

**CITY OF LOS BANOS
PLANNING COMMISSION MEETING MINUTES
MARCH 11, 2020**

***ACTION MINUTES** – These minutes are prepared to depict action taken for agenda items presented to the Planning Commission. For greater detail of this meeting refer to the electronic media (CD and/or audio) kept as a permanent record.*

CALL TO ORDER: Chairperson Cates called the Planning Commission Meeting to order at the hour of 7:00 p.m.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Commissioner Robinson.

ROLL CALL – MEMBERS OF THE PLANNING COMMISSION PRESENT: Planning Commission Members John Cates, Thomas Higby III, Rob Robinson, Susan Toscano, and Katherine Uhley (arrived at 7:01 p.m.)

STAFF MEMBERS PRESENT: City Attorney William A. Vaughn, Community & Economic Development Director Stacy Elms, Associate Planner Rudy Luquin, and Deputy City Clerk Sara Blevins.

CONSIDERATION OF APPROVAL OF AGENDA. Motion by Toscano, seconded by Higby to approve the agenda with the removal of Agenda Item No. 8 – Presentation Regarding Planning Nuts & Bolts. The motion carried by the affirmative action of all Planning Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE PLANNING COMMISSION MEMBERS ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.

Chairperson Cates opened the public forum. No one came forward to speak and the public forum was closed.

PUBLIC HEARING – TO CONSIDER A CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND MOBILE FOOD VENDOR PERMIT #2020-01 TO ALLOW THE OPERATION OF A MOBILE FOOD VENDING VEHICLE ON PRIVATE PROPERTY FOR ROSA FABIAN DBA TACOS LA PATRONA 209 LOCATED WITHIN THE PUBLIC FACILITIES ZONING DISTRICT AT 520 WEST I STREET, MORE SPECIFICALLY IDENTIFIED AS ASSESSOR’S PARCEL NUMBER: 027-032-007. Associate Planner Luquin presented the staff report, which included a PowerPoint presentation.

Chairperson Cates opened the public hearing. No one came forward to speak and the public hearing was closed.

Motion by Higby, seconded by Uhley to adopt Planning Commission Resolution No. 2020-07– Approving the Project to be Categorically Exempt from the California Environmental Quality Act (CEQA) Pursuant To Section 15311, Accessory Structures, and Approving Mobile Food Vendor Permit #2020-01 for the Operation of a Mobile Food Vending Unit to Vend on Private Property Located at 520 West I Street, More Specifically Identified as Assessor’s Parcel Number: 027-032-007. The motion carried by the affirmative action of all Planning Commission Members present.

PRESENTATION AND TRAINING REGARDING THE RALPH M. BROWN ACT. City Attorney Vaughn presented the PowerPoint presentation.

The Planning Commissioners were provided a quiz prior to the meeting in regards to the Ralph M. Brown Act to test their knowledge. City Attorney Vaughn provided the correct answers to the quiz after his presentation.

Informational item only, no action taken.

~~**PRESENTATION REGARDING PLANNING NUTS & BOLTS.** City Attorney Vaughn presented the PowerPoint presentation.~~

~~Informational item only, no action taken.~~

COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR REPORT.

Community & Economic Development Director Elms thanked the Commissioners who attended the Planning Commission Academy and spoke to the information that is available to those Commissioners who did not get to attend. She spoke to the successes of the conference and advised all to stay healthy.

PLANNING COMMISSION MEMBER REPORTS.

CATES: Chairperson Cates echoed the other Commissioners’ gratitude for being able to attend the Planning Commission Academy and thanked staff for their support. He spoke to the importance of the Academy and all the benefits involved in attending.

HIGBY: Commissioner Higby thanked City Attorney Vaughn for the training he provided this evening. He further spoke to how thankful he was for attending the Planning Commission Academy and for the City’s support in allowing him to attend.

ROBINSON: No Report.

TOSCANO: No Report.

UHLEY: Commissioner Uhley apologized for her being late to the meeting. She spoke to how she was thankful for being able to attend the Planning Commission Academy and also for the training provided by City Attorney Vaughn.

ADJOURNMENT: The meeting was adjourned at the hour of 7:40 p.m.

APPROVED:

/s/ John Cates

John Cates, Planning Commission Chairperson

ATTEST:

/s/ Sandra Benetti

Sandra Benetti, Planning Technician