development	40
Police	243
Police MDC	47
Public Works	133
Other	74
<b>Total</b>	<b>749</b>
Number of City Council meetings filmed and recorded	23
Number of School Board meetings filmed and recorded	12
Number of Council and Commission agenda items posted to Web site (including those posted by staff in City departments other than IT)	214

### Future Outlook

- Continue Phase II of the phone system upgrade for off site locations at Fire Stations 1 and 2, the F Street Yard, the Community Center, and the Public Works offices on Madison Avenue.
- Proactively replace 25 outdated and obsolete desktop and laptop computers & peripherals in City offices.
- Proactively replace outdated network router and switching equipment at City facilities.
- Begin implementing high speed wireless backbone as the City's new data network.
- Begin procurement of the Enterprise Resource Planning (ERP) system.
- Procure and implement data backup software and hardware.

# City of Los Banos

## Information Technology 2019-2020 Department Detail Personnel Services

**Information Technology - Fund 610  
Administration - Department 410  
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Information Technology Manager	1	100%	
Information Technology Technician	2	100%	

<b>Total Salaries (Including Overtime)</b>	<b>\$231,271</b>
Workmen's Compensation Insurance	\$18,661
State Retirement (PERS)	\$51,777
Social Security (FICA)	\$17,692
Health Insurance	\$59,703
Health Savings	\$600
OPEB	\$19,500
Retirees Health Insurance	\$9,680
Life Insurance	\$378
Unemployment Insurance	\$1,156
Dental & Optical	\$2,628
<b>Total Benefits:</b>	<b>\$181,776</b>
<b>Total Personnel Services:</b>	<b>\$413,047</b>

City of Los Banos  
Information Technology  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
610-410-100-101	Salaries	229,710	230,847	217,672	228,771
610-410-100-103	Overtime	0	1,240	2,500	2,500
610-410-100-120	Benefits	89,173	81,464	125,300	129,999
610-410-100-121	Benefits-PERS	87,262	72,198	51,830	51,777
	<b>Personnel Services</b>	<b>406,145</b>	<b>385,749</b>	<b>397,302</b>	<b>413,047</b>
610-410-100-202	Fleet Repair & Maintenance	600	567	567	567
610-410-100-204	Fleet Services	1,173	963	1,394	1,418
610-410-100-231	Professional Services	0	22,407	22,500	30,000
610-410-100-236	Medical Services	120	80	270	270
610-410-100-237	Recruitment	0	3,653	0	0
610-410-100-238	Technical Services	49,223	43,303	48,000	50,000
610-410-100-250	Insurance	6,813	6,852	8,255	7,682
610-410-100-251	Memberships & Dues	420	619	390	600
610-410-100-252	Communications	0	0	0	1,600
610-410-100-257	Travel & Training	330	2,527	3,800	4,500
610-410-100-260	Office Supplies	3,274	2,358	2,050	2,000
610-410-100-265	Gasoline & Oil	271	285	285	185
610-410-100-273	Special Departmental Expense	0	236	0	0
	<b>Supplies &amp; Services</b>	<b>62,225</b>	<b>83,850</b>	<b>87,511</b>	<b>98,822</b>
610-410-100-770	Computer Equipment	27,396	117,674	45,000	100,947
	<b>Capital Outlay</b>	<b>27,396</b>	<b>117,674</b>	<b>45,000</b>	<b>100,947</b>
	<b>Total Information Technology</b>	<b>\$495,765</b>	<b>\$587,273</b>	<b>\$529,813</b>	<b>\$612,816</b>

# *Information Technology*

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## **SERVICES & SUPPLIES**

**231-PROFESSIONAL SERVICE:** Professional Services to support ongoing IT infrastructure improvements \$25,000, and other miscellaneous services \$5,000.

**238-TECHNICAL SERVICES:** City Hall and Police Internet Service Provider: \$12,500, Email Security & Monitoring: \$3,400, Maintenance Renewal on network equipment: \$2,500, IT Ticket and Time-tracking software support renewal: \$600, Network security equipment maintenance: \$17,000, Server virtualization & Storage Maintenance: \$11,500, Website hosting, Remote Connectivity & PD Antenna Licenses: \$350, City Hall generator (power backup) service: \$650, Email phish/malware user education: \$1,500.

## **CAPITAL OUTLAY**

**770-COMPUTER EQUIPMENT:** Replacement of old desktop and laptop computers & peripherals: \$34,611, general use network and server replacement: \$31,836, City Hall Wi-Fi deployment and camera installation: \$4,500, and backup system software and hardware: \$30,000.

City of Los Banos  
Peg Franchise Fee  
2019-2020

Account Number	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
212-410-100-203	Equip Repair & Maint	3,906	0	5,500	6,500
212-410-100-273	Special Departmental Exp	0	0	1,535	3,000
	<b>Supplies &amp; Services</b>	<b>3,906</b>	<b>0</b>	<b>7,035</b>	<b>9,500</b>
212-410-100-752	Communication Equipment	0	147,346	0	0
	<b>Capital Outlay</b>	<b>0</b>	<b>147,346</b>	<b>0</b>	<b>0</b>
	<b>Total PEG Franchise Fee</b>	<b>\$3,906</b>	<b>\$147,346</b>	<b>\$7,035</b>	<b>\$9,500</b>

# *PEG Franchise Fee*

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## **SERVICES & SUPPLIES**

**203-EQUIPMENT REPAIR & MAINTENANCE:** Funding is for the maintenance contract for the AV Upgrade with Matrix Consulting.

**273-SPECIAL DEPARTMENTAL EXPENSES:** Expenses related to additional equipment or programming needs.

# **Retirees' Health Benefits**

City of Los Banos  
 Retirees' Medical Health  
 2019-2020

<b>Account Number</b>	<b>Description</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Estimated</b>	<b>2019-2020 Proposed</b>
656-415-530-125	Retired Employee Benefits	1,213,005	1,847,085	1,883,561	1,955,496
	Personnel Services	1,213,005	1,847,085	1,883,561	1,955,496
	<b>Total Retirees' Medical Health</b>	<b>\$1,213,005</b>	<b>\$1,847,085</b>	<b>\$1,883,561</b>	<b>\$1,955,496</b>

# *Retirees' Health Benefits*

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## PERSONNEL SERVICES

**125-RETIRED EMPLOYEE BENEFITS:** Funding provided in this category is used for payment of the City retirees' medical health benefits and to provide for the City's obligation to provide for retirees' health insurance in the future.

# Appendix

# City of Los Banos

## Description of Budgeted Debt Obligation

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Estimated	2019-20 Adopted	Debt Balance
<b>CERTIFICATE OF PARTICIPATION</b>							
<b>2003 Wastewater Certificate Of Participation - (2003 - 2019) *</b>							
Principal: Debt Service	\$375,000	\$390,000	\$405,000	\$425,000	\$440,000	\$460,000	\$0
Interest: Debt Service	96,528	81,416	65,313	48,085	29,700	10,120	0
<b>Debt Service</b>	<b>\$471,528</b>	<b>\$471,416</b>	<b>\$470,313</b>	<b>\$473,085</b>	<b>\$469,700</b>	<b>\$470,120</b>	<b>\$0</b>

\*2003 REFUNDED 1993 CERTIFICATE OF PARTICIPATION  
FUNDING SOURCE: Wastewater Fund

### NOTES PAYABLE

#### Airport State Grant - (2001 - 2018)

Principal: Leases / Loans	\$24,394	\$25,433	\$14,347	\$0	\$0	\$0	\$0
Interest: Leases / Loans	3,612	2,239	807	0	0	0	0
<b>Debt Service</b>	<b>\$28,006</b>	<b>\$27,672</b>	<b>\$15,154</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

FUNDING SOURCE: Airport Fund

### CAPITAL LEASES

#### Ford Motor Lease - 5 Trucks (February 2014 - January 2019)

Principal: Leases / Loans	\$42,828	\$45,109	\$47,511	\$50,042	\$30,415	\$0	\$0
Interest: Leases / Loans	10,216	7,935	5,533	3,002	527	0	0
<b>Debt Service</b>	<b>\$53,044</b>	<b>\$53,044</b>	<b>\$53,044</b>	<b>\$53,044</b>	<b>\$30,942</b>	<b>\$0</b>	<b>\$0</b>

FUNDING SOURCE: General Fund - Streets 52.1%, Wastewater Fund - Collection 17.3%, Solid Waste Fund 30.6%

#### Ford Motor Lease - 3 Trucks, 1 Van (June 2015 - April 2020)

Principal: Leases / Loans	\$0	\$32,841	\$36,688	\$38,641	\$40,699	\$42,867	\$3,676
Interest: Leases / Loans	0	7,744	7,588	5,634	3,576	1,408	14
<b>Debt Service</b>	<b>\$0</b>	<b>\$40,585</b>	<b>\$44,275</b>	<b>\$44,275</b>	<b>\$44,275</b>	<b>\$44,275</b>	<b>\$3,690</b>

FUNDING SOURCE: General Fund - Streets 22%, Water Fund 14%, Wastewater Fund - Collection 35%, Solid Waste Fund 29%

#### Ford Motor Lease - Aerial Truck (September 2015 - August 2020)

Principal: Leases / Loans	\$0	\$9,828	\$13,263	\$13,865	\$14,495	\$15,153	\$3,897
Interest: Leases / Loans	0	1,943	2,432	1,829	1,200	541	26
<b>Debt Service</b>	<b>\$0</b>	<b>\$11,771</b>	<b>\$15,694</b>	<b>\$15,694</b>	<b>\$15,694</b>	<b>\$15,694</b>	<b>\$3,924</b>

FUNDING SOURCE: General Fund - Streets

### INTERFUND LOANS

#### Loan from Water Fund

Principal: Leases / Loans	\$80,000	\$85,000	\$85,000	\$90,000	\$95,000	\$100,000	\$510,000
Interest: Leases / Loans	10,450	9,650	8,800	7,950	7,050	6,100	13,400
<b>Debt Service</b>	<b>\$90,450</b>	<b>\$94,650</b>	<b>\$93,800</b>	<b>\$97,950</b>	<b>\$102,050</b>	<b>\$106,100</b>	<b>\$523,400</b>

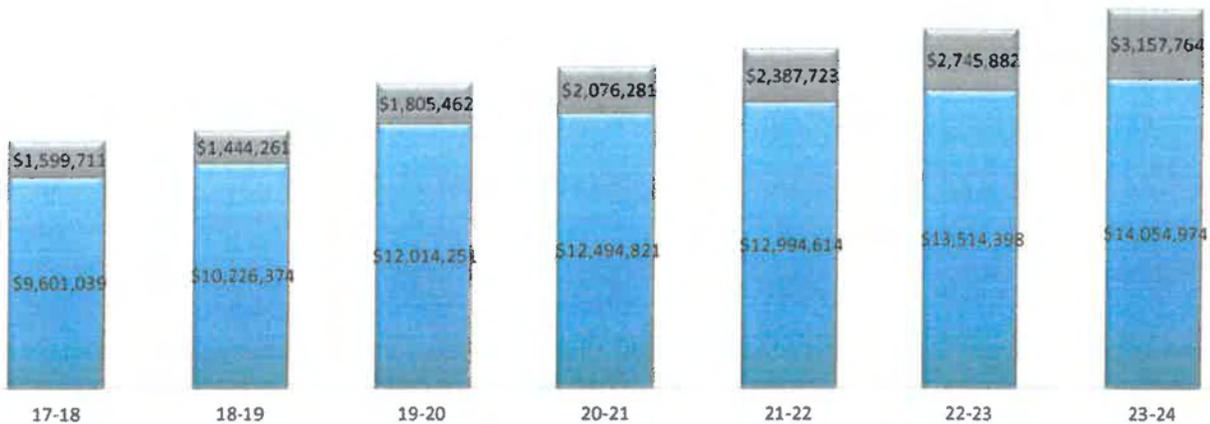
FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%

**General Fund Five Year Forecast  
2018-2019 Budget**

	Actual 17-18	Estimated 18-19	Five - Year Forecast				
			19-20	20-21	21-22	22-23	23-24
			<i>Budgeted</i>				
Sales Tax	\$ 4,613,579	\$ 4,953,422	\$ 7,530,202	\$ 7,680,806	\$ 7,834,422	\$ 7,991,111	\$ 8,150,933
Property Taxes	\$ 3,537,012	\$ 3,626,417	\$ 3,693,986	\$ 3,767,866	\$ 3,843,223	\$ 3,920,087	\$ 3,998,489
Property Tax in Lieu of VLF	\$ 2,663,636	\$ 2,920,704	\$ 2,979,118	\$ 3,038,700	\$ 3,099,474	\$ 3,161,464	\$ 3,224,693
Other Taxes	\$ 652,890	\$ 642,500	\$ 647,275	\$ 660,221	\$ 673,425	\$ 686,893	\$ 700,631
Licenses & Permits	\$ 1,012,757	\$ 778,124	\$ 770,112	\$ 777,813	\$ 785,591	\$ 793,447	\$ 801,382
Charges for Services	\$ 1,982,501	\$ 2,158,852	\$ 1,926,774	\$ 1,965,309	\$ 2,004,616	\$ 2,044,708	\$ 2,085,602
Other Revenues	\$ 1,587,678	\$ 1,682,074	\$ 1,546,657	\$ 1,577,590	\$ 1,609,142	\$ 1,641,325	\$ 1,674,151
<b>TOTAL REVENUES</b>	<b>\$ 16,050,053</b>	<b>\$ 16,762,093</b>	<b>\$ 19,094,124</b>	<b>\$ 19,468,305</b>	<b>\$ 19,849,893</b>	<b>\$ 20,239,035</b>	<b>\$ 20,635,882</b>
Personnel Costs (excl PERS)	\$ 9,601,039	\$ 10,226,374	\$ 12,014,251	\$ 12,494,821	\$ 12,994,614	\$ 13,514,398	\$ 14,054,974
PERS Costs	\$ 1,599,711	\$ 1,444,261	\$ 1,805,462	\$ 2,076,281	\$ 2,387,723	\$ 2,745,882	\$ 3,157,764
All other Operating Expenses	\$ 3,803,609	\$ 3,881,825	\$ 5,856,538	\$ 5,695,437	\$ 5,492,198	\$ 5,240,491	\$ 4,933,055
<b>Subtotal : Operating Expenses</b>	<b>\$ 15,004,359</b>	<b>\$ 15,552,460</b>	<b>\$ 19,676,251</b>	<b>\$ 20,266,539</b>	<b>\$ 20,874,535</b>	<b>\$ 21,500,771</b>	<b>\$ 22,145,794</b>
Debt Services	\$ 7,950	\$ 7,050	\$ 6,100	\$ 5,100	\$ 3,950	\$ 2,800	\$ 1,550
Transfer Out	\$ 23,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 49,348	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,085,216</b>	<b>\$ 15,609,510</b>	<b>\$ 19,732,351</b>	<b>\$ 20,321,639</b>	<b>\$ 20,928,485</b>	<b>\$ 21,553,571</b>	<b>\$ 22,197,344</b>
Revenue - (Expenditures)	\$ 964,837	\$ 1,152,583	\$ (638,227)	\$ (853,334)	\$ (1,078,592)	\$ (1,314,536)	\$ (1,561,462)
Measure H	\$ -	\$ -	\$ (439,174)	\$ (250,000)	\$ (375,000)	\$ (500,000)	\$ (625,000)
Fund Balance - Unassigned	\$ 7,243,581	\$ 8,472,404	\$ 9,859,787	\$ 9,411,224	\$ 8,807,890	\$ 7,854,299	\$ 6,539,763
Assigned/Committed/Restricted	\$ 263,986	\$ 234,800	\$ 628,838	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<b>Ending Fund Balance - Unassigned</b>	<b>\$ 8,472,404</b>	<b>\$ 9,859,787</b>	<b>\$ 9,411,224</b>	<b>\$ 8,807,890</b>	<b>\$ 7,854,299</b>	<b>\$ 6,539,763</b>	<b>\$ 4,853,301</b>
Reserve @ 30% Operating Costs	\$ 4,501,308	\$ 4,665,738	\$ 5,902,875	\$ 6,079,962	\$ 6,262,361	\$ 6,450,231	\$ 6,643,738
Reserve Over/(Under) Policy Level	\$ 3,971,096	\$ 5,194,049	\$ 3,508,349	\$ 2,727,929	\$ 1,591,938	\$ 89,532	\$ (1,790,438)

**Increase to Personnel**

■ Personnel Costs (excl PERS)   ■ PERS Costs



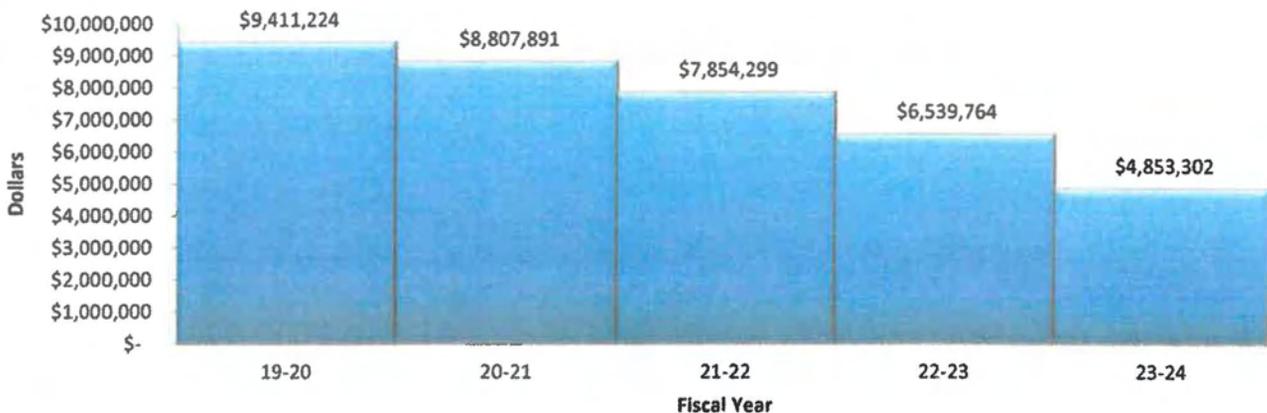
Revenues -Licenses & Permits are estimated to increase at a rate of 1%, all other revenues are estimated at a 2% growth.

Expenditures - Personnel costs are estimated at 4%. PERS increases are based on the estimated discount rate change, using highest value in range. Overall operating expenditures are estimated to increase by 3%. Debt service is reduced according to current schedules. Contingency is to remain constant. Current projections do not allow for any major construction projects funded through the General Fund.

**General Fund Five Year Forecast - by Function  
2018-2019 Budget**

	Five - Year Forecast				
	19-20	20-21	21-22	22-23	23-24
Estimated Population	41,898	42,736	43,591	44,462	45,352
<b>Revenues:</b>					
Sales Tax	\$ 7,530,202	\$ 7,680,806	\$ 7,834,422	\$ 7,991,111	\$ 8,150,933
Property Taxes	\$ 3,693,986	\$ 3,767,866	\$ 3,843,223	\$ 3,920,087	\$ 3,998,489
Property Tax in Lieu of VLF	\$ 2,979,118	\$ 3,038,700	\$ 3,099,474	\$ 3,161,464	\$ 3,224,693
Other Taxes	\$ 647,275	\$ 660,221	\$ 673,425	\$ 686,893	\$ 700,631
Licenses & Permits	\$ 770,112	\$ 777,813	\$ 785,591	\$ 793,447	\$ 801,382
Charges for Services	\$ 1,926,774	\$ 1,965,309	\$ 2,004,616	\$ 2,044,708	\$ 2,085,602
Other Revenues	\$ 1,546,657	\$ 1,577,590	\$ 1,609,142	\$ 1,641,325	\$ 1,674,151
<b>TOTAL REVENUES</b>	<b>\$ 19,094,124</b>	<b>\$ 19,468,305</b>	<b>\$ 19,849,893</b>	<b>\$ 20,239,035</b>	<b>\$ 20,635,882</b>
Revenues per capita	456	456	455	455	455
<b>Expenditures:</b>					
Administration	\$ 1,768,889	\$ 1,821,956	\$ 1,876,614	\$ 1,932,913	\$ 1,990,900
Community & Economic Dev.	\$ 1,086,772	\$ 1,119,375	\$ 1,152,956	\$ 1,187,545	\$ 1,223,171
Police	\$ 11,229,060	\$ 11,565,932	\$ 11,912,910	\$ 12,270,297	\$ 12,638,406
Code Enforcement	\$ 547,321	\$ 563,741	\$ 580,653	\$ 598,072	\$ 616,015
Fire	\$ 2,268,879	\$ 2,336,945	\$ 2,407,054	\$ 2,479,265	\$ 2,553,643
Building	\$ 568,146	\$ 585,190	\$ 602,746	\$ 620,828	\$ 639,453
Engineering	\$ 271,649	\$ 279,798	\$ 288,192	\$ 296,838	\$ 305,743
Maintenance	\$ 889,096	\$ 915,769	\$ 943,242	\$ 971,539	\$ 1,000,685
Recreation	\$ 1,046,439	\$ 1,077,832	\$ 1,110,167	\$ 1,143,472	\$ 1,177,776
Debt Service	\$ 6,100	\$ 5,100	\$ 3,950	\$ 2,800	\$ 1,550
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,732,351</b>	<b>\$ 20,321,639</b>	<b>\$ 20,928,485</b>	<b>\$ 21,553,571</b>	<b>\$ 22,197,344</b>
Expenditures per capita	471	476	480	485	489
Revenue - Expenditures	\$ (638,227)	\$ (853,333)	\$ (1,078,591)	\$ (1,314,535)	\$ (1,561,462)
Measure H	\$ (439,174)	\$ (250,000)	\$ (375,000)	\$ (500,000)	\$ (625,000)
Fund Balance - Unassigned	\$ 9,859,787	\$ 9,411,224	\$ 8,807,891	\$ 7,854,299	\$ 6,539,764
Committed/Assigned Funds	\$ 628,838	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<b>Ending Fund Balance - Unassigned</b>	<b>\$ 9,411,224</b>	<b>\$ 8,807,891</b>	<b>\$ 7,854,299</b>	<b>\$ 6,539,764</b>	<b>\$ 4,853,302</b>

**Ending Fund Balance - Unassigned**



**DIVISION 4**  
**SALARY SCHEDULE**  
*(Approved June , 2019 / Effective July 1, 2019)*

**SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY**

**SECTION A - ADMINISTRATION**  
**TOTAL POSITIONS AUTHORIZED (5)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
City Manager	(1)	13,202-16,917	*	*	*	*	*	*
		<b><u>13,598-17,425</u></b>						
Human Resources Director	(1)	7,839-10,009	*	*	*	*	*	*
		<b><u>8,074-10,309</u></b>						
Assistant City Clerk/HR Analyst	(1)	*	5,170	5,429	5,700	5,985	6,284	6,598
			<b><u>5,325</u></b>	<b><u>5,591</u></b>	<b><u>5,871</u></b>	<b><u>6,165</u></b>	<b><u>6,473</u></b>	<b><u>6,797</u></b>
HR Technician I	(4) <b><u>(2)</u></b>	*	3,468	3,644	3,823	4,014	4,215	4,426
			<b><u>3,572</u></b>	<b><u>3,751</u></b>	<b><u>3,939</u></b>	<b><u>4,136</u></b>	<b><u>4,343</u></b>	<b><u>4,560</u></b>
<u>Admin Clerk</u>	(4) <b><u>(0)</u></b>							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
			<b><u>3,179</u></b>	<b><u>3,338</u></b>	<b><u>3,505</u></b>	<b><u>3,680</u></b>	<b><u>3,864</u></b>	<b><u>4,057</u></b>
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305
			<b><u>2,667</u></b>	<b><u>2,800</u></b>	<b><u>2,940</u></b>	<b><u>3,087</u></b>	<b><u>3,241</u></b>	<b><u>3,403</u></b>

\* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Human Resources Director with concurrence of the City Manager.

**SECTION B - FINANCE**  
**TOTAL POSITIONS AUTHORIZED (9)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Finance Director	(1)	8,941-11,416						
		<b><u>9,209-11,758</u></b>						
Accounting & Budget Supervisor	(1)	*	6,249	6,530	6,857	7,200	7,560	7,938
			<b><u>6,406</u></b>	<b><u>6,726</u></b>	<b><u>7,062</u></b>	<b><u>7,415</u></b>	<b><u>7,786</u></b>	<b><u>8,175</u></b>
<u>Accountant</u>	(2)							
Accountant II	*	*	5,170	5,429	5,700	5,985	6,284	6,598
			<b><u>5,325</u></b>	<b><u>5,591</u></b>	<b><u>5,871</u></b>	<b><u>6,165</u></b>	<b><u>6,473</u></b>	<b><u>6,797</u></b>
Accountant I	*	*	4,214	4,424	4,645	4,877	5,121	5,377
			<b><u>4,340</u></b>	<b><u>4,557</u></b>	<b><u>4,785</u></b>	<b><u>5,024</u></b>	<b><u>5,275</u></b>	<b><u>5,539</u></b>
Accounting Technician	(1)	*	3,536	3,713	3,899	4,094	4,299	4,514
			<b><u>3,642</u></b>	<b><u>3,824</u></b>	<b><u>4,015</u></b>	<b><u>4,216</u></b>	<b><u>4,427</u></b>	<b><u>4,648</u></b>
<u>Accounting Clerk</u>	(4)							
Accounting Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
			<b><u>3,179</u></b>	<b><u>3,338</u></b>	<b><u>3,505</u></b>	<b><u>3,680</u></b>	<b><u>3,864</u></b>	<b><u>4,057</u></b>
Accounting Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305
			<b><u>2,667</u></b>	<b><u>2,800</u></b>	<b><u>2,940</u></b>	<b><u>3,087</u></b>	<b><u>3,241</u></b>	<b><u>3,403</u></b>

\* Comment: Promotions to skill levels within the Accountant and Accounting Clerk job classifications are made by the Finance Director with concurrence of the City Manager.

**SECTION C - COMMUNITY & ECONOMIC DEVELOPMENT**  
**TOTAL POSITIONS AUTHORIZED (3)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Community & Economic Development Director	(1)	7,839-10,009						
		<b><u>8,074-10,309</u></b>						
<u>Planner</u>	(1)							
Senior Planner	*	*	6,002	6,303	6,618	6,949	7,296	7,661
			<b><u>6,182</u></b>	<b><u>6,491</u></b>	<b><u>6,816</u></b>	<b><u>7,157</u></b>	<b><u>7,515</u></b>	<b><u>7,891</u></b>
Associate Planner	*	*	5,170	5,429	5,700	5,985	6,284	6,598
			<b><u>5,325</u></b>	<b><u>5,591</u></b>	<b><u>5,871</u></b>	<b><u>6,165</u></b>	<b><u>6,473</u></b>	<b><u>6,797</u></b>
Assistant Planner	*	*	4,214	4,424	4,645	4,877	5,121	5,377
			<b><u>4,340</u></b>	<b><u>4,557</u></b>	<b><u>4,785</u></b>	<b><u>5,024</u></b>	<b><u>5,275</u></b>	<b><u>5,539</u></b>
<u>Planning Technician</u>	(1)	*	3,468	3,641	3,823	4,014	4,215	4,426
			<b><u>3,572</u></b>	<b><u>3,751</u></b>	<b><u>3,939</u></b>	<b><u>4,136</u></b>	<b><u>4,343</u></b>	<b><u>4,560</u></b>

\* Comment: Promotions to skill levels within the Planner job classifications are made by the Community & Economic Development Director with concurrence of the City Manager.

**SECTION D - INFORMATION TECHNOLOGY**  
**TOTAL POSITIONS AUTHORIZED (3)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Information Technology Manager	(1)	*	6,219	6,530	6,857	7,200	7,560	7,938
			<b><u>6,406</u></b>	<b><u>6,726</u></b>	<b><u>7,062</u></b>	<b><u>7,415</u></b>	<b><u>7,786</u></b>	<b><u>8,175</u></b>
Information Technology Technician	(2)	*	4,036	4,238	4,450	4,673	4,907	5,152
			<b><u>4,157</u></b>	<b><u>4,365</u></b>	<b><u>4,583</u></b>	<b><u>4,812</u></b>	<b><u>5,053</u></b>	<b><u>5,306</u></b>

**SECTION E - PUBLIC WORKS**  
**TOTAL POSITIONS AUTHORIZED (57) (58)**

Public Works Director/City Engineer	(1)	12,079-15,424						
		<b><u>12,381-15,810</u></b>						
Assistant Public Works Director	(1)	*	8,004	8,404	8,824	9,265	9,728	10,214
			<b><u>8,244</u></b>	<b><u>8,656</u></b>	<b><u>9,089</u></b>	<b><u>9,543</u></b>	<b><u>10,020</u></b>	<b><u>10,521</u></b>
Public Works Operations Manager	(1)	*	6,219	6,530	6,857	7,200	7,560	7,938
			<b><u>6,406</u></b>	<b><u>6,726</u></b>	<b><u>7,062</u></b>	<b><u>7,415</u></b>	<b><u>7,786</u></b>	<b><u>8,175</u></b>
Parks & Rec Operations Manager	(1)	*	5,812	6,102	6,407	6,727	7,063	7,416
			<b><u>5,986</u></b>	<b><u>6,286</u></b>	<b><u>6,600</u></b>	<b><u>6,930</u></b>	<b><u>7,277</u></b>	<b><u>7,641</u></b>
Supervisor	(1)	*	4,667	4,900	5,145	5,402	5,672	5,956
			<b><u>4,807</u></b>	<b><u>5,047</u></b>	<b><u>5,299</u></b>	<b><u>5,564</u></b>	<b><u>5,842</u></b>	<b><u>6,134</u></b>
Water Quality Specialist	(1)	*	4,576	4,804	5,044	5,296	5,561	5,839
			<b><u>4,713</u></b>	<b><u>4,949</u></b>	<b><u>5,196</u></b>	<b><u>5,456</u></b>	<b><u>5,729</u></b>	<b><u>6,015</u></b>
Administrative Coordinator	(1)	*	4,380	4,599	4,829	5,070	5,324	5,590
			<b><u>4,511</u></b>	<b><u>4,737</u></b>	<b><u>4,974</u></b>	<b><u>5,223</u></b>	<b><u>5,484</u></b>	<b><u>5,758</u></b>
Fleet Maintenance Coordinator	(1)	*	4,467	4,690	4,925	5,171	5,430	5,702
			<b><u>4,601</u></b>	<b><u>4,831</u></b>	<b><u>5,073</u></b>	<b><u>5,327</u></b>	<b><u>5,593</u></b>	<b><u>5,873</u></b>
Foreman	(4)	*	4,380	4,599	4,829	5,070	5,324	5,590
			<b><u>4,511</u></b>	<b><u>4,737</u></b>	<b><u>4,974</u></b>	<b><u>5,223</u></b>	<b><u>5,484</u></b>	<b><u>5,758</u></b>
Administrative Assistant	(2)	*	3,580	3,759	3,947	4,144	4,351	4,569
			<b><u>3,687</u></b>	<b><u>3,872</u></b>	<b><u>4,066</u></b>	<b><u>4,269</u></b>	<b><u>4,482</u></b>	<b><u>4,706</u></b>
Engineering Technician	(1)	*	3,536	3,713	3,899	4,094	4,299	4,514
			<b><u>3,642</u></b>	<b><u>3,824</u></b>	<b><u>4,015</u></b>	<b><u>4,216</u></b>	<b><u>4,427</u></b>	<b><u>4,648</u></b>
<u>Recreation Coordinator II</u>	(1)	*	3,278	3,442	3,614	3,795	3,985	4,184
			<b><u>3,376</u></b>	<b><u>3,545</u></b>	<b><u>3,722</u></b>	<b><u>3,908</u></b>	<b><u>4,103</u></b>	<b><u>4,308</u></b>
<u>Recreation Coordinator I</u>	(1) <u>(2)</u>	*	2,589	2,719	2,855	2,998	3,148	3,305
			<b><u>2,667</u></b>	<b><u>2,800</u></b>	<b><u>2,940</u></b>	<b><u>3,087</u></b>	<b><u>3,241</u></b>	<b><u>3,403</u></b>

**SECTION E - PUBLIC WORKS - Continued**

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
			<b>3,179</b>	<b>3,338</b>	<b>3,505</b>	<b>3,680</b>	<b>3,864</b>	<b>4,057</b>
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305
			<b>2,667</b>	<b>2,800</b>	<b>2,940</b>	<b>3,087</b>	<b>3,241</b>	<b>3,403</b>
<b>** Inspector I</b>	(1)	*	4,254	4,466	4,689	4,923	5,169	5,427
<b>** Maintenance Mechanic I</b>	(1)	*	2,997	3,147	3,304	3,469	3,642	3,824
<b>** Sweeper Operator I</b>	(2)	*	2,997	3,147	3,304	3,469	3,642	3,824
<b>*** Custodian</b>	(1)	*	2,400	2,520	2,646	2,778	2,917	3,063
<u>Environmental Control/Utilities Maintenance</u>	(13)							
** Environmental Control Specialist III	*	*	3,911	4,107	4,312	4,528	4,754	4,992
** Environmental Control Specialist II	*	*	3,430	3,601	3,781	3,970	4,169	4,377
** Environmental Control Specialist I	*	*	3,266	3,429	3,600	3,780	3,969	4,167
** Environmental Control Specialist Trainee	*	*	3,110	3,265	3,428	3,599	3,779	3,968
** Utilities Maintenance III	*	*	3,677	3,861	4,054	4,257	4,470	4,694
** Utilities Maintenance II	*	*	3,343	3,510	3,686	3,870	4,064	4,267
** Utilities Maintenance I	*	*	2,997	3,147	3,304	3,469	3,642	3,824
<u>Maintenance</u>	(21)							
** Maintenance Worker III	*	*	3,668	3,852	4,045	4,247	4,459	4,682
** Maintenance Worker II	*	*	3,321	3,487	3,661	3,844	4,036	4,238
** Maintenance Worker I	*	*	2,997	3,147	3,304	3,469	3,642	3,824
** Maintenance Worker Trainee	*	*	2,365	2,483	2,607	2,737	2,874	3,018

\* Comment: Promotions to skill levels (Trainee/I/II/III) within the Environmental Control Specialist, Utilities Maintenance, Maintenance Worker and Admin Clerk job classifications are made by the Public Works Director/City Engineer with concurrence of the City Manager.

\* Additionally, the Public Works Director/City Engineer with concurrence of the City Manager, may temporarily or permanently reassign certain employees in accordance with the following guidelines: 1) Supervisor level positions -- Employees serving in capacity of Supervisor may be reassigned to an equivalent pay grade within any of the Supervisor level positions; and 2) Maintenance -- Employees assigned to any one of these three broad employment classifications may be reassigned to an equivalent pay grade of one of the other two classifications.

**\*\* New Union - still in labor negotiations**

**SECTION F - FIRE & BUILDING**  
**TOTAL POSITIONS AUTHORIZED (18) (20)**

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Fire Chief	(1)	10,500-13,403						
		<b>10,815-13,805</b>						
Asst Fire Chief	(1)	*	7,928	8,325	8,741	9,178	9,637	10,119
			<b>8,166</b>	<b>8,574</b>	<b>9,003</b>	<b>9,453</b>	<b>9,926</b>	<b>10,422</b>
Fire Captain	(3)	*	5,436	5,708	5,993	6,293	6,608	6,773
			<b>5,599</b>	<b>5,879</b>	<b>6,173</b>	<b>6,482</b>	<b>6,806</b>	<b>6,976</b>
Fire Engineer	(6)	*	5,179	5,334	5,494	5,659	5,829	5,975
			<b>5,334</b>	<b>5,494</b>	<b>5,659</b>	<b>5,829</b>	<b>6,004</b>	<b>6,154</b>
Fire Fighter	(5) <b>(7)</b>	*	4,259	4,472	4,696	4,931	5,178	5,307
			<b>4,387</b>	<b>4,606</b>	<b>4,836</b>	<b>5,078</b>	<b>5,332</b>	<b>5,465</b>
Administrative Coordinator	(1)	*	4,380	4,599	4,829	5,070	5,324	5,590
			<b>4,511</b>	<b>4,737</b>	<b>4,974</b>	<b>5,223</b>	<b>5,484</b>	<b>5,758</b>
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	3,086	3,241	3,403	3,573	3,752	3,940
			<b>3,179</b>	<b>3,338</b>	<b>3,505</b>	<b>3,680</b>	<b>3,864</b>	<b>4,057</b>
Admin Clerk I	*	*	2,589	2,719	2,855	2,998	3,148	3,305
			<b>2,667</b>	<b>2,800</b>	<b>2,940</b>	<b>3,087</b>	<b>3,241</b>	<b>3,403</b>

\* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Fire Chief with concurrence of the City Manager.

**SECTION G - POLICE**  
**TOTAL POSITIONS AUTHORIZED ~~(70)~~ (80)**

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Police Chief	(1)	11,465-14,634 <b><u>11,809-15,073</u></b>						
Police Commander	(2)	*	8,617 <b><u>8,876</u></b>	9,048 <b><u>9,319</u></b>	9,500 <b><u>9,785</u></b>	9,975 <b><u>10,274</u></b>	10,474 <b><u>10,788</u></b>	10,998 <b><u>11,327</u></b>
Police Sergeant	<del>(7)</del> <b><u>(8)</u></b> <sup>1</sup>	*	6,683 <b><u>6,883</u></b>	7,017 <b><u>7,228</u></b>	7,368 <b><u>7,589</u></b>	7,736 <b><u>7,968</u></b>	8,123 <b><u>8,366</u></b>	8,326 <b><u>8,575</u></b>
Police Services Manager	(1)	*	5,997 <b><u>6,177</u></b>	6,297 <b><u>6,486</u></b>	6,612 <b><u>6,810</u></b>	6,943 <b><u>7,151</u></b>	7,290 <b><u>7,509</u></b>	7,655 <b><u>7,884</u></b>
Dispatch Supervisor	(1)	*	4,704 <b><u>4,845</u></b>	4,939 <b><u>5,087</u></b>	5,186 <b><u>5,341</u></b>	5,445 <b><u>5,608</u></b>	5,717 <b><u>5,888</u></b>	6,003 <b><u>6,182</u></b>
Code Enforcement Officer	(3) <b><u>(4)</u></b>	*	3,957 <b><u>4,076</u></b>	4,154 <b><u>4,279</u></b>	4,362 <b><u>4,493</u></b>	4,580 <b><u>4,718</u></b>	4,809 <b><u>4,954</u></b>	5,049 <b><u>5,202</u></b>
Public Safety Dispatcher	(10) <b><u>(11)</u></b>	*	3,617 <b><u>3,726</u></b>	3,798 <b><u>3,912</u></b>	3,988 <b><u>4,108</u></b>	4,187 <b><u>4,313</u></b>	4,396 <b><u>4,529</u></b>	4,616 <b><u>4,755</u></b>
Crime Analyst	(1)	*	3,471 <b><u>3,575</u></b>	3,644 <b><u>3,754</u></b>	3,826 <b><u>3,942</u></b>	4,017 <b><u>4,139</u></b>	4,218 <b><u>4,346</u></b>	4,429 <b><u>4,563</u></b>
Property Evidence Technician	(1)	*	3,050 <b><u>3,142</u></b>	3,203 <b><u>3,299</u></b>	3,363 <b><u>3,464</u></b>	3,534 <b><u>3,637</u></b>	3,708 <b><u>3,819</u></b>	3,893 <b><u>4,010</u></b>
Community Services Officer	(7) <b><u>(8)</u></b>	*	2,656 <b><u>2,736</u></b>	2,789 <b><u>2,872</u></b>	2,928 <b><u>3,016</u></b>	3,074 <b><u>3,167</u></b>	3,228 <b><u>3,325</u></b>	3,389 <b><u>3,491</u></b>
Public Safety Custodian	(1)	*	2,400 <b><u>2,472</u></b>	2,520 <b><u>2,596</u></b>	2,646 <b><u>2,726</u></b>	2,778 <b><u>2,862</u></b>	2,917 <b><u>3,005</u></b>	3,063 <b><u>3,155</u></b>
Police Officer	<del>(31)</del> <sup>1</sup> <b><u>(37)</u></b> <sup>2</sup>	*	5,009 <b><u>5,159</u></b>	5,259 <b><u>5,417</u></b>	5,522 <b><u>5,688</u></b>	5,798 <b><u>5,972</u></b>	6,088 <b><u>6,271</u></b>	6,240 <b><u>6,428</u></b>
Police Trainee	*	*	2,351 <b><u>2,422</u></b>	2,469 <b><u>2,543</u></b>	2,592 <b><u>2,670</u></b>	2,722 <b><u>2,804</u></b>	2,858 <b><u>2,944</u></b>	3,004 <b><u>3,091</u></b>
Admin Clerk	(4)							
Admin Clerk II	*	*	3,086 <b><u>3,179</u></b>	3,241 <b><u>3,338</u></b>	3,403 <b><u>3,505</u></b>	3,573 <b><u>3,680</u></b>	3,752 <b><u>3,864</u></b>	3,940 <b><u>4,057</u></b>
Admin Clerk I	*	*	2,589 <b><u>2,667</u></b>	2,719 <b><u>2,800</u></b>	2,855 <b><u>2,940</u></b>	2,998 <b><u>3,087</u></b>	3,148 <b><u>3,241</u></b>	3,305 <b><u>3,403</u></b>

<sup>1</sup> The 8th Police Sergeant to be filled after the six (6) Measure H Police Officers are hired.

<sup>2</sup> The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.

\* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Police Chief with concurrence of the City Manager.

**SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS**

Public Works Department -- Hourly Salary

EMPLOYEE CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Admin Clerk		12.00	12.60	13.23	13.89	14.59	14.95
	<b><u>Jan 1, 2020</u></b>	<b><u>13.00</u></b>	<b><u>13.65</u></b>	<b><u>14.33</u></b>	<b><u>15.05</u></b>	<b><u>15.80</u></b>	<b><u>16.20</u></b>
Recreation Assistant		12.00	12.60	13.23	13.89	14.59	14.95
	<b><u>Jan 1, 2020</u></b>	<b><u>13.00</u></b>	<b><u>13.65</u></b>	<b><u>14.33</u></b>	<b><u>15.05</u></b>	<b><u>15.80</u></b>	<b><u>16.20</u></b>

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS - Continued

Public Safety Department -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Maintenance Worker	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>
Police Officer	21.00	22.05	23.15	24.31	25.53	26.16
Code Enforcement Officer	18.00	18.90	19.85	20.84	21.88	22.43
Fire Fighter	15.11	15.87	16.66	17.49	18.37	18.83
Dispatcher	14.10	14.81	15.55	16.32	17.14	17.57
Admin Clerk	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>
Custodian	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>
Community Services Officer	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>

City Hall Division -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Admin Clerk	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>
Custodian	12.00	12.60	13.23	13.89	14.59	14.95
<u>Jan 1, 2020</u>	<u>13.00</u>	<u>13.65</u>	<u>14.33</u>	<u>15.05</u>	<u>15.80</u>	<u>16.20</u>

Elected Officials -- Monthly Salary

Mayor	400.00 monthly
Council Members	300.00 monthly
City Clerk	100.00 monthly
City Treasurer	100.00 monthly

# Employee Benefits

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**The City offers a complete benefit package to all full-time employees. Benefits in this package include the following:**

**Medical Insurance Benefits:** The City contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purchase of medical insurance will be equal to the minimum monthly employer contribution required under the Public Employees' Medical and Hospital Care Act (PEMHCA).

**Cafeteria Plan:** The City maintains a Cafeteria Plan, pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing employees with access to various health and welfare benefits. Benefits available through the Cafeteria Plan include, but are not limited to, medical, dental, vision, and life insurance benefits.

**Life Insurance:** City pays the full premium cost for \$50,000 of coverage for each employee only with buy-up options available.

**Dental and Vision Plans:** City pays approved dental and vision insurance premiums for employee only and partial dependent costs.

**CalPERS Retirement Program:** City pays employer portion as follows:

## Miscellaneous Employees

- Hired before January 1, 2011 - 2.7% at 55
- Hired after January 1, 2011 - 2% at 60
- Hired after January 1, 2013 - 2% at 62, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

## Public Safety Employees

- Hired before January 1, 2011 - 3% at 50
- Hired after January 1, 2011 - 3% at 55
- Hired after January 1, 2013 - 2.7% at 57, and shall be subject to the provisions of PEPRA, including provisions governing reportable compensation.

**Retiree Health Insurance:** The City provides medical insurance coverage for those employees who retire from employment with the City and who constitute "annuitants" as defined by the PEMHCA. The maximum monthly contribution for each eligible annuitant will be equal to the minimum employer contribution required under the PEMHCA.

**Health Savings Plan (HSP):** Employees hired on or after July 1, 2008, the City has established a program to which the City and Employees participate to save on a tax deferred basis, money to help pay the cost of healthcare once an individual retires. The HSP may be used for expenses as provided under the terms of the Plan.

## *Employee Benefits (continued)*

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**Workers' Compensation Insurance:** Workers' Compensation Insurance Benefits are provided in accordance with the requirements of State Law.

**State Disability Insurance (SDI):** The City allows for participation in SDI program for those employee groups who desire such an option.

**Deferred Compensation:** Option to participate in plans through Mass Mutual, Nationwide Solutions, or ICMA-RC.

**Group Continuation of Health and Life Insurance:** Federal Legislation requires agencies with twenty or more employees to continue health care coverage for terminated employees, widows, ex-spouses, and dependents of employees for eighteen months to thirty six months for certain qualifying events. These benefits are provided at the expense of the employee or entitled relative or dependent.

**Tuition Reimbursement Plan:** For continued education upon administrative approval. Maximum reimbursement amount of \$3,000 is allowed per fiscal year.

**Sick leave:** Accrued at the rate of one day per month of service for all miscellaneous employees and Police Public Safety personnel. Certain Fire personnel receive 11.2 hours per month. No maximum accrual.

**Vacation Leave:** Two weeks paid after one full year, three weeks paid after five full years, and four weeks paid after fifteen full years.

**Administrative Leave:** Management employees receive ten days per fiscal year and Middle Management employees receive five days per fiscal year.

**Holidays:** Miscellaneous employees receive eleven paid holidays per calendar year. Police Officers, Dispatchers, and Community Service Officers receive 10 hours per month for 10 months. Police Sergeants receive a one-time payment of 100 hours in November each year. Firefighters, Fire Engineers, and Fire Captains receive 134.4 hours per year.

**Compensatory Time Off (CTO):** All eligible regular employees are entitled to be permitted to accrue CTO in lieu of receiving overtime pay for hours worked in excess of normal duty assignments.

**Catastrophic Leave:** Employees shall be permitted to receive a maximum of thirty days, 240 hours, of donated Catastrophic Leave during any single calendar year (January 1<sup>st</sup> to December 31<sup>st</sup>).

**Education Incentive Pay:** \$100 per month for AA or AS Degree; \$175 per month for BA or BS Degree; or \$225 per month for MA or MS Degree.

**Bilingual Pay:** \$50 per month for basic verbal skills; or \$100 per month for comprehensive verbal skills; or \$150 per month for verbal, written presentation skills.

**Lateral Transfer Incentive Pay:** Lateral transfer police officer applicants are entitled to receive an incentive for employment not to exceed \$3,000 for employment with the Los Banos Police Department.

## *Employee Benefits (continued)*

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**Certificate Pay Water/Wastewater Division Employees:** Wastewater division receives \$50 per month for Grade II and \$25.00 per month for Grade I. Water division receives \$25 per month for Grade II and \$50 per month for Grade III. Compensation not to exceed \$100 per month.

**Applicator Certificate & License Pay:** Parks & Streets Division employees receive \$50 per month for Pesticide License, \$25 per month for Qualified Applicator Certificate, and \$25 per month for each additional category endorsements for a maximum of three categories. Compensation not to exceed \$100 per month.

**Arborist Certificate Pay:** Certain Public Works employees shall receive \$200 per month to hold an Arborist Certificate.

**Notary Public Pay:** Certain City Hall employees shall receive \$100 per month to hold a Notary Public Certificate.

**Certified Municipal Clerk Pay:** Certain City Hall employees shall be entitled to receive \$100 per month when awarded a Certified Municipal Clerk or Master Municipal Clerk Certificate.

**Cell Phone Allowance:** The Mayor and City Council Members receive a \$75 monthly cell phone allowance.

**The City of Los Banos Is An Equal Opportunity Employer**

## ***CITY OF LOS BANOS APPROVED STAFFING***

	<b>FTE 2017-2018</b>	<b>FTE 2018-2019</b>	<b>FTE 2019-2020</b>
<b>ADMINISTRATION</b>			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.40	0.40	0.40
HR Director/City Clerk	0.625	0.625	0.625
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.25	0.25	0.25
Asst City Clerk/HR Analyst	0.625	0.625	0.625
Accountant I	0.50	0.50	0.50
Accounting Technician	0.40	0.40	0.40
HR Technician	0.25	0.25	0.50
Administrative Clerk I	0.25	0.25	0.00
Accounting Clerk I	0.25	0.25	0.25
Custodian	0.075	0.075	0.075
	<u>5.13</u>	<u>5.13</u>	<u>5.13</u>
<b>WATER ADMINISTRATION</b>			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.25	0.25	0.25
Asst City Clerk/HR Analyst	0.125	0.125	0.125
Accountant I	0.50	0.50	0.50
Accounting Technician	0.20	0.20	0.20
HR Technician	0.25	0.25	0.50
Administrative Clerk I	0.25	0.25	0.00
Accounting Clerk II	0.34	0.00	0.00
Accounting Clerk I	0.93	1.27	1.27
Custodian	0.075	0.075	0.075
	<u>4.75</u>	<u>4.75</u>	<u>4.75</u>
<b>WASTEWATER ADMINISTRATION</b>			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.25	0.25	0.25
Asst City Clerk/HR Analyst	0.125	0.125	0.125
Accountant I	0.50	0.50	0.50
Accounting Technician	0.20	0.20	0.20
HR Technician	0.25	0.25	0.50
Administrative Clerk I	0.25	0.25	0.00
Accounting Clerk II	0.33	0.00	0.00
Accounting Clerk I	0.91	1.24	1.24
Custodian	0.075	0.075	0.075
	<u>4.72</u>	<u>4.72</u>	<u>4.72</u>

# ***CITY OF LOS BANOS APPROVED STAFFING***

	<b>FTE</b> <b>2017-2018</b>	<b>FTE</b> <b>2018-2019</b>	<b>FTE</b> <b>2019-2020</b>
<b>SOLID WASTE ADMINISTRATION</b>			
Mayor-Council Members	1.25	1.25	1.25
City Manager	0.20	0.20	0.20
HR Director/City Clerk	0.125	0.125	0.125
Finance Director	0.25	0.25	0.25
Accounting & Budget Supervisor	0.25	0.25	0.25
Asst City Clerk/HR Analyst	0.125	0.125	0.125
Accountant I	0.50	0.50	0.50
Accounting Technician	0.20	0.20	0.20
HR Technician	0.25	0.25	0.50
Administrative Clerk I	0.25	0.25	0.00
Accounting Clerk II	0.33	0.00	0.00
Accounting Clerk I	0.91	1.24	1.24
Custodian	0.075	0.075	0.075
	<u>4.72</u>	<u>4.72</u>	<u>4.72</u>
<b>COMM &amp; ECON DEVELOPMENT</b>			
Comm & Econ Development Director	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>POLICE</b>			
Chief of Police	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00
Sergeant	7.00	7.00	7.00
Police Officer	24.00	24.00	24.00
Police Services Manager	1.00	1.00	1.00
Dispatch Supervisor	1.00	1.00	1.00
Dispatcher	10.00	10.00	10.00
Community Service Officer	5.00	5.00	5.00
Property Evidence Technician	1.00	1.00	1.00
Administrative Clerk I	3.00	3.00	3.00
Public Safety Custodian	1.00	1.00	1.00
	<u>56.00</u>	<u>56.00</u>	<u>56.00</u>
<b>POLICE MEASURE H</b>			
Police Officer	0.00	0.00	3.00
Police Officer Trainee	0.00	0.00	3.00
Dispatcher	0.00	0.00	1.00
Community Services Officer	0.00	0.00	1.00
	<u>0.00</u>	<u>0.00</u>	<u>8.00</u>
<b>CODE ENFORCEMENT</b>			
Code Enforcement Officer	2.00	3.00	3.00
Admin Clerk II	0.50	0.50	0.50
Community Services Officer	0.00	1.00	1.00
	<u>2.50</u>	<u>4.50</u>	<u>4.50</u>

# ***CITY OF LOS BANOS APPROVED STAFFING***

	<u>FTE</u> <u>2017-2018</u>	<u>FTE</u> <u>2018-2019</u>	<u>FTE</u> <u>2019-2020</u>
<b>CODE ENFORCEMENT MEASURE H</b>			
Code Enforcement Officer	0.00	0.00	1.00
	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
<b>PUBLIC SAFETY AUGMENTATION POLICE</b>			
Police Officer	3.00	3.00	3.00
Community Services Officer	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Administrative Clerk I	0.50	0.50	0.50
	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
<b>SLESF GRANT</b>			
Police Officer	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>CFD-POLICE</b>			
Police Officer	3.00	3.00	3.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>FIRE</b>			
Fire Chief	0.90	0.90	0.90
Assistant Fire Chief	1.00	1.00	1.00
Fire Captain	2.00	2.00	2.00
Fire Engineer	1.00	1.00	1.00
Fire Fighter	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00
Administrative Clerk I	0.50	0.50	0.50
	<u>7.40</u>	<u>7.40</u>	<u>7.40</u>
<b>FIRE MEASURE H</b>			
Fire Fighter	0.00	0.00	2.00
	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
<b>BUILDING</b>			
Fire Chief	0.10	0.10	0.10
	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
<b>PUBLIC SAFETY AUGMENTATION FIRE</b>			
Fire Engineer	3.00	3.00	3.00
Fire Fighter	4.00	4.00	4.00
Administrative Clerk I	0.50	0.50	0.50
	<u>7.50</u>	<u>7.50</u>	<u>7.50</u>
<b>CFD-FIRE</b>			
Fire Captain	1.00	1.00	1.00
Fire Engineer	2.00	2.00	2.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>ENGINEERING</b>			
Inspector I	0.55	0.55	0.55
	<u>0.55</u>	<u>0.55</u>	<u>0.55</u>

# ***CITY OF LOS BANOS APPROVED STAFFING***

	<b>FTE 2017-2018</b>	<b>FTE 2018-2019</b>	<b>FTE 2019-2020</b>
<b>STREETS</b>			
Public Works Director/City Engineer	0.10	0.10	0.10
Assistant Public Works Director	0.10	0.10	0.10
Public Works Operations Manager	0.10	0.10	0.10
Administrative Coordinator	0.10	0.10	0.10
Inspector I	0.10	0.10	0.10
Administrative Assistant	0.30	0.30	0.30
Administrative Clerk II	0.05	0.05	0.05
Foreman	0.90	0.90	0.90
Maintenance Worker III	1.80	1.80	1.80
Maintenance Worker II	1.80	1.80	1.80
Maintenance Worker I	5.70	5.70	5.70
	<u>11.05</u>	<u>11.05</u>	<u>11.05</u>
<b>MAINTENANCE</b>			
Public Works Director/City Engineer	0.10	0.10	0.10
Assistant Public Works Director	0.05	0.05	0.05
Parks & Recreation Operations Manager	0.85	0.50	0.50
Inspector I	0.05	0.05	0.05
Administrative Coordinator	0.10	0.10	0.10
Foreman	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00
Maintenance Worker II	3.00	2.00	2.00
Maintenance Worker I	4.00	5.00	5.00
Custodian	0.25	0.25	0.25
	<u>10.40</u>	<u>10.05</u>	<u>10.05</u>
<b>RECREATION</b>			
Public Works Director/City Engineer	0.02	0.02	0.02
Parks & Recreation Operations Manager	0.15	0.50	0.50
Administrative Coordinator	0.02	0.02	0.02
Recreation Coordinator II	1.00	1.00	1.00
Recreation Coordinator I	0.00	1.00	1.00
	<u>1.19</u>	<u>2.54</u>	<u>2.54</u>
<b>RECREATION MEASURE H</b>			
Recreation Coordinator I	0.00	0.00	1.00
	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
<b>WATER</b>			
Public Works Director/City Engineer	0.25	0.25	0.25
Assistant Public Works Director	0.25	0.25	0.25
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.25	0.25	0.25
Administrative Assistant	0.55	0.55	0.55
Engineering Technician	0.34	0.34	0.34
Administrative Clerk II	0.30	0.30	0.30

## ***CITY OF LOS BANOS APPROVED STAFFING***

	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>
	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
Water Quality Specialist	0.75	0.75	0.75
Inspector I	0.15	0.15	0.15
Foreman	0.55	0.55	0.55
Utilities Maintenance III	1.50	1.50	1.50
Utilities Maintenance II	2.20	2.20	2.20
Utilities Maintenance I	3.80	3.80	3.80
Maintenance Worker III	0.10	0.15	0.15
Maintenance Worker II	0.10	0.10	0.10
Maintenance Worker I	0.15	0.10	0.10
Custodian	0.31675	0.31675	0.31675
	<u>11.76</u>	<u>11.76</u>	<u>11.76</u>
<b>WASTEWATER COLLECTIONS</b>			
Public Works Director/City Engineer	0.175	0.175	0.175
Assistant Public Works Director	0.225	0.225	0.225
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.175	0.175	0.175
Wastewater Supervisor	0.10	0.10	0.10
Water Quality Specialist	0.25	0.25	0.25
Engineering Technican	0.33	0.33	0.33
Administrative Assistant	0.50	0.50	0.50
Administrative Clerk II	0.25	0.25	0.25
Foreman	0.55	0.55	0.55
Inspector I	0.15	0.15	0.15
Environmental Specialist I	0.10	0.10	0.10
Utilities Maintenance III	0.50	0.50	0.50
Utilities Maintenance II	0.80	0.80	0.80
Utilities Maintenance I	2.20	2.20	2.20
Maintenance Worker III	0.10	0.10	0.10
Maintenance Worker II	0.10	0.10	0.10
Maintenance Worker I	0.15	0.15	0.15
	<u>6.86</u>	<u>6.86</u>	<u>6.86</u>
<b>WASTEWATER TREATMENT</b>			
Public Works Director/City Engineer	0.175	0.175	0.175
Assistant Public Works Director	0.225	0.225	0.225
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.175	0.175	0.175
Wastewater Supervisor	0.90	0.90	0.90
Administrative Assistant	0.20	0.20	0.20
Administrative Clerk II	0.20	0.20	0.20
Environmental Specialist I	0.90	1.90	1.90
Environmental Specialist Trainee	1.00	0.00	0.00
Custodian	0.0675	0.0675	0.0675
	<u>4.04</u>	<u>4.04</u>	<u>4.04</u>

## ***CITY OF LOS BANOS APPROVED STAFFING***

	<b>FTE 2017-2018</b>	<b>FTE 2018-2019</b>	<b>FTE 2019-2020</b>
<b>SOLID WASTE &amp; STREET SWEEPING</b>			
Public Works Director/City Engineer	0.15	0.15	0.15
Assistant Public Works Director	0.10	0.10	0.10
Public Works Operations Manager	0.20	0.20	0.20
Administrative Coordinator	0.15	0.15	0.15
Engineering Technician	0.33	0.33	0.33
Administrative Assistant	0.45	0.45	0.45
Administrative Clerk II	0.20	0.20	0.20
Foreman	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00
Maintenance Worker I	2.00	2.00	2.00
Sweeper Operator I	2.00	2.00	2.00
Custodian	0.0665	0.0665	0.0665
	<u>7.65</u>	<u>7.65</u>	<u>7.65</u>
<b>FLEET MAINTENANCE</b>			
Public Works Director/City Engineer	0.03	0.03	0.03
Assistant Public Works Director	0.05	0.05	0.05
Public Works Operations Manager	0.10	0.10	0.10
Administrative Coordinator	0.03	0.03	0.03
Fleet Maintenance Coordinator	1.00	1.00	1.00
Mechanic I	1.00	1.00	1.00
	<u>2.21</u>	<u>2.21</u>	<u>2.21</u>
<b>INFORMATION TECHNOLOGY</b>			
IT Manager	1.00	1.00	1.00
IT Technician	2.00	2.00	2.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Full Time Equivalent Employees</b>	<b><u>167.00</u></b>	<b><u>170.00</u></b>	<b><u>182.00</u></b>

# *General Narratives*

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## **SALARIES & BENEFITS**

**101-SALARIES:** Funding provided in this category is used for payment of the total base salary package.

**102-PART TIME:** Funding provided in this category is used for payment of part-time staff.

**103-OVERTIME:** Funding provided in this category is used for payment at the rate of one and one half of all department personnel for work performed in excess of normal duty hours.

**120-BENEFITS:** Funding provided in this category is used for payment of the total employee benefit package; which includes the City's cost for FICA, Health Insurance, Life Insurance, Unemployment Insurance, Workmen's Compensation Insurance, and Dental and Vision Insurance.

**121-BENEFITS-PERS:** Employer's share of CalPERS Retirement.

## **SERVICES & SUPPLIES**

**201-GROUND MAINTENANCE:** Funding is used for maintenance of sprinklers, lawn, landscape, parking lots; replacement of plants; fertilizer and other needed repairs.

**202-FLEET REPAIR & MAINTENANCE:** Repairs and maintenance of vehicles performed by City forces and outside sources, including parts and labor.

**203-EQUIPMENT REPAIR & MAINTENANCE:** Repair and maintenance on equipment.

**204-FLEET SERVICES:** Fleet maintenance internal service fund.

**205-FACILITY MAINTENANCE:** To cover the cost of City facility maintenance such as, A/C & heater maintenance, janitorial services, plumbing, electrical and pest control.

**208-RENTAL VEHICLES & EQUIPMENT:** Expenses related to leasing new vehicles; Expense of renting piece of equipment needed to complete a job or that are not currently in the City's inventory.

**213-WATER SEWERAGE & DISPOSAL:** Expenses related to water, sewerage and disposal usage billed by City.

**235-CITY ENGINEER:** Funding is used for engineering services provided by the City Engineer.

**236-MEDICAL SERVICES:** Cost for medical services directly related to departmental activities such as mandatory drug screening and physical examinations related to specific required driver license classes.

# *General Narratives (continued)*

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## SERVICES & SUPPLIES (continued)

**237-RECRUITMENT:** Funding in this category would be used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

**240-I.T. SERVICES:** IT Services internal service fund. Funding for the monthly maintenance and upgrades to the departments computers, servers and network.

**250-INSURANCE:** Property, vehicles, and general liability insurance. Public Official Bond, Notary Bonds, and Error and Omissions for City staff.

**251-MEMBERSHIPS & DUES:** Membership and dues for City staff.

**252-COMMUNICATIONS:** Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages.

**253-ADVERTISING:** Costs for publishing required notifications of City business and activities.

**257-TRAVEL & TRAINING:** Staff travel and training costs associated with meetings and training, continued education and specific required certifications.

**260-OFFICE SUPPLIES:** Expenditures for office supplies, postage and materials.

**262-UNIFORM EXPENSES:** Funding is used for uniform cleaning and replacement.

**264-ELECTRICITY & GAS:** Expenditures for electricity and natural gas purchased from the utility company.

**265-GASOLINE & OIL:** Expenditures for gasoline and oil used for operation of City vehicles.

**267-GENERAL MATERIALS & SUPPLIES:** Expenditures for miscellaneous supplies and materials needed to support City operations.

**274-BOOKS & PERIODICALS:** Professional publications in support of City functions. Expenses incurred for manuals, textbooks, periodicals, reference books, and workbooks.

# *Budget Glossary*

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## **Accrual Basis**

A method of accounting that recognizes the financial effect of transactions when they occur regardless of the timing of related cash flow.

## **Appropriation**

A specific amount of money authorized by the City Council for an approved work program or individual project.

## **Assessed Valuation**

A dollar value placed on real estate or other property by Merced County Assessor as a basis for levying property taxes.

## **Assessment District**

A unit set up to manage specific resources within defined boundaries. It can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.

## **Audit**

Performed by an independent certified public accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

## **Bonds**

A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, utility infrastructure, and bridges.

## **Budget**

A process of putting together an operating plan for a specified period of time that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

## **Budget Amendments**

The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts within departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

## **Budget Deficit**

The difference between operating revenues and operating expenditures, where expenditures exceed revenues.

# *Budget Glossary (continued)*

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**Budget Surplus**

The difference between operating revenues and operating expenditures, where revenues exceed expenditures.

**CalPERS**

The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

**Capital Outlay**

Fixed assets that have a value of \$5,000.00 or more and have a useful economic lifetime of more than one year.

**Charges In/Out**

Amounts charged from one fund to another to account for the recipient fund's share of the expenditures.

**Community Facilities District (CFD)**

The Mello-Roos Community Facilities Act of 1982 allows a City to establish a special district to finance a variety of services. The Los Banos CFD 2002-01 was created to be used for public safety services within annexed areas.

**Consumer Price Index (CPI)**

A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

**Contingency**

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

**Contracted Services**

The object expenditure class for payments made for services rendered in support of City operations and activities by external parties.

**COP**

Certificate of Participation – A debt issue similar to issuing selling bonds, but less restrictive.

**Debt Service**

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Department**

A major administrative function of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

# *Budget Glossary (continued)*

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**Depreciation**

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Designated Reserves**

Reserves that have been designated by management to be used for a specified purpose. Designated reserves are still spendable resources.

**Encumbrance**

A legal obligation to expend funds for an expenditure that has not yet occurred.

**Enterprise Funds**

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

**Expenditure**

The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

**Fiscal Agent**

A bank or other corporate fiduciary that performs the function of paying on behalf of the governmental unit or other debtor, interest on debt, or principal of debt when due.

**Fiscal Policies**

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year**

The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**Full Time Equivalent (FTE)**

A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee.

**Fund**

An accounting entity that records all financial transactions for specific activities or government functions.

# *Budget Glossary (continued)*

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**Fund Balance**

The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

**GANN Limit (Proposition 4)**

Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

**Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**General Fund**

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

**Governmental Accounting Standards Board (GASB)**

Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities.

**Grants**

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Infrastructure**

Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

**Interfund Transfers**

Movement of money from one fund to another within the City.

**Intergovernmental Revenue**

Grants, entitlements and cost reimbursements from another federal, state or local government unit.

**Investment Revenue**

Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

**Long-term Debt**

Any debt obligation which is not payable within one year.

# *Budget Glossary (continued)*

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**Materials, Supplies & Services**

Expendable materials and operating supplies and services necessary to conduct departmental operations.

**Operating Budget**

The portion of the budget that pertains to daily operations and delivery of basic governmental services.

**Ordinance**

A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Performance Measures**

Statistical measures, which are collected to show the impact of dollars, spent on city services.

**Reserve**

An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Resolution**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Revenue**

Sources of income financing the operations of government.

**Risk Management**

All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

**Supplemental Property Taxes**

Supplemental taxes are additional secured taxes that are due when property undergoes a change in ownership or new construction. The additional tax is owed because the County Assessor is required to immediately adjust the January 1 value to reflect the new value of the property. Adjusted for the number of months left in the fiscal year, the supplemental tax bill represents the tax due on the difference between the old and new values.

**Transfers In/Out**

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

# *Abbreviations and Acronyms*

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<b>AD</b>	Assessment District
<b>ADA</b>	American Disabilities Act
<b>APA</b>	American Planning Association
<b>ARB</b>	Air Resources Board
<b>ARRA</b>	American Recovery & Reinvestment Act
<b>CAD</b>	Computer Aided Dispatch
<b>CAFR</b>	Consolidated Annual Financial Report
<b>CALPERS</b>	California Public Employees' Retirement System
<b>CARB</b>	California Air Resource Board
<b>CEDS</b>	Comprehensive Economic Development Strategy
<b>CEQA</b>	California Environmental Quality Act
<b>CCID</b>	Central California Irrigation District
<b>CDA</b>	California Downtown Association
<b>CDBG</b>	Community Development Block Grant
<b>CFD</b>	Community Facilities District
<b>CIP</b>	Capital Improvement Plan
<b>CLETS</b>	The California Law Enforcement Telecommunications Systems
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program
<b>COLA</b>	Cost of Living Adjustment
<b>COP</b>	Certification of Participation
<b>COPS</b>	Community Oriented Policing Services
<b>CPI</b>	Consumer Price Index
<b>CSJVRMA</b>	Central San Joaquin Valley Risk Management Association
<b>CSMFO</b>	California Society of Municipal Finance Officer
<b>CTO</b>	Compensatory Time Off
<b>DOF</b>	Department of Finance
<b>DOJ</b>	Department of Justice
<b>EDOTC</b>	Economic Development Over the Counter Grant
<b>EIR</b>	Environmental Impact Report
<b>EPA</b>	Environmental Protection Agency
<b>ERAF</b>	Education Revenue Augmentation Fund
<b>FAA</b>	Federal Aviation Administration
<b>FHWA</b>	Federal Highway Administration
<b>FTE</b>	Full Time Equivalent (Employee)
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GAAS</b>	Generally Accepted Auditing Standards
<b>GASB</b>	Governmental Accounting Standards Board
<b>GIS</b>	Geographic Information Systems
<b>GFOA</b>	Government Finance Officers Association
<b>HCD</b>	Housing and Community Development
<b>HOME</b>	Home Investment Partnership Program
<b>HR</b>	Human Resources
<b>HSP</b>	Health Savings Plan
<b>ISF</b>	Internal Service Fund

## *Abbreviations and Acronyms (continued)*

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<b>IT</b>	Information Technology
<b>JAG</b>	Justice Assistance Grant
<b>L&amp;L/LLD's</b>	Landscape & Lighting Districts
<b>LAFCO</b>	Local Agency Formation Commissions
<b>LAIF</b>	Local Agency Investment Fund
<b>LTF</b>	Local Transportation Fund
<b>MAGNET</b>	Merced Area Gang & Narcotic Enforcement Team
<b>MCAG</b>	Merced County Association of Governments
<b>MCL</b>	Maximum Contaminant Level
<b>MDC</b>	Mobile Display Computers
<b>MOU</b>	Memorandum of Understanding
<b>NEPA</b>	National Environmental Policy Act
<b>NOFA</b>	Notice of Funding Availability
<b>NOI</b>	Net Operating Income
<b>NSP</b>	Neighborhood Stabilization Program
<b>OPEB</b>	Other Post Employee Benefits
<b>OTS</b>	Office of Traffic Safety
<b>PAL</b>	Police Activities League
<b>PEG</b>	Public, Educational, and Governmental
<b>PEMHCA</b>	Public Employees' Medical and Hospital Care Act
<b>PEPRA</b>	Public Employees' Pension Reform Act
<b>PERS</b>	Public Employees' Retirement System
<b>PI</b>	Program Income
<b>PTA</b>	Planning and Technical Assistance
<b>PTAF</b>	Property Tax Administration Fee
<b>RAN</b>	Remote Access Network
<b>RDA</b>	Redevelopment Agency
<b>RFP</b>	Request for Proposal
<b>RMS</b>	Records Management System
<b>RSTP</b>	Regional Surface Transportation Program
<b>RTIF</b>	Regional Traffic Impact Fee
<b>SB325</b>	Senate Bill 325
<b>SDI</b>	State Disability Insurance
<b>SERAF</b>	Supplemental Educational Revenue Augmentation Fund
<b>SHSGP</b>	State Homeland Security Grant Program
<b>SJAPCD</b>	San Joaquin Valley Air Pollution Control District
<b>SLESF</b>	Supplemental Law Enforcement Services Fund
<b>SOI</b>	Sphere of Influence
<b>SRTS</b>	Safe Route to Schools Grant
<b>SW</b>	Solid Waste
<b>TEP</b>	Transportation Expenditure Plan
<b>TIF</b>	Traffic Impact Fee
<b>TOT</b>	Transient Occupancy Tax
<b>UAL</b>	Unfunded Accrued Liability
<b>VITAL</b>	Volunteers Interacting to Advance Law Enforcement
<b>VLF</b>	Motor Vehicle in Lieu Fees
<b>WW</b>	Wastewater
<b>WWTP</b>	Wastewater Treatment Plant

# **Capital Improvement Plan**

## Capital Improvement Plan - Introduction

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The City of Los Banos' Capital Improvement Plan (CIP) has been developed to serve as a planning tool that identifies both short and long term capital improvement needs. The intention is to align the needs of the City with appropriate financing, scheduling and implementation. The CIP should be used in conjunction with the City's Budget. The budget process guides the priorities through:

- Available Funding
- Council Goal Setting
- Designated Revenue Priorities
- City Goals
- Required Improvements and/or Replacements

The practice of this approach is to ensure a fiscally responsible and efficient use of existing resources.

The City's CIP includes all infrastructure projects and equipment purchases over the next five years. The first year of the five year CIP is approved and funded through the City's Adopted Budget. The remaining four years serve as the framework for future Financial Plans and are subject to annual review. The plan represents a phased approach to fund the projects needed to maintain the City's infrastructure and major building facility assets over the entire five year period. The plan also identifies equipment replacement needs in the different areas throughout the City.

Capital project construction and purchases represent one of the fundamental functions

of local government. Many of these projects extend the life of existing city assets like streets, parks, water and sewer lines and plants. Other projects replace aging facilities and equipment. Additionally, some projects, representing community desires and council priorities, are new projects intended to enhance the overall quality of life for residents and visitors.

CIP projects have a wide range of funding sources including fund balance, designated revenue, and grants. For example, the City is purchasing five Clean Air Vehicles with the assistance of grant funding. Additionally, the City is planning the construction of a Training Tower, utilizing Measure P funding which will complete the last expenditure item on the twenty year expenditure plan.

The City's five year Capital Improvement Plan illustrates all current and future projects. Through collaborative planning, evaluating, and thorough financial planning the CIP represents a commitment to building a more resilient and vibrant future for city residents, workers and visitors.



## **Capital Improvement Plan - Overview**

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The recommended capital improvement projects and equipment purchases total \$14,592,338 for the 2019-2020 Fiscal Year.

The Capital Improvement Plan is shown as a Summary Schedule by Department and an overall Summary Schedule by Fund. The Summary Schedule by Department includes a project title, total project cost, funding source (multiple if applicable), and project year(s). Comments may be included to provide further clarification on projects.

A brief overview of major projects for the 2019-2020 Fiscal Year are outlined below.

### **GENERAL FUND PROJECTS**

The City continues to commit itself to dedicating the necessary long-term capital funding needed to improve the quality of life in Los Banos. Within the General Fund, the current year budget requests reflect an effort to provide funding for high priority projects, as well as infrastructure improvements.

- Installation of PAL Field Restrooms
- General Plan Update
- Fleet Replacement
- Fire Station Security/ADA Upgrades

### **PARKS & RECREATION PROJECTS**

The Los Banos Parks and Recreation Division will utilize the Park Development Fund and the Measure H Fund to finance park projects and equipment purchases.

- Ballfield Groomer

- Design and Construction of a Dog Park
- Renovate the Scout Hut
- Replacement of Big Page Park Playground
- Completion of a Park Master Plan

### **STREETS PROJECTS**

The Streets Division does not have an impact on General Fund as it receives its funding from various revenue sources such as Gas Tax, RSTP, Measure V and Solid Waste. This year's funding will be allocated to the following projects:

- Street Rehabilitations Work
- State Sidewalks Project
- Various Equipment Purchases

### **UTILITIES**

The Public Works Department plans to use available funding for the following major projects and equipment purchases.

### **WATER PROJECTS**

- Well 16 Land Acquisition and Engineering
- Water Line Replacements
- Fleet Replacement
- Sensus Tower
- Message Board

### **WASTEWATER PROJECTS**

- Pump Station Rehabilitation
- Storm Line Replacements
- Fleet Replacement

## **Capital Improvement Plan - Overview**

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- Message Board
- Potable Water Line
- Various Equipment Purchases
- Nantes Storm Basin Land Acquisition and Engineering

### **SOLID WASTE PROJECTS**

- Clean Closure of Landfill Site
- Street Sweeper
- (2) Leaf Machines

### **INFORMATION TECHNOLOGY PROJECTS**

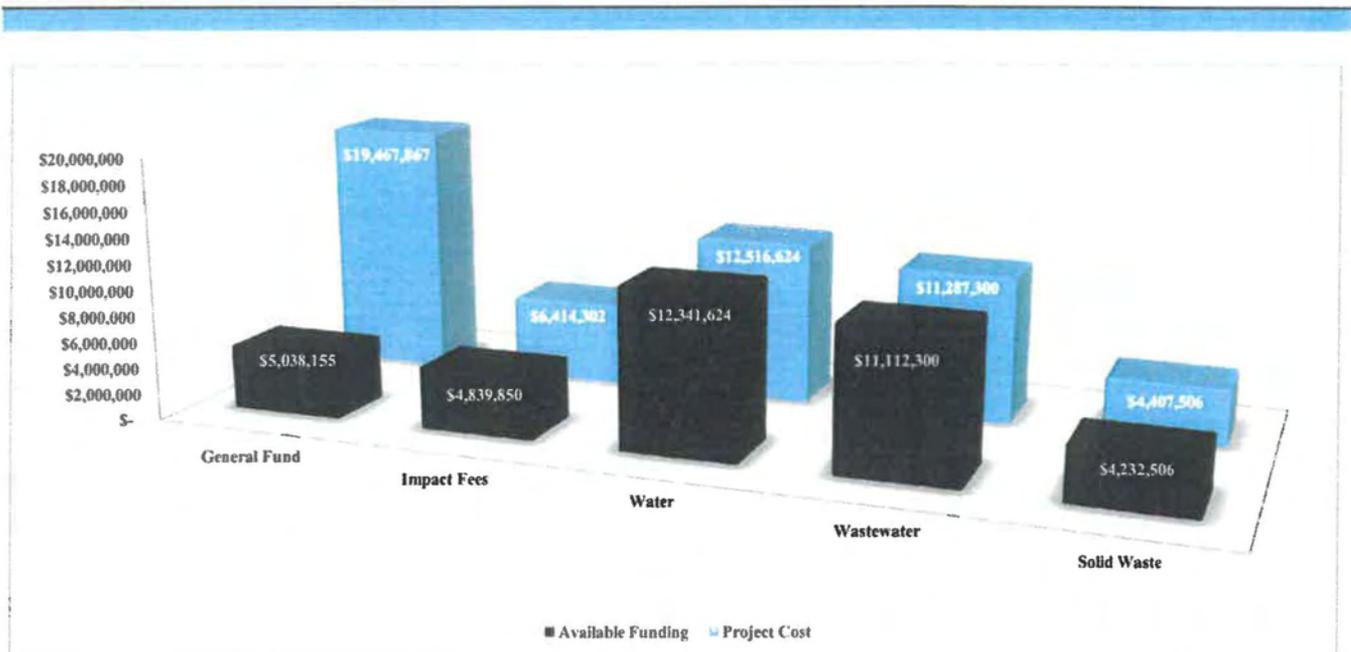
Information Technology (IT) projects are funded by various City departments based on the allocation of IT services and the project usage. The following is a list of projects for the current fiscal year:

- City-wide Phone System Replacement
- Desktop/Laptop Replacement
- City Hall Wi-Fi Upgrade
- Network/Server Replacement
- Backup System Software and Hardware

**CAPITAL IMPROVEMENT PLAN**

Summary by Fund

Project Type	Total Project Cost	Prior Year Expenditures	Fiscal Year					Available Funding
			2020	2021	2022	2023	2024	
General Fund	\$ 17,201,182	\$ 942,374	\$ 1,309,778	\$ 419,318	\$ 25,000	\$ 25,000	\$ 50,000	\$ 2,771,470
Measure H - Police	\$ 883,185	\$ -	\$ 378,185	\$ 205,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 883,185
Measure H - Fire	\$ 517,000	\$ -	\$ 117,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 517,000
Measure H - Recreation	\$ 866,500	\$ -	\$ 25,500	\$ -	\$ 78,000	\$ 245,000	\$ 518,000	\$ 866,500
Impact Fees - City Hall	\$ 786,802	\$ 286,802	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 786,802
Water Administration	\$ 187,254	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -	\$ 12,254
Wastewater Administration	\$ 187,254	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -	\$ 12,254
Solid Waste Administration	\$ 187,254	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -	\$ 12,254
Measure P - Police	\$ 21,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure P - Fire	\$ 2,130,447	\$ 70,447	\$ 766,000	\$ 16,000	\$ 16,000	\$ 6,000	\$ 6,000	\$ 880,447
Impact Fees - Police	\$ 2,000,000	\$ 125,203	\$ 1,550,345	\$ -	\$ -	\$ -	\$ -	\$ 1,675,548
Impact Fees - Fire	\$ 2,530,000	\$ -	\$ -	\$ 680,000	\$ 600,000	\$ -	\$ -	\$ 1,280,000
Traffic Safety	\$ 80,000	\$ -	\$ 60,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 80,000
Streets - Charge Out	\$ 1,072,000	\$ -	\$ 405,000	\$ 262,000	\$ 170,000	\$ 100,000	\$ 135,000	\$ 1,072,000
CMAQ/RSTP	\$ 360,743	\$ 64,000	\$ 296,743	\$ -	\$ -	\$ -	\$ -	\$ 360,743
Measure V	\$ 5,519,000	\$ 49,000	\$ 2,320,000	\$ 75,000	\$ 1,500,000	\$ 75,000	\$ 1,500,000	\$ 5,519,000
Impact Fees - Traffic	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Impact Fees - Comm Center	\$ 557,500	\$ -	\$ 557,500	\$ -	\$ -	\$ -	\$ -	\$ 557,500
Water	\$ 12,329,370	\$ 674,784	\$ 2,381,586	\$ 5,548,000	\$ 917,000	\$ 898,000	\$ 1,910,000	\$ 12,329,370
Wastewater - Collections	\$ 9,206,401	\$ 1,815	\$ 1,604,586	\$ 2,930,000	\$ 2,381,000	\$ 1,977,000	\$ 312,000	\$ 9,206,401
Wastewater - Treatment	\$ 1,893,645	\$ 1,713	\$ 401,932	\$ 1,275,000	\$ 165,000	\$ -	\$ 50,000	\$ 1,893,645
Solid Waste	\$ 3,466,607	\$ 1,114,560	\$ 562,047	\$ 1,510,000	\$ 30,000	\$ 90,000	\$ 160,000	\$ 3,466,607
Solid Waste-Street Sweeping	\$ 753,645	\$ 1,713	\$ 376,932	\$ -	\$ 375,000	\$ -	\$ -	\$ 753,645
Airport	\$ 2,910,800	\$ -	\$ 172,900	\$ 1,600,000	\$ 350,000	\$ 630,000	\$ 157,900	\$ 2,910,800
Fleet	\$ 13,345	\$ 1,713	\$ 11,632	\$ -	\$ -	\$ -	\$ -	\$ 13,345
LB Park Development	\$ 340,000	\$ -	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ 340,000
Assessment Districts	\$ 1,615,743	\$ 257,000	\$ 334,243	\$ 130,000	\$ 298,000	\$ 198,000	\$ 398,500	\$ 1,615,743
IT Services	\$ 384,578	\$ 77,303	\$ 100,947	\$ 93,328	\$ 55,000	\$ 32,000	\$ 26,000	\$ 384,578
Grants	\$ 2,335,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total New Projects</b>	<b>\$ 91,515,255</b>	<b>\$ 3,685,707</b>	<b>\$ 14,592,338</b>	<b>\$ 15,063,646</b>	<b>\$ 7,160,000</b>	<b>\$ 4,476,000</b>	<b>\$ 5,423,400</b>	<b>\$ 50,401,091</b>



CITY OF LOS BANOS			CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24					
Administration Department				Available Funding					Comments	
Project Title	Total Project Cost	Funding Source	Prior Year Expenditures	Fiscal Year						
				2020	2021	2022	2023	2024		
PAL-Restrooms	\$ 475,000	General Fund	\$ 25,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	Assigned Funding Researching Software Opt 25% to each fund
City Hall Expansion Renovation	\$ 786,802	City Hall Impact Fees	\$ 286,802	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Fleet Replacement	\$ 40,000	General Fund	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Finance Software Replacement	\$ 175,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 175,000	Water Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 175,000	Wastewater Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 175,000	Solid Waste Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total New Projects</b>	<b>\$ 2,001,802</b>		<b>\$ 311,802</b>	<b>\$ 990,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

CITY OF LOS BANOS			CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24					
Community and Economic Development				Available Funding					Comments	
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Fiscal Year						
				2020	2021	2022	2023	2024		
General Plan Update	\$ 669,393	General Fund	\$ 224,641	\$ 347,434	\$ 97,318	\$ -	\$ -	\$ -	\$ -	Committed Funds
Welcome Entrance Signs	\$ 15,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Downtown Pavers	\$ 1,900,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Renovation Downtown Parking	\$ 1,200,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Digital Sign Replacement	\$ 23,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Housing Element Update	\$ 25,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
<b>Total New Projects</b>	<b>\$ 3,732,393</b>		<b>\$ 224,641</b>	<b>\$ 347,434</b>	<b>\$ 97,318</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	

CITY OF LOS BANOS			CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24					
Police Department				Available Funding					Comments	
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Fiscal Year						
				2020	2021	2022	2023	2024		
Pilot Program-City Wide Camera Surveillance	\$ 30,000	General Fund	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	Funds Committed Prior are through April
Fleet Replacement	\$ 510,406	General Fund	\$ 422,591	\$ 87,905	\$ -	\$ -	\$ -	\$ -	\$ -	
Police Station	\$ 7,000,000	General Fund	\$ 78,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 21,000,000	Measure P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 2,000,000	Impact Fee	\$ 125,203	\$ 1,550,345	\$ -	\$ -	\$ -	\$ -	\$ -	
Dispatch 911 Upgrade	\$ 287,000	General Fund	\$ -	\$ -	\$ 287,000	\$ -	\$ -	\$ -	\$ -	State 911 Reimbursement Grant Reimburse \$109,000
Clean Air Vehicles	\$ 155,000	General Fund	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Annual Shelter Upgrade	\$ 750,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City Wide Camera Surveillance System	\$ 1,150,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
sUAS (Drone) FLIR	\$ 50,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Safety Radio Upgrade- LB Command Channel	\$ 70,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Range Classroom	\$ 309,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
License Plate Reader	\$ 60,000	Traffic Safety	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Radar Speed Trailer	\$ 20,000	Traffic Safety	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Police Handgun Replacement	\$ 30,000	Measure H	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	
RMS IRIMS Access	\$ 18,185	Measure H	\$ -	\$ 18,185	\$ -	\$ -	\$ -	\$ -	\$ -	
Patrol Vehicles	\$ 70,000	Measure H	\$ -	\$ 330,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	(6) Vehicles FY 2020
Code Enforcement Animal Truck	\$ 70,000	Measure H	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
Code Enforcement Patrol Vehicle	\$ 35,000	Measure H	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	
<b>Total New Projects</b>	<b>\$ 34,225,681</b>		<b>\$ 641,082</b>	<b>\$ 2,246,435</b>	<b>\$ 512,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	

CITY OF LOS BANOS			CAPITAL IMPROVEMENT PLAN		FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24					
Fire Department				Available Funding					Comments	
Project Title	Project Cost	Funding Source	Prior Year Expenditures	Fiscal Year						
				2020	2021	2022	2023	2024		
Turnouts	\$ 140,569	General Fund	\$ 65,569	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	Annual Expenditure
Station Upgrade ADA Compliant	\$ 105,000	General Fund	\$ 19,000	\$ 86,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Station Security	\$ 35,000	General Fund	\$ 12,000	\$ 13,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
Rescue Equipment	\$ 25,000	General Fund	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	Annual Expenditure
Fire Hose Replacement	\$ 25,000	General Fund	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	Annual Expenditure
100' Ladder Truck	\$ 1,500,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Station #2 Addition	\$ 200,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Training Tower and Fuel Tank Canopy	\$ 750,000	Measure P	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Personal Protective Gear Replacement	\$ 30,000	Measure P	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	Annual Expenditure

Mobile Display Computer Tablets	\$	101,447	Measure P	\$	70,447	\$	10,000	\$	10,000	\$	10,000	\$	-	\$	-
Station #3 Construction	\$	1,250,000	Measure P	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	1,250,000	Impact Fees	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	Community Amenity Fe	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Command Vehicle	\$	80,000	Impact Fees	\$	-	\$	-	\$	80,000	\$	-	\$	-	\$	-
Engine	\$	600,000	Impact Fees	\$	-	\$	-	\$	600,000	\$	-	\$	-	\$	-
Rescue Unit	\$	600,000	Impact Fees	\$	-	\$	-	\$	600,000	\$	-	\$	-	\$	-
SCBA Replacement	\$	500,000	Measure H	\$	-	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000
PPF Drying Cabinet	\$	8,500	Measure H	\$	-	\$	8,500	\$	-	\$	-	\$	-	\$	-
PPF Washing Machine (Extractor)	\$	8,500	Measure H	\$	-	\$	8,500	\$	-	\$	-	\$	-	\$	-
<b>Total New Projects</b>	\$	<b>7,208,016</b>		\$	<b>167,016</b>	\$	<b>1,007,000</b>	\$	<b>831,000</b>	\$	<b>741,000</b>	\$	<b>131,000</b>	\$	<b>131,000</b>

CITY OF LOS BANOS

CAPITAL IMPROVEMENT PLAN

FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24

Project Title/Equipment Name	Project Cost	Funding Source	Prior Year Expenditures	Available Funding					Comments
				Fiscal Year					
				2020	2021	2022	2023	2024	
Aerial Boom Truck	\$ 200,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Stump Grinder	\$ 35,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(2) 1.2 Ton Utility Pickup	\$ 80,000	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Ballfield Groomer	\$ 20,000	Measure H	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Computer Equipment	\$ 5,500	Measure H	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ -	
Community Center ADA Access Doors	\$ 78,000	Measure H	\$ -	\$ -	\$ -	\$ 78,000	\$ -	\$ -	
AG Sports Complex Field Refurbishment: Field 1	\$ 90,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	Field 1
AG Sports Complex Field Refurbishment: Field 2	\$ 75,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	Field 2
City Park Playground	\$ 80,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	
Davis Park Playground	\$ 80,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	
Ranchwood Building- Interior Wall- Replacement	\$ 15,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
College Greens Building- Interior Wall- Replacement	\$ 15,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
Park Signage Program	\$ 8,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	
Pickleball Courts New Playground Location	\$ 400,000	Measure H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	
33000 GVWR Truck Chassis	\$ 160,000	Streets- Charge Out	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	
Crack Filling Machine	\$ 100,000	Streets- Charge Out	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
Pavement Profiler	\$ 50,000	Streets- Charge Out	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
Paint Stripper	\$ 35,000	Streets- Charge Out	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	
(2) 240 Hooklift Flatbed	\$ 22,000	Streets- Charge Out	\$ -	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -	
Backhoe	\$ 165,000	Streets- Charge Out	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	
Stake & Form Pickup	\$ 60,000	Streets- Charge Out	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
Portable Air Compressor	\$ 25,000	Streets- Charge Out	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
1 Ton Utility Pickup	\$ 70,000	Streets- Charge Out	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	
(4) 3.4 Ton Utility Pickup	\$ 200,000	Streets- Charge Out	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	
Wheel Loader	\$ 135,000	Streets- Charge Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	
Street Rehabilitations	\$ 50,000	Streets- Charge Out	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
State Sidewalks	\$ 4,699,000	Measure V	\$ 49,000	\$ 1,500,000	\$ 75,000	\$ 1,500,000	\$ 75,000	\$ 1,500,000	
	\$ 820,000	Measure V	\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -	
	\$ 126,000	Water	\$ -	\$ 126,000	\$ -	\$ -	\$ -	\$ -	
	\$ 84,000	WW-Collection	\$ -	\$ 84,000	\$ -	\$ -	\$ -	\$ -	
Traffic Mosaic Plan	\$ 200,000	Traffic Impact	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	
Community Center Parking	\$ 550,000	Impact Fee- Community	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	
Automatic Gates	\$ 7,500	Impact Fee- Community	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	
CMAQ Pedestrian In-fill	\$ 260,743	CMAQ RSTP	\$ 64,000	\$ 296,743	\$ -	\$ -	\$ -	\$ -	
Dog Park	\$ 125,000	LB Park Development F	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	
Scout Hut Renovation	\$ 35,000	LB Park Development F	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	
Big Page Park Playground Replacement	\$ 30,000	LB Park Development F	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Park Master Plan	\$ 150,000	LB Park Development F	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	
Ranchwood Estates Land-cape Irrigation Impr	\$ 300,000	Assessment District	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Cresthills Park Picnic Arbor	\$ 269,243	Assessment District	\$ 257,000	\$ 12,243	\$ -	\$ -	\$ -	\$ -	
Pioneer Storm Station	\$ 20,000	Assessment District	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Citrus II Park Playground	\$ 70,000	Assessment District	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
Jo-Lin Storm Station	\$ 20,000	Assessment District	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Jo-Lin Manor Land-cape Irrigation Impr	\$ 20,000	Assessment District	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Verona Storm Station	\$ 20,000	Assessment District	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
Somerset Park Land-cape Irrigation	\$ 45,000	Assessment District	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 5,000	
Senior Homes Villages Land-cape Irrigation	\$ 21,000	Assessment District	\$ -	\$ 7,000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	
Stronckack Storm Station	\$ 25,000	Assessment District	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
Rail Road Corridor Land-cape Irrigation	\$ 160,000	Assessment District	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Stronckack Villages Land-cape Irrigation	\$ 143,000	Assessment District	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 38,000	
Veteran's Park Lighting	\$ 100,000	Assessment District	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	District 11
Meadowlands Landscape Irrigation	\$ 270,000	Assessment District	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	District 2
Pickleball Court and BBQ Area	\$ 98,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,000	
College Greens Estate Land-cape Irrigation	\$ 15,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
Orchard Terrace Land-cape Irrigation	\$ 11,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	
St Francis Estates Land-cape Irrigation	\$ 10,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
Valley Meadows Land-cape Irrigation	\$ 5,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	
LB Creek Shopping Center Land-cape Irrigation	\$ 19,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000	
Northgate @ Regency Park Land-cape Irrigation	\$ 22,000	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	
Magnolia Grove Land-cape Irrigation	\$ 12,500	Assessment District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	
Water Meters	\$ 1,170,465	Water	\$ 386,468	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
Clementine 6 Renovation Litigation	\$ 125,000	Water	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	
Groundwater Sustainability Agency	\$ 757,500	Water	\$ 7,500	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Restricted and unrestricted
Idaho Water Line	\$ 420,000	Water	\$ 240,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	
8th & 9th Water Line	\$ 489,000	Water	\$ 39,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	
Water Valve Replacement	\$ 250,000	Water	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Well 16	\$ 2,000,000	Water	\$ -	\$ 900,000	\$ 1,100,000	\$ -	\$ -	\$ -	Restricted and unrestricted
Sensus Tower	\$ 50,000	Water	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
(2) 3.4 Ton Utility Pickup	\$ 190,000	Water	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
1 Ton Service Pickup	\$ 66,039	Water	\$ -	\$ 66,039	\$ -	\$ -	\$ -	\$ -	
	\$ 66,039	WW-Collection	\$ -	\$ 66,039	\$ -	\$ -	\$ -	\$ -	
Portable Air Compressor	\$ 12,500	Water	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	50% split to each fund
	\$ 12,500	WW-Collection	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	

Message Board	\$	20,000	Water	\$	-	\$	20,000	\$	-	\$	-	\$	-	\$	-	
Water Master Plan	\$	150,000	Water	\$	-	\$	-	\$	150,000	\$	-	\$	-	\$	-	Restricted and unrestricted
Well Rehabilitation	\$	3,120,000	Water	\$	-	\$	-	\$	-	\$	1,560,000	\$	-	\$	-	Phase 2 & 3
Fairground Area Water Line	\$	1,900,000	Water	\$	-	\$	-	\$	1,900,000	\$	-	\$	-	\$	-	
H Street Water Line	\$	450,000	Water	\$	-	\$	-	\$	450,000	\$	-	\$	-	\$	-	
Forklift	\$	38,000	Water	\$	-	\$	-	\$	38,000	\$	-	\$	-	\$	-	
Monroe - Sixth Street Water Line	\$	222,000	Water	\$	-	\$	-	\$	-	\$	222,000	\$	-	\$	-	
Contor Lane Water Line	\$	83,000	Water	\$	-	\$	-	\$	-	\$	83,000	\$	-	\$	-	
M Street Alley Water Line	\$	69,000	Water	\$	-	\$	-	\$	-	\$	69,000	\$	-	\$	-	
Fourth Street Water Line	\$	468,000	Water	\$	-	\$	-	\$	-	\$	468,000	\$	400,000	\$	-	
1 Ton Utility Pickup	\$	60,000	Water	\$	-	\$	-	\$	-	\$	60,000	\$	-	\$	-	
(2) 33000 GVWR Truck Chassis	\$	130,000	Water	\$	-	\$	-	\$	-	\$	65,000	\$	65,000	\$	-	50% split to each fund
	\$	130,000	WW-Collections	\$	-	\$	-	\$	-	\$	65,000	\$	65,000	\$	-	
Adam Water Line	\$	83,000	Water	\$	-	\$	-	\$	-	\$	83,000	\$	-	\$	-	
Nantes Storm Basin	\$	2,050,000	WW-Collections	\$	-	\$	1,300,000	\$	750,000	\$	-	\$	-	\$	-	50% restricted funds
West Street Storm Station	\$	20,000	WW-Collections	\$	-	\$	-	\$	20,000	\$	-	\$	-	\$	-	
Pump Station Rehab	\$	385,000	WW-Collections	\$	-	\$	35,000	\$	350,000	\$	-	\$	-	\$	-	
Light Tower	\$	15,000	WW-Collections	\$	-	\$	-	\$	15,000	\$	-	\$	-	\$	-	
Message Board	\$	20,000	WW-Collections	\$	-	\$	20,000	\$	-	\$	-	\$	-	\$	-	
(1) 3.4 Ton Utility Pickup	\$	50,000	WW-Collections	\$	-	\$	50,000	\$	-	\$	-	\$	-	\$	-	
3.4 Ton Utility Pickup	\$	50,000	WW-Collections	\$	-	\$	-	\$	50,000	\$	-	\$	-	\$	-	
B Street Storm Line	\$	1,230,000	WW-Collections	\$	-	\$	-	\$	230,000	\$	1,000,000	\$	-	\$	-	50% restricted funds
Central City Sub-Basin	\$	2,190,000	WW-Collections	\$	-	\$	-	\$	1,400,000	\$	190,000	\$	890,000	\$	-	50% restricted funds
Wastewater Collections Master Plan	\$	150,000	WW-Collections	\$	-	\$	-	\$	150,000	\$	-	\$	-	\$	-	Restricted and unrestricted
Jefferson Storm Line	\$	567,000	WW-Collections	\$	-	\$	-	\$	-	\$	567,000	\$	-	\$	-	
Marietta Storm Line	\$	161,000	WW-Collections	\$	-	\$	-	\$	-	\$	161,000	\$	-	\$	-	
Pacheco Storm Line	\$	453,000	WW-Collections	\$	-	\$	-	\$	-	\$	453,000	\$	-	\$	-	
Pump Station Rehab	\$	385,000	WW-Collections	\$	-	\$	-	\$	-	\$	35,000	\$	350,000	\$	-	
Citrus - Second Street Storm Line	\$	100,000	WW-Collections	\$	-	\$	-	\$	-	\$	-	\$	100,000	\$	-	
H - Illinois Street Storm Line	\$	286,000	WW-Collections	\$	-	\$	-	\$	-	\$	-	\$	286,000	\$	-	
H - Nevada Street Storm Line	\$	286,000	WW-Collections	\$	-	\$	-	\$	-	\$	-	\$	286,000	\$	-	
Jo-Lin Park Mansor Pump Storm Station	\$	312,000	WW-Collections	\$	-	\$	-	\$	-	\$	-	\$	-	\$	312,000	
Potable Water	\$	200,000	WW-Treatment	\$	-	\$	200,000	\$	-	\$	-	\$	-	\$	-	
6000 Lbs Forklift	\$	45,000	WW-Treatment	\$	-	\$	45,000	\$	-	\$	-	\$	-	\$	-	
Portable Air Compressor	\$	25,000	WW-Treatment	\$	-	\$	25,000	\$	-	\$	-	\$	-	\$	-	
33000 GVWR Truck Chassis	\$	130,000	WW-Treatment	\$	-	\$	130,000	\$	-	\$	-	\$	-	\$	-	
Wastewater Master Plan	\$	150,000	WW-Treatment	\$	-	\$	-	\$	150,000	\$	-	\$	-	\$	-	Restricted and unrestricted
Lab Roof Replacement	\$	25,000	WW-Treatment	\$	-	\$	-	\$	25,000	\$	-	\$	-	\$	-	
Ground Water Study	\$	70,000	WW-Treatment	\$	-	\$	-	\$	70,000	\$	-	\$	-	\$	-	
Solar Bee Additions	\$	1,000,000	WW-Treatment	\$	-	\$	-	\$	1,000,000	\$	-	\$	-	\$	-	50% restricted funds
Tail Water Pump Engine	\$	30,000	WW-Treatment	\$	-	\$	30,000	\$	-	\$	-	\$	-	\$	-	
Backhoe	\$	165,000	WW-Treatment	\$	-	\$	-	\$	-	\$	165,000	\$	-	\$	-	
3.4 Ton Utility Pickup	\$	50,000	WW-Treatment	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000	
Municipal Airport Improvements	\$	2,095,000	Airport	\$	-	\$	157,900	\$	1,600,000	\$	350,000	\$	630,000	\$	157,900	10% match requirement
Jet A Fuel Filter System	\$	15,000	Airport	\$	-	\$	15,000	\$	-	\$	-	\$	-	\$	-	
Landfill Closure	\$	2,802,745	Solid Waste	\$	1,112,745	\$	400,000	\$	1,200,000	\$	30,000	\$	30,000	\$	30,000	530,000 is onpump maintenance
(1) Leaf Machines	\$	160,000	Solid Waste	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
(2) Street Sweeper	\$	750,000	SW-Street Sweeping	\$	-	\$	375,000	\$	-	\$	375,000	\$	-	\$	-	
Backhoe	\$	165,000	Solid Waste	\$	-	\$	165,000	\$	-	\$	-	\$	-	\$	-	
Tractor	\$	125,000	Solid Waste	\$	-	\$	-	\$	125,000	\$	-	\$	-	\$	-	
240 Hooklift System Refuse Box	\$	10,000	Solid Waste	\$	-	\$	-	\$	10,000	\$	-	\$	-	\$	-	
240 Hooklift System Leaf Box	\$	10,000	Solid Waste	\$	-	\$	-	\$	10,000	\$	-	\$	-	\$	-	
1 Ton Utility Pickup	\$	60,000	Solid Waste	\$	-	\$	-	\$	-	\$	60,000	\$	-	\$	-	
Wheel Loader	\$	130,000	Solid Waste	\$	-	\$	-	\$	-	\$	-	\$	-	\$	130,000	
Engine Diagnostic Machine	\$	9,700	Fleet	\$	-	\$	9,700	\$	-	\$	-	\$	-	\$	-	
Colorado Ballpark Field #3 Renovation	\$	50,000	Grant	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	Scents Field Rehabilitation
Urban and Community Forestry Program	\$	135,000	Grant	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	Cal Fire
Park Revitalization of Pacheco Park	\$	2,000,000	Grant	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	State Parks and Recreation
Miller and Lux Renovation	\$	150,000	Grant	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	Cal Certified Local Government
<b>Total New Projects</b>	\$	<b>43,732,777</b>		\$	<b>2,155,713</b>	\$	<b>9,778,664</b>	\$	<b>13,530,000</b>	\$	<b>6,264,000</b>	\$	<b>4,213,000</b>	\$	<b>5,141,400</b>	

CITY OF LOS BANOS

CAPITAL IMPROVEMENT PLAN

FIVE YEAR PLAN - FY 19-20 THROUGH FY 23-24

Project Title	Project Cost	Funding Source	Prior Year Expenditures	Available Funding					Comments							
				Fiscal Year												
				2020	2021	2022	2023	2024								
Information Technology																
Desktop Laptop Replacement	\$ 150,314	IT Services	\$ 73,303	\$ 34,611	\$ 42,400	\$ -	\$ -	\$ -								funded if available
Network Server Replacement Schedule	\$ 195,764	IT Services	\$ -	\$ 31,836	\$ 50,929	\$ 55,000	\$ 32,000	\$ 26,000								funded if available
City Hall Wi-Fi Network Replacement	\$ 8,500	IT Services	\$ 4,000	\$ 4,500	\$ -	\$ -	\$ -	\$ -								
Backup System Software & Hardware	\$ 30,000	IT Services	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -								
Phone System Replacement	\$ 170,724	General Fund	\$ 80,285	\$ 90,439	\$ -	\$ -	\$ -	\$ -								
	\$ 12,254	Water Admin	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -								
	\$ 3,863	Water	\$ 1,815	\$ 2,047	\$ -	\$ -	\$ -	\$ -								
	\$ 12,254	WW - Admin	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -								
	\$ 3,862	WW - Collections	\$ 1,815	\$ 2,047	\$ -	\$ -	\$ -	\$ -								
	\$ 2,645	WW - Treatment	\$ 1,713	\$ 1,932	\$ -	\$ -	\$ -	\$ -								
	\$ 12,254	Solid Waste Admin	\$ 5,760	\$ 6,494	\$ -	\$ -	\$ -	\$ -								
	\$ 3,862	Solid Waste	\$ 1,815	\$ 2,047	\$ -	\$ -	\$ -	\$ -								
	\$ 3,645	SW - Street Sweeping	\$ 1,713	\$ 1,932	\$ -	\$ -	\$ -	\$ -								
	\$ 3,645	Fleet	\$ 1,713	\$ 1,932	\$ -	\$ -	\$ -	\$ -								
<b>Total New Projects</b>	\$ <b>614,586</b>		\$ <b>185,453</b>	\$ <b>222,805</b>	\$ <b>93,328</b>	\$ <b>55,000</b>	\$ <b>32,000</b>	\$ <b>26,000</b>								

# *CIP – Funded Project Descriptions*

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## **ADMINISTRATION DEPARTMENT**

### ***PAL – RESTROOMS***

Public restrooms have been considered in order to offer portable or permanent facilities to be used by both the County and the City. The restrooms are planned to be located on the County Fairgrounds between the grandstands arena and baseball fields used by PAL. Access to the restrooms would be from Seventh Street and/or E Street. Once built, the maintenance of the facilities would be the responsibility of the City, as stated in the current lease agreement, for the duration of the current lease agreement.

### ***FLEET REPLACEMENT***

Fleet replacement for FY 2019/20 includes the purchase of one (1) Mid-size SUV. This vehicle will be used by City Hall and City Council for work related travel and training.

### ***CITY HALL EXPANSION AND RENOVATION***

Though City Hall has grown and adapted over time, the building has not been renovated in decades and the existing floor plan is both inefficient and insufficient to provide the desired level of space as it is presently configured. In order to meet space needs for current and future growth, in 2018 the City added two additional offices to the west and will remodel the remaining office space for improved workspace flow and accessibility.

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

### ***GENERAL PLAN UPDATE***

The General Plan serves as the guiding framework for all future development in the City. It is the City's most important planning document. The update includes an economic development strategy, downtown strategic plan, business park master plan, and associated environmental impact report. The last General Plan update was adopted in 2009 and since that time the City has experienced significant growth. A new General Plan update is necessary to refine the concepts that have become outdated, and respond to new legislative requirements.

## **POLICE DEPARTMENT**

### ***POLICE STATION***

The current funding included in the budget will be used for the purchase of land located on G Street. The land is approximately 3.16 acres. Other included funding will be utilized for a needs assessment and other consulting services in relation to the purchase of the property. The current facility is over 40 years old and is no longer an efficient working facility for staff. The new facility is estimated to cost \$30,000,000 and the design will take into consideration the future growth of Police Department staffing.

### ***FLEET REPLACEMENT SCHEDULE***

The Police Department (PD) fleet has a number of older vehicles with mileage in excess of 100,000 miles. The intent is to purchase vehicles on an annual basis. Depending on the type of assignment, vehicle estimates costs range from \$40,000 to \$45,000 for sworn assigned vehicles and \$30,000 to \$35,000 for non-sworn. Any additional funding made available would be utilized to increase and/or replace the number of vehicles in PD's Fleet.

# *CIP – Funded Project Descriptions*

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## ***LICENSE PLATE READER***

The Department will be purchasing a license plate reader which will be installed at a major local intersection to help identify stolen and/or other wanted vehicles. The license plate reader will increase the department's crime fighting efforts and assist in the detection of criminal behavior, as well as augment future City surveillance systems to be deployed.

## ***PILOT PROGRAM- CITY WIDE CAMERA SURVEILLANCE SYSTEM***

Previous criminal investigations have found surveillance camera footage crucial to the eventual identification and arrest of individuals for a variety of crimes. Cameras would be deployed downtown Los Banos to allow real-time streaming of the area as well as storage of recorded data for later review.

## ***CLEAN AIR VEHICLES***

The Police Department (PD) was awarded a grant from San Joaquin Valley Air Pollution Control District to assist with the purchase of five (5) new clean air vehicles. Three (3) vehicles will go to the Police Department's fleet to replace aging VITAL volunteer/Travel Training vehicles. The remaining two (2) will be added to City Hall's fleet. These vehicles are used by all departments located in City Hall, as well as the IT departments and City Council for travel training and meetings.

## ***HANDGUN REPLACEMENT***

Purchase of duty pistols for all current officers as well as future Measure H officers. The purchase will include holsters, ammunition pouches, and weapon lights. The Police Department will comply with municipal code LBMC 3-10.500, and trade in current firearms to the vendor for credit.

## ***RMS iRIMS ACCESS***

iRIMS is an additional component of our Records Management System (RMS). The iRIMS platform has been updated to allow for full integration of the RMS on Apple and Android devices. iRIMS will allow portable devices to be deployed in the field to access and enter data into the RMS.

## ***PATROL VEHICLES***

The City passed a half cent sales tax measure to add new officers and to support the department in providing vehicles and equipment. The purchase of six (6) patrol vehicles will be used for the additional police officers being hired under Measure H.

## **FIRE DEPARTMENT**

### ***TURNOUTS***

This year's requested budget includes the purchase of 6 sets of structure fire turnout firefighters. Current turnouts are damaged or exceed the NFPA 10 year garment life span. Each year gear is damaged and/or the life span of the gear expires. This expenditure should be funded on an annual basis.

### ***RESCUE EQUIPMENT***

Fire rescue equipment has a life span that requires the replacement of all aged rescue equipment. By strategically replacing outdated items on an annual basis, it will assist the Fire Department in attaining the goal of full replacement. This year, the Fire Department will replace rescue harnesses,

# *CIP – Funded Project Descriptions*

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rescue hardware, along with purchasing new items that are recommended for multiple types of rescues. This expenditure should be funded on an annual basis.

## ***FIRE HOSE REPLACEMENT***

The current stock of fire hose is aging and beginning to fail during testing procedures. This has caused the inventory to be reduced. The Fire Department will begin a replacement plan to purchase needed fire hose, both large diameter hose (LDH) and attack line hoses. This expenditure should be funded on an annual basis.

## ***TRAINING TOWER AND FUEL TANK CANOPY***

The construction of a drill tower has been postponed since 2009. This tower is the last expenditure item on the Measure P twenty (20) year expenditure plan. The Fire Department currently does not have a training facility. The tower will be used to train on interior attack, fire attack on multiple story structures, confined space, technical rescue, rope rescue, and will also have a ventilation module. The 2013 Insurance Service Office (ISO) report identified this as a need under the “Facilities and Aids” section.

## ***PERSONAL PROTECTIVE EQUIPMENT***

Prior to the last three fiscal years, the economic downturn reduced the ability to replace or repair Personal Protective Equipment (PPE). NFPA requires that all PPE be replaced after 10 years of service, no matter the use. This funding will be used to replace turnouts, structure boots, gloves and miscellaneous needed PPE for Measure P employees.

## ***MOBILE DISPLAY COMPUTERS/TABLETS***

In 2018, the Fire Department purchased 6 new Mobile Display Computers (MDC) for front line equipment. The department is in the process of updating additional equipment with the technology added in 2018. It is currently looking into the use of tablets rather than toughbooks. If the function is similar and/or improves the departments operations, the use of tablets will be an overall lower cost.

## ***ADA IMPROVEMENTS- STATION #1 AND #2***

In 2016, the City of Los Banos conducted an ADA Accessibility Study of city owned facilities. The parking areas and walkways were found to be non-complaint at both fire stations. This project will created ADA complaint parking and front door access to both stations.

## ***STATION SECURITY***

In fiscal year 2018/19 the Fire Department completed phase 1 of the Station Security keyless entry system at Fire Station #1 and #2. Electronic access and security hardware on all exterior main doors will be installed at both fire stations.

## ***SCBA REPLACEMENT***

Self Contained Breathing Apparatus (SCBAs) should be replaced every fifteen years. Units were purchased in 2005 with Measure P Funding. In order to keep all SCBAs compatible with region and current standards, they need to be placed on an annual replacement plan. The Fire Department will continue to seek funding from the Assistance to Fire Fighters Grant (AFG) to lessen the fiscal impact to City.

# *CIP – Funded Project Descriptions*

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## ***PERSONAL PROTECTIVE EQUIPMENT (PPE) DRYING CABINET***

Purchase a commercial Fireman's PPE Turnout Gear Drying Cabinet to be located at Fire Station #1. The need to replace PPE is a direct impact from NFPA Standards. The same standards put requirements on Fire Departments for care and maintenance of protective ensembles for Structure Firefighting equipment worn by Firefighters.

## ***PERSONAL PROTECTIVE EQUIPMENT WASHING MACHINE***

The need to replace PPE is a direct impact from NFPA Standards. The same standards put requirements on Fire Departments for care and maintenance of protective ensembles for Structure Firefighting equipment worn by Firefighters. The purchase of a commercial washer to properly clean Fire Fighter gear will meet the requirements with NFPA.

## **PUBLIC WORKS DEPARTMENT**

### ***33000 GVWR TRUCK CHASSIS***

Replacement of two (2) 33000 Gross Vehicle Weight Rating (GVWR) truck chassis is needed in order to meet Air Resource Board (ARB) requirements. One (1) will replace the 2007 truck chassis unit #4408 and will be fully funded by Streets. The second 33000 Gross Vehicle Weight Rating (GVWR) truck will replace the 1983 truck unit #4416 and will be fully funded by wastewater treatment.

### ***CRACK FILLING MACHINE***

Replacement of one (1) Crack Filling unit is needed in order to meet operating needs. The machine is used for the application of filling pavement cracks with hot poured asphalt. This purchase will replace the 2006 crack filling unit #4515.

### ***PAVEMENT PROFILER***

Replacement of one (1) asphalt profiler attachment will allow the staff to make more precise profiles of asphalt concrete, which is necessary to overlay existing streets. The purchase will replace the 2000 model unit #4881. This unit will be retained as a backup when work demands dictate.

### ***BALLFIELD GROOMER***

Replacement of a 2001 four-wheel ATV #4808 and three attachments used to groom the infields of baseball fields throughout the City. The current ATV is 18 years old and requires several passes with different attachments to groom the infields. The single pass system will save time, allowing Parks staff to complete other tasks.

### ***COMPUTER EQUIPMENT***

With the expansion of the Recreation Division through Measure H funding, additional computer upgrades are needed. Additionally programs such as Publisher are required for staff and additional monitors.

### ***LANDFILL CLOSURE***

Activities related to the construction and clean closure of the Old Los Banos Disposal Site located north of the City and east of Hwy 165. The City operated a burn dump at this site from about 1955 to about 1973 and accepted inert waste until 1994. Waste Discharge Requirement (WDR) Order 5-01-163, adopted by the Central Regional Water Quality Control Board (CRWQCB) on June 14, 2001,

## *CIP – Funded Project Descriptions*

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prescribes requirements for closure of the landfill. The City is seeking an amendment to the WDR to close the site by capping the waste units, reducing the monitoring and establishing a sunset date for the monitoring, which accounts for the years of monitoring already performed. The requirements for the closure mitigation measures are currently under review by the CRWQCB. The pending requirements will determine the timeline for closure, as well as associated costs.

### ***PAINT STRIPER***

This purchase will replace the 2008 walk behind paint striper. The new paint striper is a riding paint striper, which will reduce the time necessary for staff to re-stripe pavement markings. It will also allow for more striping to be done very year, keeping the traveling public safe.

### ***240 HOOKLIFT FLATBED***

The purchase of a 240 Hooklift System Flatbed will be used to transport the paving machine to overlay projects and transport other City vehicles and equipment that are not operational; saving the cost of towing.

### ***STREET REHABILITATION PROJECTS***

Over the next several years pavement sections throughout the City have been identified for repairs and rehabilitation which will receive the necessary maintenance due in part to Measure V funding. Preventative maintenance treatments such as fog sealing and the restriping of traffic markings will also be completed.

### ***STATE SIDEWALKS***

This project includes the streets named after US States in the area commonly referred to as the Colorado area. The area currently is without sidewalks for pedestrian access. Improvements in this area include installing sidewalks, repairing curb and gutter sections, installing ADA ramps, and new drain inlets. The project also includes removing and replacing trees impacting the right-of-way. Funding of this project is split between Measure V, Water and Wastewater Collections.

### ***COMMUNITY CENTER PARKING***

The area west of the Community Center was set aside for future development. Although the area is not paved, it is currently being used for additional parking. The funding will allow for design and build of a permanent parking lot with landscape and parking lights.

### ***AUTOMATIC GATES FOR COMMUNITY CENTER***

The Community Center was completed in 2010 and was constructed with an open courtyard in the center of the facility. Three gated areas, totaling seven doors, provide entry and exit access to the courtyard. Due to safety concerns and the difficulty of monitoring entrances, automatic gate closers are needed.

### ***CMAQ PEDESTRIAN IN-FILLS***

Gaps in the sidewalks at various locations within the City have been identified for infill. Installing sidewalks not previously included in the development of an area improves the continuity for residents who prefer to walk. The preliminary engineering phase and design for the sidewalk additions are funded partly with CMAQ funding. The City also contributes to the funding of the project.

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## ***DOG PARK***

The community of Los Banos has wanted a park for their pets to play and get exercise in a controlled environment. The funding included in the budget is to design, locate and build a run and play area for dogs.

## ***COMMUNITY SCOUT HUT***

The facility is located in Pacheco Park and is primarily used by the Boy Scouts of America. This project allows for the City to upgrade the facility making it ADA compliant. The kitchen area is not included in the project and future funding may be needed.

## ***BIG PAGE PARK PLAYGROUND REPLACEMENT***

Constructed in the 1950's Big Page Park has aging infrastructure. Replacement of the playground equipment is necessary in order to pass state standards and for a safe apparatus.

## ***PARK MASTER PLAN***

A Park Master Plan will create a strategy for improving existing facilities and providing direction to community planning for incorporating future park additions to meet the goals of the community recreation structure.

## ***RANCHWOOD ESTATES LANDSCAPE/IRRIGATION***

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

## ***CRESTHILLS PARK PICNIC ARBOR***

Cresthills Park is located on Pioneer Road. A shade structure of the playground area is needed. This park is regularly used for parties and functions. A shade structure will enhance the atmosphere for these types of activities.

## ***PIONEER STORM STATION***

Public Works has identified five (5) storm pump/lift stations in need of major maintenance, repairs and/or rehabilitation. The Pioneer Storm Station is used to pump storm water directly into the CCID canal. The reliability of this station is paramount to prevent the Cresthills section of the city from flooding during storm events.

## ***CITRUS II PARK PLAYGROUND***

Citrus II Park, located at 315 N. Second Street, was built in 1960's. The current playground has damaged parts and replacement parts have been discontinued. Replacement of the playground equipment is necessary in order to pass state standards and for a safe apparatus.

## ***JO-LIN STORM STATION***

Public Works has identified five (5) storm pump/lift stations in need of major maintenance, repairs and/or rehabilitation. The Jo-Lin Station is used to pump storm water directly into the San Luis canal. The reliability of this station is paramount to prevent the Jo-Lin Manor and Meadowland II sections of the city from flooding during storm events.

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## ***JO-LIN MANOR & RANCHO DE AMIGOS LANDSCAPE/IRRIGATION***

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

## ***VERONA STORM STATION***

Public Works has identified five (5) storm pump/lift stations in need of major maintenance, repairs and/or rehabilitation. The Verona Storm Station is used to pump storm water out of the Verona Park Storm Basin and into the storm system. The reliability of this station is paramount to prevent the Verona/Mission Estates section of the city from flooding during storm events.

## ***SOMERSET PARK LANDSCAPE/IRRIGATION***

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

## ***SENIOR HOMES VILLAGES***

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

## ***STONECREEK STORM STATION***

Public Works has identified five (5) storm pump/lift stations in need of major maintenance, repairs and/or rehabilitation. The Stonecreek Storm Station is used to pump storm water directly into the CCID canal. The reliability of this station is paramount to prevent the Stonecreek section of the city from flooding during storm events.

## ***RAIL ROAD CORRIDOR LANDSCAPE/IRRIGATION***

Landscaping in the District has experienced a loss from dying and vandalism of shrubs, plants, and trees. Infill planting and irrigation system repairs are scheduled to replace damaged or missing landscaping.

## ***WATER METERS – NEW CONSTRUCTION***

Residential and Commercial properties water usage is metered by the City to recover the cost of providing water services. The purchase of additional water meters is to ensure there is available inventory for new development projects in addition to replacing damaged or aged meters.

## ***CHROME 6 REMEDIATION / LITIGATION***

The State of California is preparing to set a new Maximum Contaminant Level (MCL) for Parts per Billion (PPB) of Chromium 6. The new MCL is being considered to ensure Chrome 6 is at a level which is safe for human consumption. When the new MCL is established many of the domestic drinking water wells will exceed the new limits. The plan is to study a cost effective method for processing the City's drinking water to comply with the State's mandate.

## ***GROUNDWATER SUSTAINABILITY AGENCY***

This is the formation of the City of Los Banos as a Groundwater Sustainability Agency (GSA). Recent legislation, under the Sustainable Groundwater Management Act, requires local agencies,

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such as Los Banos, to form a GSA by June 30, 2017. The City resides within the Delta Mendota Sub-basin. The San Luis and Delta Mendota Water Authority are taking the lead on the GSA development. They have divided the basin into three working groups. The City of Los Banos falls within the eastern group. The San Joaquin River Exchange Contractor Water Authority and the communities they encompass will be included in the eastern group. The goal is to develop a Groundwater Sustainability Plan by 2020 and to manage the use of groundwater in a manner that it can be maintained.

## ***IDAHO WATER LINE***

Replacement of the water line on Idaho Avenue, from J Street to I Street. This is part of the Water Distribution System Master Plan. This replaces the current 4" line with an 8" line and will provide for the required fire flows and meet the necessary water supply criteria.

## ***8<sup>TH</sup> & 9<sup>TH</sup> STREET WATER LINE***

Addition of water lines on 8<sup>th</sup> Street, from G Street to E Street, and 9<sup>th</sup> Street, from G Street to F Street. This is part of the Water Distribution System Master Plan. This will add new 8" line to improve service pressure in the area, provide the required fire flows and meet the necessary water supply criteria for customer service.

## ***WATER VALVE REPLACEMENTS***

The City's water system consists of hundreds of miles of water mains, made of various materials. The system also has hundreds of valves for turning off sections as needed for repair and service. Many of these valves are old and in need of replacement. Some of the older areas of the system lack the ability to turn off water, to sections or fire hydrants, without disruption of large areas of the community. This equipment will allow for the addition or replacement of valves with little or no disruption to the system. This newer technology equipment will allow the needed replacement and repairs to the system with less inconvenience and disruption to the community.

## ***WELL 16***

This project is the addition of a new drinking well. The project is part of the Water Distribution System Master Plan. The project will consist of land acquisition, engineering and start of construction in 2020. Additional funding is in place for 2021 for the completion of construction, testing and preparing to put the well on line.

## ***SENSUS TOWER***

Through multiple studies and troubleshooting efforts with the City's Sensus representative, the need for an additional tower to serve the North and East sections of the City has been identified. The addition of this tower will provide more accurate and complete readings of water meters in the areas of the City that have experienced problems in the past.

## ***FLEET REPLACEMENT***

Fleet replacement for FY 2019/20 includes the purchase of three (3) ¾ ton utility pickup trucks, two (2) funded in full by water and one (1) funded in full by wastewater collection. Also the purchase of one (1) 1 ton utility pickup truck funded between water and wastewater collection.

## ***PORTABLE AIR COMPRESSOR***

Replacement of two (2) portable air compressors is needed in order to meet Air Resource Board (ARB) requirements. One (1) portable air compressor funding will be split by water and wastewater

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collections and will replace 1999 portable air compressor unit #4535. The second portable air compressor will be funded by wastewater treatment and will replace 1998 portable air compressor unit #4884.

### ***MESSAGE BOARD***

Purchase of two (2) message boards to be used to warn the traveling public of future and ongoing road work. Messages boards are required by CalTrans for any night work performed in/on state highways 152 and 165. The two (2) message boards will be funded in full by water and wastewater collection.

### ***NANTES STORM BASIN***

This is for the purchase of land and engineering in FY 2019/20 for a new storm basin. The Nantes storm pump station services a large area of the City and currently pumps from piping. A failure of this station would cause flooding in the area north of Highway 152 and west of 3rd Street. A basin will allow water to be delivered to and stored prior to pumping and will provide storage in the event of a temporary pump failure. This basin will also allow for the collection and return of any illicit discharge to the system and will provide for a future testing site if required.

### ***WEST I STREET STORM STATION***

Public Works has identified five (5) storm pump/lift stations in need of major maintenance, repairs and/or rehabilitation. The West I Street Storm Station is used to pump water directly into CCID canal. The reliability of this station is paramount to prevent the Gardens section of the City from flooding during a storm event.

### ***PUMP STATION REHABILITATION- ORCHARD TERRACE***

This is item 6.4.3 of the Wastewater Collection System Master Plan to replace various stations based on age and need. The Orchard Terrace sewer lift station services the Orchard Terrace I and II area. This station is aging and requires an unusual amount of maintenance. Replacement of this station will provide for a more reliable system, reduce maintenance costs and reduce the risk of a sewer system overflow.

### ***LIGHT TOWER***

The light tower will provide lighting to City staff when emergency construction extends or occurs during darkness. The addition of a light tower will provide a safer working environment for City staff and the public. The tower can also be used for community events, such as National Night Out, to extend into the evening.

### ***POTABLE WATER***

The City's Wastewater Treatment Plant uses water from a small domestic well for utility use, which does not meet drinking water standards or provide for fire protection. A potable water line from the City's water infrastructure, near Saint Frances subdivision, to the Wastewater Treatment Plant would provide for all water needs including fire protection.

### ***6000 LBS. FORKLIFT***

The purchase of this forklift will enable City staff to maintain and repair the new Wastewater Treatment Headworks in an OSHA approved manner.

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## ***AIRPORT IMPROVEMENTS***

Airport improvements are programmed for safety and FAA requirements. The Airport was built in the early 1930's. The runway was resurfaced twelve years ago. Plans are to resurface and repaint markings on the runway, central apron, south apron and parallel taxiway. The design of the resurfacing and repainting is scheduled for March 2020. The overlay construction and painting is scheduled for May 2021. The South Apron overlay and striping construction is scheduled for May 2023. In 2024, plans include building an extension of the internal access road with drainage and an ALP Narrative Report with Aeronautical Survey is scheduled to be done.

## ***JET A FUEL FILTER SYSTEM***

The Jet A Fuel tank and filter system was installed in 1999. In November 2017, the aviation industry announced a new specification for filter water separators for jet fuel filtration. After June 2020, the current filtration system will no longer be certified.

## ***LEAF MACHINE***

Replacement of two (2) 2005 leaf machines, unit #4504 and #4505 to meet Air Resource Board (ARB) compliance requirement.

## ***STREET SWEEPER***

The growth of the city requires the use of an additional sweeper to finish the current routes. The current street sweepers are running at full operating speed nearly seven hours per day five days a week.

## ***ENGINE DIAGNOSTIC MACHINE***

This diagnostic tool will increase the ability of Fleet to diagnose engine problems by reading the electronic codes of the engines. This purchase will reduce the need for outside vendors to diagnose problems and reduce the cost of repairs.

## **INFORMATION TECHNOLOGY DEPARTMENT**

### ***DESKTOP/LAPTOP REPLACEMENT***

This is a continuous project that involves replacing all general-use desktop and laptop computers throughout City facilities. There are currently 106 computers included in this replacement schedule. "General-use" computers are those used daily by City staff for regular business purposes. It does not include computers that are used infrequently (i.e. Council Member computers, Siteminder for Airport), computers funded through special funding sources (Mobile Data Computers), and surplus equipment that is only used for testing or seldom used at all.

### ***NETWORK/SERVER REPLACEMENT***

This is a continuation of the project to replace all network and server equipment that supports the general use of the City network throughout City facilities. "General-use" network and server equipment supports the City's regular business purposes. It does not include equipment that supports department-specific functions (i.e. Police MDC cameras and Surveillance), other than when the server runs in a virtual environment, or specialized equipment supported by an external vendor.

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## ***CITY HALL ENTERPRISE WIFI DEPLOYMENT & CAMERA INSTALLATION***

The existing Wi-Fi environment at City Hall is comprised of two access points, which are intended to provide Wi-Fi coverage to the council chambers, conference rooms and other work areas. The existing access points do not allow for an effective bandwidth throttling mechanism to support this entire area. The upgrade will allow for connectivity to expand working areas toward the rear of the building.

Staff has identified that there is a need to provide camera coverage in the front and back of the City Hall parking area, as well as J Street entrance. Additionally, the existing camera on top of the Police Annex building is non-operational due to equipment failure and is in need of replacement.

## ***BACKUP SYSTEM SOFTWARE AND HARDWARE***

The City's existing backup systems are old and manual in nature and do not currently have a way to verify the backed up data. In order to ensure that the City's data is secured from accidental deletion or potential loss of data through equipment failures, the Information Technology Department (ITD) is proposing to update current backup practices and related software and hardware to provide reliable and automated data backup.

## ***PHONE SYSTEM REPLACEMENT***

The current City-wide phone system has been in use for more than ten years. While the equipment has been reliable and functional, replacement components are no longer produced and must be acquired through "after market" channels. Replacement parts are mostly acquired from hardware taken out of use when replaced elsewhere and sold as surplus equipment. AT&T has advised that the analog phone service they provide will no longer be available, which is the only phone service compatible with our legacy equipment, therefore making this the appropriate time to replace our legacy phone systems.

Phase I of the project was completed in FY 2018/19 for City Hall and the Police Department. Phase II - IV are being implemented in FY 2019/20 for all other city sites/departments.