

**CITY OF LOS BANOS
PARKS AND RECREATION COMMISSION MEETING MINUTES
JANUARY 21, 2020**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Parks and Recreation Commission.

CALL TO ORDER: Commissioner Spevak called the Parks and Recreation Commission Meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Munoz led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE PARKS AND RECREATION COMMISSION PRESENT: Flores, Munoz, Spevak; Irwin excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Heim, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Munoz, seconded by Flores to approve the agenda as submitted. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present; Irwin excused.

NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2020: Commission decided to continue the item to the next meeting with more members present to vote.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF OCTOBER 15, 2019: Motion by Flores, seconded by Munoz to approve the agenda as submitted. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present; Irwin excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. Stephanie Gonzalez and Maria Galvan from the California Health Collaborative representing the Merced County Tobacco Control Program, a non-profit organization, spoke to the Commission regarding their program and services they offer. This program works towards reducing second hand smoke and reducing tobacco litter. Interested in assisting the City Council in creating an ordinance to mandate tobacco free parks. No one else came forward to speak, and the Public Forum was closed.

PARKS & RECREATION 2019/2020 REVENUE/EXPENDITURE REPORT: Public Works Director/City Engineer Fachin reported we are 54% into the budget year, and the budget is on track. Most of our revenue is collected at the end of the fiscal year. Insurance is paid in the beginning of the fiscal year. Our mid-year budget review is

coming up soon. During this time, we review our estimations and make adjustments as necessary. Commissioner Spevak asked for clarification on how to read the financial reports in the packet. Operations Manager Heim explained how to read the reports, and understand how line items work.

PARKS AND RECREATION DIVISION UPDATES. Parks & Recreation Manager Heim reviewed planned and upcoming Parks & Recreation sports, activities and events, including the newly added Measure H funding and the impact it has had on Recreation, including adding a full time employee. We are currently working on the Parks Master Plan, which will be presented to the Commission at our next quarterly meeting. Our new Seventh Street Ball Park restroom project is almost complete. The Dog Park is scheduled for construction this summer. We continue to apply for grants to renovate Pacheco Park, and have applied for a Cal Fire Tree Grant. Commissioner Munoz asked why we do not have restrooms in many of the parks. Director/City Engineer Fachin replied that many of the parks were not designed to include restrooms, due to the current design standards of that time. Operations Manager Heim stated the cost of installing and maintaining restroom facilities is more than the City can afford at this time. Many Landscape and Lighting Districts need to become healthy to afford such upgrades to their park facilities.

PARKS & RECREATION OPERATIONS MANAGERS REPORT. Parks & Recreation Operations Manager Heim had nothing further to report.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Public Works Director/City Engineer Fachin had nothing further to report.

COMMISSION MEMBER REPORTS.

FLORES: No report.

MUNOZ: No report.

SPEVAK: Appreciates the time that staff has taken to answer questions. Asked what will be built where the previous public pool was located. Commissioner Munoz responded that it will be a sports education building.

ADJOURNMENT: The meeting was adjourned at the hour of 7:13 p.m.

APPROVED:

John Spevak, Commissioner

ATTEST:

Jelene de Melo, Secretary