City of Los Banos
At the Crossroads of California

www.losbanos.org

AGENDA

ADJOURNED
CITY COUNCIL MEETING

THE LOUNGE @ THE LOS BANOS COMMUNITY CENTER
645 7th Street
Los Banos, California

AUGUST 27, 2019

If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office @ (209) 827-7000 at least 48 hours prior to the meeting.

The City of Los Banos complies with the Americans with Disabilities Act (ADA) of 1990.

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Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.

La Cuidad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

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Cualquier escritura o los documentos proporcionaron a una mayoría del Ayuntamiento respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina de la Secretaria de la ciudad en City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la ciudad en www.losbanos.org.

1. CALL TO ORDER. **5:00 PM**

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: (City Council Members)

   Faria ___, Johnson-Santos___, Jones___, Lewis ___, Mayor Villalta ___

4. CONSIDERATION OF APPROVAL OF AGENDA.

5. PUBLIC FORUM. (Members of the public may address the City Council on any item of public interest that is within the jurisdiction of the City Council; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table.)

6. CONDUCT A CITY OF LOS BANOS CAPITAL IMPROVEMENT PLAN 2020-2024 WORKSHOP.

7. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Lucille L. Mallonee, City Clerk

Dated this 23rd day of August 2019

City of Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Mayor Villalta & City Council Members

FROM: Sonya Williams, Finance Director

DATE: August 27, 2019

SUBJECT: Capital Improvement Plan Workshop

The City of Los Banos' Capital Improvement Plan (CIP) is a five-year planning document used by the City to identify capital improvement projects and equipment needs then to coordinate the financing and timing of these projects. The CIP is developed each year alongside the City's annual operating budget for the upcoming fiscal year.

During the workshop Staff will present the CIP in its entirety, however a brief explanation includes: The Introduction to the CIP which offers an overview of what a CIP consists of and summarizes the current year's projects. Department summary pages detail whether or not a specific project has been funded, or if funding is anticipated in a future year. These pages reaffirm that the capital needs for the City far exceed the amount of available and anticipated funding. The CIP project pages contain detailed information on all projects outlined in the plan including the proposed timing of each project, project descriptions, related costs and ongoing funding needs. The out years of the plan serve as a guide for future planning and are subject to further review and modification.

Staff will provide an update on the City's outstanding debt, fund balance levels and discuss current and future projects. The goal of the workshop is to familiarize the City Council with the CIP documents, and to utilize the document to systematically evaluate potential projects when creating future budgets.

The structure of the workshop is as follows:

- Introduction — Finance Director
- 2019-2024 CIP Plan and Financing — Department Heads
    - 2019 Funded Projects
    - Future Funded Projects
    - Unfunded Projects
- Prioritization Discussion, Questions and Comments — City Council/Staff
- Next Steps — Finance Director

The CIP is a valuable tool for implementing a community's comprehensive plan. It is a planning document that will be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.

Please remember to bring your copy of the 2020-2024 Capital Improvement Plan to the workshop.

Reviewed by:

Alex Terrazas, City Manager