



City of Los Banos

At the Crossroads of California

www.losbanos.org

AGENDA

CITY COUNCIL MEETING

CITY HALL COUNCIL CHAMBERS
520 J Street
Los Banos, California

MARCH 4, 2020

If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office @ (209) 827-7000 at least 48 hours prior to the meeting.

The City of Los Banos complies with the Americans with Disabilities Act (ADA) of 1990.

Si requiere asistencia especial para atender o participar en esta junta por favor llame a la oficina de la Secretaria de la ciudad al (209) 827-7000 a lo menos de 48 horas previas de la junta.

La Ciudad de Los Banos cumple con la Acta de Americanos con Deshabilidad (ADA) de 1990.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 520 J Street, Los Banos, California during normal business hours. In addition, such writings and documents may be posted on the City's website at www.losbanos.org.

Cualquier escritura o los documentos proporcionaron a una mayoría del Ayuntamiento respecto a cualquier artículo en este orden del día será hecho disponible para la inspección pública en la reunión y en la oficina de la Secretaria de la ciudad en City Hall, 520 J Street, Los Banos, California durante horas de oficina normales. Además, tales escrituras y los documentos pueden ser anunciados en el website de la ciudad en www.losbanos.org.

1. CALL TO ORDER. **7:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL: (City Council Members)

Faria ____, Johnson-Santos ____, Jones ____, Lewis ____, Villalta ____
4. CONSIDERATION OF APPROVAL OF AGENDA.
5. PUBLIC FORUM. (Members of the public may address the City Council Members on any item of public interest that is within the jurisdiction of the City Council; includes agenda and non-agenda items. No action will be taken on non-agenda items. Speakers are limited to a five (5) minute presentation. Detailed guidelines are posted on the Council Chamber informational table.)

6. CONSIDERATION OF APPROVAL OF CONSENT AGENDA. (Items on the Consent Agenda are considered to be routine and will be voted on in one motion unless removed from the Consent Agenda by a City Council Member.)

A. Check Register for #220548 - #220701 in the Amount of \$506,650.15.

Recommendation: Approve the check register as submitted.

B. Minutes for the February 19, 2020 City Council Meeting.

Recommendation: Approve the minutes as submitted.

7. NEW EMPLOYEE INTRODUCTIONS.

Recommendation: Informational item only, no action to be taken.

8. CONSIDERATION OF APPROVAL OF CITY COUNCIL RESOLUTION NO. 6186 – ADOPTING A REVISED BUDGET FOR THE 2019-2020 FISCAL YEAR AS IT PERTAINS TO EXPENDITURES AND REVENUES AND AMENDING DIVISION 4 - SALARY SCHEDULE EMPLOYEE CLASSIFICATION RELATING TO CHANGES TO SECTION G – POLICE, ADJUSTING THE SALARY FOR THE POLICE OFFICER TRAINEE POSITION.

Recommendation: Receive the staff report and adopt the resolution as submitted.

9. UPDATE REGARDING EFFORTS TO SUPPORT THOSE AFFECTED BY HOMELESSNESS IN LOS BANOS AND MERCED COUNTY.

Recommendation: Informational item only, no action to be taken.

10. APPOINTMENT OF COMMISSIONERS TO THE FOLLOWING CITY COMMISSIONS:

A. Airport Advisory Commission – Three (3) Vacancies
Two (2) Unexpired Terms – Expiring December 31, 2021
One (1) Unexpired Terms – Expiring December 31, 2020

B. Parks & Recreation Commission – One (1) Vacancy
One (1) Unexpired Terms – Expiring December 31, 2021

Recommendation: Appoint Commissioners to fill the vacancies.

11. ADVISEMENT OF PUBLIC NOTICES. (One report.)

12. CITY MANAGER REPORT.

13. REPORT/UPDATE ON MERCED COUNTY ASSOCIATION OF GOVERNMENTS (MCAG) AND MEASURE V COMMITTEE.

Recommendation: Informational item only, no action to be taken.

14. CITY COUNCIL MEMBER REPORTS.

- A. Brett Jones
- B. Deborah Lewis
- C. Tom Faria
- D. Daronica Johnson-Santos
- E. Mayor Mike Villalta

15. ADJOURNMENT.

- A. 10:00 AM, Friday, March 13, 2020 at College Greens Building located at 1815 Scripps Drive, Los Banos, California to Conduct a City Council Goals & Objectives Workshop.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.



Sara Blevins, Deputy City Clerk

Dated this 27th day of February 2020

CK # 220548 - # 220701

03/04/2020

\$506,650.15

Bank Reconciliation

Checks by Date

User: janchola

Printed: 02/25/2020 - 9:23AM

Cleared and Not Cleared Checks

Print Void Checks



City of
Los Banos
At the Crossroads of California

Check	Check Date	Name	Module	Void	Amount
220548	2/14/2020	Aramark Uniform Ser Inc	AP		524.54
220549	2/14/2020	AT&T	AP		68.10
220550	2/14/2020	Bear Cat Mfg Inc	AP		25.25
220551	2/14/2020	BSK Associates	AP		1,745.00
220552	2/14/2020	Coffee Break Service Inc.	AP		159.35
220553	2/14/2020	Farmer Brothers Coffec	AP		58.10
220554	2/14/2020	Fastenal Company	AP		247.29
220555	2/14/2020	Ferguson Enterprises Inc DBA Groeniger & Company	AP		339.30
220556	2/14/2020	Fresno City College	AP		1,751.00
220557	2/14/2020	Garton Tractor Inc	AP		23.72
220558	2/14/2020	Hach Company	AP		850.19
220559	2/14/2020	Halo Branded Solutions Inc.	AP		334.63
220560	2/14/2020	Helena Chemical Co Inc	AP		265.89
220561	2/14/2020	Heppner Precision Machine Shop, Inc.	AP		88.09
220562	2/14/2020	Kalmikov Enterprises, Inc	AP		1,449.96
220563	2/14/2020	Lucas Business Systems	AP		388.83
220564	2/14/2020	Marfab Inc	AP		118.26
220565	2/14/2020	Merced County Regional Waste Management Authority	AP		3,308.09
220566	2/14/2020	MOO, Inc.	AP		128.84
220567	2/14/2020	The Office City	AP		51.66
220568	2/14/2020	OSE	AP		2,943.05
220569	2/14/2020	O'Reilly Auto Parts	AP		610.88
220570	2/14/2020	PG&E Company	AP		10.11
220571	2/14/2020	PG Tools & Equipment, LLC	AP		87.11
220572	2/14/2020	Safe T Lite of Modesto, Inc.	AP		102.61
220573	2/14/2020	Santos Ford Inc.	AP		305.19
220574	2/14/2020	Save Mart Supermarkets	AP		179.60
220575	2/14/2020	Henry Schein Inc.	AP		246.90
220576	2/14/2020	Shred-It US JV LLC	AP		282.20
220577	2/14/2020	Frank Silveria	AP		380.00
220578	2/14/2020	Sorensens True Value	AP		498.33
220579	2/14/2020	Specialty Distributors, Inc.	AP		211.76
220580	2/14/2020	Top Dog Police K9 Training and Consulting, LLC	AP		225.00
220581	2/14/2020	Triangle Rock Products	AP		384.09
220582	2/14/2020	Westside Water Conditioning	AP		28.50
220583	2/14/2020	American Water Works Assoc. (AWWA)	AP	Void	105.00
220584	2/14/2020	Apex Annex Health Center, Inc.	AP		910.00
220585	2/14/2020	Richard A Blak Phd	AP		800.00
220586	2/14/2020	CSG Consultants Inc.	AP		34,492.47
220587	2/14/2020	KD Medical Group, Inc.	AP		65.00
220588	2/14/2020	Laboratory Corporation of America Holdings	AP		800.00
220589	2/14/2020	Los Banos Medical Group A Medical Corp.	AP		100.00
220590	2/14/2020	Quad Knopf, Inc.	AP		17,468.62
220591	2/14/2020	Rolfe Construction - DO NOT USE	AP		7,733.95

220592	2/14/2020	Ronny's Inc.	AP	39,369.86
220593	2/14/2020	Ronny's Inc.	AP	11,492.21
220594	2/14/2020	Ronny's Inc.	AP	1,241.88
220595	2/14/2020	Brent Specht	AP	186.66
220596	2/14/2020	State Water Resources Control Board	AP	50.00
220597	2/14/2020	State Water Resources Control Board	AP	50.00
220598	2/14/2020	Tap Master, Inc.	AP	14,899.00
220599	2/14/2020	Pacific Credit Services	AP	93.57
220600	2/14/2020	Pacific Credit Services	AP	86.51
220601	2/14/2020	Law Offices of William A Vaughn	AP	9,146.50
220602	2/14/2020	Sonya Williams	AP	75.42
220614	2/20/2020	Aflac-Customer Service	AP	494.24
220615	2/20/2020	Los Banos Fitness &	AP	416.00
220616	2/20/2020	Los Banos Police Assn	AP	385.00
220617	2/20/2020	Los Banos Police Assn	AP	175.00
220618	2/20/2020	Los Banos Police Assn	AP	840.00
220619	2/20/2020	MassMutual	AP	1,215.30
220620	2/20/2020	MassMutual	AP	3,692.50
220621	2/20/2020	Merced County Sheriff	AP	150.00
220622	2/20/2020	Nationwide Retirement Solutions	AP	3,257.50
220623	2/20/2020	Professional Fire Fighter	AP	720.00
220624	2/20/2020	Public Employees Union, Local One	AP	1,008.47
220625	2/20/2020	State Disbursement Unit	AP	2,078.00
220626	2/20/2020	Vantagepont Transfer Agents - 306797	AP	884.45
220627	2/20/2020	Vantagepoint Transfer Agents - 801838	AP	2,900.00
220628	2/21/2020	Ameripride Services	AP	302.82
220629	2/21/2020	APWA	AP	1,050.00
220630	2/21/2020	Aramark Uniform Ser Inc	AP	548.56
220631	2/21/2020	AT&T Mobility	AP	177.91
220632	2/21/2020	AT&T	AP	764.98
220633	2/21/2020	Blueglobes LLC	AP	156.71
220634	2/21/2020	Boot Barn	AP	854.67
220635	2/21/2020	Borelli Real Estate Service, Inc.	AP	90.00
220636	2/21/2020	Brinks Inc.	AP	736.72
220637	2/21/2020	Rosa Belloso	AP	600.00
220638	2/21/2020	Cal-Line Equipment Inc	AP	65.89
220639	2/21/2020	Cen-Cal Air	AP	15.00
220640	2/21/2020	Clark Pest Control Inc	AP	93.00
220641	2/21/2020	Comcast	AP	116.71
220642	2/21/2020	Cook's Communications Corp.	AP	608.53
220643	2/21/2020	LN Curtis & Sons	AP	8,512.15
220644	2/21/2020	California Delta Mechanical Inc.	AP	96.75
220645	2/21/2020	Ernest Packaging Solutions	AP	433.27
220646	2/21/2020	Electric Professional Services, Inc.	AP	134.00
220647	2/21/2020	Fastenal Company	AP	88.40
220648	2/21/2020	Federal Express Corporation	AP	20.80
220649	2/21/2020	Ferguson Enterprises Inc DBA Groeniger & Company	AP	268.27
220650	2/21/2020	Lucy Gomez	AP	600.00
220651	2/21/2020	Halcyon Creek Inc.	AP	3,231.77
220652	2/21/2020	Hardware Distribution	AP	3,226.57
220653	2/21/2020	Heppner Precision Machine Shop, Inc.	AP	18.92
220654	2/21/2020	Holt of California	AP	571.45
220655	2/21/2020	InfoSend Inc.	AP	2,985.09
220656	2/21/2020	Lawson Products, Inc.	AP	301.42

220657	2/21/2020	Los Banos Unified School District	AP	3,085.00
220658	2/21/2020	Marfab Inc	AP	42.08
220659	2/21/2020	Merced Truck & Trailer Inc	AP	143.53
220660	2/21/2020	Miracle Playsystems, Inc.	AP	975.00
220661	2/21/2020	MOO, Inc.	AP	43.16
220662	2/21/2020	Merced County JR Holstein Association	AP	350.00
220663	2/21/2020	Napa Auto Parts of Los Banos	AP	54.56
220664	2/21/2020	NDN International LLC	AP	667.47
220665	2/21/2020	OSE	AP	315.95
220666	2/21/2020	O'Reilly Auto Parts	AP	552.77
220667	2/21/2020	Pacific Landscape Supply, Inc.	AP	3,731.13
220668	2/21/2020	PAPE Machinery Inc.	AP	55.77
220669	2/21/2020	PlaceWorks, Inc.	AP	19,272.90
220670	2/21/2020	Price Paige and Company Accountancy Corporation	AP	385.00
220671	2/21/2020	Safe T Lite of Modesto, Inc.	AP	4,422.28
220672	2/21/2020	Save Mart Supermarkets	AP	273.17
220673	2/21/2020	Sherwin Williams Co	AP	163.23
220674	2/21/2020	Sorensens True Value	AP	256.04
220675	2/21/2020	Thomson Reuters (Tax & Accounting) Inc.	AP	377.80
220676	2/21/2020	Triangle Rock Products	AP	284.40
220677	2/21/2020	USA Blue Book	AP	303.80
220678	2/21/2020	Verizon Wireless	AP	524.75
220679	2/21/2020	Windecker Inc	AP	4,862.04
220680	2/21/2020	Young's Air Conditioning	AP	467.00
220681	2/21/2020	Ascent Aviation Group, Inc.	AP	23,613.26
220682	2/21/2020	Tim Baptista Jr.	AP	190.00
220683	2/21/2020	Joseph A. Barcellos	AP	800.00
220684	2/21/2020	Chabin Concepts, Inc.	AP	7,661.25
220685	2/21/2020	Cornflower Farms	AP	678.29
220686	2/21/2020	Division of the State Architect	AP	776.80
220687	2/21/2020	Ford Motor Credit Company LLC	AP	3,689.59
220688	2/21/2020	Ford Motor Credit Company LLC	AP	1,307.85
220689	2/21/2020	Mary Lou Gilardi	AP	194.88
220690	2/21/2020	Halcyon Creek Inc.	AP	6,500.00
220691	2/21/2020	Laboratory Corporation of America Holdings	AP	38.00
220692	2/21/2020	Merced County Clerk	AP	50.00
220693	2/21/2020	Merced County Regional Waste Management Authority	AP	78,534.74
220694	2/21/2020	Merced County Regional Waste Management Authority	AP	5,545.63
220695	2/21/2020	Miracle Playsystems, Inc.	AP	6,421.00
220696	2/21/2020	PG&E Company	AP	13,553.44
220697	2/21/2020	Natividad Parra	AP	389.00
220698	2/21/2020	Ronny's Inc.	AP	6,208.88
220699	2/21/2020	Troutman Sanders Lockerman & Ashmore	AP	47,476.50
220700	2/21/2020	Westamerica Bank - Cafeteria Plan	AP	56,472.86
220701	2/21/2020	Xerox Financial Services	AP	2,464.46

Break in check sequence due to the following:
Check #220603 - #220613 (Payroll)

Total Void Check Count:	1
Total Void Check Amount:	105.00
Total Valid Check Count:	142
Total Valid Check Amount:	506,545.15
Total Check Count:	143
Total Check Amount:	506,650.15

**CITY OF LOS BANOS
CITY COUNCIL MEETING MINUTES
FEBRUARY 19, 2020**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the City Council. For greater detail of this meeting refer to the electronic media (CD and/or audio) kept as a permanent record.

CALL TO ORDER: Mayor Villalta called the City Council Meeting to order at the hour of 7:01 p.m.

PLEDGE OF ALLEGIANCE: Police Chief Brizzee led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE CITY COUNCIL PRESENT: Council Members Tom Faria, Daronica Johnson-Santos, Deborah Lewis, Brett Jones, Mayor Michael Villalta.

STAFF MEMBERS PRESENT: City Manager Terrazas, City Attorney Vaughn, City Clerk/Human Resources Director Mallonee, City Treasurer/Accounting & Budget Supervisor Tomas, Finance Director Williams, Police Chief Brizzee, Fire Chief Hurley, Community & Economic Development Director Elms, Public Works Director/City Engineer Fachin.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Johnson-Santos, seconded by Jones to approve the City Council Meeting agenda. The motion carried by the affirmative action of all City Council Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE CITY COUNCIL MEMBERS ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. Mayor Villalta opened the Public Forum. BARDO JOSEY, San Jose, stated he owns a property in downtown Los Banos, spoke regarding the PBID (Property Business Improvement District) and the irregularities involving the voting process and the assessment, his property taxes have and will continue to increase along with improvements of the District and the benefits will not be equal, he has submitted his protest to City staff with no results which is why he is protesting to Council, he is asking for a fair assessment of the properties; ALEXSEY DVORKIN, Los Banos, spoke regarding the data breach that recently occurred in the City and the list of questions that he would like to ask, he handed the list of questions to City Clerk Mallonee and read the list of questions into the record, responses to these questions are expected in the next couple of weeks; ALFRED RIVERA, Los Banos, spoke regarding the data breach and inquired as to what is going to be done with the data breach as he has a personal situation going on and he is concerned about the safety of his family, feels that nothing is going to be done about the situation, concerned about this City, about who is running it and what is currently going on, if something happens to one of his children

then someone needs to answer, he will do anything by any means necessary to protect his family, he feels disrespected because he trusted the City to keep that information private. No one else came forward to speak and the public forum was closed.

CONSIDERATION OF APPROVAL OF CONSENT AGENDA. Motion by Jones, seconded by Lewis to approve the consent agenda as follows: Check Register for #220240 – #220547 in the Amount of \$1,080,800.60; Minutes for the February 5, 2020 City Council Meeting; City Council Resolution No. 6182 – Authorizing the Release of Unclaimed Checks Pursuant to California Government Code Section 50055 to the City of Los Banos. The motion carried by the affirmative action of all Council Members present.

INDUSTRIAL RECRUITMENT PRESENTATION. Community & Economic Development Director Elms presented the staff report and introduced Vickie Doll with Chabin Concepts who demonstrated the City's new Economic Development Story Map on the City's website.

Informational item only, no action taken.

CONSIDERATION OF APPROVAL OF CITY COUNCIL RESOLUTION NO. 6183 – ACCEPTING THE 2018-2019 FISCAL YEAR AUDIT REPORTS CONSISTING OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR), AND THE GOVERNMENT AUDITING STANDARDS REPORT. Finance Director Williams presented the staff report and introduced Josh Gioko with Price Paige & Company who spoke regarding the City's 2018-2019 Fiscal Year Audit Reports in detail.

Council was appreciative of the detailed financial report and congratulated Finance Director Williams and her staff on their hard work.

Motion by Lewis, seconded by Jones to approve City Council Resolution No. 6183 – Accepting the 2018-2019 Fiscal year Audit Reports Consisting of the Comprehensive Annual Financial Report (CAFR), and the Government Auditing Standards Report. The motion carried by the affirmative action of all City Council Members present.

CONSIDERATION OF APPROVAL OF CITY COUNCIL RESOLUTION NO. 6184 – AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH MARK THOMAS & COMPANY, INC. FOR ENGINEERING SERVICES FOR THE PIONEER ROAD WIDENING PROJECT. Public Works Director/City Engineer Fachin presented the staff report.

There was Council Member and staff discussion regarding how many more meetings will be held with the community regarding this project for which Public Works Director/City Engineer Fachin stated there would possibly be two more meetings and a joint study session involving the Council and the Planning Commission.

Motion by Johnson-Santos, seconded by Faria to approve City Council Resolution No. 6184 – Authorizing the City Manager to Execute a Professional Services Agreement with Mark Thomas & Company, Inc. for Engineering Services for the Pioneer Road Widening Project. The motion carried by the affirmative action of all City Council Members present.

CONSIDERATION OF APPROVAL OF CITY COUNCIL RESOLUTION NO. 6185 – AUTHORIZING AND APPROVING THE PURCHASE OF APPROXIMATELY 3.6 ACRES LOCATED AT 1111 G STREET, IN THE CITY OF LOS BANOS (APN 026-161-003 AND A PORTION OF APN 026-161-008) FOR THE FUTURE SITE OF THE NEW POLICE STATION. Public Works Director/City Engineer Fachin presented the staff report.

Motion by Lewis, seconded by Jones to approve City Council Resolution No. 6185 – Authorizing and Approving the Purchase of Approximately 3.6 Acres Located at 1111 G Street, in the City of Los Banos (APN 026-161-003 and a Portion of APN 026-161-008) for the Future Site of the New Police Station. The motion carried by the affirmative action of all City Council Members present.

CONSIDERATION OF OPTIONS TO REVISE THE COMPOSITION OF THE MERCED COUNTY ASSOCIATION OF GOVERNMENTS GOVERNING BOARD. City Manager Terrazas presented the staff report, which included a PowerPoint presentation.

There was Council Member and staff discussion regarding all of the presented options, the possible development of an alternative option, and how each side of the county would be represented in each scenario. Other counties' association of governments and the way their boards operate were also spoken to and considered.

Motion by Johnson-Santos, seconded by Faria to recommend Option C with the addition of seats/votes/members for Los Banos, Gustine and Dos Palos to the MCAG Board. The motion carried by the following vote: AYES: Faria, Johnson-Santos, Jones, Villalta; NOES: Lewis.

ADVISEMENT OF PUBLIC NOTICES (Three Reports). Community & Economic Development Director Elms stated that there will be three items to be considered at the next Planning Commission meeting on Wednesday, February 26. These items are as follows: a site plan review for Verizon Wireless, a proposed ordinance for reasonable accommodation regarding fair housing laws, and an item regarding Senate Bill 2 compliance related to housing.

CITY MANAGER REPORT. City Manager Terrazas reminded all about the City's annual Spring Clean-up Event on March 7 from 7:00 a.m. to 2:00 p.m. at the fairgrounds parking lot. He thanked the Finance Department staff for their hard work as he does not lose sleep over the City's finances.

REPORT/UPDATE ON MERCED COUNTY ASSOCIATION OF GOVERNMENTS (MCAG) AND MEASURE V COMMITTEE. Mayor Villalta stated that an update will be provided regarding the Billy Wright landfill dump site expansion. He and Merced County Supervisor Silveira have been working together to ensure that there is a dump site on the West side of the county. There are changes coming up in the next couple of years regarding waste disposal and the City of Los Banos is ahead of the curve. However, organic waste disposal is soon going to be implemented and there needs to be a disposal site available for Los Banos and other nearby communities.

DARONICA JOHNSON-SANTOS: Council Member Johnson-Santos thanked Finance Director Williams and the Finance Department staff for all their hard work on the City's annual audit.

BRETT JONES: No report.

DEBORAH LEWIS: Council Member Lewis gave a shout out to Sergeant Ivan Mendez for his promotion to head of the City's Code Enforcement Department and a shout out to Sergeant Ceja for his many years of service in establishing direction for that Department. She spoke to how the political season is upon us and there are certain do's and don'ts relating to campaign signs that candidates need to be mindful of. Those that are running for bigger positions put up signs in various public places and it can be a mess if those signs are not taken down when they should be. The situation needs to be controlled now as there are going to be multiple elections throughout the year.

TOM FARIA: Council Member Faria sends his deepest sympathies to the City of Porterville on the passing of their two firefighters and to those affected by the passing of Mr. Wilburn, a local music teacher in the City of Los Banos. He congratulated the Finance Department on their audit report and thanked Merced County Supervisor Silveira for attending tonight's meeting to discuss the MCAG item.

MAYOR MICHAEL VILLALTA: Mayor Villalta spoke to how a gathering was attended today to discuss different aspects of the City, the Downtown Association, and the PBID Committee. He thanked all who made the improvements of the downtown possible and now there will be extra funds available to continue the improvements. After further discussion, it became clearer as to what the City can and cannot contribute and also what lies ahead on the horizon of development.

CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO GOVERNMENT CODE SECTION 54957.6, AGENCY DESIGNATED REPRESENTATIVES: CITY MANAGER TERRAZAS, CITY ATTORNEY VAUGHN, CITY CLERK/HUMAN RESOURCES DIRECTOR MALLONEE, FINANCE DIRECTOR WILLIAMS, POLICE CHIEF BRIZZEE, FIRE CHIEF HURLEY, LEGAL COUNSEL TUFFO; EMPLOYEE ORGANIZATIONS: LOS BANOS POLICE OFFICERS ASSOCIATION (LBPOA), LOS BANOS POLICE SERGEANTS ASSOCIATION (LBPSA), LOS BANOS FIRE FIGHTERS ASSOCIATION (LBFFA), LOS BANOS POLICE DISPATCHERS/COMMUNITY SERVICES OFFICERS ASSOCIATION (LBPDCSOA), LOS BANOS PUBLIC EMPLOYEES UNION (PUBLIC WORKS) LOCAL 1/AFSCME AND UNREPRESENTED MISCELLANEOUS EMPLOYEES. No reportable action.

ADJOURNMENT. The meeting was adjourned at 9:39 p.m.

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Mayor & City Council Members

FROM: Mark Fachin, P.E., Public Works Director/City Engineer

DATE: March 4, 2020

TYPE OF REPORT: Informational Item

SUBJECT: Introduction of Public Works Assistant Director, Fred Pezeshk, P.E.

Recommendation:

Informational item only, no action to be taken.

Discussion:

There will be an introduction of Public Works Assistant Director, Fred Pezeshk, P.E.

Reviewed by:

Alex Terrazas, City Manager



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Mayor Villalta & City Council Members
FROM: Sonya Williams, Finance Director
DATE: March 4, 2020
SUBJECT: Mid Year Budget Review and Approval of a Resolution to Adjust the 2019-2020 Budget and Amend the Division 4 Salary Schedule

TYPE OF REPORT: Non Consent Agenda

Recommendation:

Staff recommends that the City Council adopt a resolution to revise the budget for the 2019-2020 Fiscal Year as it pertains to changes in revenues and expenditures and to amend the Division 4 Salary Schedule adjusting the Police Trainee position in the Police Department.

Background:

The primary purpose of the Mid-Year Budget is to review assumptions used in developing the fiscal year budget, particularly revenue assumptions. This review allows Staff the opportunity to determine if the City is on track or if adjustments are needed. Staff reviews the current year budget to actual variances in the different Funds based on actual revenues received and expenditures incurred through December 31, 2019. It is important to note that Staff continuously researches, calculates, and refines the fiscal impacts associated with all of the adjustments previewed in this report.

Discussion:

After analyzing the prior and current Fiscal Year's revenue and expenditure trends, staff applied their best and most prudent professional judgment to confirm the revenue and expenditure projections for the rest of the Fiscal Year. The findings and adjustments will be discussed in detail during the Council Meeting Presentation.

General Fund

Staff analyzed the current Fiscal Year through December 31, 2019 with the exception of Property Tax Revenues, which were received in January 2020. With fifty percent (50%) of the year completed,

General Fund revenues collected are forty-seven percent (47%) of the budgeted amount. General Fund expenditures are forty-one percent (41%) of the budgeted amount.

Staff is requesting to increase General Fund revenues by a total of \$411,932 and to increase expenditures by a total of \$204,319. The following points highlight some of the requested mid-year changes to the General Fund Budget.

1. Increase revenues by \$9,602 for Fire Strike Team reimbursements from the State. Increase various expenditures by \$11,275 for Fire Strike Team personnel costs.
2. Increase expenditures by \$100,000 for phase one of the Citywide camera project. This phase will include crucial upgrades to the City's IT infrastructure and a secondary location to install cameras.
3. Increase expenditures by \$70,000 for the installation of a Citywide point to point system; this will eliminate the need for separate internet services at City locations. It will also eliminate separate billing which will reduce overhead costs. This update will increase bandwidth, productivity, and will be centrally managed allowing for a faster response time when issues arise.
4. Increase expenditures by \$4,104 in the Measure H fiscal account, this is for admin cost related to setting up the sales tax remittance.
5. Increase revenues and expenditures by \$940 for donations received for the animal shelter.
6. Increase recruitment cost for the Police Department by \$15,000 for contract services related to background checks.

Special Revenue Funds

The key changes to the Special Revenue Funds include increasing overtime and benefits by \$20,482 to reflect Fire Strike Team Expenditures that are reimbursed by the State. Reimbursements from the State for Strike Teams assignments are accounted for in the fund from which the employee is paid.

Additionally, we have increased expenditures by \$210,000 in Traffic Impact Fees and revenues by \$208,494 to account for the reimbursement of both the Pioneer Widening project and the Bike Trail project.

Overall, total increases to Special Revenue funds include increasing revenues by \$264,202 and increasing expenditures by \$230,482.

Enterprise Funds

Total increases to Enterprise funds include increasing expenditures by \$65,000. These increases include costs associated with the Municipal Code review, and Technical Services in the Solid Waste Fund to include the offset for increases to revenue.

Staffing Changes

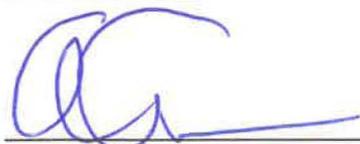
Attributable to the difficulties surrounding police officer recruitment Staff is recommending increasing the salary of the Police Trainee position, the range is currently \$2,422 - \$3,091 and if approved, would increase to \$3,091- \$3,945.

Additionally, Staff will be adding a part-time Maintenance position to the Solid Waste Department. This position will be responsible for graffiti abatement and removal of trash throughout the City. This does not affect funding for the current year; instead, funds will be reallocated to cover the cost.

The city's overall financial status will be further discussed during the March 4th Mid-Year Budget Review, including additional changes to the budget not highlighted in this report.

Fiscal Impact:

Attached to the resolution is a schedule showing a detailed account of the requested changes to the Budget for the 2019-2020 Fiscal Year.

Reviewed by:

Alex Terrazas, City Manager

Attachments:

Resolution
Exhibit A – Mid-year Budget Adjustments
Exhibit B – Division 4 - Salary Schedule

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF LOS BANOS ADOPTING A REVISED BUDGET FOR THE 2019-2020 FISCAL YEAR AS IT PERTAINS TO EXPENDITURES AND REVENUES AND AMENDING DIVISION 4 SALARY SCHEDULE EMPLOYEE CLASSIFICATION RELATING TO CHANGES TO SECTION G – POLICE

WHEREAS, the City Council of the City of Los Banos has been presented an amendment to the 2019-2020 Fiscal Year budget; and

WHEREAS, the City Council of the City of Los Banos may adjust the overall appropriation levels in each fund at any time during the 2019-2020 Fiscal Year by action to amend the budget; and

WHEREAS, the City Council of the City of Los Banos has received a request that the Division 4 – Salary Schedule of the City Policy Manual be amended to reflect changes to Section G – Police, adjusting the salary for the Police Trainee position; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Banos hereby:

1. Amends the 2019-2020 Fiscal Year Budget shown in “Exhibit A”.
2. Amends the Division 4 Salary Schedule of the City Policy Manual as shown in “Exhibit B”.

The foregoing resolution was introduced at a regular meeting of the Los Banos City Council held on the 4th day of March, by Council Member _____ who moved for its adoption, which motion was duly seconded by Council Member _____, and the Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

Michael Villalta, Mayor

ATTEST:

Lucille L. Mallonee, City Clerk

EXHIBIT A

Mid Year Budget Adjustments

Fund	Account Description	Account #	Adjustment
General	Property Taxes in Lieu VLF	100-000-311-035	150,000.00 Outpacing budget assumptions
General	Sales & Use Tax	100-000-313-010	150,000.00 Adjust Estimate per Muniservices
General	Business License Admin Fee	100-000-341-011	(29,610.00) Fee Eliminated
General	Subdiv Eng. Review Inspection	100-000-341-031	80,000.00 Outpacing budget assumptions
General	Zoning & Planning	100-000-341-032	50,000.00 Outpacing budget assumptions
General	Contributions & Donations	100-000-365-010	1,940.00 National Night Out = 1,000 and Animal Shelter = 940
General	Fire Fighting Reimbursed	100-000-334-012	9,601.56 Strike Team reimbursements
General	Professional Services	100-410-100-231	1,000.00 Municipal Code review
General	Special Dept. Expense	100-410-100-273	2,000.00 PERS admin fee for City participation in Social Security
General	Miscellaneous Equipment	100-410-100-740	70,000.00 Point to Point
General	Miscellaneous Equipment	100-410-100-740	100,000.00 City wide camera project
General	Technical Services	100-410-290-238	4,104.00 Measure H sales tax implementation fee
General	Recruitment	100-421-140-237	15,000.00 For background consulting services.
General	Overtime	100-422-100-103	10,323.63 Overtime for strike team assignments
General	Benefits	100-422-100-120	789.76 Benefits for strike team assignments
General	Fuel	100-422-100-265	161.53 Fuel for strike team assignments
General	General Material & Supplies	100-429-100-267	940.00 Animal Shelter donations
Special Revenue	State Grant	229-000-334-010	24,087.00 Pioneer widening project reimbursement
Special Revenue	State Grant	230-000-334-010	184,407.00 State combined specific plan projects
Special Revenue	Professional Services	230-430-220-231	210,000.00 State combined specific plan projects
Special Revenue	Misc. Revenues	238-000-390-010	15,845.80 Strike Team reimbursements
Special Revenue	Overtime	238-422-100-103	14,719.74 Overtime for strike team assignments
Special Revenue	Benefits	238-422-100-120	1,126.06 Benefits for strike team assignments
Special Revenue	Public Safety Property Tax	290-000-319-010	17,613.00 Adjust to actuals - Fund clean up payment
Special Revenue	Public Safety Property Tax	291-000-319-010	17,613.00 Adjust to actuals - Fund clean up payment
Special Revenue	Misc. Revenues	291-000-390-010	4,635.71 Strike Team reimbursements
Special Revenue	Overtime	291-422-100-103	4,306.28 Overtime for strike team assignments
Special Revenue	Benefits	291-422-100-120	329.44 Benefits for strike team assignments
Enterprise	Professional Services	501-410-100-231	1,000.00 Municipal Code review
Enterprise	Miscellaneous Equipment	501-410-100-740	18,000.00 Point to Point
Enterprise	Professional Services	502-410-100-231	1,000.00 Municipal Code review
Enterprise	Miscellaneous Equipment	502-410-100-740	6,000.00 Point to Point
Enterprise	Solid Waste Fees	510-000-344-030	200,000.00 Outpacing budget assumptions
Enterprise	Professional Services	510-410-100-231	1,000.00 Municipal Code review
Enterprise	Technical Services	510-490-100-238	32,000.00 Adjust for new revenue estimate
Enterprise	Miscellaneous Equipment	510-510-100-710	6,000.00 Point to Point

EXHIBIT B

DIVISION 4
SALARY SCHEDULE
(Approved , 2020 / Effective , 2020)

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS-MONTHLY SALARY

SECTION G - POLICE
TOTAL POSITIONS AUTHORIZED (80)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
<u>Police Sergeant</u>	(8) ¹	*	6,883	7,228	7,589	7,968	8,366	8,575
<u>Police Officer</u>	(37) ²	*	5,159	5,417	5,688	5,972	6,271	6,428
<u>Police Trainee</u>	*	*	2,422	2,543	2,670	2,804	2,944	3,094
			<u>3,091</u>	<u>3,246</u>	<u>3,408</u>	<u>3,578</u>	<u>3,757</u>	<u>3,945</u>

¹ The 8th Police Sergeant to be filled after the six (6) Measure H Police Officers are hired.

² The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.



City of
Los Banos
At the Crossroads of California

Agenda Staff Report

TO: Mayor & City Council Members

FROM:  Gary Brizzee, Chief of Police

DATE: March 4, 2020

SUBJECT: Update Regarding Efforts to Support Those Affected by Homelessness in Los Banos and Merced County

TYPE OF REPORT: Agenda Item

Background:

Representatives from the Merced County Rescue Mission, New Direction Outreach and Engagement Center and the County of Merced, Executive Office will provide an update on the efforts underway to support those affected by homelessness in Los Banos and the greater Merced County area.

This is an informational item only, no action to be taken.

Reviewed By:

A blue ink signature of Alex Terrazas, consisting of a stylized 'A' followed by a horizontal line.

Alex Terrazas, City Manager



Agenda Staff Report

TO: Mayor & City Council Members

FROM: Lucy Mallonee, MMC 
City Clerk/Human Resources Director

DATE: March 4, 2020

SUBJECT: City Commission Appointments

TYPE OF REPORT: Non Consent Agenda

Recommendation:

Appoint members to the following City Commissions:

Airport Advisory Commission – Three (3) Vacancies
One (1) Unexpired Term – Expiring December 31, 2021
Two (2) Unexpired Terms – Expiring December 31, 2020

Parks & Recreation Commission – One (1) Vacancy
One (1) Unexpired Term – Expiring December 31, 2021

Discussion:

Staff advertised the above vacancies on the City's website and in the Los Banos Enterprise; the deadline to apply was Thursday, February 20, 2020. Applicants were interviewed by a committee per City policy. Any remaining vacancies will be advertised again.

Fiscal Impact:

None.

Reviewed by:



Alex Terrazas, City Manager



City of
Los Banos
At the Crossroads of California

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Date: February 28, 2020

Regarding: Notice of Public Hearing

Proposal: Mobile Food Vendor Permit #2020-01 – Rosa Fabian (dba Taco's La Patrona)

NOTICE IS HEREBY GIVEN THAT a Public Hearing will be held by the Los Banos Planning Commission to consider a Categorical Exemption from the California Environmental Quality Act (CEQA) and a Mobile Food Vendor Permit #2020-01 to allow the operation of a mobile food vending vehicle on private property for Rosa Fabian dba Taco's La Patrona. The subject property is located within the Public Facilities Zoning District at 520 West I Street, more specifically identified as Assessor's Parcel Number: 027-032-007.

A PUBLIC HEARING on this matter will be held at the next scheduled meeting of the Los Banos Planning Commission on Wednesday, March 11, 2020 at 7:00 p.m. in the Council Chambers of Los Banos City Hall, located at 520 "J" Street, Los Banos, California. Questions regarding the above-referenced item may be directed to Rudy Luquin, Associate Planner, at City Hall or at (209) 827-2432.

All persons are invited to be present at the public hearing. Written and oral testimony is invited. Notice is hereby further given that if you challenge the above described Project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

Additional information may be obtained from the Community & Economic Development Department at 520 J Street, Los Banos, California. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (209) 827-7000. Notification at least 72 hours prior to the public hearing will enable the City to make reasonable arrangements to allow participation at this hearing

THE CITY OF LOS BANOS

Rudy Luquin
Associate Planner