

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
AUGUST 18, 2020

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

Special Note – This meeting was held by teleconference due to the COVID-19 Pandemic.

CALL TO ORDER: Commissioner Anderson called the Airport Advisory Commission Meeting to order at 5:04 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Leonardo led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Calhoun, Leonardo; Reed Absent.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Administrative Coordinator de Melo.

NOMINATIONS FOR CHAIR AND VICE CHAIR FOR 2020: Motion by Leonardo, seconded by Anderson to defer the nominations until the next meeting. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed absent.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Leonardo, seconded by Anderson to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed absent

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF OCTOBER 15, 2019: Motion by Calhoun, seconded by Leonardo to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed Absent.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 19, 2019: Motion by Calhoun, seconded by Leonardo to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Reed Absent.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE

COUNCIL CHAMBER INFORMATIONAL TABLE. No comments were received and the public forum was closed.

AIRPORT ADVISORY COMMISSION, MUNICIPAL CODE, CHAPTER 2, ARTICLE 5, AS RELATED TO AIRPORT ADVISORY COMMISSION DUTIES. Director/City Engineer Fachin reviewed duties of Airport Advisory Commission members.

AIRPORT 2019/2020 ANNUAL FUEL SALES PROFILE REVIEW. Director/City Engineer Fachin reported we recently had a large amount of Jet A fuel sold due to some helicopters clearing PG&E lines. Our fuel sales have been doing very well.

ADOPTED AIRPORT BUDGET FOR FISCAL YEAR 2020/2021. Director/City Engineer Fachin reviewed the recently adopted Airport budget.

AIRPORT 2020/20121 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin reported we are only a month into the fiscal year. The budget is right on track.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Fachin had nothing further to report.

COMMISSION MEMBER REPORTS.

CALHOUN: Looking forward being on the Commission.

LEONARDO: Now retired, happy to be back on the Commission.

ANDERSON: Welcomed the new commissioners.

ADJOURNMENT: Commissioner Anderson adjourned the meeting at the hour of 5:40 p.m.

APPROVED:

Dave Anderson, Commissioner

ATTEST:

Jelene de Melo, Secretary