



City of  
**Los Banos**  
*At the Crossroads of California*

## **ADDENDUM NO.1**

April 9, 2020

Proposal for  
Residential and Commercial Garbage, Recyclable Material  
And Organic Waste Collection Services

City of Los Banos  
Publics Works Department  
411 Madison Avenue  
Los Banos, CA 93635  
209-827-7056

William Via, MPA  
Public Works Operations Manager

Please note the following changes and/or additions to be the above referenced Request for Proposal. The Proposer is required to acknowledge receipt of Addendum No. 1. Signed acknowledgement must be included with the Proposal.

## The Mandatory Pre-Proposal Meeting Adjustments

The Mandatory Pre-Proposal Meeting has been changed from April 13, 2020 to **April 20, 2020 at 2:00 pm** and will now be a phone conference call. The mandatory pre-proposal phone conference call-in information will only be provided to interested Proposers after the City has received the "Form A – Communication Protocol" from interested Proposers. The Proposers must submit Form A to the City no later than April 16, 2020 by 2:00 p.m. PT. The City will send out the conference call call-in information to the Proposers that submitted Form A later in the afternoon of April 16, 2020.

Attached is the updated Form A. The City will accept Form A from Proposers that have already submitted the original Form A, however it is preferable that those Proposers resubmit the updated Form A by April 16, 2020 by 2:00 p.m. PT.

### Form A COMMUNICATION PROTOCOL

The City of Los Banos commits to a procurement process for Garbage, Recyclable Material and Organic Waste Collection Services to be open, objective, and carefully monitored. The following rules will be adhered to and enforced.

Until the Los Banos City Council awards the Franchise Agreement, all contact between participants, participant's sub-contractors, participant's sub-consultants, participant's affiliates, participants lobbyists, legal or political advisors, or any individual or entity that may be assisting the participant in preparing a response to this Request for proposals, or providing work to the participant should participant be selected, and the City of Los Banos, shall be in writing by email to:

**City of Los Banos**  
**Public Works Operations Manager**  
**William Via, MPA**  
[william.via@losbanos.org](mailto:william.via@losbanos.org)

All communications between the City of Los Banos and a participant, along with the related responses, will be transmitted simultaneously to all participants that have signed into and attended the MANDATORY pre-proposal phone conference and will be included as part of the evaluation record. Any participant who fails to recognize or utilize this process of communication will be notified of its violation and may be subject to disqualification from the selection process at the sole discretion of the City of Los Banos.

Any contact or attempt to contact or directly interact with any elected or appointed official for the purpose of obtaining information or influencing the Request for Proposal Process, including the selection process, Form A must be disclosed and will be grounds for *determination of non-compliance and disqualification from the selection process.*

All participants must acknowledge and sign this statement as part of the RFP process. All participants must provide a signed version of this statement electronically by Thursday, April 16, 2020 at 2:00 p.m. PT prior to the **MANDATORY** pre-proposal phone conference. Participants that do not provide this signed statement will be disqualified from this procurement process.

On behalf of my company/agency, I understand and accept the rules established in this statement.

Company Name: \_\_\_\_\_  
(Print or Type)

Representative: \_\_\_\_\_ Title: \_\_\_\_\_  
(Print or Type)

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(Sign in Ink)